



City Council Meeting June 22, 2021

ITEM NO.



CITY OF PARAMOUNT



Public Comments

ITEM NO.



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Consent Calendar

ITEM NO.



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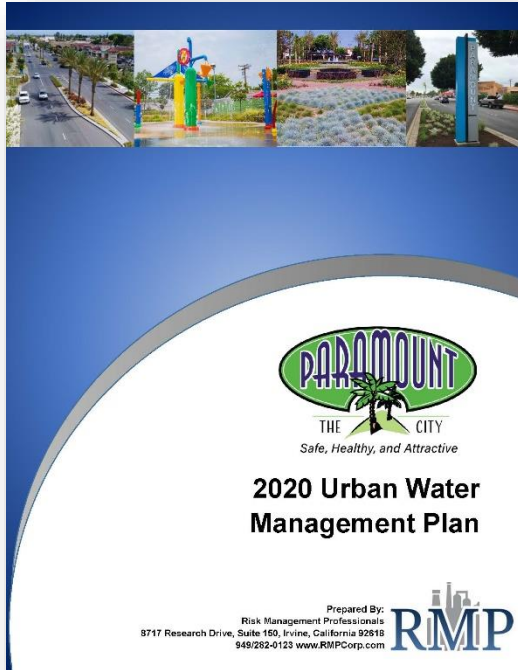
Approval of the 2020 Urban Water Management Plan and the Water Shortage Contingency Plan

ITEM NO. 4



CITY OF PARAMOUNT

Urban Water Management Plan



- UWMP – 5 Years
- Required for all urban water suppliers who provide water to more than 3,000 customers
- Includes:
 - Water Use Statistics
 - Profile of Water Production Sources
 - Water Supply and Demand
 - Water Conservation Activities

ITEM NO. 4

New Requirements

- Expansion of the Water Shortage Contingency Plan (WSCP).
 - Response to severe drought of 2012-2018.
- 2018 changes required existing WSCP to be replaced with six water shortage level escalation plan.
 - Ranges of up to 10-, 20-, 30-, 40-, and 50% shortages, and > than 50% shortages.
 - Documentation of City's increasing conservation efforts in each level.

New Information

- Revised WSCP requires mechanism for identification and notification of water shortage event;
 - Will trigger water conservation efforts outlined at each level of WSCP.
- Paramount is still in compliance
 - Individually
 - Regionally

Recommendation

- California Water Code requires a public hearing
- Read by title only and adopt Resolution No. 21:016 adopting the City of Paramount's 2020 Urban Water Management Plan and the Water Shortage Contingency Plan.

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Approval of the 2020 Urban Water Management Plan and the Water Shortage Contingency Plan

ITEM NO. 4



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Appropriation of Additional Pass-Through Funds - MRS Environmental

City Council
April 6, 2021

ITEM NO. 5



CITY OF PARAMOUNT

Request

- Authorize additional pass-through funding for environmental consultant – World Energy conversion project
 - Consultant preparing a subsequent environmental impact report (SEIR) for the conversion project



ITEM NO. 5

Background

- City Council approved agreement in November 2019
 - \$243,330
- March 2020 agreement increased by \$18,560
 - Analyze water, utilities, and cultural resources as stand alone issues
 - Did not require Council approval as cost was below \$40,000
- Additional \$86,490 requested (agreement total - \$348,380)
- All costs of the SEIR paid for by World Energy
 - Reimbursement Agreement with the City

ITEM NO. 5



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Project

- Amendment to CUP approved in 2014
 - Allowed for production of renewable jet fuel and diesel from beef fat and non-edible vegetable oil
- Amendment will convert the refinery completely to producing renewable fuel
 - No longer able to process petroleum products after conversion complete

Additional Pass-Through Funds Request

- Conversion project is unique and complex
 - Has required weekly meetings with City, consultant, and World Energy since January 2021
 - Very unusual for an SEIR
- Weekly meetings with AQMD, City, consultant, and World Energy since April 2021
 - AQMD is reviewing the air quality section of the SEIR
 - Weekly meetings highly unusual with the AQMD

Recommended Action

- Authorize the appropriation of additional pass-through funds in the amount of \$86,490 for the preparation of an SEIR for the World Energy conversion project subject to an Amended Reimbursement Agreement between World Energy and the City

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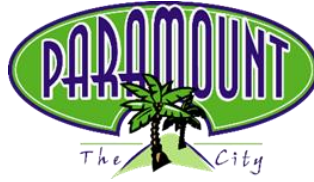


Appropriation of Additional Pass-Through Funds - MRS Environmental

ITEM NO. 5



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POB Issuance and Savings Estimates

June 22, 2021



Pension Plan Overview – Unfunded Actuarial Liability (UAL)

Plan	6/30/2019 Accrued Liability	6/30/2019 Market Value of Assets	6/30/2019 % Funded	UAL 6/30/2019 Valuation ⁽¹⁾	UAL Rolled forward to 6/30/2021 ⁽²⁾⁽³⁾
Miscellaneous	\$92,092,528	\$ 67,523,857	73.3%	\$24,568,671	\$25,342,000
PEPRA	533,486	481,215	90.2%	52,271	59,698
Total	\$92,626,014	\$68,005,072		\$24,620,942	\$25,401,698

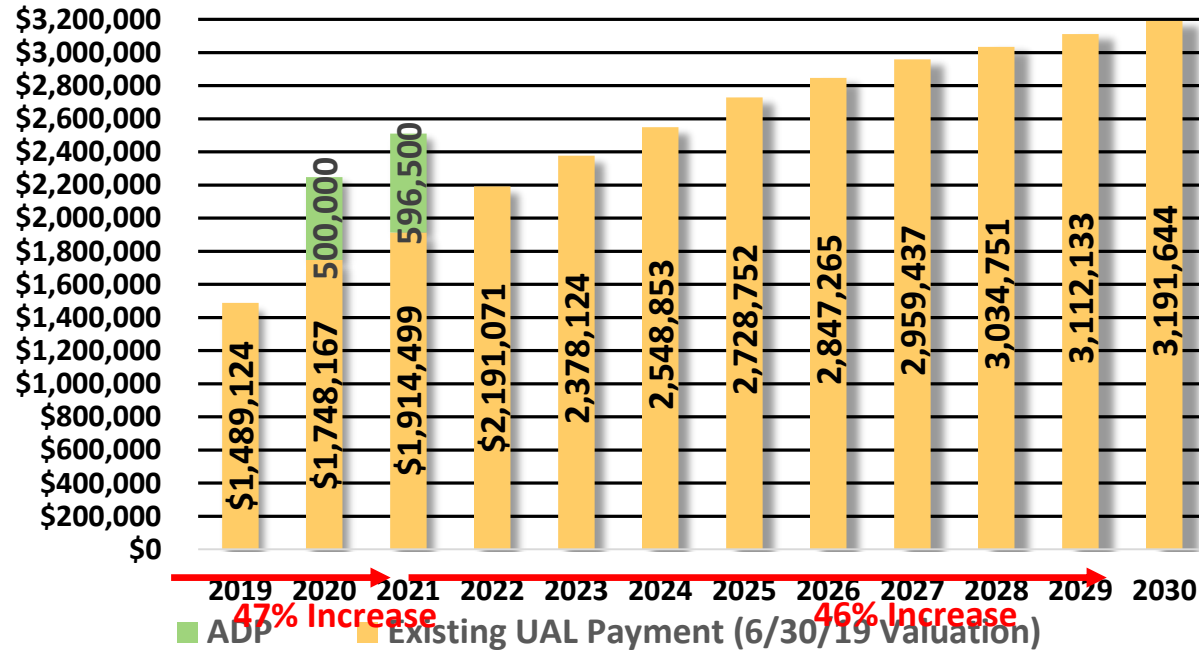
(1) Most Recent Plan Valuation was 6/30/2019 Released August 2020

(2) 6/30/2021 Balance Reflects Scheduled UAL Payments made in FY 19-20 and 20-21

(3) The FY 19-20 PERS Rate of Return of 4.7% is Expected to add \$1.55M to UAL;
Less \$500,000 ADP Made in FY 19-20

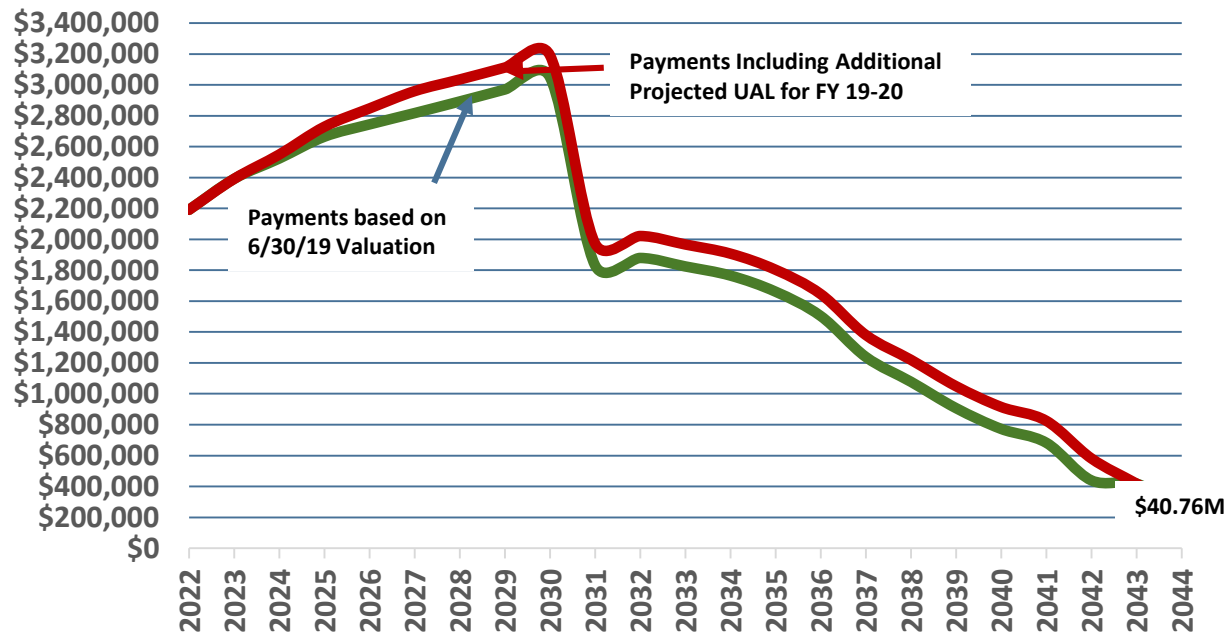
Impacts FY 2022-23 UAL Rates

UAL Payment Progression 2019-2030 – Status Quo



UAL Payments Including Estimated FY 2019-20 UAL

Status Quo

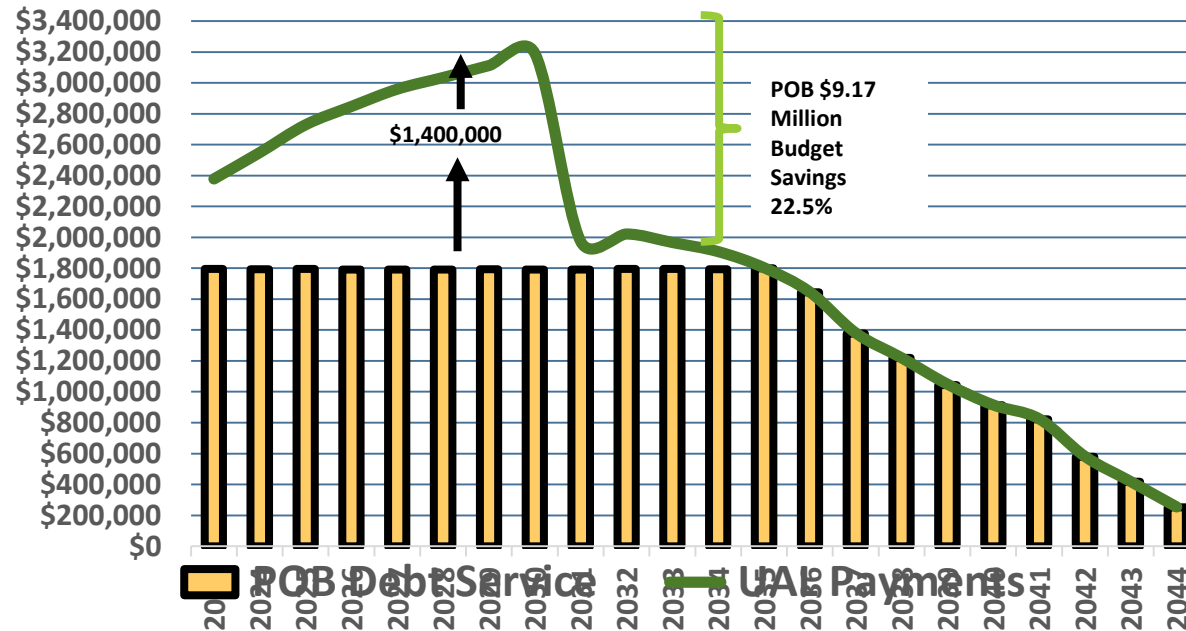


POBs Are a Debt Management Tool

- **Refinance Payments with 7% Interest on Unfunded Balance Required by PERS at a Lower Fixed Rate of 2.94%* including Costs of Issuance**
 - **POBs are Issued at Taxable Bond Rates and Rates are Based on City's Credit Rating**
- **Manageable Level Future Payments**

* May 2021 Interest Rates; See Page 17

Comparison – UAL and POB Status Quo vs. Pension Bond



Note for Discussion with John and Karina – Does not Include Future ADP

Note: Includes FY 19-20 UAL
to be added to 6/30/2020 UAL

Results of Independent Analysis of POB

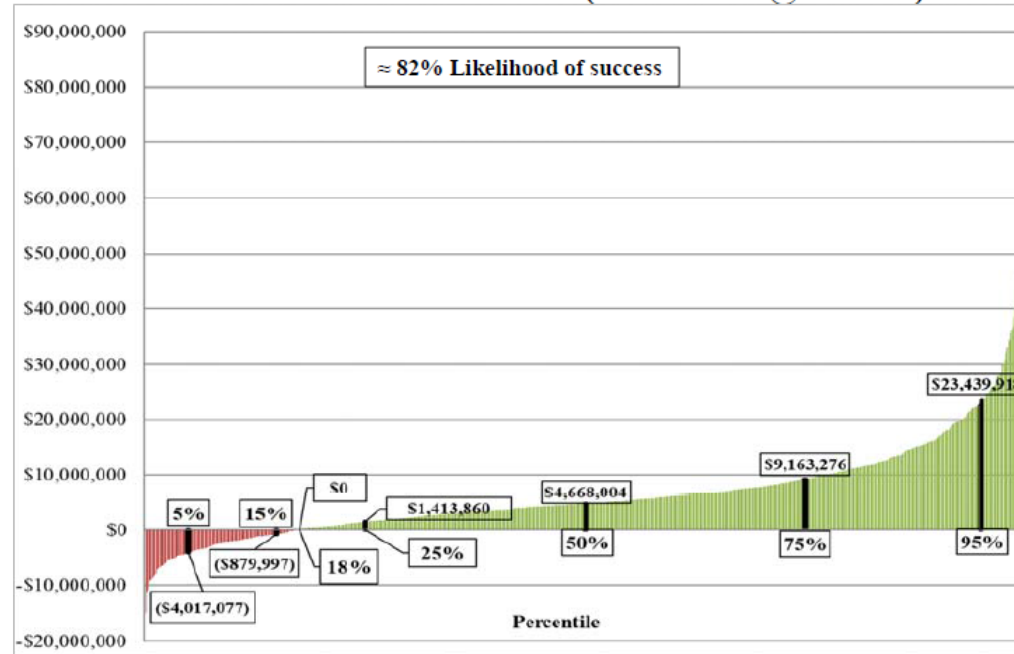
**As part of Due Diligence on the Impact of
PERS Rate of Return on the budgetary savings, Staff
commissioned independent analysis from Bartel
Associates, Pension Actuaries**

**Assessed Likelihood That the Present Value of UAL
Payments Would be More than With the POB Based
on PERS Investment Return Scenarios**

3% Bond Interest Rate – 82% Likelihood of Success

Independent Analysis Results

Present Value of Contributions Without POB Less With POB Miscellaneous Plan – Scenario 3 (100% UAL @ 3% DR)



June 1, 2021



Misconception of POBs

- **POBs Only Pay Off Existing UAL and Allow the City to Restructure Payments Compared to the PERS Method**
- **Every Year Going Forward, there will be new UAL Base or UAL Credit created by:**
 - **PERS Investment Returns Over or Under the 7% Target Return**
 - **Change in the Actuarial Liability Calculation for Retirement Benefits (COLAs, Mortality Rates)**
 - **Employee Retirements Different from Actuarial Assumptions**
 - **Any Future Change in the Discount Rate**
- **Future UAL Bases Will Have Their Own Payment Requirement**

