



# CITY COUNCIL MEETING

June 8, 2022



**VILMA CUELLAR  
STALLINGS**  
Mayor



**ISABEL AGUAYO**  
Vice Mayor



**LAURIE GUILLEN**  
Councilmember



**PEGGY LEMONS**  
Councilmember



**BRENDA OLMOS**  
Councilmember

Call to Order



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**Pledge of Allegiance**



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Invocation





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## Roll Call of Councilmembers



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**Mayor's Award of Excellence**



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**Education Month**





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**Proclamation: Juneteenth**



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## City Council Public Comment Updates





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## City Council Public Comment Updates



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## Public Comments



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## Consent Calendar





# Resolution No. 22:031 Annual Assessment for Landscape Maintenance District No. 81-1

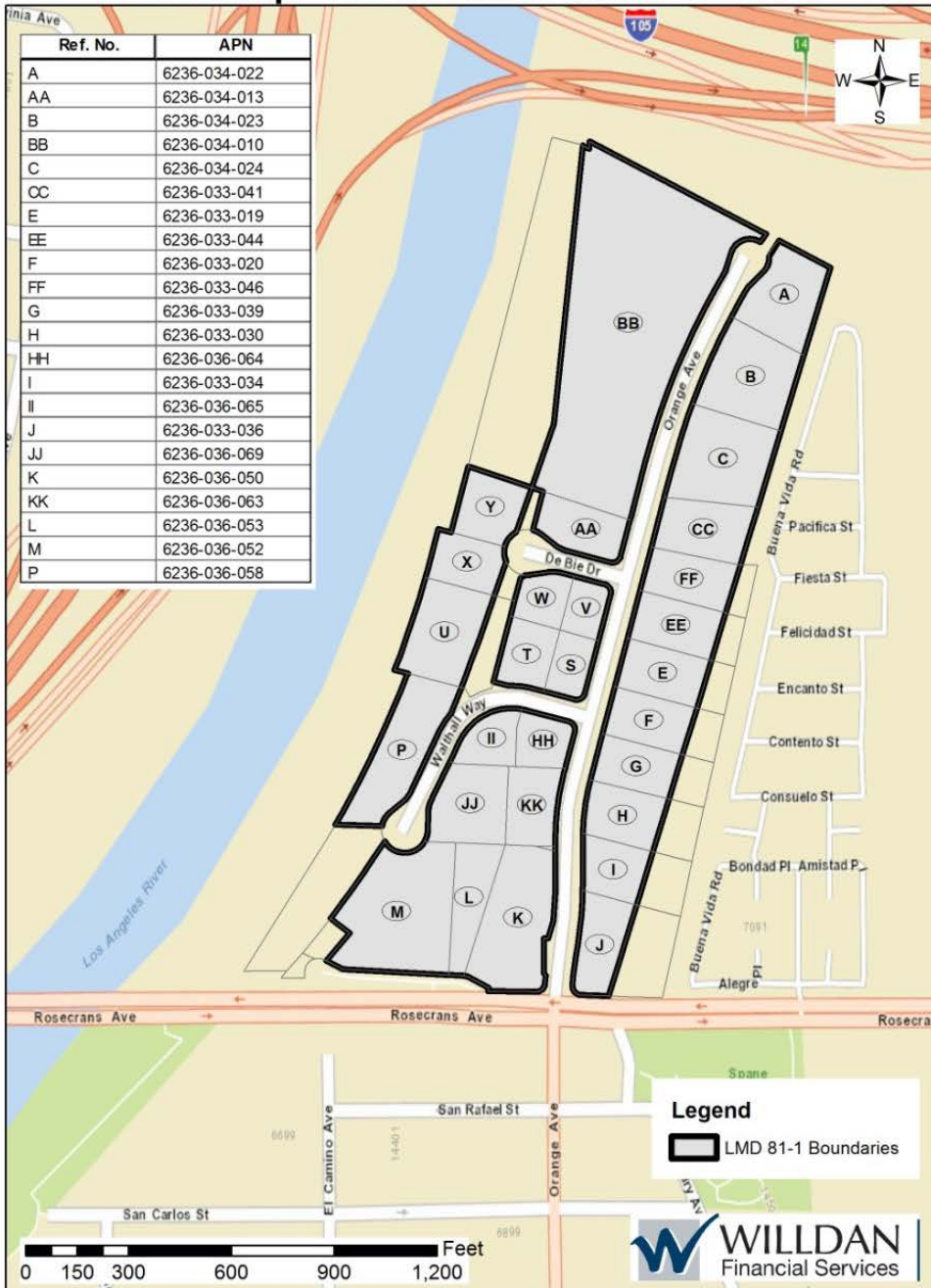
ITEM NO. 9



CITY OF PARAMOUNT



# City of Paramount Landscape Maintenance District No. 81-1



ITEM NO.9

# Recommendation

It is recommended that the City Council read by title only and adopt Resolution No. 22:031

*This item aligns with Strategic Outcome  
No. 5: Attractive and Well Maintained Infrastructure*

ITEM NO.9







# Resolution No. 22:031 Annual Assessment for Landscape Maintenance District No. 81-1

ITEM NO. 9



CITY OF PARAMOUNT





# Public Hearing – Amendment to the 2019-2020 Annual Action Plan for Community Development Block Grant Funding related to the Cares Act

ITEM NO.10



CITY OF PARAMOUNT





# CARES Act/CDBG Background

- March 2020 – Coronavirus Aid, Relief, and Economic Security (CARES) Act
  - COVID-19 aid and relief for CDBG uses (i.e. housing, business grants, etc.)
  - Paramount received \$935,242 in total CARES Act (“CDBG-CV”) funding
- CDBG Action Plan adopted May 2020, amended February 2021



ITEM NO. 10



CITY OF PARAMOUNT



# CDBG-CV Approved Uses

(2019-2020 Program Year)

Program/Activity	Approved
Emergency Rental Assistance Grant Program	\$132,113.00
Emergency Mortgage Assistance Grant Program	\$43,386.00
Emergency Small Business Grant Program	\$416,771.00
Homeless Prevention Services	\$155,925.00
CDBG-CV Program Administration	\$187,047.00
<b>Total</b>	<b>\$935,242.00</b>

ITEM NO.10



CITY OF PARAMOUNT

# Proposed Amendment

- About \$97,313 of funds are left unused from Rental and Mortgage Assistance
  - HUD application is very cumbersome, restrictive qualifications
  - Steady decline in interest; Zero applications since December 2021
  - Traditional County and State Resources
- Recommend reallocating \$97,313 towards Homeless Prevention Services

ITEM NO.10



CITY OF PARAMOUNT

# CDBG-CV Proposed Use

Program/Activity	Approved	Proposed	
Emergency Rental Assistance Grant Program	\$132,113.00	\$54,175.94	Reduction of \$97,313
Emergency Mortgage Assistance Grant Program	\$43,386.00	\$24,010.00	
Emergency Small Business Grant Program	\$416,771.00	\$416,771.00	
Homeless Prevention Services	\$155,925.00	\$253,238.06	Increase of \$97,313
CDBG-CV Program Administration	\$187,047.00	\$187,047.00	
<b>Total</b>	<b>\$935,242.00</b>	<b>\$935,242.00</b>	

ITEM NO.10



# Homeless Prevention Services

- Family Promise of the South Bay assists Paramount Families experiencing homelessness:
  - Interim housing via motel stays
  - Long term housing navigation
  - Case management
  - Financial support
  - Vehicle maintenance assistance
  - Job placement assistance
  - Transportation
- Assisting Paramount residents
  - Families Assessed: 42
  - Families Served: 27
  - Families Permanently Housed: 10

ITEM NO.10



CITY OF PARAMOUNT

# Next Steps



- U.S. Dept. of Housing and Urban Development (HUD) requires amendment to Annual Action Plan (2019-2020 Program Year)
- Public Hearing

ITEM NO.10



# Citizen Participation Process



- May 6<sup>th</sup>, 12<sup>th</sup> and 25<sup>th</sup>, 2022 Public Notices
  - Press Telegram and City's Website
    - 30 Day review and comment period
    - On file with Finance Dept., Paramount Library, & online
    - Announcing a change in public hearing date to June 8, 2022
- City has not received any public comments from the public

ITEM NO.10

# Recommendation

It is recommended that the City Council conduct a public hearing, approving the proposed reallocation, and authorize the City Manager to make modifications to the programs as needed to comply with HUD regulations and submit the plan amendments to HUD.

