

# AGENDA

Paramount City Council  
April 16, 2019



Adjourned Meeting  
City Hall Council Chambers  
5:00 p.m.

City of Paramount

16400 Colorado Avenue ♦ Paramount, CA 90723 ♦ (562) 220-2000 ♦ [www.paramountcity.com](http://www.paramountcity.com)

**Public Comments:** If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the rostrum provided for the public. Persons are limited to a maximum of 3 minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law.

**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2027 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**Note:** Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

## Notes

CALL TO ORDER:

Mayor Tom Hansen

ROLL CALL OF  
COUNCILMEMBERS:

Councilmember Laurie Guillen  
Councilmember Peggy Lemons  
Councilmember Diane J. Martinez  
Vice Mayor Daryl Hofmeyer  
Mayor Tom Hansen

## PRESENTATIONS

1. [PROCLAMATION](#)

Every Kid Healthy Week  
(Paramount Tepic Sister Cities)

## CITY COUNCIL PUBLIC COMMENT UPDATES

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## **PUBLIC COMMENTS**

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### **OLD BUSINESS**

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- |    |                                              |                                                                                                                              |
|----|----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 2. | <a href="#"><u>REPORT</u></a>                | Six-Month Review of City Council Permit for Live Entertainment at the Paramount Swap Meet, 7900 All America City Way         |
| 3. | <a href="#"><u>REPORT</u></a>                | Permit Parking Administrative Costs                                                                                          |
| 4. | <a href="#"><u>RESOLUTION NO. 19:011</u></a> | Amending the Authorized Position Listing for Full and Part-Time City Employees and Salary Table for Full-Time City Employees |

### **NEW BUSINESS**

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- |     |                                              |                                                                                                                            |
|-----|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
| 5.  | <a href="#"><u>ORAL REPORT</u></a>           | West Nile Virus (WNV) and Invasive Aedes Mosquitoes Update                                                                 |
| 6.  | <a href="#"><u>ORAL REPORT</u></a>           | Joint Bellflower-Paramount Active Transportation Plan (ATP) Update                                                         |
| 7.  | <a href="#"><u>RESOLUTION NO. 19:010</u></a> | Approving the Application for Statewide Park Development and Community Revitalization (Proposition 68) Grant Program Funds |
| 8.  | <a href="#"><u>REPORT</u></a>                | 2019 YMCA Summer Swim Program                                                                                              |
| 9.  | <a href="#"><u>APPROVAL</u></a>              | Appointment of City Commissioners                                                                                          |
| 10. | <a href="#"><u>APPROVAL</u></a>              | Mayor's Appointments                                                                                                       |

### **COMMENTS/COMMITTEE REPORTS**

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- Councilmembers
- Staff

### **ADJOURNMENT**

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To a meeting on May 7, 2019 at 6:00 p.m. at Progress Park Plaza, 15500 Downey Avenue, Paramount.

APRIL 16, 2019

PROCLAMATION

EVERY KID HEALTHY WEEK

- PARAMOUNT TEPIC SISTER CITIES

APRIL 16, 2019

SIX-MONTH REVIEW OF CITY COUNCIL PERMIT FOR LIVE ENTERTAINMENT AT THE PARAMOUNT SWAP MEET, 7900 ALL AMERICA CITY WAY

MOTION IN ORDER:

RECEIVE AND FILE THE REPORT WITH THE STIPULATION THAT STAFF CONDUCT A SIX-MONTH COMPLIANCE REVIEW.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Adriana Lopez, Public Safety Director  
Maggie Matson, Assistant Public Safety Director

**Date:** April 16, 2019

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**Subject: SIX-MONTH REVIEW OF CITY COUNCIL PERMIT FOR LIVE ENTERTAINMENT AT THE PARAMOUNT SWAP MEET, 7900 ALL AMERICA CITY WAY**

### **BACKGROUND**

This item is a six-month review of a Live Entertainment Permit at the Paramount Swap Meet located at 7900 All America City Way. The subject site is located in the M-1 (Light Manufacturing) zone. The Swap Meet is licensed by the California Department of Alcoholic Beverage Control (ABC) for "Type-40" sales, allowing only for the sale of beer with the availability of snacks. The Swap Meet is open for business Monday through Friday from 6:00 a.m. to 2:00 p.m. and Saturdays and Sundays from 6:00 a.m. to 3:00 p.m.

At its September 20, 2016 meeting, the City Council adopted Resolution No. 16:023, approving for live entertainment for Swap Meet patrons at varied starting and ending times between 10:00 a.m. and 4:00 p.m. on Saturdays and Sundays (Attachment A). Live entertainment formats include musical performers, DJs, "folklorico" dancers, comedians, and magicians. The live entertainment performances would be included with a general admission fee to the Swap Meet. The live entertainment area is approximately 1,600 square footage under a 6,930 square foot canopy with the capacity of outdoor seating for approximately 300 patrons.

Although the City Council approved a live entertainment permit on September 20, 2016, the Swap Meet commenced their live entertainment on September 15, 2018. This is a six-month review for the permitted live entertainment to ensure long-term compliance of the conditions of approval. During the six-month review, staff determined that the applicant has complied with the live entertainment conditions set for the establishment. Public Safety Code Enforcement staff has conducted routine patrol checks on the weekends and the entertainment component is being conducted successfully with no incidents. Furthermore, Public Safety has not received any complaints about live entertainment from surrounding properties.

### **LAW ENFORCEMENT ACTIVITY**

There were no reported incidents within the six-month review related to live entertainment. Generally the calls for service and reported crimes have consisted of property crimes against vehicles such as vehicle break-ins and traffic collision reports.

During the six-month review, a total of the 23 calls for service were received: 9 for reported crimes of vehicle break-ins and or petty theft reports, 6 for vehicular traffic collisions; 3 for disturbances in the Swap Meet between patrons and/or pedestrians near the establishment; 3 were initiated by Sheriff Deputies conducting traffic control during the holiday weekend; 1 was to assist the Fire Department with a medical emergency from a patron; and 1 was to recover lost property.

The Swap Meet has approximately 40 security cameras installed throughout the establishment. There is a dedicated private security guard onsite during the hours of the entertainment, and the flexibility to redeploy additional security personnel from the greater Swap Meet grounds if necessary. The security guards are plainly identifiable by uniform. Public Safety staff confirmed that J & M Food and Beverage Concessions, Inc. have a valid license from the California Alcoholic Beverage Control (ABC) to serve alcoholic beverages. The Public Safety Department has not received any concerns or complaints regarding noise from the performances.

### **ANALYSIS**

During the six-month reporting period, there have been approximately 23 calls for service from law enforcement responses; however, none of the calls are related to the live entertainment component. The Swap Meet ownership, management, and employees continue to demonstrate cooperativeness with the City and the Sheriff's Department. The establishment has been able to comply and adhere to all the conditions of approval.

### **RECOMMENDED ACTION**

It is recommended that the City Council receive and file the report with the stipulation that staff conduct a six-month compliance review.

# ATTACHMENT A



**To:** Honorable City Council

**From:** John Moreno

**By:** Kevin M. Chun/John King

**Date:** September 20, 2016

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**Subject: City Council Permit – Modern Development Company dba Paramount Swap Meet: 7900 All America City Way**

### **Background**

This application is a request for a City Council Permit to allow live entertainment at the Paramount Swap Meet at 7900 All America City Way. The site is located in the M-1 (Light Manufacturing) zone and within the Clearwater East Specific Plan area. The Swap Meet, which has operated continuously since 1955, expanded in size in 1993 to the current 818 vendor spaces with the acquisition of property acreage and the construction of decorative perimeter walls, theme towers, snack bar, and restroom facilities. Since 1993, the California Department of Alcoholic Beverage Control (ABC) has licensed the Swap Meet for "Type-40" sales, allowing only for the sale of beer with the availability of snacks. The Swap Meet is open for business Monday to Friday from 6:00 a.m. to 2:00 p.m. and Saturdays and Sundays from 6:00 a.m. to 3:00 p.m.

Section 11-5 (n) of the Paramount Municipal Code states that a City Council Permit is required for live performances. Following the permit review process as administered by the Community Development Department, the City Council may grant or deny a request for a City Council Permit based on the impact that the proposed use will have on the public health, safety, or welfare. The City Council may also impose conditions upon a City Council Permit to ensure that the use is not in conflict with surrounding land uses.

### **Request**

The applicant is requesting a City Council Permit to allow live family entertainment for Swap Meet patrons at varied starting and ending times between 10:00 a.m. and 4:00 p.m. on Saturdays and Sundays. Requested live formats include musical performers, DJs, dancers (folklorico, for example), comedians, and magicians. Performances would be included with general admission to the Swap Meet.

Live entertainers would perform from a proposed 1,600 square foot stage under a 6,930 square foot canopy with 300-capacity outdoor bench seating that the applicant would construct to the northeast of the primary existing snack bar seating area as indicated on the submitted site plan (copy included). Development Review Board review and approval of the stage and canopy is required. The proposed entertainment area will result in the reduction of approximately 20 vendor stalls.



## **Law Enforcement Activity**

As with all live entertainment requests, we reviewed law enforcement activity at this location. From the 18-month period of January 2015 to the present, there have been approximately 100 calls for service and 11 reported crimes. Generally the calls for service and reported crimes have consisted of property crimes against vehicles such as auto theft, auto burglary, and vandalism. Out of the 100 calls for service, nine were for disturbances inside the Swap Meet between patrons and vendors. Reported crimes included incidents of armed robbery (one), grand theft auto (one), vandalism (one), grand thefts (two), petty thefts (two), and vehicle burglaries (four). According to the staff crime analyst, the number of property crimes against vehicles during this period of time is fairly typical, and calls for service for disturbances are relatively low overall.