GFOA View on POBs

GFOA View	Response
Investment Vehicle	Debt Management
Complex Structure	Use Traditional Structure
Impacts Debt Capacity	UAL Already a Debt
No Early Prepayment	Can Refinance After 10 Yrs
Extend Maturity	Existing Maturity
Credit Negative	Credit Positive from Higher Funding Ratio

Miscellaneous Plan UAL Prepayment (Excluding PEPRA)

Reason for Base	Date Est.	Amort. Period	Balance 6/30/19	Balance 6/30/20	Balance 6/30/21	Balance 6/30/22
Total Through 6/30/19 Valuation			\$24,568,671	\$24,550,508	\$24,288,667	\$23,722,413
Investment (Gain)/Loss	6/30/20	20	-		1,553,000	1,553,000
ADP	6/30/20	20			(500,000)	(500,000)
Projected Total					\$25,341,667	\$24,775,413
Rolled Back to November 30, 2021 Prepayment						\$23,821,000

POB Issuance

Based on June 30, 2019 Valuation Rolled Forward to Issue Date

	Prepay 100% UAL Amount*	Service	Amount
Miscellaneous Plan	\$23,821,000	Bond Counsel	\$ 65,000
Capitalized Interest (June 2022)	294,000	Disclosure Counsel	22,500
Costs of Issuance	365,000	City Attorney/Validation	5,000
Total Bonds Issued	\$24,480,000	Municipal Advisor	60,000
		Official Statement Preparation	15,000
		Printing/Trustee	5,000
		Rating Fee	25,000
		Contingency	2,500
		Total Fixed Costs	\$ 200,000
		Underwriter (0.675% of Bonds)	165,000
		Total Costs	\$ 365,000

* Includes Estimated \$1.5 M FY 19-20 UAL to be Added to 6/30/2020 UAL less \$500,000 ADP

POB Debt Service Estimates

FYE June 30	UAL		
	Payments	Debt Service	Reduction
2023	2,378,124	(1,795,000)	583,124
2024	2,548,853	(1,794,000)	754,853
2025	2,728,752	(1,795,000)	933,752
2026	2,847,265	(1,792,000)	1,055,265
2027	2,959,437	(1,791,000)	1,168,437
2028	3,034,751	(1,791,000)	1,243,751
2029	3,112,133	(1,793,000)	1,319,133
2030	3,191,644	(1,792,000)	1,399,644
2031	1,973,355	(1,792,000)	181,355
2032	2,021,550	(1,795,000)	226,550
2033	1,966,709	(1,795,000)	171,709
2034	1,907,484	(1,794,000)	113,484
2035	1,803,234	(1,800,000)	3,234
2036	1,645,779	(1,645,000)	779
2037	1,380,928	(1,378,000)	2,928
2038	1,219,955	(1,219,000)	955
2039	1,049,252	(1,044,000)	5,252
2040	914,735	(914,000)	735
2041	825,094	(821,000)	4,094
2042	581,495	(580,000)	1,495
2043	418,473	(417,000)	1,473
2044	254,436	(253,000)	1,436
Total	40,763,433	(31,590,000)	9,173,433

Additional Structuring Options Disclosure

1. Preliminary and subject to change.
2. Assumes an AA- rating (Issuer Rating).
3. Interest rate assumptions are based on current market conditions as of June 2021.
4. City of Paramount actual results may differ.
5. Costs of issuance and underwriter's discount are estimates for discussion purposes.
6. The use of bond insurance and surety was not utilized in structuring for this discussion.
7. Includes projected FY 19-20 UAL to be added to next PERS Valuation Report; Based on a 11/30/2021 UAL Prepayment Date.
8. Assumes Miscellaneous Plan prepaid in full.
9. 7% Future PERS ROR.

Savings Sensitivity to Interest Rates

	AA- Rated May 2021 Rates	May 2021 Rates + 0.25%
Budget Savings	\$9.173M	\$8.552M
Effective Rate	2.97%	3.22%
Change from May 2021	--	(\$620,000)
% Reduction In UAL Payments (7% ROR)	22.5%	21.0%

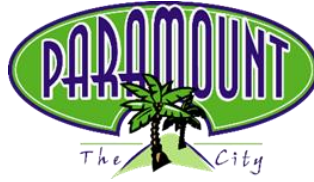
POB Timeline

Action	Timing	Estimate
Drafting of Indenture and Validation Complaint		June
City Council approves Indenture and Validation Filing		June 22
Receive Order of Publication	1 Week	June 29
New UAL Valuation Available		July 15
3 Weekly Publications	3 Weeks	July 20
Complete Jurisdiction/Declaration of Publication	10 Days	July 30
File Proposed Judgment with Court		August 2
Court Grants Judgment after Review of Points and Authorities and Hearing	2-4 Month	October 1*
Rating Presentation		October 5
City Council Approves Preliminary Official Statement		October 19
Passive Validation Complete	30 Days	November 1*
Print POS		November 2
Sell Bonds		November 10
Bond Closing		November 30

* Dates Dependent on Dates That Court Schedules Hearing and Signs Judgment

Recommendation

It is recommended that the City Council read by title only and adopt Resolution No. 21:021.



POB Issuance and Savings Estimates

June 22, 2021



HARRELL & COMPANY
ADVISORS, LLC



Fiscal Year 2022 Proposed Budget

ITEM NO. 7



CITY OF PARAMOUNT



PROPOSED BUDGET

Fiscal Year 2022

July 1, 2021 - June 30, 2022 | City of Paramount, CA

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Proposed Budget FY 2022

Background - FY 2021 Focus

- COVID-19 mitigation
- Public Assistance
- Replenish reserves
- Made additional payment to CalPERS for unfunded liabilities
- Measure Y, CARES Act & CDBG-CV



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Proposed Budget FY 2022

Looking Forward...

- “Blueprint for a Safer Economy” was lifted on June 15, 2021
- Fully operational in staffing levels, programs and services returning to normal operating levels
- Proposing numerous CIPs
- Freeze on fee increases based on CPI increase
 - Business License, Animal License, Swap Meet
- Measure Y
- American Rescue Plan Act of 2021 (ARPA)

Proposed Budget Overview

Fiscal Year 2022

	General	Restricted	Water
Beginning Fund Bal. - 7/1/2021	\$ 13,482,400	\$ 16,132,950	\$ 2,078,250
Revenues/Sources	\$ 33,152,750	\$ 21,560,950	*\$ 10,756,700
Expenditures			
Operating	\$ 30,573,550	\$ 8,881,100	\$ 11,151,850
CIPs	2,578,100	16,731,750	*2,690,000
Total Exp.	\$ 33,151,650	\$ 25,612,850	\$ 13,841,850
Surplus/Deficit	\$ 1,100	\$ (4,051,900)	\$ (3,085,150)
Ending Fund Bal. - 6/30/2022	\$ 13,483,500	\$ 12,081,050	\$ (1,006,900)

* Includes IBank loan proceeds of \$2,090,000 for Well #16 construction

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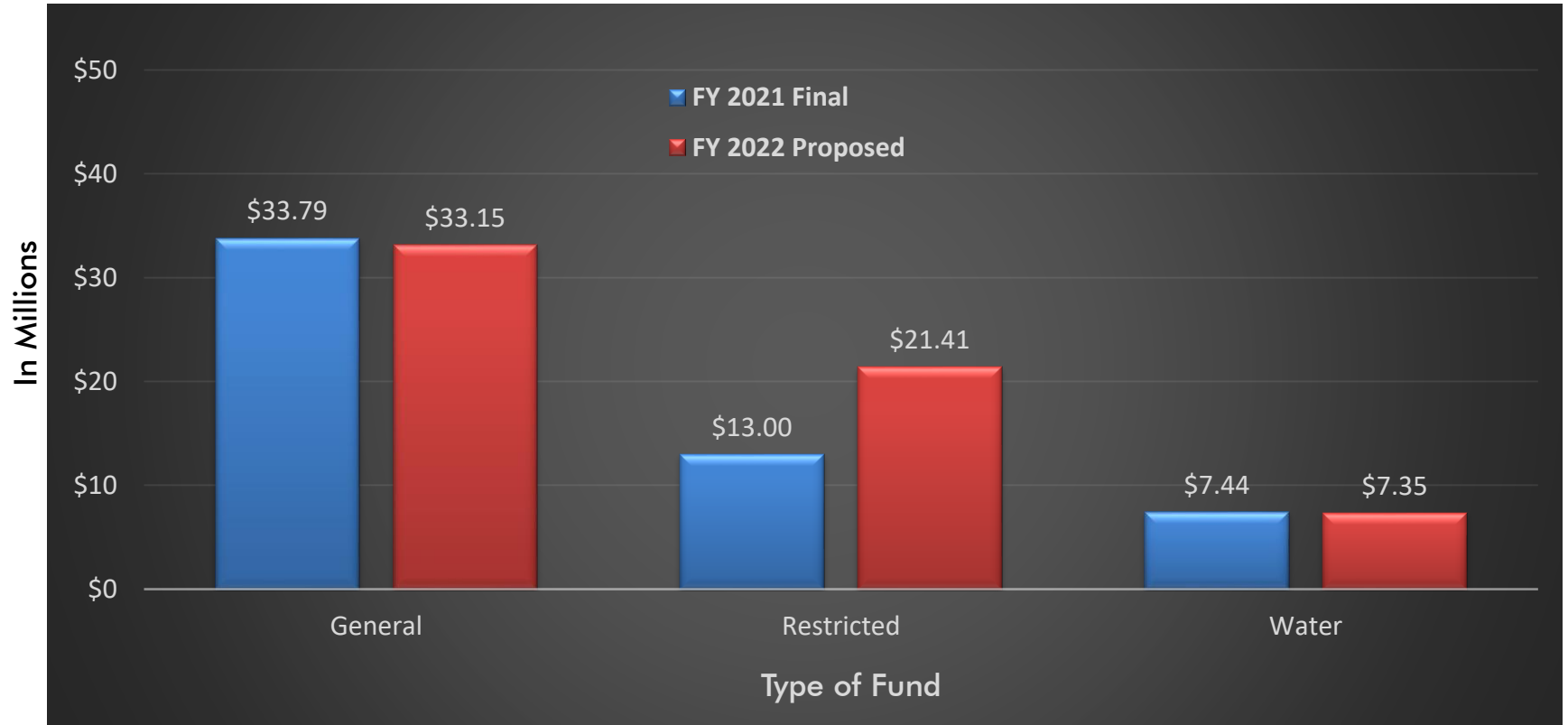
REVENUES



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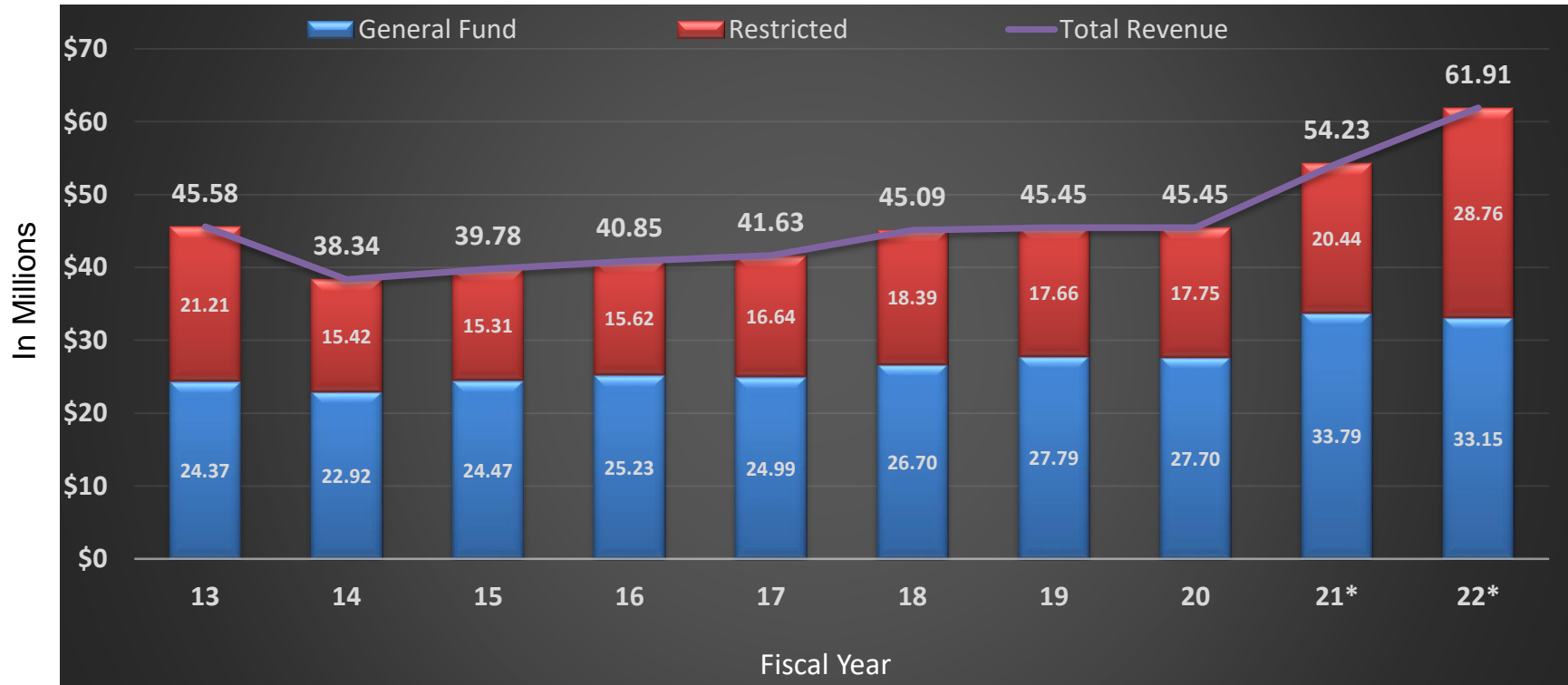


FY 2021 & FY 2022 Revenue Projection



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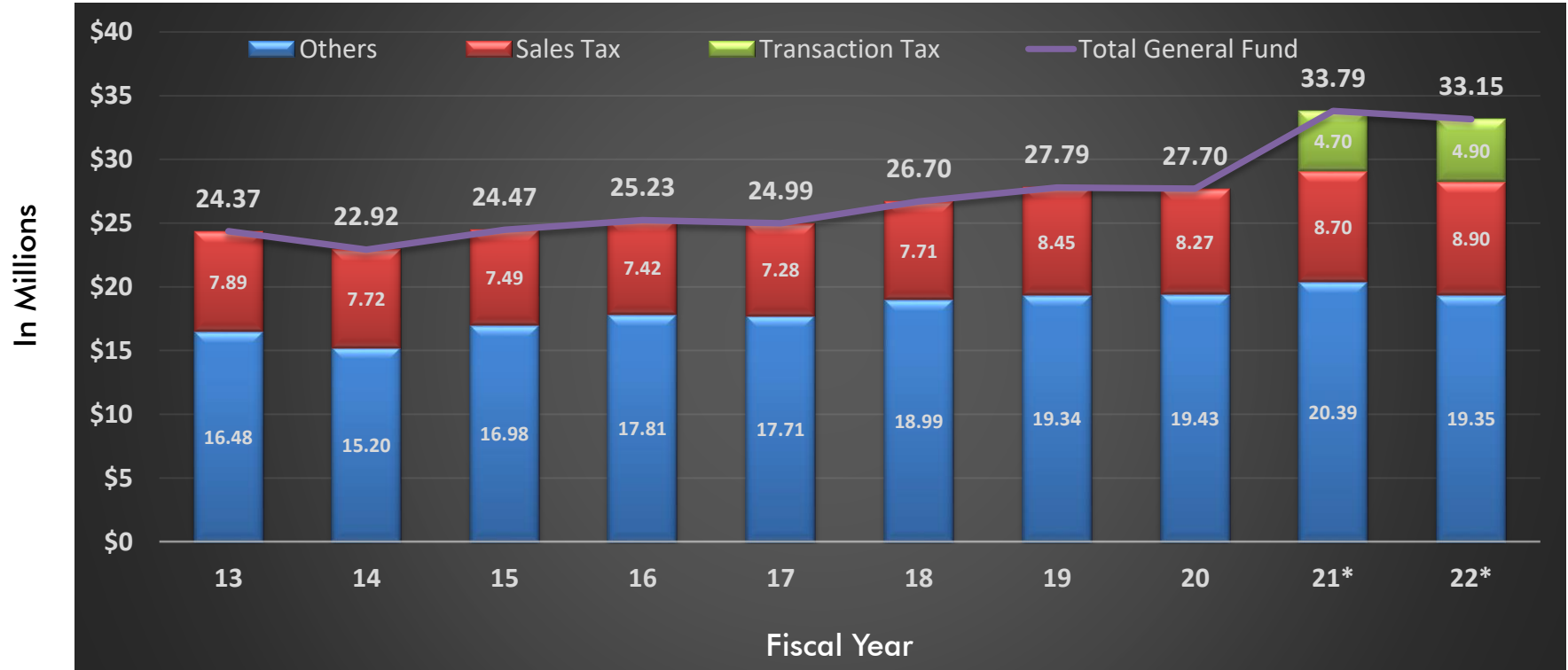
History of City Revenues



