

## December 14, 2021



BRENDA OLMOS Mayor



VILMA CUELLAR STALLINGS Vice Mayor



ISABEL AGUAYO

Councilmember



LAURIE GUILLEN
Councilmember



PEGGY LEMONS

Councilmember

Call to Order



## December 14, 2021



BRENDA OLMOS Mayor



VILMA CUELLAR STALLINGS Vice Mayor



ISABEL AGUAYO

Councilmember



LAURIE GUILLEN
Councilmember



PEGGY LEMONS

Councilmember

Roll Call of Councilmembers



## December 14, 2021



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Councilmember



LAURIE GUILLEN
Councilmember



PEGGY LEMONS

Councilmember

## **Presentations**



## December 14, 2021



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Councilmember



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PEGGY LEMONS

Councilmember

City Council Public Comment Updates



## December 14, 2021



BRENDA OLMOS Mayor



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ISABEL AGUAYO

Councilmember



Councilmember



PEGGY LEMONS

Councilmember

### **Public Comments**



## December 14, 2021



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Councilmember



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Councilmember



PEGGY LEMONS

Councilmember

**Consent Calendar** 







# Request

- Zoning ordinance text amendment (ZOTA) revising Title 17 of the Paramount Municipal Code to implement provisions of Senate Bill (SB) 9 regarding urban lot splits and two-unit residential developments on properties in the R-1 (Single-Family Residential) zone
- Proposed to immediately protect the public health, safety, and welfare of City residents within & comply with State law
- Effective for 45 days & then can be renewed for 10 months, 15 days (and possibly another one year)



# **SB** 9

- SB 9 applies to properties zoned single-family residential
- Up to 4 residential units are permitted per single-family lot
- Exempt from environmental review
- Exempt from discretionary (Planning Commission) review must be processed "over the counter" and limited to objective standards
- 4-foot side & rear setbacks (open space between building wall and property line)
- Onsite parking not required when a property is located within half-mile high-quality transit corridor or a major transit stop, or within one block of a carshare vehicle. Otherwise, off-street parking of 1 space per housing unit can be required.

# **SB** 9

- Requires cities to approve subdivision of an R-1 property into 2 properties
- Property owner must occupy one of the housing units for 3 years
- Each unit must contain 800 sq. ft. minimum
- Short-term rentals (less than 30 days) prohibited

# R-1 zones

- 2,075 properties in the R-1 zone
- 670 acres

## Examples:



Paseo St

Happy St

# Primary Unit vs. ADU

- Primary house is a "main house" or "full house"
  - No defined number of bedrooms, but typically 3 or more
  - Typically includes garage (although not required under SB 9)
- ADU is secondary (accessory) to a primary house
  - No defined number of bedrooms, but typically 2 or less
  - More commonly under same utilities as main house
  - Typically no garage
  - Average size of 40 ADUs permitted in 2021 (to date): 726 sq. ft.





# Two Primary Units in R-2 Zone





# ADU in R-1 Zone







# **Proposed Ordinance**

- Effective immediately (critical to have in place by January 1)
- Restricts SB 9 provisions to R-1 zone
- Prohibits short-term rentals
- Clarifies ADUs cannot be permitted in addition to new primary unit
- Denotes objective standards



# Proposed Ordinance – Objective Design Standards

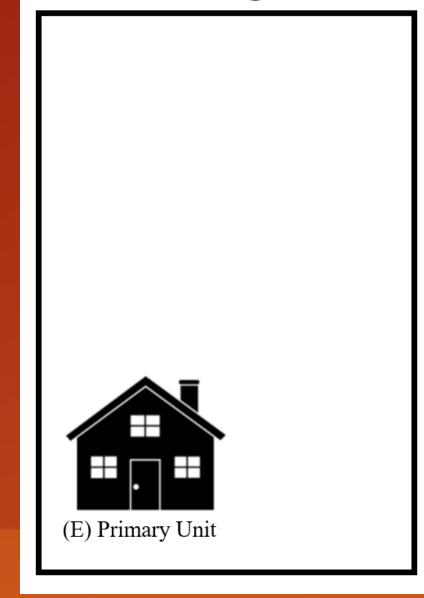
- No second stories
- Roof slope must match existing roof slope
- Second unit must match exterior materials, color, texture, exterior accent/trim (siding, brick, stone), windows, window trim
- Roof-mounted equipment (dish satellite) must be concealed from public view
- Light fixtures next to each entry
- Tankless water heaters
- 24-foot driveway turning radius
- Drought tolerant landscaping
- Separate utilities