ITEM NO.10







# Public Hearing – Amendment to the 2019-2020 Annual Action Plan for Community Development Block Grant Funding related to the Cares Act

ITEM NO.10



CITY OF PARAMOUNT





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**Item 11: Resolution No. 22:030 – Adopting a  
Memorandum of Understanding Between the City of  
Paramount and Teamsters Local 911**





# Fiscal Year 2022-23 Investment Policy

ITEM NO. 12



CITY OF PARAMOUNT



# Investment Policy

- Recommended to be adopted annually - Best Practice!
- Paramount's Investment Policy has not changed since 2001
- Updated Policy complies with CA Local Agency Investment Guidelines Updated for 2022
- Best Practices approved by Professional Organizations:
  - Government Finance Officers Association (GFOA)
  - Association of Public Treasurers of the U.S. and Canada (APTUSC)
  - CA Municipal Treasurers Association (CMTA)



ITEM NO.12



# What's in the Policy?

18 areas of investment practices addressed in the Policy:

Categorized as:

- Policy Purpose and Objectives\*
- Fund Management
- Internal Control Procedures
- Reporting Requirements

## \*OBJECTIVES

- Safety of Principal
- Liquidity
- Yield – Return on Investments

ITEM NO. 12

# Paramount Authorized Investments

(Maximum 5-Year Maturity)

1. US Treasury Obligations (bills, notes, & bonds)
2. US Government Agency & Federal Agency Securities
3. Negotiable Certificates of Deposit (CD's)
4. Local Agency Investment Fund (LAIF)\*
5. Los Angeles County Pool
6. Joint Powers Authority (JPA) Pool
7. Placement Service Deposits

(\* 100% of City's investment is currently in LAIF.)

ITEM NO. 12

# Un-Authorized Investments for Paramount

(Maximum 5-Year Maturity)

8. Local Agency Bonds

9. State Treasury Notes & Bonds (Bonds of other 49 States)

10. Other local agency bonds

11. Banker's Acceptance

12. Commercial Paper

13. Repurchase Agreements

14. Medium Term Notes

15. Collateralized Securities

16. Mortgage-Backed Securities

17. Supranationals

18. Public Bank Securities

ITEM NO. 12



# Potential Investment Earnings

(Maximum 5-Year Maturity)

		% of	Maturity						Estimated
	Portfolio	Portfolio	Liquid	1 yr	2 yr	3 yr	4 yr	5 yr	Earnings/year
Checking	3,000,000	5.7%	0.0%						-
LAIF *	9,000,000	17.0%	0.7%						\$ 62,100.00
0-1 yr inv.	10,000,000	18.9%		2.0%					\$ 203,000.00
1-2 yr inv.	10,000,000	18.9%			2.6%				\$ 258,000.00
2-3 yr inv.	7,000,000	13.2%				2.7%			\$ 185,500.00
3-4 yr inv.	7,000,000	13.2%					2.8%		\$ 192,500.00
4-5 yr inv.	7,000,000	13.2%						2.8%	\$ 196,000.00
Total Cash *	53,000,000								\$ 1,097,100.00

(\*100% of City's investment is currently in LAIF. Average annual earnings = \$250K)

ITEM NO. 12

# What's new in this Policy?

1. Added Table of Contents
2. Removed confusing languages
3. Narrowed Authorized Eligible Investments to safest
4. New Sections not in Old Policy
  - Ethics and Conflicts of Interest
  - Review of Investment Portfolio
  - Diversification
5. Added a Glossary of Terms
  - Glossary of Terms in this Policy
  - Glossary of General Investment Terms
6. Easier to Read and Understand

ITEM NO. 12



CITY OF PARAMOUNT

# CMTA Investment Policy Certification Program

## Submit for CMTA Certification

- Peer reviewed by panel of 3 CMTA members
- Score of 85 out of 100 is needed for certification

## Conformity

- Conforms with CA Code and CMTA Policy Guidelines
- Meets industry best practices
- Simplicity and Readability – improving transparency

ITEM NO. 12



# Recommendation

- It is recommended that the City Council read by title only and adopt Resolution No. 22:032.

ITEM NO.12



CITY OF PARAMOUNT



# Fiscal Year 2022-23 Investment Policy

ITEM NO. 12



CITY OF PARAMOUNT





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Councilmember

**Item 13: Authorizing the City Manager to Execute All  
Agreements Related to Claiming Funds from the  
California Department of Transportation**





# Agreement with Kiley & Associates, LLC for Federal Legislative Advocacy Services for a One-Year Trial

ITEM NO. 14



CITY OF PARAMOUNT





# Background

- » Paramount has established a strong advocacy program
- » Congressional (federal) and State (California) priorities constantly change
- » The City's legislative agenda is reflected in its Legislative Platform



# Discussion



» Joe A. Gonsalves & Sons represents Paramount on state issues



» City does not have representation at the federal level

» Benefits for a federal advocacy service:

- Strengthen influence at the federal level
- Compete for federal grant opportunities
- Provide in-depth analysis of federal legislation



ITEM NO. 14



# Survey of Advocacy Firms

CITY	STATE	FEDERAL
BELLFLOWER	Joe A. Gonsalves & Son	None
CERRITOS	Joe A. Gonsalves & Son	None
LA MIRADA	Joe A. Gonsalves & Son	None
LAKEWOOD	Joe A. Gonsalves & Son	None
SANTA FE SPRINGS	Joe A. Gonsalves & Son	None
CARSON	Joe A. Gonsalves & Son	Kiley and Associates
DOWNEY	Niemela Pappas & Associates	Smith Dawson and Andrews
NORWALK	Joe A. Gonsalves & Son	Carpi & Clay, Edington, Peel & Associates
LYNWOOD	Joe A. Gonsalves & Son	Kiley and Associates
SOUTH GATE	Joe A. Gonsalves & Son	Kiley and Associates

ITEM NO.14





# Kiley & Associates, LLC

## » Kiley & Associates, LLC (Est. 2009)

- Provides legislative advocacy services, federal grant assistance, federal legislation analysis
- Seasoned team of professionals with decades of presence in Washington, D.C. and with strong California connections
- Possesses significant experience with the City's federal representatives, Capitol staff, federal agency staff, and other industry lobbyists



# Special Projects: One-Year Trial

## “Wing Tip” Tax

- » Federal law (FAA) strengthen California regulations on diversion of local tax revenue from jet fuel sales to the City of where the airport is located
- » Sustainable Aviation Fuel (SAF) is produced and delivered in Paramount

## American Rescue Plan Act (ARPA)

- » \$18 million in ARPA funds to help enhance water infrastructure, small businesses, homeless services, and offer City Council community discretionary funds

## Community Project Funding

- » Each year City requests Community Project Funding from its Congressional representatives to meet the community needs

ITEM NO.14



# Fiscal Impact



» Kiley & Associates, LLC quoted the City \$40,000 per year for federal advocacy services



» Funding for these services are proposed in the FY 2022-2023 budget pending City Council approval



ITEM NO. 14



## Recommendation for Consideration

It is recommended that City Council review and discuss the Agreement with Kiley & Associates, LLC for federal advocacy services in an amount not to exceed \$40,000 from July 1, 2022 to June 30, 2023; and, if the City Council approves, authorize the City Manager to execute the Agreement.

*Vision, Mission, and Values Outcomes: This item aligns with all Strategic Outcomes.*

ITEM NO.14



CITY OF PARAMOUNT





# Agreement with Kiley & Associates, LLC for Federal Legislative Advocacy Services for a One-Year Trial

ITEM NO. 14



CITY OF PARAMOUNT





# Fiscal Year 2022-23 Proposed Budget

ITEM NO. 15



CITY OF PARAMOUNT





*City of Paramount, CA*  
**PROPOSED  
BUDGET**

**Fiscal Year 2022-2023**

**JULY 1, 2022 - JUNE 30, 2023**



Unveiling of Civic Center sculpture commemorating the 19th Amendment to the U.S. Constitution and honoring the City's first all-female City Council, the fourth such Council in the history of California.