*FY 2021 & FY 2022 are estimates

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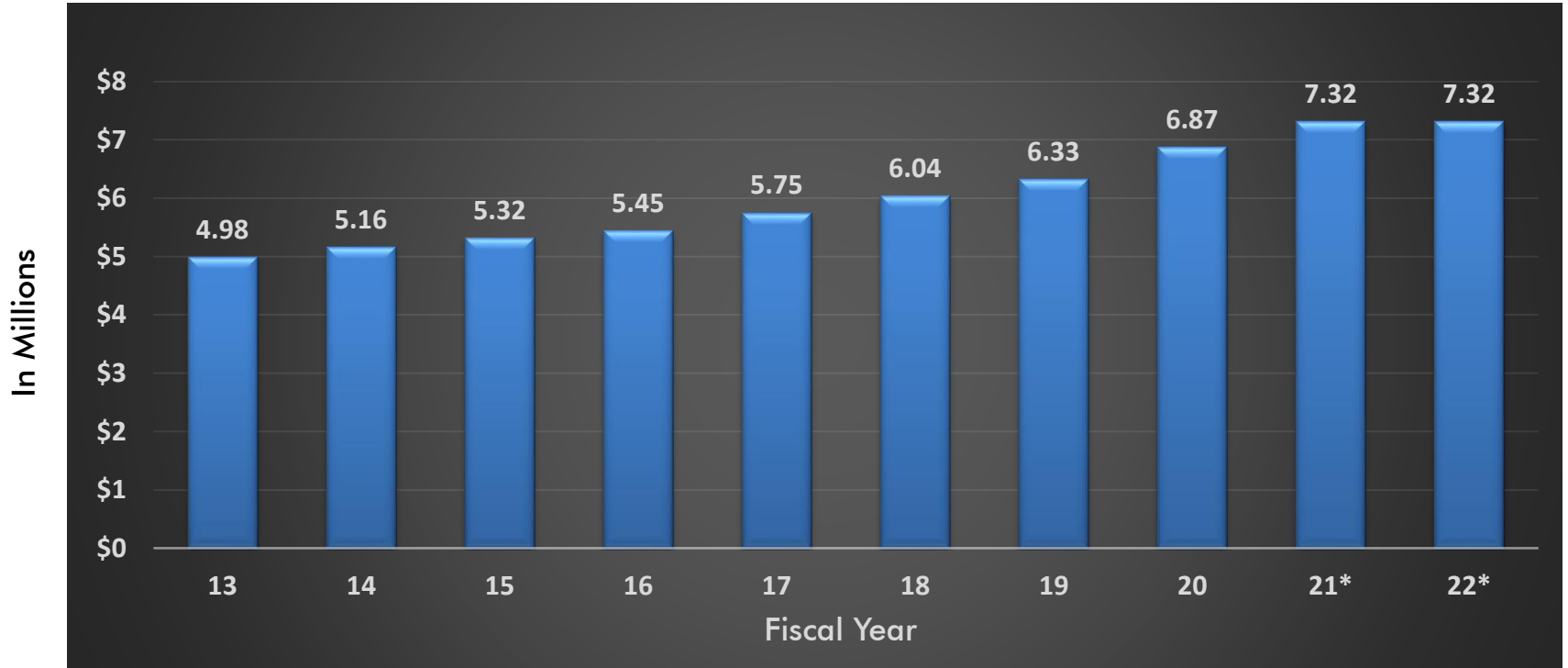
History of General Fund Revenues



*FY 2021 & FY 2022 are estimates

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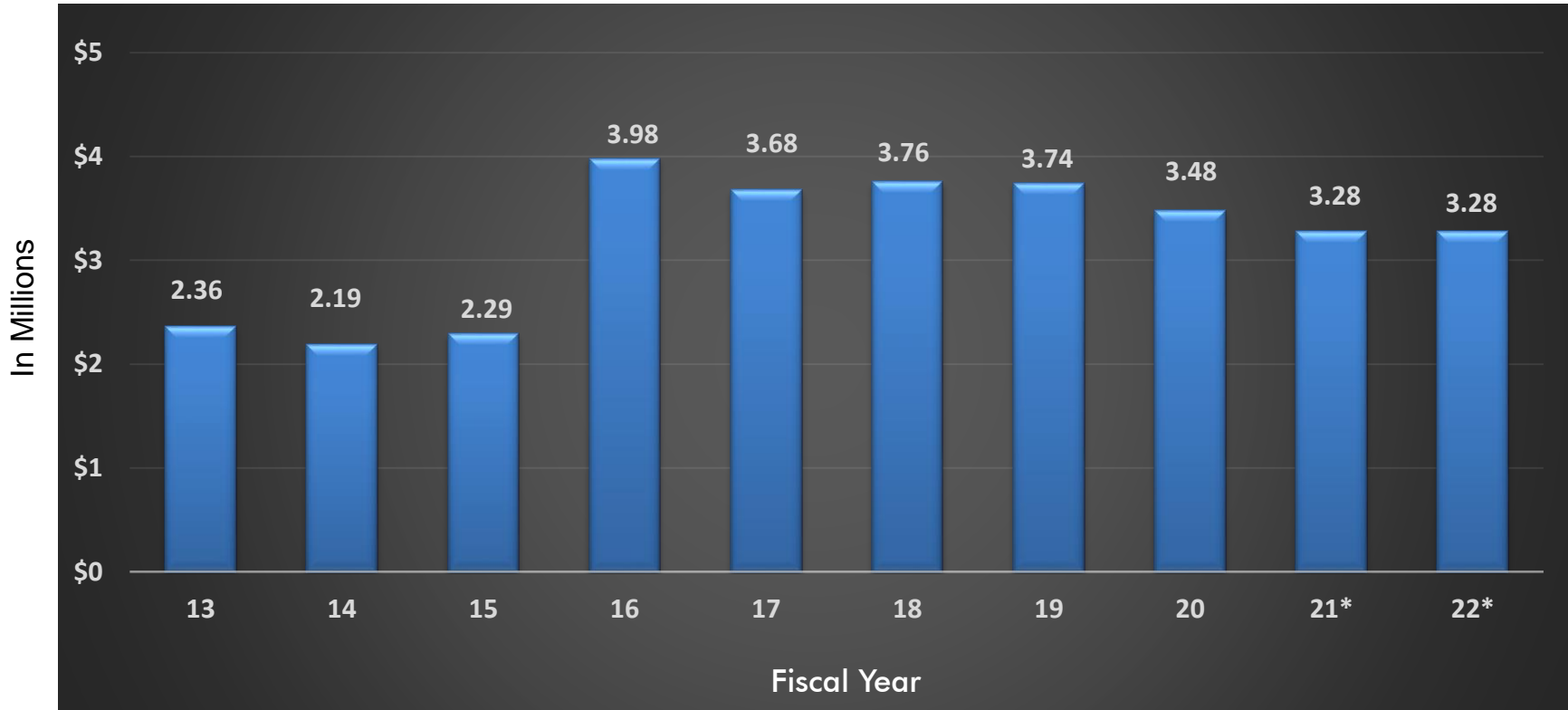
Motor Vehicle License Fee Revenue History



*FY 2021 & FY 2022 are estimates

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History of Utility Users Tax



*FY 2021 & FY 2022 are estimates

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Utility Users Tax (Measure P) & Transaction and Use Tax (Measure Y)

- A significant source of revenues
- Continues to fund and maintain essential services

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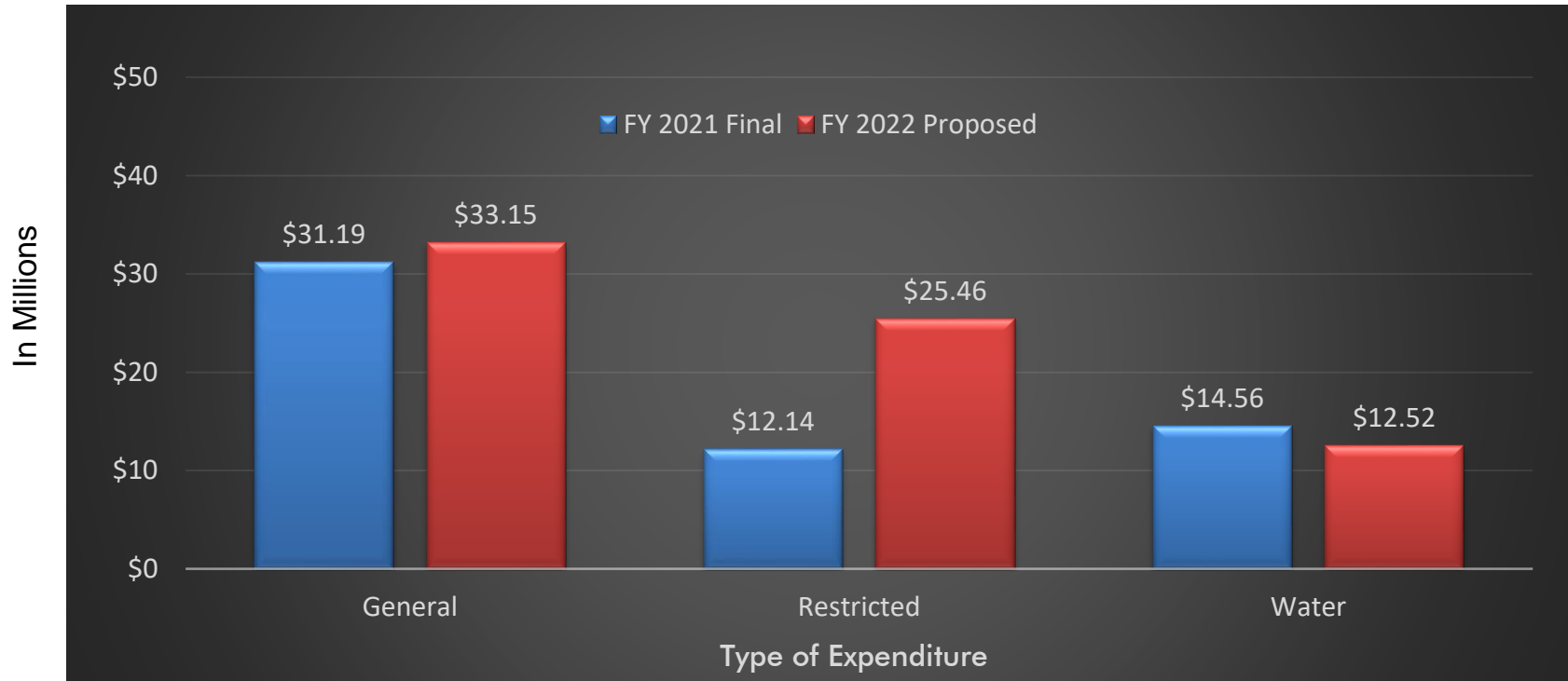
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EXPENDITURES



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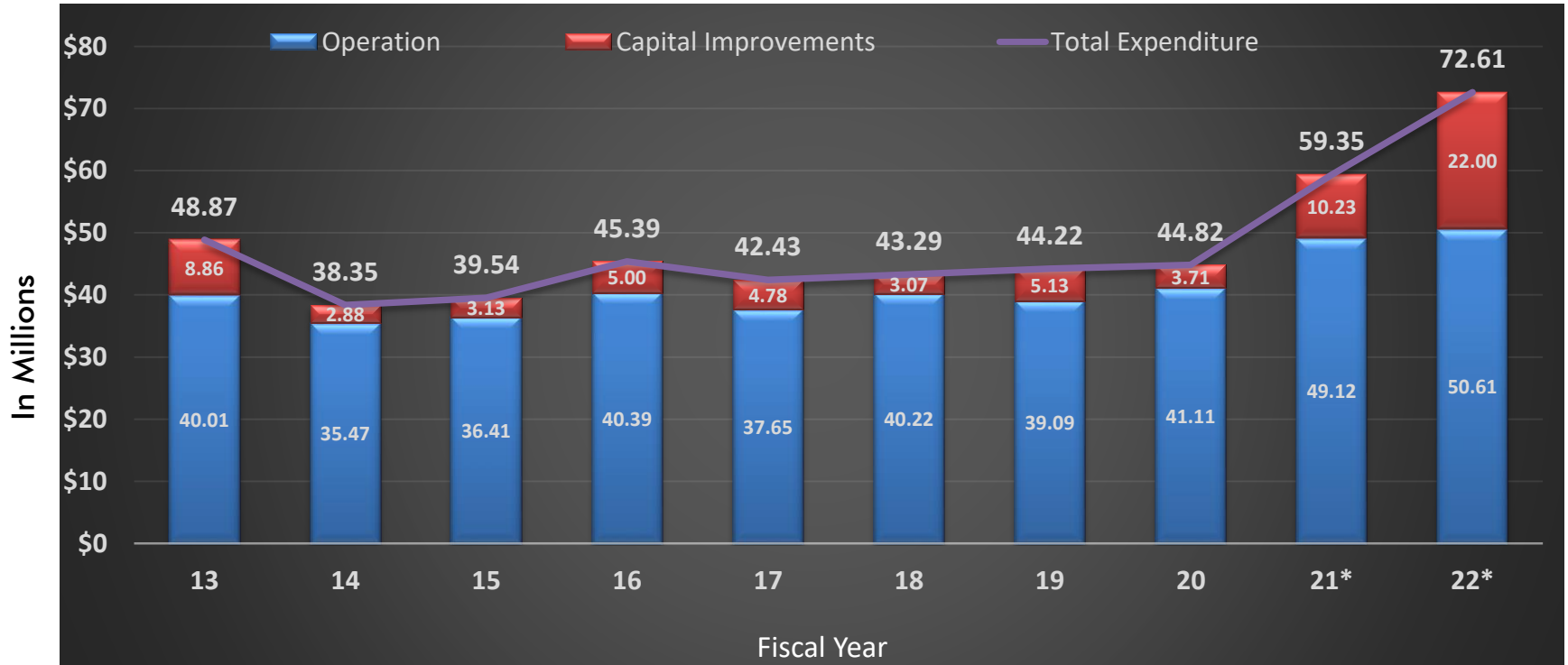
FY 2021 & FY 2022 Expenditure



*Does not include depreciation and loan principal payments

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History of City Expenditure

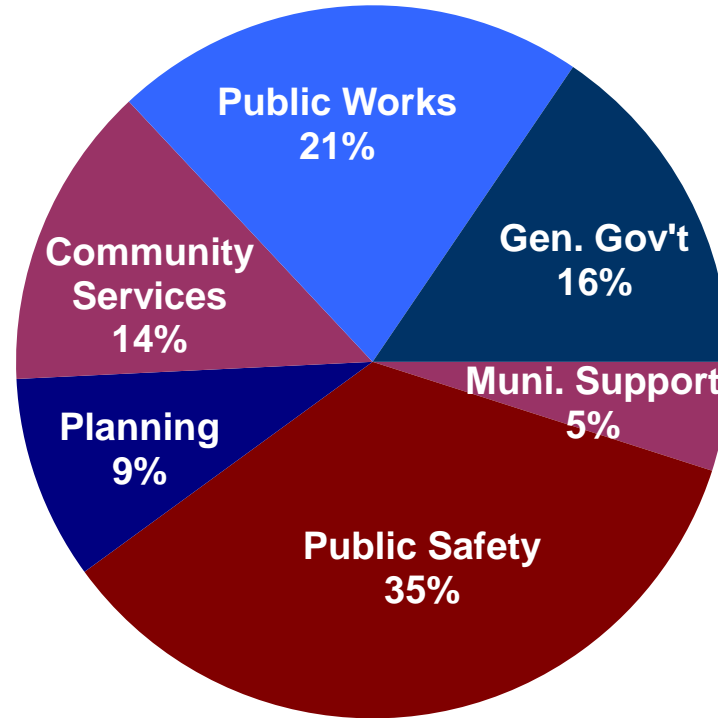


*FY 2021 & FY 2022 are estimates

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FY 2022 Operating Expenditures*

