



PUBLIC PARTICIPATION NOTICE

Public Participation Accessibility for the Paramount City Council meeting scheduled for **September 20, 2022 at 5:00 p.m.**

In-person Attendance:

The public may attend the City Council meeting in-person.

View the City Council meeting live stream:

- YouTube Channel <https://www.youtube.com/user/cityofparamount>
- Spectrum Cable TV Channel 36

Public Comments:

Members of the public wanting to address the City Council, either during public comments or for a specific agenda item, or both, may do so by the following methods:

- **In-Person**

If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the podium provided for the public.

- **E-mail: crequest@paramountcity.com**

E-mail public comments must be received by **4:45 p.m. on Tuesday, September 20, 2022**. The e-mail must specify the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject; 6) Written Comments.

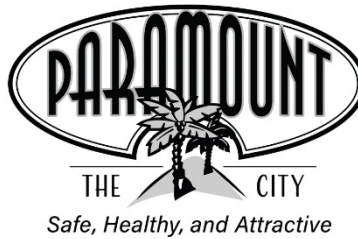
- **Teleconference: (562) 220-2225**

Participants wishing to address the City Council by teleconference should call City Hall at **(562) 220-2225** by **4:45 p.m. on Tuesday, September 20, 2022** and provide the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject. Teleconference participants will be logged in, placed in a queue and called back during the City Council meeting on speaker phone to provide their comments.

All public comments are limited to a maximum of three minutes unless an extension is granted. Please be mindful that the meeting will be recorded as any other person is recorded when appearing before the City Council, and all other rules of procedure and decorum will apply when addressing the City Council by teleconference.

AGENDA

Paramount City Council
September 20, 2022



Adjourned Meeting
City Hall Council Chamber
5:00 p.m.

City of Paramount

16400 Colorado Avenue ❖ Paramount, CA 90723 ❖ (562) 220-2000 ❖ www.paramountcity.com

Public Comments: If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the podium provided for the public. Persons are limited to a maximum of three (3) minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law. For additional ways to participate and provide public comments, see the preceding Public Participation Notice.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2225 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Note: Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

Notes

CALL TO ORDER:

Mayor Vilma Cuellar Stallings

ROLL CALL OF
COUNCILMEMBERS:

Councilmember Annette C. Delgadillo
Councilmember Peggy Lemons
Councilmember Brenda Olmos
Vice Mayor Isabel Aguayo
Mayor Vilma Cuellar Stallings

CITY COUNCIL PUBLIC COMMENT UPDATES

PUBLIC COMMENTS

CONSENT CALENDAR

All items under the Consent Calendar may be enacted by one motion. Any item may be removed from the Consent Calendar and acted upon separately by the City Council.

1. [ORDINANCE NO. 1165 \(Adoption\)](#) Amending Section 2.04.010 of the Paramount Municipal Code Relating to City Council Meetings
2. [REJECTION OF BID](#) Paramount Park Roof Replacement Project (City Project No. 9370)
3. [RESOLUTION NO. 22:047](#) Amending the City's Conflict of Interest Code and Repealing Resolution No. 12:011
4. [APPROVAL](#) Approval of Amendment No. 1 to Agreement with Craftwater Engineering for continued Design Services for Spane Park Stormwater Capture Project (City Project No. 9295)

NEW BUSINESS

5. [ORAL REPORT](#) Compton Community College District Update
6. [PUBLIC HEARING](#) Consolidated Annual Performance and Evaluation Report (CAPER) FY 2021-22
7. [ORAL REPORT](#) Design Concept for Progress Plaza Exterior

ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS

8. [RESOLUTION NO. 22:046](#) Declaring October 5, 2022 Clean Air Day in the City of Paramount
9. [APPROVAL](#) Authorization to Purchase Organic Waste Containers for SB 1383 Residential Program
10. [CONSIDERATION](#) Clean Power Alliance – Proposal to Change Default Renewable Energy Tier for City Accounts

COMMENTS/COMMITTEE REPORTS

- Councilmembers
- Staff

CLOSED SESSION

None.

ADJOURNMENT

To a meeting on October 4, 2022 at 6:00 p.m.

City Council Public Comment Updates

September 20, 2022

From the September 6, 2022 City Council Meeting:

Commenter	Request/Issue/Concern	Action/Comment
Dena Turner	Reported various building and safety concerns with the condominium complex where she lives on the 15000 block of Downey Ave., and provided the City Council with photos depicting the condition of the property.	<p>City staff from the Planning Department spoke with Ms. Turner immediately following her public comments at the meeting on September 6, and met with her on September 14 at the complex. Staff did not observe any significant building or safety concerns during the site visit, but Ms. Turner explained that the HOA board recently signed a contract to address the concerns she presented to the City Council.</p> <p>A Neighborhood Watch meeting was also held at the complex on September 15 to address residents' security concerns and learn about safety tips.</p>
Yesenia Cuarenta	Submitted a verbal Public Records Request: "(City Manager) Mr. Moreno, I'm here sir to do a public records request of the conversations you've had about drawing district lines in the City of Paramount."	The City Clerk's Office responded to Ms. Cuarenta via email on September 13, 2022 indicating that there are no responsive records.

SEPTEMBER 20, 2022

ORDINANCE NO. 1165

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT,
CALIFORNIA AMENDING SECTION 2.04.010 OF THE PARAMOUNT
MUNICIPAL CODE PERTAINING TO CITY COUNCIL MEETINGS”

MOTION IN ORDER:

READ BY TITLE ONLY, WAIVE FURTHER READING, AND ADOPT
ORDINANCE NO. 1165.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Heidi Luce, City Clerk
Date: September 20, 2022

Subject: ORDINANCE NO. 1165

The City Council, at its regularly scheduled meeting on September 6, 2022, introduced Ordinance No. 1165 and placed it on the September 20, 2022 agenda for adoption.

ORDINANCE NO. 1165

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT, CALIFORNIA, AMENDING SECTION 2.04.010 OF THE PARAMOUNT MUNICIPAL CODE RELATING TO CITY COUNCIL MEETINGS”

Attached is the agenda report from the September 6, 2022 meeting.

RECOMMENDED ACTION

It is recommended that the City Council read by title only, waive further reading, and adopt Ordinance No. 1165.



To: Honorable City Council
From: John Moreno, City Manager
By: Heidi Luce, City Clerk
Date: September 6, 2022

**Subject: ORDINANCE NO. 1165 - AMENDING SECTION 2.04.010 OF THE
PARAMOUNT MUNICIPAL CODE RELATING TO CITY COUNCIL
MEETINGS**

BACKGROUND

Under Section 2.04.010 of the Paramount Municipal Code "Municipal Code", the regular meetings of the City Council are scheduled to be held on the first Tuesday of each month at 6:00 p.m. in the Council Chamber at City Hall. Additionally, although not included in Municipal Code, the City Council also meets on the third Tuesday of each month at 5:00 p.m. Looking back in time, the purpose for the second meeting was initially to conduct a study session on matters of interest, versus to discuss and take action on business items. Over time, the second meeting has evolved and become more business focused as the issues facing cities have become increasingly more diverse and complicated.

DISCUSSION

City Council Meeting Day/Time

In recent years it has been frequently necessary to move the first monthly City Council meeting to the second Tuesday of the month due to conflicts with holidays and other events. Some examples include the New Year, Fourth of July, and Labor Day holidays; the City's Election Day; and the Santa Train. This year, two additional conflicts arose with the California Joint Power Insurance Authority's Annual Risk Management Forum and the City's Dia de los Muertos event. Continually moving the meeting date is disruptive and inconvenient for the public, the City Council and staff.

In looking at options to address this issue, staff surveyed eight local cities and found that only one other City holds their meetings on the first and third Tuesdays. Of the cities surveyed, five of the cities hold their meetings on the second and fourth Tuesdays of each month. Additionally, in reviewing the conference schedule for the various association conferences, most appear to schedule their meetings to not conflict with the second and fourth Tuesdays.

While it is possible to continue with moving the meeting to address conflicts when necessary, it would provide a more predictable and consistent schedule for the public, the City Council, and staff if the City Council meetings were to be held permanently on a regular schedule rather than moving them to accommodate these conflicts.

Proposed Ordinance

The proposed ordinance would change the City Council meeting date to the second Tuesday of each month at 6:00 p.m. and officially add a second monthly meeting on the fourth Tuesday at 5:00 p.m.

Additionally, the proposed ordinance removes one paragraph in the Municipal Code related to disorderly conduct. The paragraph, PMC 2.04.010(C)(3), contains outdated language and is no longer necessary because the City Council adopted a comprehensive policy addressing the Rules of Decorum in 2017.

If the proposed ordinance is introduced this evening, it would be scheduled for second reading and adoption at the September 20, 2022 City Council meeting. If adopted on September 20, the ordinance would be effective 30 days after that and the first meeting under the new ordinance would be held on Tuesday, November 8, 2022.

FISCAL IMPACT

None.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 6: Efficient, Effective, and Fiscally Responsible to deliver an efficient and effective City government in a fiscally responsible, transparent and collaborative manner.

RECOMMENDED ACTION

It is recommended that the City Council read by title only, waive further reading, introduce Ordinance No. 11165, and place it on the next agenda for adoption.

Attachments: PMC Section 2.04.010 (Current)
 Ordinance No. 1165

Paramount, California Municipal Code

Title 2 ADMINISTRATION AND PERSONNEL

Chapter 2.04 ADMINISTRATION IN GENERAL

2.04.010 City Council.

A. City Council—Meetings.

1. Time. The City Council shall meet in regular session on the first Tuesday of each month at 6:00 p.m.
2. Meeting Place. The City Council shall hold its regular meetings at the Council Chambers in the City Hall, 16400 Colorado Avenue, Paramount, California.
3. Disorders at Meetings. No person shall create any disorder at any meeting of the City Council, or disturb the deliberations of the same, or in any manner interfere with the deliberations of the City Council. Any person attending a meeting of the City Council and who is called to order by the presiding officer thereof, shall immediately come to order and shall not disturb the deliberations of the City Council.

