

AGENDA

Paramount City Council
January 23, 2018



Adjourned Meeting
City Hall Council Chambers
5:00 p.m.

City of Paramount

16400 Colorado Avenue ♦ Paramount, CA 90723 ♦ (562) 220-2000 ♦ www.paramountcity.com

Public Comments: If you wish to make a statement, please complete a Speaker's Card at the beginning of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member or put it on the staff table located at the front of the room. When your name is called, please go to the rostrum provided for the public. Persons are limited to a maximum of 3 minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2027 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Note: Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

Notes

CALL TO ORDER:

Mayor Peggy Lemons

ROLL CALL OF
COUNCILMEMBERS:

Councilmember Laurie Guillen
Councilmember Tom Hansen
Councilmember Daryl Hofmeyer
Vice Mayor Diane J. Martinez
Mayor Peggy Lemons

CITY COUNCIL PUBLIC COMMENT UPDATES

PUBLIC COMMENTS

NEW BUSINESS

1. [ORAL REPORT](#) Public Safety Year In Review 2017
2. [ORAL REPORT](#) Gang Resistance Is Paramount Program Modernization
3. [REPORT](#) Large Item Pick-Up Program
4. [REPORT](#) Proposed Special and Holiday Events Schedule - 2018

COMMENTS/COMMITTEE REPORTS

- Councilmembers
- Staff

CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9 (Number of cases: 1)

Evaluation of Public Employee: City Manager (pursuant to Government Code Section 54957) - Continued from January 9, 2018 meeting

ADJOURNMENT

To a meeting on February 6, 2018 at 6:00 p.m.

JANUARY 23, 2018

ORAL REPORT

PUBLIC SAFETY YEAR IN REVIEW 2017

JANUARY 23, 2018

ORAL REPORT

GANG RESISTANCE IS PARAMOUNT PROGRAM MODERNIZATION

JANUARY 23, 2018

LARGE ITEM PICK-UP PROGRAM



To: Honorable City Council

From: John Moreno

By: Christopher S. Cash

Date: January 23, 2018

Subject: LARGE ITEM PICK-UP PROGRAM

In 2008, Ordinance No. 1004 was adopted by the City Council. Known as the “Bulky Waste Material Disposal Ordinance,” it details actions the City could take in order to control the increase in dumping of large items in the city. Prior to the ordinance, Public Works staff would pick up large items without question or consequence, resulting in an expectation among residents and businesses that it was an acceptable practice. There was no incentive for residents to remove large items properly. The burden of large item pick-up was also creating manpower issues for the Public Works Department and it also created worker safety issues for our employees.

Program Profile

The Large Item Pick-Up Program, in its current iteration, has been in effect for the past nine years. The program consists of City and Calmet employees tagging and removing items flagged for removal by residents or City staff. Large items are removed by Calmet through a formal program where items can be scheduled for pick-up by residents and/or placed on a pick-up list by the City. Our goal is to have property owners utilize the formal program and schedule pick-up of large items, rather than dumping them on our parkways. The tagging and the potential assessment of a fee for pick-up are meant to encourage property owners to be responsible for large items. However, when residents do not use the formal program, City staff will pick up items that are not scheduled for pick-up by the property owner. We try to minimize using our crews to pick up items and try to emphasize the use of Calmet for risk management purposes and employee safety. In the last year alone, Calmet picked up 662 tons of large items in 2017 compared with 578 tons in 2016; over 2,466 tons picked up since 2011.

Program Effectiveness

We have found that the large item pick-up program is very effective for single-family residences and multi-family residences of 4 units or less. When these property owners receive violation notices and/or follow up letters for large items in their parkways, the owner/tenant is more likely to schedule a pick-up with Calmet. Owner-occupied properties tend to have a quicker reaction to those items illegally dumped and to a violation notice left by the City.

When a property owner receives a large item notice, it is an opportunity to educate residents/tenants on how the large item pick-up program works. In most circumstances, when scheduled for pick-up, large items will be picked up on the resident’s regular trash collection day by Calmet.

However, if the property owner misses their trash day, this can result in a bulky trash item sitting on a parkway for another week if their regular trash day was the prior day or still a few days away. Residents are encouraged to move the large item back onto their property and place it on the parkway again on the day of trash pick-up. Unfortunately, some residents don't comply with this portion of the process, especially, if it's a heavy item or something dumped by someone else.

Multi-Family Complexes

We do find that, for larger multi-family properties with 5 units or more, compliance still seems to be difficult. Part of the issues stems from the charge that Calmet places on large item pick-up for multi-family properties than for single family residence which are free. For owners/tenants of these larger properties, Calmet provides a pick-up service for large items at \$17 for the first item and \$9 for each additional item. Our experience has indicated that if an owner/tenant is willing to go through the process of calling and scheduling a pick-up through Calmet, they become discouraged when they realize that the service for their property is not free. This creates little incentive for midsize to large apartment or condominium complexes to call and schedule a pick-up. To complicate matters, the larger complexes, when multiple units become vacant at the end of the month, landlords may find it cheaper to pay the City's fee than to individually schedule a pick-up for the items left behind by tenants vacating their units. We are exploring a possible solution to this problem.

