

## SPECIAL NOTICE

Public Participation Accessibility for the City Council and Successor Agency for the Paramount Redevelopment Agency meetings scheduled for **February 1, 2022**.

Pursuant to Government Code Section 54953(e) and City of Paramount Resolution No. 22:002 in an effort to protect public health and to mitigate the spread of COVID-19, this meeting will allow members of the public to participate and address the City Council during the open session of the meeting via live stream and/or teleconference only. Below are the ways to participate:

### View the City Council meeting live stream:

- YouTube Channel <https://www.youtube.com/user/cityofparamount>
- Spectrum Cable TV Channel 36

### Listen to the City Council meeting (audio only):

- Call (503) 300-6827 Conference Code: 986492

**Members of the public wanting to address the City Council, either during public comments or for a specific agenda item, or both, may do so by the following methods:**

- E-mail: [crequest@paramountcity.com](mailto:crequest@paramountcity.com)
- Teleconference: (562) 220-2225

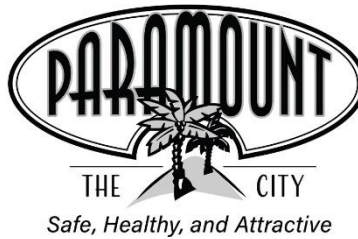
In order to effectively accommodate public participation, participants are encouraged to provide their public comments via e-mail before **5:00 p.m. on Tuesday, February 1, 2022**. The e-mail should specify the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject; 6) Written Comments. Comments related to a specific agenda item must be received before the item is considered and will be provided to the City Council accordingly as they are received.

Participants wishing to address the City Council by teleconference should call City Hall at **(562) 220-2225** by 6:00 p.m. and provide the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject.

Teleconference participants will be logged in, placed in a queue and called back during the City Council meeting on speaker phone to provide their comments. Persons speaking and written comments are limited to a maximum of three minutes unless an extension is granted. Please be mindful that the teleconference will be recorded as any other person is recorded when appearing before the City Council, and all other rules of procedure and decorum will apply when addressing the City Council by teleconference.

# AGENDA

Paramount City Council  
February 1, 2022



Regular Meeting  
City Hall Council Chambers  
6:00 p.m.

City of Paramount

16400 Colorado Avenue ♦ Paramount, CA 90723 ♦ (562) 220-2000 ♦ [www.paramountcity.com](http://www.paramountcity.com)

**Public Comments:** See Special Notice. Persons are limited to a maximum of three (3) minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law.

**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2225 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**Note:** Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

## Notes

CALL TO ORDER:	Mayor Brenda Olmos
PLEDGE OF ALLEGIANCE:	Laylaa' Hawkins, President Paramount High School Black Student Union
INVOCATION:	Pastor Grady Jones New Commandment Missionary Baptist Church
ROLL CALL OF COUNCILMEMBERS:	Councilmember Isabel Aguayo Councilmember Laurie Guillen Councilmember Peggy Lemons Vice Mayor Vilma Cuellar Stallings Mayor Brenda Olmos

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## PRESENTATIONS

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1. [PROCLAMATION](#) National Black History Month
2. [PRESENTATION](#) Mayor's Award of Excellence
3. [RECOGNITION](#) Winter 2021 Holiday Home Decorating Contest Winners
4. [RECOGNITION](#) Winter 2021 Special Event Volunteers
5. [PROCLAMATION](#) National Children's Dental Health Month: Children's Dental Clinic
6. [PROCLAMATION](#) National Human Trafficking Prevention Month
7. [RECOGNITION](#) City of Paramount Retiree - Adriana Lopez

## [CITY COUNCIL PUBLIC COMMENT UPDATES](#)

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## PUBLIC COMMENTS

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## CONSENT CALENDAR

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All items under the Consent Calendar may be enacted by one motion. Any item may be removed from the Consent Calendar and acted upon separately by the City Council.

8. [APPROVAL OF MINUTES](#) January 4 and January 18, 2022
9. [APPROVAL](#) Register of Demands
10. [RECEIVE AND FILE](#) Treasurer's Report for the Quarter Ending December 31, 2021
11. [ORDINANCE NO. 1158 \(Adoption\)](#) Establishing Water Conservation and Water Supply Program and Regulations

## NEW BUSINESS

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12. [ORAL REPORT](#) Unity in the Community Youth Forum Presentation

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- |     |   |  |
|-----|---|--|
| 13. | <a href="#"><u>ORAL REPORT</u></a>  | Paramount Youth Commission Presentation  |
| 14. | PUBLIC SAFETY   | 2021 Annual Reports  |
|     | a) <a href="#"><u>ORAL REPORT</u></a>   | Uniform Crime Report (UCR)   |
|     | b) <a href="#"><u>ORAL REPORT</u></a>   | Citizen Satisfaction Survey  |
| 15. | <a href="#"><u>PUBLIC HEARING<br/>ORDINANCE NO.<br/>1159 (Introduction)</u></a> | Amending Chapters 10.04.010 And 10.04.030 of the Paramount Municipal Code Regarding Incorporation of the County Traffic Code   |
| 16. | <a href="#"><u>PUBLIC HEARING<br/>ORDINANCE NO.<br/>1160 (Introduction)</u></a> | Amending Chapters 8.04.010 and 8.04.040 of the Paramount Municipal Code Regarding Incorporation of the County Health and Safety Code   |
| 17. | <a href="#"><u>ORDINANCE NO.<br/>1161 (Introduction)</u></a>                    | Amending the Contract Between the Board of Administration of the California Public Employees' Retirement System and the City of Paramount to Terminate the Police Member Retirement Group Plan |
| 18. | <a href="#"><u>ORAL REPORT</u></a>  | Planning Department Year-end Summary   |

#### **ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS**

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- |     |  |  |
|-----|--|--|
| 19. | <a href="#"><u>APPROVAL</u></a>                  | Agreement with Craftwater for Design for the Safe, Clean Water (SCW) Program – Spane Park Stormwater Capture Project (City Project No. 9295)   |
| 20. | <a href="#"><u>RESOLUTION NO.<br/>22:010</u></a> | Authorizing the Submittal of a Cooperative Grant Application for Funding from the California Department of Resources Recycling and Recovery (CalRecycle) for the Edible Food Recovery Grant Program Relating to Senate Bill 1383 |

#### **COMMENTS/COMMITTEE REPORTS**

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- Councilmembers
- Staff

**CLOSED SESSION**

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PUBLIC EMPLOYEE PERFORMANCE EVALUATION: City Manager  
Pursuant to Government Code Section 54957(b)(1)

**ADJOURNMENT**

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To a meeting on February 15, 2022 at 5:00 p.m.

FEBRUARY 1, 2022

PROCLAMATION

NATIONAL BLACK HISTORY MONTH

FEBRUARY 1, 2022

PRESENTATION

MAYOR'S AWARD OF EXCELLENCE

FEBRUARY 1, 2022

CERTIFICATES OF RECOGNITION

WINTER 2021 HOLIDAY HOME DECORATING CONTEST WINNERS

HOLIDAY HOME DECORATING CONTEST

- R. Jimenez        BEST HOLIDAY SCENE
- J. Jimenez        MOST ORIGINAL
- R. Garcia         BEST USE OF HOLIDAY LIGHTS

FEBRUARY 1, 2022

CERTIFICATE OF RECOGNITION

WINTER 2021 SPECIAL EVENT VOLUNTEERS

TREE LIGHTING

- PARAMOUNT HIGH SCHOOL SPORTS/CLUBS
  - CHEER & SONG
  - CORSAIRS
- ADAPTIVE RECREATION VOLUNTEERS
  - ANTHONY YANEZ
  - MATTHEW COBIAN
  - CHRISTIAN FUENTES

SANTA TRAIN

- PHS CHEER
- MUSA

BREAKFAST WITH SANTA

- ALVIN PARKS
- ALEXANDER LOPEZ (ENTERPRISE FLEET)
- MUSA
- YOUTH COMMISSION
- PARAMOUNT HIGH SCHOOL/CLUBS
  - ASB
  - AVID
  - CULINARY BAKING & PASTRY CLUB
  - BASEBALL TEAM
  - BOOK CLUB

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## BREAKFAST WITH SANTA

- PARAMOUNT HIGH SCHOOL/CLUBS
  - CHESS CLUB
  - HEALTH CAREER ACADEMY CLUB
  - INTERACT CLUB
  - LEO CLUB
  - MESA CLUB
  - UNITY CLUB
  - VOLLEYBALL TEAM
  - JROTC

FEBRUARY 1, 2022

PROCLAMATION

NATIONAL CHILDREN'S DENTAL HEALTH MONTH: CHILDREN'S DENTAL  
CLINIC

FEBRUARY 1, 2022

PROCLAMATION

NATIONAL HUMAN TRAFFICKING PREVENTION MONTH

FEBRUARY 1, 2022

RETIREE RECOGNITION

- ADRIANA LOPEZ, PUBLIC SAFETY DIRECTOR

# City Council Public Comment Updates

## February 1, 2022

From the January 18, 2022 City Council Meeting:

Commenter	Request/Issue/Concern	Action/Comment
Alejandro Yanez	<p>Concerned that public comment was not posted on the agenda.</p> <p>Requested that he be allowed to speak longer than the 3 minutes allocated for individuals who are providing public comment.</p>	<p>Public Comment has always been posted on the City Council Meeting agenda and interested parties can always view all public testimony given at Council meetings on the City's <i>You Tube</i> Channel.</p> <p>The City's Rules of Decorum and Procedures for City Council meetings was last revised and approved by the City Council at a public meeting on January 12, 2021. The Rules of Decorum and Procedures complies with the Brown Act and Robert's Rules of Order, stating that "Members of the public addressing the City Council shall have three (3) minutes to speak." Additionally, residents always have the opportunity to engage with their councilmembers through email, letter, telephone, and/or scheduled in-person meetings.</p>

FEBRUARY 1, 2022

APPROVAL OF MINUTES

PARAMOUNT CITY COUNCIL

MOTION IN ORDER:

APPROVE THE PARAMOUNT CITY COUNCIL MINUTES OF JANUARY 4  
AND JANUARY 18, 2022.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**PARAMOUNT CITY COUNCIL  
MINUTES OF AN ADJOURNED MEETING  
JANUARY 4, 2022**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

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**CALL TO ORDER:** The regular meeting of the Paramount City Council was called to order by Mayor Brenda Olmos at 6:00 p.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount, California.

**PLEDGE OF ALLEGIANCE:** Melanie Cabrera and Andrea Perez from Paramount High School Corsairs led the pledge of allegiance.

**INVOCATION:** Pastor Ken Korver from Emmanuel Church delivered the invocation.

**ROLL CALL OF COUNCILMEMBERS:**

<u>Present:</u>	Councilmember Isabel Aguayo Councilmember Peggy Lemons Vice Mayor Vilma Cuellar Stallings Mayor Brenda Olmos
<u>Absent:</u>	Councilmember Laurie Guillen

It was moved by Councilmember Lemons and seconded by Vice Mayor Cuellar Stallings to excuse Councilmember Guillen's absence. The motion was passed by the following roll call vote:

<b>AYES:</b>	Councilmembers Aguayo, Lemons; Vice Mayor Cuellar Stallings; and Mayor Olmos
<b>NOES:</b>	None
<b>ABSENT:</b>	Councilmember Guillen
<b>ABSTAIN:</b>	None

**STAFF PRESENT:**

John Moreno, City Manager  
Karen Feld, Assistant City Attorney  
Andrew Vialpando, Assistant City Manager  
John Carver, Planning Director  
Adriana Figueroa, Public Works Director  
David Johnson, Com. Serv. & Recreation Director  
Clyde Alexander, Interim Finance Director  
Rebecca Bojorquez, Management Analyst  
Chris Callard, Public Information Officer  
Steve Coumparoules, Management Analyst  
Jaime De Guzman, Senior Accountant  
Danny Elizarraras, Management Analyst  
Sarah Ho, Assistant Public Safety Director

Nikki Lopez, HR Manager  
Heidi Luce, City Clerk  
Wendy Macias, Public Works Manager  
Anthony Martinez, Management Analyst II  
Daniel Martinez, Information Technology Analyst I  
Margarita Matson, Assistant Public Safety Director  
Ivan Reyes, Associate Planner  
Viridiana Reyes, Information Technology Analyst II  
Elida Zaragoza, Information Technology Specialist

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Mayor Olmos stated that there is a subsequent need item for City Council consideration and asked City Manager Moreno to provide a brief explanation of the item. City Manager Moreno explained that staff suggests, as a precautionary measure as a result of the recent surge in COVID-19 cases locally and nationally, adding an item to the agenda to consider adopting a resolution to authorize the use of remote teleconference meetings, if necessary.

Mayor Olmos asked for a motion to add the following item as the last item under new business:

*Declaring a State of Emergency and Authorizing the Use of Remote Teleconferencing provisions pursuant to Government Code Section 54953.*

It was moved by Councilmember Lemons and seconded by Councilmember Vice Mayor Cuellar Stallings to place the subsequent need item above on the agenda as the last item of new business. The motion was passed by the following roll call vote:

AYES:	Councilmembers Aguayo, Lemons; Vice Mayor Cuellar Stallings; and Mayor Olmos
NOES:	None
ABSENT:	Councilmember Guillen
ABSTAIN:	None

## **PRESENTATIONS**

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- |   |   |
|---|---|
| 1. PRESENTATION<br>Mayor's Award of<br>Excellence<br>CF 39.7  | Mayor Olmos presented the Mayor's Award of Excellence to the Teachers of Paramount Unified School District. Paramount residents and PUSD teachers Angel Carmona, Sonia Perez-Corona and Maria Encisco were present to accept the award on behalf of all PUSD teachers.                                      |
| 2. CERTIFICATE OF<br>RECOGNITION<br>West Coast Rebels<br>Football 2021 California<br>Youth Football<br>Association Super Bowl<br>Champions<br>CF 39.6 | Mayor Olmos, on behalf of the City Council recognized the West Coast Rebels 13U and Flag Football teams for winning the California Youth Football Association Super Bowl in their respective divisions. Kai Letcher, Josh Johnson and Gregory Taylor were present to accept the certificate of recognition. |
| 3. PRESENTATION<br>Gateway Cities Council<br>of Governments – Gold<br>Energy Award<br>CF 37.8, 39.7   | Nancy Pfeffer, Executive Director of the Gateway Cities Council of Governments presented the City with the Gold Level Energy Action Award which recognizes cities in the region that are leaders in energy efficiency and sustainability.   |

## **CITY COUNCIL PUBLIC COMMENT UPDATES**

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There were none.

## **PUBLIC COMMENTS**

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CF 10.3

The following individual addressed the City Council and provided public comments: Alejandro Yanez.

## **CONSENT CALENDAR**

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It was moved by Vice Mayor Cuellar Stallings and seconded by Councilmember Aguayo to approve Consent Calendar Items 4 and 5 as shown below. The motion passed by the following roll call vote:

AYES:	Councilmembers Aguayo, Lemons; Vice Mayor Cuellar Stallings; and Mayor Olmos
NOES:	None
ABSENT:	Councilmember Guillen
ABSTAIN:	None

- |    |   |          |
|----|---|----------|
| 4. | APPROVAL OF<br>MINUTES<br>December 7 and<br>December 14, 2021 | Approved |
| 5. | APPROVAL<br>Register of Demands<br>CF 47.2                    | Approved |

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#### **NEW BUSINESS**

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##### **SUBSEQUENT NEED ITEM ADDED**

RESOLUTION NO.  
22:002  
Declaring a State of  
Emergency and  
Authorizing the Use of  
Remote  
Teleconferencing  
Provisions pursuant to  
Government Code  
Section 54953

City Clerk Luce gave the report and presented a PowerPoint presentation.

It was moved by Councilmember Lemons and seconded by Councilmember Aguayo to read by title only and adopt Resolution No. 22:002, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT DECLARING A STATE OF EMERGENCY AND AUTHORIZING THE USE OF REMOTE TELECONFERENCING PROVISION PURSUANT TO GOVERNMENT CODE SECTION 54953." The motion was passed by the following roll call vote:

AYES: Councilmembers Aguayo, Lemons;  
Vice Mayor Cuellar Stallings; and  
Mayor Olmos

NOES: None

ABSENT: Councilmember Guillen

ABSTAIN: None

- |    |   |  |
|----|---|--|
| 6. | APPROVAL<br>Volunteering is<br>Paramount (VIP) Student<br>Recognition Program<br>CF 60.11 | Community Services Director Johnson gave the report and presented a PowerPoint presentation.<br><br>It was moved by Councilmember Lemons and seconded by Vice Mayor Cuellar Stallings to approve the proposed Volunteering is Paramount (V.I.P.) student recognition program. The motion was passed by the following roll call vote: |
|----|---|--|

AYES: Councilmembers Aguayo, Lemons;  
Vice Mayor Cuellar Stallings; and  
Mayor Olmos  
NOES: None  
ABSENT: Councilmember Guillen  
ABSTAIN: None

7. RESOLUTION NO.  
22:001  
Adopting the 2022  
Legislative Platform  
CF 58

Management Analyst II Martinez gave the report and presented a PowerPoint presentation.

It was moved by Councilmember Lemons and seconded by Councilmember Aguayo to read by title only and adopt Resolution No. 22:001, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ADOPTING THE 2022 LEGISLATIVE PLATFORM." The motion was passed by the following roll call vote:

AYES: Councilmembers Aguayo, Lemons;  
Vice Mayor Cuellar Stallings; and  
Mayor Olmos  
NOES: None  
ABSENT: Councilmember Guillen  
ABSTAIN: None

8. ORAL REPORT  
2020 U.S. Census Data  
Release Update  
CF 32

Management Analyst II Martinez gave the report and presented a PowerPoint presentation providing a brief review of the 2020 Census decennial (redistricting) data, the 2019 Census American Community Survey (ACS) data, and the status of the 2020 Census ACS data release. He also provided an overview of the City's outreach efforts.

#### **ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS**

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9. ORDINANCE NO. 1158  
(Introduction)  
Establishing Water  
Conservation and Water  
Supply Program and  
Regulations  
CF 113

Public Works Director Figueroa gave the report and presented a PowerPoint presentation.

In response to Mayor Olmos, Public Works Director Figueroa briefly explained some of the community outreach and education efforts the City will undertake as part of its water conservation efforts.

It was moved by Councilmember Lemons and seconded by Councilmember Aguayo to read by title only, waive further reading, introduce Ordinance No. 1158, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING TITLE 13 (PUBLIC SERVICES) OF THE PARAMOUNT MUNICIPAL CODE BY REPLACING ARTICLE 5 (WATER CONSERVATION) IN ITS ENTIRETY, ESTABLISHING UPDATED WATER CONSERVATION AND WATER SUPPLY PROGRAM AND REGULATIONS," and place it on the next regular agenda for adoption. The motion was passed by the following roll call vote:

AYES: Councilmembers Aguayo, Lemons;  
Vice Mayor Cuellar Stallings; and  
Mayor Olmos  
NOES: None  
ABSENT: Councilmember Guillen  
ABSTAIN: None

## **COMMENTS/COMMITTEE REPORTS**

### **Councilmembers**

Vice Mayor Cuellar Stallings wished everyone a happy, healthy and prosperous New Year. She reported on her attendance at the Women's Club Toy Drive and thanked them and the youth volunteers for their efforts. She also reminded residents to remain vigilant during the current surge in COVID-19 cases and to get tested if you have symptoms.

Councilmember Aguayo wished everyone a happy new year and shared her prayer for blessings and health. She also reminded residents of the testing resources in the City and to remain vigilant during this surge. She thanked staff for all they do.

Councilmember Lemons reported on her attendance at the recent Homelessness Subcommittee meeting. She wished everyone a Happy New Year and thanked the community for their acts of generosity and kindness over the last year. She also expressed appreciation to staff for extraordinary efforts over the past year.

Mayor Olmos echoed Councilmember Lemons sentiments about the community and staff and thanked the County for providing at home COVID-19 test kits to the community. Lastly, she announced the January 12 Coffee with the Mayor is being postponed as a precautionary measure.

### **Staff**

City Manager Moreno thanked County Public Health and staff for the efforts in providing and distributing the at home COVID-19 test kits. He also provided an update on current staffing shortages due to COVID-19 related issues and commented that there could be some service delays as a result.

Lastly, he introduced the City's new Finance Director Kim Sao who was in the audience.

### **ADJOURNMENT**

There being no further business to come before the City Council, Mayor Olmos adjourned the meeting at 7:15 p.m. in memory of Carmen Martinez. The next meeting will be held on January 18, 2021 at 5:00 p.m.

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Brenda Olmos, Mayor

ATTEST:

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Heidi Luce, City Clerk

**PARAMOUNT CITY COUNCIL  
MINUTES OF AN ADJOURNED MEETING  
JANUARY 18, 2022**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

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**CALL TO ORDER:** The adjourned meeting of the Paramount City Council was called to order by Vice Mayor Cuellar Stallings at 5:03 p.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount, California.

**ROLL CALL OF COUNCILMEMBERS:**

Present: Councilmember Isabel Aguayo  
Councilmember Laurie Guillen  
Councilmember Peggy Lemons  
Vice Mayor Cuellar Stallings

Absent: Mayor Olmos

It was moved by Councilmember Lemons and seconded by Councilmember Aguayo to excuse Mayor Olmos' absence. The motion was passed by the following roll call vote:

**AYES:** Councilmembers Aguayo, Guillen, Lemons; and  
Vice Mayor Cuellar Stallings

**NOES:** None

**ABSENT:** Mayor Olmos

**ABSTAIN:** None

**STAFF PRESENT:**

John Moreno, City Manager  
John E. Cavanaugh, City Attorney  
Andrew Vialpando, Assistant City Manager  
Adriana Figueroa, Public Works Director  
David Johnson, Community Services Director  
Kim Sao, Finance Director  
Steve Coumparoules, Management Analyst  
Danny Elizarraras, Management Analyst  
John King, Assistant Planning Director  
Nicole Lopez, HR Manager  
Heidi Luce, City Clerk  
Daniel Martinez, Information Technology Analyst I  
Margarita Matson, Assistant Public Safety Director  
Elida Zaragoza, Information Technology Specialist

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**CITY COUNCIL PUBLIC COMMENT UPDATES**

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## **PUBLIC COMMENTS**

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CF 10.3

The following individual addressed the City Council and provided public comments via teleconference: Alejandro Yanez.

## **CONSENT CALENDAR**

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It was moved by Councilmember Lemons and seconded by Councilmember Aguayo to approve Consent Calendar Items 4 and 5 as shown below. The motion was passed by the following roll call vote:

AYES: Councilmembers Aguayo, Lemons; and  
Vice Mayor Cuellar Stallings  
NOES: None  
ABSENT: Mayor Olmos  
ABSTAIN: Councilmember Guillen

1. ORDINANCE NO. 1159 Set public hearing for February 1, 2022  
(Setting a Public Hearing  
for February 1, 2022)  
Amending Chapters  
10.04.010 and 10.04.020  
of the Paramount  
Municipal Code  
regarding incorporation  
of the County Traffic  
Code  
CF 98.1
2. ORDINANCE NO. 1160 Set public hearing for February 1, 2022  
(Setting a Public Hearing  
for February 1, 2022)  
Amending Chapters  
8.04.010 and 8.04.040 of  
the Paramount Municipal  
Code regarding  
incorporation of the  
County Health and  
Safety Code  
CF 61.23

### **OLD BUSINESS**

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3. CONSIDERATION AND APPROVAL  
Discussion Regarding Disbursement of CMFA Bond Issuance Fee to Paramount Non-Profit Organizations  
CF 43.1148

Community Services Director Johnson gave the report and presented a PowerPoint presentation.

It was moved by Councilmember Lemons and seconded by Councilmember Guillen to approve or modify the proposed disbursement of CMFA bond issuance fees to Paramount non-profit organizations as follows: Pathways Volunteer Hospice (50%), Su Casa (25%), and Community Family Guidance Center (25%). The motion was passed by the following roll call vote:

AYES: Councilmembers Aguayo, Guillen, Lemons; and  
Vice Mayor Cuellar Stallings  
NOES: None  
ABSENT: Mayor Olmos  
ABSTAIN: None

### **NEW BUSINESS**

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4. ORAL REPORT  
Los Angeles County Sheriff's Department "Special Alert" Notification Program  
CF 61.14

Acting Lieutenant Anadennise Briz with the Los Angeles County Sheriff's Department's Mental Evaluation Team presented a PowerPoint presentation providing a brief background on the Mental Evaluation Team (MET). She also provided an overview of the MET "Special Alert" notification program which allows caregivers or family members to voluntarily provide information about a person living in their home who is suspected of having or has been diagnosed with an intellectual, mental, or physical disability, which may assist deputies in deciding how to best approach the call for service and determine what resources to request.

5. ORAL REPORT  
Lower Los Angeles River Restoration and Access Presentation by South Coast Trout Unlimited\*  
CF 90.2

Robert Blankenship and Karen Barnett with the South Coast Chapter of Trout Unlimited presented a PowerPoint presentation providing an overview of the conceptual plans to restore a ½ mile portion of the Los Angeles River adjacent to Ralph C. Dills Park that will be considered by Los Angeles County and the Rivers and Mountains Conservancy for potential funding.

\* Taken out of order  
before Item 4

They also provided information regarding their involvement with Odyssey STEM Academy on this project and a timeline and ideas for community engagement as this project concept moves forward.

Discussion ensued regarding resident concerns related to potential neighborhood parking impacts and homeless encampments.

6. PUBLIC HEARING  
EXTENSION OF  
INTERIM URGENCY  
ORDINANCE NO. 1157  
(Adoption)  
Adopting an interim  
urgency ordinance  
approving Zoning  
Ordinance Text  
Amendment No. 26,  
extending for a period of  
ten months and fifteen  
days the interim urgency  
ordinance adopted  
December 14, 2021 by  
the City Council, revising  
Title 17 of the  
Paramount Municipal  
Code to implement  
provisions of Senate Bill  
9 regarding urban lot  
splits and two-unit  
residential developments  
on properties in the R-1  
(Single-Family  
Residential) zone in the  
City of Paramount  
CF 109 ZOTA 26, 24

Assistant Planning Director King gave the report and presented a PowerPoint Presentation.

In response to Councilmember Guillen, Assistant Planning Director King explained the purpose of this interim urgency ordinance.

Councilmember Lemons commented that she will vote in favor of adopting this ordinance because she recognizes the need for these measures, but she is in disagreement with the premise of Senate Bill 9.

In response to Councilmember Guillen, City Attorney Cavanaugh confirmed that the proposed ordinance puts protective measures in place while remaining in compliance with State law.

Vice Mayor Cuellar Stallings opened the public hearing and called for public testimony. Hearing none, she called for a motion to close the public hearing.

It was moved by Councilmember Lemons and second by Councilmember Aguayo to close the public hearing. The motion was passed by the following roll call vote:

AYES: Councilmembers Aguayo, Guillen,  
Lemons; and  
Vice Mayor Cuellar Stallings  
NOES: None  
ABSENT: Mayor Olmos  
ABSTAIN: None

It was moved by Councilmember Lemons and seconded by Councilmember Aguayo to read by title only, waive further reading, and adopt Interim Urgency Ordinance No. 1157, "AN ORDINANCE OF

THE CITY COUNCIL OF THE CITY OF PARAMOUNT ADOPTING AN INTERIM URGENCY ORDINANCE APPROVING ZONING ORDINANCE TEXT AMENDMENT NO. 26, EXTENDING FOR A PERIOD OF TEN MONTHS AND FIFTEEN DAYS THE INTERIM URGENCY ORDINANCE ADOPTED DECEMBER 14 2021, REVISING TITLE 17 OF THE PARAMOUNT MUNICIPAL CODE TO IMPLEMENT PROVISIONS OF SENATE BILL 9 REGARDING URBAN LOT SPLITS AND TWO-UNIT RESIDENTIAL DEVELOPMENTS ON PROPERTIES IN THE R-1 (SINGLE-FAMILY RESIDENTIAL) ZONE IN THE CITY OF PARAMOUNT.” The motion was passed by the following roll call vote:

AYES: Councilmembers Aguayo, Guillen,  
Lemons; and  
Vice Mayor Cuellar Stallings

NOES: None

ABSENT: Mayor Olmos

ABSTAIN: None

7. ELECTION  
June 7, 2022 General  
Municipal Election  
CF 45.2

City Clerk Luce gave the report and presented a PowerPoint presentation.

a) RESOLUTION NO.  
22:005  
Calling for the Holding of  
a General Municipal  
Election to be on  
Tuesday,  
June 7, 2022 for the  
Election of Certain  
Officers as Required by  
the Provisions of the  
Laws of the State of  
California Relating to  
General Law Cities  
CF 45.2

It was moved by Councilmember Lemons and seconded by Councilmember Aguayo to read by title only and adopt Resolution No. 22:005, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 7, 2022 FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES” The motion was passed by the following roll call vote:

AYES: Councilmembers Aguayo, Guillen,  
Lemons; and  
Vice Mayor Cuellar Stallings

NOES: None

ABSENT: Mayor Olmos

ABSTAIN: None

- b) RESOLUTION NO. 22:006  
Adopting Regulations for Candidates for Elective Office Pertaining to Candidate Statements Submitted to Voters at an Election to be Held on Tuesday, June 7, 2022  
CF 45.2
- It was moved by Councilmember Lemons and seconded by Councilmember Guillen to read by title only and adopt Resolution No. 22:006, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, JUNE 7, 2022" The motion was passed by the following roll call vote:
- AYES: Councilmembers Aguayo, Guillen, Lemons; and Vice Mayor Cuellar Stallings  
NOES: None  
ABSENT: Mayor Olmos  
ABSTAIN: None
- c) RESOLUTION NO. 22:007  
Requesting the Board of Supervisors of the County of Los Angeles to Consolidate the City of Paramount's General Municipal Election to be Held on Tuesday, June 7, 2022 with the California Statewide Direct Primary Election on June 7, 2022 pursuant to Section 10403 of the California Elections Code  
CF 45.2
- It was moved by Councilmember Lemons and seconded by Councilmember Aguayo to read by title only and adopt Resolution No. 22:007, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE THE CITY OF PARAMOUNT'S GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 7, 2022 WITH THE CALIFORNIA STATEWIDE DIRECT PRIMARY ELECTION ON JUNE 7, 2022 PURSUANT TO SECTION 10403 OF THE CALIFORNIA ELECTIONS CODE" The motion was passed by the following roll call vote:
- AYES: Councilmembers Aguayo, Guillen, Lemons; and Vice Mayor Cuellar Stallings  
NOES: None  
ABSENT: Mayor Olmos  
ABSTAIN: None

- d) RESOLUTION NO.  
22:008  
Providing for the  
Conduct of a Special  
Runoff Election for  
Elective Office in the  
Event of a Tie Vote at  
any Municipal Election

It was moved by Councilmember Lemons and seconded by Councilmember Aguayo to read by title only and adopt Resolution No. 22:008, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT, PROVIDING FOR THE CONDUCT OF A SPECIAL RUNOFF ELECTION FOR ELECTIVE OFFICE IN THE EVENT OF A TIE VOTE AT ANY MUNICIPAL ELECTION" The motion was passed by the following roll call vote:

AYES: Councilmembers Aguayo, Guillen,  
Lemons; and  
Vice Mayor Cuellar Stallings  
NOES: None  
ABSENT: Mayor Olmos  
ABSTAIN: None

8. RESOLUTION NO.  
22:003  
Declaring the City  
Council of the City of  
Paramount's Intention to  
Approve an Amendment  
to the Contract Between  
the Board of  
Administration of the  
California Public  
Employees' Retirement  
System and the City of  
Paramount to Terminate  
the Police Member  
Retirement Group Plan  
CF 76.2

City Manager Moreno gave the report.