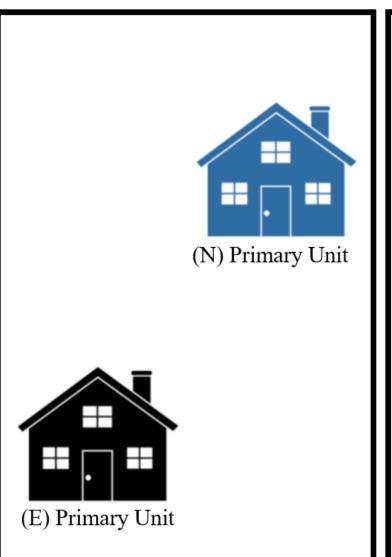


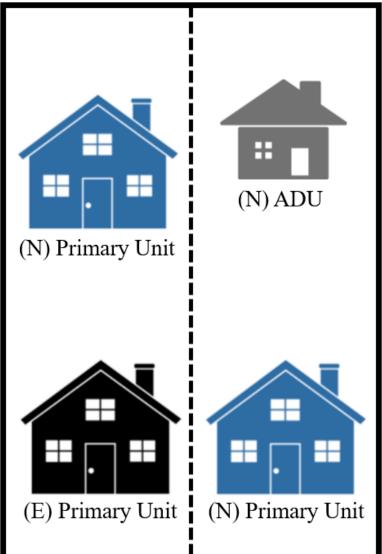
## **Existing Lot**

## Add 2<sup>nd</sup> Unit

# Lot Split & Add 2 Units







# Analysis

- Interim urgency ordinance is a prudent & necessary step
- Serves Paramount community and complies with State law
- Interest appears low for the moment
  - 3 inquiries so far
  - 2 for same property
  - Only the 2 for the same property possible (other is in R-2 zone)
- Property owners probably more likely to build an ADU than a full unit
- Regardless, with development decisions always uncertain, it is important to have regulations immediately in place

# Next Steps

- More guidance required from the CA Dept. of Housing and Community Development
- Staff will prepare ordinance for longer-term implementation



# Recommendation

Read by title only, waive further reading, and adopt **Ordinance No. 1157** by a 4/5ths vote.

Strategic Outcome No. 1: Safe Community; No. 4: Environmental Health







# RECORDS RETENTION POLICY

# **Why?**



- Eliminate Duplication of Efforts
- Operational Efficiency
- Technology Advancements
- PARAMO
- Changes in Law
- Limited Space



# **RECORDS RETENTION POLICY**

# Hows



- Written Interactively
- Provide clear, specific descriptions and retention periods



Authorize destruction in accordance with the adopted policy



# Recommendation

It is recommended that the City Council read by title only and adopt Resolution No. 21:038

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

This item aligns with Strategic Outcome No. 6: Efficient, Effective, and Fiscally Responsible





Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

#### City of Paramount California

For its Comprehensive Annual Financial Report For the Fiscal Year Ended

June 30, 2020

Christopher P. Morrill

Executive Director/CEO



# CITY OF PARAMOUNT, CALIFORNIA

Independent Auditor's Communication to those Charged with Governance (AU-C 260) for the fiscal year ended June 30, 2021

December 14, 2021

### **AUDITOR'S REQUIRED COMMUNICATION (AU-C 260)**

#### **Our Responsibility under Generally Accepted Auditing Standards (GAAS)**

- Consider internal control to the extent necessary to design an effective and efficient audit approach, not for the purpose of providing assurance on internal control.
- Design and implement audit procedures based on our understanding of the City of Paramount, California (City) to gain reasonable, not absolute, assurance as to the absence of material misstatements in the financial statements.
- Perform tests of its compliance with certain provisions of laws, regulations, and contracts, noncompliance with which could have a direct and material effect on the determination of financial statement amounts.
- Opine on financial statements and compliance with major federal programs based on our audit.
- GASB Statement No. 34 requires the City to present management's discussion and analysis and other required supplementary information in the financial statements.

### **AUDITOR'S REQUIRED COMMUNICATION (AU-C 260)**

#### **Significant Accounting Policies**

• The City's significant accounting policies are described in Note I to the financial statements and are in accordance with generally accepted accounting principles and consistent with industry practices and standards. The City implemented GASB Statement No. 84, Fiduciary Activities, effective July 1, 2020.

#### **Management Judgments and Accounting Estimates**

- Accounting estimates are an integral part of the financial statements prepared by management and are based upon management's current judgments. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ from management's current judgments:
  - Net pension liability, other post employment benefit (OPEB) liability and related deferred inflows of resources and deferred outflows of resources.

### **AUDITOR'S REQUIRED COMMUNICATION (AU-C 260)**

#### Sensitive Disclosures

- Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users.
  - The City's disclosure of its pension and OPEB plan in Note 4 to the financial statements describe the City's net pension liability and net OPEB liability. The valuation of the net pension liability and net OPEB liability and related deferred inflows/outflows of resources are sensitive to the underlying actuarial assumptions used including, but not limited to the investment rate of return and discount rate.

#### **Corrected and Uncorrected Misstatements**

 There were no material corrected or uncorrected misstatements identified as a result of our audit procedures.

#### Difficulties Encountered in Performing the Audit or Disagreements with Management

None noted.

#### **Management Consultations with Other Independent Accountants**

None noted.

