



## PUBLIC PARTICIPATION NOTICE

Public Participation Accessibility for the City of Paramount meetings scheduled for **Thursday, November 2, 2023.**

### **In-person Attendance:**

The public may attend the City Council meeting in-person.

### **Public Comments:**

Members of the public wanting to address the City Council, either during public comments or for a specific agenda item, or both, may do so by the following methods:

- **In-Person**

If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the podium provided for the public.

- **E-mail:** [crequest@paramountcity.com](mailto:crequest@paramountcity.com)

E-mail public comments must be received by **10:00 a.m. on Thursday, November 2, 2023.** The e-mail should specify the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject; 6) Written Comments.

All public comments are limited to a maximum of three minutes unless an extension is granted. Please be mindful that the meeting will be recorded as any other person is recorded when appearing before the City Council, and all other rules of procedure and decorum will apply when addressing the City Council by teleconference.

# AGENDA

Paramount City Council  
November 2, 2023



Adjourned Meeting  
Clearwater Building – Auditorium  
16401 Paramount Boulevard ❖ Paramount, CA 90723  
11:00 a.m.

City of Paramount

16400 Colorado Avenue ❖ Paramount, CA 90723 ❖ (562) 220-2000 ❖ [www.paramountcity.com](http://www.paramountcity.com)

**Public Comments:** If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the podium provided for the public. Persons are limited to a maximum of three (3) minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law. For additional ways to participate and provide public comments, see the preceding Public Participation Notice.

**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2225 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**Note:** Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

## Notes

CALL TO ORDER:

Mayor Isabel Aguayo

PLEDGE OF ALLEGIANCE

ROLL CALL OF  
COUNCILMEMBERS:

Councilmember Peggy Lemons  
Councilmember Brenda Olmos  
Councilmember Vilma Cuellar Stallings  
Vice Mayor Annette C. Delgadillo  
Mayor Isabel Aguayo

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## NEW BUSINESS

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1. ORAL REPORT      Role of City Council During Emergencies and Disasters
2. REPORT      Traffic Engineering Analysis on Temporary Traffic Circle at the intersection of Madison Street and Orizaba Avenue
3. APPROVAL      Amendment to the American Rescue Plan Act (ARPA) Project Expenditure Plan
4. APPROVAL      AltAir Community Benefits Agreement – Amended Year One Spending Plan

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## ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS

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5. ORAL REPORT      Follow up on Energy Efficiency and Infrastructure Improvement Project Analysis performed by Willdan Energy Solutions

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## COMMENTS/COMMITTEE REPORTS

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- Councilmembers
- Staff

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## ADJOURNMENT

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To a meeting on November 14, 2023 at 6:00 p.m. in the Council Chamber at City Hall, 16400 Colorado Ave., Paramount, CA 90723

NOVEMBER 2, 2023

ORAL REPORT

ROLE OF CITY COUNCIL DURING EMERGENCIES AND DISASTERS



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Margarita Matson, Public Safety Director  
**Date:** November 2, 2023

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**Subject: ORAL REPORT: ROLE OF CITY COUNCIL DURING EMERGENCIES AND DISASTERS**

## **BACKGROUND**

The City of Paramount contracted for services from Reva Feldman, LLC, to assess the City's Emergency Management Program. During Ms. Feldman's tenure as Malibu's City Manager, she led the City through the worst natural disaster to strike Malibu, the 2018 Woolsey Fire. Her experience overseeing such a devastating natural disaster has given her in-depth and first-hand knowledge of dealing with natural disasters as a local government leader.

During today's City Council meeting, Ms. Feldman will provide the City Council with an overview of the emergency management responsibilities of elected officials in the event of an emergency or natural disaster. Additionally, Ms. Feldman developed a written guide on Emergency Management for elected officials, which she will share with the City Council.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcome No. 1: Safe Community.

## **RECOMMENDED ACTION**

It is recommended that the City Council receive and file this report.

NOVEMBER 2, 2023

TRAFFIC ENGINEERING ANALYSIS ON TEMPORARY TRAFFIC CIRCLE  
AT THE INTERSECTION OF MADISON STREET AND ORIZABA AVENUE

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL RECEIVE THIS  
REPORT AND PROVIDE DIRECTION.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Adriana Figueroa, Public Works Director  
Rafael Casillas, P.E., City Engineer

**Date:** November 2, 2023

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**Subject: TRAFFIC ENGINEERING ANALYSIS ON TEMPORARY TRAFFIC CIRCLE  
AT THE INTERSECTION OF MADISON STREET AND ORIZABA AVENUE**

## **BACKGROUND**

At the August 2, 2022 City Council meeting, the City Council authorized the installation of a temporary traffic circle, as a pilot project, at the intersection of Madison Street and Orizaba Avenue. Staff was then directed to analyze this temporary traffic control measure for a period of one year. The installation of this traffic circle was completed on October 31, 2022. This was considered a potential tool to diminish street racing and donut markings at local intersections.

## **DISCUSSION**

A technical memorandum has been prepared by our contract traffic engineering firm, Willdan Engineering (Willdan), and is attached to this report. This analysis studied the effectiveness of the traffic circle for this intersection. The report examined prior traffic collision data, service calls for the last six years, traffic volumes, and roadway geometry.