## **Discussion**

As required by the Municipal Code, the Community Development Department, Public Safety Department, and the Los Angeles County Sheriff's Department have reviewed the application, including the site plan. Representatives from each department met with the applicant in person on September 6, 2016.

Recommended conditions will prevent noise from disturbing neighboring property owners. Approximately 40 security cameras have been installed throughout the Swap Meet, and the applicant is prepared to install additional cameras and adjust existing cameras as needed to sufficiently provide filming coverage of the entertainment area. A licensed security guard will be required onsite during the hours of entertainment, and the applicant has the flexibility to redeploy up to seven other security personnel from the greater Swap Meet grounds.

Over the years, the Swap Meet ownership, management, and employees have demonstrated a spirit of cooperativeness with the City and the Sheriff's Department, and we foresee that any potential incidents will be addressed promptly and professionally. As with other live entertainment applications, a City Council review six months after the permitted live entertainment commences is recommended as a condition to ensure the long-term compliance of the conditions of approval and safeguard the surrounding properties.

## **Recommended Action**

It is recommended that the City Council read by title only and adopt Resolution No. 16:023, approving a City Council Permit for live entertainment at the Paramount Swap Meet at 7900 All America City Way, subject to the following conditions:

1. This City Council Permit shall not be effective for any purposes until the applicant or representative has filed at the office of the Community Development Department an affidavit stating awareness and acceptance of all conditions of this permit. The affidavit shall be submitted by Friday, October 7, 2016. The City Council Permit shall not be effective until all conditions are addressed.

2. If either the Community Development Director or Public Safety Director determines that the operation of the business negatively impacts the public peace, health, safety, or general welfare, the City Council shall have the authority to reconsider the City Council Permit. The City Council may revoke, suspend, or modify the Permit in order to protect the public peace, health, safety, and general welfare.
3. The City Council shall review the status of compliance with the approved conditions at the first City Council meeting six months after permitted live entertainment performances commence.
4. The applicant shall meet all requirements and conditions of the Department of Alcoholic Beverage Control (ABC) and Conditional Use Permit No. 367.
5. Live entertainment shall only be permitted from a performance stage following separate Development Review Board review and approval of the stage and associated canopy and the issuance and finalization of building permits.
6. Live entertainment shall only be permitted on Saturdays and Sundays from 10:00 a.m. to 4:00 p.m.
7. All live entertainment shall be directly contracted through the business owners. Entertainment and other events produced by independent promoters are prohibited.
8. A minimum of one security guard in possession of a valid security guard registration from the Bureau of Security and Investigative Service shall be immediately onsite and a minimum of seven additional similarly licensed security guards shall be available within the greater Swap Meet premises during the hours of live entertainment and until all patrons have vacated the stage and canopy area. The guards shall be plainly identifiable by uniform.
9. The Public Safety Department shall review and approve the security camera locations and orientations, including comprehensive camera views of the establishment interior, exterior, and parking lot. The applicant shall maintain the approved security camera system, including network video recorder (NVR), in good working condition in perpetuity. The equipment shall be utilized at all times during normal business hours. In the event of an incident and upon request, the business owners shall allow unimpeded inspection of the security camera system to City representatives.
10. The live entertainment provided shall not be audible beyond the area under control of the applicant. The live entertainment shall not disturb the neighbors.
11. During the hours of live entertainment, an owner, the manager, or a designated responsible person 21 years of age or older shall be on the premises and shall be responsible for the operations during the hours of live entertainment. This person shall possess on his or her person a valid driver license or identification card issued by the California Department of Motor Vehicles (DMV). This person

- shall also be able to communicate effectively with regulatory officials and have the ability to immediately contact the owner. The person will immediately introduce himself or herself to any regulatory officials.
12. The owners, managers, and persons designated to be responsible for the operation of the business shall cooperate fully with all City of Paramount officials and law enforcement personnel, and shall not obstruct or impede their entrance into the licensed premises while in the course of their official duties.
  13. All employees shall possess at the site a valid driver license or identification card issued by the California Department of Motor Vehicles (DMV). They shall present such identification upon demand by any regulatory official.
  14. An active City of Paramount business license shall be maintained current with prompt annual renewals.
  15. The person designated to be responsible for the operation of the business shall not perform official police or investigative activities but shall immediately report every violation of law and every unusual occurrence to the Sheriff's Station.
  16. Any graffiti painted or marked upon the premises or on any adjacent area under the control of the licensee shall be immediately removed or painted over to match the predominant surface color.
  17. The approved site plan shall not be changed without prior approval by the Community Development Department and the Sheriff's Department.
  18. The applicant shall be responsible for maintaining the entertainment area free of litter.
  19. All required permits and licenses from all relevant regulating bodies shall be valid at all times. A copy of all licenses, permits, and conditions shall be posted and maintained in a place conspicuous and readable by all employees and customers of the location.
  20. Special events shall be reviewed in accordance with Special Event Permit regulations by the Community Development Department. The applicant shall submit a Special Event Permit application at least two weeks in advance of a proposed event.
  21. Performances with a separate paid admission from the Swap Meet general admission and performances expected to meet or exceed the maximum seating capacity shall be reviewed and approved separately by the Community Development Department through the Special Event Permit process. The applicant shall submit a Special Event Permit application at least two weeks in advance of a proposed event.

22. Landscaping shall be maintained in a thriving, clean condition for perpetuity. Trees shall be trimmed in accordance with Section 44-112 of the Paramount Municipal Code. Mature trees shall not be removed without written authorization by the Community Development Department.
23. Final approval by the Community Development Department is required before live entertainment shall be permitted. All conditions of approval shall be met prior to final approval by the Community Development Department.
24. Revisions to an existing City Council Permit require separate review and approval by the City Council. City Council Permits expire upon sale or transfer of the business to a new business owner.
25. Failure to comply with the above conditions and/or any applicable laws shall be cause for the modification, suspension, or revocation of this permit.

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION NO. 16:023

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
PARAMOUNT SETTING FORTH ITS FINDINGS OF FACT AND  
DECISION RELATIVE TO THE APPROVAL OF THE APPLICATION  
FROM MODERN DEVELOPMENT COMPANY DBA PARAMOUNT  
SWAP MEET FOR A CITY COUNCIL PERMIT FOR LIVE  
ENTERTAINMENT AT 7900 ALL AMERICA CITY WAY

THE CITY COUNCIL OF THE CITY OF PARAMOUNT HEREBY FINDS,  
DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:

WHEREAS, the City Council of the City of Paramount has received an application from Modern Development Company ("Applicant") for a City Council Permit to allow live entertainment at Modern Development Company dba Paramount Swap Meet at 7900 All America City Way; and

WHEREAS, Section 11-5 (n) (8) of the Paramount Municipal Code requires the City Council to announce reasonable findings and determination that the applicant and its employees having the management or supervision of applicant's business are of good and moral character and reputation and that the proposed amusement or live entertainment operation under the permit will comport with the peace, health, safety, convenience, morals and general welfare of the public; and

WHEREAS, Section 11-5 (n) (8) of the Paramount Municipal Code requires that any City Council Permit for live entertainment issued shall be subject to the requirements and conditions imposed by the City Council.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE PARAMOUNT CITY COUNCIL AS FOLLOWS:

SECTION 1. The above recitations are true and correct.

SECTION 2. The City Council finds that the evidence presented does justify the granting of this application, subject to those requirements and qualifications stated in Section 11-5 (n) of the Paramount Municipal Code and the following conditions:

1. This City Council Permit shall not be effective for any purposes until the applicant or representative has filed at the office of the Community Development Department an affidavit stating awareness and acceptance of all conditions of this permit. The affidavit shall be submitted by Friday, October 7, 2016. The City Council Permit shall not be effective until all conditions are addressed.
2. If either the Community Development Director or Public Safety Director determines that the operation of the business negatively impacts the public peace, health, safety, or general welfare, the City Council shall have the authority to reconsider the City Council Permit. The City Council may revoke, suspend, or modify the Permit in order to protect the public peace, health, safety, and general welfare.
3. The City Council shall review the status of compliance with the approved conditions at the first City Council meeting six months after permitted live entertainment performances commence.
4. The applicant shall meet all requirements and conditions of the Department of Alcoholic Beverage Control (ABC) and Conditional Use Permit No. 367.

5. Live entertainment shall only be permitted from a performance stage following separate Development Review Board review and approval of the stage and associated canopy and the issuance and finalization of building permits.
6. Live entertainment shall only be permitted on Saturdays and Sundays from 10:00 a.m. to 4:00 p.m.
7. All live entertainment shall be directly contracted through the business owners. Entertainment and other events produced by independent promoters are prohibited.
8. A minimum of one security guard in possession of a valid security guard registration from the Bureau of Security and Investigative Service shall be immediately onsite and a minimum of seven additional similarly licensed security guards shall be available within the greater Swap Meet premises during the hours of live entertainment and until all patrons have vacated the stage and canopy area. The guards shall be plainly identifiable by uniform.
9. The Public Safety Department shall review and approve the security camera locations and orientations, including comprehensive camera views of the establishment interior, exterior, and parking lot. The applicant shall maintain the approved security camera system, including network video recorder (NVR), in good working condition in perpetuity. The equipment shall be utilized at all times during normal business hours. In the event of an incident and upon request, the business owners shall allow unimpeded inspection of the security camera system to City representatives.
10. The live entertainment provided shall not be audible beyond the area under control of the applicant. The live entertainment shall not disturb the neighbors.
11. During the hours of live entertainment, an owner, the manager, or a designated responsible person 21 years of age or older shall be on the premises and shall be responsible for the operations during the hours of live entertainment. This person shall possess on his or her person a valid driver license or identification card issued by the California Department of Motor Vehicles (DMV). This person shall also be able to communicate effectively with regulatory officials and have the ability to immediately contact the owner. The person will immediately introduce himself or herself to any regulatory officials.
12. The owners, managers, and persons designated to be responsible for the operation of the business shall cooperate fully with all city officials and law enforcement personnel, and shall not obstruct or impede their entrance into the licensed premises while in the course of their official duties.
13. All employees shall possess at the site a valid driver license or identification card issued by the California Department of Motor Vehicles (DMV). They shall present such identification upon demand by any regulatory official.
14. An active City of Paramount business license shall be maintained current with prompt annual renewals.
15. The person designated to be responsible for the operation of the business shall not perform official police or investigative activities but shall immediately report every violation of law and every unusual occurrence to the Sheriff's Station.
16. Any graffiti painted or marked upon the premises or on any adjacent area under the control of the licensee shall be immediately removed or painted over to match the predominant surface color.
17. The approved site plan shall not be changed without prior approval by the Community Development Department and the Sheriff's Department.