\$39,454,650

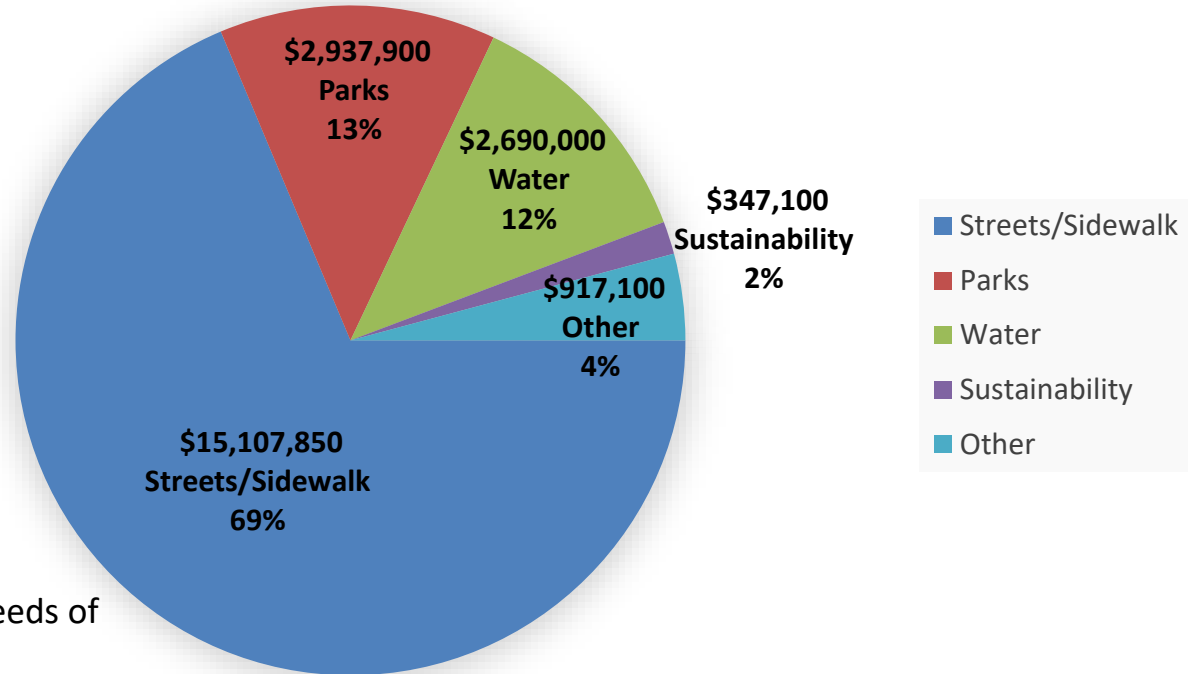


*Excludes Water

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FY 2022 Capital Improvement Projects

\$21,999,850



* Includes IBank loan proceeds of \$2,090,000 for Well #16

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Community Promotion and Organization Funding

Total FY 2022 Budget: \$455,100



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CITY OF PARAMOUNT

Community Promotion



- Total budget \$455,100 (\$9,050 increase)
 - Existing programs and special events
 - New special events
 - Recognition Programs
 - Funding for community groups

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Overview



- Funding for Existing Programming & Marketing
 - Monthly Around Town
 - Pitch-in Paramount events
 - Unity in the Community
 - Social Media Marketing
- New Marketing
 - Recreation Fall/Winter & Spring/Summer programming mailers
 - Cityscape (digital format)
- Funding for Youth Sports League "Every Child Plays" Scholarship Program

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Overview

- Funding for Special Events
 - Eco-Friendly Fair
 - Heritage Festival (2)
 - Senior Thanksgiving Dinner
 - Veterans Celebration
 - Holiday Tree Lighting
 - Santa Train
 - Hay Tree Concerts



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Overview

- Funding for New Special Events
 - Back to School Event
 - Coffee with the Mayor
 - Explore Paramount



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Overview

- Funding for Recognition Programs
 - Youth Sports Hall of Fame
 - Education:
 - Teachers of the Year
 - PHS Top 25
 - PHS Top 5 Momentum
 - PHS Top 5 Volunteers
 - Active Military



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Youth Leagues

	FY 2020	FY 2021	FY 2022
Group Name	Actual	Final	Proposed
Youth League Funding			
Paramount Junior Athletic Association	\$ -	15,000	-
Paramount Youth Soccer Organization	-	15,000	-
Paramount Girls Softball	-	15,000	-
Youth Sports Scholarship Fund		15,000	30,000

- Youth Leagues – FY 21 final year of direct subsidy
- \$45K available in FY 21:
 - \$15K currently allocated for league capital purchases
 - \$15K needed for spring youth league direct subsidy
 - \$15K requested for additional league capital purchases

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Community Organizations

Community Organization Funding Formula:

- California Aquatic Therapy
- Children's Clinic
- Children's Dental Center
- Community Family Guidance
- Helpline Youth Counseling
- Little House
- Pathways Hospice
- Su Casa



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Community Organizations



Special Event Funding:

- "999" Kids Foundation – LASD Child Abuse Pledge Drive
- Latinas Art Foundation – Paramount Student Art Show
- Tepic Sister Cities – Día del Niños & Día de los Muertos
- Friends of the Library – Paramount Library Open House

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Community Organizations

Group Name	FY 2020 Actual	FY 2021 Final	FY 2022 Proposed
Community Group Funding			
California Aquatic Therapy & Wellness	\$ 5,000	10,000	5,000
Children's Clinic	5,000	10,000	5,000
Children's Dental Center	5,000	10,000	5,000
Community Family Guidance Center	5,000	10,000	5,000
Helpline Youth Counseling	5,000	10,000	5,000
Little House	3,000	8,000	3,000
Pathways Volunteer Hospice	5,000	10,000	5,000
Su Casa	5,000	10,000	5,000
Miscellaneous	2,700	24,000	14,000
Special Event Funding			
Tepic Sister Cities	\$ 5,000	5,000	5,000
Traditional Artists Guild (Art Show)	2,461	5,000	5,000
"999" Kids Foundation	1,000	1,000	1,000
Friends of the Paramount Library	-	-	2,000
Total	\$ 49,161	\$ 113,000	\$ 65,000

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City Supplies & Events

Description	FY 2020		FY 2021		FY 2022	
	Actual		Final		Proposed	
Flowers/Donations	\$	82	\$	600	\$	600
Plaques & Certificates		817		3,100		3,100
Senior Thanksgiving		4,706		5,100		5,050
Christmas Decorations		5,019		5,600		5,600
Christmas Train		39,537		36,650		46,350
City Publications		82,787		117,850		109,700
Pitch-in Paramount		3,830		7,000		11,500
Community Promotion Events		83,446		95,650		176,700
Graffiti Awards		500		1,500		1,500
Total	\$	220,724	\$	273,050	\$	360,100

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COMMUNITY SERVICES

Total FY 2022 Budget - \$5,438,900



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Community Services

- Total FY 22 Budget - \$5,438,900
 - ASES Grant - \$2,116,700
 - Proposition A Transit - \$584,600
- CS FY 22 Budget Increase - \$226,700
 - 1 FT Clerical Position – Unfrozen
 - 1 FT Recreation Specialist – Unfrozen in FY 21/Full Year Cost in FY 22
 - Re-Activated/Additional Recreation Programs & Events



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Community Services



- Continue Existing Programming
- Expand Programming
- Special Events:
 - Photos with the Easter Bunny
 - Summer Concerts
 - Halloween Carnival/Haunted House & **New Family Event**
 - Photos with Santa
 - Breakfast with Santa (**new features**)



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Community Services

- Supervision and Staffing – All Community Services Programs and City Special Events
- Market Events – Friday Night Market and Farmers Market
- YMCA Programs
- Youth Leagues
- Transit Programs
- Support to Non-Profit and Other Events in the City

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Community Services

- Summer Programs
 - Recreation Swim & Swim Lessons (YMCA)
 - Healthy Eating for Youth (HEY!) Program
 - Summer After School Care (STAR)
 - Open Gym/Futsal Courts
 - Day Camp
 - Movie Nights at the Community Center
 - Splash Pad
 - Special Event



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Community Services

- Sports Programming
 - Youth
 - YMCA Basketball/Futsal
 - Youth Leagues: Softball, Baseball, Tackle Football/Cheer and Soccer
 - Instructional Basketball League
 - Instructional Swim Program
 - Teens/Adult
 - Slo-Pitch Softball
 - Futsal
 - Beach Soccer
 - Open Gym/Park Facilities
 - Paramount High Intensity Training (PHIT)
 - Paramount Cup

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Community Services

- Adult Recreation
 - Direct Adult Sports Programming – Sports Budget
 - 23% of PT Pay - \$19K
 - 25% of the Sports Supply - \$3K
 - 5% Administration/FT Supervision - \$26K
 - Programs: Open Gym, Softball League, Futsal League, PHIT, Paramount Cup, and Beach Soccer
 - Indirect Adult Recreation Support
 - Park Supervision
 - YMCA Swim
 - Park/Field Maintenance
 - Pool Maintenance
 - Utilities

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Community Services

- Adult Recreation
 - Infrastructure – Park Amenities
 - Salud Park – Walking tracks, fitness equipment, sand volleyball court, rubberized exercise surface, turf space
 - Fitness Equipment at most parks/outdoor gyms
 - Basketball Courts at most parks
 - Futsal Courts at Paramount Park/Mini-Pitch at Dills
 - Ballfields/Open Space Fields
 - Walking Tracks
 - Pool

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Community Services

- Community Service Programming
 - **Paramount High Intensity Training (PHIT)**
 - Facilities
 - Mommy & Me Instruction
 - **Adaptive Recreation**
 - PEP Learning Center



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Community Services

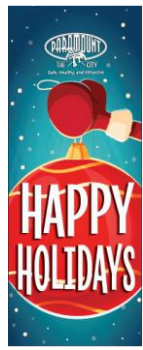
- Community Services Programming (cont.)
 - STAR Afterschool Program
 - Senior Programs
 - Youth Commission
 - Instructional Classes
 - Paramount in Motion



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Community Services

- Park Upgrades \$50,400 (Non-Restricted Funds)
 - Concrete Picnic Tables/Trash Cans
 - Replacement Fitness Equipment
 - Renovated LED lights for Progress Park Ash Tree
 - Park Holiday Banners
 - Replacement Countertop in Recreation Office Lobby
 - Concrete Park Game Boards



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Community Services

- Facility Upgrades \$39,200 (Non-Restricted Funds)
 - New TV for Senior Center
 - Replacement computers for PEP Learning Center at Spane Park
 - Replacement Countertops at Mariposa
 - Replacement Ice Machine at Clearwater

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PUBLIC SAFETY

Administration Division

Sworn Division

Non-Sworn Division

Code Enforcement Division

Support Services Division

Public Safety Budget \$13,823,950



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Administration Division

- Local Hazard Mitigation Plan (\$46,400)
 - \$37,000 Grant funded
- Community Development Block Grant (CDBG) Homeless Services FY 22
 - \$75,950 Grant funded



Administration Total Budget \$1,099,550

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Sworn Division

- Los Angeles County Contract
 - Deputy Sheriff – 1.45% increase
 - Special Assignment Deputy – 1.45% increase
 - Sergeant services – 1.72% increase
 - 11% contribution to the LTF (no Increase)

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Sworn Division (cont'd)



- Patrol Deployment
 - Ten 56-hour patrol units
 - Two 40-hour patrol units
- SAO Deputies (4 BEAT and 1 Park)
- Youth Activities League (YAL) Deputy
 - \$70,000 Grant funded
 - \$87,500 General fund
- SAO Sergeant
- Station Lieutenant

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Sworn Division: Agreements

- Strategies Against Gang Environments (SAGE)
 - Increase of \$300 - the Los Angeles County District Attorney's Office
 - \$142,300 for Deputy District Attorney
 - Shared agreement with the City of Bellflower
- Detective Specialist (\$40,000)

Sworn Total Budget \$9,450,150

Non-Sworn Division

- Community Service Officer field equipment
 - \$10,650 for new LASD vehicle radios
 - \$25,000 for new LASD portable radios

Non-Sworn Total Budget \$1,870,250

ITEM NO. 7

Non-Sworn Division: Agreements



Crossing guard contract \$286,700

- All City Management Services, Inc.
 - Increase of 9.15% for FY 22
 - 12,645 hours of crossing guard services
 - 21 designated sites with a dedicated crossing guard

ITEM NO. 7

Code Enforcement Division

- Code Enforcement field equipment and staffing
 - 14,000 for new LASD portable radios
 - 1 Full-time Code Enforcement Officer position unfrozen

Code Enforcement Total Budget \$846,750

Support Services Division: Agreements

- Southeast Area Animal Control (SEAACA) contracts
 - Increase of 5.24% - SEAACA Contract \$266,100
 - Administrative Cost \$7,700
 - On-site Licensing \$10,000

Support Services Total Budget \$557,250

FINANCE & MUNICIPAL SUPPORT

Total FY 2022 Budget: \$4,558,150



ITEM NO. 7

Finance & Municipal Support



- Total FY 2022 Budget: \$4,558,150
 - Administration: \$1,848,450
 - Customer Service: \$160,300
 - Water Billing: \$489,200
 - Municipal Support: \$2,060,200

ITEM NO. 7

Finance & Municipal Support

- Finance
 - Accounting, Accounts Payable, Accounts Receivable, Payroll, Treasury, Grants etc.
 - Budget, Annual Financial Report, State Reports, Audits
 - Customer Service, Business License, Animal License, Yard Sale Permit, Mail
 - Water Billing

ITEM NO. 7



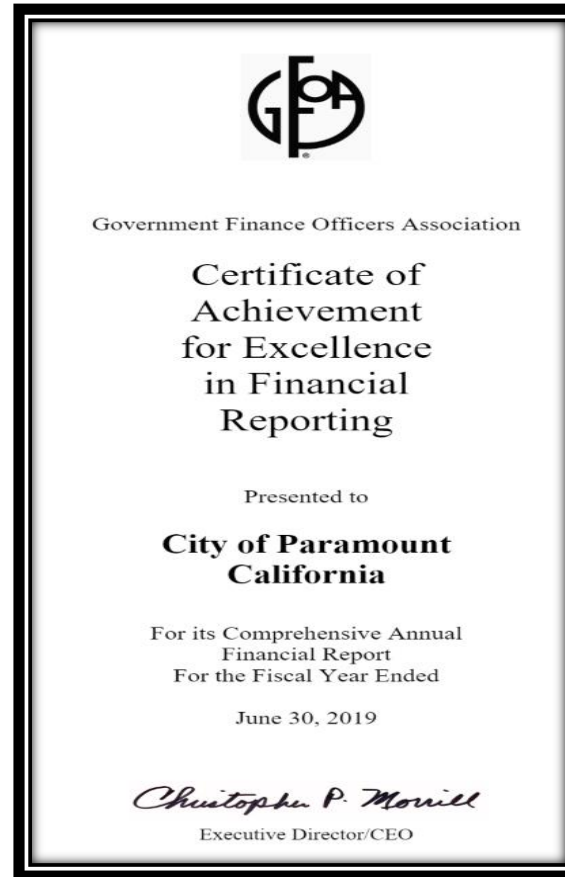
CITY OF PARAMOUNT

Finance & Municipal Support

- New Software/Equipment
 - Business License – online application and payment options
 - Payroll - remote timekeeping module
 - Purchasing
 - Water Billing handheld devices
- Personnel
 - New Senior Accountant position

Finance & Municipal Support

- Finance/Audits
 - Comprehensive Annual Financial Report (CAFR) Award



ITEM NO. 7

Finance & Municipal Support

- Municipal Support
 - City-wide Equipment and Services
 - Insurance
 - Telephone
 - Utilities
 - IT Technologies/Software
- General Liability Insurance \$529,750
 - Deposit decrease \$58,850



ITEM NO. 7



ADMINISTRATIVE SERVICES

Total FY 2022 Budget: \$ 1,828,000



ITEM NO. 7

Administrative Services

- Human Resources
 - Risk Management
 - Personnel
 - Labor Relations
- Management Services
 - Economic Development
 - Information Technology (IT)
 - Contract Management
 - Legislative Analysis

ITEM NO. 7



Human Resources

- Consumer Price Index (CPI): 0.97% Increase
- Full-time Employees (excluding CM)
 - 3% Cost of Living Adjustment (effective date is TBD)
 - 2% reduction in CalPERS Pension Employer Paid Member Contribution (proposal pending)
- Part-time positions (excluding STAR)
 - 3% Cost of Living Adjustment (effective July 3)
 - Minimum Wage study for all PT positions to comply California Law
- Compensation Study
 - Two positions adjusted to align with market; plus their respective supervisors (compaction)

ITEM NO. 7

Human Resources (cont'd.)