Based on this analysis and data collected, the analysis concludes that the installation of the traffic circle does not appear to have eliminated street racing or stunt driving in the form of donut markings. It further states that the traffic circle acts as a deterrent to reckless driving but it cannot eliminate it entirely. However, given the reduction in collisions at the intersection, the traffic circle is recommended as a traffic calming measure or "tool in the toolbox" to be used in the future. The analysis also provides guidelines to be considered for review of future requests by residents for installation of traffic circles on local streets. The table below outlines these proposed guidelines. Additionally, law enforcement can request a traffic analysis based on calls for service or observations in the field.

**Table 5 – Warrant for Establishing a Traffic Circle**

<b>Item</b>	<b>Value</b>	<b>Reference – Madison St &amp; Orizaba Ave</b>
<b>Entering Traffic Volume</b>	Less than 5,000	3,126
<b>Collisions within 5 years</b>	3	3
<b>Service Calls to Public Safety related to stunt driving within a 24-month period</b>	10 Calls or greater	2 Calls
<b>Number of Lanes</b>	1 lane in each direction	1 lane in each direction
<b>Roadway Width</b>	40 feet or greater	56 feet
<b>Corner Radius</b>	20 feet or greater	25 feet
<b>Speed Limit</b>	25 mph or less	25 mph
<b>Roadway Classification per Paramount General Plan</b>	Local	Local
<b>AASHTO Guidelines for Traffic Circle Design</b>	Satisfies	Satisfies
<b>Truck Route</b>	Not on a truck route	Not on a truck route
<b>Pedestrian Circulation</b>	Light pedestrian traffic	Light pedestrian traffic
<b>Emergency Services Approval</b>	Yes	Yes
<b>Nearest school, park, or senior center</b>	500 feet or greater	600 feet – Lincoln Elementary School is approximately 600 feet north

## **FISCAL IMPACT**

There is currently no fiscal impact to the City.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcomes No. 1: Safe Community, and No. 5: Attractive and Well-Maintained Infrastructure.

## **RECOMMENDED ACTION**

It is recommended that the City Council receive this report and provide direction.

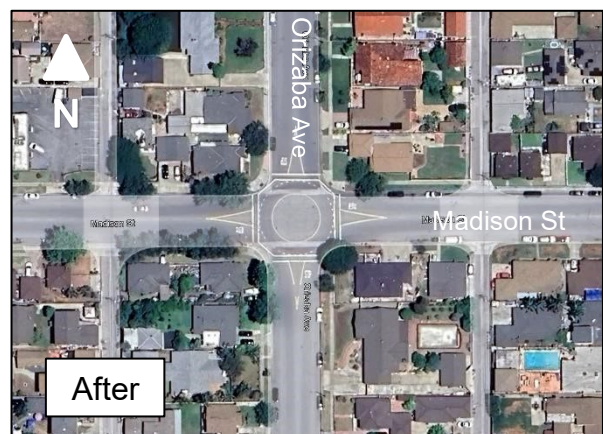


**TO:** Rafael Casillas , P.E.  
**FROM:** Jeffrey Lau, P.E., T.E, Deputy Director  
Nicole Spann, P.E., T.E, Senior Engineer  
**DATE:** October 26, 2023  
**SUBJECT:** Effectiveness of the Traffic Circle at the Intersection of Madison Street  
at Orizaba Avenue in the City of Paramount  
**TECHNICAL MEMORANDUM**

Willdan Engineering (Willdan) has completed the following Technical Memorandum studying the effectiveness of the traffic circle for the intersection of Madison Street at Orizaba Avenue in the City of Paramount.

## **I. Existing Conditions**

The intersection of Madison Street at Orizaba Avenue is in a residential neighborhood. Both are local streets that each have a width of 56 feet, provide one lane of travel in each direction, and both have a prima facie speed limit of 25 miles per hour (mph). On-street parking is available on both roadways, and neither is on a truck route. There are sidewalks on both sides of each roadway except for the south side of Madison Street east of the intersection. Madison Street has dashed yellow centerline striping while Orizaba Avenue does not have centerline striping. The intersection is approximately 600 feet south of Lincoln Elementary School which is located on the corner of Jefferson Street and Orizaba Avenue.



**Figures 1 and 2:** Aerial photos of the study intersection before and after the installation of the traffic circle

In the Fall of 2022, a traffic circle was installed at the intersection as well as all-way stop control. Prior to this installation, stop control was only on Orizaba Avenue. The traffic circle was installed at the intersection as a deterrent for street racing, stunt driving, and meetups before street racing and stunt driving nearby. This location and several others were brought to the City's attention by the Sheriff's Department based on evidence of frequent meetups as well as comments from residents.

## **II. Intersection Data**

A review of the California Highway Patrol's Statewide Integrated Traffic Record System (SWITRS) from the six-year period of January 1, 2017, through June 30, 2022, indicated 3 reported collisions at or near the study intersection of Madison Street at Orizaba Avenue. The collision data is summarized in **Table 1**.

**Table 1 – Collisions at Intersection of Madison St & Orizaba Ave**

<b>Date &amp; Time</b>	<b>Location</b>	<b>Primary Collision Factor</b>	<b>Collision Type</b>	<b>Motor Vehicle Involved With</b>
May 10, 2018, at 3:45 PM	At Intersection	Automobile Right-of-Way	Broadside	Other Motor Vehicle
December 13, 2018, at 8:50 AM	At Intersection	Automobile Right-of-Way	Broadside	Other Motor Vehicle
May 8, 2020, at 6:57 PM	10 feet north of intersection	Improper Turning	Hit Object	Fixed Object

The City's Public Safety Department provided information on service calls to the intersection between 2018 and 2023 which is summarized in **Table 2**.