In response to Councilmember Guillen, Assistant City Manager Vialpando provided the approximate balance of funds in the account and confirmed this proposal is the only option for transferring the funds.

It was moved by Councilmember Lemons and seconded by Councilmember Aguayo to read by title only and adopt Resolution No. 22:003, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT DECLARING ITS INTENTION TO APPROVE AN AMENDMENT TO THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM AND THE CITY OF PARAMOUNT TO TERMINATE THE POLICE MEMBER RETIREMENT GROUP PLAN" The motion was passed by the following roll call vote:

AYES: Councilmembers Aguayo, Guillen,  
Lemons; and  
Vice Mayor Cuellar Stallings  
NOES: None  
ABSENT: Mayor Olmos  
ABSTAIN: None

9. APPROVAL  
Appointment of a Parks  
and Recreation  
Commissioner  
CF 27.4

Vice Mayor Cuellar Stallings stated that Mayor Olmos proposes to appoint Steve Yanez to fill the vacant position on the Parks and Recreation Commission and asked for a motion to confirm the appointment.

It was moved by Councilmember Lemons and seconded by Councilmember Aguayo to confirm the Mayor's appointment of Steve Yanez to the Parks and Recreation Commission. The motion was passed by the following roll call vote:

AYES: Councilmembers Aguayo, Guillen,  
Lemons; and  
Vice Mayor Cuellar Stallings  
NOES: None  
ABSENT: Mayor Olmos  
ABSTAIN: None

#### **ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS**

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10. RESOLUTION NO.  
22:004  
Authorizing the Submittal  
of All Grant  
Application(s) for  
Funding from the  
California Department Of  
Resources Recycling  
And Recovery  
(CalRecycle) for which  
the City of Paramount is  
Eligible Relating to  
Senate Bill 1383  
CF86.6

Public Works Director Figueroa gave the report.

It was moved by Councilmember Lemons and seconded by Councilmember Guillen to read by title only and adopt Resolution No. 22:004, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AUTHORIZING THE SUBMITTAL OF ALL GRANT APPLICATION(S) FOR FUNDING FROM THE CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE) FOR WHICH THE CITY OF PARAMOUNT IS ELIGIBLE RELATING TO SENATE BILL 1383" The motion was passed by the following roll call vote:

AYES: Councilmembers Aguayo, Guillen,  
Lemons; and  
Vice Mayor Cuellar Stallings  
NOES: None  
ABSENT: Mayor Olmos  
ABSTAIN: None

## **COMMENTS/COMMITTEE REPORTS**

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### **Councilmembers**

Councilmember Aguayo reminded residents of a couple of upcoming events including Clutter Free Paramount this Saturday and Dine Paramount Week the last week of January. She also encouraged residents to share the Special Alert program information with the community and to take advantage of local testing and vaccination sites.

Councilmember Lemons reported that she participated in a Zoom forum regarding the potential impacts of SB 9 hosted by unitedneighbors.net and encouraged residents to contact them if they are interested in getting more information about their efforts to protect single-family neighborhoods.

Councilmember Guillen commented that she and a neighbor both had someone knock on their door stating that they need access to their backyards to check the underground pipes for World Energy. She requested that staff contact World Energy to instruct these people to identify who they are and state the nature of their business. She also reported that each Los Angeles County household is eligible to receive four free COVID-19 test kits and they can register to receive them at covidtest.gov.

Vice Mayor Cuellar Stallings reminded that residents who participate in the Clutter Free event on Saturday will also be given FREE face mask. At her request, Community Services Director Johnson confirmed that Los Angeles County Sheriff Alex Villanueva has provided for COVID-19 testing services at Spane Park and reviewed the other testing locations throughout the City.

### **Staff**

City Manager Moreno reminded residents about the Clutter Free Paramount event and mask giveaway this Saturday from 9:00 am -2:00 p.m. and Dine Paramount Week which goes from January 24-31.

Community Services Director Johnson reported that as a result of Governor Newsom's visit to the City last week, the State will be providing the City with free KN95 and surgical masks from State of California's PPE program.

#### **ADJOURNMENT**

There being no further business to come before the City Council, Vice Mayor Cuellar Stallings adjourned the meeting at 6:29 p.m. to a meeting beginning at 6:00 p.m. on February 1, 2022.

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Vilma Cuellar Stallings, Vice Mayor

ATTEST:

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Heidi Luce, City Clerk

FEBRUARY 1, 2022

REGISTER OF DEMANDS

PARAMOUNT CITY COUNCIL

MOTION IN ORDER:

APPROVE THE PARAMOUNT CITY COUNCIL REGISTER OF DEMANDS.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
January 31, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
322685	A & G FENCE AND SUPPLY SALES	5,295.00	PW - INSTALL CATTLE GATE(PARAMOUNT PK)
		2,767.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>8,062.00</b>	
322658	A PLUS PORTABLE SERVICES	274.74	CP - HAY TREE EVENT
		248.08	CSR - RECREATION SUPPLIES
	Vendor Tota	<b>522.82</b>	
322659	ADMINISTRATIVE SERVICES CO-OP	2,407.95	CSR - TAXI TRANSIT SVCS (10/21)
		2,392.19	CSR - TAXI TRANSIT SVCS (9/21)
		2,369.36	CSR - TAXI TRANSIT SVCS (11/21)
	Vendor Tota	<b>7,169.50</b>	
322686	ADVANCE ELEVATOR, INC	300.00	PW - ELEVATOR MNTC (1/22)
	Vendor Tota	<b>300.00</b>	
322811	ADVANTAGE PRODUCE INC.	810.00	CP - CHRISTMAS TRAIN SUPPLIES
	Vendor Tota	<b>810.00</b>	
322781	AFLAC	1,886.28	AFLAC VOLUNTARY INSURANCE (12/21)
	Vendor Tota	<b>1,886.28</b>	
322635	AGUAYO, LOURDES	1,000.00	FACILITY DEPOSIT REFUND (AGUAYO, 5271)
	Vendor Tota	<b>1,000.00</b>	
322749	AIRGAS	107.18	PW - WATER OPER MNTC SUPPLIES
		54.55	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	<b>161.73</b>	
322598	AKESO OCCUPATIONAL HEALTH	524.00	HR - HEALTH SCREENINGS (11/21)
		80.00	CSR - STAR HEALTH SCREENINGS (11/21)
	Vendor Tota	<b>604.00</b>	
322660	AKM CONSULTING ENGINEERS, INC	55,824.50	CIP - WELL #16 CONSTRUCTION MGMT(11/21)
	Vendor Tota	<b>55,824.50</b>	
322661	ALIN PARTY SUPPLY CO.	308.30	CSR - STAR SUPPLIES
		119.95	CSR - BREAKFAST W/ SANTA EVENT
		44.06	CSR - BREAKFAST W/ SANTA EVENT
	Vendor Tota	<b>472.31</b>	
322611	ALL AMERICAN ASPHALT	786.48	WTR DEP REFUND - 14504 SAN JOSE S/E COR
		786.48	WTR DEP REFUND - 14010 CONST. ORANGE
		682.12	WTR DEP REFUND - 14922 INDIANA CONSTR
322687		140,479.54	CIP - NEIGHBORHOOD STREET RESURF (11/21)
	Vendor Tota	<b>142,734.62</b>	
322662	ALL CITY MANAGEMENT SERVICES	16,534.59	PS - CROSSING GUARD SVCS (11/28-12/11)
322844		8,053.29	PS - CROSSING GUARD SVCS (12/12-12/25)
	Vendor Tota	<b>24,587.88</b>	
322663	APPLE INC	164.27	CSR - STAR SUPPLIES
	Vendor Tota	<b>164.27</b>	
322750	AQUA-METRIC SALES COMPANY	16,425.00	PW - WATER METERS (100)
	Vendor Tota	<b>16,425.00</b>	
322664	ARAMARK UNIFORM SERVICES, INC.	211.84	CSR - LAUNDRY SVCS (12/22)
322684		211.84	CSR - LAUNDRY SVCS (12/8)
	Vendor Tota	<b>423.68</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
January 31, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
322599	AT & T	64.20	GEN - SPLASH PAD INTERNET (12/21)
322737		96.30	GEN - COM CTR INTERNET (1/22)
322812		42.80	GEN - PARAMOUNT POOL INTERNET (1/22)
322751		3,423.59	GEN - TELEPHONE SERVICE (12/21)
		1,064.57	PW - WATER SYSTEM SERVICE (12/21)
	Vendor Tota	<b>4,691.46</b>	
322636	AT&T MOBILITY	1,080.04	CSR - STAR CELLULAR SVC (1/22)
		37.61	CSR - PARK CELLULAR SVC (1/22)
322813		44.70	PW - CELLULAR SERVICE (1/22)
		44.70	FIN - CELLULAR SERVICE (1/22)
	Vendor Tota	<b>1,207.05</b>	
322637	ATKINSON, ANDELSON, LOYA	68.00	HR - LEGAL SVCS (11/21)
		1,412.00	HR - COLLECTIVE BARGAINING SVCS (11/21)
	Vendor Tota	<b>1,480.00</b>	
322612	BAILEY	30.20	WTR DEP REFUND - 7236 HOWERY
	Vendor Tota	<b>30.20</b>	
322613	BAKER	16.18	WTR DEP REFUND - 7925 PEARLE
	Vendor Tota	<b>16.18</b>	
322814	BALCITA	70.04	WTR DEP REF - 14942 TEXACO
	Vendor Tota	<b>70.04</b>	
322638	BARR COMMERCIAL DOOR REPAIR	459.48	PW - FACILITY MNTC SVCS
		345.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>804.48</b>	
322815	BARRERA	7.52	WTR DEP REF - 8125 CENTURY
	Vendor Tota	<b>7.52</b>	
322614	BEE PRINTING	574.52	PS - ADMIN CITATION BOOKLETS
	Vendor Tota	<b>574.52</b>	
322738	BEIGHTON, DAVE	1,050.00	PS - DETECTIVE SPECIALIST (12/18-12/31)
322845		2,150.00	PS - DETECTIVE SPECIALIST (1/1 - 1/14)
	Vendor Tota	<b>3,200.00</b>	
322590	BEYNON SPORTS SURFACES, INC	18,100.00	CIP - SALUD PARK WALKING TRACK REPLACE
	Vendor Tota	<b>18,100.00</b>	
322739	BIOMETRICS4ALL, INC	229.00	HR - FINGERPRINTING SVCS (12/21)
		135.00	CSR - STAR FINGERPRINTING SVCS (12/21)
	Vendor Tota	<b>364.00</b>	
322688	BRIGHTVIEW LANDSCAPE	30,141.57	PW - LANDSCAPE MNTC SVCS (11/21)
		14,457.59	PW - MEDIAN MNTC SVCS (11/21)
322689		30,141.57	PW - LANDSCAPE MNTC SVCS (1/22)
		14,457.59	PW - MEDIAN MNTC SVCS (1/22)
322690		4,972.09	PW - LANDSCAPE MNTC SVCS
		1,704.00	PW - LANDSCAPE MNTC SVCS
		1,529.56	PW - LANDSCAPE MNTC SVCS
	Vendor Tota	<b>97,403.97</b>	
322691	BROWN BOLT & NUT CORP.	228.91	PW - FACILITIES MNTC SUPPLIES
	Vendor Tota	<b>228.91</b>	
322752	BRYAN EXHAUST SERVICE, INC	1,425.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>1,425.00</b>	
322792	BUCKNAM & ASSOCIATES, INC	1,110.00	CIP - WELL #16 PROGRAM MGMT (12/21)
	Vendor Tota	<b>1,110.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
January 31, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
322846	CALIFORNIA ASSOCIATION OF CODE	38.00	PS - CACEO TRAINING (BC)
		38.00	PS - CACEO TRAINING (ER)
	Vendor Tota	<b>76.00</b>	
322793	CALIFORNIA BUILDING STANDARDS	176.40	PL - REMITTANCE SB1473 (10/21 - 12/21)
		19.60	PL - ADMIN FEE SB1473 (10/21 - 12/21)
		-19.60	PL - ADMIN FEE SB1473 (10/21 - 12/21)
	Vendor Tota	<b>176.40</b>	
15119	CALIFORNIA PUBLIC EMPLOYEES'	37,994.29	PERS RETIREMENT - PPE 12/17
15120		2,843.49	PERS RETIREMENT - CC 12/21
15121		11,868.03	PERS RETIREMENT - PPE 12/17
15122		492.81	PERS RETIREMENT - CC 12/21
15123		10,840.80	GEN - REPL BENEFIT CONTRIBUTION 2022
15140		105,385.04	MEDICAL INSURANCE (ACTIVE) - 1/22
		8,642.00	MEDICAL INSURANCE (RETIRED) - 1/22
		395.71	MEDICAL INSURANCE (ADMIN FEE) - 1/22
15162		37,994.29	PERS RETIREMENT - PPE 12/31
15163		11,617.31	PERS RETIREMENT - PPE 12/31
	Vendor Tota	<b>228,073.77</b>	
322753	CALPERS LONG-TERM CARE PROGRAM	47.54	CALPERS LTC - PPE 12/31 (AF)
322868		47.54	CALPERS LTC - PPE 1/14 (AF)
	Vendor Tota	<b>95.08</b>	
322692	CASTILLO, PAULINA	150.00	FACILITY DEPOST REFUND (CASTILLO, 6868)
	Vendor Tota	<b>150.00</b>	
322693	CENTRAL BASIN MUNI WATER DIST	301,588.21	PW - PURCHASED WATER (11/21)
	Vendor Tota	<b>301,588.21</b>	
322666	CHAMPION TEAMWEAR	992.33	CSR - STAFF UNIFORMS
	Vendor Tota	<b>992.33</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
January 31, 2022  
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Check Number	Vendor Name	Amount	Description
322795	CINTAS #053	44.52	PW - UNIFORM SVC (FACILITIES)
		36.50	PW - UNIFORM SVC (LANDSCAPE)
		20.31	PW - UNIFORM SVC (ROADS)
		39.36	PW - UNIFORM SVC (WTR PROD)
		22.27	PW - UNIFORM SVC (WTR DIST)
		21.18	PW - UNIFORM SVC (WTR CUST SVC)
		44.52	PW - UNIFORM SVC (FACILITIES)
		36.50	PW - UNIFORM SVC (LANDSCAPE)
		20.31	PW - UNIFORM SVC (ROADS)
		20.63	PW - UNIFORM SVC (WTR PROD)
		22.27	PW - UNIFORM SVC (WTR DIST)
		21.18	PW - UNIFORM SVC (WTR CUST SVC)
		44.52	PW - UNIFORM SVC (FACILITIES)
		36.50	PW - UNIFORM SVC (LANDSCAPE)
		20.31	PW - UNIFORM SVC (ROADS)
		20.63	PW - UNIFORM SVC (WTR PROD)
		22.27	PW - UNIFORM SVC (WTR DIST)
		21.18	PW - UNIFORM SVC (WTR CUST SVC)
		.00	PW - UNIFORM SVC (WTR CUST SVC)
		44.52	PW - UNIFORM SVC (FACILITIES)
		36.50	PW - UNIFORM SVC (LANDSCAPE)
		20.31	PW - UNIFORM SVC (ROADS)
		20.63	PW - UNIFORM SVC (WTR PROD)
		22.27	PW - UNIFORM SVC (WTR DIST)
		21.18	PW - UNIFORM SVC (WTR CUST SVC)
		44.52	PW - UNIFORM SVC (FACILITIES)
		36.50	PW - UNIFORM SVC (LANDSCAPE)
		20.31	PW - UNIFORM SVC (ROADS)
		20.63	PW - UNIFORM SVC (WTR PROD)
		22.27	PW - UNIFORM SVC (WTR DIST)
		21.18	PW - UNIFORM SVC (WTR CUST SVC)
		44.52	PW - UNIFORM SVC (FACILITIES)
		36.50	PW - UNIFORM SVC (LANDSCAPE)
		20.31	PW - UNIFORM SVC (ROADS)
		20.63	PW - UNIFORM SVC (WTR PROD)
		22.27	PW - UNIFORM SVC (WTR DIST)
		21.18	PW - UNIFORM SVC (WTR CUST SVC)
		44.52	PW - UNIFORM SVC (FACILITIES)
		36.50	PW - UNIFORM SVC (LANDSCAPE)
		20.31	PW - UNIFORM SVC (ROADS)
		20.63	PW - UNIFORM SVC (WTR PROD)
		22.27	PW - UNIFORM SVC (WTR DIST)
		21.18	PW - UNIFORM SVC (WTR CUST SVC)
		44.52	PW - UNIFORM SVC (FACILITIES)
		36.50	PW - UNIFORM SVC (LANDSCAPE)
		20.31	PW - UNIFORM SVC (ROADS)
		20.63	PW - UNIFORM SVC (WTR PROD)
		22.27	PW - UNIFORM SVC (WTR DIST)
		21.18	PW - UNIFORM SVC (WTR CUST SVC)
		44.52	PW - UNIFORM SVC (FACILITIES)
		36.50	PW - UNIFORM SVC (LANDSCAPE)
		20.31	PW - UNIFORM SVC (ROADS)
		20.63	PW - UNIFORM SVC (WTR PROD)
		22.27	PW - UNIFORM SVC (WTR DIST)
		21.18	PW - UNIFORM SVC (WTR CUST SVC)
		39.24	PW - UNIFORM SVC (FACILITIES)
		34.11	PW - UNIFORM SVC (LANDSCAPE)
		18.49	PW - UNIFORM SVC (ROADS)
		18.41	PW - UNIFORM SVC (WTR PROD)
		22.27	PW - UNIFORM SVC (WTR DIST)
		21.18	PW - UNIFORM SVC (WTR CUST SVC)
	Vendor Total	1,495.71	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
January 31, 2022  
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Check Number	Vendor Name	Amount	Description
322694	CIT TECHNOLOGY FIN SERV, INC	175.90	PW - COPIER (12/21)
322847		527.84	PS - COPIER (1/22)
	Vendor Tota	<b>703.74</b>	
15125	CITY OF PARAMOUNT PAYROLL	305.71	NET PAYROLL - PPE 12/17
15128		677.39	NET PAYROLL - SPEC 12/31
15144		237,917.51	NET PAYROLL - PPE 12/31
15156		268.41	NET PAYROLL - SPEC 1/7
15164		21,067.99	NET PAYROLL - SPEC 12/3
15167		15,519.64	NET PAYROLL - SPEC 12/3
15170		219.46	NET PAYROLL - SPEC 1/13
15172		2,212.41	NET PAYROLL - SPEC 1/13
15175		918.03	NET PAYROLL - SPEC 1/14
15178		7,133.32	NET PAYROLL - SPEC 1/13
15181		268,367.35	NET PAYROLL - PPE 01/14
	Vendor Tota	<b>554,607.22</b>	
322639	CITYSPAN TECHNOLOGIES, INC	6,500.00	CSR-STAR ATTENDANCE SOFTWARE (CITYSPAN)
	Vendor Tota	<b>6,500.00</b>	
322695	CLEANSTREET	200.80	PW - STREET SWEEPING (12/1)
322848		17,384.90	PW - STREET SWEEPING (12/21)
	Vendor Tota	<b>17,585.70</b>	
322696	CNH INDUSTRIAL AMERICA, LLC	24,397.85	PW - BACKHOE LEASE (PRINCIPAL)
		1,612.04	PW - BACKHOE LEASE (INTEREST)
	Vendor Tota	<b>26,009.89</b>	
322640	COMMERCIAL BUILDING MANAGEMENT	10,529.81	PW - JANITORIAL SVCS (11/21)
322869		11,882.05	PW - JANITORIAL SVCS (12/21)
	Vendor Tota	<b>22,411.86</b>	
322849	CONTINENTAL INTERPRETING	100.00	CC - TRANSLATION SVCS (AGENDA-1/4)
	Vendor Tota	<b>100.00</b>	
322615	CONTRERAS	15.79	WTR DEP REFUND - 13716 FLORINE
	Vendor Tota	<b>15.79</b>	
322754	CORE & MAIN LP	1,080.47	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	<b>1,080.47</b>	
322850	CRIME SCENE STERI-CLEAN, LLC	850.00	PS - CRIME SCENE CLEANING (1/4)
	Vendor Tota	<b>850.00</b>	
322851	DATA TICKET, INC	4,178.14	PS - PARKING CITATION SVCS (11/21)
		200.85	PS - NOISE DISTURBANCE SVCS (11/21)
		126.00	PS - CODE ENF CITATION SVCS (11/21)
	Vendor Tota	<b>4,504.99</b>	
322616	DCT LIFESTYLE INC	31.23	WTR DEP REFUND - 15942 DOWNEY
	Vendor Tota	<b>31.23</b>	
322796	DEPT OF CONSERVATION	749.54	PL - SMI FEE (10/21 - 12/21)
	Vendor Tota	<b>749.54</b>	
322600	DEPT OF JUSTICE	153.00	HR - FINGERPRINTING SVCS (10/21)
	Vendor Tota	<b>153.00</b>	
322601	DEPT OF TAX AND FEE ADMIN	4,250.03	FIN - TRANSACTION TAX ADMIN FEE (FY21)
	Vendor Tota	<b>4,250.03</b>	
322697	DEPT OF TRANSPORTATION	.60	PW - TRAFFIC SIGNAL MNTC (7/21-9/21)
	Vendor Tota	<b>.60</b>	

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Check Number	Vendor Name	Amount	Description
322870	DIAMOND ENVIRONMENTAL SERVICES	693.13	PW - DILLS PARK RESTROOM (1/22)
		322.98	PW - SALUD PARK RESTROOM (12/21)
	Vendor Tota	<b>1,016.11</b>	
322698	DIRECTV	81.99	PS - EOC SATELLITE SVCS (1/22)
	Vendor Tota	<b>81.99</b>	
322809	DIVISION OF THE STATE	1,944.00	SB 1186 BUSINESS ACCESS FEE(10/21-12/21
		-1,944.00	SB 1186 BUSINESS ACCESS FEE(10/21-12/21
		194.40	SB 1186 STATE PORTION (10/21 - 12/21)
	Vendor Tota	<b>194.40</b>	
322740	DOTY & SONS CONCRETE PRODUCTS	1,715.00	CSR - CONCRETE GAMES
		175.79	CSR - CONCRETE GAMES (TAX)
		-175.79	DOTY & SONS CONCRETE PRODUCTS
	Vendor Tota	<b>1,715.00</b>	
322699	DUTHIE ELECTRIC SERVICE CORP	350.00	PW - FACILITY MNTC SVCS
322871		631.50	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>981.50</b>	
322755	EIDE BAILLY, LLP	3,000.00	FIN - AUDIT SVCS (FY 2021)
	Vendor Tota	<b>3,000.00</b>	
15154	ELAVON, INC	247.04	GEN-CS CREDIT CARD TERMINAL SVCS(12/21)
15155		290.77	GEN-PL CREDIT CARD TERMINAL SVCS(12/21)
	Vendor Tota	<b>537.81</b>	
15129	EMPLOYMENT DEVELOPMENT DEPT	7.84	STATE PAYROLL TAX - SPEC 12/31
15145		9,396.68	STATE PAYROLL TAX - PPE 12/31
15165		285.33	STATE PAYROLL TAX - SPEC 12/3
15168		.13	STATE PAYROLL TAX - SPEC 12/3
15179		740.51	STATE PAYROLL TAX - SPEC 1/13
15184		9,872.62	STATE PAYROLL TAX - PPE 1/14
	Vendor Tota	<b>20,303.11</b>	
322617	EQUIPMENT PRO, LLC	56.88	WTR DEP REFUND - 15342 COLORADO
	Vendor Tota	<b>56.88</b>	
322756	EUROFINS CALSCIENCE LLC	1,321.50	PW - WATER CHEMICAL TESTING
	Vendor Tota	<b>1,321.50</b>	
322641	FACILITY WERX, INC	717.48	PW - HOUSEHOLD SUPPLIES
		622.12	PW - HOUSEHOLD SUPPLIES
	Vendor Tota	<b>1,339.60</b>	
322852	FAMILY PROMISE OF	37,313.54	PS - HOMELESS PREVENTION (10/21- 12/21)
	Vendor Tota	<b>37,313.54</b>	
322618	FARRERA	33.08	WTR DEP REFUND - 15814 PERILLA #2
	Vendor Tota	<b>33.08</b>	
322619	FENICO PREC.CASTINGS INC	5.49	WTR DEP REFUND - 7813 MADISON
322620		53.09	WTR DEP REFUND - 15548 VERMONT
322621		57.94	WTR DEP REFUND - 15542 VERMONT
	Vendor Tota	<b>116.52</b>	

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322642	FERGUSON ENTERPRISES, INC	2,402.11	CIP - CLRWTR RESTROOM FIXTURES UPGRADE
		714.74	CIP - CLRWTR RESTROOM FIXTURES UPGRADE
		323.31	CIP - CLRWTR RESTROOM FIXTURES UPGRADE
		45.83	PW - FACILITY MNTC SUPPLIES
322757		1,145.99	PW - FACILITY MNTC SUPPLIES
		794.08	PW - FACILITY MNTC SUPPLIES
		674.60	PW - FACILITY MNTC SUPPLIES
		535.96	PW - FACILITY MNTC SUPPLIES
		88.98	PW - FACILITY MNTC SUPPLIES
		-106.44	PW - FACILITY MNTC SUPPLIES (CREDIT)
322872		128.94	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>6,748.10</b>	
322853	FILE KEEPERS, LLC	93.19	PS - SHREDDING SVCS (12/21)
	Vendor Tota	<b>93.19</b>	
322700	FIRST VEHICLE SERVICES	8,343.20	PW - VEHICLE NON-CONTRACT MNTC (12/21)
	Vendor Tota	<b>8,343.20</b>	
322873	FLOCK SAFETY	27,500.00	PS - FLOCK SAFETY CAMERA SYSTEM
	Vendor Tota	<b>27,500.00</b>	
322667	FLORES-CORONA, NANCY G	51.00	CSR - ENP EVENT SUPPLIES
	Vendor Tota	<b>51.00</b>	
322701	FOAM 'N FABRICS, INC.	449.53	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>449.53</b>	
322602	FORD MOTOR CREDIT COMPANY LLC	7,728.93	PW - F250 TRUCK LEASE (PRINCIPAL)
		1,659.93	PW - F250 TRUCK LEASE (INTEREST)
	Vendor Tota	<b>9,388.86</b>	
322742	FRANCHISE TAX BOARD	300.00	PAYROLL DEDUCTION - PPE 12/31
322874		300.00	PAYROLL DEDUCTION - PPE 1/14
	Vendor Tota	<b>600.00</b>	
322603	FUSION	209.08	GEN - STATION ETHERNET (1/22)
		189.71	GEN - PROGRESS PLAZA ETHERNET (1/22)
		162.61	GEN - PARAMOUNT PARK ETHERNET (1/22)
	Vendor Tota	<b>561.40</b>	
322782	GATEWAY WATER MANAGEMENT	8,385.00	PW - GREATER HARBOR TOXIC TMDL
	Vendor Tota	<b>8,385.00</b>	
322816	GOLDEN STATE WATER COMPANY	612.18	PW - MEDIAN IRRIGATION (12/21)
		3,915.03	GEN - ALL AMERICAN PARK WATER (12/21)
	Vendor Tota	<b>4,527.21</b>	
322817	GOMEZ	23.39	WTR DEP REF - 8321 ELBURG
	Vendor Tota	<b>23.39</b>	
322854	GOMEZ, TRACY	256.00	PS - YAL SVCS (1/1 - 1/14)
	Vendor Tota	<b>256.00</b>	
322668	GOVCONNECTION, INC	416.10	CSR - STAR ANTI-VIRUS SOFTWARE
	Vendor Tota	<b>416.10</b>	
322702	GRAFFITI TRACKER, INC	13,000.00	PS - GRAFFITI TRACKING SVCS(1/22-6/22)
	Vendor Tota	<b>13,000.00</b>	