B. Council Salaries. Upon the seating of new Councilmembers after the general municipal election in March 2007, Councilmember salaries shall be \$1,061.33 per month. (Prior code §§ 2-1—2-4)

Contact:

City Clerk: 562-220-2225

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CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

ORDINANCE NO. 1165

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
PARAMOUNT, CALIFORNIA, AMENDING SECTION 2.04.010 OF THE
PARAMOUNT MUNICIPAL CODE RELATING TO CITY COUNCIL
MEETINGS

WHEREAS, Pursuant to the Paramount Municipal Code (“Municipal Code”), the City Council currently meets in regular session on the first Tuesday of each month at 6:00 p.m.; and

WHEREAS, although not currently shown as a meeting date in the Municipal Code, the City Council regularly conducts an adjourned regular meeting on the third Tuesday of each month at 5:00 p.m.; and

WHEREAS, the City Council meetings often need to be rescheduled due to conflicts with holidays and other events; and

WHEREAS, the City Council wishes to both codify the second monthly meeting and change the schedule of its monthly meetings to the second and fourth Tuesday; and

WHEREAS, on October 3, 2017, the City Council adopted a policy, as amended from time to time, establishing a comprehensive set of Rules of Decorum and Procedures for the Conduct of City Meetings “Rules of Decorum”; and

WHEREAS, in adopting the Rules of Decorum, the City Council no longer finds it necessary to include a paragraph related to disorderly conduct at City Council meetings in the Municipal Code.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PARAMOUNT, CALIFORNIA, DOES HEREBY ORDAIN, AS FOLLOWS:

SECTION 1. The Recitals set forth hereinabove are true and correct and incorporated herein by reference as if fully set forth herein.

SECTION 2. Subsection A of Section 2.04.010 of the Paramount Municipal Code is hereby amended to read as follows:

A. City Council – Meetings

1. Day and Time. The City Council shall hold its regular meetings twice each calendar month on the second Tuesday at 6:00 p.m. and on the fourth Tuesday at 5:00 p.m.

2. Meeting Place. The City Council shall hold its regular meetings in the Council Chamber at City Hall, 16400 Colorado Avenue, California.

SECTION 3. Paragraph 3 of Subsection A of Section 2.04.010 of the Paramount Municipal Code is hereby repealed.

SECTION 4. Effective Date. This Ordinance shall take effect thirty days after its adoption, shall be certified as to its adoption by the City Clerk, and shall be published as required by law, together with the names and members of the City Council voting for and against the Ordinance.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Paramount this 20th day of September 2022.

Vilma Cuellar Stallings, Mayor

ATTEST

Heidi Luce, City Clerk

SEPTEMBER 20, 2022

REJECTION OF BID FOR PARAMOUNT PARK ROOF REPLACEMENT
PROJECT (CITY PROJECT NO. 9370)

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL REJECT ALL BIDS
AND DIRECT STAFF TO RE-ADVERTISE THE REQUEST FOR BIDS FOR
THE PARAMOUNT PARK ROOF REPLACEMENT PROJECT.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: Adriana Figueroa, Public Works Director
Sarah Ho, Assistant Public Works Director

Date: September 20, 2022

Subject: REJECTION OF BID FOR PARAMOUNT PARK ROOF REPLACEMENT PROJECT (CITY PROJECT NO. 9370)

BACKGROUND

Included in the Fiscal Year 2022-23 Budget is funding for a roof replacement project at Paramount Park for the Paramount pool building, the snack shack building, and the ballfield dugouts.

DISCUSSION

On Thursday September 1, 2022, the Director of Public Works opened and examined the bids for this project. The bids were opened at 11:00 AM at the City Yard.

Four (4) bids were received and the apparent low bid was submitted by Remmi Construction Inc., in the amount of \$95,595.00. Bids received ranged from \$95,595.00 to \$297,800.00. Pursuant to Public Contract Code Section 20166, staff is recommending rejection of the bids and subsequent re-advertisement of the project due to an unresolved issue regarding the availability of the specified materials. Staff will bring a recommendation for award at a future City Council meeting once new bids are received and examined.

FISCAL IMPACT

There is no fiscal impact.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 6: Efficient, Effective, and Fiscally Responsible.

RECOMMENDED ACTION

It is recommended that the City Council reject all bids and direct staff to re-advertise the request for bids for the Paramount Park Roof Replacement Project.

SEPTEMBER 20, 2022

RESOLUTION NO. 22:047

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT
AMENDING THE CITY’S CONFLICT OF INTEREST CODE AND REPEALING
RESOLUTION NO. 12:011”

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 22:047.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Heidi Luce, City Clerk
Date: September 20, 2022

Subject: RESOLUTION NO. 22:047 – CONFLICT OF INTEREST CODE

BACKGROUND

The Political Reform Act requires all public agencies to adopt a Conflict of Interest Code. The Conflict of Interest Code designates positions required to file a Statement of Economic Interests (Form 700) and assigns disclosure categories specifying the types of financial interests to be reported.

In 1990, Government Code Section 87306.5 was added to the Political Reform Act and mandates that a review of the Conflict of Interest Code be performed by the code reviewing body no later than July 1 of each even-numbered year.

On June 8, 2022, the City Council directed the City Clerk to commence a review of the City of Paramount's Conflict of Interest Code.

DISCUSSION

The City Clerk and City Attorney have reviewed the City's present Code (Resolution No. 12:011) and recommend the following amendments to Appendix A:

CURRENT (Resolution No. 12:011)	AMENDED (Resolution No. 22:047)
Members of the Oversight Board	REMOVE
Community Development Director	Planning Director
Community Services & Recreation Director	Community Services Director
Asst. Community Development Director	Assistant Planning Director
Asst. Community Services & Recreation Director	Assistant Community Services Director

The Members of the Oversight Board are removed because the Oversight Board no longer exists. The titles of designated employees are amended to reflect current department names. There are no recommended changes to the disclosure categories.

RECOMMENDED ACTION

It is recommended that the City Council read by title only and adopt Resolution No. 22:047 updating the City's Conflict of Interest Code.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION NO. 22:047

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PARAMOUNT AMENDING THE CITY'S CONFLICT OF INTEREST
CODE AND REPEALING RESOLUTION NO. 12:011

WHEREAS, the Political Reform Act, Government Code Sections 81000, et seq., requires the adoption of a Conflict of Interest Code; and

WHEREAS, Government Code Section 87306(a) requires every local agency to amend its Conflict of Interest Code when changes occur. Such changes include the creation of new positions which must be designated, the deletion of old positions, and relevant changes in the duties assigned to existing positions; and

WHEREAS, the Oversight Board ceased to exist in 2018 and should no longer be included in City's Conflict of Interest Code; and

WHEREAS, the organizational names of certain City departments have been updated and should be reflected accurately in the City's Conflict of Interest Code.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

SECTION 1. The above recitations are true and correct.

SECTION 2. Resolution No. 12:011 is hereby repealed.

SECTION 3. The Conflict of Interest Code of the City of Paramount is hereby adopted as follows:

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regulations Section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference and which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings. Therefore, the terms of 2 Cal. Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. These provisions, along with the attached Appendix A in which officials and employees are designated, and Appendix B in which disclosure categories are set forth, constitute the Conflict of Interest Code of the City of Paramount, which is considered the "agency" within the purview of this code. The Conflict of Interest Code of the City of Paramount so adopted amends and replaces any Conflict of Interest Code of the City of Paramount previously in effect.

SECTION 4. The City Clerk shall be and perform the duties of Filing Officer for the City of Paramount. Persons holding designated positions shall file Statements of Economic Interests with the City Clerk, the originals of which shall be on file with the City Clerk's Office.

SECTION 5. Any change provided for in this Conflict of Interest Code shall not affect or excuse any offense or act committed or done or omission or any penalty or forfeiture incurred or accruing under any other Conflict of Interest Code; nor shall it affect any prosecution, suit, or proceeding pending or any judgement rendered in connection with any other Conflict of Interest Code.

SECTION 6. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 7. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED and ADOPTED by the City Council of the City of Paramount this 20th day of September 2022.

Vilma Cuellar Stallings, Mayor

ATTEST

Heidi Luce, City Clerk

APPENDIX A

Designated Positions

A “designated employee” is an officer, employee, member, or consultant of an agency whose position is designated in the Code because the position entails the making or participation in the making of governmental decisions which may foreseeably have a material effect on any financial interest (Government Code Section 82019).

Job Title
<ul style="list-style-type: none"> ❖ Members of the Successor Agency to the former Redevelopment Agency of the City of Paramount ❖ Assistant City Manager ❖ City Engineer ❖ Planning Director ❖ Community Services Director ❖ Public Safety Director ❖ Public Works Director ❖ Assistant City Attorney ❖ Assistant Planning Director ❖ Assistant Community Services Director ❖ Assistant Finance Director ❖ Assistant Public Safety Director ❖ Assistant Public Works Director ❖ City Clerk ❖ Consultants*

- * Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the Code subject to the following limitation: The City Manager may determine in writing that a particular consultant, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and, based upon the description, a statement of the extent of disclosure requirements. The City Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

NOTE: The City Council, City Manager, City Attorney, Director of Finance/City Treasurer, and Planning Commissioners are not included as “designated positions” as the disclosure obligations for these positions are set forth by Government Code Section 87200, et seq.

APPENDIX B

Disclosure Categories

All disclosure definitions are contained in the Political Reform Act and all designated employees shall make disclosure in all categories.

Category 1:	All sources of income unless otherwise exempt from disclosure by the Political Reform Act.
Category 2:	All interests in real property located within the jurisdiction.
Category 3:	All investments in business entities and sources of income of the type that contract to provide services, materials, supplies, or office equipment to the City.
Category 4:	All investments in business entities and sources of income of the type that contract to provide services, materials, supplies, or office equipment to his or her department.
Category 5:	Investments and business positions in business entities and income from sources engaged in construction, building, or material supply.
Category 6:	Investments and business positions in business entities and income from sources engaged in construction or development.
Category 7:	Investments and business positions in, and income from sources engaged in the construction of public works projects.