- Labor Negotiations with the represented employees still on-going, expected to be completed in FY 22
- Legal services for labor negotiations and personnel consultation services
- Purchase of a HR Information Management System

Administrative Services

- Information Technology (IT)
 - Phone System upgrade
 - Fiber upgrades to all City facilities
 - Cybersecurity protection
 - Replacement of critical devices that have reached their end of life



ITEM NO. 7



CITY OF PARAMOUNT



PLANNING

Total FY 2022 Budget - \$3,654,100



ITEM NO. 7



CITY OF PARAMOUNT

Budget Highlights

- Total budget \$3.65 million (\$267,800 decrease)
- Maintaining the current level of services
- Residential/Commercial Rehabilitation programs
- Development of 2 specific plans
- \$100,000 air monitoring services
- Clearwater East Specific Plan Amendment - \$400,000 (\$240,000 SB 1 grant)
- Downtown design guidelines
- Completion of North Paramount Boulevard Specific Plan

ITEM NO. 7



Planning Division

Total Budget: \$1,888,750

- Current Planning
 - Review 150 projects annually
 - 30 Conditional Use Permits (CUPs) annually
 - Assisted senior living project (Paramount Boulevard and 70th Street)
 - Paramount Boulevard Methodist church assisted living development
 - Paramount Boulevard pocket park development
 - World Energy refinery conversion project

ITEM NO. 7

Planning Division

Long-Range Planning

- Completion of North Paramount Boulevard Specific Plan
- Clearwater East Specific Plan
- Downtown design guidelines
- Completion of Housing Element, Environmental Justice Element, and Health and Safety Element updates



ITEM NO. 7



CITY OF PARAMOUNT

Building & Safety Division

- Total Budget: \$940,350
- Plan check – 265 sets of plans checked by plan check engineer to date FY 2021
- Permits – 1,081 issued to date FY 2021
- Inspections – 7,635 conducted to date FY 2021



ITEM NO. 7

Commercial Rehabilitation Program

- Federal CDBG funds
- 3 projects

1) Lee building completion – 15504-08 Paramount



ITEM NO. 7



CITY OF PARAMOUNT

Commercial Rehabilitation Program

2) 5-Star Market – 14113 Downey Avenue



3) Car Wash – 8222 Alondra Boulevard



ITEM NO. 7

Home Improvement Program

- Federal HOME funds
- 4 projects TBD (\$187,500)

15512 Brayton Street



Before



After

ITEM NO. 7

Mobile Home Improvement Program

- Proposed new program
- Federal HOME funds
- 4 projects TBD (\$187,500)



ITEM NO. 7



CITY OF PARAMOUNT



PUBLIC WORKS

Total FY 2022 Budget - \$19,022,400

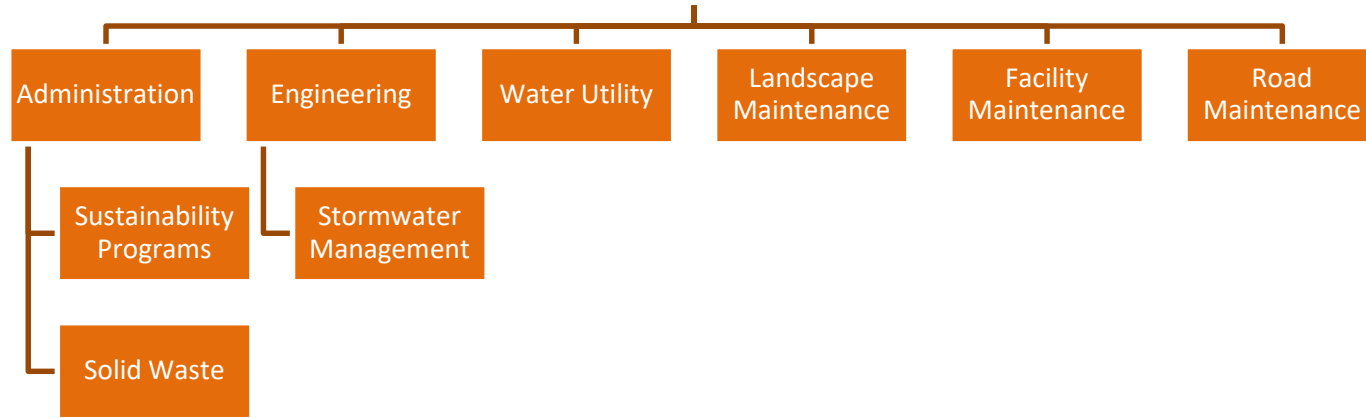


ITEM NO. 7



CITY OF PARAMOUNT

Public Works Department



ITEM NO. 7



CITY OF PARAMOUNT

Public Works

- Total Budget - \$19,022,400
- Administration - \$2,213,950
 - Provide Overall Management for the Department
 - Public Works Intern – Solid Waste and Sustainability
- Facilities - \$1,925,300
 - General Maintenance Services for all City Facilities, Graffiti Removal Services and Janitorial – In-house and contracted
 - Enterprise Vehicle Acquisition Program
 - Purchase of 2 Message Boards
 - Installation of Water Bottle filling stations (Grant)

Public Works - Operations

- Landscape - \$2,352,050
 - General Maintenance Services for Parks, Public Property, Medians, Trees etc. - In-house and contracted
 - Increase in Specialized Tree trimming Services
- Roads - \$2,255,350
 - General Maintenance Services for Roads, sidewalks, street legends and striping, curb & gutter, signs and traffic signals - In-house and contracted
 - Street Sweeper and Catch Basin inserts (Measure W funds)
 - Additional PT – Litter Abatement
 - Purchase of Road Barricade Device



ITEM NO. 7

Public Works - Operations

- Engineering - \$677,250
 - Provides General and Traffic Engineering services
 - Designs for Capital Improvement Program
 - Increase in Traffic Engineering for Parking Committee Meetings
 - Industrial Waste Permits/Inspections & Stormwater Monitoring Activities – Municipal Stormwater Permit
- Water - \$9,197,150
 - Provide drinking water to 98% of Paramount
 - Water Production - \$6,787,600
 - High Imported Water Costs
 - Water Distribution - \$2,100,800
 - Water Customer Service - \$308,750

ITEM NO. 7



CAPITAL IMPROVEMENT PROJECTS (CIP)

FY 2022 Budget - \$21,999,850

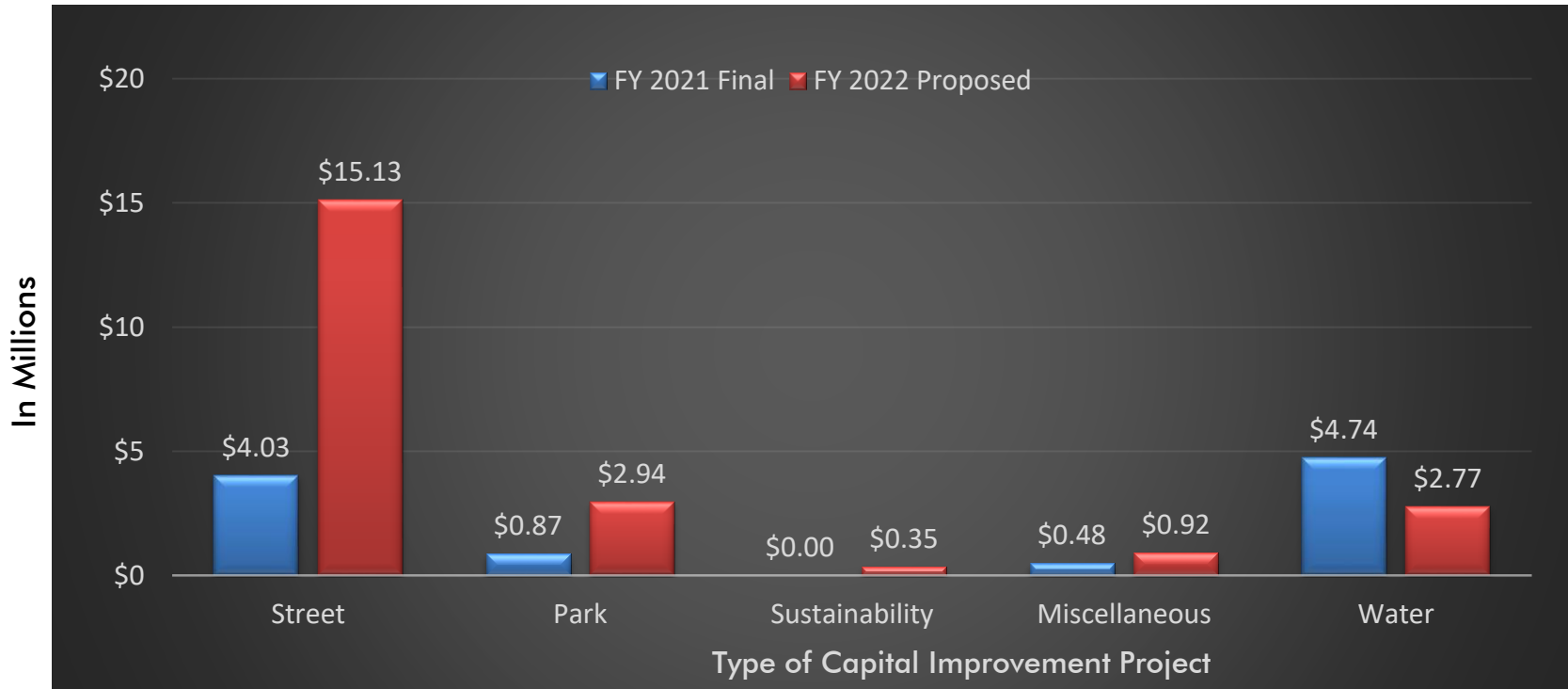


ITEM NO. 7



CITY OF PARAMOUNT

FY 2021 & FY 2022 CIPs



FY 2021 - \$ 10,232,150

FY 2022 - \$21,999,850

ITEM NO. 7

CIP - Streets Sidewalks and Signals

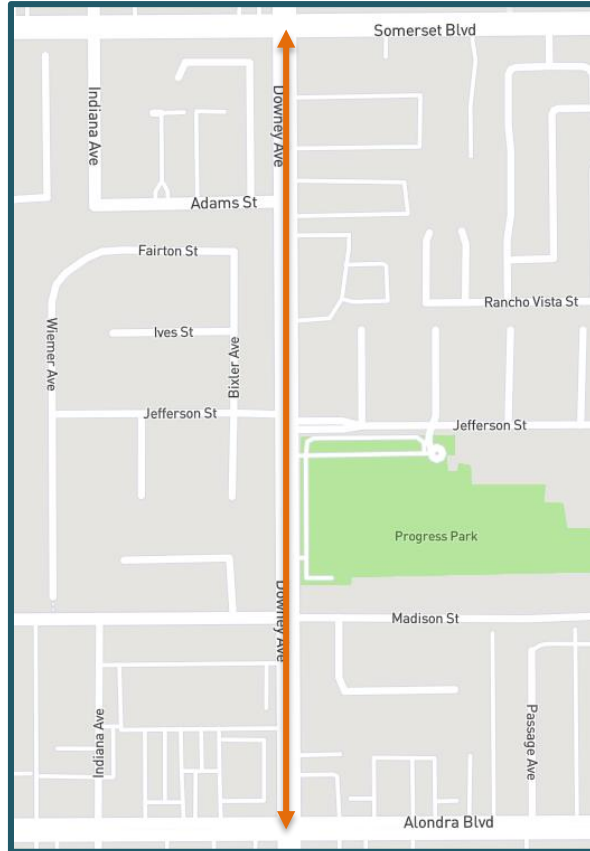
\$15,107,850 Total

- Arterial Street Improvements
- Neighborhood Street Improvements
- Bus Shelters
- Drought Tolerant Conversion
- City Entry Monument Signs
- Traffic Safety Improvements



ITEM NO. 7

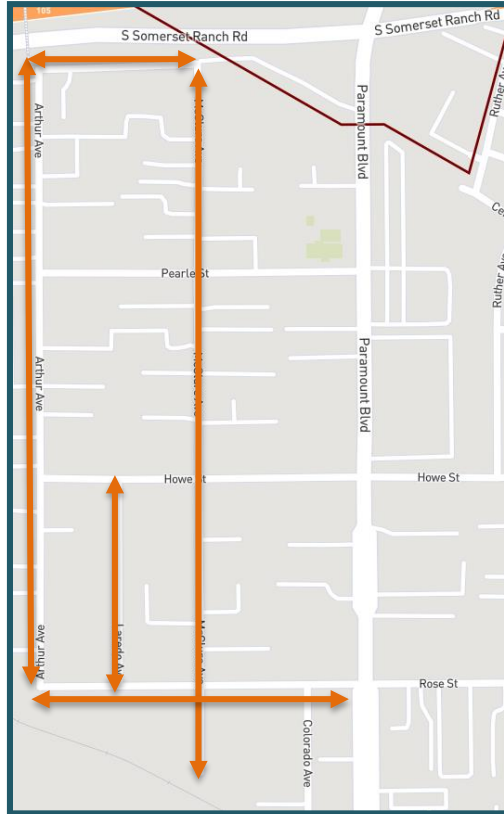
Arterial Street Resurfacing



Street Location	Beginning	End
Downey Avenue	Alondra Boulevard	Somerset Boulevard

ITEM NO. 7

Neighborhood Street Resurfacing



Street Location	Beginning	End
Arthur Avenue	Denver Street	Rose Street
Laredo Avenue	Howe Street	Rose Street
McClure Avenue	Denver Street	End of Cul-De-Sac
Denver Street	Arthur Avenue	McClure Avenue
Rose Street	Arthur Avenue	Paramount Blvd