# **AUDIT AND ACCOUNTING STANDARDS**

#### **Future Year**

Governmental Accounting Standards Board Pronouncements (Effective after June 30, 2021)

### GOVERNMENTAL ACCOUNTING STANDARD NO. 87

• Leases. Effective for financial statements for periods beginning after June 15, 2021. (June 30, 2022)

### GOVERNMENTAL ACCOUNTING STANDARD NO. 89

 Accounting for Interest Cost Incurred Before the End of a Construction Period. Effective for financial statements for periods beginning after December 15, 2020. (June 30, 2022)

## **AUDIT AND ACCOUNTING STANDARDS**

#### **Future Year**

Governmental Accounting Standards Board Pronouncements (Effective after June 30, 2020)

### **GOVERNMENTAL ACCOUNTING STANDARD NO. 91**

• Conduit Debt Obligations. Effective for financial statements for periods beginning after December 15, 2021. (June 30, 2023)

### GOVERNMENTAL ACCOUNTING STANDARD NO. 92

• Omnibus 2020. Effective for financial statements for periods beginning after June 15, 2021. (June 30, 2022)

### GOVERNMENTAL ACCOUNTING STANDARD NO. 93

• Replacement of Interbank Offered Rates. Effective for financial statements for periods beginning after June 15, 2021 (June 30, 2022)

## **AUDIT AND ACCOUNTING STANDARDS**

#### **Future Year**

Governmental Accounting Standards Board Pronouncements (Effective after June 30, 2020)

### **GOVERNMENTAL ACCOUNTING STANDARD NO. 94**

 Public-Private and Public-Public Partnerships and Availability Payment Arrangements. Effective for financial statements for periods beginning after June 15, 2022 (June 30, 2023)

### **GOVERNMENTAL ACCOUNTING STANDARD NO. 96**

• Subscription-based Information Technology Arrangements. Effective for financial statements for periods beginning after June 15, 2022. (June 30, 2023)

### GOVERNMENTAL ACCOUNTING STANDARD NO. 97

 Certain Component Unit Criteria and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans – An Amendment of GASB Statement No. 14 and No. 84 and a Supersession of GASB Statement No. 32. Effective for financial statements for periods beginning after June 15, 2021. (June 30, 2022)

# QUESTIONS?

This presentation is presented with the understanding that the information contained does not constitute legal, accounting or other professional advice. It is not intended to be responsive to any individual situation or concerns, as the contents of this presentation are intended for general information purposes only. Viewers are urged not to act upon the information contained in this presentation without first consulting competent legal, accounting or other professional advice regarding implications of a particular factual situation. Questions and additional information can be submitted to your Eide Bailly representative, or to the presenter of this session.