SEPTEMBER 20, 2022

APPROVAL OF AMENDMENT NO. 1 TO THE AGREEMENT WITH
CRAFTWATER FOR CONTINUED DESIGN FOR SPANE PARK
STORMWATER CAPTURE PROJECT (CITY PROJECT NO. 9295)

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL APPROVE
AMENDMENT NO. 1 TO THE AGREEMENT WITH CRAFTWATER FOR
CONTINUED DESIGN SERVICES FOR SPANE PARK STORMWATER
CAPTURE PROJECT (CITY PROJECT NO. 9295) IN THE AMOUNT OF
\$69,705 AND AUTHORIZE THE MAYOR OR HER DESIGNEE TO SIGN
THE AMENDMENT.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: Adriana Figueroa, Public Works Director
Sarah Ho, Assistant Public Works Director

Date: September 20, 2022

Subject: APPROVAL OF AMENDMENT NO. 1 TO THE AGREEMENT WITH CRAFTWATER FOR CONTINUED DESIGN FOR SPANE PARK STORMWATER CAPTURE PROJECT (CITY PROJECT NO. 9295)

BACKGROUND

In December of 2021, the City Council approved a transfer agreement with the Los Angeles County Safe, Clean Water (SCW) Program to receive \$891,984 in funding for the design and planning of a regional stormwater project at Spane Park. The SCW Program funding for Spane Park comes from its regional program allocation and is only for planning and design.

In February of 2022, the City Council approved an agreement with Craftwater to provide engineering design, environmental review and clearance, as well as community outreach and engagement for the Spane Park Stormwater Capture Project (CIP No. 9295).

DISCUSSION

Design plans for Spane Park Stormwater Capture project are currently at approximately 30% completion. After some discussion with the Craftwater team regarding the restroom facility that would be replaced by this project, staff requested that the team change the type of restroom facility from what was originally proposed. The initial contract included a prefabricated building, whereas we would prefer a new construction building. There is added cost associated with this change because it requires extra design work. Craftwater provided a proposal to provide these additional services for an additional \$69,705. Attached is Amendment No. 1 to the agreement which includes the proposal from Craftwater as Exhibit A.

The following is a breakdown of the updated estimated total project costs:

Original Contract:	\$786,153
Amendment No. 1:	\$ 69,705
Total:	<u>\$855,858</u>

FISCAL IMPACT

There is currently no additional fiscal impact to the City. The total updated contract amount of \$855,858 was included in the FY 2022-23 Capital Improvement Project Budget utilizing Measure W grant funding.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision-making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcomes No. 4: Environmental Health and No. 5: Attractive and Well Maintained Infrastructure.

RECOMMENDED ACTION

It is recommended that the City Council approve Amendment No. 1 to the agreement with Craftwater for continued design services for Spane Park Stormwater Capture Project (City Project No. 9295) in the amount of \$69,705 and authorize the Mayor or her designee to sign the amendment.

**FIRST AMENDMENT TO THE AGREEMENT FOR DESIGN SERVICES FOR SPANE
PARK STORMWATER CAPTURE (CIP NO. 9295) WITH CRAFTWATER
ENGINEERING, INC.**

FIRST AMENDMENT TO THE AGREEMENT FOR DESIGN SERVICES FOR SPANE PARK STORMWATER CAPTURE (CIP NO. 9295) ("AMENDMENT") is made and entered into this 20th day of September, 2022 between the City of Paramount, a municipal corporation in Los Angeles County, California, (hereinafter "CITY") and CRAFTWATER ENGINEERING, INC., a professional stormwater design services company, (hereinafter "CONTRACTOR") (collectively, "the Parties"), amending that certain agreement between CONTRACTOR and CITY approved by City Council February 1, 2022 ("AGREEMENT").

RECITALS

WHEREAS, CITY and CONTRACTOR entered into an Agreement on February 1, 2022 whereby CONTRACTOR would provide design services for Spane Park Stormwater Capture Project for CITY; and

WHEREAS, CITY and CONTRACTOR each desire to amend the compensation and term of said Agreement.

NOW, THEREFORE, BE IT AMENDED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. DESCRIPTION OF SERVICES

Is hereby amended so that CONTRACTOR shall provide additional design services as more particularly described in hereto as Exhibit A. In the event of any conflict between CONTRACTOR's proposal and this AMENDMENT, the terms of the AGREEMENT shall apply.

2. COMPENSATION

Is hereby amended so that CITY agrees to pay CONTRACTOR an additional \$69,705 in full compensation for all additional services performed. CITY agrees to reimburse CONTRACTOR for pre-approved expenses in a total amount **not to exceed \$855,858**.

CONTRACTOR shall prepare and present detailed statements for services rendered to City for the month preceding the statement, indicating each discrete task performed by the CONTRACTOR. Statements are due and payable upon approval by CITY.

3. TERM OF AGREEMENT

Is hereby amended so the term of this Agreement shall remain in full force and effect until such time either party gives written notice of termination in accordance with those provisions set forth in paragraph P in the original agreement.

IN WITNESS HEREOF, the CITY and CONTRACTOR have executed this AGREEMENT as of the date first herein above set forth.

CITY OF PARAMOUNT

CRAFTWATER ENGINEERING, INC.

By: _____
Vilma Cuellar Stallings, Mayor

By: _____
Oliver Galang, Principal Engineer

ATTEST:

By: _____
Heidi Luce, City Clerk

APPROVED AS TO FORM:

By: _____
John E. Cavanaugh, City Attorney

September 1, 2022

Adriana Figueroa, Public Works Director
City of Paramount Public Works
15300 Downey Avenue
Paramount, CA 90723

Subject: Change Order Proposal for Modification to Existing Contract for the Development of a Restroom/Pump House/Storage Facility Spane Park Stormwater Capture Project

Dear Ms. Figueroa:

Craftwater Engineering appreciates the opportunity to submit the enclosed Fee Proposal (Scope of Work and Cost Proposal) to provide consulting services to further develop the Spane Park Stormwater Capture Project.

The development of the project to the 30% level has identified the need for the replacement of site facilities not originally anticipated to be affected. It is our understanding that the City of Paramount have identified the need to construct a multi-use building that will house the restrooms, storage room, and a pump house for the lake and stream recirculation system. This new building will replace the existing restroom/storage building and pump house which are currently separated structures on the site. This Change Order proposal is to provide the necessary design services for the development of construction drawings for this new building.

It is anticipated that the new building construction drawings will be added to the current drawing set being prepared for the stormwater capture design starting at the 90% deliverable stage. The following is our proposed scope of work as it relates to full design of the restroom/storage/pump house building.

Scope of Work

Task 1. Project Coordination, Administration, and Initial Programming

This scope includes the increase in coordination and administration efforts currently being completed under the original contract.

Additionally, the Craftwater team will attend meetings with the City to document a specific building program to address the facility requirements, verify space relationships, and confirm general areas. Craftwater will also be available for as-needed design coordination calls with the design team or other project stakeholders. This task assumes two (2) meetings will be required and that these meetings will be held virtually. Aside from these two meetings held specifically to discuss the initial building design, it is assumed that additional coordination for development of the building construction documents will take place at the regularly scheduled project progress meetings.

Task 1 Deliverables

- Monthly Invoices
- Coordination meeting virtual conferences (two total)

Task 2. Plans, Specifications, and Estimates

This scope includes the increase in design efforts currently being completed under the original contract to prepare the construction documents for the restroom/storage/pump station building.

Schematic Design

Schematic plan layouts (3 – 4 concepts) will be prepared for City approval. Deliverables shall include two-dimensional floor and/or site plans and imagery to convey a general design intent for materials and finishes. These schematic plans will be prepared during the same timeframe as the 60% construction documents for the stormwater capture piece but submitted separately.

A separate cost estimate for the building will be prepared.

90% Construction Documents

Once a layout is selected during schematic design, plans, exterior elevations and simplified three dimensional studies will be prepared for approval. It is at this stage that the restroom building plans, specifications, and cost estimate will be combined with the Stormwater Capture project documents.

100% Construction Documents

The Craftwater team will prepare, sign, and stamp the 100% level construction documents. The plans will build upon the 90% design phase and address comments received.

The 100% submittal will be the final deliverable and no round of comments are assumed.

Task 2 Deliverables

- Electronic copy of Schematic Design (separated submittal)
- 90% and 100% documents to be submitted with Stormwater Capture project documents

We look forward to supporting you as we execute another top-notch project. Services will be billed based on percent of work completed with a total firm fixed price contract amount of \$69,705. A full breakdown of the fee is included in Attachment A.

Should you have any questions, please contact me at 213.598.4178 or oliver.galang@craftwaterinc.com.

Respectfully submitted,



Oliver Galang, PE
Principal Engineer, Craftwater Engineering, Inc.

ATTACHMENT A. FEE PROPOSAL

Task	Task Name	Craftwater Engineering, Inc.						ODCs	Subconsultant Cost (10% Markup)				Total Effort
		Principal Engineer	Project Manager	Associate Engineer	Junior Engineer	Contract Admin	Total Labor Effort		Architect Subcontract	Electrical Subcontract	Mechanical Subcontract	Structural Subcontract	
	Billing Rate	\$ 256.00	\$ 232.00	\$ 178.00	\$ 141.00	\$ 158.00							
1	Project Management & Coordination	2	8	0	12	2	\$ 4,376	\$ -	\$ 4,500	\$ 594	\$ 220	\$ 110	\$ 9,800
	Initial Programming	1	4		4		\$ 1,748		\$ 4,500	\$ 594	\$ 220	\$ 110	\$ 7,172
	Project Management & Admin	1	4		8	2	\$ 2,628						\$ 2,628
2	Construction Documents (SD, 90%, 100%)	2	8	0	16	0	\$ 4,624	\$ -	\$ 27,500	\$ 17,683	\$ 6,380	\$ 3,718	\$ 59,905
	Schematic Design	1	4		8		\$ 2,312		\$ 6,050	\$ 5,968	\$ 1,650		\$ 15,980
	90% Construction Documents		2		4		\$ 1,028		\$ 4,950	\$ 5,968	\$ 2,530	\$ 2,618	\$ 17,094
	100% Construction Documents	1	2		4		\$ 1,284		\$ 16,500	\$ 5,748	\$ 2,200	\$ 1,100	\$ 26,832
GRAND TOTAL		4	16	0	28	2	\$ 9,000	\$ -	\$ 32,000	\$ 18,277	\$ 6,600	\$ 3,828	\$ 69,705

SEPTEMBER 20, 2022

ORAL REPORT

COMPTON COMMUNITY COLLEGE DISTRICT UPDATE



To: Honorable City Council
From: John Moreno, City Manager
By: Heidi Luce, City Clerk
Date: September 20, 2022

Subject: ORAL REPORT – COMPTON COMMUNITY COLLEGE DISTRICT UPDATE

The Compton Community College District serves five Trustee Areas encompassing 12 cities, including Paramount. The District's primary goal is to ensure that the residents of those communities have access to a quality higher education. Student success is central to the District's mission of supporting the educational needs of the communities it serves.