18. The applicant shall be responsible for maintaining the entertainment area free of litter.
19. All required permits and licenses from all relevant regulating bodies shall be valid at all times. A copy of all licenses, permits, and conditions shall be posted and maintained in a place conspicuous and readable by all employees and customers of the location.
20. Special events shall be reviewed in accordance with Special Event Permit regulations by the Community Development Department. The applicant shall submit a Special Event Permit application at least two weeks in advance of a proposed event.
21. Performances with a separate paid admission from the Swap Meet general admission and performances expected to meet or exceed the maximum seating capacity shall be reviewed and approved separately by the Community Development Department through the Special Event Permit process. The applicant shall submit a Special Event Permit application at least two weeks in advance of a proposed event.
22. Landscaping shall be maintained in a thriving, clean condition for perpetuity. Trees shall be trimmed in accordance with Section 44-112 of the Paramount Municipal Code. Mature trees shall not be removed without written authorization by the Community Development Department.
23. Final approval by the Community Development Department is required before live entertainment shall be permitted. All conditions of approval shall be met prior to final approval by the Community Development Department.
24. Revisions to an existing City Council Permit require separate review and approval by the City Council. City Council Permits expire upon sale or transfer of the business to a new business owner.
25. Failure to comply with the above conditions and/or any applicable laws shall be cause for the modification, suspension, or revocation of this permit.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, AND ADOPTED by the City Council of the City of Paramount this 20th day of September, 2016.

  
Daryl Hofmeyer, Mayor

ATTEST:

  
Lana Chikami, City Clerk

APRIL 16, 2019

PERMIT PARKING ADMINISTRATIVE COSTS

MOTION IN ORDER:

PROVIDE DIRECTION TO STAFF REGARDING PERMIT FEES FOR  
PERMANENT PARKING PERMITS AND GUEST PARKING PERMITS.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_





**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Adriana Lopez, Public Safety Director  
Anthony Martinez, Analyst  
**Date:** April 16, 2019

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**Subject: PERMIT PARKING ADMINISTRATIVE COSTS**

### **Background**

On April 2, 2019, the City Council adopted formal guidelines to distribute Neighborhood Parking permits in an approved Neighborhood Permit Parking area in the City of Paramount (Attachment A). During the same motion by the City Council, staff was directed to review the administrative costs required to initiate and manage a Neighborhood Permit Parking program in the City.

### **Administrative Costs & Description**

Wages of staff time, parking permits, stationery supplies, and permit signs are considered administrative costs for operating a permit-parking program. The administrative costs associated with operating the previous Resident Permit Parking program is expected to increase with the newly adopted Neighborhood Permit Parking criteria guidelines. The cost increase stems from the necessary staff time needed to manage a Neighborhood Permit Parking request. The City does not collect any significant permit-parking program revenue.

The administrative costs are comprised of staff time and materials necessary to manage a Neighborhood Permit Parking program. The staff time cost to manage a Neighborhood Permit Parking request is expected to increase in order to comply with the newly adopted criteria guidelines. To manage each process in the criteria guidelines, staff must dedicate, on average, 20% of staff time (at different staff levels) per month for three to six months without negatively affecting the daily operations in Public Safety. Attached is a table showing a breakdown of the costs. Below are the steps involved with reviewing a request for Neighborhood Permit Parking.

### **Initial Screening Process**

- Staff meets with the applicant to provide a map outlining the proposed area and a total count of households
- Staff reviews the petition results for approval or denial

## **Eligibility Process**

### **Phase 1: Voting Process**

- Staff processes and mails the voter survey packet
- Staff reviews the voter survey results for approval or denial

### **Phase 2: Alternatives to Public Parking Survey**

- Staff surveys the proposed area on a weekly basis for two months to identify any alternatives to public parking
- Staff contacts households in the proposed area for two months to provide or acquire further information concerning any alternatives to public parking

### **Phase 3: Parking Study**

- Staff conducts a parking study in the proposed area on a weekly basis for two months
- Staff analyzes the results

### **Phase 4: Public Safety Commission Review**

- Staff generates an agenda report and makes a presentation on the results to the Public Safety Commission

### **Phase 5: City Council Review**

- Staff generates an agenda report and makes a presentation on the results to the City Council

## **Distribution Process**

- Staff orders parking permits (decals)
- Staff distributes parking permits to all residents requesting permits

### **Cost Examples**

The figures below are based on a Neighborhood Parking Permit request for 100 households with a cost to the resident of \$5.00, \$10.00, \$15.00, \$26.74, \$34.97, and/or no cost.

#### **Administrative Costs**

Personnel Costs:	\$20,025
Material Costs:	\$955
<b>Total Cost:</b>	<b><u>\$20,980</u></b>

#### **Permit Fee Option 1: No charge (Recommended by the Public Safety Commission)**

<u>Revenue (100 households)</u>	Cost per permit	Total Number	Total Cost
4 Neighborhood Parking Permits:	\$0	400	\$0
2 Guest Parking Permits:	\$0	200	\$0
<b>Total Revenue:</b>			<b><u>\$0</u></b>

<b><u>Program Deficit</u></b>	
Administrative Costs:	\$20,980
Potential Revenue:	\$0
<b>Total Deficit:</b>	<b><u>(\$20,980)</u></b>

#### **Permit Fee Option 2: \$5**

<u>Revenue (100 households)</u>	Cost per permit	Total Number	Total Cost
4 Neighborhood Parking Permits:	\$5	400	\$2,000
2 Guest Parking Permits:	\$5	200	\$1,000
<b>Total Revenue:</b>			<b><u>\$3,000</u></b>

<b><u>Program Deficit</u></b>	
Administrative Costs:	\$20,980
Potential Revenue:	\$3,000
<b>Total Deficit:</b>	<b><u>(\$17,980)</u></b>

#### **Permit Fee Option 3: \$10**

<u>Revenue (100 households)</u>	Cost per permit	Total Number	Total Cost
4 Neighborhood Parking Permits:	\$10	400	\$4,000
2 Guest Parking Permits:	\$10	200	\$2,000
<b>Total Revenue:</b>			<b><u>\$6,000</u></b>

<b><u>Program Deficit</u></b>	
Administrative Costs:	\$20,980
Potential Revenue:	\$6,000
<b>Total Deficit:</b>	<b><u>(\$14,980)</u></b>

**Permit Fee Option 4: \$15**

<u>Revenue (100 households)</u>	Cost per permit	Total Number	Total Cost
4 Neighborhood Parking Permits:	\$15	400	\$6,000
2 Guest Parking Permits:	\$15	200	\$3,000
<b>Total Revenue:</b>			<b><u>\$9,000</u></b>

<u>Program Deficit</u>	
Administrative Costs:	\$20,980
Potential Revenue:	\$9,000
<b>Total Deficit:</b>	<b><u>(\$11,980)</u></b>

**Permit Fee Option 5: \$26.74 (Average cost of cities surveyed in 2019)**

<u>Revenue (100 households)</u>	Cost per permit	Total Number	Total Cost
4 Neighborhood Parking Permits:	\$26.74	400	\$10,696
2 Guest Parking Permits:	\$26.74	200	\$5,348
<b>Total Revenue:</b>			<b><u>\$16,044</u></b>

<u>Program Deficit</u>	
Administrative Costs:	\$20,980
Potential Revenue:	\$16,044
<b>Total Deficit:</b>	<b><u>(\$4,936)</u></b>

**Permit Fee Option 6: \$34.97 ("Breakeven")**

<u>Revenue (100 households)</u>	Cost per permit	Total Number	Total Cost
4 Neighborhood Parking Permits:	\$34.97	400	\$13,988
2 Guest Parking Permits:	\$34.96	200	\$6,992
<b>Total Revenue:</b>			<b><u>\$20,980</u></b>

<u>Program Deficit</u>	
Administrative Costs:	\$20,980
Potential Revenue:	\$20,980
<b>Total Deficit:</b>	<b><u>(\$0)</u></b>

With the exception of option 6, all other options show a net cost to the City for processing Neighborhood Permit Parking areas.

**RECOMMENDED ACTION**

It is recommended that the City Council provide direction to staff regarding permit fees for permanent parking permits and guest parking permits.

# ATTACHMENT A



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Adriana Lopez, Public Safety Director  
Anthony Martinez, Analyst  
**Date:** April 2, 2019

---

**Subject: NEIGHBORHOOD PARKING PERMIT DISTRIBUTION GUIDELINES**

### **Background**

In 1983, the City Council adopted Ordinance No. 556, to amend Section 29-6.4 of the Paramount Municipal Code, regulating public parking on certain streets. Ordinance No. 556 created the first Resident Permit parking program in the city. Ordinance No. 556 was adopted in response to complaints from local residents concerning patrons from nearby business centers parking on residential streets, limiting the availability of public parking in residential communities. Under Ordinance No. 556, residents of an approved Resident Permit parking area can obtain special parking permits that exempt them and their guests from certain on-street public parking regulations.