ITEM NO.15



CITY OF PARAMOUNT

# FY 2022-23 Proposed Budget

	General Fund	Restricted	Water Fund	Total
<b>Beg Fund Balance 7/1/2022 (est.)</b>	\$ 14,932,200	\$ 20,722,250	\$ 3,924,950	35,579,400
<b>Revenues</b>				
Revenues	\$ 37,785,400	*\$30,091,900	*\$ 9,909,750	77,787,050
Transfers In	-0-	1,000,000	901,500	1,901,500
<b>Total Revenues</b>	<b>37,785,400</b>	<b>31,091,900</b>	<b>10,811,250</b>	<b>79,688,550</b>
<b>Expenditures</b>				
Operating	\$ 35,028,850	\$ 11,832,100	\$10,138,950	55,098,400
CIPs	2,358,000	19,009,850	303,700	21,671,550
Transfers Out	1,000,000	901,500	-0-	1,901,500
<b>Total Expenditure</b>	<b>37,386,850</b>	<b>30,841,950</b>	<b>10,442,650</b>	<b>78,671,450</b>
<b>Surplus/Deficit</b>	<b>398,550</b>	<b>249,950</b>	<b>368,600</b>	<b>1,017,100</b>
<b>Ending Fund Balance 6/30/2023 (est.)</b>	<b>\$ 15,330,750</b>	<b>\$ 20,972,200</b>	<b>\$ 4,293,500</b>	<b>40,596,500</b>

\* Includes Adjustments for depreciation and IBank loan proceeds (Water).