**Table 2 – Service Calls to the Intersection of Madison St & Orizaba Ave**

<b>Year</b>	<b>Number of Calls</b>	<b>Calls Related to Stunt Driving</b>	<b>Dates of Calls Related to Stunt Driving</b>
2018	6	0	
2019	11	0	
2020	7	0	
2021	8	1	November 18, 2021
2022	9	1	October 14, 2022 February 6, 2023;



2023

31

2

June 29, 2023

24-hour traffic approach volume data were collected on Tuesday, August 29, 2023, at the study intersection. **Table 3** presents the summary results of the survey and **Attachment A** includes the raw data.

**Table 3 – 24-hour Approach Volumes at the Intersection of Madison St & Orizaba Ave**

Street	Direction	Volume
Madison St	Westbound	1,066
Madison St	Eastbound	1,029
Orizaba Ave	Southbound	486
Orizaba Ave	Northbound	545
Total Volume Entering Intersection		3,126

**Table 4** provides dimensions of the roadway geometry at the intersection such as roadway width, corner radius, speed limit and information related to the traffic circle.

**Table 4 – Roadway Geometry the Intersection of Madison St & Orizaba Ave**

Feature	Dimension
Roadway Width	56 feet
Corner Radius	25 feet
Traffic Circle Radius	25 feet
Inscribed Circle Radius of Traffic Circle	40 feet
Entry Lane Width	17 feet
Traffic Circle Lane Width	15 feet
Speed Limit	25 mph

### **III. Conclusion & Future Traffic Circle Warrant**

Based on the above information, the installation of the traffic circle does not appear to have eliminated street racing or stunt driving. However, it has reduced collisions at the



intersection. Roadway improvements like the traffic circle are deterrents to reckless driving but they cannot eliminate it entirely. Based on the initial reduction in collisions at the intersection we recommend that it should be included as a future traffic calming tool. We recommend the following items and values in **Table 5** to be used when determining if other locations are being considered for the installation of a traffic circle.

**Table 5 – Warrant for Establishing a Traffic Circle**

Item	Value	Reference – Madison St & Orizaba Ave
Entering Traffic Volume	Less than 5,000	3,126
Collisions within 5 years	3	3
Service Calls to Public Safety related to stunt driving within a 24-month period	10 Calls or greater	2 Calls
Number of Lanes	1 lane in each direction	1 lane in each direction
Roadway Width	40 feet or greater	56 feet
Corner Radius	20 feet or greater	25 feet
Speed Limit	25 mph or less	25 mph
Roadway Classification per Paramount General Plan	Local	Local
AASHTO Guidelines for Traffic Circle Design	Satisfies	Satisfies
Truck Route	Not on a truck route	Not on a truck route
Pedestrian Circulation	Light pedestrian traffic	Light pedestrian traffic
Emergency Services Approval	Yes	Yes
Nearest school, park, or senior center	500 feet or greater	600 feet – Lincoln Elementary School is approximately 600 feet north

Enclosures:

Attachment A – 24-Hour Intersection Approach Traffic Volumes

## **ATTACHMENT A**

### **24-Hour Volume Counts**



Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
				Morning	Madison Avenue E/O Orizaba Avenue
		West		Afternoon	
12:00		3	13		
12:15		1	8		
12:30		1	9		
12:45		0	19	5	49
01:00		2	19		
01:15		0	16		
01:30		0	12		
01:45		0	14	2	61
02:00		1	12		
02:15		1	28		
02:30		0	21		
02:45		2	26	4	87
03:00		2	20		
03:15		0	20		
Total Percent					
Grand Total Percent					
ADT					

Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
03:30		0	15		
03:45		2	20	4	75
04:00		1	19		
04:15		1	20		
04:30		8	21		
04:45		2	22	12	82
05:00		2	20		
05:15		9	19		
05:30		8	18		
05:45		2	32	21	89
06:00		4	25		
06:15		6	18		
06:30		3	16		
06:45		7	17	20	76
07:00		4	20		
07:15		19	16		
07:30		17	9		
Total					
Percent					
Grand Total					
Percent					
ADT					

Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
07:45		24	14	64	59
08:00		42	11		
08:15		38	17		
08:30		11	11		
08:45		13	12	104	51
09:00		14	15		
09:15		10	6		
09:30		14	6		
09:45		9	4	47	31
10:00		13	6		
10:15		9	6		
10:30		10	1		
10:45		7	5	39	18
11:00		6	2		
11:15		9	1		
11:30		20	2		
11:45		26	0	61	5
		383	683		

Total  
Percent  
Grand Total  
Percent  
ADT



Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
		35.9%	64.1%	Morning	
		383	683		
		35.9%	64.1%		
		ADT 1,066		AADT 1,066	
					Madison Avenue W/O Orizaba Avenue
		East		Afternoon	
12:00		2	14		
12:15		3	11		
12:30		0	16		
12:45		1	19	6	60
01:00		0	15		
01:15		0	17		
01:30		0	22		
01:45		0	21	0	75
02:00		1	10		
02:15		1	29		
02:30		0	44		
02:45		0	27	2	110
Total Percent					
Grand Total Percent					
ADT					

Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
03:00		0	18		
03:15		1	33		
03:30		1	24		
03:45		1	21	3	96
04:00		0	15		
04:15		0	18		
04:30		3	25		
04:45		2	18	5	76
05:00		3	21		
05:15		0	17		
05:30		3	15		
05:45		2	28	8	81
06:00		2	24		
06:15		2	16		
06:30		3	17		
06:45		6	20	13	77
07:00		5	12		
Total					
Percent					
Grand Total					
Percent					
ADT					

Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
07:15		8	15		
07:30		11	10		
07:45		26	11	50	48
08:00		50	11		
08:15		30	10		
08:30		20	9		
08:45		3	12	103	42
09:00		7	5		
09:15		13	4		
09:30		17	2		
09:45		14	7	51	18
10:00		14	2		
10:15		9	5		
10:30		7	3		
10:45		7	4	37	14
11:00		5	1		
11:15		13	4		

Total  
Percent  
Grand Total  
Percent  
ADT

Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
11:30		13	2		
11:45		15	1	46	8
		324	705		
		31.5%	68.5%		
		324	705		
		31.5%	68.5%		
		ADT 1,029		AADT 1,029	
					Orizaba Avenue N/O Madison Avenue
		South		Afternoon	
12:00		0	5		
12:15		2	4		
12:30		0	11		
12:45		0	7	2	27
01:00		0	2		
01:15		0	4		
01:30		0	6		
01:45		0	2	0	14
02:00		0	5		
02:15		0	21		
Total Percent					
Grand Total Percent					
ADT					

Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
02:30		0	15		
02:45		0	14	0	55
03:00		1	5		
03:15		0	10		
03:30		0	18		
03:45		0	12	1	45
04:00		0	7		
04:15		1	10		
04:30		0	11		
04:45		2	13	3	41
05:00		1	9		
05:15		4	10		
05:30		2	6		
05:45		3	10	10	35
06:00		5	9		
06:15		1	5		
06:30		2	3		
Total					
Percent					
Grand Total					
Percent					
ADT					

Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
06:45		7	5	15	22
07:00		2	5		
07:15		4	20		
07:30		5	9		
07:45		10	6	21	40
08:00		34	7		
08:15		7	3		
08:30		9	3		
08:45		3	2	53	15
09:00		3	3		
09:15		6	3		
09:30		3	4		
09:45		6	0	18	10
10:00		4	3		
10:15		1	1		
10:30		5	3		
10:45		5	2	15	9

Total  
Percent  
Grand Total  
Percent  
ADT

Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
11:00		5	2		
11:15		7	2		
11:30		9	1		
11:45		9	0	30	5
		168	318		
		34.6%	65.4%		
		168	318		
		34.6%	65.4%		

ADT 486

AADT 486

Orizaba Avenue  
S/O Madison Avenue

	North		Afternoon	
12:00	0	8		
12:15	0	9		
12:30	2	5		
12:45	0	10	2	32
01:00	1	5		
01:15	0	7		
01:30	0	10		
01:45	0	9	1	31

Total  
PercentGrand Total  
Percent

ADT

Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
02:00		1	14		
02:15		0	15		
02:30		0	7		
02:45		0	7	1	43
03:00		0	16		
03:15		0	10		
03:30		1	15		
03:45		0	11	1	52
04:00		0	5		
04:15		0	6		
04:30		0	9		
04:45		3	8	3	28
05:00		2	6		
05:15		3	7		
05:30		2	13		
05:45		2	13	9	39
06:00		2	13		
Total					
Percent					
Grand Total					
Percent					
ADT					



Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
06:15		0	6		
06:30		2	9		
06:45		1	11	5	39
07:00		3	11		
07:15		5	8		
07:30		15	8		
07:45		22	7	45	34
08:00		36	8		
08:15		13	7		
08:30		4	5		
08:45		6	1	59	21
09:00		6	6		
09:15		4	4		
09:30		6	3		
09:45		7	3	23	16
10:00		7	2		
10:15		8	1		

Total  
Percent  
Grand Total  
Percent  
ADT

Start Time	29-Aug-23 Tue	Morning	Afternoon	Hour Totals	
10:30		3	1		
10:45		4	1	22	5
11:00		8	3		
11:15		7	2		
11:30		5	1		
11:45		6	2	26	8
		197	348		
		36.1%	63.9%		
		197	348		
		36.1%	63.9%		
		ADT 545		AADT 545	

Total  
Percent  
Grand Total  
Percent  
ADT

NOVEMBER 2, 2023

AMENDMENT TO THE AMERICAN RESCUE PLAN ACT (ARPA) PROJECT  
EXPENDITURE PLAN

MOTION IN ORDER:

1) APPROVE THE AMENDMENT TO THE ARPA PROJECT SPENDING  
PLAN AND APPROPRIATE \$378,816 FOR THE PROJECTS OUTLINED IN  
TABLE 2, AND 2) PROVIDE FURTHER GUIDANCE ON HOW TO  
ALLOCATE THE \$1.5 MILLION FOR THE COMMUNITY SURVEY  
PRIORITIES.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Kim Sao, Finance Director  
Anthony Martinez, Financial Services Manager