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Check Number	Vendor Name	Amount	Description
322703	GRAINGER	563.31	PW - FACILITY MNTC SUPPLIES
		347.56	PW - FACILITY MNTC SUPPLIES
		178.40	PW - FACILITY MNTC SUPPLIES
		109.55	PW - LANDSCAPE MNTC SUPPLIES
		73.18	PW - FACILITY MNTC SUPPLIES
		35.60	PW - FACILITY MNTC SUPPLIES
322875		126.54	PW - GENERAL SMALL TOOLS
		19.51	PW - FACILITY MNTC SUPPLIES
		-126.54	PW - GENERAL SMALL TOOLS (CREDIT)
	Vendor Tota	<b>1,327.11</b>	
322704	GUTIERREZ	80.00	PW -WATER DISTRIBUTION CERTIFICATE (OG)
	Vendor Tota	<b>80.00</b>	
322705	HAL'S GLASS CO., INC.	1,295.38	PW - FACILITY MNTC SVCS
322758		562.19	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>1,857.57</b>	
15143	HASLER MAILING SYSTEMS	50.00	GEN - POSTAGE METER FEE (2022)
	Vendor Tota	<b>50.00</b>	
322622	HERRERA MARTINEZ	28.81	WTR DEP REFUND - 15732 ORIZABA
	Vendor Tota	<b>28.81</b>	
322706	HI-WAY SAFETY INC	625.28	PW - TRAFFIC SAFETY SUPPLIES
322855		15,931.13	PW - MESSAGE BOARD
		15,931.13	PW - MESSAGE BOARD
	Vendor Tota	<b>32,487.54</b>	
322783	HOME DEPOT CRC/GECF	302.09	CP - CHRISTMAS TRAIN SUPPLIES
	Vendor Tota	<b>302.09</b>	
322784	HOME DEPOT/GECF	230.94	PW - FACILITY MNTC SUPPLIES
		33.86	PW - FACILITY MNTC SUPPLIES
		14.31	PW - FACILITY MNTC SUPPLIES
		4.38	PW - FACILITY MNTC SUPPLIES
		88.11	PW - LANDSCAPE MNTC SUPPLIES
		1,000.00	PW - FACILITY MNTC SUPPLIES
		439.90	PW - LANDSCAPE MNTC SUPPLIES
		55.08	PW - FACILITY MNTC SUPPLIES
		25.34	PW - FACILITY MNTC SUPPLIES
		20.33	PW - FACILITY MNTC SUPPLIES
		213.64	PW - LANDSCAPE MNTC SUPPLIES
		184.76	PW - LANDSCAPE MNTC SUPPLIES
		31.30	PW - FACILITY MNTC SUPPLIES
		75.98	PW - FACILITY MNTC SUPPLIES
		28.63	PW - FACILITY MNTC SUPPLIES
		91.42	PW - FACILITY MNTC SUPPLIES
		136.54	PW - FACILITY MNTC SUPPLIES
		259.05	PW - FACILITY MNTC SUPPLIES
		100.27	PW - FACILITY MNTC SUPPLIES
		29.96	PW - FACILITY MNTC SUPPLIES
		132.10	PW - FACILITY MNTC SUPPLIES
		220.17	PW - FACILITY MNTC SUPPLIES
		109.15	PW - FACILITY MNTC SUPPLIES
		1,001.20	CIP - CLRWTR RESTROOM FIXTURES
		17.43	PW - WATER OPER MNTC SUPPLIES
		335.10	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Tota	<b>4,878.95</b>	
322643	HOTSY	70.35	CSR - STAR SUPPLIES
	Vendor Tota	<b>70.35</b>	

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Check Number	Vendor Name	Amount	Description
322644	HUMAN SERVICES ASSOCIATION	3,952.70	CSR - ENP MEALS (11/21)
	Vendor Tota	<b>3,952.70</b>	
322741	IDESIGNS AUTOMOTIVE	250.00	GEN - CENSUS CARAVAN DJ (9/3/20)
		250.00	GEN - CENSUS CARAVAN DJ (9/17/20)
		250.00	GEN - CENSUS CARAVAN DJ (9/24/20)
		250.00	GEN - CENSUS CARAVAN DJ (10/1/20)
		250.00	GEN - CENSUS CARAVAN DJ (10/3/20)
	Vendor Tota	<b>1,250.00</b>	
322818	IGLESIAS	27.68	WTR DEP REF - 15719 HAYTER
	Vendor Tota	<b>27.68</b>	
322819	INIGUEZ	21.83	WTR DEP REF - 6816 ALONDRA
	Vendor Tota	<b>21.83</b>	
322604	INK HEAD DESIGN & PRINTS	93.71	PW - UNIFORMS
322759		214.98	PW - UNIFORMS
		214.98	PW - UNIFORMS
		215.00	PW - UNIFORMS
322797		158.76	PW - UNIFORMS (WTR PROD)
		460.84	PW - UNIFORMS (PW ADMIN)
		942.64	PW - EMPLOYEE SAFETY SUPPLIES
		74.97	PW - UNIFORMS (FACILITIES)
		74.97	PW - UNIFORMS (ROADS)
	Vendor Tota	<b>2,450.85</b>	
322669	INTERFACE SYSTEMS, LLC	317.46	PS - FIRE MONITORING SVC (1/22 - 3/22)
	Vendor Tota	<b>317.46</b>	
15126	INTERNAL REVENUE SERVICE	7.71	FED PAYROLL TAX - PPE 12/17
		9.98	MEDICARE PAYMENT - PPE 12/17
15130		23.76	FED PAYROLL TAX - SPEC 12/31
		22.58	MEDICARE PAYMENT - SPEC 12/31
15146		24,308.49	FED PAYROLL TAX - PPE 12/31
		9,001.56	MEDICARE PAYMENT - PPE 12/31
15157		11.73	FED PAYROLL TAX - SPEC 1/7
		8.92	MEDICARE PAYMENT - SPEC 1/7
15166		885.15	FED PAYROLL TAX - SPEC 12/3
		707.56	MEDICARE PAYMENT - SPEC 12/3
15169		111.61	FED PAYROLL TAX - SPEC 12/3
		1,543.02	MEDICARE PAYMENT - SPEC 12/3
15171		60.32	MEDICARE PAYMENT - SPEC 1/13
15173		95.20	FED PAYROLL TAX - SPEC 1/13
		74.96	MEDICARE PAYMENT - 1/13
15176		8.08	FED PAYROLL TAX - SPEC 1/14
		29.50	MEDICARE PAYMENT - SPEC 1/14
15180		1,962.09	FED PAYROLL TAX - SPEC 1/13
		289.44	MEDICARE PAYMENT - SPEC 1/13
15185		26,130.15	FED PAYROLL TAX - PPE 1/14
		10,017.12	MEDICARE PAYMENT - PPE 1/14
	Vendor Tota	<b>75,308.93</b>	

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Check Number	Vendor Name	Amount	Description
322591	JANKOVICH COMPANY	1,370.23	PS - FLEET FUEL (12/8 - 12/14)
322623		1,276.42	PS - FLEET FUEL (12/15 - 12/21)
		194.74	PS- FLEET FUEL (12/15 - 12/21)
		30.57	PS - FLEET FUEL (12/15 - 12/21)
322670		181.68	CSR - FLEET FUEL (12/8 - 12/14)
		43.55	CSR - FLEET FUEL (12/15 - 12/21)
322743		1,392.14	PW - FLEET FUEL (12/1 - 12/7)
		1,220.55	PW - FLEET FUEL (12/8 - 12/14)
		1,155.89	PW - FLEET FUEL (12/8 - 12/14)
		957.97	PW - FLEET FUEL (12/1 - 12/7)
		522.01	PW - FLEET FUEL (12/1 - 12/7)
		398.66	PW - FLEET FUEL (12/8 - 12/14)
		257.97	PW - FLEET FUEL (12/1 - 12/7)
		126.05	PW - FLEET FUEL (12/8 - 12/14)
		108.88	PW - FLEET FUEL (12/8 - 12/14)
		106.37	PW - FLEET FUEL (12/1 - 12/7)
		73.71	PW - FLEET FUEL (12/1 - 12/7)
322760		1,370.12	PW - FLEET FUEL (12/15 - 12/21)
		824.35	PW - FLEET FUEL (12/15 - 12/21)
		637.04	PW - FLEET FUEL (12/22 - 12/31)
		579.34	PW - FLEET FUEL (12/22 - 12/31)
		489.22	PW - FLEET FUEL (12/22 - 12/31)
		364.25	PW - FLEET FUEL (12/15 - 12/21)
		242.06	PW - FLEET FUEL (12/22 - 12/31)
		186.53	PW - FLEET FUEL (12/15 - 12/21)
		177.29	PW - FLEET FUEL (12/22 - 12/31)
		167.93	PW - FLEET FUEL (12/15 - 12/21)
		139.57	PW - FLEET FUEL (12/22 - 12/31)
322856		1,805.39	PS - FLEET FUEL (12/22 - 12/31)
		914.44	PS - FLEET FUEL (1/1 - 1/7)
		225.31	PS - FLEET FUEL (12/22 - 12/31)
		87.94	CSR - FLEET FUEL (12/22 - 12/31)
		58.34	PS - FLEET FUEL (1/1 - 1/7)
		35.59	PS - FLEET FUEL (1/1 - 1/7)
		24.71	PS - FLEET FUEL (12/22 - 12/31)
	Vendor Tota	<b>17,746.81</b>	
322761	JMD NET	2,500.00	GEN - COMPUTER NETWORK SUPPORT (12/21)
	Vendor Tota	<b>2,500.00</b>	
322707	JMG SECURITY SYSTEMS, INC	304.29	PW - SECURITY SYSTEM MNTC
	Vendor Tota	<b>304.29</b>	
322785	JOHN L HUNTER	12,030.00	PW - STORMWATER MGMT SVCS (9/21)
		4,514.50	PW - STORMWATER MGMT SVCS (10/21)
		1,951.48	PW - STORMWATER MGMT SVCS (11/21)
	Vendor Tota	<b>18,495.98</b>	
322708	JOHN'S WHOLESALE ELECTRIC, INC	99.00	PW - FACILITY MNTC SUPPLIES
322820		7,048.28	PW - STOLEN WIRE REPLACEMENT
		6,941.62	PW - STOLEN WIRE REPLACEMENT
		1,207.52	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>15,296.42</b>	
322592	JUNIOR'S CONSTRUCTION, INC	4,500.00	CSR - RECREATION LOBBY COUNTERTOPS
322645		36,347.25	CIP - PROGRESS PLAZA IMP (GF)
322646		2,100.00	PW - FACILITY MNTC SVCS
		1,800.00	PW - FACILITY MNTC SVCS
322671		19,845.00	CIP - CLEARWATER RESTROOM FIXTURES
322762		1,600.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>66,192.25</b>	

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322709	KEN'S WELDING	440.00	PW - FACILITY MNTC SVCS
		378.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>818.00</b>	
322710	KLM, INC.	868.02	PW - A/C SYSTEMS SVCS (CITY HALL)
		707.28	PW - KITCHEN REF MNTC
		660.64	PW - A/C SYSTEMS SVCS (STATION)
		225.00	PW - KITCHEN REF MNCT (CLEARWATER)
		365.00	PW - A/C SYSTEMS SVCS (PROGRESS PLAZA)
		578.33	PW - A/C SYSTEMS SVCS (CITY YARD)
		574.09	PW - A/C SYSTEMS SVCS (COM CTR)
		542.44	PW - A/C SYSTEMS SVCS (GYM)
		442.33	PW - A/C SYSTEMS SVCS (MARIPOSA)
		360.00	PW - KITCHEN REF MNTC (PROGRESS PLAZA)
		276.75	PW - A/C SYSTEMS SVCS (STATION)
		215.00	PW - A/C SYSTEMS SVCS (SPANE PARK)
		172.50	PW - A/C SYSTEMS SVCS (STATION)
		160.00	PW - A/C SYSTEMS SVCS (FINE ARTS)
	Vendor Tota	<b>6,147.38</b>	
322821	KNIT PLUS INC	34.39	WTR DEP REF - 15954 DOWNEY
	Vendor Tota	<b>34.39</b>	
322605	L A COUNTY DEPT OF PUBLIC WORK	188.10	PW - GENERAL ENG SVCS (10/21)
		94.06	PW - GENERAL ENG SVCS (9/21)
322711		323.06	PW - INDUSTRIAL WASTE SVCS (11/21)
	Vendor Tota	<b>605.22</b>	
322712	L A COUNTY SHERIFF	37,236.03	PS - STREET RACING (11/21)
		10,589.38	PS - TRAFFIC ENFORCEMENT (11/21)
		8,212.25	PS - SPECIAL OPERATIONS (11/21)
		7,986.71	PS - TRANSIT ENFORCEMENT (11/21)
		5,432.98	PS - SUPERVISOR OVERTIME (11/21)
		2,451.28	PS - PARTY PATROL (SCOPS) - 11/21
		907.50	PS - TRAFFIC ENFORCEMENT (11/21)
322763		29,690.72	PS - STREET RACING (10/21)
		18,892.09	PS - CRIME SUPPRESSION (SCOPS) - 10/21
		2,114.15	PS - HELICOPTER SVCS (10/21)
		644.31	PS - HELICOPTER SVCS (11/21)
322857		483,579.45	PS - GENERAL LAW ENFORCEMENT (12/21)
		144,249.57	PS - SPECIAL ASSIGNMENT OFFICER (12/21)
		49,309.74	PS - SWORN SUPERVISION (12/21)
		421.26	PS - VEHICLE MDC (12/21)
		18,489.65	PS - STREET RACING (9/21)
		17,009.42	PS - TRAFFIC ENFORCEMENT (9/21)
	Vendor Tota	<b>837,216.49</b>	
322858	LDI COLOR TOOLBOX	91.89	PW - COPIER OVERAGE (12/21)
	Vendor Tota	<b>91.89</b>	
322822	LIGHTSPEED INVESTMENTS	19.63	WTR DEP REF - 15137 GUNDRY #K
	Vendor Tota	<b>19.63</b>	

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322657	LINCOLN NATIONAL LIFE INS CO	539.89	DENTAL INSURANCE (HMO) - 11/21
		8,418.01	DENTAL INSURANCE (PPO) - 11/21
		539.89	DENTAL INSURANCE (HMO) - 12/21
		8,362.52	DENTAL INSURANCE (PPO) - 12/21
		-15.59	DENTAL INSURANCE (PPO) - ADJ
		1,352.40	LIFE INSURANCE (12/21)
		3,242.62	DISABILITY INSURANCE(12/21)
		1,323.84	LIFE INSURANCE (11/21)
		3,269.87	DISABILITY INSURANCE (11/21)
		450.90	VOLUNTARY LIFE INSURANCE (12/21)
		450.90	VOLUNTARY LIFE INSURANCE (11/21)
322823		512.60	DENTAL INSURANCE (HMO) - 1/22
		8,448.25	DENTAL INSURANCE (PPO) - 1/22
		31.96	DENTAL INSURANCE (HMO) - ADJ
		1,354.32	LIFE INSURANCE (1/22)
		450.90	VOLUNTARY LIFE INSURANCE (1/22)
		3,246.79	DISABILITY INSURANCE (1/22)
	Vendor Tota	<b>41,980.07</b>	
322713	LINDSAY LUMBER CO., INC	32.54	PW - STREET MNTC SUPPLIES
322764		597.11	PW - FACILITY MNTC SUPPLIES
		303.39	PW - GRAFFITI REMOVAL SUPPLIES
		167.97	PW - FACILITY MNTC SUPPLIES
		167.01	PW - FACILITY MNTC SUPPLIES
		101.63	PW - FACILITY MNTC SUPPLIES
		97.99	PW - FACILITY MNTC SUPPLIES
		96.67	PW - FACILITY MNTC SUPPLIES
		63.71	PW - FACILITY MNTC SUPPLIES
		51.78	PW - FACILITY MNTC SUPPLIES
		36.39	PW - FACILITY MNTC SUPPLIES
		34.98	PW - FACILITY MNTC SUPPLIES
		34.12	PW - FACILITY MNTC SUPPLIES
		30.83	PW - FACILITY MNTC SUPPLIES
		28.12	PW - FACILITY MNTC SUPPLIES
		27.55	PW - FACILITY MNTC SUPPLIES
		21.80	PW - FACILITY MNTC SUPPLIES
		20.90	PW - FACILITY MNTC SUPPLIES
		18.73	PW - LANDSCAPE MNTC SUPPLIES
		18.46	PW - STREET MNTC SUPPLIES
		16.52	PW - FACILITY MNTC SUPPLIES
		14.32	PW - FACILITY MNTC SUPPLIES
		11.00	PW - FACILITY MNTC SUPPLIES
		10.56	PW - FACILITY MNTC SUPPLIES
		8.07	PW - STREET MNTC SUPPLIES
		6.60	PW - FACILITY MNTC SUPPLIES
		6.16	PW - WATER OPER MNTC SUPPLIES
		5.99	PW - FACILITY MNTC SUPPLIES
		5.95	PW - FACILITY MNTC SUPPLIES
		4.96	PW - FACILITY MNTC SUPPLIES
		4.39	PW - FACILITY MNTC SUPPLIES
		3.87	PW - FACILITY MNTC SUPPLIES
322876		59.51	PW - LANDSCAPE MNTC SUPPLIES
		16.52	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>2,126.10</b>	
322744	LOGMEIN COMMUNICATIONS, INC	1,933.98	GEN - VOIP TELEPHONE SVC (1/22)
	Vendor Tota	<b>1,933.98</b>	
322859	LUCAMBIO, HAROLD	320.00	PS - YAL SVCS (1/1 - 1/14)
	Vendor Tota	<b>320.00</b>	

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Check Number	Vendor Name	Amount	Description
322714	M. HARA LAWNMOWER CENTER	566.21	PW - GENERAL SMALL TOOLS
		36.06	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>602.27</b>	
322647	M/D PLUMBING	1,500.00	PW - FACILITY MNTC SVCS
		350.00	PW - FACILITY MNTC SVCS
		150.00	PW - FACILITY MNTC SVCS
		127.50	PW - FACILITY MNTC SVCS
		85.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>2,212.50</b>	
322860	MACIAS, GENEISSIS	320.00	PS - YAL SVCS (1/1 - 1/14)
	Vendor Tota	<b>320.00</b>	
322624	MARISOL	26.08	WTR DEP REFUND - 15814 PERILLA #1
	Vendor Tota	<b>26.08</b>	
322625	MATOS, DAVID	30.88	WTR DEP REFUND - 15814 PERILLA #2
	Vendor Tota	<b>30.88</b>	
322593	MATRIX TRUST TPA 000363	42,530.33	RETIREE HEALTH TRUST (2/22)
	Vendor Tota	<b>42,530.33</b>	
322824	MCA DIRECT	1,335.44	CM - ELECTION CONSULTING SVCS (CY2022)
322861		332.01	CM - OFFICE SUPPLIES
	Vendor Tota	<b>1,667.45</b>	
322626	MCPHERSON	17.91	WTR DEP REFUND - 8051 2ND
	Vendor Tota	<b>17.91</b>	
322594	MDG ASSOCIATES, INC	1,342.00	PL - CDBG-CV TA ADMIN SVCS (11/21)
		750.00	FIN - SUBORDINATION SVCS (6556 SAN LUIS
		201.00	PL - SBA RELIEF ADMIN SVCS (11/21)
		100.00	FIN - DEMAND SVCS (15357 AVOCADO)
	Vendor Tota	<b>2,393.00</b>	
322825	MENDOZA	5.75	WTR DEP REF - 6738 CARO
	Vendor Tota	<b>5.75</b>	
322826	MMC, INC	152,059.38	CIP - WELL #16 CONSTRUCTION (12/21)
	Vendor Tota	<b>152,059.38</b>	
322648	MOA, SOLESIA	1,000.00	FACILITY DEPOSIT REFUND (MOA, 6790)
	Vendor Tota	<b>1,000.00</b>	
322649	MOBILE RELAY ASSOCIATES	725.00	GEN - WIRELESS SITE RENT (1/22)
	Vendor Tota	<b>725.00</b>	
322650	MONDRAGON, RIGOBERTO	500.00	FACILITY DEPOSIT REFUND(MONDRAGON,6819)
	Vendor Tota	<b>500.00</b>	
322765	MRC SMART TECHNOLOGY SOLUTIONS	1,571.00	GEN - PRINTER TONER (1/22)
	Vendor Tota	<b>1,571.00</b>	
322877	NAPA AUTO PARTS	128.64	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Tota	<b>128.64</b>	
322627	NORWOOD	200.00	FACILITY DEPOSIT REFUND (NORWOOD, 6781)
	Vendor Tota	<b>200.00</b>	
322715	OFFICE DEPOT, INC.	47.56	CSR - STAR SUPPLIES
322798		19.48	FIN - OFFICE SUPPLIES
		12.99	FIN - OFFICE SUPPLIES
322827		28.85	FIN - OFFICE SUPPLIES
	Vendor Tota	<b>108.88</b>	

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Check Number	Vendor Name	Amount	Description
322672	OFFICE SOLUTIONS	799.28	GEN - OFFICE SUPPLIES
		134.62	GEN - OFFICE SUPPLIES
		98.50	GEN - OFFICE SUPPLIES
322799		37.10	AS - OFFICE SUPPLIES
322828		83.76	CM - OFFICE SUPPLIES
		26.92	CM - OFFICE SUPPLIES
		13.90	CM - OFFICE SUPPLIES
322878		355.28	GEN - OFFICE SUPPLIES
		235.00	GEN - OFFICE SUPPLIES
		46.70	CM - ELECTION SUPPLIES
		20.36	PL - OFFICE SUPPLIES
	Vendor Tota	<b>1,851.42</b>	
322810	OOMOMI, INC	5,612.50	CP - MASK COMMUNITY GIVEAWAY
	Vendor Tota	<b>5,612.50</b>	
15142	OPENEDGE	2,827.46	GEN - UB WEB BANK CHARGES (12/21)
	Vendor Tota	<b>2,827.46</b>	
322673	PACIFIC OFFICE PRODUCTS	35.69	PL - OFFICE SUPPLIES
322879		66.80	PL - OFFICE SUPPLIES
		63.65	PL - OFFICE SUPPLIES
	Vendor Tota	<b>166.14</b>	
322766	PACIFIC RIM AUTOMATION, INC.	1,050.00	PW - SCADA SYSTEM MNTC (12/21)
		1,000.00	PW - DIALER CONVERSION
	Vendor Tota	<b>2,050.00</b>	
322829	PARAMOUNT CHAMBER OF COMMERCE	350.00	CP - PULSE BEAT CITY SCAPE (1/22)
	Vendor Tota	<b>350.00</b>	
322674	PARAMOUNT ICELAND	120.00	CSR - ICE SKATING CLASS (12/21)
	Vendor Tota	<b>120.00</b>	
322716	PARAMOUNT SAW CORP	4.40	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>4.40</b>	
322717	PARKINS & ASSOCIATES	1,250.00	PW - PARK MNTC CONSULTANT (12/21)
	Vendor Tota	<b>1,250.00</b>	
322675	PENNER PARTITIONS, INC	1,422.30	CIP - CLEARWATER RESTROOM FIXTURES UPGR
322767		600.00	PW - FACILITY MNTC SUPPLIES
		43.10	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>2,065.40</b>	
322676	PEREZ, DAILEEN	48.00	CSR - FOLKLORICO ADULT CLASS (12/21)
		168.00	CSR - LATIN DANCE CLASS (12/21)
		208.00	CSR - LATIN DANCE BEYOND CLASS (12/21)
	Vendor Tota	<b>424.00</b>	
322830	PEREZ-LEON, DANALY	208.00	CSR - FOLKLORICO TOTS CLASS (12/21)
		160.00	CSR - FOLKLORICO BEGINNER CLASS (12/21)
		216.00	CSR - FOLKLORICO INTER/ADV CLASS(12/21)
	Vendor Tota	<b>584.00</b>	
322606	PETTY CASH	220.00	PL - PLANNING COMMISSION MEETING
322768		544.56	PETTY CASH REPLENISHMENT
	Vendor Tota	<b>764.56</b>	
322800	PITNEY BOWES, INC	2,649.96	FIN - FOLDING MACHINE MNTC SVCS(CY2022)
	Vendor Tota	<b>2,649.96</b>	
322786	POLYDOT	2,088.45	GEN - CERTIFICATE HOLDERS
	Vendor Tota	<b>2,088.45</b>	

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Check Number	Vendor Name	Amount	Description
322595	PSOMAS	3,630.00	CIP - WSAB BIKEWAY PHASE 2 (10/21-ATP)
322677		9,415.00	CIP - WSAB BIKEWAY PHASE 2 (11/21-ATP)
322787		9,415.00	CIP - WSAB BIKEWAY PHASE 2 (11/21-ATP)
	Vendor Tota	<b>22,460.00</b>	
322607	PTM GENERAL ENG SVCS, INC	7,291.80	PW - ALL AMERICAN PARK LIGHTING (FY16)
	Vendor Tota	<b>7,291.80</b>	
322788	Q DOXS	412.33	GEN - COLOR COPIER USAGE (1/22)
		367.30	GEN - COLOR COPIER OVERAGE (12/21)
		132.30	GEN - COPIER USAGE (1/22)
		23.87	GEN - COPIER OVERAGE (12/21)
322831		712.22	CSR - COPIER USAGE (1/22)
		88.06	CSR - COPIER USAGE OVERAGE (12/21)
	Vendor Tota	<b>1,736.08</b>	
322801	QUADIENT, INC	2,111.83	GEN - POSTAGE METER LEASE (1/22-12/22)
		1,293.05	FIN - MAILING SYSTEM BASE MNTC(CY2022)
	Vendor Tota	<b>3,404.88</b>	
322832	QUALITY CODE PUBLISHING	473.30	CM - QUARTERLY CODIFICATION SUPPLEMENT
	Vendor Tota	<b>473.30</b>	
322628	QUALITY DEVELOPMENT CORP	50.93	WTR DEP REFUND - 8420 COLONY CT
	Vendor Tota	<b>50.93</b>	
322833	R GARD & CO	42.77	WTR DEP REF - 7721 ADAMS
	Vendor Tota	<b>42.77</b>	
322880	RAYVERN LIGHTING SUPPLY CO INC	404.04	GEN - OFFICE SUPPLIES
	Vendor Tota	<b>404.04</b>	
322802	REDBRIDGE USA , INC	3,000.00	GEN - CREDIT CARD RFP ANALYSIS (Q3 FY22)
	Vendor Tota	<b>3,000.00</b>	
322651	REGISTRAR-RECORDER/L.A. COUNTY	75.00	PL - PUBLISHED NOTICE (1/12)
	Vendor Tota	<b>75.00</b>	
15127	RELIANCE TRUST COMPANY	25.82	PT DEF COMP 457 - SPEC 12/17
15131		58.40	PT DEF COMP 457 - PPE 12/31
15147		13,027.13	FT DEF COMP 457 - PPE 12/31
15148		4,868.48	PT DEF COMP 457 - PPE 12/31
15149		2,009.03	DEF COMP 457 ROTH - PPE 12/31
15158		23.08	PT DEF COMP 457 - SPEC 1/7
15174		125.00	FT DEF COMP 457 - SPEC 1/13
15177		76.28	PT DEF COMP 457 - SPEC 1/14
15186		13,051.35	FT DEF COMP 457 - PPE 1/14
15187		6,834.66	PT DEF COMP 457 - PPE 1/14
15188		2,009.03	DEF COMP 457 ROTH - PPE 1/14
15150		157.66	401A EXEC LOAN PAYMENT - PPE 12/31
15151		982.82	401A LOAN PAYMENT - PPE 12/31
15152		1,199.49	457 LOAN PAYMENT - PPE 12/31
15189		157.66	401A EXEC LOAN PAYMENT - PPE 1/14
15190		982.82	401A LOAN PAYMENT - PPE 1/14
15191		1,199.49	457 LOAN PAYMENT - PPE 1/14
15153		665.54	FT 401 QUAL COMP - PPE 12/31
15192		665.54	FT 401 QUAL COMP - PPE 1/14
	Vendor Tota	<b>48,119.28</b>	
322789	REMMI CONSTRUCTION, INC	18,475.00	CIP - CITY YARD ROOF REPLACEMENT
	Vendor Tota	<b>18,475.00</b>	

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Check Number	Vendor Name	Amount	Description
322718	RETAIL MARKETING SERVICES	2,040.00	PW - CART SERVICES (11/21)
	Vendor Tota	<b>2,040.00</b>	
322862	RISK MANAGEMENT PROFESSIONALS	5,152.50	PS - LOCAL HAZARD MITIGATION PLAN (CAL)
		1,717.50	PS - LOCAL HAZARD MITIGATION PLAN (GF)
	Vendor Tota	<b>6,870.00</b>	
322629	RIVAS	22.50	WTR DEP REFUND - 16610 LAKE
	Vendor Tota	<b>22.50</b>	
322834	RIVERA, JULIO	150.00	CSR - SENIOR ENTERTAINMENT (1/6)
	Vendor Tota	<b>150.00</b>	
322719	ROADLINE PRODUCTS INC	2,440.95	PW - STREET MNTC SUPPLIES
		2,154.30	PW - STREET MNTC SUPPLIES
		2,147.31	PW - STREET MNTC SUPPLIES
		2,064.63	PW - TRAFFIC SAFETY SUPPLIES
	Vendor Tota	<b>8,807.19</b>	
322720	ROBERT SKEELS & CO.	321.32	PW - FACILITY MNTC SUPPLIES
322769		613.03	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	<b>934.35</b>	
322721	RON'S MAINTENANCE	7,798.00	PW - CATCH BASIN MNTC (11/21)
	Vendor Tota	<b>7,798.00</b>	
322722	ROYAL PAPER CORPORATION	1,100.29	PW - HOUSEHOLD SUPPLIES
	Vendor Tota	<b>1,100.29</b>	