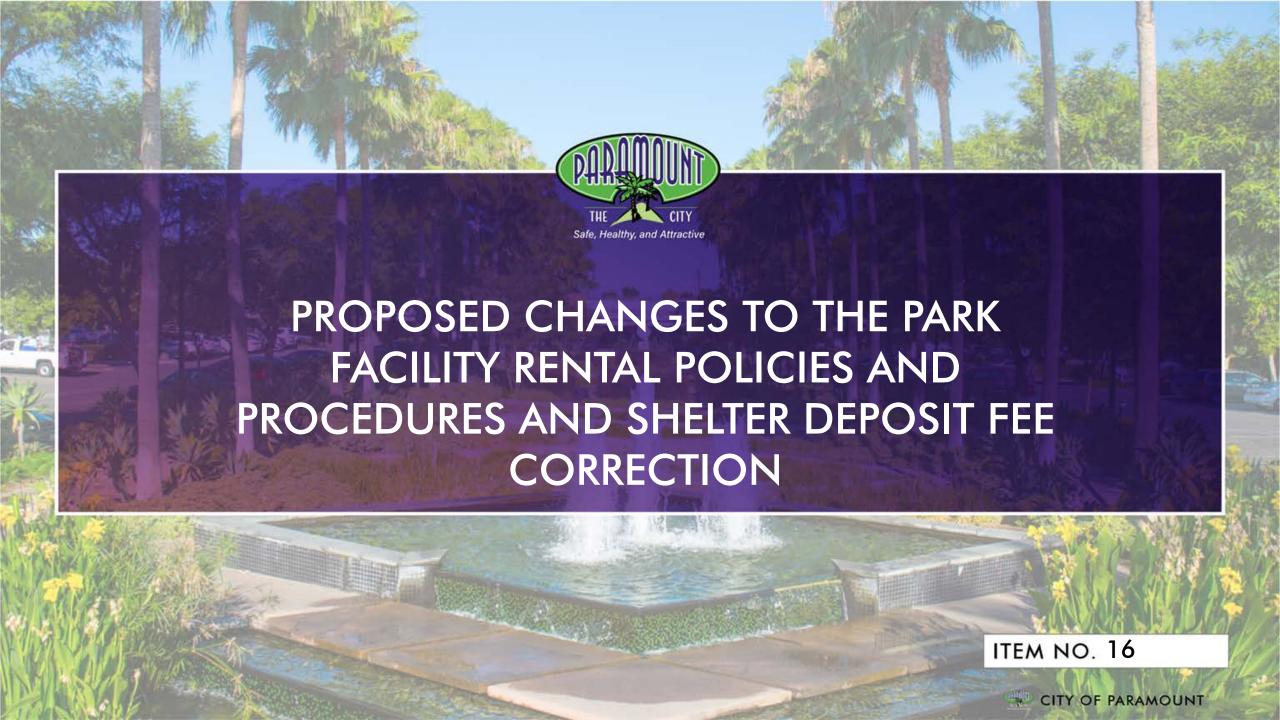
# THANK YOU

Kinnaly Soukhaseum
Partner
ksoukhaseum@eidebailly.com
909.466.4410



**CPAs & BUSINESS ADVISORS** 





## **Current Shelter Issues**

- August 3, 2021 City Council Meeting
  - Context numerous shelter violations
  - Revised Park Facility Rental Policy and Procedures Summary:
    - Residency requirements
    - Allowed uses of the shelter
    - Limited to specific uses
    - No alcohol
    - Vehicle prohibitions
    - Limitations on attachment materials
    - Audio levels
    - Limitations on devices that simulate fire
    - No abusive or negative behavior
    - Permit requirement for inflatables
    - Trash pickup
    - Termination time of shelter use and consequences

City-of-Paramount---Community-Services-&-Recreation-Department¶ 16400-Colorado-Ave., Paramount, -CA-90723¶ Hours:-Monday---Friday; 8:00-a.m.---5:00-p.m.¶

### PARK-FACILITY-RENTAL-POLICIES-&-PROCEDURES

Thank you for choosing to have your event-at-a-City of Paramount-park facility.-In-order to ensure an enjoyable-and-safe-event, the following policies and procedures will be strictly enforced.-The-City-of Paramount, Community-Services-&-Recreation-Department, reserves-the-right-to-change-and/or-cancel-any-reservation-at-any-time-resulting-from-a-City-event, program, and/or-maintenance.-The-Paramount-Municipal-Park-Codes-governing-the-use-of-City-Parks-can-be-found-in-Chapter-9.32-of-the-Paramount-Municipal-Code.-Reservations permits-for-City-facilities-are-only-issued-on-weekends-and-City-recognized-holidays.-All-general-park-rules-shall-apoly-to-the-use-of-the-park-facility-d

### GENERAL-POLICIES-&-PROCEDURES-¶

- 1. All-park-facility-reservations-must be made in person-and-are-based-on-a-first-come, first-served-basis. --A-completed-application-for-facility-use-must-be-submitted-in-person-to-the-Community-Services-&-Recreation-Department-and-is-not-complete-until-a-permit-is-issued. The application-needs-to-be-submitted-at-least-one-{1}-week-prior-to-the-event,-but-no-more-than-six-(6)-months-prior. There-is-a-\$10-non-refundable-fee-for-picnic-shelter-reservations-and-a-\$50-deposit-that-will-not-be-refunded-if-the-facility-is-left-uncleansed-and/or-damaged-Both-fees-must-be-paid-at-the-time-the-application-is-submitted.
- 2. You-must-be-a-Paramount-resident-to-reserve-a-park-facility. •Proof-of-residency-is-required-and-must-be-presented-art-the-time- of-reservation-is-a-current-utility-bill-with-a-Paramount-address- and-a-matching-driver's-license-or- CA-ID. No-reservation-can-be-made-by-a-Paramount-resident-for-a-third-party. •Reservation-applicant-must-be-the-same-person-that-provides-payment. ¶
- 3. The use of City-of-Paramount park facilities are-for-family-social-functions only. The facilities are prohibited from being used-for-a-non-family-group, social-club-function, for-a-business or-for-any-monetary-gain-except-with a-valid-issued-special-event-permit-by-the-Community-Services-and-Becreation-Department.
- 4. The permit issued to the permittee is only for the uses and times specifically stated in the permit. Applicants must assume control of their reserved-shelters, no later than 9:00 a.m. Reservations are limited to park hours that end 8:00 p.m. Any use not in compliance with the stated uses and times in the permit are expressly prohibited and subject the permittee to loss of the deposit, any park code violations penalties, and any associated costs related to the use of additional City staff and sheriff's personnel.
- 5. No-alcoholic beverages may be brought to or consumed at any picnic shelter or on any park-facility (without prior permit approval). Failure to comply with this regulation will result in



# Proposed Changes – Rental Policy

- New additions / clarifications:
  - No DJ. This was added to section about no amplified music.
  - No pop-ups or tent structures are allowed outside / inside gazebo area at Paramount & Progress Parks.
  - Council 1-year ban for permittees for park shelter violations
    - Attached to permittees address
    - \* Retroactive to June 1, 2021
  - Memorial Events only by Special Event permit
  - No additional cooking equipment allowed i.e. no taco vendor.
    - Council requested we return with a new proposal to allow taco vendors
  - Proposed Deposit Increase from \$150 to \$250
    - \* Rejected the proposed increase.