**Date:** November 2, 2023

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**Subject: AMENDMENT TO THE AMERICAN RESCUE PLAN ACT (ARPA)  
PROJECT EXPENDITURE PLAN**

## **BACKGROUND**

At its meeting on March 15, 2022, the City Council approved the City's American Rescue Plan Act (ARPA) Project Expenditure Plan that encumbered \$18,895,185 in ARPA funding for eligible community programs and projects. Overall, ARPA provides the country \$1.9 trillion in federal emergency relief to address the negative economic effects of the COVID-19 pandemic on businesses, states, and local governments nationwide. ARPA funds represent a one-time funding source with restrictions that prohibit projects that create ongoing financial obligations for the City, offset tax cuts, fund employee benefits/pensions, or finance "rainy day" reserves. The ARPA Final Rule also required its recipients to obligate the ARPA funds by December 2024 and expend those funds no later than December 2026.

Staff explained in past presentations to the City Council that the City may need to make periodic expenditure plan adjustments over the course of the funding period to meet reporting deadlines; shift expenditures to meet City priorities; and/or align proposed expenditures with changes to Federal eligibility requirements. The purpose of this item is to make needed adjustments to the City's ARPA Spending Plan including allocating specific expenditures for the \$1.5 million that is designated in the category of Community Priorities within the ARPA Spending Plan.

## **DISCUSSION**

In early 2023, several federal legislative initiatives introduced in Congress to address the national debt ceiling resulted in potential claw back of "unobligated" ARPA funds from states, counties, and cities. With concern of the premature claw back of these funds, staff proposed to use the unexpended ARPA money to pay for Public Safety expenditures in the General Fund.

At its May 23, 2023, City Council meeting, the City Council approved an amendment of the ARPA Project Expenditure Plan to reappropriate an estimated total of \$7,722,500 in unused ARPA funds to reimburse the General Fund for Public Safety expenditures and

allow the City Manager to incorporate the plan into the FY2023-24 Proposed Budget using General Fund money.

FY 2022-23 Spending Update – Table 1

Below is a summary of the budget and actual final expenditures for the projects expended under the ARPA Fund on June 30, 2023. At the close of the fiscal year, the actual remaining ARPA funds totaling \$8,101,316 was transferred to the General Fund to cover eligible Public Safety expenditures, which under the Final Rule allowed up to \$10 million for revenue replacement due to the financial impacts of the COVID-19 pandemic. Furthermore, with this final transfer the ARPA Fund is considered fully expended and the money transferred to the General Fund is no longer subject to the Final Rule or its timeline.

<b><u>TABLE 1 - FY 2022-23 ARPA PROJECT EXPENDITURE PLAN</u></b>	<b>ARPA Fund 216 FY 2022-23 Budget</b>	<b>ARPA Fund 216 Expenditure as of 06.30.23</b>
<b>Project Name</b>		
<b>Beginning Balance</b>	<b>\$ 18,895,185</b>	<b>\$ 18,895,185</b>
All-American Park Lighting Upgrades	29,703	(29,703)
City Hall LED Retrofit Lighting	97,668	(97,668)
Electronic Message Boards in Trailers	31,862	(31,862)
Grant Administration	22,457	(22,457)
Homeless Shelter Services	207,252	(207,252)
Paramount AI Fresco Program	24,667	(24,667)
Paramount E-Gift Card Program	64,790	(64,790)
Paramount Park Ballfield Lighting	242,647	(242,647)
Paramount Park Interior/Exterior LED Lighting	16,308	(16,308)
Progress Park Ballfield Lighting	297,663	(297,663)
Property Acquisition for Water Infrastructure Project	623,713	(623,713)
Purchased Water	7,168,925	(7,168,925)
Road Barricades	186,085	(186,085)
Small Business Assistance	712,000	(712,000)
Water Infrastructure Analysis	62,517	(62,517)
Well # 16	1,000,000	(1,000,000)
Mask Giveaways	5,612	(5,613)
<b>Total</b>	<b>\$ 10,793,869</b>	<b>\$ (10,793,869)</b>
<b>Ending ARPA Balance Transferred to General Fund</b>	<b>\$ 8,101,316</b>	<b>\$ 8,101,316</b>

FY 2023-24 Spending Update – Table 2

Beginning with FY 2023-24, the General Fund has a reserve of \$8,101,316 for the ARPA Project Expenditure Plan. Of this \$8.1 million, the City Council already appropriated, back in June of 2023, \$7,722,500, which includes \$6,362,500 in Capital Improvement Projects and \$1,360,000 in operating expenditures, leaving a balance of \$378,316 to be appropriated.

The table below summarizes the \$7,722,500 ARPA expenditure budget already approved for FY 2023-24. Of the \$378,816 remaining to be appropriated, \$63,000 will be allocated for the Paramount Saw/Museum project and an additional \$315,816 for Business Attraction projects. We are deferring the Water Master Plan project to a later time and reallocating the \$100,000 for the demolition of the 16305 Hunsaker Ave property.