Juanita Doplemore, Board Trustee Area 4, will provide information on the services Compton Community College District provides to the communities it serves.

SEPTEMBER 20, 2022

PUBLIC HEARING

PUBLIC HEARING REGARDING FY 2021-2022 CONSOLIDATED ANNUAL
PERFORMANCE AND EVALUATION REPORT (CAPER)

- A. HEAR STAFF REPORT.
- B. OPEN THE PUBLIC HEARING.
- C. HEAR TESTIMONY IN THE FOLLOWING ORDER:
 - (1) THOSE IN FAVOR
 - (2) THOSE OPPOSED
- D. MOTION TO CLOSE THE PUBLIC HEARING.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____

- E. MOTION IN ORDER:
CONDUCT A PUBLIC HEARING TO RECEIVE COMMENTS FROM
CITIZENS CONCERNING THE CAPER OR THE CDBG/HOME FUNDED
ACTIVITIES AND RECEIVE AND FILE THE FY 2021-2022 CAPER.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: John Carver, Planning Director
Sol Bejarano, Management Analyst

Date: September 20, 2022

Subject: PUBLIC HEARING REGARDING FY 2021-2022 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

BACKGROUND

The U.S. Department of Housing and Urban Development (HUD) requires that the City Council annually conduct a public hearing to allow for comments regarding the City's Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER is a federally required annual review of the City's progress toward meeting the objectives specified in the City's five-year Consolidated Plan for use of Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) funds. CDBG and HOME funds are a critical source of funding for Code Enforcement, the Home Improvement Program, graffiti removal, and other basic services.

A public notice was published in the Long Beach Press Telegram on September 2, 2022 to solicit public comments from interested citizens and invite them to the City Council meeting if they wish to comment on this item. The draft CAPER was available for public review for the required minimum period of 15 days from September 5, 2022 through September 20, 2022.

DISCUSSION

In May 2017, the City Council approved the Consolidated Plan for the period of July 1, 2017 through June 30, 2022. The Consolidated Plan provides HUD with a comprehensive assessment of the City's housing and community development needs. The Plan outlines the City's priorities, objectives, and strategies for the investment of CDBG and HOME funds to address these needs over a five-year period. While the Consolidated Plan establishes objectives and strategies, the Annual Action Plan identifies the specific activities that will use CDBG and HOME funds to achieve certain outcomes related to the established objectives.

Consolidated Annual Performance and Evaluation Report (CAPER)

During fiscal year (FY) 2021-2022, the fifth year of the five-year cycle, the City received \$777,492 in CDBG funds and \$300,303 in HOME funds for a total formula grant allocation of \$1,077,795. These funds were used to meet the Action Plan goals, including funding

for fair housing and landlord-tenant mediation services, graffiti removal, code enforcement, commercial rehabilitation, and housing rehabilitation. CDBG funds contributed to meeting the Strategic Plan goals including Fair Housing Services, Neighborhood Services, Economic Opportunity Program, and Affordable Housing Preservation and Access. CDBG and CDBG-CV funded activities contributed significantly to the City's progress toward meeting the high priority needs identified in the Consolidated Plan.

A total of \$935,242 of CDBG-CV funds fueled a significant increase in the City's capacity to address the challenges Paramount residents faced during the COVID-19 pandemic. HUD's decision to almost double the size of Paramount's HUD entitlement grant programs in the prior year allowed the City to develop additional programs to better address the needs of low- and moderate-income residents. During FY 2021-2022 the City reallocated \$97,313.06 of unused Emergency Rental and Mortgage Assistance Grant program funds to the Homelessness Prevention Services program. As such, the Homelessness Prevention Services and Emergency Small Business Relief Grant activities will continue into the 2022-2023 Program Year. For more details on how the Strategic Plan goals were met, please refer to the Executive Summary (Attachment A). The complete CAPER is also attached (Attachment B) for reference.

FISCAL IMPACT

None.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcomes No.1: Safe Community, and No. 6: Efficient, Effective, and Fiscally Responsible.

RECOMMENDED ACTION

It is recommended that the City Council conduct a public hearing to receive comments from citizens concerning the CAPER or the CDBG/HOME funded activities and receive and file the FY 2021-2022 CAPER.

Attachments:

- A. – Executive Summary
- B. – CAPER

ATTACHMENT A

Executive Summary

Every year the City of Paramount receives Community Development Block Grant (CDBG) and Home Investment Partnership Grant Program (HOME) funds from the U.S. Department of Housing and Urban Development (HUD). The purpose of these funds is to assist the City in meeting the affordable housing and community development needs of its residents, particularly those of persons and families considered to have low- to moderate-incomes.

This Consolidated Annual Performance and Evaluation Report (CAPER) is the fifth CAPER of this planning cycle covering the period of July 1, 2020, through June 30, 2021. It describes the City's progress in meeting the goals and objectives outlined in the City's Consolidated Plan. The City of Paramount worked towards meeting its one-year goals and met most of its five-year goals as shown in the Table 1 below.

The Fair Housing activity exceeded the City's expectations in terms of the number of people served by the Fair Housing Foundation to resolve landlord-tenant disputes and to handle fair housing discrimination claims this year following the challenges brought on by the COVID-19 pandemic. The number of people served under the Graffiti Removal Program in the City's low- and moderate-income census tract block groups is in-line with the originally expected number of overall people despite the reduced number of CDBG eligible cases. Similarly, the SBA Commercial Code Enforcement cases were slightly under the expected number of property inspections for the year. On the other hand, the LMA Residential Code Enforcement cases exceeded the City's expectation this year. Two (2) Home Improvement Program projects were completed during FY 2021-2022 despite the shortages and rising cost of building materials and an additional three (3) projects were underway and are anticipated to be completed during the start of next fiscal year. A prior year Commercial Rehabilitation project was completed, and one additional Commercial Rehabilitation project was in the design phase and expected to be completed during the next reporting period. Given the challenges of implementing the Commercial Rehabilitation Program the City will continue to consider funding a new Economic Development activity.

Over the last few years, the City made significant progress in amending the five (5) zoning ordinances to Affirmatively Further Fair Housing Choice. One (1) of the impediments identified in the 2012-2016 Analysis of Impediments to Fair Housing Choice was counted as an accomplishment during FY 2017-2018, which included amending the Zoning Ordinance to permit "second units" by right in all residential zones subject to ministerial review and compliance with property standards. The City continues to improve the ADU ordinance, and City Council is expected to adopt a revised ordinance in late 2022. Three (3) additional Zoning Ordinances were approved and adopted during FY 2018-2019, which included Residential Care Facilities, Siting of Emergency Shelters, and Siting of Transitional Housing. The remaining Siting of Single Room Occupancy Housing (SRO) ordinance was approved July 2021 and counted toward a 2020-2021 accomplishment.

The CDBG-CV funded Emergency Rental and Mortgage Assistance Grant Programs provided 22 and 11 grants respectively to income-eligible tenants and homeowners economically impacted during the COVID-19 pandemic through job loss, furlough or reduction in hours or pay, residing in the City of Paramount. A total of 32 businesses have been granted assistance under the Emergency Small Business Assistance Relief Grant Program to support businesses with payroll, rent, personal protective equipment, and other costs required to resume or expand business operations. The Homelessness Prevention Program was a resource available to Paramount residents that were experiencing homelessness or at risk of homelessness. Over the past year, the City's subrecipient, Family Promise of South Bay, assessed 42 families, serviced 27 and permanently housed 10 families. Both the Homelessness Prevention and Emergency Small Business Assistance Relief Grant Program will continue into the 2022-2023 program year.

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Goal	Category	2021-2022 Amount	Indicator	Unit of Measure	5-Year Strategic Plan			2021-2022 Program Year 5		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Fair Housing Services (Includes Program Administration)	Affordable Housing	CDBG: \$16,000 CDBG: \$139,498 HOME: \$30,030	Ensure equal Access to housing opportunities	People	1,000	786	78.60%	125	298	238%
Neighborhood Services, Facilities and Infrastructure	Non-Housing Community Development	CDBG: \$150,000	Improve neighborhoods, facilities & infrastructure	People	270,000	253,050	93.72%	54,000	50,610	93.72%
				Commercial Code Enforcement Inspected	1,000	764	76.40%	200	160	80.0%
Economic Opportunity Programs	Non-Housing Community Development	CDBG: \$105,371	Promote Economic Opportunity / AFH Factor: Access to Opportunity	Businesses	5	3	60.00%	1	1	100.00%
				Other: Youth Commission, Paramount Education Partnership each year, ASES After School Program each year	11	11	100.00%	2	2	100.00%

Goal	Category	2021-2022 Amount	Indicator	Unit of Measure	5-Year Strategic Plan			2021-2022 Program Year 5		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Affordable Housing Preservation, Development and Access	Affordable Housing	HOME: \$225,228 HOME CHDO: \$45,045 CDBG: \$250,000	Preserve the supply of housing affordable to low- and moderate income residents AFH Factor: Land use and zoning laws	Households	25	14	56.00%	5	2	40.00%
				Housing Units Inspected	1,800	2,169	120.50%	360	430	119.44%
				Other: Zoning Ordinance Amendments to Affirmatively Further Fair Housing Choice	5	5	100.00%	0	0	0.00%
Public Services	Non-Housing Community Development	General Fund: \$70,000	Provide services to low-income residents, those with special needs and the homeless	People	30,000	30,000	100.00%	6,000	6,000	100.00%
CDBG-CV Emergency Assistance (Includes Program Administration)	Affordable Housing	CDBG-CV: \$362,546	Urgent Need for assistance to address COVID-19	Households	22	22	100.00%	22	22	100.00%
				Households	11	11	100.00%	11	11	100.00%
CDBG-CV Emergency Economic Opportunity	Non-Housing Community Development	CDBG-CV: \$416,771	Urgent Need for assistance to address COVID-19	Businesses	35	32	91.43%	35	32	91.43%