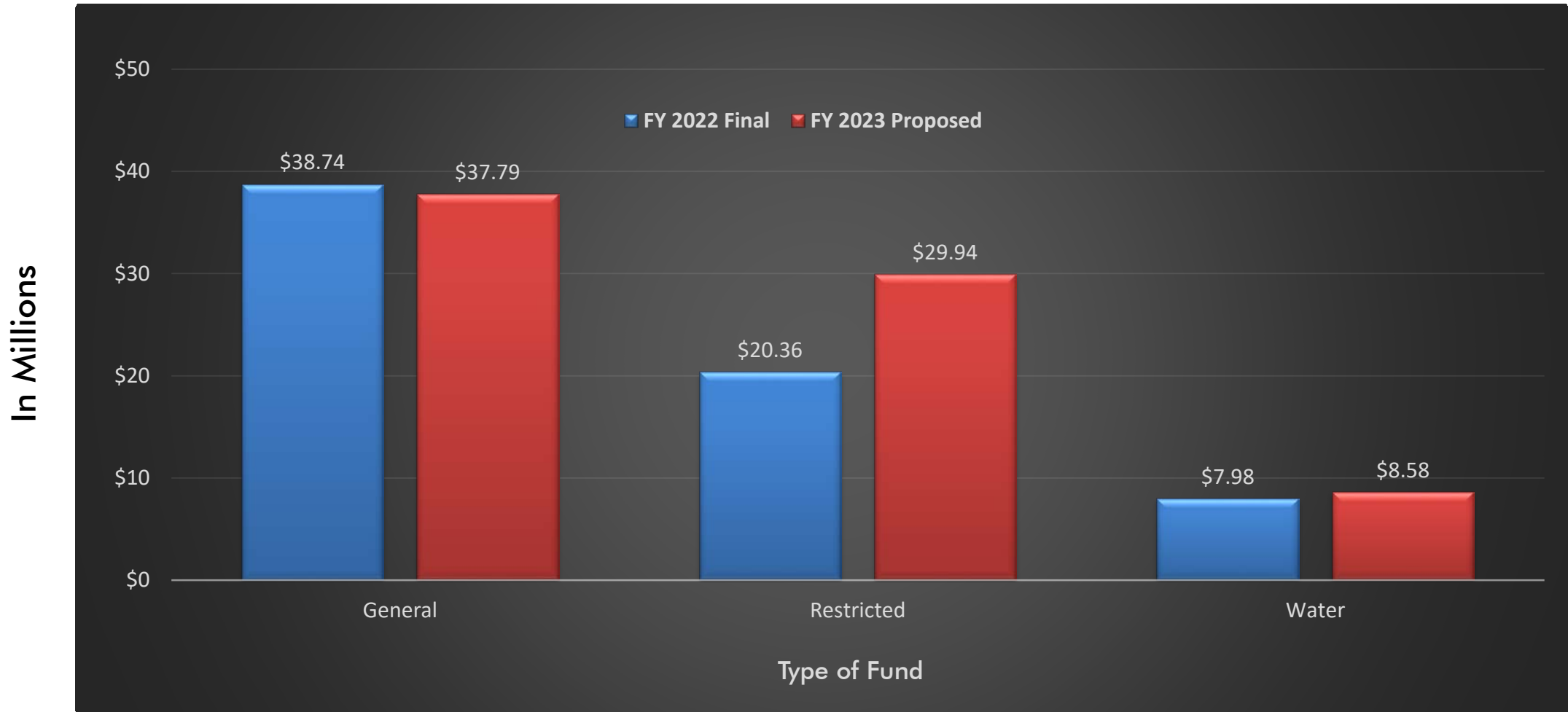


# REVENUES



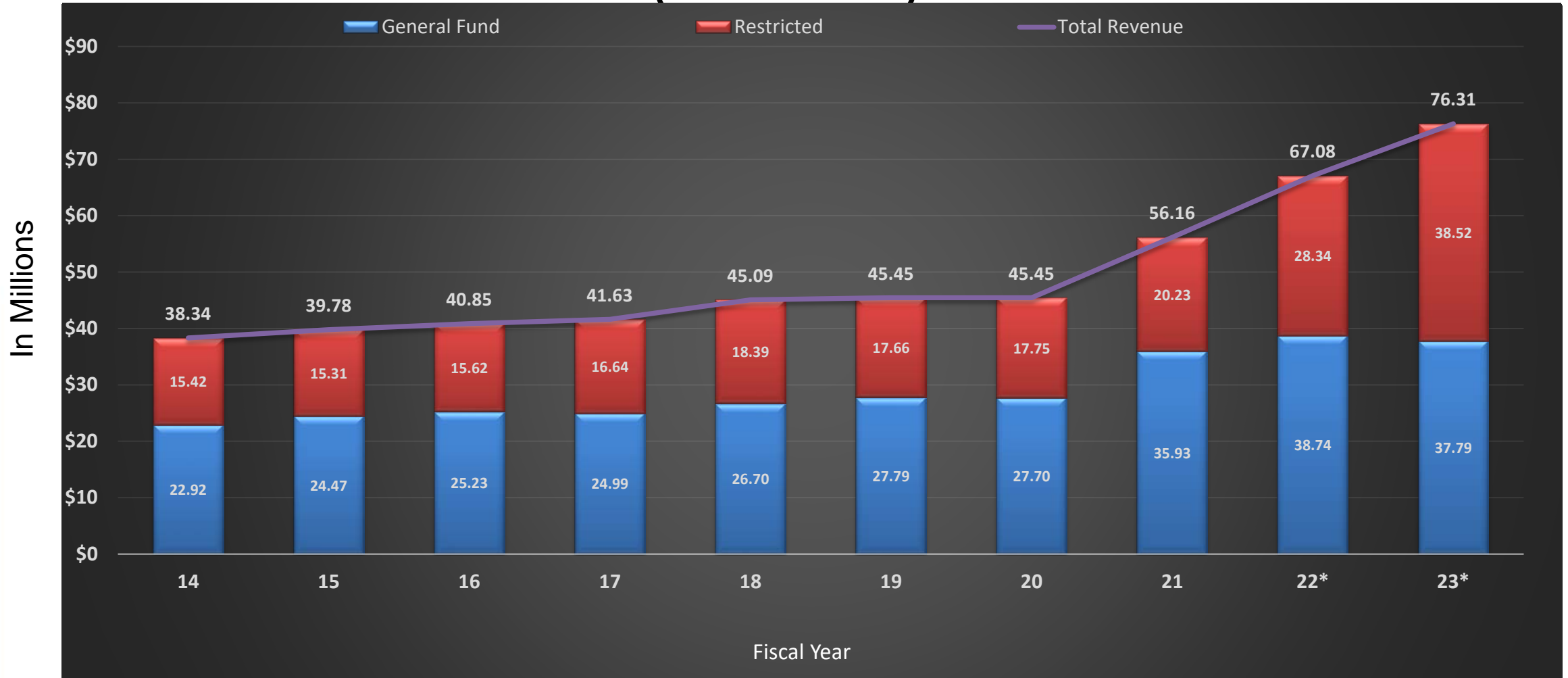
ITEM NO.15

# Revenue Projections FY 2022 vs. FY 2023



ITEM NO.15

# History of City Revenues (All Funds)

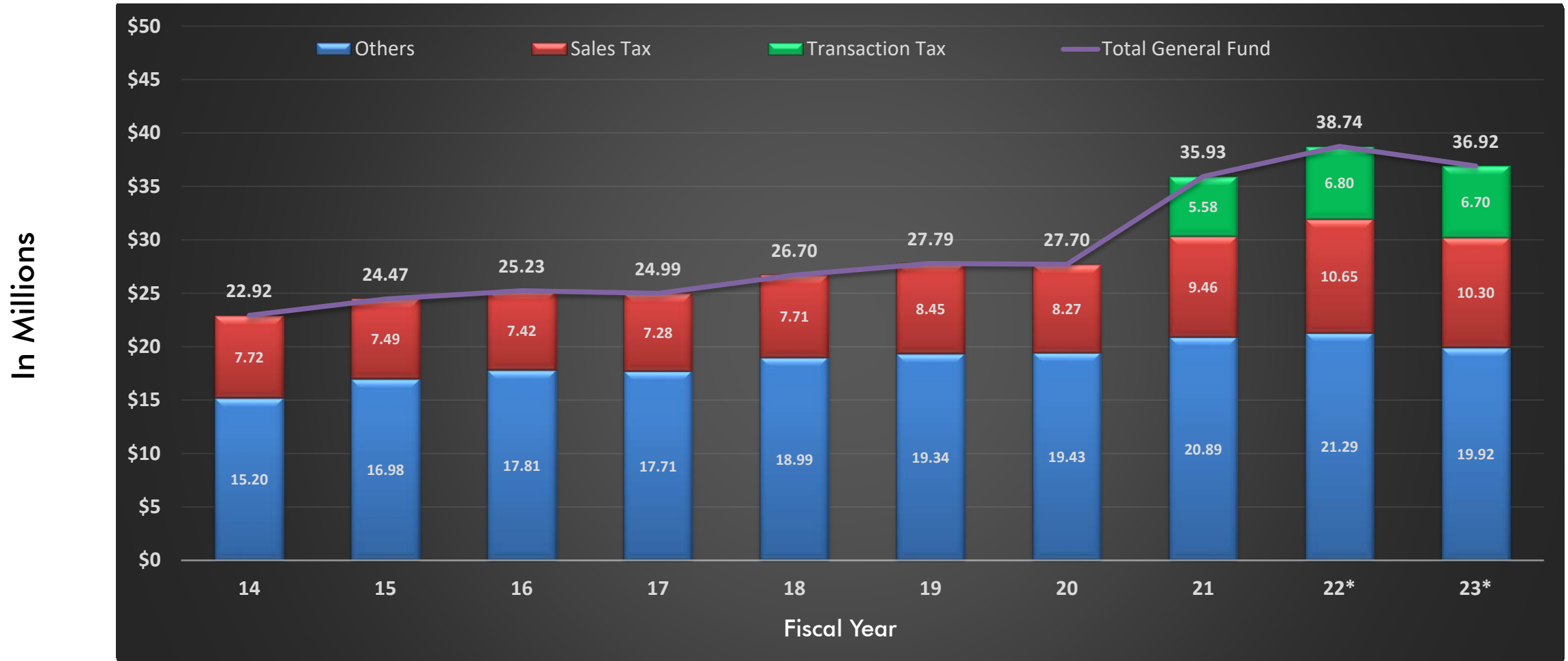