ITEM NO. 7

Bus Shelters

Existing Small Shelter



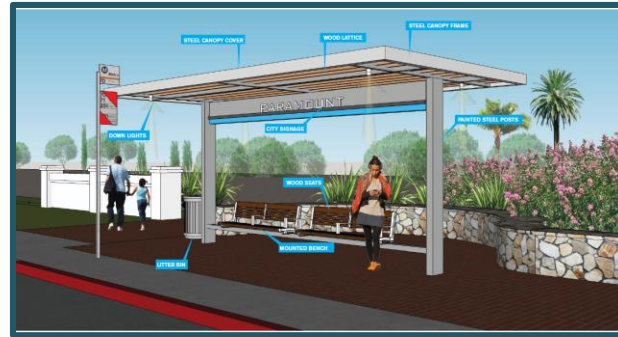
Proposed Small Shelter



Existing Large Shelter

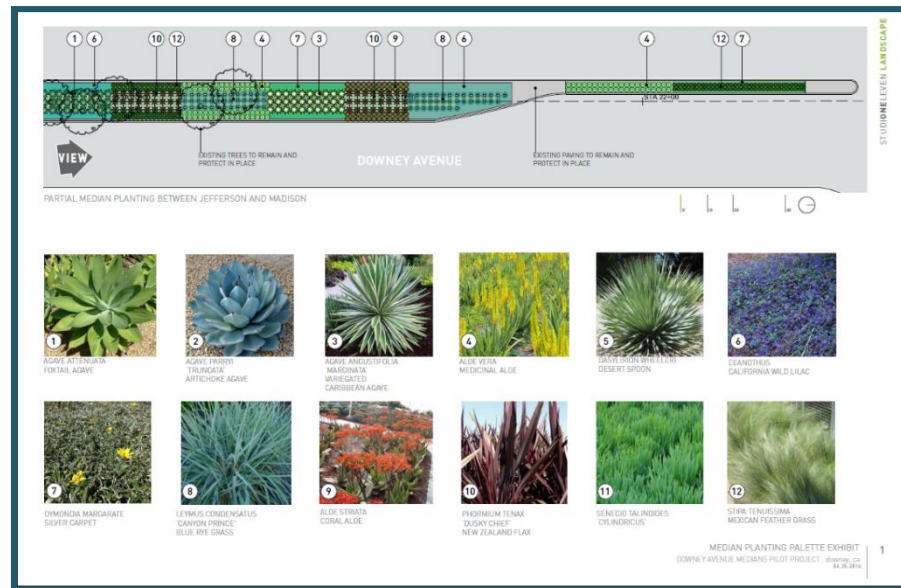


Proposed Large Shelter



ITEM NO. 7

Drought Tolerant Median Conversion Somerset Boulevard

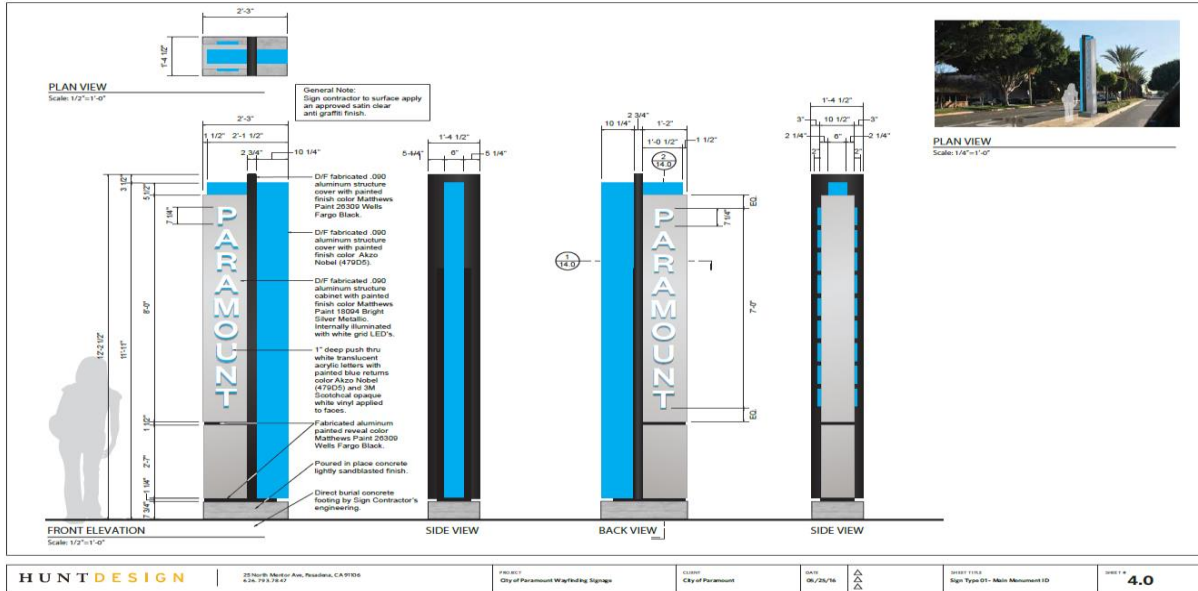


ITEM NO. 7



CITY OF PARAMOUNT

City Entry Monument Signs



ITEM NO. 7

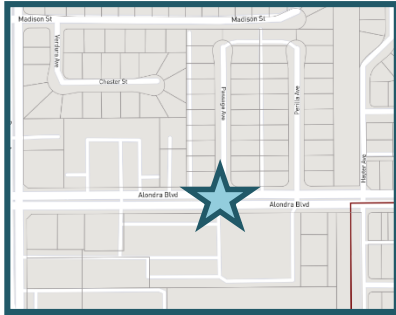


CITY OF PARAMOUNT

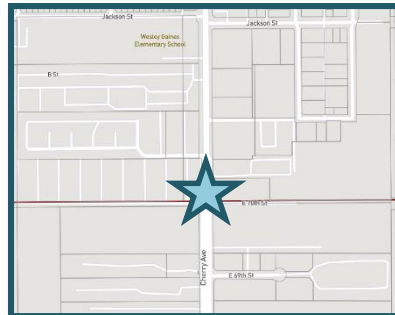
Highway Safety Improvement Projects (HSIP)

- Traffic Signal Installation

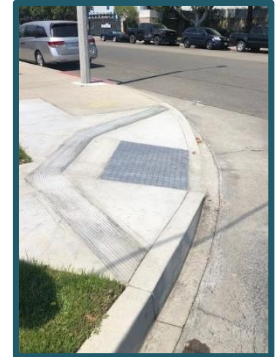
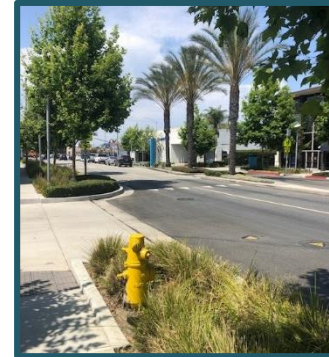
Alondra and Passage



Garfield and 70th



Traffic Safety Improvements



ITEM NO. 7

CIP – Park Projects

\$2,937,900 Total

- Paramount Park : Playground, Picnic Shelter Improvements, Comm Center Exterior Improvements, Gym/Pool Repaint, Ballfield Lighting Upgrade and Gym Improvements
- Progress Park : Art Piece and Lighting, Exterior Design, and New Picnic Shelter
- Dills Park: Community Orchard, and New Restroom Facility
- Basketball Court Repairs, and Snack Shack Upgrades
- Village Park and Progress Park Restroom Renovations
- Community Garden Renovations
- Salud Park Walking Track Repairs



ITEM NO. 7

Paramount Park

- Playground



- Picnic Shelter Improvements



- Community Center Exterior Improvements



ITEM NO. 7

Paramount Park

- Gym/Pool Repaint



- Ballfield Lighting



- Gym Improvements



ITEM NO. 7

Progress Park

- Art Piece & Lighting
- Exterior Design



- Picnic Shelter



ITEM NO. 7

- Community Orchard

CONCEPT PLAN



- Restrooms

PROPOSED (2)
UNISEX SINGLE
USE RESTROOMS

EXISTING PARK
MAINTENANCE
BUILDING



ITEM NO.7

Multi Park Locations

- B-Ball Court Repairs
- Village/Progress Restrooms

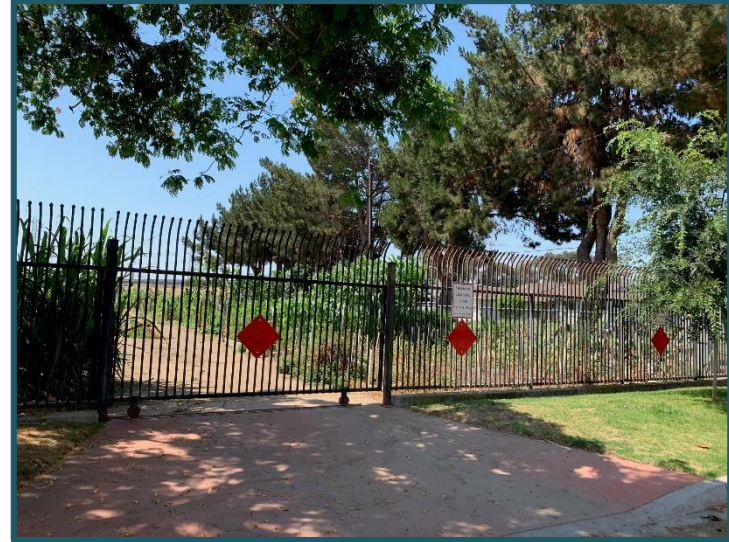


- Snack Shack Upgrades



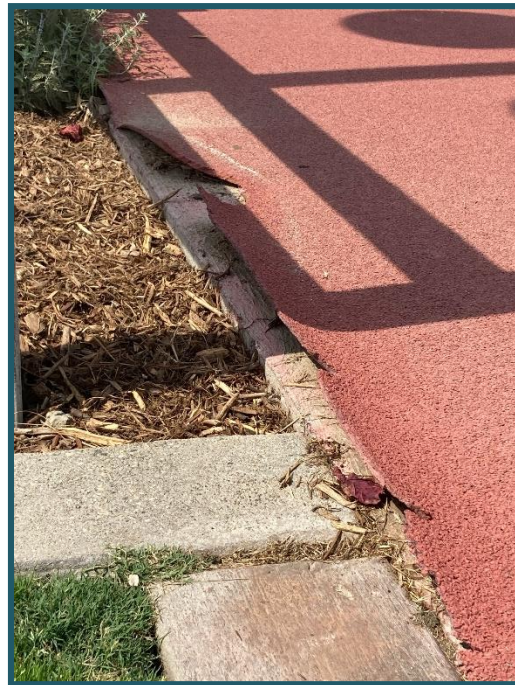
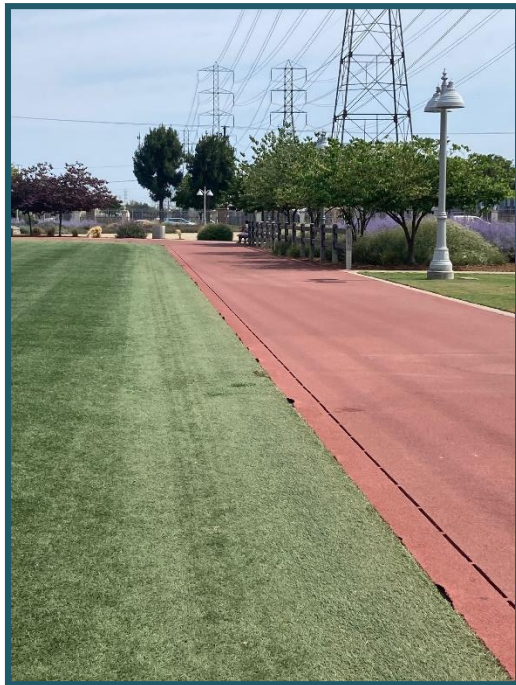
ITEM NO. 7

Community Garden Renovations



ITEM NO. 7

Salud Park Walking Track Replacement



ITEM NO. 7

CIP – Miscellaneous Projects

\$917,100 Total



- Neighborhood Enhancement Program
- Paramount Paints
- City Yard Roof Replacement
- Emergency Operations Equipment
- Bus Stop Trash Cans
- Civic Center Fountain
- Clearwater Restroom Upgrades



ITEM NO. 7

City Yard Roof Replacement



ITEM NO. 7

Emergency Operations Equipment



ITEM NO. 7

Bus Stop Trash Cans



ITEM NO. 7

Clearwater Restroom Fixture Upgrades



ITEM NO. 7

Civic Center Fountain Upgrade



ITEM NO. 7

CIP – Sustainability Projects

\$347,000 Total

- *NEW for FY22
- EV Charging Stations
- Solar Power Storage
- Paramount Park Interior/Exterior LED lighting
- City Hall LED Retrofit Lighting
- HVAC/Condensing Unit Replacement at Gym



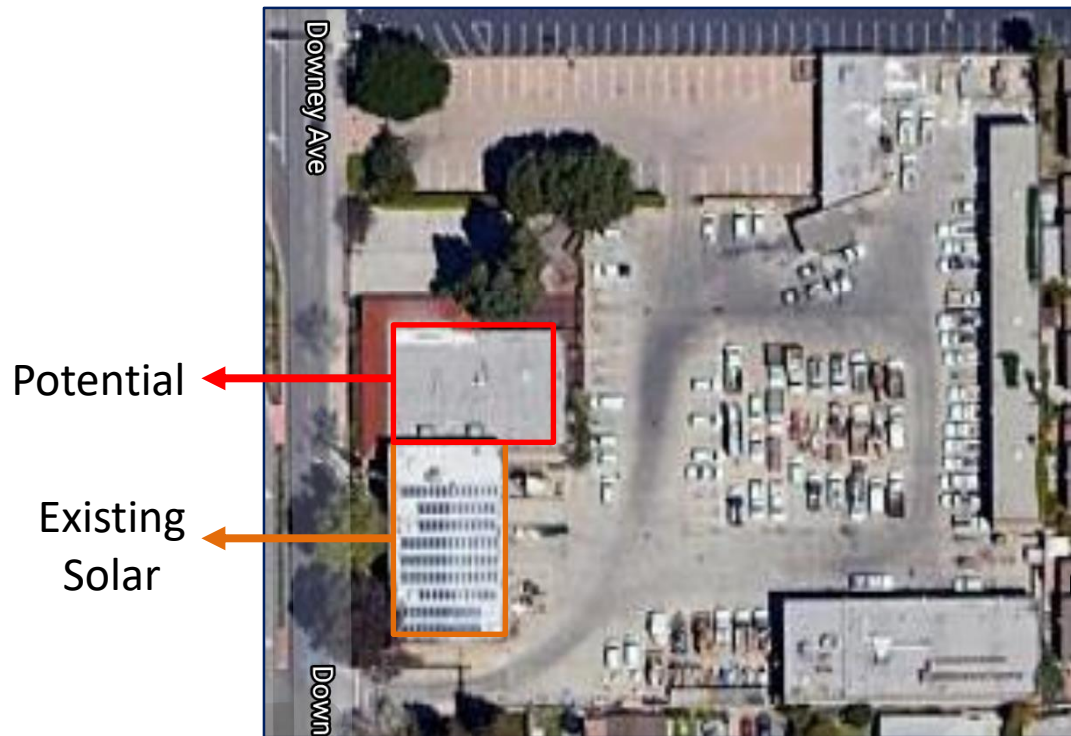
ITEM NO. 7

EV Charging Stations



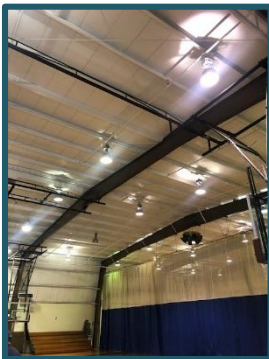
ITEM NO. 7

Solar Power Storage at City Yard



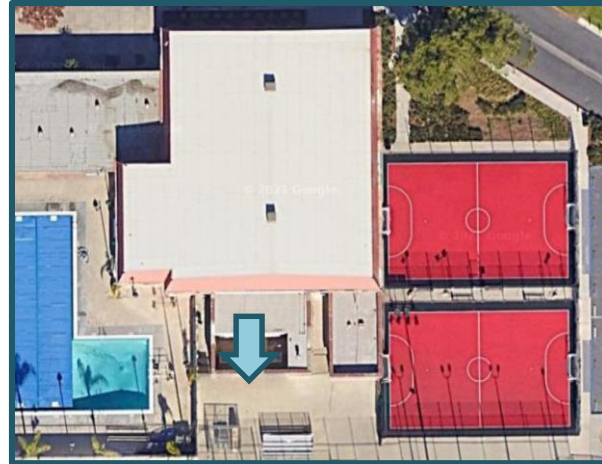
ITEM NO. 7

Paramount Park Interior/Exterior LED Lighting and City Hall LED Retrofit



ITEM NO. 7

HVAC/Condensing Unit Replacement at Paramount Park Gym



ITEM NO. 7

CIP – Water Projects

\$2,690,000 Total



- Continued Well #16 Project
- Installation of Services/Hydrants
- Annual Valve Replacement

ITEM NO. 7



CITY OF PARAMOUNT

WATER UTILITY

Total FY 2022 Operating Budget

\$11,151,850



ITEM NO. 7

Water Utility



- Total operating budget \$11.15 million (\$110,300 increase)
- New water well continuing construction
- PFAS treatment
- Debt service payments related to the water well construction



ITEM NO. 7

Water Rate Survey

Residential Water Rates Comparison

*Average bi-monthly consumption
for Single Family Residential
20 units
1 unit = 748 gallons

City/Company	*Ave. Monthly Bill
Lynwood	\$ 177.44
Liberty Utilities	169.32
Compton	156.82
Norwalk	153.48
South Gate	126.42
Golden State	123.84
Long Beach	108.30
Signal Hill	107.40
Santa Fe Springs	105.12
Bellflower Municipal	103.42
Bellflower – Somerset	98.91
Lakewood	81.16
Cerritos	65.11
Downey	52.64
Paramount	51.71

ITEM NO. 20



CITY OF PARAMOUNT

Water Utility



Revenues	\$	9,439,000*
Expenditures		<u>(12,524,150)**</u>
Deficit	\$	(3,085,150)
Beginning Reserve		<u>2,078,250</u>
Ending Reserve	\$	(1,006,900)

* Includes IBank loan proceeds of \$2,090,000

**Excludes depreciation & loan principal payments

ITEM NO. 7

FY 2021 Final Budget Highlights

- FY 2021 Final
 - Bi-Weekly Payroll Pay Period Ending July 2, 2021
\$577,800
- Changes made to FY 2021 budget since budget was presented on June 8:
 - Decrease in SEAACA delinquent canvass: \$13,500 (GF)
 - Increase in Sheriff's special event: \$15,000 (GF)
 - Increase in CIP 9131: \$27,000 (Measure R)
 - Increase in CIP 9172 utility art: \$6,000 (Public Art)
 - Increase in CIP 9116 Well #16: \$80,000 (Water)
 - General Fund Surplus \$648,950

ITEM NO. 7



FY 2022 Proposed Budget Highlights

- Changes made to FY 2022 budget since budget was presented on June 8:
 - Increase City Council membership:\$600 (GF)
 - Addition of PT minimum wage study: \$10,000 (GF)
 - Increase in Public Safety S&B: \$78,400 (GF)
 - Decrease in SEAACA delinquent canvass:\$13,500 (GF)
 - Increase in SEAACA contract: \$5,650 (GF)
 - Addition of 5-year consolidation plan and assessment of fair housing: \$49,500 (CDBG)
 - Decrease in CIP 9131: \$27,000 (Measure R)
 - Decrease in CIP 9116: \$80,000 (Water)
 - Increase in Miscellaneous revenues \$80,000 (GF)
 - General Fund break-even budget

ITEM NO. 7

General Fund

FY 2021

Revenues	\$	33,793,250
Expenditures		31,191,300
Transfers*		<u>1,953,000</u>
Surplus	\$	648,950