Goal	Category	2021-2022 Amount	Indicator	Unit of Measure	5-Year Strategic Plan			2021-2022 Program Year 5		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
CDBG-CV Public Services	Non-Housing Community Development	CDBG-CV: \$155,925	Urgent Need for assistance to address COVID-19	People	60	27	45.00%	60	27	45.00%

ATTACHMENT B

2021-2022 Consolidated Annual Performance and Evaluation Report

Community Development Block Grant
HOME Investment Partnerships Program



DRAFT – For Council consideration 9/20/22

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Prepared by:

The City of Paramount
Planning Department
16400 Colorado Avenue
Paramount, CA 90723

www.paramountcity.com/community/cdbg

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APPENDICES

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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its Strategic Plan and its Action Plan.
91.520(a)

This 2021-2022 Consolidated Annual Performance and Evaluation Report (CAPER) is the City of Paramount's report to the U.S. Department of Housing and Urban Development (HUD) describing the use of federal Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) funds. The CAPER reports on the fifth Program Year of the 2017-2021 Consolidated Plan period, covering July 1, 2021 to June 30, 2022.

The City receives CDBG and HOME funds from HUD on a formula basis each year, and in turn, implements projects and activities in furtherance of the Consolidated Plan. The CDBG and HOME programs generally provide for a wide range of eligible activities for the benefit of low- and moderate-income Paramount residents, as discussed below.

For the 2021-2022 program year, the City received \$777,492 of CDBG funds and \$300,303 of HOME funds for a total formula grant allocation of \$1,077,795. These funds were used to meet the Action Plan goals, including funding for fair housing and landlord-tenant mediation services, graffiti removal, code enforcement, commercial rehabilitation, and housing rehabilitation.

Under the CARES Act, HUD provided special allocations of CDBG funds to the City of Paramount. In total, the City received \$935,242 of CDBG-CV funds to prevent, prepare for, and respond to the COVID-19 Pandemic. CDBG-CV funds continued to be used by the City of Paramount and a nonprofit partner to address emergency housing, business, and public service needs of Paramount residents.

Table 1 provides a summary of the five-year and one-year accomplishments for the period ending June 30, 2022, listed by each of the Strategic Plan Goals included in the 2017-2021 Strategic Plan of the Consolidated Plan.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the Consolidated Plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Table 1 - Accomplishments – Strategic Plan and Program Year to Date

Goal	Category	2021-2022 Amount	Indicator	Unit of Measure	5-Year Strategic Plan			2021-2022 Program Year 5		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Fair Housing Services (Includes Program Administration)	Affordable Housing	CDBG: \$16,000 CDBG: \$139,498 HOME: \$30,030	Ensure equal Access to housing opportunities	People	1,000	786	78.60%	125	298	238%
Neighborhood Services, Facilities and Infrastructure	Non-Housing Community Development	CDBG: \$150,000	Improve neighborhoods, facilities & infrastructure	People	270,000	253,050	93.72%	54,000	50,610	93.72%
				Commercial Code Enforcement Inspected	1,000	764	76.40%	200	160	80.0%
Economic Opportunity Programs	Non-Housing Community Development	CDBG: \$105,371	Promote Economic Opportunity / AFH Factor: Access to Opportunity	Businesses	5	3	60.00%	1	1	100.00%
				Other: Youth Commission, Paramount Education Partnership each year, ASES After School Program each year	11	11	100.00%	2	2	100.00%

Goal	Category	2021-2022 Amount	Indicator	Unit of Measure	5-Year Strategic Plan			2021-2022 Program Year 5		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
Affordable Housing Preservation, Development and Access	Affordable Housing	HOME: \$225,228 HOME CHDO: \$45,045 CDBG: \$250,000	Preserve the supply of housing affordable to low- and moderate income residents AFH Factor: Land use and zoning laws	Households	25	14	56.00%	5	2	40.00%
				Housing Units Inspected	1,800	2,169	120.50%	360	430	119.44%
				Other: Zoning Ordinance Amendments to Affirmatively Further Fair Housing Choice	5	5	100.00%	0	0	0.00%
Public Services	Non-Housing Community Development	General Fund: \$70,000	Provide services to low-income residents, those with special needs and the homeless	People	30,000	30,000	100.00%	6,000	6,000	100.00%
CDBG-CV Emergency Assistance (Includes Program Administration)	Affordable Housing	CDBG-CV: \$362,546	Urgent Need for assistance to address COVID-19	Households	22	22	100.00%	22	22	100.00%
				Households	11	11	100.00%	11	11	100.00%
CDBG-CV Emergency Economic Opportunity	Non-Housing Community Development	CDBG-CV: \$416,771	Urgent Need for assistance to address COVID-19	Businesses	35	32	91.43%	35	32	91.43%

Goal	Category	2021-2022 Amount	Indicator	Unit of Measure	5-Year Strategic Plan			2021-2022 Program Year 5		
					Expected	Actual	Percent Complete	Expected	Actual	Percent Complete
CDBG-CV Public Services	Non-Housing Community Development	CDBG-CV: \$155,925	Urgent Need for assistance to address COVID-19	People	60	27	45.00%	60	27	45.00%

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the Action Plan, giving special attention to the highest priority activities identified.

As shown in Table 1, the City and its housing and community development partners made significant progress toward achieving the 2021-2022 Program Year goals established in the Action Plan. Each of the CDBG and HOME funded activities addressed specific high priority objectives identified in the 2017-2021 Consolidated Plan.

The City of Paramount allocated CDBG and HOME funds to activities that affirmatively furthered fair housing choice, provided neighborhood services, enhanced economic opportunities, preserved affordable housing and provided for the administration of the CDBG and HOME programs. The City also used General Funds to fund public service activities.

Each of the activities that were underway during the 2021-2022 Program Year are listed in Figure 1, including the amount of CDBG or HOME funds allocated to the activity and the amount spent as of June 30, 2022. Figure 2 provides the numeric accomplishment goal and the amount accomplished as of June 30, 2022.

Figure 1 – Use of CDBG and HOME Funds

Strategic Plan Goal / Activity	Source	Allocation	Spent through 6/30/22	Percent Spent
1. Fair Housing Services				
Fair Housing Services	CDBG	\$16,000.00	\$16,000.00	100.00%
	Subtotal	\$16,000.00	\$16,000.00	100.00%
2. Neighborhood Services				
Graffiti Removal	CDBG	\$116,623.00	\$92,297.58	79.14%
Code Enforcement (SBA Commercial)	CDBG	\$150,000.00	\$38,509.74	25.67%
	Subtotal	\$266,623.00	\$130,807.32	49.06%
3. Economic Opportunity Program				
18-19 Commercial Rehabilitation Program*	CDBG	\$155,750.95	\$128,853.50	82.73%
20-21 Commercial Rehabilitation Program*	CDBG	\$113,012.50	\$3,017.50	2.67%
21-22 Commercial Rehabilitation Program	CDBG	\$105,371.00	0.00	0.00%
PEP Scholarship Program	OTHER	\$0.00	\$0.00	0.00%
ASES After School Program	OTHER	\$0.00	\$0.00	0.00%
	Subtotal	\$374,134.45	\$131,871.00	35.25%
4. Affordable Housing Preservation and Access				
Home Improvement Program	HOME	\$225,228.00	\$87,144.00	38.69%
CHDO Reserve	HOME	\$45,045.00	\$0.00	0.00%
Code Enforcement (LMA Residential)	CDBG	\$250,000.00	\$192,382.00	76.95%
	Subtotal	\$520,273.00	\$279,526.00	53.73%
5. Public Services				
City of Paramount Public Service Program	General Fund	\$70,000.00	\$70,000.00	100.00%
	Subtotal	\$70,000.00	\$70,000.00	100.00%
6. Program Administration				
CDBG Program Administration	CDBG	\$139,498.00	\$126,746.19	90.86%
HOME Program Administration	HOME	\$30,030.00	\$30,132.09	100.00%
	Subtotal	\$169,528.00	\$156,878.28	92.54%
Total for all Goals:		\$1,416,558.45	\$785,082.60	55.42%

* Prior year rollover activity

NOTE: Expenditures are subject to increase as the city accrues expenses for 2021-2022. Figure 1 will be updated prior to submission to HUD.

Figure 2–Program Year Accomplishments by Strategic Plan Goal

Strategic Plan Goal / Activity	Unit of Measure	Expected	Actual	Percent Accomplished
1. Fair Housing Services				
Fair Housing Services	People	125	298	238%
2. Neighborhood Services				
Graffiti Removal	People	54,000	50,610	93.72%
Code Enforcement (SBA Commercial)	Other	140	160	114.29%
3. Economic Opportunity Program				
21-22 Commercial Rehabilitation Program	Businesses	1	0	0.00%
20-21 Commercial Rehabilitation Program*	Businesses	1	0	0.00%
18-19 Commercial Rehabilitation Program*	Businesses	1	1	100.00%
PEP Scholarship Program	Other	1	1	100.00%
ASES After School Program	Other	1	1	100.00%
4. Affordable Housing Preservation and Access				
Home Improvement Program	Households	5	2	40.00%
Code Enforcement (LMA Residential)	Households	360	430	119.44%
Zoning Ordinances Amendments	Other	0	0	0.00%
5. Public Services				
City of Paramount Public Service Program	People	6,000	6,000	100.00%
6. Program Administration				
CDBG Program Administration	NA	-	-	-
HOME Program Administration	NA	-	-	-

* Prior year activity

COVID-19 Allocations

In response to the COVID-19 pandemic, Congress passed the Coronavirus Aid, Relief, and Economic Security (CARES) Act and it was signed into law on March 27, 2020 authorizing \$2.2 trillion for a variety of measures to prevent, prepare for, and respond to the COVID-19 pandemic. Under the CARES Act, HUD provided special allocations of CDBG funds to the City of Paramount. In total, the City received \$935,242 of CDBG-CV funds to prevent, prepare for, and respond to the COVID-19 Pandemic.