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Check Number	Vendor Name	Amount	Description
322723	RPW SERVICES, INC.	190.00	PW - PEST CONTROL SVCS (COM CENTER)
		190.00	PW - PEST CONTROL SVCS (COM CENTER)
		190.00	PW - PEST CONTROL SVCS (COM CENTER)
		190.00	PW - PEST CONTROL SVCS (COM CENTER)
		120.00	PW - PEST CONTROL SVCS (SIDEWALKS)
		120.00	PW - PEST CONTROL SVCS (SIDEWALKS)
		95.00	PW - PEST CONTROL SVCS (STATION)
		95.00	PW - PEST CONTROL SVCS (POND)
		95.00	PW - PEST CONTROL SVCS (STATION)
		95.00	PW - PEST CONTROL SVCS (POND)
		90.00	PW - PEST CONTROL SVCS (CIVIC CENTER)
		90.00	PW - PEST CONTROL SVCS (CIVIC CENTER)
		88.00	PW - PEST CONTROL SVCS (GYM)
		88.00	PW - PEST CONTROL SVCS (PARAMOUNT PARK)
		88.00	PW - PEST CONTROL SVCS (PROGRESS PARK)
		88.00	PW - PEST CONTROL SVCS (DILLS PARK)
		88.00	PW - PEST CONTROL SVCS (SALUD PARK)
		88.00	PW - PEST CONTROL SVCS (SPANE PARK)
		88.00	PW - PEST CONTROL SVCS (GYM)
		88.00	PW - PEST CONTROL SVCS (PARAMOUNT PK)
		88.00	PW - PEST CONTROL SVCS (PROGRESS PARK)
		88.00	PW - PEST CONTROL SVCS (DILLS PARK)
		88.00	PW - PEST CONTROL SVCS (SALUD PARK)
		88.00	PW - PEST CONTROL SVCS (SPANE PARK)
		80.00	PW - PEST CONTROL SVCS (CITY YARD)
		80.00	PW - PEST CONTROL SVCS (ALL AMERICAN PA
		80.00	PW - PEST CONTROL SVCS (CITY YARD)
		80.00	PW - PEST CONTROL SVCS (ALL AMERICAN PA
		70.00	PW - PEST CONTROL SVCS (CITY HALL)
		70.00	PW - PEST CONTROL SVCS (CITY HALL)
		65.00	PW - PEST CONTROL SVCS (FIREHOUSE)
		65.00	PW - PEST CONTROL SVCS (FIREHOUSE)
		45.00	PW - PEST CONTROL SVCS (SNACK SHACK)
		45.00	PW - PEST CONTROL SVCS (SNACK SHACK)
	Vendor Tota	<b>3,296.00</b>	
322770	S & J SUPPLY CO.	5,450.43	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	<b>5,450.43</b>	
322724	SALCO GROWERS, INC.	394.70	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>394.70</b>	
322630	SALGUERO	25.29	WTR DEP REFUND - 8211 CENTURY
	Vendor Tota	<b>25.29</b>	
322725	SECTRAN SECURITY INC	523.79	GEN - ARMORED CAR SVC (12/21)
322863		583.40	GEN - ARMORED CAR SVC (1/22)
	Vendor Tota	<b>1,107.19</b>	
322803	SHI INTERNATIONAL CORP	2,078.07	GEN - A/V TRANSLATION EQUIPMENT REPL
	Vendor Tota	<b>2,078.07</b>	
322652	SILVA, CRISTINA	500.00	FACILITY DEPOSIT REFUND (SILVA, 6603)
	Vendor Tota	<b>500.00</b>	

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Check Number	Vendor Name	Amount	Description
322678	SMART & FINAL IRIS CO	117.45	CSR - BREAKFAST W/ SANTA EVENT
		87.14	CSR - PEP SUPPLIES
		48.69	CSR - STAR SUPPLIES
		31.74	CSR - STAR SUPPLIES
322835		576.30	CSR - FACILITY SUPPLIES
		190.18	CSR - FACILITY SUPPLIES
		51.62	CSR - FACILITY SUPPLIES
322836		17.31	PS - OFFICE SUPPLIES
	Vendor Tota	<b>1,120.43</b>	
322726	SMITH PAINT	522.59	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Tota	<b>522.59</b>	
322804	STAPLES - DEPT 51-7862079851	56.22	FIN - OFFICE SUPPLIES
	Vendor Tota	<b>56.22</b>	
322745	STATE DISBURSEMENT UNIT	250.00	PAYROLL DEDUCTION - PPE 12/31
322881		250.00	PAYROLL DEDUCTION - PPE 1/14
322882		49.28	PAYROLL DEDUCTION - PPE 1/14
	Vendor Tota	<b>549.28</b>	
322596	STUDIO ONE ELEVEN	6,000.00	CIP - BUS SHELTER DOCS
		675.00	CIP - BUS SHELTER ADMIN
322837		1,260.00	CIP - BUS SHELTER ADMIN
	Vendor Tota	<b>7,935.00</b>	
322653	SUGAR FROM THE HEART	159.25	CSR - STAR SUPPLIES
	Vendor Tota	<b>159.25</b>	
322654	SUNBELT RENTALS, INC	270.67	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>270.67</b>	
322838	SUPERIOR OFFICE PRODUCTS	108.49	PS - OFFICE SUPPLIES
		85.93	PS - OFFICE SUPPLIES
	Vendor Tota	<b>194.42</b>	
322771	SUSTAINABLE ENVIRONMENTAL	1,587.50	PW-TECHNICAL ASSISTANCE(GRANTS)11-12/21
		450.00	PW - SB1383 TECHNICAL ASSISTANCE (12/21)
	Vendor Tota	<b>2,037.50</b>	
322727	SWRCB ACCOUNTING OFFICE	26,498.00	PW - MS4 ANNUAL PERMIT FEE
322728		20,491.18	PW - WATER SYSTEM FEE (7/21 - 6/22)
322729		17,834.00	PW - ANNUAL PERMIT FEE (CS)
322883		763.00	PW - ANNUAL PERMIT FEE (WS)
	Vendor Tota	<b>65,586.18</b>	
322884	TARGET SPECIALTY PRODUCTS INC	172.59	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>172.59</b>	
322885	TAYLOR'S LOCK & KEY SVCS	76.95	PW - WATER OPER MNTC SUPPLIES
		23.37	PW - FACILITY MNTC SUPPLIES
		15.20	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>115.52</b>	
322679	THE CAVANAUGH LAW GROUP, APLC	20,515.50	CA - CITY ATTORNEY SVCS (12/21)
		6,873.30	PS - CITY PROSECUTOR (12/21)
	Vendor Tota	<b>27,388.80</b>	
322680	THE SAUCE CREATIVE SERVICES	187.92	CSR - BREAKFAST W/ SANTA EVENT
	Vendor Tota	<b>187.92</b>	

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Check Number	Vendor Name	Amount	Description
322746	TIME WARNER CABLE	3,070.55	GEN - INTERNET SVCS (1/22)
		104.76	GEN - CITY HALL CABLE (1/22)
322808		418.80	GEN - CITY YARD FIBER INTERNET (1/22)
	Vendor Tota	<b>3,594.11</b>	
322730	TONY'S GLOVES & SAFETY SUPPLY	1,182.60	PW - FACILITY MNTC SUPPLIES
322772		1,770.62	PW - HOUSEHOLD SUPPLIES
		1,770.62	PW - HOUSEHOLD SUPPLIES
	Vendor Tota	<b>4,723.84</b>	
15141	TOTAL ADMINISTRATIVE SERVICES	846.06	FT FSA - PPE 12/17
15159		394.21	FT FSA - PPE 12/31
	Vendor Tota	<b>1,240.27</b>	
322681	TRAFFIC MANAGEMENT	6,814.10	CP - TREE LIGHTING EVENT
322731		236.25	CP - TREE LIGHTING EVENT
322886		416.00	PW - STREET MNTC SUPPLIES
	Vendor Tota	<b>7,466.35</b>	
322631	TRANSCOM TELECOMMUNICATIONS	178.74	PS - EMERGENCY PREPAREDNESS ITEMS
	Vendor Tota	<b>178.74</b>	
322773	TRIEPI SMITH & ASSOCIATES	1,084.13	AS - COMMUNICATION CONSULTANT (10/21)
		154.88	PW - WATER CONSULTING SVCS (10/21)
322839		567.01	AS - COMMUNICATION CONSULTANT (12/21)
	Vendor Tota	<b>1,806.02</b>	
322864	TYLER TECHNOLOGIES, INC	10,534.47	GEN - FINANCIAL SOFTWARE (1/22 - 6/22)
		10,534.47	GEN - FINANCIAL SOFTWARE (7/22 - 12/22)
		1,924.47	GEN - HUMAN RESOURCES (7/22 - 12/22)
		1,924.47	GEN - HUMAN RESOURCES (1/22 - 6/22)
		8,568.34	FIN - WATER BILLING (1/22 - 6/22)
		8,568.34	FIN - WATER BILLING (7/22 - 12/22)
		4,074.25	GEN - DISASTER RECOVERY (7/22 - 12/22)
		4,074.25	GEN - DISASTER RECOVERY (1/22 - 6/22)
	Vendor Tota	<b>50,203.06</b>	
15182	U S BANK	66,069.05	PW - IBANK-1 INTEREST (2/22)
15183		94,597.01	PW - IBANK-2 INTEREST (2/22)
	Vendor Tota	<b>160,666.06</b>	
322790	U S POSTAL SVC/ U S POSTMASTER	3,000.00	FIN - BULK MAIL PERMIT #3
322805		1,340.00	FIN - POST OFFICE BOX FEE (2022)
322806		265.00	GEN - BULK MAIL PERMIT ANNUAL FEE
322807		265.00	GEN - BRM PERMIT ANNUAL FEE
	Vendor Tota	<b>4,870.00</b>	
322682	ULINE SHIPPING SUPPLY	611.10	CP - CHRISTMAS TRAIN SUPPLIES
322840		2,346.19	CSR - STAR SUPPLIES
	Vendor Tota	<b>2,957.29</b>	
322747	UNITED STATES TREASURY	636.00	PAYROLL DEDUCTION - PPE 12/31
	Vendor Tota	<b>636.00</b>	
322774	UNIVAR USA	1,785.56	PW - WATER OPER MNTC SUPPLIES
		1,594.25	PW - WATER OPER MNTC SUPPLIES
		945.50	PW - WATER OPER MNTC SUPPLIES
		529.49	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	<b>4,854.80</b>	
322841	UNIVERSITY TROPHIES	72.77	CP - MAYOR'S AWARD
		24.73	CC - NAMEPLATE
	Vendor Tota	<b>97.50</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
January 31, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
322732	US BANK VOYAGER FLEET	88.69	PW - CNG FUEL (12/21)
		279.41	PW - CNG FUEL (12/21)
	Vendor Tota	<b>368.10</b>	
322775	USA BLUEBOOK	1,176.40	PW - WATER OPER MNTC SUPPLIES
		109.11	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	<b>1,285.51</b>	
322632	USGS	792.28	WTR DEP REFUND - 8600 JEFFERSON CONST
	Vendor Tota	<b>792.28</b>	
322633	VALVERDE CONSTRUCTION	4,988.51	PW - WATER LEAK REPAIR (16457 DOWNEY)
	Vendor Tota	<b>4,988.51</b>	
322608	VERIZON WIRELESS - LA	128.01	AS - CELLULAR SERVICE (12/21)
		92.93	CM - CELLULAR SERVICE (12/21)
		20.58	GEN - EOC CELLULAR & P/R DEVICE (12/21)
		141.70	PS - CELLULAR SERVICE (12/21)
		499.53	PS - CELLULAR SERVICE (12/21)
		480.15	PW - CELLULAR SERVICE (12/21)
		38.03	PW - USB AIRCARD WELL #13 & #14(12/21)
		190.05	PS - CELLULAR SERVICE (12/21)
		41.03	AS - SOCIAL MEDIA CELLULAR SVC (12/21)
	Vendor Tota	<b>1,632.01</b>	
322748	VIDIFLO, LLC	385.00	GEN - CLRWTR PROJECTION SCREEN MNTC
	Vendor Tota	<b>385.00</b>	
322609	VISION SERVICE PLAN	1,876.50	VISION INSURANCE (1/22)
	Vendor Tota	<b>1,876.50</b>	
322610	VISUAL CLICK SOFTWARE, INC	340.20	GEN - SERVER FILE SYSTEM MNTC
	Vendor Tota	<b>340.20</b>	
322887	WALMART COMMUNITY	20.86	CP - CHRISTMAS TRAIN SUPPLIES
		166.98	CSR - STAR SUPPLIES
		125.80	CSR - STAR SUPPLIES
		181.90	CSR - STAR SUPPLIES
		319.00	CSR - STAR SUPPLIES
		134.47	CSR - STAR SUPPLIES
		217.68	CSR - STAR SUPPLIES
		358.16	CSR - FACILITY SUPPLIES
		46.64	CSR - OFFICE SUPPLIES
		19.96	CSR - ENP EVENT SUPPLIES
	Vendor Tota	<b>1,591.45</b>	
322733	WATER REPLENISHMENT DISTRICT	90,616.06	PW - GROUNDWATER PRODUCTION (10/21)
322842		88,299.34	PW - GROUNDWATER PRODUCTION (11/21)
	Vendor Tota	<b>178,915.40</b>	
322655	WEBSTAIRANT STORE, INC	3,606.64	CIP - PROGRESS PLAZA AMENITIES
322683		1,911.40	CSR - STAR SUPPLIES
	Vendor Tota	<b>5,518.04</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
January 31, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
322776	WECK LABORATORIES, INC.	180.00	PW - WATER CHEMICAL TESTING
		180.00	PW - WATER CHEMICAL TESTING
		180.00	PW - WATER CHEMICAL TESTING
		180.00	PW - WATER CHEMICAL TESTING
		150.00	PW - WATER CHEMICAL TESTING
		30.00	PW - WATER CHEMICAL TESTING
		30.00	PW - WATER CHEMICAL TESTING
		30.00	PW - WATER CHEMICAL TESTING
		30.00	PW - WATER CHEMICAL TESTING
		30.00	PW - WATER CHEMICAL TESTING
		10.00	PW - WATER CHEMICAL TESTING
	Vendor Total	<b>1,030.00</b>	
15160	WELLS FARGO BANK	1,885.94	GEN - CITY BANK ANALYSIS (12/21)
15161		46.99	GEN - HA BANK ANALYSIS (12/21)
	Vendor Total	<b>1,932.93</b>	
322777	WELLS FARGO FINANCIAL LEASING	184.97	FIN - COPIER (1/22)
	Vendor Total	<b>184.97</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
January 31, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
15132	WELLS ONE COMMERCIAL CARD	28.67	PL - OFFICE SUPPLIES
15133		330.44	PW - FACILITY MNTC SUPPLIES
		1,610.00	CIP - WELL #16 STORMWATER PERMIT
		30.85	PW - FACILITY MNTC SUPPLIES
		1,077.22	PW - STREET MNTC SUPPLIES
		175.52	PW - MEETING SUPPLIES (11/17)
		132.29	PW - OFFICE SUPPLIES
15134		105.71	CSR - STAR SUPPLIES
		105.71	CSR - STAR SUPPLIES
		148.78	CSR - STAR SUPPLIES
		791.68	CP - TREE LIGHTING EVENT
		362.72	CIP - PROGRESS PLAZA AMENITIES
15135		575.00	CC - CCCA LEGISLATIVE TOUR (BO)
		575.00	CC - CCCA LEGISLATIVE TOUR (VCS)
		575.00	CC - CCCA LEGISLATIVE TOUR (IA)
		575.00	CM - CCCA LEGISLATIVE TOUR (JM)
		437.92	CC - CCCA LEGISLATIVE TOUR (VCS, IA)
15136		-14.32	CP - SOCIAL MEDIA SUPPLIES (CREDIT)
		264.65	HR - JOTFORM ANNUAL SUB (FY22)
		129.34	AS - MEETING SUPPLIES (11/4)
		50.62	AS - MEETING SUPPLIES (11/10)
		219.00	HR - SHRM MEMBERSHIP (FY22)
		380.00	HR - RAPID TEST (COVID-19)
		96.96	HR - EMPLOYEE HOLIDAY MEETING (12/15)
		23.90	AS - OFFICE SUPPLIES
		27.51	AS - OFFICE SUPPLIES
		24.14	AS - OFFICE SUPPLIES
		15.42	HR - EMPLOYEE HOLIDAY MEETING (12/15)
		21.58	HR - EMPLOYEE HOLIDAY MEETING (12/15)
		45.00	HR - INTERVIEW PANEL GIFT CARDS
		27.56	HR - EMPLOYEE HOLIDAY MEETING (12/15)
		22.04	HR - EMPLOYEE HOLIDAY MEETING (12/15)
		190.00	HR - RAPID TEST (COVID-19)
		51.44	AS - MEETING SUPPLIES (11/23)
		28.11	HR - EMPLOYEE HOLIDAY MEETING (12/15)
		119.04	HR - EMPLOYEE HOLIDAY MEETING (12/15)
		8.82	HR - EMPLOYEE HOLIDAY MEETING (12/15)
		12.12	AS - OFFICE SUPPLIES
		29.76	AS - OFFICE SUPPLIES
15137		175.11	CSR - STAR SUPPLIES
		199.31	CSR - STAR SUPPLIES
		135.29	CSR - STAR SUPPLIES
		109.38	CSR - STAR SUPPLIES
		264.89	CSR - MEETING SUPPLIES (10/31)
		865.09	CIP - PROGRESS PLAZA AMENITIES
		48.95	CSR - STAR SUPPLIES
		130.46	CSR - STAR SUPPLIES
		-156.44	CIP - PROGRESS PLAZA AMENITIES (CREDIT)
		552.72	CSR - STAR UNIFORMS
		110.25	CSR - HAUNTED HOUSE EVENT
		122.33	CSR - HAUNTED HOUSE EVENT
		156.44	CIP - PROGRESS PLAZA AMENITIES
		43.54	CSR - STAR SUPPLIES
		152.93	CSR - HALLOWEEN EVENT SUPPLIES
		161.09	CSR - HAUNTED HOUSE EVENT
		86.06	GEN - CC MEETING SUPPLIES (11/2)
		119.59	GEN - CC MEETING SUPPLIES (11/2)
		252.00	CP - CHRISTMAS TRAIN SUPPLIES
		25.83	CP - CHRISTMAS TRAIN SUPPLIES (TAX)
		-25.83	WF - MASKC

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
January 31, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
15137	WELLS ONE COMMERCIAL CARD	89.58	CSR - ENP EVENT SUPPLIES
		156.44	CIP - PROGRESS PLAZA AMENITIES
		1.24	CSR - RECREATION SUPPLIES
		186.00	CSR - MEETING SUPPLIES (11/8)
		37.47	CSR - HAUNTED HOUSE EVENT
		104.73	CSR - HAUNTED HOUSE EVENT
		77.34	CP - TREE LIGHTING EVENT
		6.92	CP - TREE LIGHTING EVENT (TAX)
		-6.92	WF - WRISTBAND RESOURCES
		14.26	CSR - HAUNTED HOUSE EVENT
		27.82	CP - TREE LIGHTING EVENT
		2.86	CP - TREE LIGHTING EVENT (TAX)
		-2.86	WF - WRISTBAND RESOURCES
		27.51	CSR - HAUNTED HOUSE EVENT
		291.06	CSR - RECREATION SUPPLIES
		299.88	CSR - RECREATION SUPPLIES
		119.40	CSR - STAR SUPPLIES
		44.62	CSR - HAUNTED HOUSE EVENT
		15.19	CSR - RECREATION SUPPLIES
		6.46	CSR - MEETING SUPPLIES (11/9)
		32.25	CSR - MEETING SUPPLIES (11/9)
		27.00	CSR - STAR SUPPLIES
		391.21	CSR - MEETING SUPPLIES (11/10)
		5.63	CP - VETERANS CELEBRATION
		100.00	CSR - RECREATION SUPPLIES
		100.00	CSR - RECREATION SUPPLIES
		101.36	CSR - HAUNTED HOUSE EVENT
		391.31	CP - VETERANS CELEBRATION
		361.20	CSR - STAR SUPPLIES
		37.03	CSR - STAR SUPPLIES (TAX)
		-37.03	WF - MASKC
		159.82	CSR - MEETING SUPPLIES (11/13)
		89.75	CP - VETERANS CELEBRATION
		1.10	CP - VETERANS CELEBRATION
		89.75	CP - VETERANS CELEBRATION
		5.40	CP - VETERANS CELEBRATION
		44.09	CSR - HAUNTED HOUSE EVENT
		117.97	GEN - CC MEETING SUPPLIES (11/16)
		25.54	GEN - CC MEETING SUPPLIES (11/16)
		15.09	GEN - CC MEETING SUPPLIES (11/16)
		471.27	CSR - HAUNTED HOUSE EVENT
		841.91	CP - CHRISTMAS TRAIN SUPPLIES
		61.59	CP - CHRISTMAS TRAIN SUPPLIES
		60.59	CSR - STAR SUPPLIES
		182.04	CP - CHRISTMAS TRAIN SUPPLIES
		22.03	CP - TREE LIGHTING EVENT
		360.50	CP - CHRISTMAS TRAIN SUPPLIES
		36.95	CP - CHRISTMAS TRAIN SUPPLIES (TAX)
		-36.95	WF - CROWD CONTROL DIRECT
		96.15	CSR - RECREATION SUPPLIES
		367.82	CSR - STAR SUPPLIES
		212.72	CP - TREE LIGHTING EVENT
		45.00	CSR - ADAPTIVE RECREATION EVENT
		152.07	CSR - STAR SUPPLIES
		95.13	CP - CHRISTMAS TRAIN SUPPLIES
		15.44	CP - CHRISTMAS TRAIN SUPPLIES
		16.53	CP - CHRISTMAS TRAIN SUPPLIES
		-70.56	CSR - STAR SUPPLIES (CREDIT)
		44.08	CP - CHRISTMAS TRAIN SUPPLIES
		22.05	CSR - STAR SUPPLIES

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
January 31, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
15137	WELLS ONE COMMERCIAL CARD	148.78	CSR - STAR SUPPLIES
		140.26	CP - CHRISTMAS TRAIN SUPPLIES
		85.29	CSR - STAR SUPPLIES
		26.46	CP - CHRISTMAS TREE SUPPLIES
		13.22	CP - CHRISTMAS TREE SUPPLIES
		30.61	CP - CHRISTMAS TREE SUPPLIES
		35.24	CSR - HAUNTED HOUSE EVENT
		19.85	CSR - STAR SUPPLIES
		216.70	CSR - STAR SUPPLIES
		35.26	CP - CHRISTMAS TRAIN SUPPLIES
		66.14	CP - CHRISTMAS TRAIN SUPPLIES
		33.08	CSR - STAR SUPPLIES
		62.94	CSR - STAR SUPPLIES
		207.65	CP - CHRISTMAS TRAIN SUPPLIES
		18.42	CP - CHRISTMAS TRAIN SUPPLIES (TAX)
		-18.42	WF - GLOVESONLINE.COM
		2.21	CSR - STAR SUPPLIES
		37.48	CP - CHRISTMAS TRAIN SUPPLIES
		20.95	CSR - STAR SUPPLIES
		28.63	CSR - STAR SUPPLIES
		51.66	CP - CHRISTMAS TRAIN SUPPLIES
		67.53	CSR - STAR SUPPLIES
		28.63	CSR - STAR SUPPLIES
		63.92	CSR - STAR SUPPLIES
		2.21	CSR - BREAKFAST W/ SANTA EVENT
		78.18	CSR - ENP EVENT SUPPLIES
		40.77	CSR - BREAKFAST W/ SANTA EVENT
		27.55	CSR - STAR SUPPLIES
		27.56	CSR - STAR SUPPLIES
		24.22	CSR - STAR SUPPLIES
		72.81	CSR - MEETING SUPPLIES (11/29)
		22.50	CSR - MEETING SUPPLIES (11/29)
		90.72	CSR - RECREATION SUPPLIES
15138		38.48	PS - OFFICE SUPPLIES
		42.29	PS - MEETING SUPPLIES (11/3)
		116.48	PS - OFFICE SUPPLIES
		23.32	PS - OFFICE SUPPLIES
		9.36	PS - OFFICE SUPPLIES
		60.92	PS - OFFICE SUPPLIES
		487.72	PS - YAL SUPPLIES
		51.16	PS - MEETING SUPPLIES (11/29)
15139		110.00	FIN - CSMFO MEMBERSHIP (JDG)
		110.00	FIN - CSMFO MEMBERSHIP (CA)
		75.00	FIN - CSMFO MEMBERSHIP (JC)
		285.94	FIN - W2 & 1099 FORMS
	Vendor Tota	<b>22,712.70</b>	
322734	WEST COAST ARBORISTS, INC	966.60	PW - TREE MNTC SVCS (11/16 - 11/30)
322778		2,787.60	PW - TREE MNTC SVCS (12/1 - 12/15)
322865		20,106.45	PW - TREE MNTC SVCS (12/16 - 12/31)
	Vendor Tota	<b>23,860.65</b>	
322866	WEST COAST SAND & GRAVEL INC.	404.83	PW - STREET MNTC SUPPLIES
	Vendor Tota	<b>404.83</b>	
322779	WESTERLY METER SERVICE COMPANY	35.00	PW - WATER OPER MNTC SVCS
	Vendor Tota	<b>35.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
January 31, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
322735	WHITE CAP, L.P.	619.11	PW - STREET MNTC SUPPLIES
		65.49	PW - FACILITY MNTC SUPPLIES
322780		95.23	PW - WATER OPER MNTC SUPPLIES
	Vendor Total	<b>779.83</b>	
322597	WILLDAN ASSOCIATES, INC	7,267.31	CIP - WSAB BIKEWAY PHASE 4 (10/21-CNRA)
322736		3,240.00	PW - GENERAL ENG SVCS (PMT PK LAWN)
		2,525.00	PW - GENERAL ENG SVCS (DILLS PARK)
		950.00	PW - GENERAL ENG SVCS (DILLS PK ORCHARD)
		180.00	PW - GENERAL ENG SVCS
322791		776.25	PW - TRAFFIC ENG SVCS (11/21)
		655.50	CIP - LRSP ENG SVCS (11/21)
		652.00	CIP - EV CHARGING STATIONS
322867		2,633.25	CIP - WSAB BIKEWAY PHASE 4 (11/21-CRNA)
322888		244.50	CIP - EV CHARGING STATIONS
	Vendor Total	<b>19,123.81</b>	
322656	XEROX FINANCIAL SERVICES, LLC	415.96	GEN - CITY HALL COPIER (12/21)
		162.26	GEN - CITY HALL COLOR COPIER (12/21)
		169.24	PL - COPIER (12/21)
		370.76	CSR - COPIER (12/21)
	Vendor Total	<b>1,118.22</b>	
322843	YBARRA	24.79	WTR DEP REF - 13917 PELTON
	Vendor Total	<b>24.79</b>	
322634	YOUNG	27.06	WTR DEP REFUND - 8311 ROSECRANS
	Vendor Total	<b>27.06</b>	
<b>A total of 370 checks were issued for</b>		<b>\$3,842,190.92</b>	

FEBRUARY 1, 2022

REPORT

TREASURER'S REPORT FOR THE QUARTER ENDING DECEMBER 31,  
2021.



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Kim Sao, Finance Director  
**Date:** February 1, 2022

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**Subject: TREASURER'S REPORT FOR THE QUARTER ENDING DECEMBER 31, 2021**

### Background

The City's Finance Department is responsible for managing the cash and investment portfolio for the City, Successor Agency for the Paramount Redevelopment Agency, and Paramount Housing Authority. All funds are invested according to Section 53601 of the California Government Code and the City's Investment Policy, which is annually revised and approved by the City Council.

### Cash Management Objectives

The City's investment objectives are to preserve the safety of funds and to maintain an adequate level of liquidity to meet anticipated expenditure demands. Investments are made in short term instruments where they earn competitive yields while maintaining safety and liquidity as primary objectives. As of December 31, 2021, total cash and investments equaled \$42,770,378. Of this amount, \$40,868,648 has same day liquidity. This comfortably ensures that sufficient funds are available to meet the City's expenditure requirements for at least the next six months. As of December 31, 2021, the investments held by the City had a market value of \$36,124,360.

### Compliance

All investment transactions have been executed in conformance and compliance with the City's adopted annual investment policy and California Government Codes. This report satisfies the reporting requirements of both the Government Code and the City's Investment Policy.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 6 Efficient, Effective, and Fiscally Responsible.

**RECOMMENDED ACTION**

It is recommended that the City Council receive and file the Treasurer's Report.

**City of Paramount**  
**TREASURER'S REPORT**  
Cash and Investments  
December 1 to December 31, 2021  
Page 1

***SCHEDULE I: SUMMARY OF CASH AND INVESTMENTS***

ACCOUNTS	CASH December 31, 2021 (SCH II)	INVESTMENTS (1) December 31, 2021 (SCH III)	TOTAL December 31, 2021
General Operation Account	\$ 4,094,937	36,119,344	40,214,281
Successor Agency Account	235,072	5,016	240,088
Paramount Housing Authority Account	391,682	-	391,682
Payroll Account	22,597	-	22,597
<b>Cash and Investments Held By City</b>	<b>\$ 4,744,288</b>	<b>36,124,360</b>	<b>40,868,648</b>
<b>Cash and Investments Held By Fiscal Agent</b>	<b>-</b>	<b>1,901,730</b>	<b>1,901,730</b>
<b>Total Cash and Investment Outstanding</b>	<b>\$ 4,744,288</b>	<b>38,026,090</b>	<b>42,770,378</b>

***SCHEDULE II: SUMMARY OF CHECKING ACCOUNTS ACTIVITY***

ACCOUNTS	BALANCE December 1, 2021	RECEIPTS	DISBURSEMENTS	BALANCE December 31, 2021
General Operation Account (2)	\$ 3,034,929	4,110,777	3,050,769	4,094,937
Successor Agency Account (3)	235,072	-	-	235,072
Paramount Housing Authority Account (4)	391,682	50	50	391,682
Payroll Account	20,401	613,629	611,433	22,597
<b>Total All Accounts</b>	<b>\$ 3,682,084</b>	<b>4,724,456</b>	<b>3,662,252</b>	<b>4,744,288</b>

**NOTES:**

(1) Investments are shown at their value at maturity.