# Proposed Changes – Rental Policy

- Cooking Equipment (i.e., taco vendors):
  - Park vendors and existing code
  - Exemption in code (12.40.060) City defined "special events" waives business license requirements
  - Exemption in code (12.40.150) define use under a temporary use permit which excludes other vendors being on the park
  - Liability Special Event insurance requirement

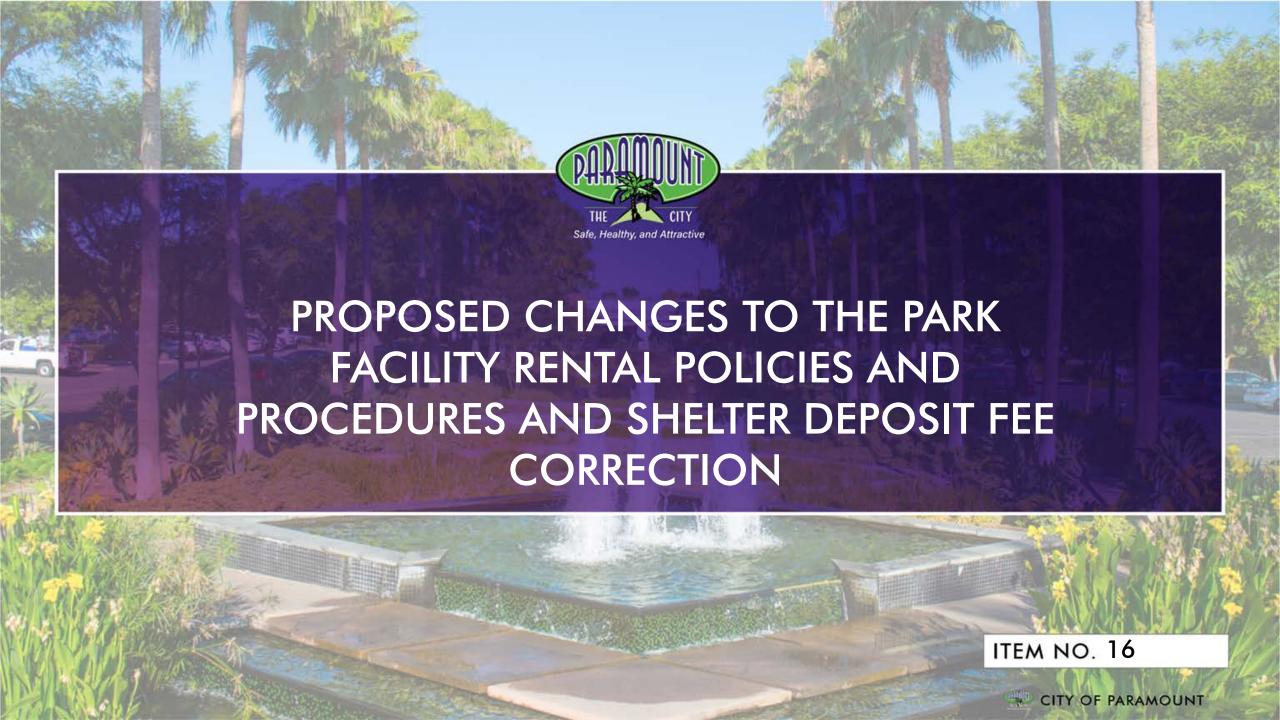
    - Provides \$2 million in general liability coverage

## **Shelter Rental Deposit**

- Deposit Fee Oversight
  - April 20, 2021 City Council meeting established shelter deposit at \$150.
  - o Resolution 21:026 September 7, 2021
    - City Council approved overall fee structure
    - Shelter deposit fee was incorrectly stated at \$50
  - Resolution 21:041 corrects the oversight and re-establishes the fee to be \$150

## Recommendation

- A) It is recommended that the City Council approve or modify the proposed changes to the park facility rental policies and procedures.
- B) Read by title only and adopt Resolution 21:041.





# State Redistricting 2021

- California Citizens Redistricting Commission
  - 14 Commissioners
- Timeline
  - February-June Educational Presentations
  - June-September Public Input Meetings (Communities of Interest)
  - September Census Data
  - October-November Public Input Meetings / Line Drawing Sessions
  - November 10 DRAFT Maps Released
  - November-Early December Public Input Meetings / Line Drawing
  - By December 16 Possible additional DRAFT Maps Released
  - By December 23 Display Commission Approved Final Maps
  - By December 27 Final Maps Certified to Secretary of State

## 6 Line Drawing Criteria by Order

The Commission must follow these weighted criteria in this order when drawing district maps:



In addition, the place of residence of any incumbent or political candidate may not be considered in the creation of a map, and districts may not be drawn for the purpose of favoring or discriminating against an incumbent, political candidate, or political party.