\*FY 2022 & FY 2023 are estimates

ITEM NO. 15



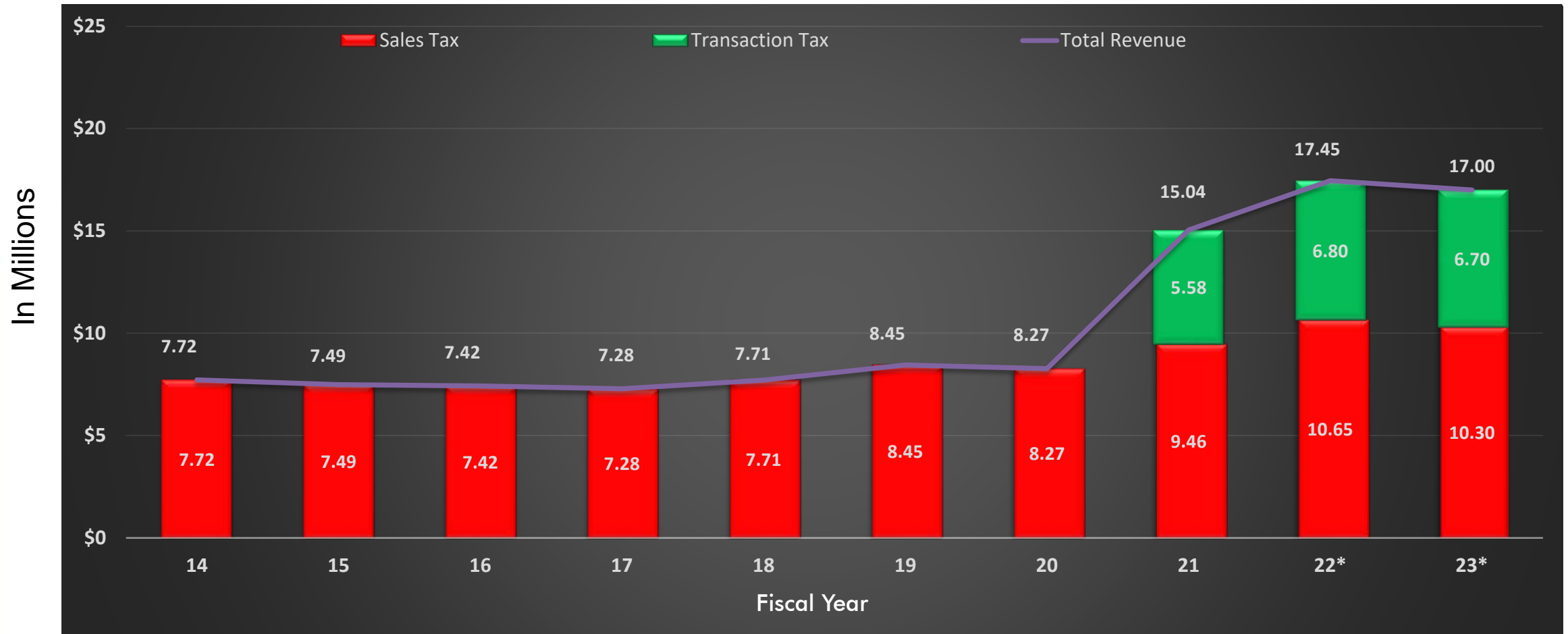
# History of Revenues (General Fund)



\*FY 2022 & FY 2023 are estimates

ITEM NO.15

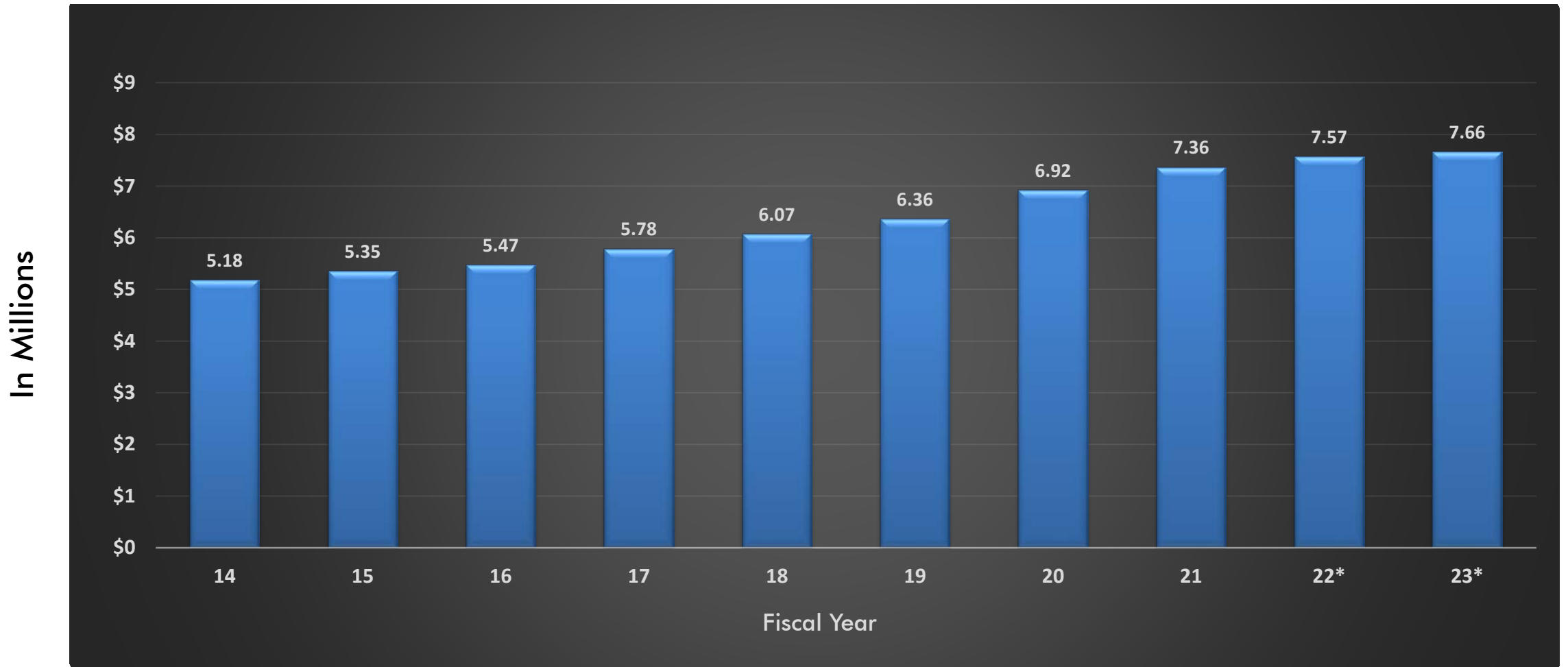
# History of Sales Tax Revenues (General Fund)