On December 11, 2018, the City Council adopted Resolution 18:035 (Attachment A), which created formal and structured guidelines to establish Neighborhood Permit parking. During the same City Council meeting, the City Council directed staff to review the current rules for distributing parking permits to residents of an approved Neighborhood Permit parking area in order to establish a more formal distribution process.

### **Current Distribution Process**

Paramount residents who have been approved for Resident Permit parking can receive a permit for every vehicle registered to their address, three guest-parking permits, and an unlimited amount of one-day "special event" parking permits at no cost. These long-standing rules have been in effect since 1983. Since there are no limits on the number of vehicles a California resident can register to a single household in the State of California, a Paramount resident who has been approved for Resident Permit parking can technically register as many vehicles as possible to a single household thereby allowing them an unlimited amount of permanent resident parking permits.

Limited parking in many Paramount neighborhoods has led to an increase in requests for Neighborhood (Resident) Permit parking. Due to the increase in requests, the Public Safety Department is proposing significant changes to both approving requests for Neighborhood Parking permits and for the distribution process.

## **Distribution Survey**

Public Safety staff conducted a survey of the distribution rules of permit parking programs from twenty-three municipalities in California. The cities surveyed included fifteen cities in Los Angeles County, six cities in Orange County, one city in Riverside County, and one city in Sacramento County. The population size for each city ranged from 37,000 residents to 500,000 residents with a square mile range from 1.89 square miles to 100.1 square miles.

Each city surveyed had an established set of rules for distributing parking permits to residents in an approved permit parking area. The rules for distribution from the survey consisted of permit fees, distribution limits, permit expiration dates, and/or permit zone designations. Seventeen out of the twenty-three cities surveyed charged a fee for parking permits. Below are the results of the survey:

### **Permit Fees**

#### *Parking Permit*

Minimum cost	\$5.00 per permit
Maximum cost	\$69.56 per permit
Average cost	\$26.74 per permit

#### *Guest-Parking Permit*

Minimum cost	\$5.00 per permit
Maximum cost	\$33.00 per permit
Average cost	\$18.51 per permit

#### *1-Day Parking Permit*

Minimum cost	\$1.00 per permit
Maximum cost	\$2.00 per permit

### **Distribution Limits**

#### *Parking Permit (per household)*

Minimum distribution	1 permit
Maximum distribution	7 permits
Average distribution	4 permits

#### *Guest-Parking Permit (per household)*

Minimum distribution	1 permit
Maximum distribution	3 permits
Average distribution	1 permit

#### *1-Day Parking Permit (per household)*

Minimum distribution	2 permits
Maximum distribution	100 permits
Average distribution	38 permits

### **Permit Expiration Date**

- 70% of cities placed an annual expiration date on their parking permits
- 30% of cities did not place any expiration date on their parking permits

## **Proposed Distribution Process and Guidelines**

On January 23, 2019, the Public Safety Commission reviewed the staff report for proposing formal and structured guidelines that will affect the distribution of Neighborhood Parking permits in an approved Neighborhood Permit parking area in the City of Paramount. After reviewing the staff report and hearing the public comments, the Public Safety Commission directed staff to bring the item for a second review for further analysis at their next regular meeting (Attachment B).

On February 26, 2019, the Public Safety Commission reviewed the staff report for proposing formal and structured guidelines that will affect the distribution of Neighborhood Parking permits in an approved Neighborhood Permit parking area in the City of Paramount. After reviewing the staff report and hearing the public comments, the Public Safety Commission recommend that the City Council approve the proposal for structured guidelines **without** permit fees for Neighborhood Parking permits in an approved Neighborhood Permit parking area in the City of Paramount (Attachment C).

Under the new guidelines that Public Safety staff is proposing, Paramount residents who have been approved for Neighborhood Permit parking must provide a current California vehicle registration for each parking permit being issued, proof of residency, and a photo identification card in order to receive a Neighborhood Parking permit and/or guest-parking permit. In addition, Paramount residents who have been approved for Neighborhood Permit parking are subject to the following distribution limits and a permit expiration date:

**Distribution Limits:**

- 4 Neighborhood Parking permits per household
- 2 Guest-parking permits per household
- An unlimited amount of one-day “special event” parking permits

The proposed distribution limits for Neighborhood Parking permits account for two registered vehicles parked in the driveway and/or garage and two registered vehicles parked on the street.

**Permit Expiration Date:**

- A 2-year expiration date per Neighborhood Parking permit and guest-parking permit

Each Neighborhood Parking permit and guest-parking permit will have the same expiration date regardless of when the permits were purchased and/or renewed. A uniformed expiration date will prevent any confusion on when Neighborhood Parking permits are due for renewal. Staff is proposing a permit expiration date as standard practice for the majority of permit parking programs across Los Angeles County.

**Permit Fees:**

- Neighborhood Parking permits, guest-parking permits, and one-day “special event” parking permits will be distributed at no cost to qualified residents



### **Future Efforts**

As the criteria procedures and permit distribution guidelines conclude, Public Safety staff will begin reviewing the existing Neighborhood Permit parking areas. Proposals for establishing new permit distribution guidelines in the existing areas will be presented to the City Council at a later date.

### **Potential Benefits**

The proposed formal and structured guidelines to distribute Neighborhood Parking permits in an approved Neighborhood Permit parking area in the City would mitigate the steadily increases in residential parking congestion. Staff believes that the criteria proposed are aligned with the parking needs and characteristics of the residents of Paramount. Additionally, staff believes that the proposed formal and structured guidelines, which are based off substantial precedents from other municipalities in the State of California, are objective and transparent.

### **RECOMMENDED ACTION**

It is recommended that the City Council adopt the proposed formal guidelines to distribute Neighborhood Parking permits in an approved Neighborhood Permit parking area in the City of Paramount.

# ATTACHMENT B



City of Paramount  
Public Safety Department  
15001 Paramount Boulevard  
Paramount, CA 90723

**Neighborhood Permit Parking  
Administrative Cost  
City of Paramount**

**Personnel**

	Hourly Rate	Number of Personnel	Staff Hours	Total
Public Safety Director	\$ 62.72	1	96	\$ 6,021.12
Management Analyst	\$ 39.03	1	288	\$ 11,240.64
Community Service Officer	\$ 27.37	1	48	\$ 1,313.76
Code Enforcement Officer	\$ 28.11	1	48	\$ 1,349.28
Public Works Maintenance Worker	\$ 25.07	2	2	\$ 100.28
<b>Total</b>				<b>\$ 20,025.08</b>

160 hours per month		
6 months	2 months	1 month
10%		
30%		
	15%	
	15%	
		1%

**Materials**

	Unit Cost	Quantity	Total
Parking Permits	\$ 3.50	100	\$ 350.00
Postage	\$ 0.55	100	\$ 55.00
Stationery	\$ 4.31	100	\$ 431.00
Permit Parking Sign	\$ 29.95	4	\$ 119.80
<b>Total</b>			<b>\$ 955.80</b>

**Total Cost \$ 20,980.88**

APRIL 16, 2019

RESOLUTION NO. 19:011

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT  
AMENDING THE AUTHORIZED POSITION LISTING FOR FULL AND PART-  
TIME CITY EMPLOYEES AND SALARY TABLE FOR FULL-TIME CITY  
EMPLOYEES”

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 19:011.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Kevin M. Chun, Assistant City Manager  
Jonathan Masannat, HR Manager  
**Date:** April 16, 2019

---

**Subject: RESOLUTION NO. 19:011  
AMENDING THE AUTHORIZED POSITION LISTING FOR FULL AND  
PART-TIME CITY EMPLOYEES AND SALARY TABLE FOR FULL-TIME  
CITY EMPLOYEES**

### **Background**

At the April 2, 2019 City Council meeting, the City Council approved the Classification and Compensation Study prepared by our consultant, CPS HR Consulting. From that study, the City has evaluated the recommendations, the City's existing pay and position structure, and our finances to implement a decision that is best suited to the needs of our employees and our organization.

Staff is proposing to increase wages for employees who are 20 percent or below the labor market, referenced in the last presentation as the Priority 1 group. The recommended increases would bring the three Priority 1 employees (Information Technology Supervisor, Public Information Officer, and Public Works Superintendent) to 16 - 17 percent below the market into the Priority 2 group. The new wages fit into the existing structure of our salary system.

The cost of the salary adjustments is approximately \$8,300 for the remainder of Fiscal Year 2019 (April to June 2019). At the Fiscal Year 2019 Midyear Budget review, the City Council approved a placeholder of \$25,000 for potential adjustments.

Additionally, staff is proposing title changes, as recommended in the Classification Study, to better fit industry standards. These changes would better reflect the role of the position within the City's organizational structure and the current labor market.

In the attached Resolution, you will find the proposed revised Position Listing and Salary Table. If approved, these changes would become retroactively effective as of April 1, 2019.

### **RECOMMENDED ACTION**

It is recommended that the City Council read by title only and adopt Resolution No. 19:011.