(2) Receipts include \$0 from matured investments. Disbursements include \$0 for newly purchased investments.

(3) Receipts include \$0 from matured investments. Disbursements include \$0 for newly purchased investments.

(4) Receipts include \$0 from matured investments. Disbursements include \$0 for newly purchased investments.

Based upon existing cash reserves and projected cash receipts and disbursements, there are sufficient funds to meet the City of Paramount's estimated future expenditure requirements for a period of six months. Additionally, all investments are made in accordance with the Statement of Investment and Reporting Policy for Fiscal Year 2022 as approved by the Paramount City Council in June 2021.

**City of Paramount**  
**TREASURER'S REPORT**  
Investments  
December 1 to December 31, 2021  
Page 2

**SCHEDULE III: INVESTMENT SCHEDULE**

SECURITY BY ACCOUNT/INSTITUTION	PURCHASE DATE	MATURITY DATE	INTEREST RATE (3)	INVESTMENT AT COST	INVESTMENT AT MATURITY	INVESTMENT AT MARKET VALUE (4)
<b>I. Cash and Investments Held By City (1)</b>						
<b><u>General Operating Account</u></b>						
Local Agency Investment Fund						
State of California	Open	Open	0.212%	\$ 36,119,344	36,119,344	36,119,344
<b><u>Successor Agency - RDA</u></b>						
Local Agency Investment Fund						
State of California	Open	Open	0.212%	5,016	5,016	5,016
<i>Weighted Average Number of Days Invested Equals 1 Day</i>						
<b>Total Cash and Investments Held By City</b>				<b>\$ 36,124,360</b>	<b>36,124,360</b>	<b>36,124,360</b>
<b><u>II. Cash and Investments Held By Fiscal Agent (2)</u></b>						
<b><u>2010/2015 Bond Issues:</u></b>						
Fidelity Treasury Money Market	Open	Maturity	Varies (5)	1,697,172	1,697,173	1,697,173
<b><u>2021 Bond Issues:</u></b>						
Fidelity Treasury Money Market	Open	Maturity	Varies (5)	204,557	204,557	204,557
<i>Weighted Average Number of Days Invested Equals 1 Day</i>						
<b>Total Cash and Investments Held By Fiscal Agent</b>				<b>\$ 1,901,729</b>	<b>1,901,730</b>	<b>1,901,730</b>
<b>Total Outstanding Cash and Investments</b>				<b>\$ 38,026,089</b>	<b>38,026,090</b>	<b>38,026,090</b>

**NOTES:**

- (1) The City maintains separate cash and investment pools for the general operations of the City, the Paramount Housing Authority and the Successor Agency for the Paramount Redevelopment Agency.
- (2) Represents cash held by The Bank of New York Mellon, as trustee for the Paramount Redevelopment Agency's outstanding bond issues. Funds relate to the Reserve and Interest Accounts.
- (3) Represents annualized investment yield rate rounded to 3 decimal places.
- (4) The market value of investments are obtained from The Bank of New York Mellon Account Statements and State of California LAIF statements.
- (5) The current investment yield rate for the Fidelity Treasury Money Market is 0.01%.

FEBRUARY 1, 2022

ORDINANCE NO. 1158

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING TITLE 13 (PUBLIC SERVICES) OF THE PARAMOUNT MUNICIPAL CODE BY REPLACING ARTICLE 5 (WATER CONSERVATION) IN ITS ENTIRETY, ESTABLISHING UPDATED WATER CONSERVATION AND WATER SUPPLY PROGRAM AND REGULATIONS.”

MOTION IN ORDER:

READ BY TITLE ONLY, WAIVE FURTHER READING, AND ADOPT ORDINANCE NO. 1158.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Heidi Luce, City Clerk  
**Date:** February 1, 2022

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**Subject: ORDINANCE NO. 1158**

The City Council, at its regular meeting on January 4, 2022, introduced Ordinance No. 1158 and placed it on the February 1, 2022 agenda for adoption.

**ORDINANCE NO. 1158**

"AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING TITLE 13 (PUBLIC SERVICES) OF THE PARAMOUNT MUNICIPAL CODE BY REPLACING ARTICLE 5 (WATER CONSERVATION) IN ITS ENTIRETY, ESTABLISHING UPDATED WATER CONSERVATION AND WATER SUPPLY PROGRAM AND REGULATIONS."

Attached is the agenda report from the January 4, 2022 meeting.

**RECOMMENDED ACTION**

It is recommended that the City Council read by title only, waive further reading, and adopt Ordinance No. 1158.



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Adriana Figueroa, Public Works Director  
Sarah Ho, Public Works Assistant Director

**Date:** January 4, 2022

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**Subject: ORDINANCE NO. 1158: ESTABLISHING UPDATED WATER CONSERVATION AND WATER SUPPLY PROGRAM AND REGULATIONS**

## **BACKGROUND**

Communities across California are experiencing more frequent drought conditions in recent years. Over the last six years the Paramount City Council has adopted multiple drought related resolutions and an ordinance to comply with State imposed water conservation mandates.

Every five years the City adopts an Urban Water Management Plan (UWMP) a required document that supports water suppliers' long term planning efforts to ensure adequate water supplies to meet existing and future needs. One of the required chapters, known as the Water Shortage Contingency Plan (WSCP), is devoted to an analysis of water supply and demand, and includes measures we can take to conserve water and if necessary implement reduction measures city wide. The WSCP outlines specific water reduction strategies to be implemented in stages based on the level of conservation either mandated or requested by State officials.

## **DISCUSSION**

In the City's most recent 2020 UWMP we expanded the WSCP from three stages to a total of six stages as required by the State. Over the years, guidelines for the UWMP change based on research and water trends throughout the region and the expansion of stages is one of those newer requirements. The effects of climate change are being seen nationwide, and water supply reliability is one that needs considerable attention. Furthermore, the updated levels reflect a percentage reduction that will more effectively align with the Governor's executive orders that call for water use reduction.

The six stages outline actions to take and policies to implement in order to minimize the impacts of water shortage, prepare for an increase in shortage and attempt to conserve water to prevent further shortages. As a result, our municipal code requires an update to reflect the additional stages. Ordinance No. 1158 incorporates all of these changes by amending the Water Conservation section found in Title 13, Article 5 of our municipal code. Once the ordinance is adopted, City Council approval by resolution is required in

order to implement any of the stages. Each stage is described in detail in our WSCP, but are briefly outlined in the table below for your review:

Stage	Water Reduction Strategy	Approximate Percentage Reduction
1	Limits on watering days for landscaped areas (April – October, 3 days per week; November – March, 2 days per week)	10%
	Customers must fix repairs in a timely manner (72 hours)	
	No excessive water flow or run off	
	No washing down hard or paved surfaces	
2	All Stage 1 strategies and:	20%
	Restrict waster use for decorative water features	
	Use only recycled water for construction activities	
	Restaurants may only serve water upon request	
	Limits on washing vehicles	
3	All Stage 1 and 2 strategies and:	30%
	Increased limits on watering days (April – October, 2 days per week; November – March, 1 days per week)	
	Customers must fix repairs in a timely manner (48 hours)	
	No filling or re-filling of decorative fountain or pond	
4	All Stage 1,2 and 3 strategies and:	40%
	Residential car washing prohibited	
	No filling of residential pools or spas	
	Planting of new grass is prohibited	
	Outdoor evaporative mist coolers are prohibited	
	Main line flushing for emergency purposes only	
5	All Stage 1,2,3 and 4 strategies and:	50%
	No watering allowed for landscaped areas	
	Customers must fix repairs in a timely manner (24 hours)	
6	All Stage 1,2,3,4 and 5 strategies and:	Over 50%
	Additional prohibited uses as determined by City Council	

The Governor recently signed Executive Order N-10-21 proclaiming that a state of emergency related to water supply conditions exists in total of 50 counties throughout the state. While Los Angeles is not currently listed as one of these counties in a State of Emergency, the Governor has encouraged statewide voluntary water conservation.

At this time, staff does not recommend implementing any stages of the WSCP, however we do want to encourage residents to begin evaluating their water uses in order to plan for reductions in the future. Staff will utilize our social media and other messaging platforms to begin an educational campaign to encourage water conservation to align with the City's regional water providers.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision-making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcomes No. 4: Environmental Health.

## **RECOMMENDED ACTION**

It is recommended that the City Council read by title only, waive further reading, introduce Ordinance No. 1158, and place it on the next regular agenda for adoption.

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

**ORDINANCE NO. 1158**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING TITLE 13 (PUBLIC SERVICES) OF THE PARAMOUNT MUNICIPAL CODE BY REPLACING ARTICLE 5 (WATER CONSERVATION) IN ITS ENTIRETY, ESTABLISHING UPDATED WATER CONSERVATION AND WATER SUPPLY PROGRAM AND REGULATIONS

**WHEREAS**, a reliable minimum supply of potable water is essential to the public health, safety and welfare of the people and economy of the southern California region; and

**WHEREAS**, Southern California is a semi-arid region and is largely dependent upon imported water supplies. A growing population, climate change, environmental concerns and other factors in other parts of the State and western United States, make the region highly susceptible to water supply reliability issues; and

**WHEREAS**, careful water management that includes active water conservation measures not only in times of drought, but at all times, is essential to ensure reliable minimum supply of water to meet current and future water supply needs; and

**WHEREAS**, Article X, Section 2 of the California Constitution declares that the general welfare requires that water resources be put to beneficial use, waste or unreasonable use or unreasonable method of use of water be prevented, and conservation of water be fully exercised with a view to the reasonable and beneficial use thereof; and

**WHEREAS**, California Water Code Section 375 et seq. requires water suppliers to adopt and enforce a comprehensive water conservation program to reduce water consumption and conserve supplies; and

**WHEREAS**, California Water Code Section 350 et seq. authorizes any public entity, including a special district, to declare a water shortage emergency and, upon declaration of that emergency, adopt regulations and restrictions on the delivery and consumption of water in order to conserve water resources during the period of the emergency and until the supply of water available for distribution by the suppliers has been replenished or augmented; and

**WHEREAS**, the adoption and enforcement of water conservation and supply shortage program is necessary to manage the City's potable water supply in the short- and long-term and to avoid or minimize the impacts of drought and shortage within the City. Such a program is essential to ensure a reliable and sustainable minimum supply of water for the public health, safety and welfare; and

**WHEREAS**, based upon the above findings, the City's legal counsel advises, and the Council finds, that actions taken pursuant to this ordinance are categorically exempt from CEQA according to 14 California Code of Regulations 15301 and 15307.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PARAMOUNT DOES ORDAIN AS FOLLOWS:

**SECTION 1.** The Recitals set forth hereinabove are true and correct and incorporated herein by reference as if fully set forth herein.

**SECTION 2.** The Paramount Municipal Code is hereby amended by replacing thereto Chapter 13.04, Article V. to read as follows:

**Article V. Water Conservation.**

**13.04.490 Declaration of purpose and intent.**

- A. The purpose of this ordinance is to establish a water conservation and supply shortage program that will reduce water consumption within the City through conservation, enable effective water supply planning, assure reasonable and beneficial use of water, prevent waste of water, and maximize the efficient use of water within the City to avoid and minimize the effect and hardship of water shortage to the greatest extent possible; and
- B. This ordinance establishes six stages of water supply shortage response actions to be implemented during times of declared water shortage or declared water shortage emergency, with increasing restrictions on water use in response to worsening drought or decreasing supplies and emergency conditions.

**13.04.500 Definitions.**

The following words and phrases whenever used in this ordinance shall have the meaning defined in this section:

**City.** Means the City of Paramount.

**Landscape irrigation system.** Means an irrigation system with pipes, hoses, spray heads, or sprinkling devices that are operated by hand or through an automated system.

**Person.** Means any natural person or persons, corporation, public or private entity, governmental agency or institution or any other user of water provided by the City.

**Potable water.** Means water which is suitable for drinking.

**Recycled water.** Means the reclamation and reuse of non-potable water for beneficial use.

**13.04.510 Application.**

- A. The provisions of this ordinance apply to any person in the use of any potable water provided by the City.
- B. The provisions of this ordinance do not apply to uses of water necessary to protect public health and safety or for essential government services, such as police, fire and other similar emergency services.
- C. The provisions of this ordinance do not apply to the use of recycled water.
- D. The provisions of this ordinance do not apply to the use of water by commercial nurseries and commercial growers to sustain plants, trees, shrubs, crops or other vegetation intended for commercial sale.
- E. This ordinance is intended solely to further the conservation of water. It is not intended to implement any provision of federal, state, or local statutes, ordinances, or regulations relating to protection of water quality or control of drainage or runoff. Refer to the local jurisdiction or Regional Water Quality Control Board for information on any state based ordinances and stormwater management plans.

**13.04.520 Stage 1 water supply shortage.**

- A. A Stage 1 Water Supply Shortage condition exists when the City determines, in its sole discretion that due to drought or other water supply conditions, a 10% consumer demand reduction is necessary to make more efficient use of water and appropriately respond to existing water conditions. Upon the declaration of a Stage 1 Water Supply Shortage condition, the City shall implement the mandatory Stage 1 conservation measures identified in this section.
- B. Water Conservation Measures. The following water conservation requirements apply during a declared Stage 1 Water Supply Shortage:
  - 1. Limits on Watering. Watering or irrigation of lawn, landscape or other vegetated area with potable water is limited to three designated days per week. During the months of November through March, watering or irrigation of lawn, landscape or other vegetated area with potable water is limited to no more than two designated days per week. This provision does not apply to

landscape irrigation systems that exclusively use very low-flow drip type irrigation systems when no emitter produces more than two gallons of water per hour. This provision does not apply to use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing water shut-off device, or for very short periods for the express purpose of adjusting or repairing an irrigation system. The days per week designated for use of irrigation shall be determined by the Director of Public Works and shall not be implemented until publicly noticed.

2. **Obligation to Fix Leaks, Breaks or Malfunctions.** All leaks, breaks, or other malfunctions in the water user's plumbing, distribution, or irrigation system must be remedied within seventy two hours of observation and/or notification by the City.
3. **No Excessive Water Flow or Run-Off.** Watering or irrigation of any lawn, landscape or other vegetated area in a manner that causes or allows excessive water flow or run-off onto an adjoining sidewalk, driveway, street, alley, gutter or ditch must be repaired within five days of observation and/or notification by the City.
4. **No Washing Down Hard or Paved Surfaces.** Washing down hard or paved surfaces, including, but not limited to, sidewalks, walkways, driveways, parking areas, patios or alleys is prohibited except when necessary to alleviate safety or sanitary hazards and only by use of a hand-held bucket or similar container, a low-volume high pressure cleaning machine equipped to recycle any water used or a low volume high pressure water broom.
5. **Other Prohibited Uses.** The City Council may implement other prohibited water uses as determined by the City after notice to customers. (Prior code § 46-12)

**13.04.530 Stage 2 water supply shortage.**

- A. A Stage 2 Water Supply Shortage condition exists when the City determines, in its sole discretion, that due to drought or other water supply conditions, a water supply shortage exists and a 20% consumer demand reduction is necessary to make more efficient use of water and appropriately respond to existing water conditions. Upon the declaration of a Stage 2 Water Supply Shortage condition, the City shall implement the mandatory Stage 2 conservation measures identified in this section.
- B. **Additional Conservation Measures.** In addition to the prohibited uses of water identified in Section 13.04.520, the following additional water conservation requirements apply during a declared Stage 2 water supply shortage:

1. Re-Circulating Water Required for Water Fountains and Decorative Water Features: Operating a water fountain or other decorative water feature that does not use re-circulating water is prohibited.
2. Limits on Washing Vehicles: Using water to wash or clean a vehicle including but not limited to any automobile, truck, van, bus, motorcycle, boat or trailer whether motorized is prohibited, except by use of a hand-held bucket or similar container or a hand-held hose equipped with a positive self-closing water shut-off nozzle or device.
3. Drinking Water Served Upon Request Only: Restaurants are prohibited from providing drinking water to any person unless expressly requested by that person.
4. Use only recycled water for construction site dust control, consolidation of backfill.
5. Other prohibited uses: The City may implement other prohibited water uses as determined by the City Council, after notice to customers. (Prior code § 46-13)

**13.04.540 Stage 3 water supply shortage.**

- A. A Stage 3 Water Supply Shortage condition exists when the City Council declares, in its sole discretion, that due to drought or other water supply conditions, a water supply shortage or threatened shortage exists and a 30% consumer demand reduction is necessary to make more efficient use of water and appropriately respond to existing water conditions.
- B. Additional conservation measures: In addition to the prohibited uses of water identified in Sections 13.04.520 and 13.04.530 the following water conservation requirements apply during a declared Stage 3 water supply shortage:
  1. Limits on Watering. Watering or irrigating of lawn, landscape or other vegetated area with potable water is limited to two days per week. During the months of November through March, watering or irrigation of lawn, landscape or other vegetated area with potable water is limited to no more than 1 day per week. This restriction does not apply to landscape irrigation systems that exclusively use very low-flow drip type irrigation systems when no emitter produces more than 2 gallons of water per hour. This provision does not apply to use of a hand-held bucket or similar container, a hand-held hose equipped with a positive self-closing

water shut-off device, or for very short periods for the express purpose of adjusting or repairing an irrigation system.

2. Obligation to fix leaks, breaks or malfunctions: All leaks, breaks, or other malfunctions in the water user's plumbing, distribution, or irrigation system must be remedied within forty eight (48) hours of observation and/or notification by the City.
3. No filling, cleaning and/or refilling of decorative fountains, ornamental lakes or ponds except to the extent needed to sustain aquatic life, provided that such animals have been actively managed within the water feature prior to declaration of this supply shortage stage.
4. Other prohibited uses: The City may implement other prohibited water uses as determined by the City Council, after notifying customers.

**13.04.550 Stage 4 water supply shortage.**

- A. A Stage 4 Water Supply Shortage exists when the City Council declares, in its sole discretion, that due to drought or other water supply conditions, a water supply shortage or threatened shortage exists and a 40% consumer demand reduction is necessary to make more efficient use of water and appropriately respond to existing water conditions.
- B. Additional conservation measures: In addition to the prohibited uses of water identified in Sections 13.04.520, 13.04.530 and 13.04.540 the following water conservation requirements apply during a declared Stage 4 water supply shortage:
  1. Residential car washing prohibited. Use car washes available with water recycling systems.
  2. The filling or topping off of any new or existing residential pools or outdoor spas is prohibited.
  3. Planting of new turf grass is prohibited.
  4. Outdoor evaporative mist coolers are prohibited.
  5. Main line flushing is allowed for emergency purposes only.
  6. Other prohibited uses: The City may implement other prohibited water uses as determined by the City Council, after notifying customers.

**13.04.560 Stage 5 water supply shortage.**

- A. A Stage 5 Water Supply Shortage is referred to as a Water Shortage Emergency. A level 5 condition exists when the City Council declares, in its sole discretion, that due to drought or other water supply conditions, a water supply emergency exists and a 50% consumer demand reduction is necessary to make more efficient use of water and appropriately respond to existing water conditions.
- B. Additional conservation measures: In addition to the prohibited uses of water identified in Sections 13.04.520, 13.04.530, 13.04.540 and 13.04.550 the following water conservation requirements apply during a declared Stage 5 water supply shortage:
  - 1. No Watering or Irrigating: Watering or irrigating of lawn, landscape or other vegetated area with potable water is restricted in accordance with allotments as set forth by the City during a Stage 5 Water Supply Shortage. This restriction does not apply to the use of recycled water or to the following categories of use:
    - a. Maintenance of existing landscape necessary for fire protection;
    - b. Maintenance of existing landscape for soil erosion control;
    - c. Maintenance of plant materials identified to be rare or essential to the well-being of protected species;
    - d. Maintenance of landscape within active public parks and playing fields, daycare centers, golf course greens, and school grounds, provided that such irrigation does not exceed 2 days per week;
    - e. Actively irrigated environmental mitigation projects.
  - 2. Other prohibited uses: The City may implement other prohibited water uses as determined by the City Council, after notifying customers.

**13.04.570 Stage 6 water supply shortage.**

- A. A Stage 6 Water Supply Shortage is referred to as a Water Shortage Emergency. A level 6 condition exists when the City Council declares, in its sole discretion, that due to drought or other water supply conditions, a water supply emergency exists and a 50% consumer demand reduction is necessary to maintain sufficient water supplies for public health and safety pursuant to Water Code Section 350 et seq.

B. Additional conservation measures: In addition to the prohibited uses of water identified in Sections 13.04.520, 13.04.530, 13.04.540, 13.04.550 and 13.04.560 the following water conservation requirements apply during a declared Stage 6 water supply shortage:

1. Other prohibited uses: The City may implement other prohibited water uses as determined by the City Council, after notifying customers.

**13.04.580 Procedures for determination/notification of water supply shortage.**

A. Determination and notification of a Stage 1-4 Water Supply Shortage condition.

1. The existence of a Stage 1-4 Water Supply Shortage condition will be declared by resolution of the Council adopted at a regular or special public meeting held in accordance with State law. The mandatory conservation measures applicable to Stage 1-4 Water Supply Shortage conditions, respectively, shall take effect on the tenth day after the date the shortage condition is declared. Within five days following the declaration of the shortage condition, the City shall publish a copy of the resolution once in a newspaper used for publication of official notices.
2. If the City Council establishes a water allocation, the City shall provide notice of the allocation by including it in the regular billing statement or by another mailing to the address to which the City customarily mails the billing statement for fees or charges for on-going water service. A water allocation shall be effective on the fifth day following the date of mailing or at such later date as specified in the notice.

B. Determination and notification of a Stage 5 or 6 Water Supply Shortage condition ("Emergency" Condition).

1. The existence of a Stage 5 or 6 Water Supply Shortage condition may be declared in accordance with the requirements and procedures specified in California Water Code Section 350 et seq.
2. The mandatory conservation measures applicable to a Stage 5 or 6 Water Supply Shortage condition shall take effect immediately upon the City Council declaration of a "Water Shortage Emergency" pursuant to California Water Code Section 350 et seq. As soon as practicable following the Council's

declaration of a "Water Shortage Emergency," the City shall publish a copy of the declaration once in a newspaper used for publication of official notices.

3. If the City Council establishes a water allocation, the City shall provide notice of the allocation by including it in the regular billing statement or by another mailing to the address to which the City customarily mails the billing statement for fees or charges for on-going water service. A water allocation shall be effective on the fifth day following the date of mailing or at such later date as specified in the notice.

**13.04.590 Hardship Waiver.**

- A. Undue and disproportionate hardship. If, due to unique circumstances, a specific requirement of this ordinance would result in undue hardship to a person using water or to property upon which water is used, that is disproportionate by the impacts to water users generally or to similar property or classes of water users, then the person may apply for a waiver to the requirements as provided in this section.
- B. Written finding. The waiver may be granted or conditionally granted only upon a written finding of the existence of facts demonstrating an undue hardship to a person using water or to property upon which water is used, that is disproportionate to the impacts to water users generally or to similar property or classes of water use due to specific and unique circumstances of the user or the user's property:
  1. Application. Application for a waiver shall be on a form prescribed by the City and shall be accompanied by a nonrefundable processing fee in an amount set by resolution of the Council.
  2. Supporting Documentation. The application may be accompanied by photographs, maps, drawing and other information, including a written statement of the applicant.
  3. Required Findings for Variance. An application for a waiver shall be denied unless the appropriate authority finds, based in the information provided in the applications, supporting documents, or such additional information as may be requested, and on water use information for the property as shown by the records of the City or its agent, all of the following:
    - a. That the waiver does not constitute a grant of special privilege inconsistent with the limitations upon other residents and businesses;

- b. That because of special circumstances applicable to the property or its use, the strict application of this article would have a disproportionate impact on the property or use that exceeds the impacts to similarly situated residences and businesses;
  - c. That the authorizing of such waiver will not be of substantial detriment to adjacent properties, and will not materially affect the ability of the City to effectuate the purpose of this article and will not be detrimental to the public interest; and
  - d. That the condition or situation of the subject property or the intended use of the property for which the waiver is sought is not common or general in nature.
4. Approval Authority. The Director of Public Works (or designee) shall exercise approval authority and act upon any completed application no later than 10 days after submittal and may approve, conditionally approve, or deny the waiver. The applicant requesting the waiver shall be promptly notified in writing of any action taken. Unless specified otherwise at the time a waiver is approved the waiver applies to the subject property during the term of the mandatory water supply shortage condition.
5. Appeals to the Council. An applicant can appeal a decision or condition to the City Manager on a waiver application to the City of Paramount within 10 days of the decision upon written request for a hearing. The request shall state the grounds for the appeal. At a public meeting, the City of Paramount shall act as the approval authority and review the appeal following the regular waiver procedure. The decision of the City of Paramount is final. (Prior code § 46-16)

#### **13.04.600 Penalties and violations.**

- A. Misdemeanor. Any violation of City ordinances may be prosecuted as a misdemeanor punishable by imprisonment in the County Jail for not more than 30 days, or by a fine not exceeding \$1,000.00, or by both.
- B. Civil Penalties. Civil penalties for failure to comply with any provisions of the article shall be as follows:

##### **Stage 1-2**

- 1. First Violation. The City shall issue a written courtesy door hanger describing the violation and deliver a copy of this article by mail.

2. Second Violation. A second violation within the preceding 12 calendar months is punishable by a fine not to exceed \$100.00.
3. Third Violation. A third violation within the preceding 12 calendar months is punishable by a fine not to exceed \$150.00.
4. Fourth Violation. A fourth violation is punishable by a fine not to exceed \$200.00.
5. Fifth and Subsequent Violations. A fifth and subsequent violation is punishable by a fine not to exceed \$500.00.
  - a. Water Flow Restrictor. In addition to any fines, the City may install a water flow restrictor device of approximately one-gallon per minute capacity for services up to one and one-half-inch size and competitively sized restrictors for larger services after written notice of intent to install a restrictor for a minimum of 48 hours.

Stage 3-6

1. First Violation. The first violation is punishable by a fine not to exceed \$100.00.
2. Second Violation. A second violation within the preceding 12 calendar months is punishable by a fine not to exceed \$200.00.
3. Third Violation. A third violation within the preceding 12 calendar months is punishable by a fine not to exceed \$250.00.
4. Fourth Violation. A fourth violation is punishable by a fine not to exceed \$350.00.
5. Fifth and Subsequent Violations. A fifth and subsequent violation is punishable by a fine not to exceed \$500.00.
  - a. Water Flow Restrictor. In addition to any fines, the City may install a water flow restrictor device of approximately one-gallon per minute capacity for services up to one and one-half-inch size and competitively sized restrictors for larger services after written notice of intent to install a restrictor for a minimum of 48 hours.
  - b. Termination of Service. In addition to any fines and the installation of a water flow restrictor, the City may disconnect and/or terminate a customer's water service.

- C. Cost of Flow Restrictor and Disconnecting Service. A person or entity that violates this article is responsible for payment of the City charges for installing and/or removing any flow restricting device and for disconnecting and/or reconnecting service per the City's schedule of charges, then in effect as a charge for installing and/or removing any flow restricting device shall be paid to the City before the device is removed. Nonpayment shall be subject to the same schedules as nonpayment of basic water rates.
- D. Separate Offenses. Once the City issues a violation for a particular offense, no further notice of violation will be issued for the same offense until such time as the penalty for the offense has been paid or the 10-day period to appeal has expired, whichever occurs first. If an appeal is timely filed after a violation is served, then no further notice of violation for the same offense will be issued until the appeal has been heard and a decision on that appeal rendered.
- E. Notice of Hearing.
  - 1. The City shall issue a notice of violation by mail or personal delivery at least 10 days before taking enforcement action and said notice shall describe the action to be taken. A customer may appeal the notice of violation by filing a written notice of appeal with the City no later than the close of business on the day before the date scheduled for enforcement action.  
Any notice of violation not timely appealed shall be final. Upon receipt of a timely appeal, a hearing on the appeal shall be scheduled in a timely manner, and the City shall mail written notice of the hearing to the customer at least 10 days before the date of the said hearing.
  - 2. Pending receipt of a written appeal or pending a hearing pursuant to an appeal, the City may take appropriate steps to prevent the unauthorized use of water as appropriate to the nature and extent of the violations and the current declared water stage condition.  
(Prior code § 46-17)

**Section 3. Severability.** If any section, subsection, sentence, clause or phrase in this ordinance or the application thereof to any person or circumstance is for any reason held invalid, the validity of the remainder of the ordinance or the application of such provision to other persons or circumstances shall be adopted thereby. The City Council hereby declares it would have passed this ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

**Section 4. Effective Date.** This Ordinance shall take effect thirty days after its adoption, shall be certified as to its adoption by the City Clerk, and shall be published once in the Paramount Journal within 15 days after its adoption together with the names and members of the City Council voting for and against the Ordinance.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 1<sup>st</sup> day of February 2022.

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Brenda Olmos, Mayor

ATTEST:

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Heidi Luce, City Clerk

FEBRUARY 1, 2022

ORAL REPORT

UNITY IN THE COMMUNITY YOUTH FORUM UPDATE



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** David Johnson, Community Services Director

**Date:** February 1, 2022

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**Subject: UNITY IN THE COMMUNITY YOUTH FORUM UPDATE**

Representatives from the Unity in the Community Committee will present the results of their recently conducted Youth Forum at Paramount High School and future opportunities to connect with our resident teenagers.