Fee For Pick Up

Where an item is not picked up after having been tagged, we charge a \$50 fee for picking up items. From a Public Works perspective, the goal of the program has not been to collect revenue or fine property owners. Rather, we are always attempting to encourage the use of the formal large item pick-up program and to emphasize property owner responsibility for items dumped on or adjacent to their property. In most cases, items are removed prior to being charged a fee for pick-up, which is the main goal of the program. Since 2016, 95 invoices were mailed to property owners for large item pick-up. These invoices totaled \$4,750 of which \$2,600 of that amount has been paid to the City. Properties that have multiple violations are referred to Code Enforcement, where Administrative Citations, which have more ability to be collected, are issued. Again, our emphasis has been on encouraging use of the formal, large item pick-up program and to discourage dumping. In most cases, the program is successful at encouraging compliance. The number of violations that result in fees being assessed is small, relative to the total number of items picked up in a year.

JANUARY 23, 2018

PROPOSED SPECIAL AND HOLIDAY EVENTS SCHEDULE – 2018

MOTION IN ORDER:

APPROVE OR MODIFY THE PROPOSED DATES FOR THE CITY'S 2018
SPECIAL AND HOLIDAY EVENTS AND RESCHEDULE THE DECEMBER
2018 CITY COUNCIL MEETINGS.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno

By: David Johnson

Date: January 23, 2018

Subject: Proposed City Special and Holiday Events Schedule - 2018

Traditionally, we have brought to the City Council for your review and approval the proposed Holiday Events Schedule for the current year. This year, we are expanding on this by providing you with a list of all City Special Events which includes the proposed Holiday Events Schedule for 2018. This will give you an early picture of the flow of special events, assist you with scheduling your involvement in any of these events, and assist us with establishing the dates specifically for the holiday events which allows us to schedule vendors and secure their services in a timely manner. Listed below is a complete list of the 2018 special events provided by the City or co-sponsored by the City.

2018 Special Events Schedule

1. Tepic Sister City Dia del Nino - March 31, 2018
2. Friends of the Library Open House – April 14, 2018
3. PEP Sponsor Social - April 27, 2018
4. National Day of Prayer – May 3, 2018
5. Elks Memorial Day – May 28, 2018
6. Heritage Day Festival – June 16, 2018
7. Summer Concerts – June 16 - August 9, 2018
8. National Night Out – August 6, 2018
9. Tepic Sister City Dia de los Muertos – TBD
10. Halloween and Haunted House – October 31, 2018
11. Veterans Day - TBD
12. Sr. Thanksgiving – November 15, 2018
13. Lighting Ceremony – November 28, 2018
14. Santa House – December 1 & 2 , 2018
15. Christmas Train – December 3 - 6, 2018
16. Breakfast w/Santa – December 15, 2018

We do not yet have a specific date for the Tepic Sister City's Dia de los Muertos event but the event will occur on a weekend day in either September or October. We hope to have their proposed event date for the Dia de los Muertos event sometime after they have completed their Dia del Nino event in March. Additionally, the proposed Veterans Day event does not have a specific date yet as we are currently working with several service clubs to identify which of these groups will take the lead in sponsoring this event in November.

2018 Holiday Events

The City's holiday event season begins with the Tree Lighting event which has traditionally been scheduled for the Wednesday following the Thanksgiving holiday. Since the 2018 Thanksgiving holiday occurs on the second to last week of November, the Tree Lighting event is proposed to take place during the last week of November 2018 with the Santa Train operating the following week.

The operation of the Santa Train during the week of December 3-6 creates a conflict with the City Council meeting which would normally fall on Tuesday, December 4. We would recommend that the City Council move the date of the meeting to another date in December not in conflict with the Santa Train. Last year, the City Council chose to meet on the 2nd Tuesday (December 12, 2017) to avoid the conflict with the Santa Train and went dark for the December Study Session. We are proposing a similar move this year with the City Council meeting moving to Tuesday, December 11th and going dark for the City Council Study Session.

As we did last year, we will be offering 2 days of inexpensive photos with Santa in our decorated "cabin" at the Paramount Park Community Center on Saturday, December 1 and Sunday, December 2. Additionally, our Breakfast with Santa event has traditionally been scheduled for the Saturday immediately following the Santa Train, which in 2018 would be December 8. However, in 2018, we are recommending we take advantage of the favorable calendar and postpone the Breakfast with Santa event until the following Saturday, December 15. This allows us a bit of a break between the Santa Train and the Breakfast with Santa event while still not holding the event too close to the actual Christmas holiday.

Recommended Action

It is recommended that the City Council approve or modify the proposed dates for the City's 2018 Special and Holiday Events and reschedule the December 2018 City Council meetings.

December 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
November 25	November 26	November 27	November 28 Annual Tree Lighting Ceremony 6:00 p.m.	November 29	November 30	1 Santa Photos
2 Santa Photos	3 Santa Train (Planning Commission Night)	4 Santa Train (Parks and Rec. Commission Night) City Council Meeting (proposed move to December 11)	5 Santa Train (Public Works Commission Night)	6 Santa Train (Public Safety Commission Night) Public Works Commission Mtg.	7	8
9	10	11 Planning Commission Meeting (proposed move to December 12)	12	13	14	15 Breakfast with Santa – 8:00 a.m.
16	17	18 City Council Study Session (proposed to go dark)	19 Parks and Rec. Commission Mtg.	20	21	22
23	24	25 Public Safety. Commission Mtg.	26	27	28	29
30	31					