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

**RESOLUTION NO. 19:011**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
PARAMOUNT AMENDING THE AUTHORIZED POSITION LISTING FOR  
FULL AND PART-TIME CITY EMPLOYEES AND SALARY TABLE FOR  
FULL-TIME CITY EMPLOYEES

WHEREAS, the Paramount City Council adopted a Classification and Compensation Study ("Study") as presented at the Paramount City Council meeting of April 2, 2019; and

WHEREAS, one of the primary objectives of the Classification portion of the Study was to review the individual positions within each classification to determine if employees were classified at the correct level and title for their job duties and responsibilities; and

WHEREAS, the objective of the Compensation portion of the Study was to determine the competitiveness of the City of Paramount's base salary and total compensation in the labor market; and

WHEREAS, during the Fiscal Year 2019 Midyear Budget Review, the City Council authorized funds to be utilized for the purpose of implementing some salary adjustments as recommended in the Study.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

**SECTION 1.** The above recitations are true and correct.

**SECTION 2.** That the City Council amends the "Authorized Position Listing" as follows:

**AUTHORIZED POSITION LISTING  
FOR FULL-TIME POSITIONS**

<b>Positions Authorized</b>	<b>Job Classification Titles</b>	<b>Pay Range Number</b>
1	City Manager	278
1	City Attorney	261
1	Assistant City Manager	257
1	Community Services and Recreation Director	255
1	Finance Director	255
1	Public Safety Director	255
1	Public Works Director	255
1	City Clerk	252
1	Assistant Community Development Director	250

<b>Positions Authorized</b>	<b>Job Classification Titles</b>	<b>Pay Range Number</b>
1	Assistant Community Services and Recreation Director	250
1	Assistant Finance Director	250
1	Assistant Public Safety Director	250
1	Assistant Public Works Director	250
1	Building and Safety Manager	202
1	Human Resources Manager	202
1	Principal Planner	195
1	Public Works Operations Manager	190
1	Senior Accountant	188
1	Public Information Officer	188
1	Public Works Manager	186
1	Water Superintendent	186
1	Senior Community Services & Recreation Supervisor	183
1	Code Enforcement Supervisor	182
2	Building and Safety Inspector	182
1	Information Technology (IT) Manager	180
1	Management Analyst II	178
1	Associate Planner	170
3	Community Services & Recreation Supervisor	170
1	Finance Supervisor	170
2	Maintenance Supervisor	170
3	Management Analyst	170
1	Water Supervisor	170
1	Community Service Officer Supervisor	163
1	Executive Assistant	163
2	Recreation Specialist	151
1	Building Permit Technician	151
1	Graphic Artist / Social Media Coordinator	151
1	Information Technology (IT) Analyst I	151
4	Finance Technician	148
1	Payroll Technician	148
5	Administrative Assistant	148
6	Senior Maintenance Worker	148
3	Senior Water Operator	148
1	Warehouse Attendant	148
5	Code Enforcement Officer	145
7	Community Service Officer	142
1	Parking Control Officer	140
2	Office Assistant II	137
8	Maintenance Worker	137
4	Water Operator	137
92		

**AUTHORIZED POSITION LISTING  
FOR PART-TIME POSITIONS**

<b>Job Classification Titles</b>	<b>Pay Range Number</b>
Accounting Specialist	128
Code Enforcement Officer	108
Information Technology Specialist	108
Finance Assistant	87
Recreation Assistant	87
Finance Aide	72
HR Assistant	72
Public Service Assistant	72
Administrative Intern	68
Planning Intern	68
Recreation Coordinator	68
Office Assistant I	58
Senior Recreation Leader	53
Maintenance Aide	48
Office Aide	48
Water Operator Aide	48
Recreation Facilities Aide	38
Recreation Leader	34
Social Media Aide	34

**AUTHORIZED POSITION LISTING  
FOR PART-TIME STAR POSITIONS**

<b>Job Classification Titles</b>	<b>Pay Range Number</b>
STAR Program Assistant	S45
STAR Program Coordinator	S24



<u>Job Classification Titles</u>	<u>Pay Range Number</u>
STAR Senior Program Leader	S10
STAR Program Leader	S01

**SECTION 3.** That the City Council amends the Full-Time Salary Table as follows:

**CITY OF PARAMOUNT  
FULL-TIME SALARY TABLE  
FY 2019 (Effective 04/01/2019)**

<b>RANGE</b>	<b>STEP A</b>	<b>STEP B</b>	<b>STEP C</b>	<b>STEP D</b>	<b>STEP E</b>
137	3,701.49	3,886.56	4,080.89	4,284.94	4,499.18
140	3,813.65	4,004.33	4,204.55	4,414.78	4,635.51
142	3,890.30	4,084.82	4,289.06	4,503.51	4,728.69
145	4,008.18	4,208.59	4,419.02	4,639.97	4,871.97
148	4,129.64	4,336.12	4,552.92	4,780.57	5,019.60
151	4,254.77	4,467.51	4,690.88	4,925.42	5,171.70
163	4,794.38	5,034.10	5,285.80	5,550.09	5,827.60
170	5,140.22	5,397.23	5,667.10	5,950.45	6,247.97
178	5,566.12	5,844.43	6,136.65	6,443.48	6,765.66
180	5,678.00	5,961.90	6,260.00	6,573.00	6,901.65
182	5,792.13	6,081.74	6,385.82	6,705.12	7,040.37
183	5,850.05	6,142.56	6,449.68	6,772.17	7,110.78
186	6,027.31	6,328.68	6,645.11	6,977.37	7,326.24
188	6,148.46	6,455.89	6,778.68	7,117.62	7,473.50
190	6,272.05	6,585.65	6,914.93	7,260.68	7,623.71
195	6,591.99	6,921.58	7,267.66	7,631.05	8,012.60
202	7,067.50	7,420.88	7,791.92	8,181.52	8,590.59
250	7,826.09	8,217.40	8,628.27	9,059.68	9,512.67

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E
252	8,372.52	8,791.15	9,230.70	9,692.24	10,176.85
255	9,847.51	10,339.89	10,856.88	11,399.72	11,969.71
257	12,210.55	12,821.07	13,462.13	14,135.23	14,842.00
277	17,166.67				

**SECTION 4.** The Authorized Position Listing for Full and Part-Time City Employees and Salary Table for Full-Time City Employees shall be effective as of April 1, 2019.

**SECTION 5.** This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 16<sup>th</sup> day of April 2019.

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Tom Hansen, Mayor

ATTEST:

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Lana Chikami, City Clerk

APRIL 16, 2019

ORAL REPORT

WEST NILE VIRUS (WNV) AND INVASIVE AEDES  
MOSQUITOES UPDATE

APRIL 16, 2019

ORAL REPORT

JOINT BELLFLOWER-PARAMOUNT ACTIVE TRANSPORTATION PLAN  
(ATP) UPDATE

APRIL 16, 2019

RESOLUTION NO. 19:010

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT  
APPROVING THE APPLICATION FOR STATEWIDE PARK DEVELOPMENT  
AND COMMUNITY REVITALIZATION (PROPOSITION 68) GRANT  
PROGRAM FUNDS”

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 19:010.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** David Johnson, Recreation Director  
**Date:** April 16, 2019

---

**Subject: RESOLUTION NO. 19:010 PROPOSITION 68 GRANT APPLICATIONS  
FOR PARK PROJECTS**

At the November 20, 2018 City Council meeting, staff identified multiple park renovation or development projects that we were planning to apply for under the Statewide Park Development and Community Revitalization (Proposition 68) Grant Program. Proposition 68 authorized \$4 billion in general obligation bonds for state and local parks, environmental protection and restoration projects, water infrastructure projects, and flood protection.

Proposition 68 park grants will provide approximately \$650 million in competitive grants statewide for park-related projects over two funding cycles. The first cycle of competitive park grant applications, competing for approximately \$250 million, will be due sometime in the summer of 2019. The timeline for the second cycle has not been announced. The maximum grant amount is \$8.5 million and the minimum grant amount is \$200,000.

The Proposition 68 park grants and projects will be managed by the California Department of Parks and Recreation (DPR). The type of projects DPR is looking for and that will be successful in the application process will be the development of new park space, expansion of existing park space, and renovation of existing park space that creates new recreational opportunities. All projects must have a recreational feature for public use, such as an athletic field. All projects awarded a grant must be completed by 2022.

At this point in our grant application development for the first cycle for Proposition 68, we have the following projects that we anticipate applying for Proposition 68 grant funds:

1. Village Park Handball Courts
2. Spane Park Ballfield Renovation
3. Progress Park Ballfield Renovation
4. Paramount Park Community Center Expansion
5. Salud Park II Development

All these projects fall within the type of projects that the granting agency is looking for and we hope that we are able to compete as successfully in this park grant program as we did with the Proposition 84 grant program that brought us Salud Park.

Attached is Resolution No. 19:010 which authorizes the submittal of applications under the Proposition 68 grant program.

**RECOMMENDED ACTION**

It is recommended that the City Council read by title only and adopt Resolution No. 19:010.

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

**RESOLUTION NO. 19:010**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
PARAMOUNT APPROVING THE APPLICATION FOR STATEWIDE  
PARK DEVELOPMENT AND COMMUNITY REVITALIZATION  
(PROPOSITION 68) GRANT PROGRAM FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application; and

WHEREAS, said procedures established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application before submission of said application to the State; and

WHEREAS, successful Applicants will enter into a contract with the State of California to complete the Grant Scope project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

**SECTION 1.** The above recitations are true and correct.

**SECTION 2.** Approves the filing of an application for the Progress Park Ballfield Renovations, Spane Park Ballfield Renovations, Village Park Handball Courts, Paramount Park Community Center Expansion, and Salud Park II Development.

**SECTION 3.** Certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application(s), the sufficient funds to complete the project(s).

**SECTION 4.** Certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project(s).

**SECTION 5.** Certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide.

**SECTION 6.** Delegates the authority to the City Manager to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope.



**SECTION 7.** Agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

**SECTION 8.** Will consider promoting inclusion per Public Resources Code §80001(b) (8 A-G).

**SECTION 9.** This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED and ADOPTED by the City Council of the City of Paramount this 16<sup>th</sup> day of April 2019.