FEBRUARY 1, 2022

ORAL REPORT

YOUTH COMMISSION PRESENTATION – CHAIR ANDREA PEREZ



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** David Johnson, Community Services Director  
**Date:** February 1, 2022

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**Subject: ORAL REPORT – YOUTH COMMISSION**

The Paramount Youth Commission exists to allow Paramount residents in 9<sup>th</sup>-12<sup>th</sup> grade or Paramount Unified School District high school students an opportunity to serve their City. The Commission provides a seat at the table for teens to become involved in youth-related issues in the community and to learn how the City operates. This report is a presentation by a member(s) of the Youth Commission on topics presented to or discussed by the Youth Commission.

FEBRUARY 1, 2022

ORAL REPORT

2021 ANNUAL UNIFORM CRIME REPORT



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Maggie Matson, Interim Public Safety Director  
**Date:** February 1, 2022

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**Subject: 2021 ANNUAL UNIFORM CRIME REPORT**

Lakewood Sheriff's Station Acting Captain Briseño will present the 2021 Annual Uniform Crime Report (UCR) statistics for the City of Paramount. This oral report will summarize the UCR crime data which is classified into violent crimes of homicide, rape, assault, and robbery; and property crimes of burglary, theft, auto theft, and arson. Other details will include response times, calls for service and arrests.

**VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 1: Safe Community.

FEBRUARY 1, 2022

ORAL REPORT

PUBLIC SAFETY RESIDENT SATISFACTION SURVEY 2021



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Margarita Matson, Interim Public Safety Director  
**Date:** February 1, 2022

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**Subject: PUBLIC SAFETY RESIDENT SATISFACTION SURVEY 2021**

This is an annual presentation made to the City Council by the Interim Public Safety Director. The presentation summarizes how residents rate the overall services provided by law enforcement and non-sworn personnel when responding to a call-for-service.

**VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 1: Safe Community.

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FEBRUARY 1, 2022

PUBLIC HEARING

ORDINANCE NO. 1159

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING CHAPTERS 10.04.010 AND 10.04.020 OF THE PARAMOUNT MUNICIPAL CODE REGARDING INCORPORATION OF THE COUNTY TRAFFIC CODE”

- A. HEAR STAFF REPORT.
- B. OPEN THE PUBLIC HEARING.
- C. HEAR TESTIMONY IN THE FOLLOWING ORDER:
  - (1) THOSE IN FAVOR
  - (2) THOSE OPPOSED
- D. MOTION TO CLOSE THE PUBLIC HEARING.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[ ] APPROVED	ABSENT: _____
[ ] DENIED	ABSTAIN: _____

- E. MOTION IN ORDER:  
READ BY TITLE ONLY, WAIVE FURTHER READING, INTRODUCE ORDINANCE NO. 1159, AND PLACE IT ON THE NEXT REGULAR AGENDA FOR ADOPTION.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Margarita Matson, Interim Public Safety Director  
Gloria Hannah, Administrative Assistant

**Date:** February 1, 2022

---

**Subject: ORDINANCE NO. 1159 – READOPTING THE LOS ANGELES COUNTY TRAFFIC CODE**

The City of Paramount Municipal Code has always adopted and incorporated by reference the Los Angeles County Traffic Code. To ensure that our code is up-to-date, we annually reincorporate the latest version of the County code into our municipal code.

State law requires that a certain procedure be followed for adopting the County codes by reference. The City Council must have a first reading of the ordinance, and set a date for a public hearing on the ordinance. The first reading was conducted at the January 18, 2022 City Council meeting, and the public hearing was set for this evening.

### **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 1. Safe Community.

### **RECOMMENDED ACTION**

It is recommended that the City Council read by title only, waive further reading and introduce Ordinance No. 1159, and place it on the next regular agenda for adoption.

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

**ORDINANCE NO. 1159**

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
PARAMOUNT AMENDING CHAPTERS 10.04.010 AND 10.04.020 OF  
THE PARAMOUNT MUNICIPAL CODE REGARDING INCORPORATION  
OF THE COUNTY TRAFFIC CODE”

THE CITY COUNCIL OF THE CITY OF PARAMOUNT DOES HEREBY ORDAIN AS  
FOLLOWS:

**SECTION 1.** Chapters 10.04.010 and 10.04.020 of the Paramount Municipal Code  
is hereby amended in its entirety as follows:

**10.04.010 County Traffic Code Adopted.**

Title 15 of the Los Angeles County Code, entitled "Vehicles and Traffic," being a code  
regulating traffic upon public highways, is hereby adopted by reference as the Traffic Code  
of the City.

**10.04.020 Penalties - Continuing Violations.**

- A. The first and second violation of any provision of this title may be cited as an  
infraction or punished as a misdemeanor. The third such violation shall be punished  
as a misdemeanor by a fine not exceeding \$500 or imprisonment for a term not  
exceeding six months, or by both such fine and imprisonment. Such violations may  
also be redressed by civil action.
- B. Each day that any violation of this title continues shall constitute a separate offense.

**SECTION 2.** Severability. If any section, subsection, sentence, clause or phrase in  
this ordinance or the application thereof to any person or circumstance is for any reason  
held invalid, the validity of the remainder of the ordinance or the application of such  
provision to other persons or circumstances shall be adopted thereby. The City Council  
hereby declares it would have passed this ordinance and each section, subsection,  
sentence, clause or phrase thereof, irrespective of the fact that one or more sections,  
subsections, sentences, clauses, or phrases or the application thereof to any person or  
circumstance be held invalid.

**SECTION 3.** Effective Date. This Ordinance shall take effect thirty days after its  
adoption, shall be certified as to its adoption by the City Clerk, and shall be published once  
in the Paramount Journal within 15 days after its adoption together with the names and  
members of the City Council voting for and against the Ordinance.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount  
this 1<sup>st</sup> day of March 2022.

---

Brenda Olmos, Mayor

ATTEST:

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Heidi Luce, City Clerk

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CITY OF PARAMOUNT  
16400 COLORADO AVENUE  
PARAMOUNT, CALIFORNIA

PUBLIC HEARING

**NOTICE OF PROPOSED ORDINANCE NO. 1159**

Notice is hereby given that the City of Paramount will conduct a hearing to consider adopting by reference the Los Angeles County Traffic Code.

The Public Hearing will be held at the regular meeting of the City Council to be held at 6:00 p.m. on February 1, 2022, in the Council Chambers, City Hall, 16400 Colorado Avenue, Paramount, California. In accordance with Government Code Section 54953(e), this meeting may be conducted electronically or by teleconference, without a physical location from which members of the public may observe and offer public comment. In order to effectively accommodate public participation, participants are encouraged to provide their public comments via email before 5:00 p.m. on Tuesday, February 1, 2022 at [crequest@paramountcity.com](mailto:crequest@paramountcity.com). Additional Information about how to observe the meeting and offer public comment electronically or telephonically will be included in the meeting agenda.

Comments will be limited to those issues raised at the Public Hearing described in this notice, or in written correspondence to the City of Paramount at, or prior to, the Public Hearing.

If you challenge the Ordinance in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Paramount at, or prior to, the public hearing.

Any correspondence regarding this matter should be sent to the City Clerk, City Hall, 16400 Colorado Avenue, Paramount California. For information please contact the Interim Public Safety Director, Margarita Matson, at (562) 220-2002.

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Heidi Luce, City Clerk

PARAMOUNT JOURNAL  
DATE OF PUBLICATION: January 20, 2022  
3 affidavits please

FEBRUARY 1, 2022

PUBLIC HEARING

ORDINANCE NO. 1160

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING CHAPTERS 8.04.010 AND 8.04.040 OF THE PARAMOUNT MUNICIPAL CODE REGARDING INCORPORATION OF THE COUNTY HEALTH AND SAFETY CODE”

- A. HEAR STAFF REPORT.
- B. OPEN THE PUBLIC HEARING.
- C. HEAR TESTIMONY IN THE FOLLOWING ORDER:
  - (1) THOSE IN FAVOR
  - (2) THOSE OPPOSED
- D. MOTION TO CLOSE THE PUBLIC HEARING.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[ ] APPROVED	ABSENT: _____
[ ] DENIED	ABSTAIN: _____

- E. MOTION IN ORDER:  
READ BY TITLE ONLY, WAIVE FURTHER READING, INTRODUCE ORDINANCE NO. 1160, AND PLACE IT ON THE NEXT REGULAR AGENDA FOR ADOPTION.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Margarita Matson, Interim Public Safety Director  
Gloria Hannah, Administrative Assistant

**Date:** February 1, 2022

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**Subject: ORDINANCE NO. 1160 - READOPTING THE LOS ANGELES COUNTY HEALTH AND SAFETY CODE**

The City of Paramount Municipal Code has always adopted and incorporated by reference the Los Angeles County Health and Safety Code. To ensure that our code is up-to-date, we annually reincorporate the latest version of the County code into our municipal code.

State law requires that a certain procedure be followed for adopting the County codes by reference. The City Council must have a first reading of the ordinance, and set a date for a public hearing on the ordinance. The first reading was conducted at the January 18, 2022 City Council meeting, and the public hearing was set for this evening.

### **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 1: Safe Community.

### **RECOMMENDED ACTION**

It is recommended that the City Council read by title only, waive further reading and introduce Ordinance No. 1160, and place it on the next regular agenda for adoption.

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

**ORDINANCE NO. 1160**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF  
PARAMOUNT AMENDING CHAPTERS 8.04.010 AND 8.04.040 OF THE  
PARAMOUNT MUNICIPAL CODE REGARDING INCORPORATION OF  
THE COUNTY HEALTH AND SAFETY CODE

THE CITY COUNCIL OF THE CITY OF PARAMOUNT DOES HEREBY ORDAIN AS  
FOLLOWS:

**SECTION 1.** Chapters 8.04.010 and 8.04.040 of the Paramount Municipal Code is hereby amended in its entirety as follows:

**8.04.010 County Health Code Adopted.**

Title 11 of the Los Angeles County Code, entitled "Health and Safety Code," being a code regulating public health and sanitation, is hereby adopted by reference as the Health Code of the City.

**8.04.040 Penalty.**

Notwithstanding any other provision of this chapter, violation of any of the provisions of this chapter incorporating the County Health Code and portions of the County Consumer Protection Code is punishable as misdemeanor by a fine of not more than \$500.00 or by imprisonment in the County Jail for not more than six months, or both. Each day during any portion of which any violation herein is committed, or continued to be permitted makes such violation a separate chargeable offense.

**SECTION 2. Severability.** If any section, subsection, sentence, clause or phrase in this ordinance or the application thereof to any person or circumstance is for any reason held invalid, the validity of the remainder of the ordinance or the application of such provision to other persons or circumstances shall be adopted thereby. The City Council hereby declares it would have passed this ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

**SECTION 3. Effective Date.** This Ordinance shall take effect thirty days after its adoption, shall be certified as to its adoption by the City Clerk, and shall be published once in the Paramount Journal within 15 days after its adoption together with the names and members of the City Council voting for and against the Ordinance.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount  
this 1<sup>st</sup> day of March 2022.

---

Brenda Olmos, Mayor

ATTEST:

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Heidi Luce, City Clerk

H:\MANAGEMENT\WP\COUNCIL REPORTS\1160 ORD.DOC

CITY OF PARAMOUNT  
16400 COLORADO AVENUE  
PARAMOUNT, CALIFORNIA

PUBLIC HEARING

**NOTICE OF PROPOSED ORDINANCE NO. 1160**

Notice is hereby given that the City of Paramount will conduct a hearing to consider adopting by reference the Los Angeles County Traffic Code.

The Public Hearing will be held at the regular meeting of the City Council to be held at 6:00 p.m. on February 1, 2022, in the Council Chambers, City Hall, 16400 Colorado Avenue, Paramount, California. In accordance with Government Code Section 54953(e), this meeting may be conducted electronically or by teleconference, without a physical location from which members of the public may observe and offer public comment. In order to effectively accommodate public participation, participants are encouraged to provide their public comments via email before 5:00 p.m. on Tuesday, February 1, 2022 at [crequest@paramountcity.com](mailto:crequest@paramountcity.com). Additional Information about how to observe the meeting and offer public comment electronically or telephonically will be included in the meeting agenda.

Comments will be limited to those issues raised at the Public Hearing described in this notice, or in written correspondence to the City of Paramount at, or prior to, the Public Hearing.

If you challenge the Ordinance in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Paramount at, or prior to, the public hearing.

Any correspondence regarding this matter should be sent to the City Clerk, City Hall, 16400 Colorado Avenue, Paramount California. For information please contact the Interim Public Safety Director, Margarita Matson, at (562) 220-2002.

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Heidi Luce, City Clerk

PARAMOUNT JOURNAL  
DATE OF PUBLICATION: January 20, 2022  
3 affidavits please

FEBRUARY 1, 2022

ORDINANCE NO. 1161

“AMENDING THE CONTRACT BETWEEN THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES’ RETIREMENT SYSTEM AND THE CITY OF PARAMOUNT TO TERMINATE THE POLICE MEMBER RETIREMENT GROUP PLAN”

MOTION IN ORDER:

READ BY TITLE ONLY, WAIVE FURTHER READING, INTRODUCE ORDINANCE NO. 1161, AND PLACE IT ON THE FEBRUARY 15, 2022 AGENDA FOR ADOPTION.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Andrew Vialpando, Assistant City Manager  
**Date:** February 1, 2022

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**Subject: ORDINANCE NO. 1161  
AMENDING THE CONTRACT BETWEEN THE BOARD OF  
ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES'  
RETIREMENT SYSTEM AND THE CITY OF PARAMOUNT TO  
TERMINATE THE POLICE MEMBER RETIREMENT GROUP PLAN**

At its meeting on January 18, 2022, the City Council adopted Resolution No. 22:003 declaring its intention to approve an amendment to the contract between the City and the California Public Employee Retirement System (CalPERS) to terminate the police member retirement group plan. Amending the contract involves a two-step process over three public meetings, initiated by the City Council adopting a Resolution of Intention to amend the contract, which was completed on January 18. The next step is to adopt an Ordinance authorizing the amendment to the contract between the City and the CalPERS to terminate the police member retirement group plan. The corresponding Ordinance is attached.

## **BACKGROUND**

The City of Paramount is a member of the California Public Employee Retirement System (CalPERS). CalPERS provides the City with retirement and healthcare programs for full-time employees. Through its retirement arm, CalPERS guides the City in setting its retirement formula for full-time employees under contract. CalPERS member retirement formulas establish future retirement savings payouts based on annual income and years of service. For "Classic" miscellaneous members, the City's current formula is 2.5% at 55 years. For miscellaneous members who joined CalPERS after 2013, the Public Employee Pension Reform Act (PEPRA) limited the retirement formula to 2% at 62 years.

In addition to miscellaneous retirement formula plans, agencies may also establish "public safety" member retirement formula plans. Public safety retirement plans are typically reserved for sworn employees in high-hazard public safety roles, such as law enforcement and fire personnel. CalPERS public safety retirement plans are common in cities that employ sworn police officers or firefighters to appropriately compensate for their high-hazard responsibilities. Paramount is a "Contract City" that does not employ any sworn personnel.

## **DISCUSSION**

The City's contract with CalPERS currently includes a police member group retirement plan activated in 1993. At that time, the City offered this plan to one non-sworn employee who was a former police officer before being employed by the City of Paramount. The City no longer uses the police member group retirement plan and does not have any active members in the plan. The public safety retirement fund no longer has any purpose and creates the potential for additional future pension liability costs. As of June 30, 2020, the Annual Valuation Report reflects the safety plan as super-funded by \$192,446, with a total asset of \$284,650, exceeding the total liability of \$92,204. State law prohibits offering this plan to miscellaneous employees since the passage of PEPRA in 2013.

Staff consulted with CalPERS to reduce the City's pension liabilities since the police retirement group plan is idle with no active members in the group. As a result, staff is recommending that the police member group retirement plan be removed from the City's contract with the CalPERS and any accumulated excess contributions be transferred to the City's miscellaneous retirement pool. The recommended action will reduce the City's UAL and make year-end budgetary closing procedures more efficient.

In order to remove this retirement plan, the City must terminate the inactive police retirement group plan through an amendment to the City's contract with CalPERS, which involves adoption of a Resolution of Intent and Ordinance.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 6: Efficient, Effective, and Fiscally Responsible – Deliver an efficient and effective City government in a fiscally responsible, transparent, and collaborative manner.

## **RECOMMENDED ACTION**

It is recommended that the City Council read by title only, waive further reading, introduce Ordinance No. 1161, and place it on the February 15, 2022 agenda for adoption.

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

**ORDINANCE NO. 1161**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT,  
CALIFORNIA AMENDING THE CONTRACT BETWEEN THE BOARD OF  
ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES'  
RETIREMENT SYSTEM AND THE CITY OF PARAMOUNT TO TERMINATE  
THE POLICE MEMBER RETIREMENT GROUP PLAN

WHEREAS, the Public Employees' Retirement Law permits the participation of public agencies and their employees in the Public Employees' Retirement System by the execution of a contract, and sets forth the procedure by which said public agencies may elect to subject themselves and their employees to amendments to said Law; and;

WHEREAS, one of the steps in the procedures to amend this contract is the adoption by the governing body of the public agency of a resolution giving notice of its intention to approve an amendment to said contract, which resolution shall contain a summary of the change proposed in said contract; and;

WHEREAS, the following is a statement of the proposed change: "To provide for termination of the police member group and transfer of accumulated contributions to the terminated agency pool, the accumulated contributions shall be held in the terminated agency pool for the exclusive benefit of each member of the police member group in relation to the credited service of each police member. The local police member classification of the Public Agency no longer has active employees as of the effective date of this amendment to contract."

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PARAMOUNT DOES ORDAIN AS FOLLOWS:

**SECTION 1.** The Recitals set forth hereinabove are true and correct and incorporated herein by reference as if fully set forth herein.

**SECTION 2.** That an amendment to the contract between the City Council of the City of Paramount and the Board of Administration, California Public Employees' Retirement System is hereby authorized, a copy of said amendment being attached hereto, marked "EXHIBIT," and by such reference made a part hereof as though herein set out in full.

**SECTION 3. Severability.** If any section, subsection, sentence, clause or phrase in this Ordinance or the application thereof to any person or circumstance is for any reason held invalid, the validity of the remainder of the ordinance or the application of such provision to other persons or circumstances shall be adopted thereby. The City Council hereby declares it would have passed this Ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

**SECTION 4.** Effective Date. This Ordinance shall take effect thirty days after its adoption, shall be certified as to its adoption by the City Clerk, and shall be published once in the Paramount Journal within 30 days after its adoption together with the names and members of the City Council voting for and against the Ordinance.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 15<sup>th</sup> day of February, 2022.

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Brenda Olmos, Mayor

ATTEST:

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Heidi Luce, City Clerk



## EXHIBIT

California  
Public Employees' Retirement System

# AMENDMENT TO CONTRACT

Between the  
Board of Administration  
California Public Employees' Retirement System  
and the  
City Council  
City of Paramount

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective April 16, 1967, and witnessed April 5, 1967, and as amended effective December 16, 1977, June 28, 1980, February 4, 1982, December 11, 1993, July 18, 1998, May 7, 2004, September 3, 2005 and June 10, 2006 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 14 are hereby stricken from said contract as executed effective June 10, 2006, and hereby replaced by the following paragraphs numbered 1 through 18 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members, age 62 for new local miscellaneous members, age 55 for classic local safety members and age 57 for new local safety members.
  2. Public Agency shall participate in the Public Employees' Retirement System from and after April 16, 1967 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.

3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
  - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
  - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
  - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
  - a. Local Police Officers (herein referred to as local safety members);
  - b. Employees other than local safety members (herein referred to as local miscellaneous members).
5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
  - a. **ALL HOURLY RATED OR HOURLY BASIS EMPLOYEES; AND**
  - b. **FIREFIGHTERS.**

6. As of the effective date of this amendment to contract, the local police member classification of the Public Agency no longer has active employees. Upon termination of the police member group and transfer of accumulated contributions to the terminated agency pool, the accumulated contributions shall be held in the terminated agency pool for the exclusive benefit of each member of the police member group in relation to the credited service of each police member.
7. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment before and not on or after September 3, 2005 shall be determined in accordance with Section 21354 of said Retirement Law (2% at age 55 Full). Agency terminated Social Security coverage effective December 31, 1981.
8. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local miscellaneous member in employment on or after September 3, 2005 shall be determined in accordance with Section 21354.4 of said Retirement Law (2.5% at age 55 Full). Agency terminated Social Security coverage effective December 31, 1981.
9. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).
10. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local safety member shall be determined in accordance with Section 21369 of said Retirement Law (2% at age 55 Full).
11. The percentage of final compensation to be provided for each year of credited prior and current service as a new local safety member shall be determined in accordance with Section 7522.25(b) of said Retirement Law (2% at age 57 Full).
12. Pursuant to Chapter 1179, Statutes of 1979, the amendment of December 16, 1977, which added Sub-Paragraphs b-f (inclusive) for Paragraph 5 of said Amendment was rescinded, and Sub-Paragraphs a-d of Paragraph 6 were added by Amendment to Contract effective June 28, 1980.

In accordance with Chapter 1179, Statutes of 1979, the parties hereto hereby confirm that all benefits paid under the rescinded amendment were lawfully and properly paid and no reimbursement shall be made by the recipients. It is agreed further that such payments are a proper charge against the agency's liabilities hereunder.

13. Public Agency elected and elects to be subject to the following optional provisions:
  - a. Section 20042 (One-Year Final Compensation) for classic members only.
  - b. Section 21151 (Industrial Disability Retirement For Local Miscellaneous Members).
  - c. Sections 21624 and 21626 (Post-Retirement Survivor Allowance).
  - d. Section 21427 (Improved Nonindustrial Disability Allowance).
  - e. Section 20938 (Limit Prior Service to Members Employed on Contract Date) for local safety members only.
  - f. Section 20903 (Two Years Additional Service Credit) for local miscellaneous members only.
  - g. Section 21548 (Pre-Retirement Option 2W Death Benefit) for local miscellaneous members only.
  - h. Section 21574 (Fourth Level of 1959 Survivor Benefits) for local miscellaneous members only.
14. Public Agency, in accordance with Government Code Section 20790, ceased to be an "employer" for purposes of Section 20834 effective on December 16, 1977. Accumulated contributions of Public Agency shall be fixed and determined as provided in Government Code Section 20834, and accumulated contributions thereafter shall be held by the Board as provided in Government Code Section 20834.
15. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
16. Public Agency shall also contribute to said Retirement System as follows:
  - a. Contributions required per covered member on account of the 1959 Survivor Benefits provided under Section 21574 of said Retirement Law. (Subject to annual change.) In addition, all assets and liabilities of Public Agency and its employees shall be pooled in a single account, based on term insurance rates, for survivors of all local miscellaneous members.

- b. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.
  - c. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.
17. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.
18. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

BOARD OF ADMINISTRATION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

CITY COUNCIL  
CITY OF PARAMOUNT

BY \_\_\_\_\_  
ANDY NGUYEN, ASSISTANT DIVISION CHIEF  
PENSION CONTRACTS AND PREFUNDING  
PROGRAMS DIVISION  
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY \_\_\_\_\_  
PRESIDING OFFICER

\_\_\_\_\_  
Witness Date

Attest:

\_\_\_\_\_  
Clerk

FEBRUARY 1, 2022

ORAL REPORT

PLANNING DEPARTMENT 2021 YEAR-END SUMMARY



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** John Carver, Planning Director  
John King, AICP, Assistant Planning Director

**Date:** February 1, 2022

---

**Subject: ORAL REPORT – PLANNING DEPARTMENT 2021 YEAR-END SUMMARY**

The Planning Department is responsible for the administration of the City's land development process and implementing the long-range vision of the Paramount General Plan. A robust planning program through recent decades has been key in improving neighborhood and commercial quality of life as the City has committed to quality design, attractive housing options, and healthful and sustainable development.

This oral report will summarize applications that the Planning Commission and Development Review Board reviewed and approved in 2021 and provide an update on other projects and activities. Details will include permits issued and inspections completed by the Building and Safety Division of the Planning Department.

**VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The City Council implemented the Strategic Outcomes to provide a pathway to achieving the Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcomes No. 1: Safe Community; No. 2: Community Health; No. 3: Economic Health; No. 4: Environmental Health; and No. 5: Attractive and Well-Maintained City Infrastructure.

FEBRUARY 1, 2022

APPROVAL OF AGREEMENT WITH CRAFTWATER FOR DESIGN FOR  
THE SAFE, CLEAN WATER (SCW) PROGRAM – SPANE PARK  
STORMWATER CAPTURE PROJECT (CITY PROJECT NO. 9295)

MOTION IN ORDER:

APPROVE AN AGREEMENT WITH CRAFTWATER IN THE AMOUNT OF  
\$786,153 FOR DESIGN OF CITY PROJECT NO. 9295 AND AUTHORIZE  
THE MAYOR TO EXECUTE THE AGREEMENT.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Adriana Figueroa, Public Works Director  
Sarah Ho, Public Works Assistant Director

**Date:** February 1, 2022

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**Subject: APPROVAL OF AGREEMENT WITH CRAFTWATER FOR DESIGN FOR THE SAFE, CLEAN WATER (SCW) PROGRAM – SPANE PARK STORMWATER CAPTURE PROJECT (CITY PROJECT NO. 9295)**

## **BACKGROUND**

The California Regional Water Quality Control Board, Los Angeles Region issued a Municipal Separate Storm Sewer System (MS4) Permit to Paramount (and all other cities within Los Angeles County). This MS4 Permit requires the City to reduce the level of pollutants entering the Los Angeles River.

In December of 2021, the City Council approved a transfer agreement with the Los Angeles County Safe, Clean Water (SCW) Program to receive \$891,984 in funding for the design and planning of a regional stormwater project at Spane Park. The SCW Program funding for Spane Park comes from its regional program allocation and is only for planning and design.

The Lower Los Angeles River Watershed Management Group previously funded a concept/feasibility study, which found that an approximate 3.5-acre stormwater storage vault would be an optimum design for an infiltration project to be constructed under Spane Park. With this project, stormwater would be intercepted from the existing storm drain under Rosecrans Avenue.

In July of 2014, City Council approved an agreement with John L. Hunter & Associates (JLHA) to provide stormwater services including, overall stormwater program management, commercial/industrial program monitoring and inspections, illicit discharge detection and elimination, staff training, annual reporting, general National Pollutant Discharge Elimination System (NPDES) monitoring and reporting, public outreach and Total Maximum Daily Load (TMDL) management.

## **DISCUSSION**

The previously mentioned concept/feasibility study was completed by Craftwater Engineering, a firm that specializes in stormwater capture feasibility and design, strategic watershed planning and stormwater monitoring and reporting. Craftwater has been instrumental to the region through their work with a variety of watershed groups as well

as other local cities. Craftwater's knowledge of the project as well as regional stormwater issues make them a practical choice to continue the design of the project. Craftwater has submitted a proposal for \$786,153, which includes engineering design, environmental review and clearance, as well as community outreach and engagement.

The remaining grant funding is allocated for project management services. As previously mentioned, JLHA has been providing exceptional stormwater program management to the City since 2014. JLHA has submitted a proposal in the amount of \$32,960 for this project.

The following is a breakdown of the estimated total project costs:

Design and Outreach:	\$786,153
Project Management:	\$ 32,960
Contingency:	<u>\$ 72,871</u>
Total Estimated:	\$891,984

As part of the midyear budget process, \$445,000 in grant funding will be allocated for this project for FY 22, and the remaining \$446,984 will be budgeted for FY 23. Under our purchasing policy, council approval must be obtained for retaining professional services that are \$40,000 or greater. Additionally, professional services, which often include highly specific areas of expertise, are not subject to the competitive bidding process. Given that the project management services are below the \$40,000 thresholds, the agreement with JLHA will be processed administratively.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision-making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcomes No. 4: Environmental Health, and No. 5: Attractive and Well Maintained Infrastructure.

## **RECOMMENDED ACTION**

It is recommended that the City Council approve an agreement with Craftwater in the amount of \$786,153 for design of City Project No. 9295 and authorize the Mayor to execute the agreement.

**SERVICE AGREEMENT BY AND BETWEEN THE  
CITY OF PARAMOUNT  
AND  
CRAFTWATER ENGINEERING, INC.  
FOR SPANE PARK STORMWATER CAPTURE (CIP NO. 9295)**

THIS AGREEMENT is made and entered into this 1st day of February, 2022 by and between the CITY OF PARAMOUNT, hereinafter referred to as the "CITY," and CRAFTWATER ENGINEERING, INC., hereinafter referred to as the "CONTRACTOR."

**I. RECITAL**

A. PURPOSE. The purpose of this AGREEMENT is to allow the CITY to procure the services of a qualified contractor to provide design and professional services in connection with the CITY'S Spane Park Stormwater Capture design project, and to have these contractor services based upon the terms and conditions hereinafter set forth.

**II. TERMS AND CONDITIONS**

A. MISSION. The CITY hereby retains the CONTRACTOR in the capacity as contractor and the CONTRACTOR hereby accepts such responsibility as described herein.

B. TERMS. This AGREEMENT shall commence as of the 1st day of February, 2022 and shall remain in full force and effect until such time either party gives written notice of termination in accordance with those provisions set forth in paragraph P. At the time of such extensions, this AGREEMENT shall be amended as to the changes, if any, in the terms, responsibilities and compensation as determined in writing between the CITY and CONTRACTOR.

C. SCOPE OF SERVICES. Under the supervision of the Director of Public Works or her designee, the CONTRACTOR shall provide all services as detailed in the CONTRACTOR's Proposal dated December 30, 2021 and attached herein as Exhibit A". In the event of any conflict between the provisions of this AGREEMENT and Exhibit "A," the terms of this AGREEMENT shall prevail.

D. COMPENSATION. During the term of this AGREEMENT, the CITY shall compensate the CONTRACTOR for the services described as detailed in Exhibit "A". Invoices for payment shall be submitted on a monthly basis and shall be approved by the Director of Public Works or her designee.