**ERF \$500K, PERS \$500K, CIP Reserve \$500K & CIP Reserve to fund carryover projects \$453K*

FY 2022

Revenues	\$	33,152,750
Expenditures		<u>33,151,650</u>
Surplus	\$	1,100

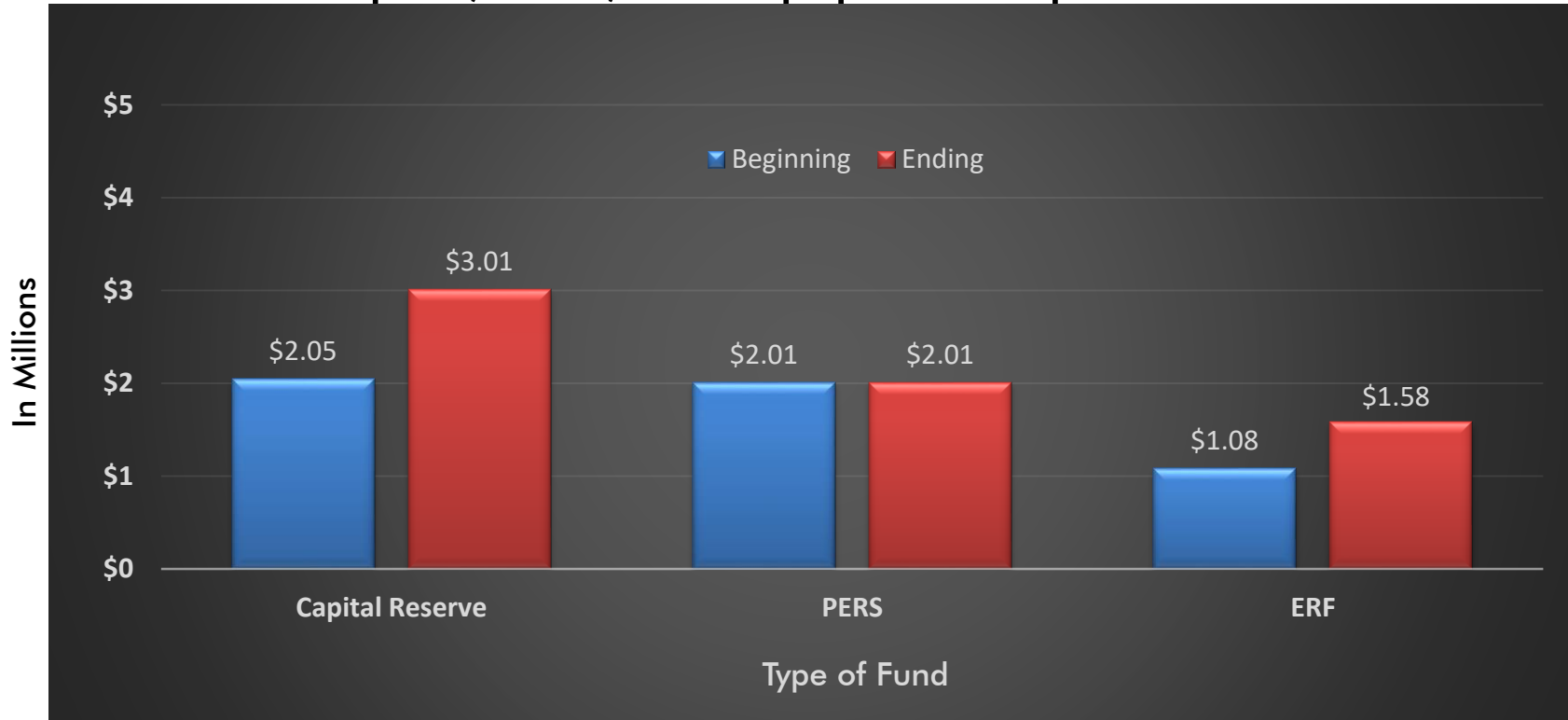
ITEM NO. 7



CITY OF PARAMOUNT

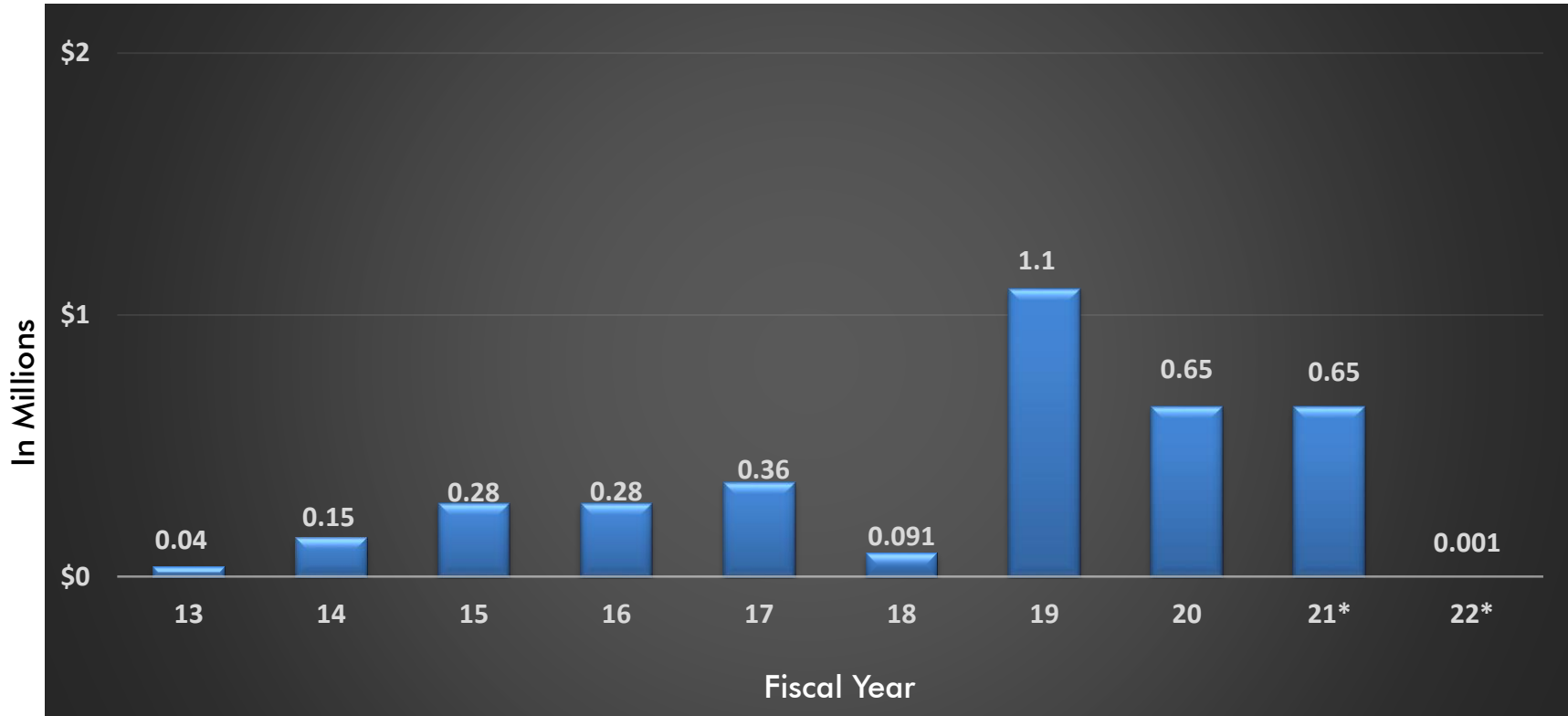
FY 2021 Ending Balances

Capital, PERS, and Equipment Replacement



ITEM NO. 7

History of General Fund Surpluses/(Deficits)



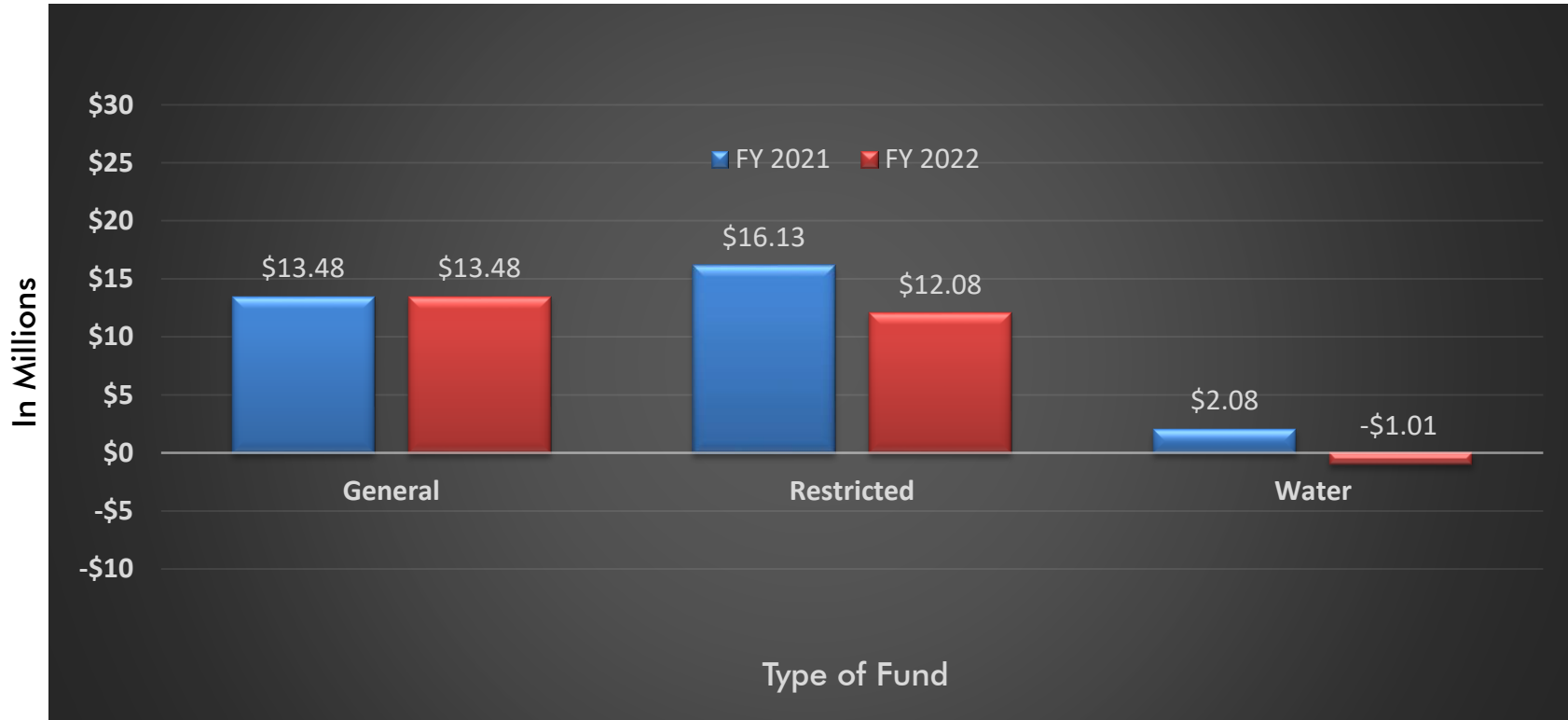
*FY 2021 & FY 2022 are estimates

ITEM NO. 7

ENDING BALANCES



Ending Fund Balance



ITEM NO. 7

General Fund Ending Balance



- Conservative approach has served us well
- Currently setting reserve at \$13 million or 35% of expenditures



ITEM NO. 7

SUCCESSOR AGENCY



ITEM NO. 7



Successor Agency

- SA to wind down the affairs of the former RDA including preparing annual Recognized Obligation Payment Schedule (ROPS), making bond payments and carrying out various agreements
- Budget reflects enforceable obligations on ROPS and RPTTF revenues we expect to receive



ITEM NO. 7

HOUSING AUTHORITY



ITEM NO. 7

Housing Authority

- The Housing Authority received a limited amount of low-mod housing funds
- Potential Sr. Housing Project \$300,000



ITEM NO. 7



CITY OF PARAMOUNT

Recommendation

It is recommended that the City Council read by title only and adopt Resolutions:

- No.21:017 FY 2022 Budget
- No.21:018 FY 2022 GANN Limit
- No.21:019 FY 2022 Investment Policy



PROPOSED BUDGET

Fiscal Year 2022

July 1, 2021 - June 30, 2022 | City of Paramount, CA

ITEM NO. 7



CITY OF PARAMOUNT



Fiscal Year 2022 Proposed Budget

ITEM NO. 7



CITY OF PARAMOUNT



Award of Contract CIP 9131 Neighborhood Street Improvements

ITEM NO. 8



CITY OF PARAMOUNT

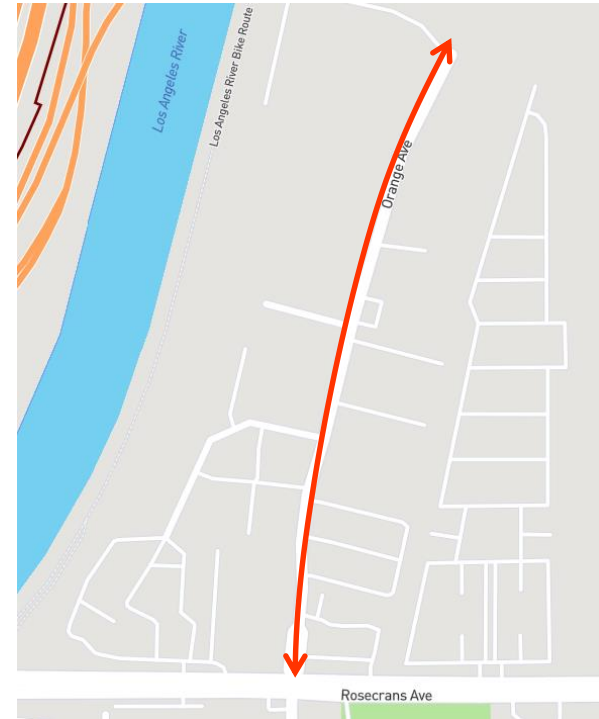
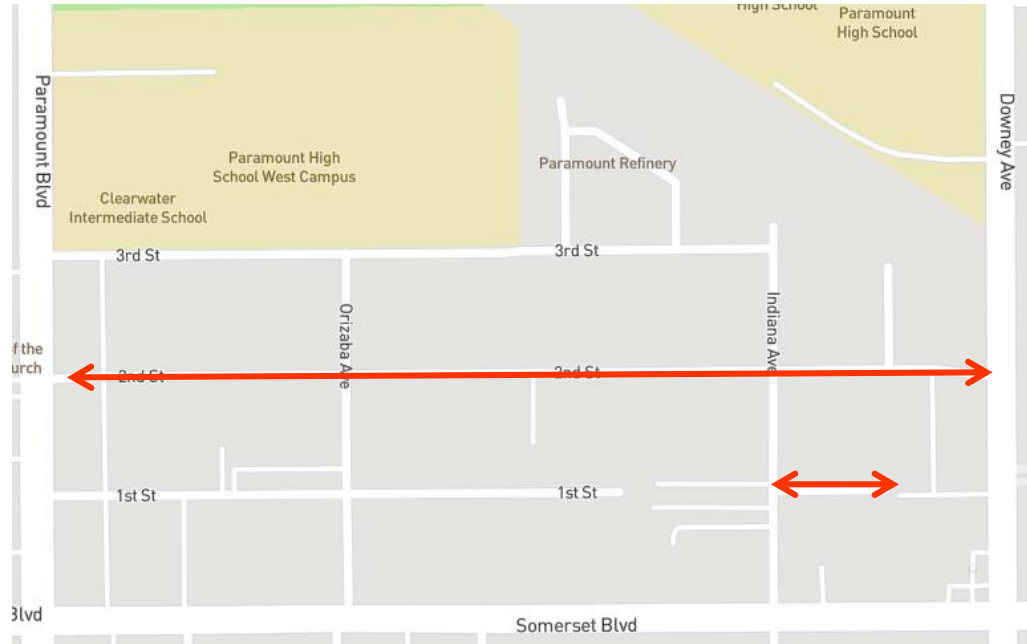
Neighborhood Street Improvements

<u>Street Location</u>	<u>Beginning</u>	<u>End</u>
First Street	Indiana Avenue	End of Cul-de-sac
Colorado Avenue	Rose Avenue	End of Cul-de-sac
Second Street	Paramount Boulevard	Downey Avenue
Century Boulevard	Ruther Avenue	City Limit
Century Boulevard	City limit	Barlin Avenue
Pearle Street	Arthur Avenue	Paramount Boulevard
Howe Street	Arthur Avenue	Paramount Boulevard
Orange Avenue	Cul-de-sac	Rosecrans Avenue