CDBG-CV funds were used by the City of Paramount and a nonprofit partner to address emergency housing, business, and public service needs of Paramount residents. The housing component of these activities included short-term rental and mortgage assistance and utility assistance. The business component included grant assistance to businesses with payroll, rent, personal protective equipment, and other costs required to resume or expand business operations. The public service component included shelter expenses, move-in assistance, motel/hotel stays, transportation expenses, employment readiness, educational material for financial literacy, and case management to Paramount residents experiencing

homelessness or at risk of homelessness.

Pursuant to the CARES Act, HUD awarded formula grant allocations of CDBG-CV funds to CDBG entitlement jurisdictions in two funding rounds. Several months elapsed between funding announcements. Accordingly, it was necessary for the City to amend its 2019-2020 Action Plan two times over a one-year period to receive CARES Act funds as follows:

- On May 19, 2020, the City Council Approved Amendment No. 1 to the 2019-2020 Action Plan to authorize the use of the first allocation of CDBG-CV funds in the amount of \$466,928 for programs to address emergency housing and business needs for Paramount residents and businesses; and
- On February 16, 2021, the City Council approved Amendment No. 2 to the 2019-2020 Action Plan to authorize the use of the second allocation of CDBG-CV funds in the amount of \$468,314 for programs to address additional emergency housing, business, and public service needs

The City further amended its 2019-2020 Action Plan on June 7, 2022, to reallocate \$97,313.06 of unused Emergency Rental and Mortgage Assistance Grant program funds to the Homelessness Prevention Services program.

CDBG-CV funds must be fully spent by June 24, 2026. The City of Paramount made significant progress toward the expenditure goals during the 2021-2022 Program Year. Each of the CDBG-CV activities approved by the City Council are summarized in Figures 3 and 4.

Figure 3 – Use of CDBG-CV COVID-19 Funds

Strategic Plan Goal / Activity	Source	Allocation	Spent through 6/30/22	Percent Spent
1. CDBG-CV Emergency Assistance				
CDBG-CV Program Administration	CDBG-CV	\$187,047.00	\$94,222.50	50.37%
CDBG-CV Em Rental Assistance Grant Program	CDBG-CV	\$54,175.94	\$54,175.94	100.00%
CDBG-CV Em Mortgage Assistance Grant Program	CDBG-CV	\$24,010.00	\$24,010.00	100.00%
Subtotal		\$265,232.94	\$172,408.44	65.00%
2. CDBG-CV Emergency Economic Opportunity				
CDBG-CV Emergency Small Business Relief Grant Program	CDBG-CV	\$416,771.00	\$360,778.75	86.57%
Subtotal		\$416,771.00	\$360,778.75	86.57%
3. CDBG-CV Public Services				
Homelessness Prevention Services	CDBG-CV	\$253,238.06	\$24,023.05	9.49%
Subtotal		\$253,238.06	\$24,023.05	9.49%
Total for all Goals:		\$935,242.00	\$557,210.24	59.58%
NOTES:				
1. All activities are from the 2019-2020 CDBG-CV Action Plan amendments unless otherwise noted.				
2. The Em SBA Relief Grant Program & Homelessness Prevention Services will continue in 2022-2023 & will be reported again in the next CAPER.				
3. Expenditures are subject to increase as the city accrues expenses for 2021-2022. Figure 1 will be updated prior to submission to HUD.				

Figure 4—Program Year Accomplishments for COVID-19 Funds

Strategic Plan Goal / Activity	Unit of Measure	Expected	Actual	Percent Accomplished
1. CDBG-CV Emergency Assistance				
CDBG-CV Program Administration	N/A	-	-	-
CDBG-CV Em Rental Assistance Grant Program	Households	22	22	100.00%
CDBG-CV Em Mortgage Assistance Grant Program	Households	11	11	100.00%
2. CDBG-CV Emergency Economic Opportunity				
CDBG-CV Emergency Small Business Relief Grant Program	Businesses	35	32	91.43%
3. Public Services				
Homelessness Prevention Services	People	60	27	45.00%
NOTES: 1. All activities are from the 2019-2020 CDBG-CV Action Plan amendments unless otherwise noted. 2. The Em SBA Relief Grant Program & Homelessness Prevention Services will continue in 2022-2023 & will be reported again in the next CAPER.				

CR-10 - Racial and ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).
91.520(a)

Table 2 – Table of assistance to racial and ethnic populations by source of funds*

2Race / Ethnicity	CDBG	HOME
White		2
Black or African American		0
Asian		0
American Indian or American Native		0
Native Hawaiian or Other Pacific Islander		0
Other Multi-Racial		
Total		2
Hispanic		2
Not Hispanic		0

* Note: The data in this table is supplied by HUD's database. The figures in this table represent the sum of the reported number of people, families, households or housing units reported during the Program Year, without regard to the number of people in each family, household or housing unit.

Narrative

Table 2 provides an aggregate of race and ethnicity data for the combined number of people, families, households or housing units reported as complete during the Program Year based on accomplishment data from all CDBG and HOME activities reported in HUD's Integrated Disbursement and Information System (IDIS).

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Table 3 - Resources Made Available

Source of Funds	Resources Made Available in the 2021-2022 Action Plan	Amount Expended During Program Year
CDBG	\$777,492.00	\$597,806.51
HOME	\$300,303.00	\$117,276.09
CDBG-CV	\$935,242.00	\$557,210.24

*Note: The figures include prior year activities that rolled over and activities completed during the 2021-2022 Program Year. Expenditures are subject to increase as the city accrues expenses for 2021-2022.

Narrative

The federal, state, local and private resources allocated in the 2021-2022 Action Plan for the implementation of projects are identified in Table 3. The CDBG resources include \$777,492.00 of CDBG formula grant funds and the HOME resources include \$300,303.00 of HOME grant funds. A grand total of \$1,077,795.00 of CDBG and HOME funds were allocated to projects in the 2021-2022 Action Plan.

Under the CARES Act, HUD provided special allocations of CDBG funds to the City of Paramount. In total, the City received \$935,242 of CDBG-CV funds to prevent, prepare for, and respond to the COVID-19 Pandemic. The total amount expended during FY2020-2021 and FY 2021-2022 was \$557,210.24. The remaining balance is anticipated be expended in FY 2022-2023.

Identify the geographic distribution and location of investments

Table 4 – Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide Area	100%	100%	All projects were Citywide projects.

*Note: The data in this table is generated by HUD's database. The City did not designate specific CDBG or HOME target areas in the 2017-2021 Consolidated Plan; therefore, 100 percent of all CDBG and HOME funds are represented under the "Citywide Area" designation.

Narrative

For the 2021-2022 Program Year, the City allocated 71.68 percent of its non-administrative CDBG and HOME investments for Program Year 2021-2022 to projects and activities that benefit low- and moderate-income persons throughout the City of Paramount.

Leveraging

Explain how federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the Action Plan.

To address housing and community development needs in Paramount, CDBG and HOME entitlement grants are used to leverage a variety of funding resources in order to maximize the effectiveness of available funds. The City's former Redevelopment Agency was the primary non-federal source of leveraged funds. With the elimination of the City's Redevelopment Agency, the City's ability to leverage federal funds has been substantially reduced. The City and its development partners will continue to seek new opportunities to leverage other resources.

HUD requires HOME Participating Jurisdictions (PJs) to match 25 percent of their HOME annual allocation. In accordance with 24 CFR 92.222, PJ's satisfying the distress criteria established by the HOME Program regulations are provided a match reduction. The match reductions are granted due to fiscal distress, severe fiscal distress, and Presidential disaster declarations. For those PJs with both fiscal distress and Presidential disaster match reductions, the PJ may take the higher match reduction for the current fiscal year.

When a local jurisdiction meets one of the distress criteria, it is determined to be in fiscal distress and receives a 50 percent reduction of match. If a local jurisdiction satisfies both of the distress criteria, it is determined to be in severe fiscal distress and receives a 100 percent reduction of match. The City of Paramount has received a 100% match reduction from HUD, and therefore, will match 0 percent of HOME Funds using non-federal funds.

Table 5 – Fiscal Year Summary - HOME Match Report

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal Fiscal Year	\$0.00
2. Match contributed during current Federal Fiscal Year	\$0.00
3. Total match available for current Federal Fiscal Year (Line 1 plus Line 2)	\$0.00
4. Match liability for current Federal Fiscal Year	\$0.00
5. Excess match carried over to next Federal Fiscal Year (Line 3 minus Line 4)	\$0.00

Table 6 – Match Contribution for the Federal Fiscal Year

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contrib.	Cash (non- Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Prep., Const. Materials, Donated labor	Bond Financing	Total Match
-	-	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Table 7 – HOME Program Income

HOME Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$0.00	\$8,000.00	\$8,000.00	\$0.00	\$0.00

HOME MBE/WBE report

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period

Table 8 – Minority Business and Women Business Enterprises

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	2	0	0	0	0	2
Dollar Amount	\$87,144	\$0	\$0	\$0	\$0	\$87,144
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	\$0	\$0	\$0	\$0	\$0	\$0
	Total	Women Business Enterprises		Male		
Contracts						
Number	2	0		2		
Dollar Amount	\$87,144.00	\$0		\$8,144.00		
Sub-Contracts						
Number	0	0		0		
Dollar Amount	\$0	\$0		\$0		

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted

Table 9 – Minority Owners of Rental Property

	Total	Minority Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	\$0	\$0	\$0	\$0	\$0	\$0

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired and the cost of acquisition

Table 10 – Relocation and Real Property Acquisition

Parcels Acquired		0	\$0
Businesses Displaced		0	\$0
Nonprofit Organizations Displaced		0	\$0
Households Temporarily Relocated, not Displaced		0	\$0

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	\$0	\$0	\$0	\$0	\$0	\$0

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income and middle-income persons served.