\*FY 2022 & FY 2023 are estimates

ITEM NO. 15

# History of Motor Vehicle License Fee (General Fund)



\*FY 2022 & FY 2023 are estimates

ITEM NO.15



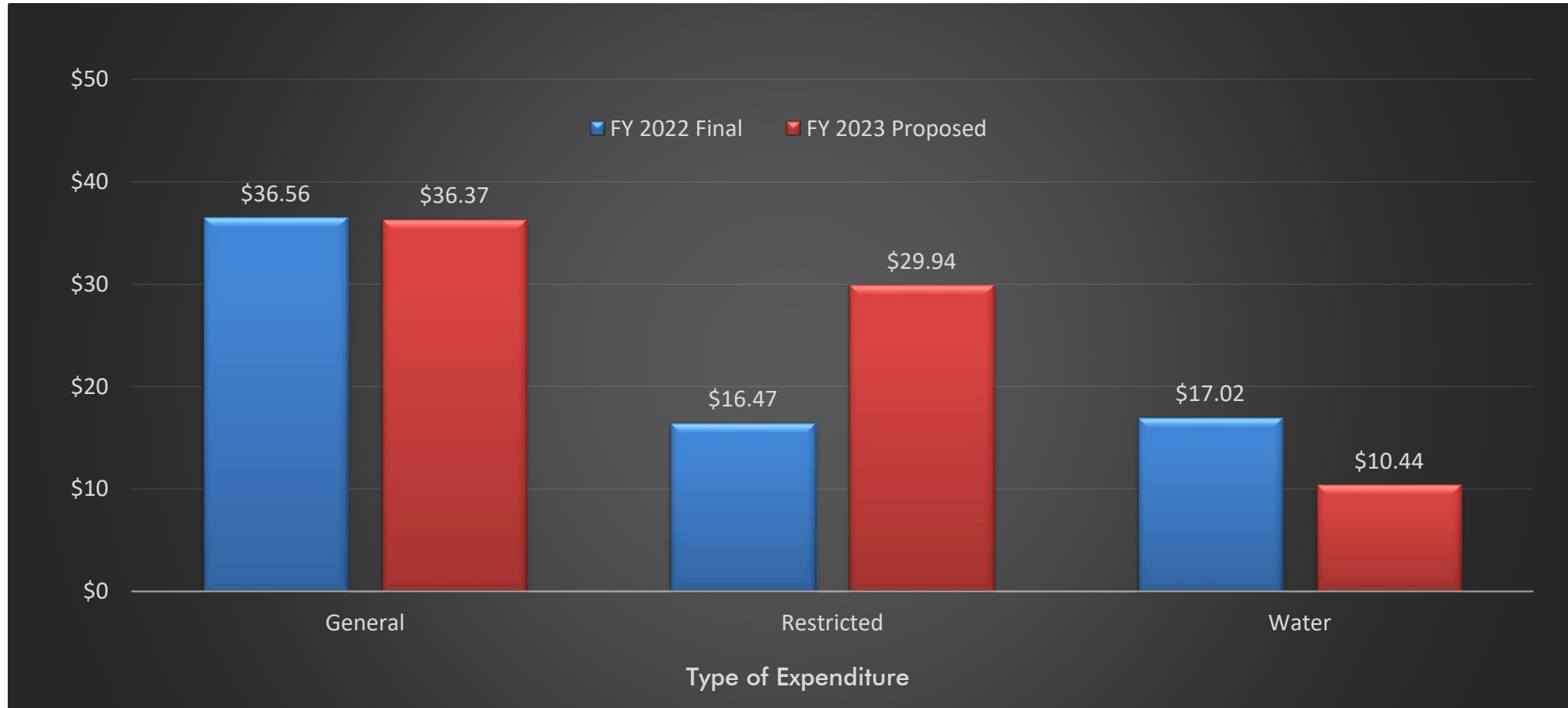
# EXPENDITURES



ITEM NO.15

# Total Expenditures (FY 2022 vs. FY 2023 All Funds)

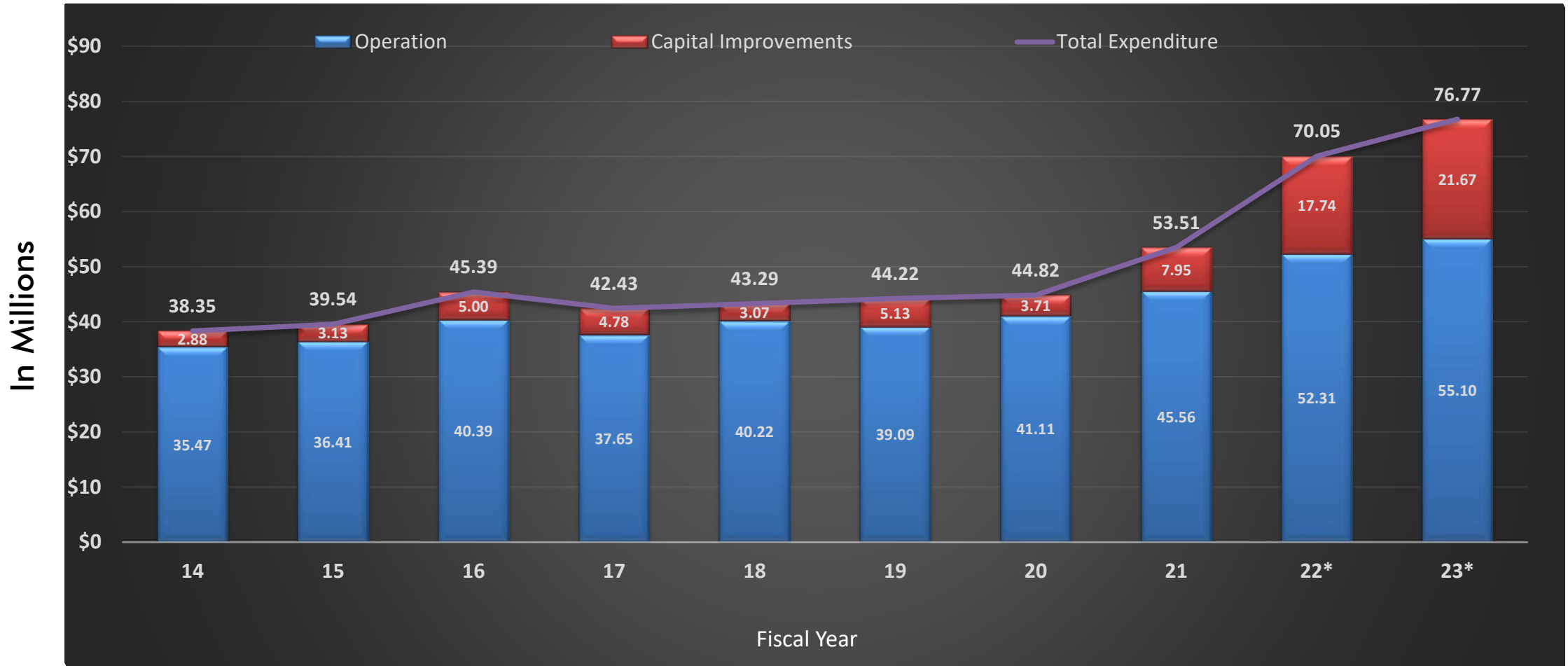
In Millions



\*Does not include depreciation and loan principal payments

ITEM NO. 15

# History of City Expenditures (All Funds)

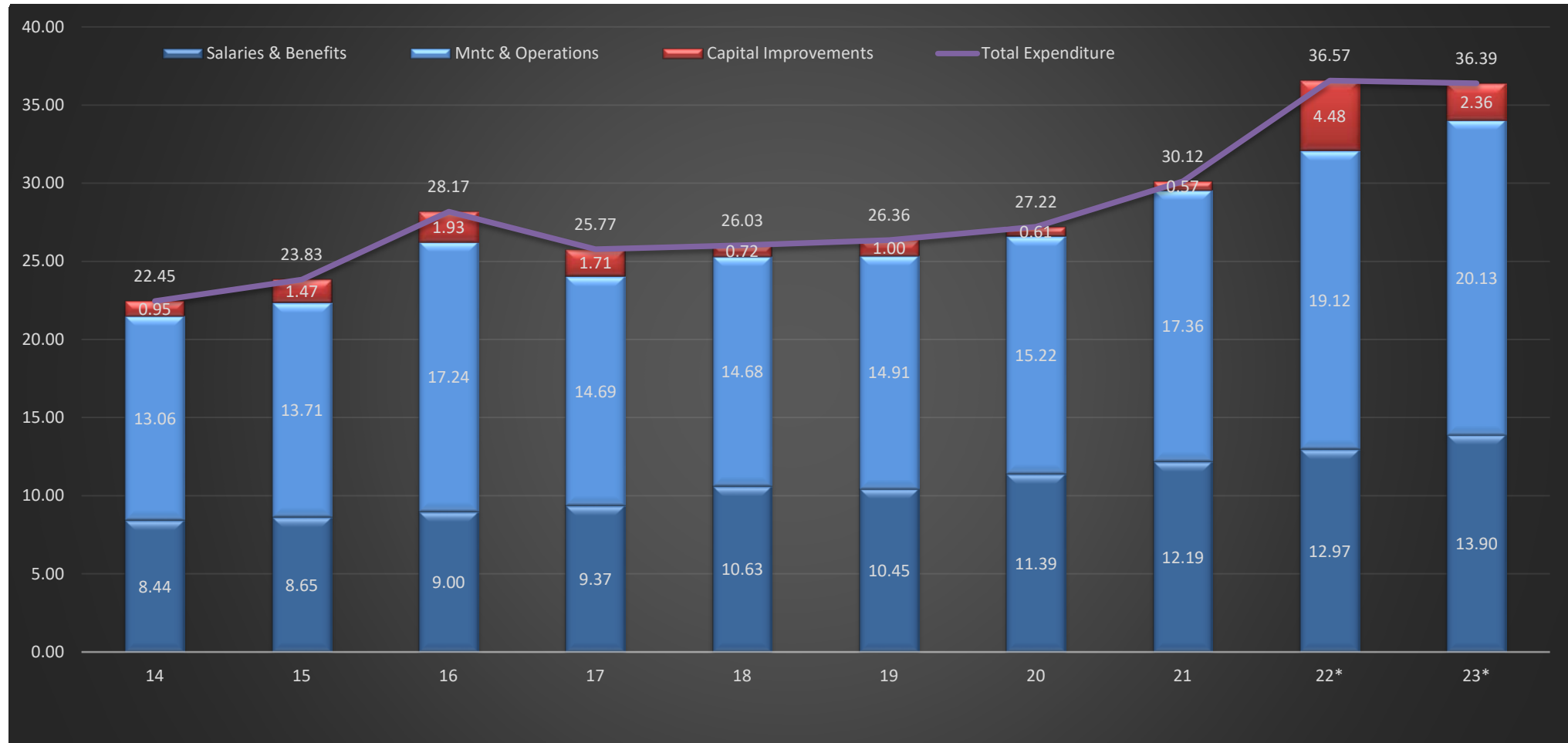


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ITEM NO.15