---

Tom Hansen, Mayor

ATTEST:

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Lana Chikami, City Clerk

APRIL 16, 2019

2019 YMCA SUMMER SWIM PROGRAM

MOTION IN ORDER:

RECEIVE AND FILE THE REPORT.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** David Johnson, Recreation Director  
**Date:** April 16, 2019

---

**Subject: 2019 YMCA SUMMER SWIM PROGRAM**

### **BACKGROUND**

Last year, the City successfully contracted our summer swim lesson program to the Los Cerritos YMCA. On January 8, 2019, the City Council approved an expansion of YMCA swim services with the contracting of recreation swim programming beginning with the upcoming 2019 summer swim season. In both transfer of services to the YMCA, former part-time City lifeguard staff were able to apply for similar jobs with the YMCA.

The YMCA operates swim programs under their national YUSA swim guidelines. This will necessitate some changes from how the City formerly operated our recreation swim program.

### **RECREATION SWIM**

Generally, the YMCA's operational hours of our summer recreation swim program will follow the same dates, days of service and times of service that the City followed. The recreation swim program will run from June 15 to August 8 (8 weeks), with the option to operate on weekends, after PUSD students return to school, up to Labor Day if there is a demand. Recreation Swim will run Monday through Thursday from 1 p.m. to 3 p.m. and Friday through Sunday from 1 p.m. to 4 p.m. The YMCA will also offer night swim, similar to the City, on Tuesdays and Thursdays from 7 p.m. to 8:30 p.m.

There will be two significant differences between the YMCA's application of the program and our former program:

1. Age of Entry – Under the former City program, any child over the age of 6 years could enter the pool without an adult. The YMCA program, more in line with current liability standards, requires that a child must be 12 years of age or older to enter the pool without an adult. Additionally, all children under the age of 12 years are required to take a swim test before entering the water and those that do not pass must have a guardian over the age of 18 in the water with them at all times.
2. Parent to Child Ratio – We formerly allowed one adult per two children (non-swimmers) in the water. The YMCA allows up to six children under the age of 14 years per adult as long as no more than three of the children are non-swimmers.

Other minor differences will be:

1. Entry Identification – The City identified resident pool users through a wristband system that we sold for \$1.00 per wristband. The YMCA will be selling recreation swim scan cards that will allow all users to scan the barcode upon entry that also brings up a photo identification of the user. These will be sold for \$2.00 but will be available for free during an early registration period that ends on April 30. Parents/guardians must complete a YMCA liability waiver for each child and adult that purchases a scan card. No pool access will be granted until this form is on file and is registered to their scan card. Residents will be identified for their lower entry fees through this same scan card.
2. Long Hair – While the City had no requirement regarding hair, the YMCA requires anyone with long hair to tie their hair back to avoid loose hair in the pool.
3. Pool Toys – Unlike the City, the YMCA policy does not allow floating toys or other obstructions in the pool.
4. Ratio of Patrons to Lifeguards – The City operated the pool based on lifeguarding designated zones in the pool with no patron to lifeguard ratio. The YMCA is required to have one lifeguard on deck per 25 patrons in the water.
5. Zones – The City had a designated shallow swim zone, main swim zone, and the deep end that we maintained observation over. The YMCA designates the pool area by three colored zones (Red, Green, and Yellow) based on pool depth that more precisely identifies which skill level of swimmer is allowed to enter the zone based on the colored swim bands provided to the swimmer based on their skill level.
6. Fees – The YMCA is maintaining the resident fee rates that the City offered last year but is changing the non-resident fee rate from \$3.00 for youth and \$4.00 for adults to \$5.00 per non-resident child or adult.

## **SWIM LESSONS**

The YMCA will be offering a Spring Session from April 29 to May 22. The Summer Session will run concurrently with recreation swim from June 17 to August 8. They will also be offering a Fall Session from August 12 to September 30. The YMCA also offers private swim lessons. As with all YMCA programs offered in the City, there is financial assistance available for swim lessons for all qualified participants.

The YMCA will be conducting office hours at Paramount Pool during the week of April 15-18 from 1 p.m. to 4 p.m. to take registration for Spring Session and to take registrations for the recreation swim card.

The registration day for swim lessons starts on May 16 at Progress Plaza from 12 p.m. to 3 p.m. and 4 p.m. to 7 p.m. After the initial registration day, residents can sign up for lessons at either the YMCA Bellflower office or during scheduled office hours at the Paramount Recreation office.

### **NEW PROGRAMMING**

The YMCA will be offering a new water sport at Paramount Pool for our residents. Splashball is designed to introduce the sport of water polo to children between the ages of 6 to 12 years. The program provides instruction in basic skills and understanding of the sport in a recreational format. Coaches will teach passing, dribbling, shooting, treading water, head-up swimming, game rules, and conditioning. The program will run from August 12 to September 18 at a cost of \$160; however, as previously noted, there is financial assistance available through the YMCA.

### **RECOMMENDED ACTION**

It is recommended that the City Council receive and file this report.

APRIL 16, 2019

APPOINTMENT OF CITY COMMISSIONERS

MOTION IN ORDER:

MAKE APPOINTMENTS TO THE PLANNING, PUBLIC WORKS, PARKS AND RECREATION, PUBLIC SAFETY, AND SENIOR SERVICES COMMISSIONS.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Lana Chikami, City Clerk  
**Date:** April 16, 2019

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**Subject: APPOINTMENT OF CITY COMMISSIONERS**

## **APPOINTMENTS**

The list of last year's 2018 Local Appointments is attached and, as indicated, the four-year term of three Planning Commissioners expired in March 2019, and the two-year term of five Public Works Commissioners, the one-year term of five Parks and Recreation Commissioners, the one-year term of five Public Safety Commissioners, and the one-year term of five Senior Services Commissioners expire in April 2019.

### ■ **Planning Commission**

The Planning Commission shall be appointed by the Mayor, with the approval of the City Council. This Commission is composed of five members who serve a term of four years. Attached are Paramount Municipal Code Sections 2-48 through 2-53.

### ■ **Public Works Commission**

The Public Works Commission shall be appointed by the Mayor, with the approval of the City Council. This Commission is composed of five members who serve a term of two years. Attached are Paramount Municipal Code Sections 2-54 through 2-57.

### ■ **Parks and Recreation Commission**

The Parks and Recreation Commission shall be appointed by the Mayor, with the approval of the City Council. This Commission is composed of five members who serve a term of one year. Attached are Paramount Municipal Code Sections 2-88 through 2-93.

### ■ **Public Safety Commission**

The Public Safety Commission shall be appointed by the Mayor, with the approval of the City Council. This Commission is composed of five members who serve a term of one year. Attached are Paramount Municipal Code Sections 2-80 through 2-87.

### ■ **Senior Services Commission**

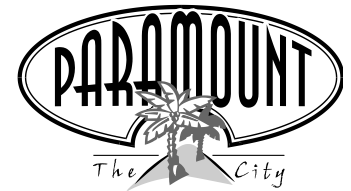
The Senior Services Commission shall be appointed by the Mayor, with the approval of the City Council. This Commission is composed of five members, 55 years of age or older, who serve a term of one year. Attached are Paramount Municipal Code Sections 2-94 through 2-101.

**RECOMMENDED ACTION**

It is recommended that the Mayor make appointments, with the approval of the City Council, to the Planning, Public Works, Parks and Recreation, Public Safety, and Senior Services Commissions.



City of Paramount  
2018 LOCAL APPOINTMENTS  
(Maddy Act) – Revised 07/2018



At the end of each year, the City posts a list of expiring appointed terms for the coming year, names of incumbents, and the dates of their original appointment per Government Code Section 54972 et seq. Following is a complete list:

Commission	Orig. Appt.	Term Exp.
<b>PLANNING COMMISSION</b> Term of Office: 4 years		
Jaime Abrego (DM).....	07/2018	04/2021
Hollie Enriquez (LG).....	04/2017	04/2021
Ernie Esparza (PL).....	03/2003	03/2019
Harlen "Roy" Gilham (DH).....	03/2003	03/2019
James "Jim" Hyde (TH).....	03/2007	03/2019
<b>PUBLIC WORKS COMMISSION</b> Term of Office: 2 years		
Eileen Aparicio (TH).....	03/2003	04/2019
Russ Hanson (LG).....	04/2017	04/2019
Rosemary Mendez (DH).....	03/2003	04/2019
Linda Timmons (DM).....	08/2016	04/2019
Rosemary Vasquez (PL).....	03/2007	04/2019
<b>PARKS &amp; RECREATION COMMISSION</b> Term of Office: 1 year		
(Vacant) (DM).....	--	04/2019
Maria Angel (PL).....	03/2001	04/2019
Frank Barraza (TH).....	03/2007	04/2019
Charles "Carlos" Garcia (DH).....	03/2004	04/2019
Margaret Mondragon (LG).....	04/2017	04/2019
<b>PUBLIC SAFETY COMMISSION</b> Term of Office: 1 year		
Todd Bousema (DH).....	03/2003	04/2019
Vilma Cuellar-Stallings (DM).....	04/2018	04/2019
Biviano Favela (TH).....	04/2018	04/2019
Moses Huerta (LG).....	04/2017	04/2019
Brenda Olmos (PL).....	09/2005	04/2019
<b>SENIOR SERVICES COMMISSION</b> Term of Office: 1 year		
Virginia Chavez (LG).....	04/2017	04/2019
Maria Espinoza (DH).....	03/2013	04/2019
Claudia Quinones (PL).....	02/2015	04/2019
Cleone Hatwan (DM).....	03/2015	04/2019
James "Jim" Stevens (TH).....	03/2009	04/2019

I, Lana Chikami, City Clerk of the City of Paramount, California, hereby certify that I caused the foregoing notice to be posted on the Paramount City Hall, Paramount Library, and Paramount Sheriff's Station bulletin boards this 18th day of July 2018.

/s/ Lana Chikami

Lana Chikami, City Clerk

H:\CITYMANAGER\REORG\MADDYACT-APPTLISTS\MADDYPOS2018-07-2018.DOCX:4/10/2019 11:10 AM

[ ] CF 10.14 [ ] CF 27.LOC

VERSION 2/2009

Sec. 2-43

Sec. 2-50

Sec. 2-43. Filling vacancy in office.