Table 11 – Number of Households

	One-Year Goal	Actual
Number of homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	5	2
Number of special-needs households to be provided affordable housing units	0	0
Total	5	2

Table 12 – Number of Households Supported

	One-Year Goal	Actual
Number of households supported through rental assistance	0	0
Number of households supported through the production of new units	0	0
Number of households supported through the rehab of existing units	5	2
Number of households supported through the acquisition of existing units	0	0
Total	5	2

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

One high priority affordable housing goal was identified in the 2017-2021 Consolidated Plan to provide the framework necessary to invest CDBG and HOME funds to address affordable housing needs. This included Affordable Housing Preservation, Development and Access. Tables 11 and 12 indicate the number of households supported with affordable housing assistance through the HOME program during the 2021-2022 Program Year.

As the City's housing stock ages, a growing percentage of housing units may need rehabilitation to allow them to remain safe and habitable. The situation is of particular concern for low- and moderate-income homeowners who are generally not in a financial position to properly maintain their homes. As such, the 2021-2022 Action Plan allocated \$225,228 of

HOME funds for the preservation of owner-occupied single-family dwellings as part of the Home Improvement Program. The Home Improvement Program served two (2) low- and moderate-income households during the year. An additional four (4) low- and moderate-income households were determined to be eligible, and rehabilitation of these owner-occupied single-family dwellings began during FY 2021-2022. These four (4) initiated projects will be reported in the next CAPER.

Affordable housing renovations are typically multi-year projects and are subject to the ability to secure funding from various sources. Often, the ability to meet the anticipated goals is dictated by various factors that can create disparities between goals and actual outcomes such as: funding availability, costs of raw materials, timing, and project schedules. Unexpected challenges are commonly encountered during the repair phase of the project which causes delays that impact project delivery.

Discuss how these outcomes will impact future annual action plans.

The 2017-2021 Consolidated Plan - Strategic Plan identified a high priority need to preserve the supply of affordable housing. During the 2021-2022 Program Year, the City of Paramount invested HOME funds in the rehabilitation of two (2) owner-occupied single-family dwellings. In future annual action plans, the City anticipates continuing to invest in affordable housing preservation in addition to investing in projects that will create new affordable housing opportunities for low-income residents.

As community needs change the City may need to undertake additional activities to best achieve the City's ability to meet its affordable housing goals. All future Annual Action Plans will provide additional information on any on-going affordable housing activities and the City will continue to assess and determine affordable housing needs that best utilize available funding sources.

Include the number of extremely low-income, low-income, and moderate-income families or households served by each activity where information on income by family size is required to determine the eligibility of the activity.

Table 13 – Number of Families or Households Served

Number Served	CDBG Actual	HOME Actual
Extremely Low-Income	0	0
Low-Income	0	2
Moderate-Income	0	0
Total	0	2

Narrative Information

The 2017-2021 Consolidated Plan - Strategic Plan identified high priority affordable housing needs including preserving the supply of affordable rental and owner-occupied housing. To preserve housing that is already affordable to low-income homeowners, the City of Paramount's Home Improvement Program rehabilitated two (2) owner-occupied units.

To address what HUD defines as “worst case housing need” the City provided funds in the 2021-2022 Action Plan for the preservation of the physical and functional integrity of existing housing units occupied by low- and extremely low-income residents who would otherwise continue to live in substandard housing because they were not in the financial position to properly maintain their home. This includes attempts to meet the needs of persons with disabilities by making necessary improvements which aid the mobility of the elderly and physically disabled such as shower units with seats, handrails, ramping and reconstructing doorways.

Addressing substandard housing conditions through housing preservation activities is a cost-effective way to invest limited resources to retain housing units that are already affordable to low- and moderate-income residents and ensure all economic segments of the community have the opportunity to live in decent housing.

In addition, the City amended its 2019-2020 Action Plan to utilize CDBG-CV funds to address worst-case housing needs that resulted from the coronavirus pandemic. This investment included funds for a rental assistance program that assisted 22 households and for a mortgage assistance program that assisted 11 households.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Paramount is not the recipient of federal or state funds targeted to homeless individuals and families. However, the City of Paramount supported homeless and other special needs activities through community grants administered by the Community Services and Recreation Department. Each year, the City allocates approximately \$70,000 of General funds to support community-based nonprofits – many of which focus their work on addressing homelessness and providing services to special needs populations.

Preventing and ending homelessness is a HUD priority addressed nationally through coordination of regional strategies carried out locally by government agencies and a wide variety of community-based organizations and faith-based groups. To reach out to unsheltered homeless persons and assess their individual needs for the purpose of connecting them with available emergency shelter and transitional housing resources, the City of Paramount provided information and referrals to the Los Angeles County Continuum of Care (CoC) led by the Los Angeles Homeless Services Authority (LAHSA) and the organizations receiving CDBG funds for homelessness prevention activities.

During the 2020-2021 Program Year, the City awarded a contract to Family Promise of South Bay using CDBG-CV funds totaling \$155,925 to provide emergency shelter and supportive services for Paramount residents who have become homeless or are at-risk homelessness. In June of 2022, the City reallocated an additional \$97,313.06 of CDBG-CV funds to continue its partnership with Family Promise of South Bay to continue providing homeless prevention services to Paramount residents.

Addressing the emergency shelter and transitional housing needs of homeless persons

The ultimate solution to ending homelessness is transitional to permanent housing closely aligned with supportive services that ensure housing stability can be maintained. However, because the demand for affordable housing far outpaces the region's supply, the CoC continues to rely on its emergency and transitional housing system in order, to address the immediate needs of Los Angeles County's homeless population.

Los Angeles County has implemented policy and program changes aimed at ensuring homeless persons in Los Angeles County are rapidly housed and offered an appropriate level of support services to meet their circumstances and keep them stably housed. An increase in permanent supportive housing for the most vulnerable populations is attributed to Los

Angeles County homeless service providers re-tooling their programs and shifting their focus to moving people quickly into permanent supportive housing throughout the County.

To address the emergency shelter and transitional housing needs of homeless persons, the City continues to support the Family Promise of South Bay which provides emergency shelter and transitional housing assistance, counseling, and case management for families who are homeless or at-risk of homelessness. During the Program Year, Family Promise of South Bay served 10 unduplicated persons. via its Homeless Prevention Program.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The COVID-19 pandemic resulted in significant business closures and other disruptions that put Paramount residents at risk of losing their housing. To address this situation that emerged, the Paramount City Council approved the Emergency Rental and Mortgage Assistance Grant Programs to aid its residents economically impacted during the COVID-19 pandemic and address evictions and rent increases within the City.

To help low-income individuals and families avoid becoming homeless, the City provided \$78,185.94 of CDBG-CV funds for short-term rental, utility, and mortgage assistance to prevent eviction for residents experiencing housing insecurity. As a result of these efforts, the City was able to assist 33 households through the end of the program year.

Inadequate discharge planning and coordination contributes to homelessness in situations where people are released from public institutions or public systems of care without having an appropriate mainstream or supportive housing option available upon discharge from an institutional setting. Public institutions such as jails, hospitals, treatment facilities, mental health facilities, youth facilities, and foster care homes are central to limiting the creation of newly homeless persons upon discharge.

In California, discharge coordination and planning is largely unregulated unless county or municipal ordinances provide rules preventing public institutions from discharging people into homelessness. One of the goals included in the Los Angeles Ten Year Strategy to End Homelessness is to formalize protocols and improve the coordination of discharge planning among key institutional systems of care and supervision. The goal calls for the CoC to close the “revolving door” to homelessness so that new persons do not find themselves living in the community without the social and economic support necessary to access and maintain

themselves in a safe environment.

The City coordinated with the CoC and other subrecipients receiving CDBG funds to ensure that its HUD-funded programs are targeted, to the greatest extent feasible, to address the discharge of persons from publicly funded institutions or systems of care so that these individuals and families have access to public services and affordable housing opportunities necessary to prevent homelessness. The City will continue to explore additional ways to prevent and address homelessness caused by discharge from public institutions.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

To address the needs of homeless families, families with children, veterans and their families, the City provided a total of \$253,238.06 of CDBG-CV funds for the Family Promise of South Bay's homeless prevention program to help families achieve stability by connecting them to the appropriate resources based on their needs.

This program provides tailored counseling and case management services to families experiencing homelessness or at risk of homelessness. When paired with financial counseling, career coaching, and other available case management services, Paramount's non-profit partners make certain that individuals and families have the tools necessary to succeed.

Additionally, the City's partnership with the LAHSA provides intensive, field-based engagement services and support that meets clients and their families where they live. As a result, the City has been able to leverage its partnerships with the County agencies to bolster its homeless outreach.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Paramount Housing Authority does not administer Section 8 and does not own HUD Public Housing; however, the City is within the service area of the Los Angeles Community Development Agency (LACDA), formerly known as the Housing Authority of the County of Los Angeles (HACoLA), for the purposes of Section 8 and Public Housing.

LACDA continues to serve the needs of residents through public housing and Section 8 vouchers. Specifically, the U.S. Census Bureau projects that the elderly in California will have an overall increase of 112 percent from 1990 to 2020. Los Angeles County mirrors this trend. To address the need for the growing senior population, in August of 2013, HUD approved LACDA's application to designate 13 public housing senior developments as housing for elderly families only (62 years or older).

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

LACDA actively encourages residents to be involved in the organization through resident councils and active participation in housing authority decisions via surveys and other forms of engagement. LACDA also maintains quarterly newsletters for Section 8 tenants, public housing residents, and Section 8 property owners.

LACDA encourages residents to explore homeownership opportunities. LACDA currently administers Family Self-Sufficiency (FSS) program for public conventional housing and Housing Choice Voucher program residents. The FSS program provides critical tools and supportive services to foster a resident's transition from financial and housing assistance to economic and housing self-sufficiency, most importantly homeownership.