**TABLE 2 - FY 2023-24 ARPA PROJECT EXPENDITURE PLAN**

Project Name	Acct No	General Fund FY 2023-24 Budget	General Fund FY 2023-24 Amendment	YTD Expenditure at 9/30/23	Budget Balance at 9/30/23
<b>Beginning Fund Balance 7/1/23</b>		<b>\$ 8,101,316</b>			
Grant Administration	111-1511-5	10,000		-	10,000
Paramount Al Fresco Program	111-2123-5	737,500		(12,505)	724,995
Homeless Shelter Services	111-3125-5	312,500		(65,515)	246,985
Water Master Plan	111-5111-5	100,000	(100,000)	-	-
Residential Turf Replacement Program	111-5225-5	200,000		-	200,000
Demolition - 16305 Hunsaker Ave	111-TBD	-	100,000	-	100,000
Emergency Operations Equipment	CIP 9274	200,000		-	200,000
HVAC/Condensing Unit Replacement at Paramount Gym	CIP 9294	85,000		-	85,000
Property Acq. 16638-16675 Paramount Blvd/Sr. Housing	CIP 9389	1,700,000		-	1,700,000
Progress Park Exterior Lighting Upgrades	CIP 9391	245,000		-	245,000
Paramount Saw / Museum	CIP 9482	2,000,000	63,000	(2,063,000)	-
Business Attraction	CIP 9483	332,500	315,816	-	648,316
Community Input / Survey	CIP 9483	1,500,000		-	1,500,000
LED Lighting Conversion	CIP 9490	50,000		-	50,000
All American Park Lighting Control System	CIP 9492	250,000		-	250,000
<b>Total FY 2023-24 Budget</b>		<b>7,722,500</b>	<b>378,816</b>		
Amount Unassigned		378,816	(378,816)		-
<b>Total</b>		<b>\$ 8,101,316</b>	<b>\$ -</b>	<b>\$ (2,141,020)</b>	<b>\$ 5,960,296</b>
<b>Estimated Ending Fund Balance - 6/30/24</b>		<b>\$ -</b>			

### Community Funding Priorities

Of the \$18.9 million in ARPA funding allocated to the City of Paramount, \$1.5 million (8%) was reserved for community priorities (ARPA Community Funding). To determine how best to utilize the ARPA Community Funding, staff gauged the community's priorities and diligently engaged with community stakeholders to provide recommendations at a future City Council meeting. At the August 22, 2023 City Council meeting, staff prepared a report to the City Council with these recommendations. The City Council voted to continue this item to a later date.

City staff commissioned a community survey administered by Fairbank, Maslin, Maullin, Metz & Associates, Inc. (FM3) to determine the issues and services most desired by residents. The online survey was sent via email to over 15,000 residents and made available to patrons who attended City special events over the course of three months during the summer and fall of 2022. Some 166 responses were received.

In order from highest to lowest, the community survey showed the following 10 areas as the community's top priorities:

1. Education Investment
2. Traffic Safety
3. Environmental Protection
4. Keeping Residential Neighborhoods Looking Good
5. Streets, Roads, and Infrastructure Upgrades
6. Health and Wellness
7. Mental Health Services
8. Neighborhood Parking
9. Workforce Development
10. Substance Abuse Services

Once the survey was complete and the results were compiled, a focus group of City Commissioners was assembled to review the results of the community survey. The focus group consisted of the following members:

- Austin Moreno, Parks & Recreation Commission
- Ernie Esparza, Planning Commission
- Dora Sanchez, Public Safety Commission
- Rosemary Mendez, Public Safety Commission
- Rosemary Vasquez, Public Works Commission
- Magdalena Ortega, Senior Services Commission
- Patricia Winiecki, Senior Services Commission

The focus group met on May 24, 2023, and June 28, 2023, to provide input and feedback on the community priorities identified in the survey results. The group worked with City staff to propose programs and services that align with the community priorities and was tasked with ranking the proposals in order of urgency. Although Education Investment was atop the community's priorities, members of the focus group felt that, in addition to the City's support of education through the STAR After-School Program and Paramount Education Partnership (PEP), investing in education remains the responsibility of the Paramount Unified School District. Staff utilized the focus group's ranking of proposed services and programs to guide the following recommendations for ARPA Community Funding priorities. Full results of the focus group's rankings are attached (Attachment A).

### Recommendations for ARPA Community Funding Priorities

Avg Rating	Priority	Recommendation	Cost
8.4	Address Street Takeovers	Four (4) additional LASD Deputies (overtime shifts) to support Street Racing Taskforce Enforcement, including citing spectators. One year, Weekends only.	\$179,712
8.4	Commercial Safety and Security	Increase Security Camera/System Rebate Program for businesses. Fifty (50) \$2,000 rebates per year for two (2) years.	\$200,000
8.2	Reduce Traffic Collisions	Add one (1) traffic Deputy (overtime shift) to monitor/enforce traffic hazards. Every weekend for six (6) months.	\$44,928
7.6	Increase Lighting in Public Areas	Complete LED lighting retrofits of park pedestrian lighting. Will cover all remaining parks: Salud, Spane, Dills, Pequeño, Progress, and Paramount.	\$100,000
7.4	Improve Intersection Safety	Installation of two (2) permanent (not temporary) traffic circles at neighborhood street locations determined by staff. Recommendation includes design, construction, and inspection costs.	\$350,000
6.6	Public Safety and Crime Reduction	Add six (6) additional license plate reader cameras which are proven to alerting law enforcement to stolen vehicles. Cost includes lease of cameras and Aero-bureau services for three (3) years.	\$133,000
6	Increase Health Education	Annual Health Fair includes free health screenings, wellness services and programs, entertainment, raffles, First Aid training, and distribution of wellness kits. Five (5) years.	\$150,000
6	Small Business Assistance	Return Business Spotlight Videos. Hire firm to create up to 20 small business advertisement/social media campaigns. Two (2) years.	\$100,000
5.8	Baseball/Softball Field Renovation	Renovate 2 baseball fields and 2 softball fields; includes grading and portable pitching mound.	\$300,000

**TOTAL \$1,557,640**

### FISCAL IMPACT

The FY 2023-24 Adopted Budget included an appropriation of \$7,722,500 for the ARPA Project Expenditure Plan. We're proposing to amend the Plan and allocate the remaining \$378,816 from the General Fund reserves for the projects outlined in Table 2 above.