The CONTRACTOR shall submit an itemized invoice to the CITY according to work progress, setting forth the work performed and the rates charged in accordance with the contractor's fee schedule.

E. EXPENSES. CONTRACTOR shall not be entitled to an expense account and shall not be required or permitted to incur expenses on behalf of the CITY in addition to the expenses required for completion of the scope of services described herein. The compensation

described herein includes provision for all CONTRACTOR expenses required to complete the scope of services described herein.

F. INDEPENDENT CONTRACTOR.

- (a) CONTRACTOR is and shall at all times remain as to the City a wholly independent CONTRACTOR. The personnel performing the services under this Agreement on behalf of CONTRACTOR shall at all times be under CONTRACTOR'S exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of CONTRACTOR or any of CONTRACTOR'S officers, employees, or agents, except as set forth in this Agreement. CONTRACTOR shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. CONTRACTOR shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.
- (b) Neither CONTRACTOR, nor any of CONTRACTOR'S officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. CONTRACTOR expressly waives any claim CONTRACTOR may have to any such rights.
- (c) City shall not be liable for compensation or indemnification to CONTRACTOR for any injury or sickness arising out of performing services hereunder.

G. INDEMNIFICATION.

- (a) All officers, agents, employees, sub-Contractors, their agents, officers and employees who are hired by or engaged by CONTRACTOR in the performance of this Agreement shall be deemed officers, agents and employees and sub-Contractors of CONTRACTOR, and City shall not be liable or responsible to them for anything whatsoever.
- (b) CONTRACTOR agrees to save, keep, hold harmless and defend City and all of its elected and appointed boards, commissions, officers employees and agents from all claims, damages, costs or expenses in law and in equity, including costs of suit and expenses for legal services, that may at any time arise or be claimed because of damage to property or injury to persons, including City, allegedly received or suffered by reason of any wrongful or negligent act or omission on the part of CONTRACTOR or any of its agents, officers and employees and sub-Contractors in the performance of this Agreement.
- (c) CONTRACTOR shall not be deemed to assume any liability for wrongful or negligent acts of City or its officers, agents, employees and sub-Contractors, and City shall defend and hold CONTRACTOR harmless against any such claims.

- (d) CONTRACTOR agrees to defend, indemnify and hold harmless the City, its elected and appointed boards, commissions, officers, employees and agents from all claims, demands, liability fines and penalties made by CONTRACTOR'S employees from health, retirement or other benefits attributable to services performed pursuant to this Agreement.

H. SUCCESSOR AND ASSIGNMENT. The services as contained herein are to be rendered by the CONTRACTOR whose name is as appears first above written and said CONTRACTOR shall not assign nor transfer any interest in this AGREEMENT without the prior written consent of the CITY. Claims for money by CONTRACTOR from the CITY under this contract may be assigned to a bank, trust company, or financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the CITY.

I. INSURANCE. Without limiting the CONTRACTOR'S indemnification of the CITY, the CONTRACTOR shall provide and maintain at this own expense during the term of this AGREEMENT for the following programs of insurance covering his operation hereunder. Each program of insurance, except professional liability insurance shall name the CITY as "Additionally Insured" and each policy shall contain a provision that such insurance will not be cancelled, nor any change whatsoever made in policies, except upon not less than thirty (30) days prior notice to the CITY, mailed by registered mail with postage prepaid. Such insurance shall be provided by insurer(s) satisfactory to the CITY and evidence of such programs satisfactory to the CITY shall be delivered to the CITY on or before the effective date of this AGREEMENT.

General Liability. A program including, but not limited to, comprehensive general liability including automobile coverage with a combined single limit of not less than \$1,000,000.00 per occurrence. Such insurance shall be primary to and not contributing with any other insurance maintained by the CITY. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the City.

Insurance shall name the City of Paramount, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limit, shall be provided to the City on or before signing this contract.

Failure on the part of the CONTRACTOR to procure or maintain required insurance shall constitute a material breach of this AGREEMENT upon which the CITY will immediately terminate this AGREEMENT.

Worker's Compensation Coverage. State statutory limits, deductibles, self-insurance retention, or similar forms of coverage limitations or modifications must be declared to and approved by CITY.

Automobile Liability Insurance. In an amount not less than Five Hundred Thousand Dollars (\$500,000) combined single limit per accident for bodily injury and property damage covering owned, non-owned and hired vehicles.

J. COMPLIANCE WITH LAWS. The parties agree to be bound by applicable federal, state and local laws, regulations and directives as they pertain to the performance of this AGREEMENT.

K. SEVERABILITY. In the event that any covenant, condition or other provisions herein contained is held to be invalid, void or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remainder of the AGREEMENT and shall in no way affect, impair or invalidate any other covenant, condition or other provision contained herein. If such condition, covenant or other provision shall be deemed invalid due to its scope or breadth, such covenant, condition or other provision shall be deemed valid to the extent of the scope or breadth permitted by law.

L. INTERPRETATION. No provision of this AGREEMENT is to be interpreted for or against either party because that party or that party's legal representative drafted such provision, but this AGREEMENT is to be construed as if it were drafted by both parties hereto.

M. ENTIRE AGREEMENT. This AGREEMENT supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the retention of CONTRACTOR by the CITY and contains all the covenants and agreements between the parties with respect to such retention.

N. WAIVER. No breach of any provision hereof can be waived unless in writing. Waiver of any one break of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision hereof.

O. CONTRACT EVALUATION AND REVIEW. The ongoing assessment and monitoring of this AGREEMENT is the responsibility of the City Manager, or his designee.

P. TERMINATION OF AGREEMENT. This AGREEMENT may be terminated by either party by giving written notice at least thirty (30) days prior to the effective termination date in the written notice. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the CONTRACTOR under this AGREEMENT shall, at the option of the CITY, becomes its property and the CONTRACTOR shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the CONTRACTOR shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the AGREEMENT by the CONTRACTOR, and the CITY may withhold any payments to the CONTRACTOR for the purpose of set-off until such time as the exact amount of damages due the CITY from the CONTRACTOR is determined.

Q. CHANGES. The CITY or CONTRACTOR may request changes in the scope of the services of the CONTRACTOR to be performed hereunder. Such changes, including any increase or decrease in the amount of the CONTRACTOR'S compensation, which are mutually

agreed upon by and between the CITY and the CONTRACTOR, shall be incorporated in written amendments to this AGREEMENT.

R. REPORTS AND INFORMATION. CONTRACTOR, at such times and in such forms as the CITY may require, shall furnish the CITY such periodic reports as it may request pertaining to work or services undertaken pursuant to this AGREEMENT, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this AGREEMENT.

S. RECORDS AND AUDITS. CONTRACTOR shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to this AGREEMENT, and such other records as may be deemed necessary by the CITY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the CITY or any authorized representative, and will be retained for five (5) years after the expiration of this AGREEMENT unless permission to destroy them is granted by the CITY.

T. FINDINGS CONFIDENTIAL. All of the reports, information, data, etc., prepared or assembled by the CONTRACTOR under this AGREEMENT are confidential and the CONTRACTOR agrees that they shall not be made available to any individual or organization without the prior written approval of the CITY.

U. COPYRIGHT. No report, maps, or other documents produced in whole or in part under this AGREEMENT shall be the subject of an application for copyright by or on behalf of the CONTRACTOR.

V. PERSONNEL. CONTRACTOR represents that it has, or will secure at its own expense, all personnel required in performing the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the CITY. All of the services required hereunder will be performed by CONTRACTOR or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under the state and local law to perform such services. None of the work or services subcontracted hereunder shall be specific by written contract or agreement and shall be subject to each provision of this AGREEMENT.

### III. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

#### A. EQUAL OPPORTUNITY.

- (a) The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, creed, sex, color, or national origin. The CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer;

recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the CITY setting forth the provisions of this non-discrimination clause.

- (b) The CONTRACTOR will, in all solicitation or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, or national origin.
- (c) The CONTRACTOR will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this AGREEMENT so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- (d) The CONTRACTOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (e) The CONTRACTOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the CITY and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the CONTRACTOR'S non-compliance with the equal opportunity clauses of this AGREEMENT or with any of such rules, regulations, or orders, this AGREEMENT may be canceled, terminated, or suspended in whole or in part and the CONTRACTOR may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (g) The CONTRACTOR will include the provisions of paragraphs (1) through (6) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The CONTRACTOR will take such action with respect to any subcontract or purchase order as the CITY may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided, however, that in the event the CONTRACTOR becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the CITY, the CONTRACTOR may request the United States to enter into such litigation to protect the interests of the United States.

B. CIVIL RIGHTS ACT OF 1964. Title VI of the Civil Rights Act of 1964, provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of or, be subjected to discrimination under any program or activity receiving Federal financial assistance.

C. AGE AND DISABILITY. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual, as provided in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, shall apply to this AGREEMENT.

#### IV. CONFLICT OF INTEREST

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

A. INTEREST OF MEMBERS OF THE CITY. No member of the governing body of the CITY and no other employee, or agent of the CITY who exercises any functions of responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT.

B. INTEREST OF CONTRACTOR. CONTRACTOR represents, warrants and agrees that he does not presently have, nor will he acquire during the term of this AGREEMENT, any interest, direct or indirect, by contract, employment or otherwise, or as a partner, joint venture or shareholder (other than as a shareholder holding a one-percent (1%) or less interest in publicly-traded companies) or affiliate with any business or business entity that has entered into any contract, subcontract, or arrangement with the CITY.

C. INTEREST OF OTHER LOCAL PUBLIC OFFICIALS. No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT; and the CONTRACTOR shall take appropriate steps to assure compliance.

V. NOTICES

Notices herein shall be presented in person or by certified or registered U.S. Mail, as follows:

To the CONTRACTOR:                      Craftwater Engineering, Inc.  
Oliver Galang, Principal Engineer  
Craftwaterinc.com

To the CITY:                                      City of Paramount  
Brenda Olmos, Mayor  
16400 Colorado Avenue  
Paramount, CA 90723

IN WITNESS HEREOF, the CITY and CONTRACTOR have executed this AGREEMENT as of the date first herein above set forth.

**CITY OF PARAMOUNT**

**CRAFTWATER ENGINEERING, INC.**

By: \_\_\_\_\_  
Brenda Olmos, Mayor

By: \_\_\_\_\_  
Oliver Galang, Principal Engineer

ATTEST:

By: \_\_\_\_\_  
Heidi Luce, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
John E. Cavanaugh, City Attorney

EXHIBIT "A"



December 30, 2021

Ms. Adriana Figueroa, Public Works Director  
City of Paramount Public Works  
15300 Downey Avenue  
Paramount, CA 90723

**Subject: Proposal for the Development of the Spane Park Regional Stormwater Capture Project Design**

Dear Ms. Figueroa:

Craftwater Engineering appreciates the opportunity to submit the enclosed Fee Proposal (Scope of Work and Cost Proposal) to provide consulting services to develop the 100% design documents, environmental documentation, and public outreach efforts for the Spane Park Regional Stormwater Capture Project.

The design will contain all the components required for a construction-ready plan set including all necessary permits and CEQA documentation. We understand the importance of this project to the City and the Lower Los Angeles Watershed Management Program and its potential to meet required pollutant load reduction goals. Our design approach includes a cost-benefit analysis which determines the optimum project size and type that will efficiently help achieve those pollutant goals without breaking the bank.

Our key project team members include **Courtney Semlow, PE (MA, VA)**, Project Manager; **Oliver Galang, PE, ENV-SP**, Principal Engineer, and **Andrew Takahashi, PE**, Design Engineer. We previously completed preliminary design and feasibility study reports for Spane Park, which was selected for funding under the Safe Clean Water Program for the Fiscal Year 2021-22 Lower Los Angeles River Stormwater Investment Plan.

We look forward to supporting you and demonstrating our thorough understanding of stormwater capture project design as we execute a top-notch project for the City of Paramount. Services will be billed based on percent of work completed with a total firm fixed price contract amount of \$786,153.

Should you have any questions, please contact me at 213.598.4178 or [oliver.galang@craftwaterinc.com](mailto:oliver.galang@craftwaterinc.com).

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Oliver Galang", is written over a faint, larger version of the signature.

Oliver Galang, PE  
Principal Engineer, Craftwater Engineering, Inc.

Ms. Figueroa  
December 30, 2021  
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**ATTACHMENT A. SCOPE OF SERVICES**

City of Paramount  
Spane Park Stormwater Capture Project, Paramount, CA – Final Design

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## ATTACHMENT A. SCOPE OF WORK

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Craftwater Engineering has assembled a project team of leaders and experts in regional stormwater capture analysis and design for the full design of a Stormwater Capture Project at *Spane Park in Paramount*. The park, located within the Lower Los Angeles River Watershed, was identified for implementation in both the Lower Los Angeles River Watershed Management Program and the Lower Los Angeles River Revitalization Plan. The final deliverable is intended to finalize design and prepare all needed documentation for construction.

The following provides our technical approach to fulfill the specific needs of this project.

### Task 1. Project Management, Coordination, and Meetings

Project Management will consist of managing project controls such as scheduling, budgeting, progress reporting, and invoicing. It also includes coordination with the City Project Manager. Our team is also available to support the partner agencies from the Lower Los Angeles River Watershed Management Group (LLAR WMG).

#### Task 1.1 Project Schedule

Craftwater Engineering will develop a detailed Critical Path Method (CPM) schedule for managing this project. The schedule will be prepared in Microsoft Project and will detail the degree of activity for the major tasks of the project. The schedule includes task predecessors, float time, start/finish dates, and task dependency to ensure that work products are completed on a timely basis. The preliminary schedule also reflects the schedule of deliverables.

The schedule will serve as a planning tool for the project team and will be evaluated and updated, if necessary, and as approved by the City Project Manager.

#### Task 1.2 Project Coordination

Craftwater Engineering is committed to ensuring that the City is fully informed of all day-to-day design activities and progress. This will be achieved through regular project correspondence, including coordinating calls, that will allow the City Project Manager to measure the actual vs. plan work progress. Explanations of the work completed and work to be done will be communicated during the project coordination calls.

#### Task 1.3 Project Meetings

**Kick-Off Meeting.** The project will be initiated with a Project Kick-Off Meeting held virtually or in-person at the *City of Paramount* or other designated location by the City. The objective of the Kick-off Meeting will be to discuss the project scope, the final details of the schedule, and review the data needs. Also, this meeting will be an opportunity for Craftwater Engineering to obtain feedback from the City regarding the critical success factors for the project. Craftwater Engineering will be ready to initiate the kick-off meeting following the receipt of a Notice to Proceed from the City. Craftwater Engineering will prepare an agenda, presentation, and meeting summary notes for the kick-off meeting.

**Project Team Coordination Meetings.** Project Meetings will be conducted on an as-needed basis with the City, LLAR WMG, and other select stakeholders to review project status and ensure that the contract objectives and milestones are being achieved. The date and times of the coordination meetings will be arranged during the Kick-Off Meeting. To supplement these meetings, the Craftwater Engineering Project Manager will also maintain ongoing communication with the City Project Manager. A detailed agenda, presentation including schedule, action item list, and meeting summary notes will be developed for each meeting.

#### Task 1.4 Project Administration

Our team will provide the City with a written monthly progress report throughout the project duration. The progress reports will contain a summary of the expenditures to the total contract, tracking of work performed and deliverables submitted. It

City of Paramount

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will also discuss upcoming efforts. A monthly invoice for work performed will be included as part of the monthly progress report.

Task 1 Deliverables

- Project schedule updated as needed over the course of the project
- Attendance at the Kick-Off Meeting followed by up to twelve (12) as-needed Project Team Coordination Meetings including agenda, presentation, and summary notes.
- Monthly Progress Reports and Invoices

Task 1 Assumptions

- Our budget assumes that there will be one Kick-Off Meeting and 12 additional as-needed project team coordination meetings. The project management task duration will not exceed 12 months.
- Project Coordination with the City Project Manager will occur via conference call or web-based conference and will not be longer than a 1 hour in duration.
- Kick-Off Meeting and Project Team Coordination Meetings will be conducted virtually or at the City of Paramount agency office. A conference call number will also be made available by the Craftwater Engineering Project Manager for participants who are unable to attend in person.

## Task 2. Site Investigation and Utility Research

This task consists of the initial data gathering efforts for the stormwater capture facility at Spane Park. The Craftwater Engineering Project Team will discuss the site alternatives and obtain feedback during the Project Kick-Off Meeting. Drawing on the feedback, the Craftwater Engineering team will conduct a field investigation to assess the preferred approach. The layout will be finalized, and design plans developed.

### Task 2.1 Field Investigation

The evaluation will include one day of field reconnaissance work with the City representatives. The field reconnaissance will be an opportunity for Craftwater Engineering to identify diversion options, pump station locations, conveyance, and storage, infiltration, or filtration alternatives. In addition, the City will have an opportunity to provide input regarding opportunities and constraints as part of the project development process.

### Task 2.2 Records Research

A desktop evaluation will also be conducted to research readily available as-builts, utility information, groundwater depths, and geotechnical reports. Our team will request any available reports, tests, or information previously gathered by the City or the watershed group. Craftwater Engineering will obtain the as-builts for the LACFCD existing infrastructure and will request for the Park as-builts from the City of Paramount.

### Task 2.3 Utility Research

Utilizing USA Dig Alert's website, a comprehensive utility matrix will be developed, which Craftwater Engineering will use to request utility atlas/as-built information. The letters to the utility purveyors will be drafted and provided to the City who will submit the letters to the respective providers to ensure fees are not incurred. The atlas information will be used to inform the concept design layout to minimize conflicts and will be combined with the topographic survey (discussed separately below) and incorporated into the final design plans.

Once the site investigations and project information review component are complete, our team will perform a site visit to verify the accuracy of data obtained and the locations of the utilities based on the utility atlases received. The team will also verify the appropriate right-of-way and incorporate the utility investigation into the topographic base maps.

City of Paramount

Spane Park Stormwater Capture Project, Paramount, CA – Final Design

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### Task 2.4 Potholing

Additional potholing may be needed once all the utility maps are collected for the area being impacted by the project site elements. A budget allocation of \$20,000 has been included and is estimated to cover 10 pothole investigations. However, it is understood that the exact number and depth of potholes are unknown at this time. It is also assumed that an assessment of toxic or hazardous substances would also be performed in these additional potholes. For budgetary purposes it is assumed that the depth of each pothole would not exceed 5 feet and would be excavated using a hand auger.

### Task 2.5 Topographic Survey and Utility Mapping

Craftwater Engineering will conduct a topographic survey and site investigation to help the design team understand above ground and potential subsurface constraints that may limit the project footprint. These features may include, but are not limited to, tree canopies, above ground infrastructure, storm drain invert elevations, street centerlines, sidewalks, existing utilities, fences, and park amenities. The topographic survey will be used as a base map for the development of the design documents for the site.

Specific tasks include:

- Conduct required research in the County & City websites for the locations of Bench Marks, Street monuments recorded maps and Record of Survey.
- Conduct required Topographic Survey of proposed development area.
- Topographic Survey will be drawn at a scale of 1"=20' using AUTOCAD.
- Incorporate utility as-built information received into AUTOCAD Survey file adjusting as needed to match items located in the field.

The invert of the drainage culvert will be determined by topographic survey and as-built information because the invert elevation at the point of diversion will be of critical importance. Utility as-builts will be incorporated horizontally and vertically into the existing site plan.

#### Task 2 Deliverables

- Utility Search letters that will be sent to the purveyors by the City
- Topographic base map in AutoCAD format

#### Task 2 Assumptions

- Local City utilities and local storm drain infrastructure will be provided by the City of Paramount.
- Any required access permits with the City will be provided at no effort or cost to our team (e.g. encroachment, drilling, etc). Permits with the County are included in this cost proposal.

### Task 3. Geotechnical Investigation

The Geotechnical engineering investigation will evaluate the geotechnical conditions of the site and provide recommendations for the proposed industrial development. The investigation will include site reconnaissance, subsurface geotechnical exploration and sampling, laboratory testing, engineering analysis and preparation of a geotechnical engineering report. The scope of services does not include fees for any subsequent construction inspections, testing, county or city plan reviews or additional reports.

#### Field Investigation

The investigation will consist of approximately four (4) to five (5) exploratory borings by a truck mounted hollow stem auger and/or hand operated auger to depths ranging from 10 to 20 feet or refusal at accessible locations on the site. The locations of the excavations will be placed as strategically as possible to coincide with the proposed areas of development. All excavations will be backfilled with cuttings from the explorations.

City of Paramount

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All underground utilities shall be located and visibly marked by owner prior to the field investigation, unless other arrangements for locating services by this firm are made. We will notify Underground Service Alert prior to any subsurface work.

### Laboratory Tests

The laboratory testing will contain, but not be limited to the following tests:

- Soil Analysis and Classification
- In-Place Moisture/Density Tests
- Maximum Dry Density Tests
- Direct Shear Tests
- Consolidation Tests
- Expansion Tests
- Atterberg Limits
- Sulfate, Chloride, pH and Resistivity Tests
- Resistance 'R' Value Test

Our laboratory tests will enable us to provide a geotechnical engineering analysis to provide seismic design parameters, liquefaction analysis, determine bearing capacities for foundations, estimated settlement analysis, allowable frictional and passive resistance, reinforcement requirements, temporary excavation stability analysis and preliminary pavement and slab design and site grading recommendations.

#### Task 3 Deliverables

- Geotechnical Investigation Report

#### Task 3 Assumptions

- The client shall obtain all necessary permits, access agreements, including but not limited to, private road or site access and permission to conduct work.

### Task 4. Stormwater Capture Hydrology and Hydraulics/Water Quality Analysis Updates

#### Task 4.1 Hydrologic and Hydraulic Analyses

The drainage area, diversion, sizing, and filtration rate of the SCWP feasibility study serve as the basis of design for this effort. In the course of the site investigation, utility search, and geotechnical study, changes to the configuration may be warranted and a proper evaluation of the design change impacts is necessary.

We will generate the long-term simulation statistics from the latest edition of the Watershed Management Modeling System (WMMS 2.0) to determine the average annual runoff, peak flows, and average annual pollutant removal. A summary of the land use and precipitation from the WMMS 2.0 model will be included and compared to the existing WMMS hydrologic statistics that was completed for the SCWP Feasibility Study. We will use the WMMS 2.0 model to re-assess the system performance and ensure that the SCWP scoring remains unchanged.

The hydraulics of the diversion point along the storm drain will be completed using the Los Angeles County Water Surface Pressure Gradient (WSPG) model to determine the water surface elevation within the pipe to ensure the presently designed conveyance capacity is maintained. The existing design flows for the RC box drain will be obtained from the LACFCD. The diversion pipe will be sized utilizing the Manning's equation while the drop structure will be sized utilizing the drop inlet calculations in HEC-22.

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### Task 4.2 Water Quality Analysis and Optimization

Our team will prepare an analysis based on the Hydrologic Study to quantify the existing and potential water quality of the project incorporating and evaluating alternative treatment design layouts. We will utilize the latest edition of WMMS2 and the EPA SUSTAIN model to determine the anticipated average annual pollutant loading and associated reductions for the pollutants of concern in addition to flow volumes and sediment loading. We will ensure the performance meets or exceeds the reductions identified within the SCWP application while possibly reducing costs through higher efficiency treatment methodologies. The water quality modeling will evaluate the benefit of outflow options of infiltration and filtration to evaluate possible alternatives that can increase project performance while minimizing overall costs.

Results from the Water Quality Analysis will be incorporated into a Hydrologic and Hydraulic Study.

### Task 4.3 Water Conservation Analysis

Craftwater Engineering will verify the potential annual groundwater recharge volume associated with the project site and the inclusion of the possible enhancements. We will utilize the latest edition of WMMS2 and the EPA SUSTAIN model to determine the water capture and ensure the design will meet or exceed the values identified within the SCWP application.

Results from the Hydrologic and Hydraulic, Water Quality, and Water Conservation Analyses will be summarized in a Stormwater Capture Memorandum. A draft will be submitted, and all comments will be addressed and prepared in a final document and included with the submittal of the 30% Plans and Specifications.

#### Task 4 Deliverables

- Stormwater Capture Memorandum (Draft and Final)

### Task 5. Plans, Specifications, and Estimates

Craftwater will provide bid-ready construction documents including plans, specifications, engineer's estimate of probable costs, calculations, and construction schedule. The PS&E documents will be submitted at 30%, 60%, 90%, and 100%. The 100% submittal will be considered the final submittal. After each submittal, we will attend a design review workshop with the City to review any comments/clarifications received. The workshops will be scheduled upon receipt of written comments from the City.

#### Task 5.1 30% Plans

For the 30% design submittal, the project team will develop plans to the 30% level overall. Approximately 60% of the civil design drawings will be developed to some degree and many will be nearly complete. Outline specifications and cost estimates will be prepared.

The 30% submittal will mostly consist of plan sheets to provide more detail than was originally included in the Feasibility Report, and address comments from the City.

The structural, mechanical and electrical design features will be further refined at the 60% design level to verify possible pump station sizing, piping layout and initial consultation with the electrical service provider.

The 30% Plans, Outline specifications, and Cost Estimate will be submitted electronically in pdf format. The cost estimate will may be submitted no more than two weeks following the plan submission.

It is assumed that a 30% Design Workshop will be convened at a location to be named by the City, with the availability of teleconferencing the supporting design team, approximately two (2) weeks following receipt of the 30% Design Submittal. A review comment matrix will be prepared to capture review comments and responses of all comments. The responses will be meaningful and descriptive enough to allow for the City Project Manager to fully understand the nature of the comment and how the comment was closed.

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Most plan sheets will be at 1" = 20' scale. We anticipate including a few plan sheets that will show overall layouts, and these may be at 1" = 50' scale. In addition, it may be necessary for us to include a few detailed plans, at a larger scale such as 1" = 10'. The hydraulic profile of the system will be shown where applicable on the 60% plans.

Our team has estimated that approximately 50 sheets will be developed for the final deliverable, in AutoCAD format.

#### Task 5.2 60% Plans

For the 60% design submittal, the project team will develop plans to the 60% level overall. Approximately 90% of the final design drawings will be developed to some degree and many will be nearly complete. All elements shown and checked within disciplines. All specification sections will be drafted in accordance with the City's requirements and checked by the discipline lead checker. 30% City review comments agreed upon will be incorporated. The preliminary bid schedule will be prepared and submitted with the updated plans and specifications. Prior to submission, an internal QA/QC review will be conducted.

Digital pdf files of 60% plans, specifications, and cost estimate will be submitted electronically.

A 60% Design Workshop will be convened at a location to be named by the City, with the availability of teleconferencing the supporting design team, approximately two (2) weeks following receipt of the 60% Design Submittal. A review and comment matrix will be compiled, as described above.

#### Task 5.3 90% Plans

For the 90% design submittal, the team will develop plans with all elements shown and checked within disciplines. All specification sections will be drafted and checked by the discipline lead checker. 60% City review comments agreed upon will be incorporated. Prior to submission, an internal QA/QC review will be conducted.

Digital pdf files of 90% plans, specifications, and cost estimate will be submitted electronically.

A 90% Design Workshop will be convened at a location to be named by the City, with the availability of teleconferencing the supporting design team, approximately two (2) weeks following receipt of the 90% Design Submittal. A review and comment matrix will be compiled, as described above.

#### Task 5.4 100% Plans

Upon completion of the City review for the 90% design submittal, we will incorporate all agreed upon comments into the 100% final design plans. Prior to submission, an internal QA/QC review will be conducted.

One (1) final full-size 24"x36" hard copy and digital electronic files of 100% plans, specifications, and cost estimate will be submitted. The 100% submittal is the final plan set deliverable and no additional rounds of comments are anticipated.

#### Task 5 Deliverables

- 30% PS&E
- 60% PS&E
- Response Matrix to 30% Comments
- 90% PS&E
- Response Matrix to 60% Comments
- 100% PS&E
- Response Matrix to 90% Comments

#### Task 6. Environmental Documentation (CEQA) and Permitting Support

The Craftwater team will prepare all documentation and studies requisite to the completion of the CEQA efforts. In addition to the CEQA Environmental Documentation, we will prepare applications for needed permits as outlined below.

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**Task 6.1 CEQA Environmental Documentation Technical Analyses**

*Air Quality/Energy/Greenhouse Gas Emissions*

*Air Quality Assessment*

An assessment of the air quality impacts associated with construction of the proposed project using the significance thresholds in Appendix G of the CEQA Guidelines and the South Coast Air Quality Management District (SCAQMD) emissions-based thresholds. The assessment will include a brief discussion of criteria air pollutants and the attainment status of the South Coast Air Basin. We will identify federal, state, and local regulatory agencies responsible for air quality management; summarize applicable federal, state, and local air quality policies, regulations, and standards.

We will estimate emissions associated with the construction phase of the project using the California Emissions Estimator Model (CalEEMod). The analysis of short-term construction emissions will be based on scheduling information (e.g., overall construction duration, phasing, and phase timing) and probable construction activities (e.g., construction equipment type and quantity, workers, and trucks). CalEEMod will also be used to estimate area mobile sources (e.g., maintenance vehicles) if identified by the City. If this information is not available from the City or its representatives, we can use model defaults or standardized approaches. We will then evaluate the significance of the construction and operational emissions based on the significance thresholds established by the SCAQMD. We will also assess the potential for the project's construction activities to cause or contribute to exceedances of ambient air quality standards at sensitive receptors using the SCAQMD's localized significance thresholds.

Additional Appendix G thresholds will also be evaluated, including the potential for the project to expose sensitive receptors to substantial pollutant concentrations, to result in other emissions such as odors, or to impede attainment of the current SCAQMD air quality management plan. Details of the analysis (e.g., daily criteria air pollutant emission calculations) will be included in an appendix to the IS/MND.