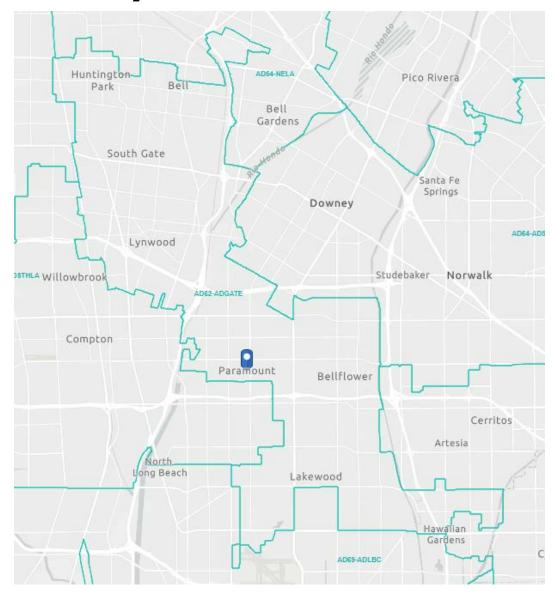




## Paramount's Role

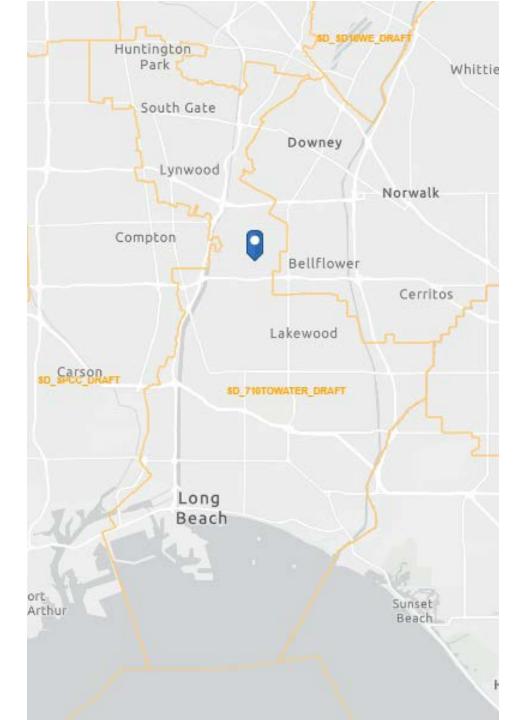
- Reviewed Initial DRAFT Maps –
   Released November 10
  - Congressional
  - State Senate
  - State Assembly
- Submitted Comments
- Followed the CRC's Progress

# Assembly District Draft Map as of 12/08/2021





# Senate District Draft Map as of 11/10/2021







BRENDA OLMOS

VILMA CUELLAR STALLINGS Vice Mayor

ISABEL AGUAYO

LAURIE GUILLEN Councilmember

PEGGY LEMONS Councilmember

November 19, 2021

Dear Members of the California Citizens Redistricting Commission:

The City of Paramount is opposed to Federal Congressional Draft Map CD\_SP710\_DRAFT. The City of Paramount is currently in the 40<sup>th</sup> Congressional District which includes cities that share similar regional issues with Paramount. Draft Map CD\_SP710\_DRAFT draws the City of Paramount into a Congressional District boundary with other cities (particularly the City of Los Angeles and the Port of LA) that do not share similar regional issues with Paramount.

One of the main impacts of the draft Congressional District map is that it delineates the City of Paramount from many of its Gateway Cities Council of Governments (COG) partners and instead merges Paramount into an area that is largely served by the South Bay Cities COG. This would have significant adverse impacts on the interests of the constituency, such as losing representation on regional matters that are shared with our neighboring cities pertaining to environmental sustainability, land use, housing, and infrastructure conservatory interests. Paramount advocates to be included in Congressional District boundaries that include the Cities of Downey, Bellflower, and Lakewood. This grouping would ensure that our constituent interests remain consistent within the natural borders of the Los Angeles and San Gabriel Rivers.

We thank you for your consideration.