The Community Funding estimated total of \$1,557,640 will be reallocated by the City Council to match the already approved budget allocation of \$1.5 million.

### **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 6: Efficient, Effective, and Fiscally Responsible.

### **RECOMMENDED ACTION**

It is recommended that the City Council 1) amend the ARPA Project Spending Plan and appropriate \$378,816 for the projects outlined in Table 2, and 2) provide further guidance on how to allocate the \$1.5 million for the community survey priorities.

Attachments:

A – ARPA Focus Group Ranking and Recommendations

## ATTACHMENT A

Priority	Recommendation	Avg Rating
Address Street Takeovers	Additional LASD Special Assignment Deputies to support Street Racing Taskforce Overtime, including citing spectators.	8.4
Add Surveillance Cameras in Public Parking Lots	Promote City of Paramount's Security Camera Rebate Program for businesses.	8.4
Reduce Traffic Collisions	Add traffic Deputy to monitor/enforce traffic hazards.	8.2
Increase Street Lighting Fixtures	Add funding for additional retrofits of park pedestrian lighting.	7.6
Improve Major Intersection Safety	Installation of two permanent (not temporary) traffic circles at neighborhood street locations determined by LA County Sheriff's based on activity. Recommendation includes design, construction, and inspection costs.	7.4
Flock Cameras	Add more Flock Cameras. Flock Cameras captures license plates of stolen license plates. We know that they are productive based on the daily activity.	6.6
Increase Health Education	Add Annual Health Fair in May to include free health screenings, wellness services and programs, entertainment, raffles, First Aid training, and distribution of wellness kits.	6
Return Business Spotlight Videos	Hire firm to create up to 20 small business advertisement/social media campaigns.	6
Baseball/Softball Field Renovation	Renovate 2 baseball fields and 2 softball fields; includes grading and portable pitching mound.	5.8
Youth Softball Sponsorships	Full Coverage of all Independent Youth League Regular Fees for One (1) Year which includes youth baseball, football, and soccer.	5.8
Water Bill Assistance	New utility assistance program: Have residents apply to have their water bill paid down up to \$2,000.	5.4
Business Façade Improvements	Add 8-12 additional Commercial Rehabilitation Projects to beautify business areas.	5
Additional Code Enforcement Patrols	Adding a Full-time Code Enforcement Officer (City Employee) to patrol neighborhoods and enforce City codes.	4.4
Adding a Party Car	County currently has a moratorium on any additional units, but may loosen up in coming year if we decide to add an additional unit.	3.8
Marketing Opportunities for Small Businesses	Recommend Marketing and Advertisement Reimbursement Program for local business campaigns.	3.8
Solar PV System Installation Program	City can offer solar PV system installation on homes that have been weatherized through the LIHWAP and DOE Programs.	3.6

NOVEMBER 2, 2023

ALTAIR COMMUNITY BENEFITS AGREEMENT – AMENDED YEAR ONE  
SPENDING PLAN

MOTION IN ORDER:

APPROVE THE AMENDED YEAR ONE SPENDING PLAN FOR THE  
ALTAIR COMMUNITY BENEFITS AGREEMENT.

MOTION:

MOVED BY \_\_\_\_\_

SECONDED BY \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** John Carver, Planning Director  
**Date:** November 2, 2023

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**Subject: ALTAIR COMMUNITY BENEFITS AGREEMENT – AMENDED YEAR ONE SPENDING PLAN**

## **BACKGROUND**

A Community Benefits Agreement (CBA) is a tool that establishes and implements the provision of community benefits to the immediate and greater Paramount community. In exchange for approval of a project that benefits a private investor, an applicant may opt to share economic benefits with the community-at-large.

In April 2022, the City Council approved the World Energy/AltAir refinery conversion project (Amendment to Conditional Use Permit No. 757) to allow for the increased production of renewable jet and diesel fuel and ending the processing of petroleum-based products. Approval of the refinery conversion project included a minimum five-year CBA with AltAir contributing \$1,000,000 per year.

On March 28, 2023, the City Council approved the CBA, and on May 23, 2023 the Council approved a spending plan for the first year. The approved first year spending plan includes a range of programs and projects to be implemented by the Community Services Department, the Public Works Department, and the Planning Department.

Approved Community Services programs include free summer swim for Paramount residents, free youth sports registration, the Paramount Teen Leadership (PTL) program, the Mariposa Building and Spane Park Paramount Activity League (PAL), and other programs.