*Greenhouse Gas Emissions Assessment*

The greenhouse gas (GHG) emissions assessment will include a brief description of global climate change and a summary of applicable regulatory measures. We will quantify GHG emissions associated with construction and operation of the proposed project using CalEEMod and the same construction and operational scenario, respectively, utilized in the air quality analysis. Construction GHG emissions will be amortized per SCAQMD guidance. In addition, estimated operational GHG emissions will include electrical generation from operation of the proposed billboard. CalEEMod default values will be used if project specifics are not available. Details of the analysis (e.g., annual GHG emission calculations) will be included in an appendix to the IS/MND. We will assess the significance of the project with respect to the Appendix G thresholds; specifically, whether a project would (a) generate GHG emissions, either directly or indirectly, that may have a significant impact on the environment and (b) conflict with an applicable plan, policy or regulation adopted for the purpose of reducing GHG emissions. The SCAQMD GHG CEQA Significance Threshold Working Group has proposed options lead agencies can select from to screen thresholds of significance for GHG emissions in residential and commercial projects; however, no thresholds have been formally adopted. Options the SCAQMD evaluated include bright-line screening thresholds of 3,000 metric tons of carbon dioxide equivalent (MT CO<sub>2</sub>e) per year for mixed-use projects. Our budget assumes that a simple emission-based threshold can be used, such as the 3,000 MT CO<sub>2</sub>e per year threshold.

In addition, we will discuss how the project complies with state regulations; General Plan goals, objectives, and policies that help the City contribute to regional GHG reduction efforts; and applicable development standards that would increase energy efficiency, such as the California Building Code. We will also provide a qualitative post-2020 analysis that will evaluate whether or not the project-generated GHG emissions would impede the attainment of the 2030 and 2050 reduction goals identified in Senate Bill 32 and Executive Order S3-05, respectively.

*Energy Assessment*

We will prepare an energy assessment for the project per the recently updated Appendix G of the CEQA Guidelines. Based on Appendix G of the CEQA Guidelines, the following evaluation topics will be applied as thresholds to assess if the project could have a significant impact on energy conservation: if the project would (1) Result in potentially significant environmental impact due to wasteful, inefficient, or unnecessary consumption of energy resources, during project construction or

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operation, and (2) Conflict with or obstruct a state or local plan for renewable energy or energy efficiency. The project will be assessed in regards to construction and operational energy consumption, which will be quantified to the extent estimation methods and project-specifics are available. Petroleum consumption will be estimated using CalEEMod or the EMFAC Motor Vehicle Emission Source Inventory Model and based on the same equipment and vehicle assumptions assumed in the air quality and GHG emissions analysis. Project operational energy consumption will be discussed qualitatively. Project elements that would reduce the project's energy demand will be identified in the analysis as available. We assume that the City will provide a list of the project's energy conservation measures prior to initiating air quality and GHG emissions modeling, as the energy analysis will be prepared consistent with the emissions modeling assumptions.

#### Biological Resources

We understand that the proposed project site consists of previously developed areas. We will review available relevant literature and data on special-status habitats, species, and aquatic resources to determine those that occur or have the potential for occurrence in the study area (project site and a 100-foot buffer). Appropriate and available biological documentation, surveys, published research and maps will be compiled, reviewed, and analyzed. Following the literature review, a biologist will conduct a general survey of the study area to identify existing biological resources and potential biological constraints. During the field survey, a general inventory of plant and wildlife species detected will be compiled, as well as a determination of potential sensitive species that could occur within the study area.

The results of the general biological resources assessment will be summarized within the Biological Resources section of the IS/MND. Vegetation communities and sensitive biological resources will be described in terms of their potential or presence in the study area and their regional significance. The Biological Resources section will include an assessment of the relative importance of the biological resources present on-site (if any) and the potential for various special-status species to occur in the study area. The section will include an impacts analysis based on the project design and an assessment of the significance of the impacts, and if applicable prescribe feasible mitigation measures. Proposed mitigation requirements for potential impacts to special-status biological resources will be discussed in terms of the regional planning efforts, and state and federal laws and regulations. Graphics will be prepared to illustrate the location of the site, the existing biological conditions, and the proposed project impacts. This scope of work and cost estimate assumes that the biologist will have full access to the project site, that focused/protocol level surveys for special-status plant and wildlife will not be required, and a formal jurisdictional delineation of wetland or jurisdictional water resources will not be conducted.

#### Cultural Resources

We will prepare all prehistoric and historic cultural resources, historic building assessments, and paleontologic Initial/Feasibility Study documents required. The technical documentation/reports will include, but not be limited to, a regional overview of prehistoric, historic, and paleontologic sensitivity; identification and discussion of the thresholds of significance for evaluating cultural resources; Area of Potential Effect (APE) sensitive literature and record searches; a summary of the mitigation strategies for the project; the report will conclude with management recommendations. The final Cultural and Paleontologic Resources Technical Report will be in accordance with CEQA, SVP, Los Angeles County Flood Control District, and any additional pertinent state and local regulations and guidelines that will be written to facilitate our part of the Feasibility/Initial Studies, and ultimately the MND. The final Cultural and Paleontologic Resources Technical Report will include a prehistoric and historic archaeological component, a built-environment component, and the paleontologic assessment as well.

#### Noise and Vibration

The Spane Park Regional Stormwater Capture project is located within approximately 125 feet of residences. These residences could be impacted by noise and vibration from project-related construction activities, and on-going operational noise generated by project mechanical equipment. Accordingly, we will conduct a noise study of potential impacts to nearby noise-sensitive land uses.

A field noise study will be conducted to measure existing noise conditions at representative noise-sensitive land uses. Sound pressure level data will be collected over 10- to 15-minute periods at up to four (4) representative noise-sensitive receiver locations in close proximity to the project site. Manual traffic counts of vehicles along the adjacent street segment will also be completed during the sound level measurements.

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Potential construction noise impacts at nearby noise-sensitive land uses will be evaluated based upon an equipment inventory and construction schedule supplied by the client, or using construction activity information based upon similar projects, and employing the Federal Highway Administration's roadway construction noise model (RCNM). Construction-related vibration will be evaluated using guidance and methodologies recommended by the Federal Transit Administration (FTA) or Caltrans.

The preliminary engineering plans indicate a treatment unit and a separate discharge pump. This mechanical equipment is expected to generate noise that could be audible at nearby residences, that are located as close as 100 feet from the proposed equipment location. Based upon equipment specifications provided by the City or the project engineers, we will research sound level data for the proposed equipment and will quantify noise levels from equipment operation at the closest residences. The predicted sound levels will be compared against the City of Paramount Code of Ordinances (Chapter 9.68 – Noise Regulations).

The significance of noise and vibration impacts will be assessed based on the relevant City, state, and federal thresholds. If significant noise impacts are identified, mitigation measures to reduce impacts to a less-than significant level (where feasible) will be recommended. The results of the noise analysis, findings of potential effects, and mitigation measures will be contained in the draft noise section of the environmental document. Field measurement data and construction noise modeling data will be provided in a technical appendix suitable for inclusion in the CEQA document.

**Transportation**

We will prepare a transportation assessment to support the IS/MND for the Spane Park Regional Stormwater Capture project. We will confirm whether the City has adopted transportation thresholds and significance criteria for VMT analyses consistent with CEQA requirements. If there are no adopted VMT thresholds, we will follow the Governor's Office of Planning and Research's (OPR) Technical Advisory on Evaluating Transportation Impacts in CEQA (December 2018). The assessment will include a vehicle miles traveled (VMT) screening analysis consistent with SB 743 and the current CEQA Guidelines.

The proposed project would not generate trips from its permanent operations as it would not result in any new employees. Therefore, based on the low trip generation of the project (i.e., less than 110 daily trips), the project would screen out from further VMT analysis based on OPR's small project screening criteria; and, the project's VMT impacts may be presumed to be less than significant. The transportation assessment will provide a detailed VMT screening analysis to support this finding. The transportation assessment will also include a construction period trip generation analysis that provides the project's trip generation for workers and trucks on the adjacent street network. It is assumed that the project trips would occur outside of peak hours and cause no measurable effects in traffic operations along the adjacent transportation network.

In addition, we will request information on any proposed (temporary) lane and/or road closures on the Rosecrans Avenue (if any) and their specific times of closure and their durations. Should any work, lane closures, or additional traffic control be required on any public right-of-way, the proposed project will be required to adhere to the traffic control or management plan per City requirements. For any significant impacts found, we will recommend mitigation measures that may include a Construction Traffic Management Plan.

We will also qualitatively analyze the transit, pedestrian, and bicycle facilities that serve the project site. Project site access and on-site circulation will be analyzed for vehicular, bicycle, and pedestrian accessibility. The methodologies, assumptions, assessment, findings, and mitigation measures (if any) including all necessary tables, figures, and appendices will be summarized in the transportation section and the technical appendix of the CEQA document.

**Task 6.2 Administrative Draft IS/MND**

We will prepare an administrative draft IS/MND using the latest version of the City's approved Initial Study template, which incorporates the newest Appendix G thresholds from the 2020 CEQA Guidelines. The Initial Study Checklist will also integrate all applicable City CEQA guidelines thresholds. The results of the technical analyses completed under Task 2, will be incorporated into the administrative draft IS/MND. Additionally, for all other environmental topics included in the administrative draft IS/MND, we will prepare qualitative analyses.

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General approaches for some of the key informational topics are as follows:

**Aesthetics:** We will complete a qualitative aesthetics analysis for the project. The project is not located within proximity of a scenic highway, would be developed underground and in a suburban area. As such, we will qualitatively discuss project impacts associated with changes in visual character.

**Air Quality/Energy/GHG:** These sections of the IS/MND will summarize the findings of the technical analyses completed as described above.

**Cultural Resources:** This section of the IS/MND will summarize the findings of the Cultural Resources Report.

**Geology and Soils:** Using a geotechnical investigation report provided by Craftwater, we will include an analysis of the project's potential to affect, and be affected by, geological conditions at, and in the vicinity of, the project site.

**Hazards and Hazardous Materials:** We hazardous materials specialists will conduct a hazardous materials assessment for the proposed project area. The hazardous materials assessment will include evaluation of potential impacts due to current or past hazardous materials/waste storage and/or use and identification of potential environmental concerns. Potential impacts due to current or past hazardous materials storage or use will be evaluated through review of the following:

- Federal, state, and local regulatory agency records per Government Code Section 65962.5 for sites within and adjacent to the proposed project site, including the Regional Water Quality Control Board's GeoTracker website, the Department of Toxic Substances Control's EnviroStor website, and California Environmental Protection Agency's Regulated Site Portal
- Available online records from the Certified Unified Program Agency
- Historical aerial photographs and topographic maps
- National Pipeline Mapping System for hazardous material pipelines
- California Geologic Energy Management Division database
- Online databases for nearby existing and proposed schools
- California Department of Forestry and Fire Protection database for fire hazard zones

The findings will be summarized in a hazardous materials assessment memo. If the findings indicate potential impacts related to hazardous materials and/or wastes, or other potential CEQA-related hazards, recommendations may include further work related to additional investigation, sampling, mitigation, human health risk analyses, and/or construction contingency measures. This work will be overseen by an Environmental Professional as defined in Section 312.10 of 40 Code of Federal Regulations 312.

**Hydrology and Water Quality:** Using a preliminary hydrology study provided by Craftwater, we will include an analysis of the project's potential to affect, and be affected by, geological conditions at, and in the vicinity of, the project site.

**Land Use and Planning:** An evaluation of the project's consistency with the City's General Plan and the City's zoning code, will be included within this section of the IS/MND.

**Noise:** This section of the IS/MND will summarize the findings of the noise analysis prepared as described above.

**Public Services:** This section will include an evaluation of the project's potential impacts to public services, including police, fire, schools, parks and other public services such as libraries.

**Transportation:** The transportation analysis described above will be summarized within this section of the IS/MND.

**Tribal Cultural Resources:** The findings within the Cultural Resources Technical Report and the outcome of tribal consultation conducted by the City consistent with AB 52 will be summarized within this section of the IS/MND.

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**Utilities and Service Systems:** This section will be prepared using will-serve letters from utility providers and readily available information, this section of the IS/MND will evaluate whether adequate water, electricity, natural gas, telecommunications, wastewater, and solid waste capacity exists to serve the proposed project.

For purposes of this analysis, we assume that all impacts will either be less than significant or can be mitigated to a less than significant level, thus confirming that the appropriate CEQA-compliant document is an IS/MND. Initially, we will submit a single electronic draft of the administrative draft IS/MND for review and comment. This scope of work and cost estimate assumes that the City will complete one comprehensive round of review and comment on the administrative draft IS/MND. Upon receipt of a consolidated set of review comments from the City, we will revise the administrative draft IS/MND, and resubmit a screen check draft IS/MND for review by City staff.

Deliverables

- Administrative Draft IS/MND
- Screen check Draft IS/MND

**Task 6.3 Public Draft IS/MND**

Upon receipt of a consolidated set of review comments on the screen check draft IS/MND, assumed to be minimal given the initial comprehensive review by the City, we will revise the IS/MND and provide the City with a print check draft for final review. This scope of work and cost estimate assumes that minimal comments will be received by the City during the print-check review. Upon sign-off by both Craftwater and the City to release the Draft IS/MND for public review, we will prepare and provide the City with a public review draft of the IS/MND in both Microsoft Word (.doc) and Adobe Acrobat (.pdf) formats.

This scope of work assumes that the City will require assistance in the production and circulation of a Notice of Intent (NOI) for the Public Draft IS/MND. Additionally, we will provide assistance with electronically posting the Public Draft IS/MND with the State Clearinghouse. For cost estimating purposes, we assume mailing up to 250 copies of the NOI to agencies and interested parties identified on the City-provided distribution list. This scope and cost also assume that we will post the NOI with the Los Angeles County Clerk. In the event that the City completes the NOI production, circulation and posting with the Los Angeles County Clerk, the cost estimate can be adjusted downward. This scope and cost estimate assumes that the City will not hold a public hearing or meeting during the 30-day circulation period for the Public Draft IS/MND.

Deliverables

- Print-Check Draft IS/MND
- Public Draft IS/MND
- State Clearinghouse coordination and posting of Public Draft IS/MND
- NOI distribution to up to 250 recipients
- NOI posting with Los Angeles County Clerk

**Task 6.4 Final MND**

In support of the Final MND, upon completion of the public review period for the document, we will assist the City in responding to comments received from agencies. For cost estimating purposes, we assume that no more than 20 substantive comments will be received and require technical input to prepare and provide responses to these comments. The Final MND will first be provided to Craftwater for review, comment, and revision. Upon signoff from Craftwater that the document is ready to be shared, we will then provide the Final MND to the City in electronic format and include a Mitigation Monitoring and Reporting Program. This scope and cost estimate assumes one round of review, comment, and revision in response to comments from City staff.

Upon completion of the Final MND, a print-ready PDF of the document will be provided to the City for use during project approval hearings. Following Final MND adoption and project approval, we will prepare and post with the State Clearinghouse and Los Angeles County Clerk a Notice of Determination as well as pay applicable filing fees.

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## Task 6.5 Permitting Support

### LACFCD Permit

Craftwater will coordinate with the City to assist with the LACFCD Permit for the diversion structure. We will prepare the LACFCD Permit application for the diversion structure in EpicLA with input from the City. *Permit and review fees with the County are not included in this cost proposal.* Instead, it is assumed that the City will utilize the City Services Agreement with the LA County DPW to pay for LACFCD permit and review fees.

### Building & Electrical Permits

Our team will assist in the acquisition of construction-related permits including the Electrical Service Permit and the City of Paramount Building and Safety Permit.

### Regulatory Permits

Craftwater assumes that since the diversion occurs within an underground storm drain pipe, a US Army Corps of Engineers Nationwide Section 404 Permit, a CA Department of Fish and Wildlife Section 1601 Streambed Alteration Agreement, and a Regional Board Section 401 Water Quality Certification will not be required.

### Task 6 Assumptions/Exclusions

- Anticipated Utility permits are limited to the LACFCD Major Modification Permit and Discharge Permit which are both completed through the online EpicLA permit application program. Craftwater will prepare the necessary documentation and submit through EpicLA.
- A Stormwater Pollution Prevention Plan (SWPPP) will be required as the work will likely disturb more than 1 acre. The SWPPP shall be prepared by the Contractor in accordance with the NPDES Construction General Permit.

## Task 7. Public Engagement

Community engagement for this project will build on the foundation of support for the project generated in previous phases, inform the community about the project process, goals, and progress, and solicit input to inform the project design. The Outreach requirements will be consistent with the *Regional Project Transfer Agreement* between the City of Paramount and the Los Angeles County Flood Control District.

The outreach efforts will include extending the widest reach to community members and stakeholders to ensure meaningful engagement in the process. Outreach materials, communication, and input engagement activities will be designed to reach the following audiences.

- Area residents (Nearby residents, residents' and homeowners' associations)
- Youth (Sports, service, Scouting, faith groups)
- Community groups and organizations (environmental groups, sports/activity clubs)
- Business (business leaders, chambers,
- Leaders (Boards, commissions, elected officials, tribes)

The community engagement team will work with the project management team confirm the target audiences.

### Task 7. 1 Communication Materials

To ensure reaching out to the community and all stakeholders, informational and communications materials will be designed for print and adapted to digital formats for disseminating across diverse outlets. Materials include the following:

- Project Factsheet – Project background including objectives, description, graphic timeline, and opportunities for community input.
- Flyers – Dates, times, location, and purpose of upcoming meeting. One will be developed for each meeting.
- Social Media Posts – Short messages announcing meetings for posting on city social media platforms. These will be coordinate with the City PIO.
- Public Works Web Portal – Short messages announcing upcoming meetings and milestones.

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### Task 7.2 Outreach and Noticing

The community engagement effort will include a variety of tools to ensure we reach audiences widely. The outreach team will use the materials listed above to communicate the project information. The team will share these materials with the community groups to get the word out about the importance of the project and the opportunities for the community to provide input into the project design. The team will use existing Public Works public notice protocols to inform the community about upcoming meetings and opportunities for public involvement. This will include posting on the City's website and social media platforms and placing hard copies at public facilities. The team will use an email blast platform to share meeting notices, provide monthly updates, and present other project information with community members and stakeholders. The team will use contact information from the earlier project efforts and add participant contact information from each meeting.

### Task 7.3 Meetings

The primary method for gathering community input will be the community meetings. We will design interactive methods to engage the community in the process and ensure we collect input in each phase of the process. The team will develop an approach for each workshop following a team strategy session to confirm the objectives. Each workshop will include the following.

- Graphically rich exhibits and materials to ensure the information is accessible to all.
- Interactive exercises and tools to facilitate meaningful input that informs the project.
- Presentations demonstrating feedback loops in each phase of the process to ensure community members know they are being heard and how their input is being used.

The goals and purpose for each community meeting are described below.

#### Community Meeting #1

Inform the community about the project including objectives, grant funding parameters, existing conditions, constraints and opportunities, schedule, and opportunities for community input. The preliminary concept will be presented to the community and the project team will review the major design components. An interactive facilitated discussion will include opportunities for the community to ask questions about the project and gather input on the proposed design concept.

#### Community Meeting #2

Provide an overview of input provided to date and how the community response was incorporated into the refined design. The project team will also present a summary of agency consultation and technical analysis and how this informed the project design. The community will participate in an interactive facilitated activity to provide feedback to inform 60% design concept.

#### Community Meeting #3

Inform the community about the refinements to the project design. The project team will also review project next steps including construction schedule. A facilitated discussion will be designed to elicit input on the 90% design. Although the pre-construction phase will occur in a process separate from this phase, the meeting will also include an opportunity to listen to the community to share concerns and questions regarding the construction phase. The team will collaborate closely with the project management team to develop meeting materials that effectively communicate the objectives for each meeting. For each meeting, we will prepare meeting agendas, sign in sheets, wayfinding, signage, and handouts tailored to each meeting. We will also design exhibits and displays that present the project design components and supporting technical information. These could include site plan, conceptual diagrams, charts, photo simulations, and infographics. This information can also be presented in digital formats such as PowerPoint, video, and other platforms. We will document the input and comments provided during each meeting and translate into a meeting summary.

The format for each community meeting will be designed based on the venue, information being presented, and to accommodate different participation styles. This could include a general presentation followed by an open forum for community members to ask questions and provide feedback. Other methods can include a presentation to the entire group with facilitated discussion in a small group setting. This provides a forum for members of the community to share ideas in a more intimate setting. The format will be confirmed in collaboration with the project team. We will design facilitation tools to ensure community feedback is collected in numerous ways. This can range from comment cards that form participants to provide written comments to digital platforms that can be used from smartphones.

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Spane Park Stormwater Capture Project, Paramount, CA – Final Design

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The team will work with the project team to identify a venue that is accessible to the community. This could include a public facility that the community is familiar with, such as a community center or City Hall. Meetings can also be planned at a venue near the project site.

**Task 7.4 Briefings and Presentations**

The team will support the project team with ensuring city leadership and decisionmakers, community groups and organizations stay informed about the project. Relevant project materials will be curated to brief elected officials and commissions. These briefings will be one-on-one with City Council members and their staff. Presentations will be made to the appropriate city commissions. These briefings and presentations will include project status updates including summary of community concerns, areas of support, review of design concepts, and schedule. Presentations will also be made to the Lower Los Angeles River Watershed Management Group and other community groups as determined by the project team. The team will develop agendas, presentation materials, speaking points, and other project handouts. A summary memo documenting feedback collected will be prepared following the briefings.

Ms. Figueroa  
December 30, 2021  
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**ATTACHMENT B. FEE PROPOSAL**

FEE PROPOSAL FOR: Spane Park Stormwater Capture Project - Final Design										CRAFT WATER ENGINEERING, INC.																							
Contract Type: Fixed Price by Deliverable										ENGINEERING, INC.																							
Develop design plans for the stormwater capture project at Spane Park in Paramount, CA																																	
Task Description	Principal	Quality Coordinator	Project Manager	Senior Engineer	Associate Engineer	Junior Engineer	Total Labor Hours	Total Labor Effort	ODCs	TOTAL COST (10% MARKUP)										Subcontractors (Urshan)	Subcontractors (Blake)	Subcontractors (Luna)	Subcontractors (Dudek)	Subcontractors (Geotech)	Subcontractors (Myriad)	Subcontractors (Yao)	Subcontractors (DSC Engineering)	Total Subcontractors	TOTAL EFFORT				
Billing Rates										277.00	256.00	226.00	210.00	174.00	138.00																		
Task 1. Project Management, Coordination, and Meetings																																	
Task 1.1. Project Schedule	2			4		2	8	1,808																					1,808				
Task 1.2. Project Coordination	8		32	24	20	10	64	19,348																					42,809				
Task 1.3. Project Meetings	8		16	16	16	16	72	14,184																					22,369				
Task 1.4. Project Administration	2	8	24			24	58	12,202																					22,369				
SUBTOTAL Task 1. Project Management, Coordination, and Meetings	20	8	76	40	62	26	232	47,540																					81,488				
Task 2. Site Investigation and Utility Research																																	
Task 2.1. Field Investigation	4					4	4	3,260																					3,260				
Task 2.2. Records Research			2		4		8	14	2,262																				8,737				
Task 2.3. Utility Research			2			8	12	3,500																					3,500				
Task 2.4. Pot-holing			1			4	5	922	19,000																				19,922				
Task 2.5. Topographic Survey and Utility Mapping			1		12	24	37	5,628																					40,753				
SUBTOTAL Task 2. Site Investigation and Utility Research	4		10		32	48	94	15,560																					76,171				
Task 3. Geotechnical Investigation																																	
Task 3.1. Geotechnical Investigation			2			4	6	1,148																					51,700				
SUBTOTAL Task 3. Geotechnical Investigation			2			4	6	1,148																					51,700				
Task 4. Stormwater Capture Strategy Updates																																	
Task 4.1. Hydrologic and Hydraulic Analyses	2	4	4	24	40	100	174	28,282																					28,282				
Task 4.2. Water Quality Analysis and Optimization	1	1	4	10	24	60	100	15,993																					15,993				
Task 4.3. Water Conservation Analysis	1	1	4	8	16	40	70	11,421																					11,421				
SUBTOTAL Task 4. Stormwater Capture Strategy Updates	4	6	12	42	80	200	344	55,696																					55,696				
Task 5. Design Plans, Specifications, and Estimates																																	
Task 5.1. 30% Plans	4	4	24	40	100	120	292	49,916																					49,916				
Task 5.2. 60% Plans	4	8	40	60	120	200	432	73,276																					73,276				
Task 5.3. 90% Plans	2	4	16	24	80	100	228	37,954																					37,954				
Task 5.4. 100% Plans	2	4	4	16	24	60	110	18,268																					18,268				
SUBTOTAL Task 5. Design Plans, Specifications, and Estimates	12	20	84	140	324	480	1,060	179,444																					179,444				
Task 6. Environmental Documentation (CEQA) and Permitting Support																																	
Task 6.1. CEQA Environmental Documentation Technical Analyses	1	2	4				7	1,693	50																				1,693				
Task 6.2. Administrative Draft IS/MND	1	2	2				5	1,241																					1,241				
Task 6.3. Public Draft IS/MND	1		1				2	503	200																				503				
Task 6.4. Final MND			1				1	226	2,800																				2,800				
Task 6.5. Permitting Support	2		4		10	24	40	6,510																					6,510				
SUBTOTAL Task 6. Environmental Documentation (CEQA) and Permitting	5	4	12		10	24	55	10,173	3,050																				10,133				
Task 7. Public Engagement																																	
Task 7.1. Communication Materials			2			8	10	1,556																					1,556				
Task 7.2. Outreach and Noticing							-	-																					-				
Task 7.3. Meetings	1		6		6		13	2,677																					2,677				
Task 7.4. Briefings and Presentations			4			8	12	2,008																					2,008				
SUBTOTAL Task 7. Public Engagement	1	-	12	-	6	16	35	6,241																					6,241				
GRAND TOTAL (Not-to-Exceed)										46	38	208	222	518	794	1,826	315,802	22,050	35,127	65,175	53,473	91,410	51,700	54,165	54,879	42,372	448,301	786,153					

FEBRUARY 1, 2022

RESOLUTION NO. 22:010

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AUTHORIZING THE SUBMITTAL OF A COOPERATIVE GRANT APPLICATION FOR FUNDING FROM THE CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE) FOR THE EDIBLE FOOD RECOVERY GRANT PROGRAM RELATING TO SENATE BILL 1383”

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 22:010.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Adriana Figueroa, Public Works Director  
Wendy Macias, Public Works Manager

**Date:** February 1, 2022

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**Subject: RESOLUTION NO. 22:010 - AUTHORIZING THE SUBMITTAL OF A COOPERATIVE GRANT APPLICATION FOR FUNDING FROM THE CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE) FOR THE EDIBLE FOOD RECOVERY GRANT PROGRAM RELATING TO SENATE BILL 1383**

## **BACKGROUND**

At the January 18, 2022 meeting, the City Council authorized the submittal of a grant application for an edible food recovery and distribution program in collaboration with Nourish LA, a nonprofit who successfully oversees various food recovery and distribution programs in other cities. The resolution approved at that meeting allowed City staff to continue to apply for grants relating to the State's Senate Bill (SB) 1383 organics recycling program which went into effect January 1, 2022.

## **DISCUSSION**

After the January 18<sup>th</sup> City Council meeting and upon submittal of the grant application to the California Department of Resources Recycling and Recovery (CalRecycle), it was determined that while the Resolution No. 22:004 is valid for CalRecycle's other grant applications relating to SB 1383, the edible food recovery grant application requires specific language. CalRecycle requires that the resolution identify by name and title the authorized signatories on behalf of the City and the Nourish LA organization who are authorized to implement the proposed grant project. The revised resolution will name Adriana Figueroa, the Public Works Director, and Wendy Macias, the Public Works Manager, as persons authorized to oversee and manage the proposed edible food recovery program.

Because of the request for specific language in the resolution, we are requesting approval of a new resolution for the resubmittal of the edible food recovery grant with Nourish LA.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 2: Community Health, Strategic Outcome and No.4: Environmental Health.

## **RECOMMENDED ACTION**

It is recommended that the City Council read by title only and adopt Resolution No. 22:010 authorizing the submittal of a cooperative grant application for funding from the California Department of Resources Recycling and Recovery (CALRECYCLE) for the edible food recovery grant program relating to Senate Bill 1383.

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

**RESOLUTION NO. 22:010**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AUTHORIZING THE SUBMITTAL OF A COOPERATIVE GRANT APPLICATION FOR FUNDING FROM THE CALIFORNIA DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE) FOR THE EDIBLE FOOD RECOVERY GRANT PROGRAM RELATING TO SENATE BILL 1383

WHEREAS, Public Resources Code sections 48000 et seq. authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the application, awarding, and management of the grants; and

WHEREAS, the Edible Food Recovery Grant Program allows cooperative and collaborative grant projects; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

**SECTION 1.** The above recitations are true and correct.

**SECTION 2.** That the City Council of the City of Paramount authorizes the submittal of a cooperative application to CalRecycle for the Edible Food Recovery Grant Program on behalf of itself as Lead Participant and the participating entity of Nourish LA, an entity recognized as a legal 501(c)(3) as shown by the documentation attached.

**SECTION 3.** That Adriana Figueroa, Director of Public Works, and Wendy Macias, the Public Works Manager are hereby authorized and empowered to execute in the name of the City of Paramount all grant documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project.

**SECTION 4.** That Natalie Flores, the Executive Director of Nourish LA, is hereby authorized and empowered to execute in the name of Nourish LA all required grant documents, including but not limited to, agreements, amendments and requests for payment, necessary to secure grant funds and implement the approved grant project.

**SECTION 5.** This authorization is effective for five (5) years from the date of adoption of this resolution.

**SECTION 6.** This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 1st day of February 2022.

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Brenda Olmos, Mayor

ATTEST:

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Heidi Luce, City Clerk