When a vacancy occurs in the office of Director of Finance, the City Manager shall, within ten days after the office becomes vacant, appoint an acting Director of Finance, subject to approval of or ratification by the council. (Mun. Code, Sec. 2353)

Sec. 2-44. Acting director of finance.

In case of the absence or disability of the Director of Finance, and subject to approval of or ratification by the council, the City Manager may designate some qualified person to perform the duties of the Director of Finance during the period of absence or disability of the Director of Finance, subject, however, to such person furnishing a bond to the city as set forth in section 2-12. (Mun. Code, Sec. 2354)

Division 7. Administrative Assistant.Secs. 2-45 to 2-47.

Repealed by Ordinance No. 460.

Article III. Planning Commission.<sup>8</sup>Sec. 2-48. Created.

The City Council hereby creates a planning commission to be known as the city planning commission. (Ord. No. 246)

Sec. 2-49. Composition; qualifications, appointment and term of office of members; filling vacancy in office.

The planning commission of the city shall consist of five members, who shall be qualified electors of the city, none of whom shall hold any paid office or employment in the city government. The five members of the city planning commission heretofore appointed to office shall continue to hold such office for the term heretofore created, subject to the terms and provisions of this article. Successors to such offices of the city planning commission shall serve for a term of four years and until their successors are appointed and qualified. If vacancies occur, otherwise than by expiration of term, they shall be filled by appointment for the unexpired portion of the term by the City Council. Members shall be appointed by the mayor with the approval of the City Council. (Ord. No. 246)

Sec. 2-50. Removal of members; attendance at meetings; compensation of members.

Any member of the planning commission shall be subject to removal by motion of the City Council adopted by at least three affirmative votes. The office of any member of the planning commission shall be vacated if the member absents himself from three regular meetings of the commission, unless by permission of the commission, or if he is convicted of a crime involving moral turpitude or ceases to be an elector of the city. The members of the planning commission shall receive compensation on a monthly basis at a rate to be determined from time to time and set forth by resolution of the City Council. (Ord. No. 867)

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<sup>8</sup>For state law as to local planning, see Gov. C., sec. 65100 et seq. As to subdivisions and other divisions of land generally, see ch. 39 of this Code. As to zoning generally, see ch. 44.

VERSION 2/2009

Sec. 2-51

Sec. 2-55

Sec. 2-51. Powers and duties generally.

It shall be the duty of the members of the planning commission to inform themselves on matters affecting the function, duties and matters before the commission. The planning commission shall have all powers and duties given to them by general state statutes and this Code, and in its deliberations, conduct and acts, be governed by the statutes of the state and this Code in reference thereto. In addition to the aforementioned duties, the members of the planning commission shall also serve as the development review board pursuant to Article XV of the Paramount Municipal Code and, when necessary, shall also sit as the economic development board to receive information regarding economic development activities in the city. (Ord. No. 867)

Sec. 2-52. Officers; meetings; rules and regulations; records.

The planning commission shall elect its chairman from among its appointed members for a term of one year, and shall likewise elect one of its members to serve as presiding officer pro tempore (vice-chairman) at the pleasure of the commission. The planning commission shall hold at least one meeting in each month in the City Council chambers which shall be open to the public, and may adjourn or readjourn any regular meeting to a date and hour certain which shall be specified in the order of adjournment. When so adjourned, such adjourned meeting shall be a regular meeting for all purposes. If at any time any regular meeting falls on a holiday, such regular meeting shall be held in the next business day. The planning commission shall adopt rules and regulations for transaction of business and shall keep a record of its resolutions, transactions, findings and determinations, which records shall be a public record. (Ord. No. 246)

Sec. 2-53. Applicability of state law.

The city planning commission and the City Council shall be governed in all their actions, where not specifically covered by this article, by sections 65000 to 65711 of the Government Code of the state. (Ord. No. 246)

Article IV. Public Works Commission.Sec. 2-54. Establishment.

The City Council does hereby establish a Public Works Commission which shall act as an advisory board, subject to City Council direction, for the development and operation of the city's public works department. (Ord. No. 863)

Sec. 2-55. Membership and terms of office.

- (a) Membership. The commission shall consist of five members who shall be appointed by the City Council of the city. All members of the Public Works Commission shall be residents of the city and shall serve at the will and pleasure of the City Council.
- (b) Terms of office-Vacancy. Members to the commission shall be appointed for a term of two years or until their successors are duly appointed. The Public Works Commission shall elect a chairman and a vice chairman from among its appointed members for a term of one year at its regular meeting in May of each year.
  - (1) If a vacancy occurs otherwise than by expiration of a term it shall be filled by appointment for the unexpired portion of the term.

(Ord. No. 863)

VERSION 2/2009

Sec. 2-56

Sec. 2-59

Sec. 2-56. Duties and functions.

- (a) Recommendation-Hearings. The Public Works Commission shall be charged with the responsibility for making recommendations regarding matters affecting public works in the city, and such related matters that may be directed by order of the City Council, and in that connection shall hold monthly meetings to effect these purposes. Actions of this commission shall take the form of recommendations and reports to the City Council.
- (b) Power and authority. The Public Works Commission shall cause proper records to be kept of all its official acts and proceedings. The commission shall have no power or authority to bind or obligate the city or any officer or department thereof for any money, debt, undertaking or obligation of any kind in excess of the appropriation which the City Council may have made for the purpose of the commission in any fiscal year.
- (c) Rules of organization and procedure. The commission is a reviewing and recommending body and shall have no power to direct members of the city staff or contract entities. Except as otherwise provided in this chapter or by law, the commission shall have power to and shall provide for its own organization, shall adopt rules and regulations for the transaction of business before it, and shall designate the time and place for the regular monthly meeting or meetings of the commission.
- (d) Review areas. The Public Works Commission shall review, advise, and report to the City Council on topics related to the development and operation of a city public works department including the operation of the city's water system, road maintenance issues, traffic safety requests for stop signs, street lighting, colored curbs, etc., and other related items which may from time to time be referred to them.

(Ord. No. 863)

Sec. 2-57. Compensation.

The members of the public works commission shall receive compensation on a monthly basis at a rate to be determined from time to time and set forth by resolution of the City Council. (Ord. Nos. 863, 867)

Article V. Personnel System.

Sec. 2-58. Adoption of personnel system.

In order to establish an equitable and uniform procedure for dealing with personnel matters; to attract to municipal service the best and most competent persons available; to assure the appointments and promotions of employees will be based on merit and fitness; and to provide a reasonable degree of security for quality employees, the following personnel system is hereby adopted. (Ord. Nos. 460, 815)

Sec. 2-59. Definitions.

For the purposes of this article, the following words and phrases shall have the meanings respectively ascribed to them by this section:

- (a) Classification: All positions sufficiently similar in duties, authority and responsibility to permit grouping under a common title in the application with equity of common standards of selection, transfer, promotion, demotion and salary.

VERSION 8/2011

Sec. 2-70

Sec. 2-80

Sec. 2-70. Right to appeal.

The appeal rights of employees in the competitive service shall be provided in accordance with the requirements and the procedures as set forth in the personnel rules and as amended from time to time. (Ord. Nos. 460, 815, 1029)

Sec. 2-71. Layoff and reemployment.

Whenever in the judgment of the City Council it becomes necessary in the interest of economy, or because the necessity for a position no longer exists, the City Council may abolish any position or employment in the competitive service; and the employee holding such position for employment may be laid off without taking disciplinary action and without the right of appeal.

The order of layoff of employees shall be established by the Personnel Officer on the recommendation of the department head involved. Where skill, ability, and job performance are equal, length of service will be the determining factor when preparing a layoff list. No regular employee or employee in their training period shall be laid off from his position in any department while any emergency, temporary or provisional employee is serving in the same class in that department.

Employees to be laid off shall be given at least fourteen (14) days prior notice.

The names of regular employees and employees who are in their training period who are laid off shall be placed upon reemployment lists for those classes requiring basically the same qualifications, duties and responsibilities of the class from which a layoff was made. Persons whose names are placed on reemployment lists in accordance with this Section, and who are reemployed, shall be regarded as having been on leave of absence during this period. Persons whose names are placed on reemployment lists will lose all length of service and recall rights after one year. (Ord. Nos. 460, 815)

Sec. 2-72. Political activity.

The political activities of City employees shall conform to pertinent provisions of state law. (Ord. Nos. 460, 815)

Sec. 2-73. Discrimination.

No person in the competitive service, or seeking admission thereto, shall be employed, promoted, demoted or discharged, or in any way favored or discriminated against because of political opinions or affiliations, race, color, ancestry, national origin, religious creed, sex, age, handicap, marital status, or the exercise of his rights under Section 3502 of the Government Code." (Ord. Nos. 460, 815)

Secs. 2-74 to 2-79. Reserved.Article VI. Public Safety Commission.Sec. 2-80. Created and established.

A public safety commission which shall be known as the public safety commission of the city is hereby created and established. (Ord. No. 863)

VERSION 8/2011

Sec. 2-81

Sec. 2-87

Sec. 2-81. Membership.

The commission shall consist of five members who shall be appointed by the mayor with the approval of the City Council of the city. All members serve at the will and pleasure of the City Council. (Ord. No. 863)

Sec. 2-82. Terms of office--Vacancy.

- (a) Members to the commission shall be appointed for terms of one year or until their successors are appointed.
- (b) If a vacancy occurs otherwise than by expiration of a term, it shall be filled by appointment for the unexpired portion of the term.

(Ord. No. 863)

Sec. 2-83. Recommendation--Hearings.