Programs from the Public Works Department include citywide tree maintenance and replanting, rebates to residents who buy a new electric vehicle, rebates to upgrade an electrical panel and install a vehicle charger at an applicant's residence, and the installation of two electronic message boards to notify motorists, pedestrians, and bicyclists that trains are crossing Downey Avenue.

The Planning Department is offering solar panel rebates for low-to-moderate-income single-family homeowners. This program is a rebate for the reinforcement of roofs to support the added weight of the solar panels.

The table below details the list of proposed programs and projects and the budget amount for each as approved on May 23.

Community Services	Budget	Public Works	Budget	Planning	Budget
Free Summer Swim for Paramount Residents	\$25,000	Climate Action Plan Rebate Program	\$100,000	Solar Panel Rebate	\$100,000
PAL Program at Mariposa	\$40,000	Tree Services Citywide	\$100,000		
Free Youth Sports Registration	\$20,000	Electronic Message Boards for Trains	\$500,000		
Pop-up FNP's	\$10,000				
Spa Summer PAL Excursion/ Transportation costs	\$5,000				
Paramount Teen Leadership (PTL) Program Scholarships	\$20,000				
Additional PTL Program Supplies	\$5,000				
Partial Costs for Senior After-hour Events	\$10,000				
Yoga on the Park	\$10,000				
Additional Paint Nights (2 free family nights)	\$5,000				
Additional Adaptive Recreation Trips	\$20,000				
Children's Day Camp	\$30,000				
<b>Subtotal</b>	<b>\$200,000</b>	<b>Subtotal</b>	<b>\$700,000</b>	<b>Subtotal</b>	<b>\$100,000</b>
<b>TOTAL</b>		<b>\$1,000,000</b>			

## DISCUSSION

Upon closer review of the electronic message board project, it has become evident that the complex design and construction will require more time than the current fiscal year to install and operate. Coordination with the Union Pacific Railroad and the California Public Utilities Commission adds additional layers of intricacy. As such, staff proposes bifurcating the project into two phases – design and construction. Doing so defers the construction phase to at least the next fiscal year and reduces message board expenditures in the current fiscal year from \$500,000 to \$75,000.

With savings of \$425,000 in the current fiscal year, this amount can be reallocated to a several other proposed programs and projects. The Public Safety Department would be a lead department on two of the new categories. The following are proposed:

- \$141,200. Neighborhood preservation (ACTION) projects.
- \$140,000. Downtown holiday lighting and decorations.
- \$66,550. Mental health app for residents (trial period).

- \$60,000. Aquatics operations.
- \$44,000. Landscape design services for median enhancements.

Below is a revised table with the proposed changes highlighted:

Community Services	Budget	Public Works	Budget	Planning	Budget	Public Safety	Budget
Free Summer Swim for Paramount Residents	\$25,000	Climate Action Plan Rebate Program	\$100,000	Solar Panel Rebate	\$100,000	Mental Health App	\$39,800
PAL Program at Mariposa	\$40,000	Tree Services Citywide	\$100,000			Neighborhood Preservation (ACTION)	\$141,200
Free Youth Sports Registration	\$20,000	Electronic Message Boards for Trains (Design)	\$75,000				
Pop-up FNP's	\$10,000	Downtown holiday lighting and decorations	\$140,000				
Spa Summer PAL Excursion/ Transportation costs	\$5,000	Landscape design services for median enhancements	\$44,000				
Paramount Teen Leadership (PTL) Program Scholarships	\$20,000						
Additional PTL Program Supplies	\$5,000						
Partial Costs for Senior After-hour Events	\$10,000						
Yoga in the Park	\$10,000						
Additional Paint Nights (2 free family nights)	\$5,000						
Additional Adaptive Recreation Trips	\$20,000						
Children's Day Camp	\$30,000						
Aquatics Operations	\$60,000						
Subtotal	\$260,000		\$459,000		\$100,000		\$181,000
TOTAL		\$1,000,000					

## **FISCAL IMPACT**

There is no additional impact to the Fiscal Year 2023-2024 Budget.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The Strategic Outcomes were implemented to provide a pathway to achieving the Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcomes No. 2: Community Health; No. 5: Attractive and Well-maintained Infrastructure; and No. 6: Efficient, Effective, and Fiscally Responsible Government.

## **RECOMMENDED ACTION**

It is recommended that the City Council approve the amended year one spending plan for the AltAir Community Benefits Agreement.

NOVEMBER 2, 2023

ORAL REPORT

FOLLOW UP ON ENERGY EFFICIENCY AND INFRASTRUCTURE  
IMPROVEMENT PROJECT ANALYSIS PERFORMED BY WILLDAN  
ENERGY SOLUTIONS





**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Adriana Figueroa, Public Works Director  
Celina Sanchez, Management Analyst

**Date:** November 2, 2023

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**Subject: ORAL REPORT – FOLLOW UP ON ENERGY EFFICIENCY AND INFRASTRUCTURE IMPROVEMENT PROJECT ANALYSIS PERFORMED BY WILLDAN ENERGY SOLUTIONS**

On March 28, 2023, the City Council approved the Contingent Design and Engineering Services agreement with Willdan Energy Solutions (WES). This approval authorized the City to initiate a comprehensive energy efficiency analysis, involving multiple tasks at various City sites and buildings. The aim was to present viable options to the City that not only cut energy costs for the City, but also align with the objectives outlined in the City's Climate Action Plan (CAP). An informational presentation will be given on the next steps for this project.