CITY OF PARAMOUNT

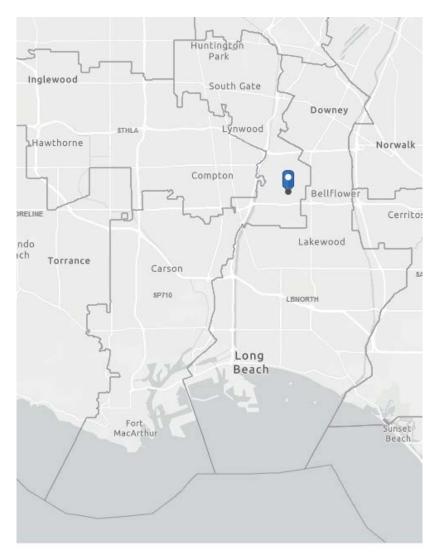
Brenda Olmos Mayor

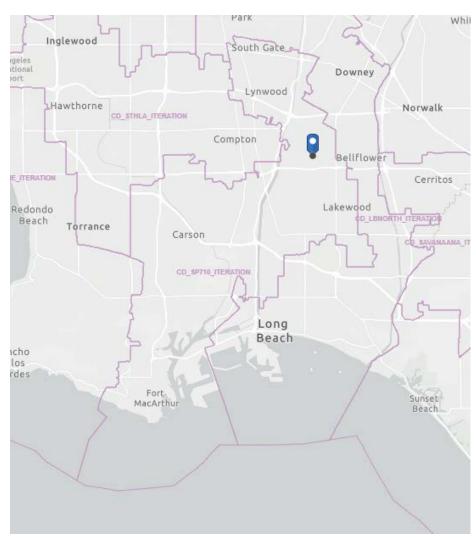


# Congressional District Draft Map

as of 11/10/2021

as of 12/13/2021







# Los Angeles County Redistricting 2021

- Independent Citizens Redistricting Commission
  - 14 Commissioners
  - Completely Independent of the Board of Supervisors
- Timeline
  - January Committee Sworn In
  - Spring Public Outreach (Communities of Interest)
  - Summer Redistricting Mapping Software Available
  - September Census Data Released
  - October-Early December Public Input Meetings & Public Hearings
  - December 15 Adoption of Final Map



## Where to draw the lines?

U.S. Constitution, 52 U.S.C. § 10301, Cal. Election Code § 21534

District lines will be adopted using the following criteria in order of priority:

- 1. Each district shall be <u>reasonably equal in total resident population</u> to the other districts, except where deviation is required to comply with the Federal Voting Rights Act of 1965 or allowable by law.
- 2. Districts shall comply with the Federal Voting Rights Act of 1965.
- 3. Districts shall be geographically contiguous.
- 4. The <u>geographic integrity of city, local neighborhood, or community of interest</u> shall be respected in a manner that minimizes its division.
- 5. To the extent practicable, and where it does not conflict with numbers 1-4 above, districts shall be drawn to encourage geographic compactness.

Besides the above criteria, districts shall not be drawn for purposes of favoring or discriminating against an incumbent, political candidate, or political party.





# Paramount's Role



Reviewed Initial DRAFT Maps



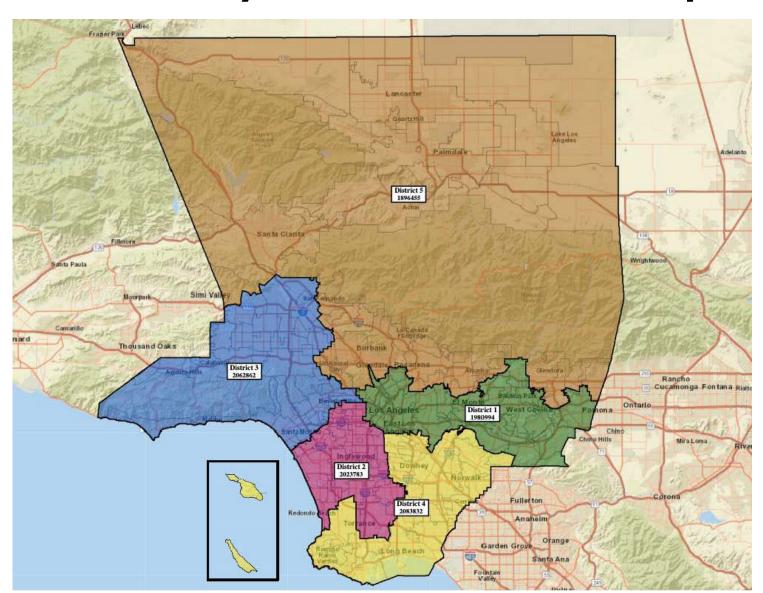
 Submitted Comments on Initial DRAFT Maps





 Submitted Comments on Various Updated DRAFT Maps

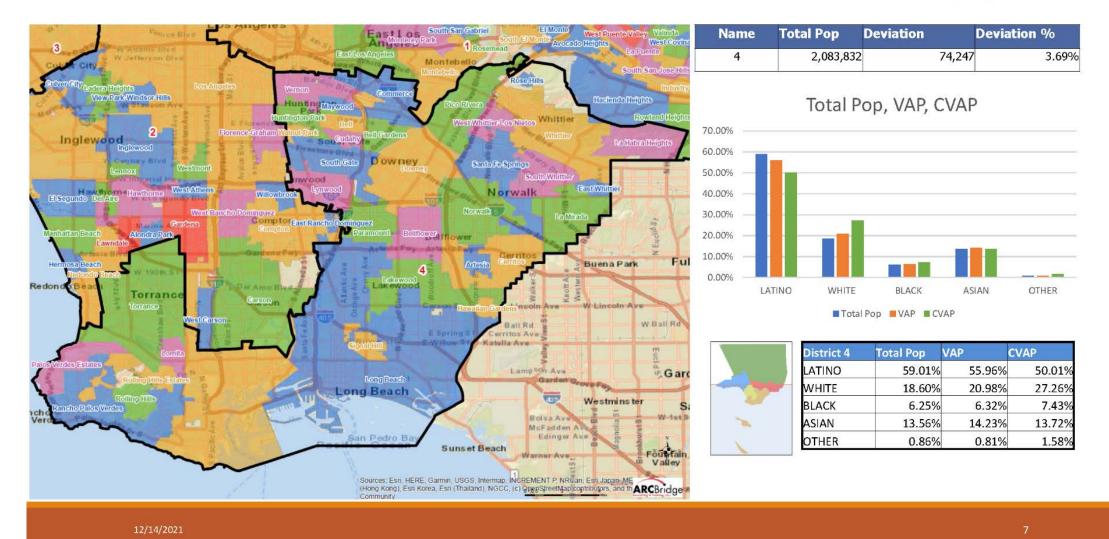
# Final Countywide District Maps as of 12/12/2021