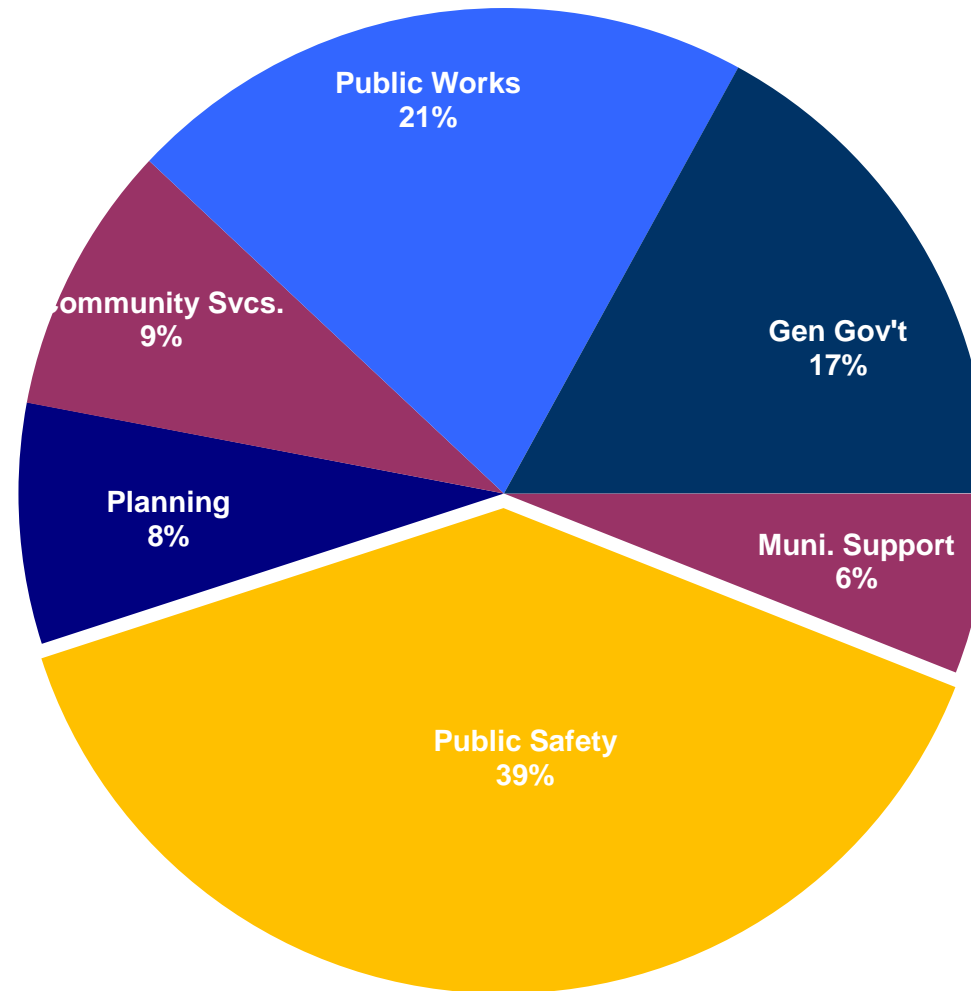


# History of Expenditures (General Fund)



ITEM NO. 15

# FY 2022-23 Operating Expenditures (By Department)



**General Fund**  
**\$34,028,850**

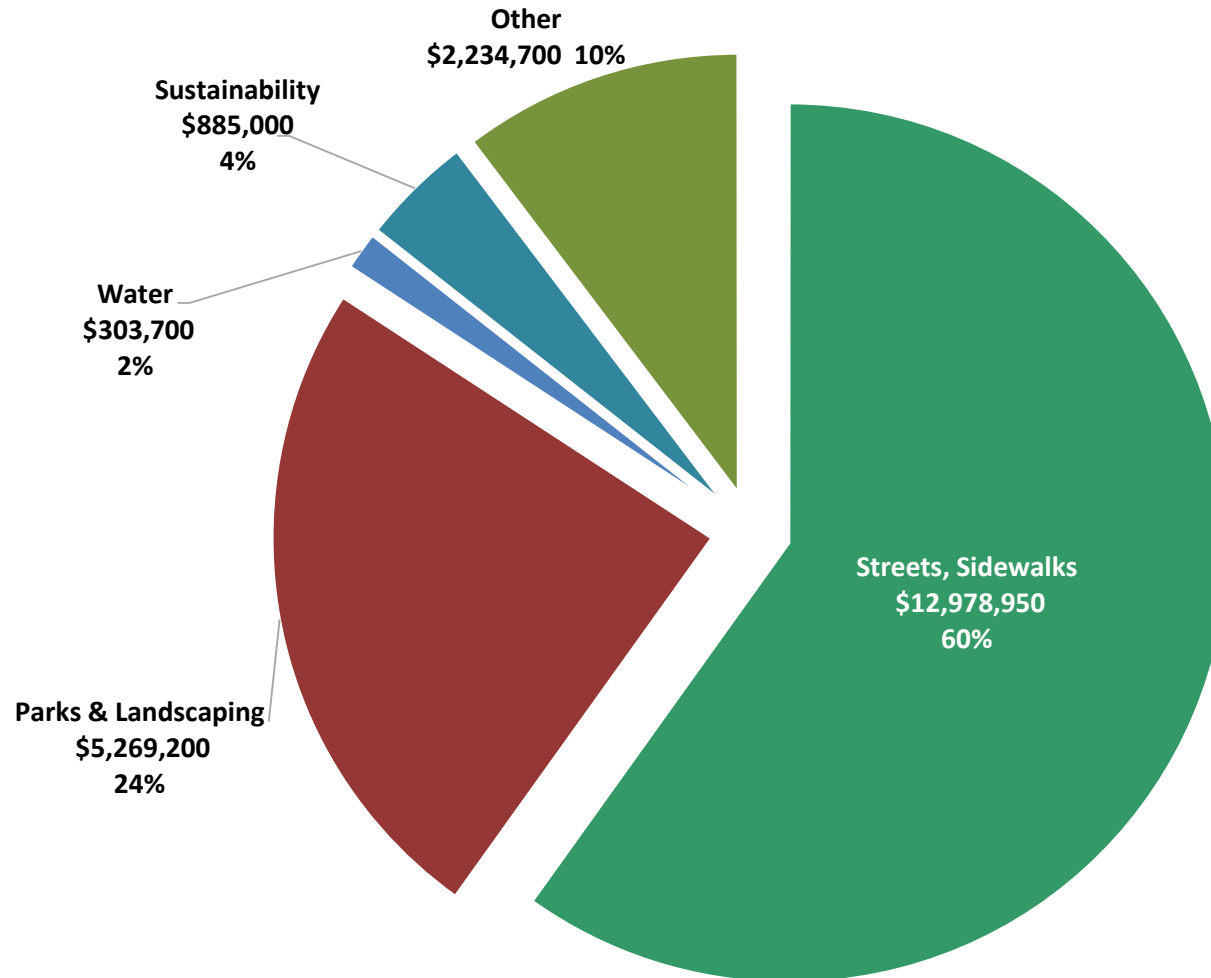
ITEM NO.15

# CAPITAL IMPROVEMENT PROJECTS (CIP)





# FY 2022-23 Capital Improvements Projects



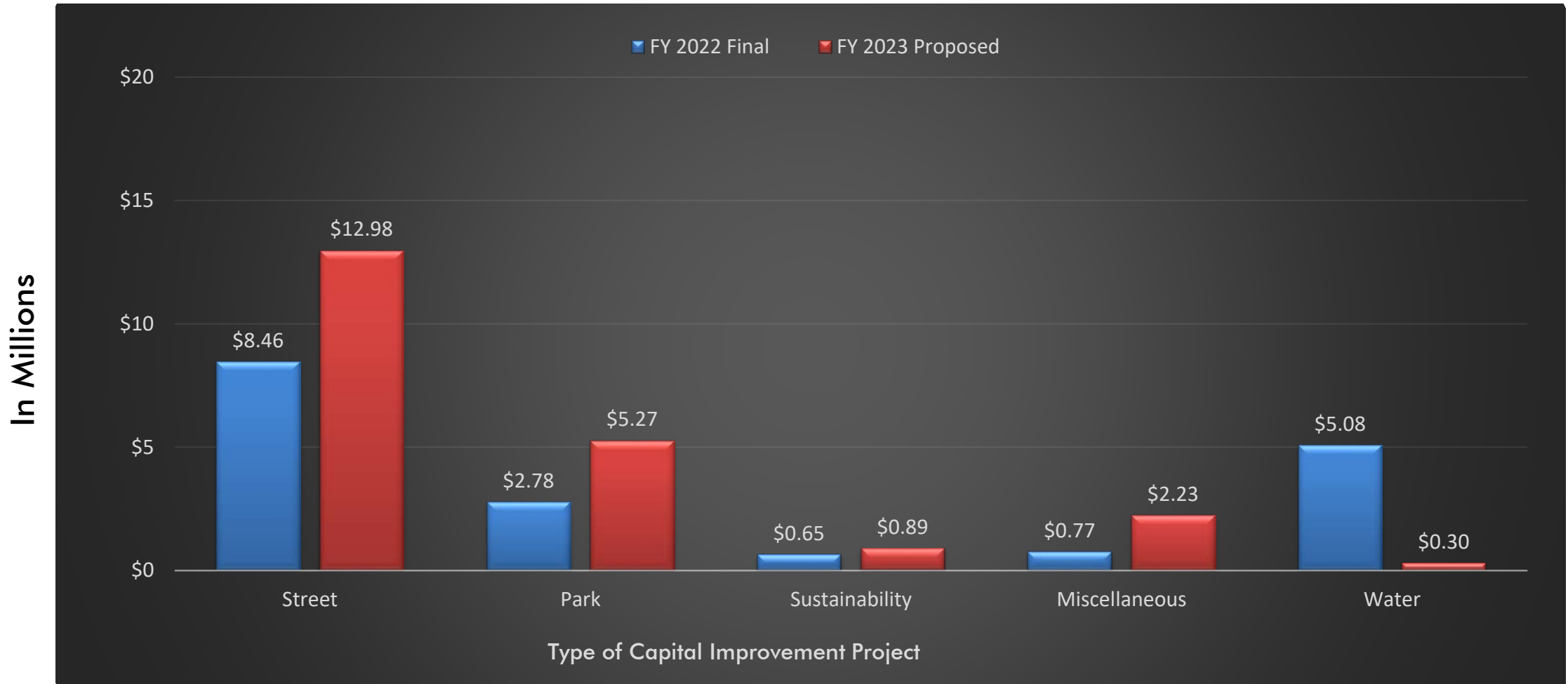
**Total \$21,671,550**

## Funding Sources

SRF (Grants)	\$16,802,650
GF FY23 Rev	\$ 2,358,000
GF CIP Resrv	\$ 857,200
Water Fund \$	303,700