ITEM NO. 8



First, Second, & Orange Avenue

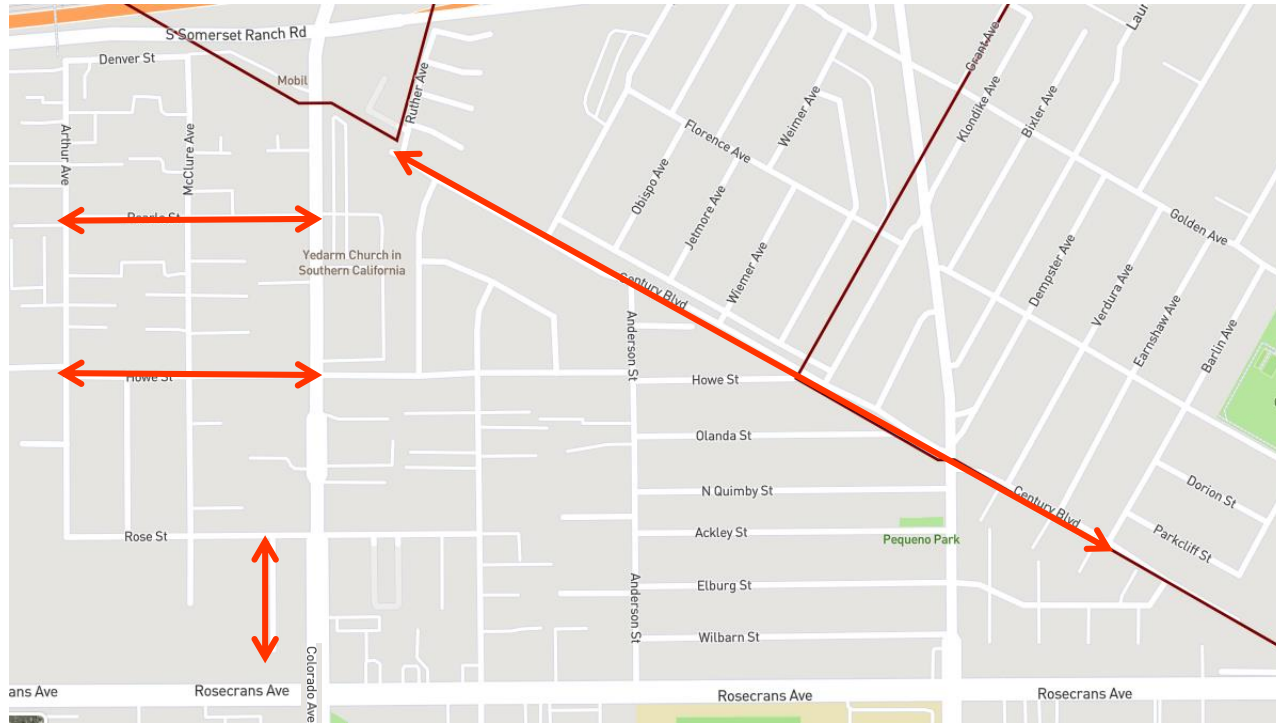


ITEM NO. 8



CITY OF PARAMOUNT

Pearle, Howe, Colorado, & Century



ITEM NO. 8



CITY OF PARAMOUNT

Vermont Avenue Traffic Calming Improvements



Existing Condition



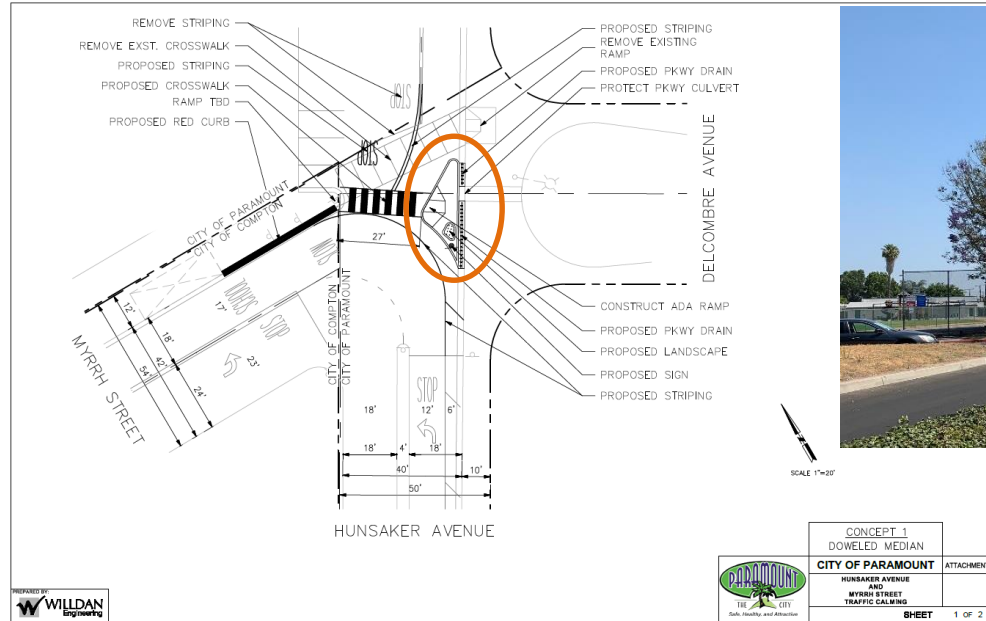
Proposed

ITEM NO. 8



CITY OF PARAMOUNT

Hunsaker Avenue at Myrrh Street Traffic Calming Improvements

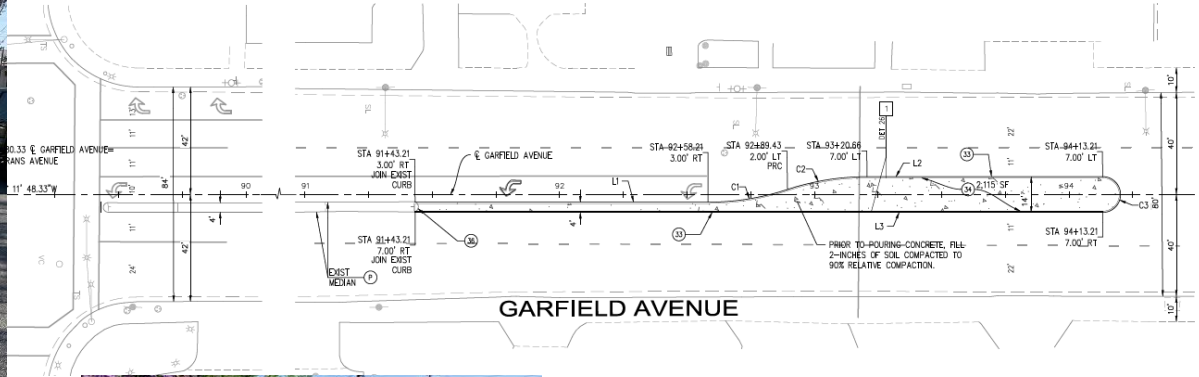


ITEM NO. 8



CITY OF PARAMOUNT

Garfield Avenue Left-Turn Median Island Improvements



ITEM NO. 8



CITY OF PARAMOUNT

Bid Opening and Results

- Bids opened on June 1, 2021
- 6 bids received:
 - All American Asphalt – \$1,348,352.60
- Bids ranged from \$1,348,352.60 to \$1,523,980.20
- Funding from Measure R, Measure M, and SB1 – Road Maintenance and Rehabilitation Account (RMRA)

ITEM NO. 8



Recommendation

- It is recommended that the City Council approve the plans and specifications, award the contract for neighborhood street improvements on various City streets FY 2020-2021 to All American Asphalt, Corona, California, in the amount of \$1,348,352.60, and authorize the Mayor or her designee to execute the agreement

ITEM NO. 8



CITY OF PARAMOUNT



Award of Contract for the Replacement of Bus Shelters CIP 9135

ITEM NO. 9



CITY OF PARAMOUNT

Background Information

- 19 bus shelters city wide
 - 2 new style – Paramount Blvd
- Remaining 17 were installed over 20 years ago
- Outdated and do not match newer modern style
- Funding in FY21 budget to replace



ITEM NO.9

Existing Small Shelter



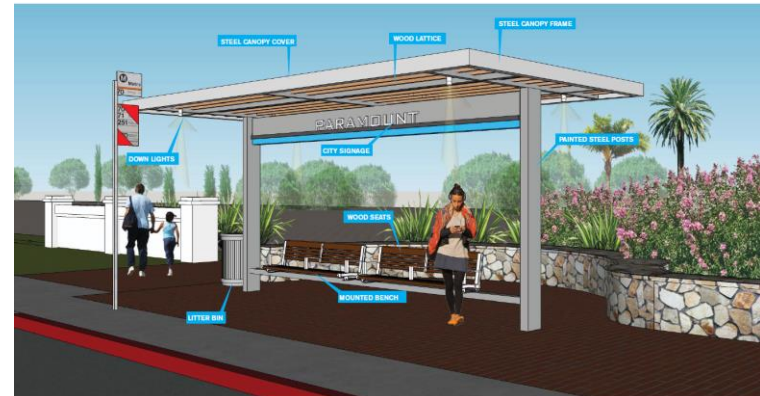
New Small Shelter



Existing Large Shelter



New Large Shelter



ITEM NO. 9



Bid Opening and Results

- Bids opened on May 11, 2021
- 3 bids received:
 - CEM Construction – 593,750
 - C.S. Legacy - \$1,248,155
 - AP Construction - \$1,552,270
- CEM requested to withdraw their bid
- Initially funded in FY21- Carryover and add to FY22 in order to complete the project
- Funded by Prop A Transit Funds and General Fund



ITEM NO. 9



CITY OF PARAMOUNT

Recommendation

It is recommended that the City Council award the contract for the Replacement/Renovation of City Bus Shelters located throughout the City to C.S. Legacy Construction, Inc., Chino, California, in the amount of \$1,248,155 and authorize the Mayor or her designee to execute the agreement.

ITEM NO. 9





Public Safety Service Agreements Fiscal Year 2021-2022

ITEM NO. 10



CITY OF PARAMOUNT



Update on Summer Special Events and County Health Guidelines

ITEM NO. 11



CITY OF PARAMOUNT



Special Events – County Health Requirements

- Entry/Exit
- Social Distancing
 - Masking
 - Signage
- Sanitization Stations
- Food Vendors



ITEM NO. 11



CITY OF PARAMOUNT



Special Events – COVID Requirements

- Summer Concerts
- Friday Night Markets
- Heritage Event
- Hay Tree Cultural Events



ITEM NO. 11



CITY OF PARAMOUNT



Summer Concerts

- Progress Park & Friday Night Market (FNM)
- Thursdays (at the park) & Fridays (at FNM), 6 p.m. to 8 p.m.
- July 2, 2021 – August 13, 2021
- Food
- Various genres
- Community builder



ITEM NO. 11



CITY OF PARAMOUNT

Band Line-Up

- Mirage Visions of Fleetwood Mac – July 2 (FNM)
- Hollywood Stones – July 8 (Progress Park)
- Banda Las Angelinas – July 15 (Progress Park)
- Grupo Neblina – July 22 (Progress Park)
- Las Colibri – July 29 (Progress Park)

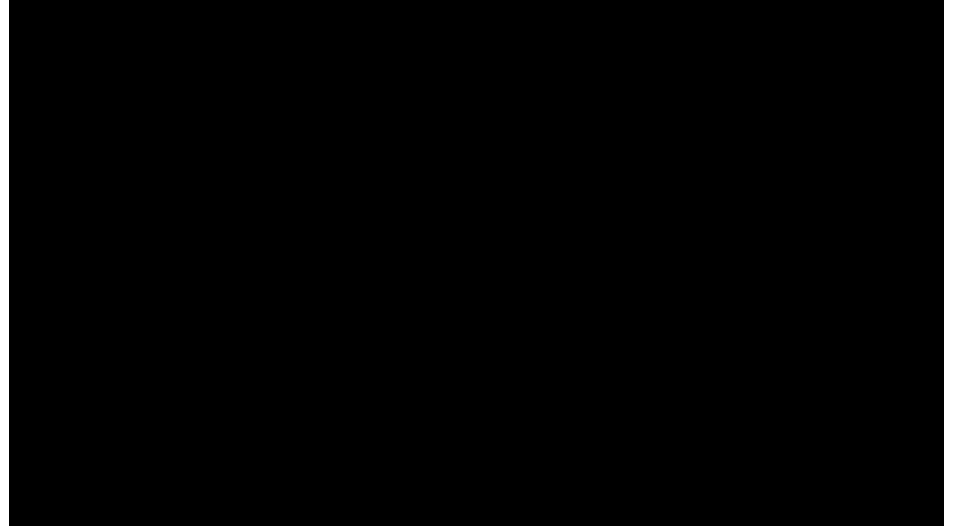
*** Heritage Event – August 7 ***

- The Echo Park Project – August 13 (FNM)

ITEM NO. 11

Mirage Visions of Fleetwood Mac

- Friday, July 2, 2021
- Friday Night Market
- Rock



ITEM NO. 11



CITY OF PARAMOUNT

Hollywood Stones

- Thursday, July 8, 2021
- Progress Park
- Rock



ITEM NO. 11



CITY OF PARAMOUNT

Banda Las Angelinas

- Thursday, July 15, 2021
- Progress Park
- Mexican Regional



ITEM NO. 11



CITY OF PARAMOUNT

Grupo Neblina

- Thursday, July 22, 2021
- Progress Park
- Cumbia



ITEM NO. 11



CITY OF PARAMOUNT

Las Colibri

- Thursday, July 29, 2021
- Progress Park
- Mariachi



ITEM NO. 11



CITY OF PARAMOUNT

The Echo Park Project

- Friday, August 13, 2021
- Friday Night Market
- Latin Jazz

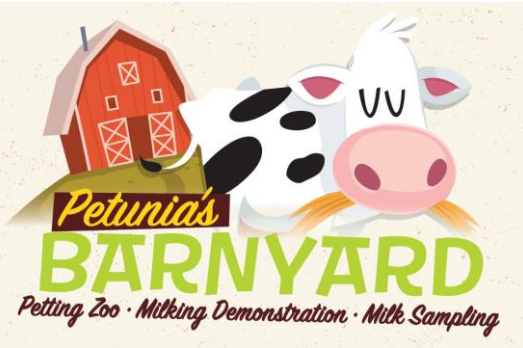


ITEM NO. 11



CITY OF PARAMOUNT

Heritage Festival



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Update on Summer Special Events and County Health Guidelines

ITEM NO. 11



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Review of STAR After School Program Earth Day Activities

ITEM NO. 12



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Earth Day Week Lesson Plan

- Each STAR Site was given an enrichment activity for every day of the week
 - Nature Names
 - Love Nature Bird Feeders
 - My Earth Day Promise
 - Clean Up Scavenger Hunt
 - ABC Nature Walk



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Nature Names



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Love Nature Bird Feeders



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My Earth Day Promise



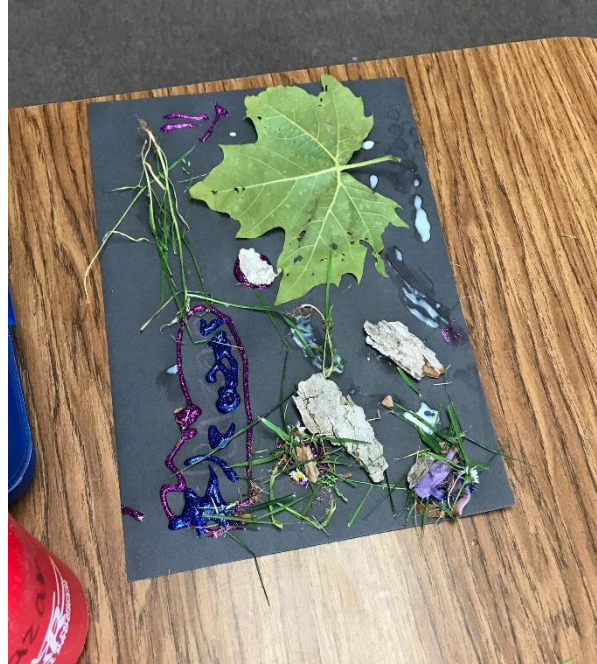
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Clean Up Scavenger Hunt



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ABC Nature Walk

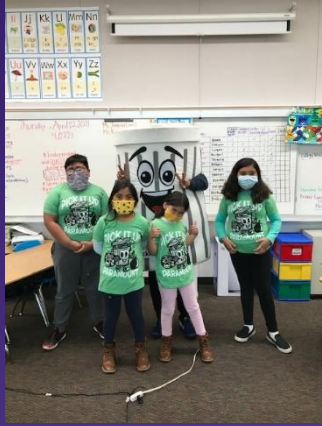


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Meet Pick-It Up Petey!



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Recommendation

It is recommended that the City Council receive and file this report.

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Review of STAR After School Program Earth Day Activities

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Comments/Committee Reports

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Successor Agency to the Paramount Redevelopment Agency

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Paramount Housing Authority

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