## District 4













# Background

- California Regional Water Quality Control Board issued a Municipal Separate Storm Sewer System (MS4) Permit
  - Requires the City to reduce level of pollutants entering the Los Angeles River.
- Regional groups developed Watershed Management Plans to identify projects
- Safe Clean Water Program passed by voters in 2018 provides funding for these projects

# Background - continued

- Spane Park location identified by the WMP
- SCW Regional Program selected Spane Park project to receive funding for design
  - \$891,984
- Funding should be available mid 2022
- Agreement outlines requirements including Budget Plan, outreach to community, completed design and engineering plans, CEQA compliance and records retention

Spane Project – Design

• Feasibility study shows potential for a 3.5 acre feet - stormwater storage vault

• Infiltration vaults installed below grade

 Park surface and amenities reinstalled over the system

 Stormwater can be intercepted from the storm drain system on Rosecrans, diverted into the vaults and treated. Then naturally infiltrates into the water table below.





# Potential Conceptual Design

- Project Scope:
  - Diversion and pre treatment system
  - Underground Storage reservoir
  - Infiltration and filtration elements
  - Nature based solutions (bioswale, LID in parking lots)
  - Potential surface improvements; soccer field, vegetation, etc.



## **Future Construction**

- Current funding for engineering design <u>only</u>
- Design will take approximately 1 year
- After completing community outreach, design, plans and cost estimates
- Submit another application to SCW for funding for:
  - Construction
  - Maintenance and Operations
  - Monitoring



## Recommendation

It is recommended that the City Council approve the Transfer Agreement with the Los Angeles County Flood Control District for the Safe, Clean Water (SCW) Program – Spane Park Project and authorize the Mayor to execute the agreement.

This item aligns with Strategic Outcomes
No. 4: Environmental Health, and
No. 5: Attractive and Well Maintained Infrastructure







# Senate Bill 1383 Compliance

- SB 1383 Requires the State to reduce organic waste headed to a landfill by 75% by 2025, therefore, it requires local governments to:
  - Procure recycled organic waste products like compost, mulch, and renewable natural gas (RNG).
  - Procure recycled content printing and writing paper
  - Recycled-content products.
    - Paper cups, plates, napkins





# Jurisdictional Responsibilities



Provide Organics Collection Services to All Residents & Businesses



Secure Access to Recycling & Edible Food Recovery Capacity



Conduct Education & Outreach to Community



Procure Recyclable & Recovered Organic Products



Establish Edible Food Recovery Program



Monitor Compliance & Conduct Enforcement



# Procurement Policy

- The proposed procurement policy reflects Environmentally Preferable Purchasing (EPP) guidelines set by the state
  - Compost and Mulch
    - Landscaping renovations, construction, or maintenance performed by the City.
  - Recycled Content Paper
  - Targets and Record Keeping Responsibilities





# Procurement Policy

- SB 1383 compliant Procurement Policy aligns with the City's sustainability goals.
- Included in recently adopted Climate Action Plan.
  - Measure WR1:Solid Waste Diversion Programs
- Compliance with State's Environmentally Preferable Purchasing (EPP) guidelines.
  - Qualify Grants, loans and other funding.





## Recommendation

It is recommended that the City Council read by title only and adopt Resolution No. 21:040.

This item aligns with Strategic Outcome No. 4: Environmental Health





# CITY COUNCIL MEETING

## December 14, 2021



BRENDA OLMOS Mayor



VILMA CUELLAR STALLINGS Vice Mayor



ISABEL AGUAYO

Councilmember



LAURIE GUILLEN
Councilmember



PEGGY LEMONS

Councilmember

Comments/Committee Reports



# CITY COUNCIL MEETING

## December 14, 2021



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ISABEL AGUAYO

Councilmember



LAURIE GUILLEN
Councilmember



PEGGY LEMONS

Councilmember

Successor Agency for the Paramount Redevelopment Agency



# CITY COUNCIL MEETING

## December 14, 2021



BRENDA OLMOS Mayor



VILMA CUELLAR STALLINGS Vice Mayor



ISABEL AGUAYO

Councilmember



Councilmember



PEGGY LEMONS

Councilmember

Adjournment