ITEM NO. 15

# Capital Improvement Projects (FY 2022 & FY 2023)



ITEM NO.15

# ENDING FUND BALANCES

## Transfers & Reserves



ITEM NO.15

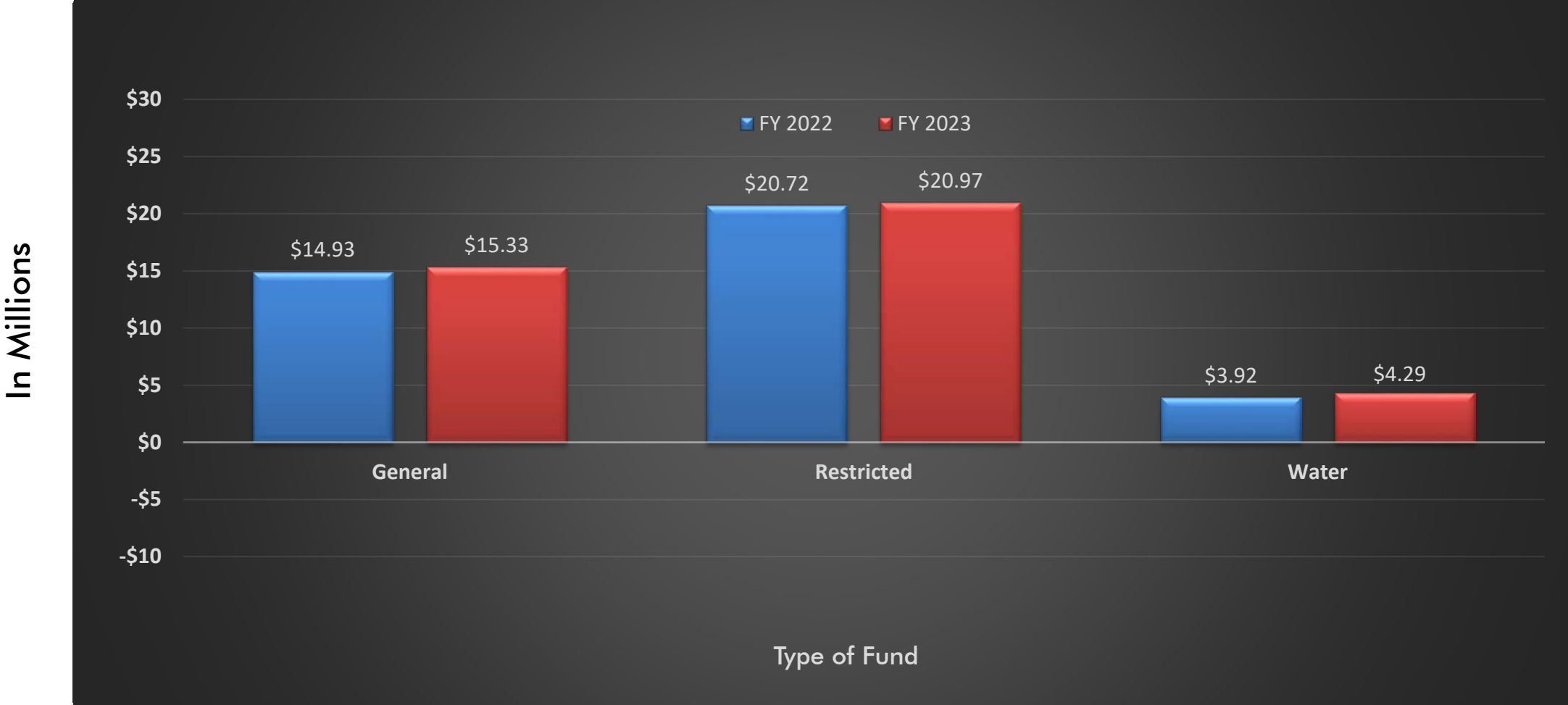


# Transfers & Reserves (FY 2021-22)

	GENERAL FUND BUDGET		
	<u>MID-YEAR</u>	<u>FINAL</u>	
<b>Beg Balance @ 7/1/2021 (audited)</b>	<b>\$ 14,809,550</b>	<b>\$ 14,809,550</b>	<b>Inc/(Dec)</b>
Revenues	36,922,950	38,742,250	1,819,300
Expenditures/CIP	36,812,950	36,562,400	(250,550)
<b>Surplus/(Deficit) before Transfers</b>	<b>110,000</b>	<b>2,179,850</b>	<b>2,069,850</b>
Transfers to ERF		(1,200,000)	
Transfers to CIP reserve		(857,200)	
<b>Surplus after transfers</b>		<b>122,650</b>	
<b>Est Ending Fund Balance @ 6/30/22</b>		<b>\$ 14,932,200</b>	

ITEM NO. 15

# Ending Fund Balances FY 2022 vs. FY 2023



ITEM NO. 15

# SUCCESSOR AGENCY





# Successor Agency FY 2022-23 Budget

Revenues	\$5,501,350 (RPTTF)
Expenditures	\$5,497,200 (Bond payments)

(SA to wind down the affairs of the former RDA)



ITEM NO.15

# PARAMOUNT HOUSING AUTHORITY



ITEM NO.15

# Housing Authority FY 2022-23 Budget

Revenues	\$9,200 (Rental Income)
Expenditures	\$2,000 (Professional Services)



ITEM NO.15



# Recommendation

- It is recommended that the City Council establish June 21, 2022 for further review of the Fiscal Year 2022-23 Proposed Budget.

ITEM NO.15



CITY OF PARAMOUNT



*City of Paramount, CA*  
**PROPOSED  
BUDGET**

**Fiscal Year 2022-2023**

**JULY 1, 2022 - JUNE 30, 2023**



Unveiling of Civic Center sculpture commemorating the 19th Amendment to the U.S. Constitution and honoring the City's first all-female City Council, the fourth such Council in the history of California.

ITEM NO.15



CITY OF PARAMOUNT





# Fiscal Year 2022-23 Proposed Budget

ITEM NO. 15



CITY OF PARAMOUNT





# Resolution No. 22:034: Declaring the Implementation of Stage 2 of the Water Shortage Contingency Plan

ITEM NO. 16



CITY OF PARAMOUNT



# Background

- December 2021 - Ordinance 1158 Adopted
  - Establishes updated water conservation and water supply program and regulations
  - Updated Water Shortage Contingency Plan
    - Outlines specific reduction strategies for conservation
- April 21, May 10, July 8, October 19, 2021 Governor Newsom issued proclamations
  - A state of emergency exists statewide due to severe drought
  - Directed agencies to take action to preserve water supplies
  - Encouraged voluntary conservation up until now







# Emergency Regulations

- March 28, 2022 - Governor's Executive Order
  - Directing State Water Resources Control Board (SWRCB) to consider emergency regulations
- May 24, 2022 - SWRCB approved Emergency Regulations
  - Requires that all Urban Water Suppliers implement Level 2/Stage 2 of their WSCP
  - Goal - 20% reduction in overall state water usage





# Stage 1 (10% Reduction)

- Limits on watering days for landscaped areas
  - April – October: 3 days per week
    - ❑ Allowed: Monday, Thursday, and Saturday
  - November – March: 2 days per week
    - ❑ Allowed: Monday and Thursday
- Customers must fix leaks in a timely manner (72 hours)
- No excessive water flow or run off
- No washing down hard or paved surfaces

ITEM NO. 16



CITY OF PARAMOUNT

# Stage 2 (20% Reduction)

- All Stage 1 strategies and:
- Restrict water use for decorative water features
- Use only recycled water for construction activities
- Restaurant may only serve water upon request
- Limits on washing vehicles

ITEM NO. 16

# Additional Emergency Regulations

- Establish a ban on irrigation of non-functional turf in Commercial, Industrial and Institutional sectors
  - Non-functional turf: turf that is solely ornamental and not regularly used for human recreational purposes or for civic or community events
  - Fines of up to five hundred dollars each day
- June 10, 2022 Deadline

ITEM NO.16



CITY OF PARAMOUNT



# Resolution 22:034

- City Municipal Code: Chapter 13.04, Article 5
  - Details all aspects of water conservation policies
    - Information about each stage
    - When and how they can be applied
    - Penalties for non-compliance
- Establishes the requirements of the SWRCB to:
  - Implement Stage 2
  - Prohibit watering of non-functional turf – Commercial, Industrial and Institutional

ITEM NO.16



CITY OF PARAMOUNT

# Outreach



- Tips and strategies for saving water
  - SaveOurWater.com
  - Bewaterwise.com



**bewaterwise.com®**



- Detailed Level 2 strategies using the following messaging:
  - Water bills direct to customers
  - Boulevard Banner
  - Social Media
  - City website
  - Staff response



ITEM NO. 16

# Recommendation

It is recommended that the City Council read by title only and adopt Resolution No. 22:034.

*This item aligns with Strategic Outcome  
No. 4: Environmental Health*

ITEM NO.16







# Resolution No. 22:034: Declaring the Implementation of Stage 2 of the Water Shortage Contingency Plan

ITEM NO. 16



CITY OF PARAMOUNT



# CITY COUNCIL MEETING

June 8, 2022



**VILMA CUELLAR  
STALLINGS**  
Mayor



**ISABEL AGUAYO**  
Vice Mayor



**LAURIE GUILLEN**  
Councilmember



**PEGGY LEMONS**  
Councilmember



**BRENDA OLMOS**  
Councilmember

**Comments / Committee Reports**





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June 8, 2022



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Councilmember



**BRENDA OLMOS**  
Councilmember

**Adjournment**





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Councilmember



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Councilmember



**BRENDA OLMOS**  
Councilmember

**Successor Agency for the  
Paramount Redevelopment Agency**



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June 8, 2022



**VILMA CUELLAR  
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Councilmember



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Councilmember



**BRENDA OLMOS**  
Councilmember

**Paramount Housing Authority**