The public safety commission shall be charged with the responsibility for making recommendations regarding matters affecting police services and programs in the city, and such related matters that may be directed by order of the City Council, and in that connection shall hold monthly meetings to effect these purposes. Actions of this commission shall take the form of recommendations and reports to the City Council. (Ord. No. 863)

Sec. 2-84. Power and authority.

The public safety commission shall cause proper records to be kept of all its official acts and proceedings. The commission shall have no power or authority to bind or obligate the city or any officer or department thereof for any money, debt, undertaking or obligation of any kind in excess of the appropriation which the City Council may have made for the purpose of the commission in any fiscal year. (Ord. No. 863)

Sec. 2-85. Rules of organization and procedure.

The commission is a reviewing and recommending body and shall have no power to direct members of the city staff or contract entities. Except as otherwise provided in this chapter or by law, the commission shall have power to and shall provide for its own organization, shall adopt rules and regulations for the transaction of business before it, and shall designate the time and place for the regular monthly meeting or meetings of the commission. (Ord. No. 863)

Sec. 2-86. Duties and functions.

The commission may review topics such as police service request for patrol services, neighborhood watch issues, public safety training in the schools as conducted by the city, drug education as conducted by the city, and other related items which may from time to time be referred to them. Also, the members of the public safety commission shall convene as the board of appeals, pursuant to Paramount Municipal Code Section 33-56, when an appeal has been filed with the city pursuant to that section. (Ord. No. 867)

Sec. 2-87. Compensation.

The members of the public safety commission shall receive compensation on a monthly basis at a rate to be determined from time to time and set forth by resolution of the City Council. (Ord. No. 867)

## Article VII. Parks and Recreation Commission.

### Sec. 2-88. Created.

A parks and recreation commission is hereby created and established.

### Sec. 2-89. Membership.

The commission shall consist of five members who shall be appointed by the mayor with the approval of the City Council of the city. All members serve at the will and pleasure of the City Council. Members to the commission shall be appointed for terms of one year or until their successors are appointed. If a vacancy occurs otherwise then by expiration of a term, it shall be filled by appointment for the unexpired portion of the term. (Ord No. 867)

### Sec. 2-90. Duties and functions.

The commission shall act in an advisory capacity to the City Council in matters pertaining to parks, recreation facilities, and local transportation; review community organization funding requests which are included in the annual budget; consider uses of recreational facilities; evaluate recreation programs to promote the development of open space for recreational and leisure activities; encourage the development of leisure opportunities for residents of all ages; and promote positive lifestyle choices and alternatives to self-destructive behavior. (Ord No. 867)

### Sec. 2-91. Power and authority.

The parks and recreation commission shall cause proper records to be kept of all its official acts and proceedings. The commission shall have no power or authority to bind or obligate the city or any officer or department thereof, for any money, debt, undertaking or obligation of any kind in excess of the appropriation which the City Council may have made for the purpose of the commission in any fiscal year. (Ord No. 867)

### Sec. 2-92. Rules of organization and procedure.

The commission is a reviewing and recommending body and shall have no power to direct members of the city staff or contract entities, except as otherwise provided in this chapter or by law the commission shall have power to and shall provide for its own organization, shall adopt rules and regulations for the transaction of business before it, and shall designate the time and place for the regular monthly meeting or meetings of the commission. (Ord No. 867)

### Sec. 2-93. Compensation.

The members of the parks and recreation commission shall receive compensation on a monthly basis at a rate to be determined from time to time and set forth by resolution of the City Council. (Ord No. 867)

VERSION 2/2009

Sec. 2-94

Sec. 2-99

Article VIII. Senior Services Commission.

Sec. 2-94. Created and established.

A senior services commission which shall be known as the Senior Services Commission of the City is hereby created and established. (Ord. No. 1010)

Sec. 2-95. Membership.

The Commission shall consist of five members who shall be appointed by the Mayor with the approval of the City Council of the City. All members serve at the will and pleasure of the City Council. The minimum age for eligibility for appointment is 55 years of age. (Ord. No. 1010)

Sec. 2-96. Terms of office – vacancy.

- (a) Members to the Commission shall be appointed for terms of one year or until their successors are appointed. (Ord. No. 1010)
- (b) If a vacancy occurs otherwise than by expiration of a term, it shall be filled by appointment for the unexpired portion of the term. (Ord. No. 1010)

Sec. 2-97. Recommendation – hearings.

The Senior Services Commission shall be charged with the responsibility for making recommendations regarding matters affecting senior services in the City, and such related matters that may be directed by order of the City Council, and in that connection shall hold monthly meetings to effect these purposes. Actions of this Commission shall take the form of recommendations and reports to the City Council. (Ord. No. 1010)

Sec. 2-98. Power and authority.

The Senior Services Commission shall cause proper records to be kept of all its official acts and proceedings. The Commission shall have no power or authority to bind or obligate the City or any officer or department thereof for any money, debt, undertaking or obligation of any kind in excess of the appropriation which the City Council may have made for the purpose of the Commission in any fiscal year. (Ord. No. 1010)

Sec. 2-99. Rules of organization and procedure.

The Commission is a reviewing and recommending body and shall have no power to direct members of the City staff or contract entities. Except as otherwise provided in this chapter or bylaw, the Commission shall have power to and shall provide for its own organization, shall adopt rules and regulations for the transaction of business before it, and shall designate the time and place for the regular monthly meeting or meetings of the Commission. (Ord. No. 1010)



VERSION 12/2017

Sec. 2-100

Sec. 2-101

Sec. 2-100. Review areas.

The Commission may review topics such as the senior meal program; senior excursions; senior activities including instructional classes, bingo, and special events; and other related items which may from time to time be referred to them. (Ord. No. 1010)

Sec. 2-101. Compensation.

The regular members of the Senior Services Commission shall receive compensation of one-hundred dollars per meeting. (Ord. No. 1010)

(Mun. Code Secs. 2000, 2001, 2002, 2100, 2101, 2102, 2104, 2105, 2106, 2107, 2108, 2201, 2250, 2251, 2252, 2300, 2301, 2302, 2350, 2351, 2352, 2353, 2354, 2451; Ord. Nos. 145, 146, 147, 161, 165, 175, 190, 202, 246, 303, 403, 460, 506, 722, 765, 780, 814, 815, 838, 842, 844, 863, 867, 871, 906, 924, 944, 946, 950, 952, 966, 972, 988, 990, 1010, 1029, 1033, 1092)

APRIL 16, 2019

## MAYOR'S APPOINTMENTS

MOTION IN ORDER:

CONFIRM THE MAYOR'S APPOINTMENTS.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

☐ APPROVED

☐ DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Lana Chikami, City Clerk  
**Date:** April 16, 2019

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**Subject: MAYOR'S APPOINTMENTS**

Attached is the list of last year's 2018 Mayor's appointments, and it is recommended that the Mayor make new appointments or confirm the existing appointments.

**RECOMMENDED ACTION\**

It is recommended that the City Council confirm the Mayor's appointments.

## MAYOR'S APPOINTMENTS: 2018

Agency	Rep. & Alt. Rep.	Meetings
California Contract Cities Association	Rep: Martinez Alt: Hansen	Board of Directors 3rd Wednesday, 6:00-8:00 p.m.
Calif. Joint Powers Insurance Authority	Rep: Hofmeyer Alt: Martinez Alt: Chun	Board of Directors - July Meeting (annual) Dinner @ 5:30 p.m., Meeting @ 7:00 p.m.
Clean Power Alliance  Formerly Los Angeles Community Choice Energy (LACCE) Authority (Form 700)	Rep: Hansen Alt: Figueroa	1 <sup>st</sup> Thursday @ 2:00 p.m.
County Sanitation Districts of L.A. County Districts 1 & 2 (Form 700 + Ethics)	Rep: Martinez (Mayor) Alt: Hofmeyer	2nd Wednesday @ 1:30 p.m. (Dist. 1&2) 4th Wednesday @ 1:30 p.m. (Dist. 2)
Eco-Rapid Transit (Form 700)	Rep: Hofmeyer Alt: Hansen	2 <sup>nd</sup> Wednesday of each month Dinner @ 6:00; Meeting @ 6:30 p.m.
Gateway Cities COG Board of Directors (Form 700)	Rep: Martinez Alt: Hansen	1st Wednesday Dinner @ 5:30 p.m., Meeting @ 6:00 p.m.
Gateway Cities COG SR-91/I-605/I-405 Corridor Cities Committee	Rep: Martinez Alt: Guillen	4 <sup>th</sup> Wednesday @ 6:00 p.m.
Greater Los Angeles County Vector Control (Form 700 + Ethics + Harass)	Rep: Hansen 2-Year Term, Exp. 01-2021; (Appointed: 11-2018)	2nd Thursday @ 7:00 p.m.
League of California Cities (Los Angeles County)	Rep: Martinez Alt: Hofmeyer	General Membership Meeting (Jan., Mar., June, Aug., Oct.)
L.A. County City Selection Committee	Rep: Martinez (Mayor)	Meets on an as-needed basis
Paramount Unified School District Liaisons (PUSD & City Ad Hoc Committee)	Rep: Lemons Rep: Martinez	1 <sup>st</sup> Thursday @ 4:00 p.m.
Sister City Committee	Rep: Martinez	Annually in Jan. & Aug.
Southeast Area Animal Control Authority (SEAACA) (Form 700 + Harass)	Rep: Lemons Alt: Hansen	3rd Thursday @ 2:00 p.m.
Southeast Water Coalition (Form 700 + Ethics + Harass)	Rep: Hansen Alt: Guillen	1st Thursday (Feb., Apr., June., Aug., Oct., Dec.) Dinner @ 6:00 p.m., Meeting @ 6:30 p.m.
So. Calif. Assoc. of Governments (SCAG) General Assembly (Form 700)	Rep: Martinez Alt: _____	Annually in April <u>OR</u> May