To support this effort, LACDA utilizes marketing materials to outreach and further promote the program's requirements and benefits to all public housing residents. For families that are eligible to participate, a Contract of Participation (COP) is prepared to govern the terms and conditions of their participation and an Individual Training Service Plan (ITSP) is created that outlines the following: supportive services to be provided, activities to be completed by the participant, and agreed upon completion dates for the services and activities. The COP is valid for five years and may be extended to allow the family to meet their ITSP goals.

Actions taken to provide assistance to troubled PHAs

N/A, LACDA is designated as a High Performing Public Housing Agency.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in the sense that barriers are lawful and impediments to fair housing choice are usually unlawful.

Based on information gathered during community meetings, the Consolidated Plan Needs Assessment Survey, the Housing Element, and market analysis, the primary barriers to affordable housing in Paramount continue to be housing affordability and the lack of monetary resources necessary to develop and sustain affordable housing. The two barriers are related in the sense that demand for affordable housing exceeds the supply and insufficient resources are available to increase the supply of affordable housing to meet demand.

To address housing affordability and the lack of monetary resources for affordable housing, the City's Strategic Plan calls for the investment of a portion of HOME funds reserved for CHDOs to leverage possible acquisition, rehabilitation and resale activities in conjunction with Housing Asset Funds or other State or local resources. Although the City no longer has access to Redevelopment Housing Set-Aside funds, the City continued to leverage its HOME funds to attract private and other available public resources to facilitate additional affordable housing. In future Program Years, the City will also leverage the forthcoming American Rescue Plan HOME funds to facilitate affordable housing development.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state and other local sources, the high cost of housing that is not affordable to low-income people and the lack of availability of home improvement financing in the private lending industry.

To address these obstacles, the City continued to invest CDBG and HOME funds through the 2021-2022 Action Plan in projects that provided assistance to low- and moderate-income homeowners for home improvements, projects that provide public and neighborhood services to low- and moderate-income people and projects that prevent homelessness.

To address underserved needs, the City allocated 71.68 percent of its non-administrative CDBG and HOME funds for program year 2021-2022 to projects and activities that benefit low- and moderate-income people.

The Home Improvement Program provides financing for home improvements necessary to ensure Paramount residents can continue to live in quality housing that is already affordable to the occupants.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. To reduce lead-based paint hazards, the City of Paramount's Home Improvement Program conducted lead-based paint testing and risk assessments for each property assisted that was built prior to January 1, 1978 and incorporated safe work practices or abatement into the scope of work as required to reduce lead-based paint hazards in accordance with 24 CFR Part 35.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

During the Program Year, the City supported the following strategies and actions to reduce the number of poverty-level families:

- Supported activities that ensure equal access to housing opportunities;
- Supported activities that improve neighborhoods, facilities & infrastructure;
- Supported activities that promote economic opportunity;
- Supported activities that preserve the supply of housing that is affordable to low- and moderate-income residents; and
- Supported activities that provide services to low-income residents, those with special needs and the homeless.

In addition to these efforts, mainstream state and federal resources also contributed to reducing the number of individuals and families in poverty. Federal programs such as the Earned Income Tax Credit and Head Start provided a pathway out of poverty for families who were ready to pursue employment and educational opportunities. Poverty-level families also had access to CalWORKS, CalFresh (formerly food stamps) and Medi-Cal. Together these programs provided individuals and families with employment assistance, subsidy for food, medical care, childcare and cash payments to meet basic needs such as housing, nutrition, and transportation.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

The institutional delivery system in Paramount is high-functioning and collaborative — particularly the relationship between local government and the nonprofit sector comprised of a network of capable community-based organizations that are delivering a full range of services to residents.

In order to support and enhance this existing institutional structure, the City of Paramount collaborated with nonprofit agencies to ensure that the needs of low- and moderate-income residents were met as envisioned within the 2017-2021 Consolidated Plan - Strategic Plan.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

To enhance coordination between public and private housing and social service agencies, the City continued consulting with and inviting a wide variety of agencies and organizations involved in the delivery of housing and supportive services to low- and moderate-income residents to participate in Paramount - particularly in low- and moderate-income areas.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The City committed in its 2017-2021 Assessment of Fair Housing adopted October 4, 2016 to implement recommendations 1-5 from the 2012-2016 Analysis of Impediments to Fair Housing Choice, including:

- *Impediment 1 - Accessory Units:* Amend the Zoning Ordinance to permit “second units” by right in all residential zones, subject to ministerial review and compliance with property standards.

Status of Impediment 1: On August 14, 2017, the City’s Planning Commission adopted a resolution and recommended approval by the City Council to amend the City’s Zoning Ordinance and Municipal Code to address accessory units (also referred to as second units or “in-law units”). On September 5, 2017, the City Council read and introduced an ordinance establishing regulations for accessory dwelling units as required under State law. City Council approved and adopted the new ADU ordinance on October 3, 2017. This was reported as an accomplishment in the 2017-2018 CAPER. The City continues to improve the ADU ordinance, and City Council is expected to adopt a revised ordinance in late 2022.

- *Impediment 2 – Residential Care Facilities:* Amend the City’s Zoning Ordinance and Municipal Code Chapter 44, Article II Sections 44-19, 44-30 and 44-43 to include licensed residential care facilities, serving six (6) or fewer persons as a permitted use by right in all residential zones.

Status of Impediment 2: On June 12, 2018, the City's Planning Commission adopted a resolution and recommended approval by the City Council to amend the City's Zoning Ordinance and Municipal Code to address siting of residential care facilities. The City Council read and introduced an ordinance establishing regulations for residential care facilities in July 2018. City Council approved and adopted the licensed residential care facilities serving six or fewer persons on August 7, 2018. This was reported as an accomplishment in the 2018-2019 CAPER.

- *Impediment 3 – Siting of Emergency Shelters:* Amend the City's Zoning Ordinance and Municipal Code Chapter 44, Article II to include an overlay zone within a specific area of the city where an emergency shelter would be permitted by right.

Status of Impediment 3: On June 12, 2018, The City's Planning Commission adopted a resolution and recommended approval by the City Council to amend the City's Zoning Ordinance and Municipal Code to address siting of emergency shelters. The City Council read and introduced an ordinance establishing regulations for emergency shelters in July 2018. City Council approved and adopted the emergency shelter overlay zone on August 7, 2018. This was reported as an accomplishment in the 2018-2019 CAPER.

- *Impediment 4 – Siting of Transitional Housing:* Amend the City's Zoning Ordinance and Municipal Code Chapter 44, Article I Section 44.1 (Definitions) to include transitional housing as a defined permitted use by right.

Status of Impediment 4: On June 12, 2018, The City's Planning Commission adopted a resolution and recommended approval by the City Council to amend the City's Zoning Ordinance and Municipal Code to address siting of transitional housing. The City Council read and introduced an ordinance establishing regulations for transitional housing in July 2018. City Council approved and adopted the transitional housing on August 7, 2018. This was reported as an accomplishment in the 2018-2019 CAPER.

- *Impediment 5 – Siting of Single Room Occupancy Housing:* Amend the City's Zoning Ordinance and Municipal Code Chapter 44, Article II Section 44-43 to include SRO housing as a permitted use.

Status of Impediment 5: The City Council read and introduced an ordinance establishing regulations for single room occupancy in June 2021. City Council approved and adopted the single room occupancy ordinance on July 6, 2021. This was reported as an accomplishment in the 2020-2021 CAPER.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

To ensure that CDBG and HOME funds are used efficiently and in compliance with applicable regulations, the City provided technical assistance to all subrecipients at least once per year and monitored subrecipients throughout the program year.

Technical Assistance

To enhance compliance with federal program regulations, the Finance Department provided technical assistance to prospective applicants for any CDBG or HOME Notice of Funding Availability (NOFA) upon request to review the Strategic Plan goals, program requirements and available resources with potential applicants. Additionally, technical assistance was provided during the implementation of CDBG or HOME funded projects to ensure that appropriate resources were provided in furtherance of compliance with the program regulations.

Activity Monitoring

All activities were monitored, beginning with a detailed review upon receipt of an application to determine eligibility, conformance with a National Objective and conformance with an Action Plan goal. This review also examined the proposed use of funds, eligibility of the service area, the intended beneficiaries, and likelihood of compliance with other federal requirements such as the National Environmental Policy Act, the System for Award Management (SAM) debarment list, prevailing wage, Minority and Women Business Enterprise, Section 3 and federal acquisition and relocation regulations, as applicable.

Subrecipients were required to submit an audit and other documentation to establish their capacity, and any findings noted in the audit were reviewed with the applicant. Eligible applications were then considered for funding. Neighborhood Services Division staff reviewed quarterly performance reports and invoices throughout the year as part of desk monitoring. For CDBG public service activities, an on-site monitoring will be conducted as soon as it is safe to meet in person following the COVID-19 pandemic, or via teleconference, to ensure compliance. These reviews will include both a fiscal and programmatic review of the subrecipient's activities. The reviews will determine that each subrecipient is in compliance with the program regulations and City contract. Areas of review will include overall administration, financial systems, appropriateness of program expenditures, program

delivery, client eligibility determination and documentation, reporting systems, and achievement toward achieving contractual goals. Following the monitoring visit, a written report will be provided delineating the results of the review and any findings of non-compliance and the required corrective action. Subrecipients will be given 30 days to provide the City with corrective actions taken to address any noted findings. For CDBG capital projects, monitoring also includes compliance with Regulatory Agreement requirements.

For HOME funded activities, annual monitoring will be conducted as soon as it is safe to meet in person following the COVID-19 pandemic, to ensure compliance on renter occupied units to ensure that household income, rents and utility allowances are in compliance with applicable limits pursuant to the affordability covenant. For ownership units, annual monitoring of occupancy will be conducted throughout the affordability period.

For CDBG-CV funded activities, a Duplication of Benefits policies and procedures were established in addition to the Subrogation Agreement and DOB Certification. These policies and procedures established the process for which the City will use to prevent the occurrence of duplication of benefits in accordance with the Stafford Act (section 312), as amended, the Disaster Recovery Reform Act of 2018, the Coronavirus Aid, Relief, and Economic Security Act, and the OMB Cost Principles (2 CFR § 200).

Additionally, businesses assisted through the Small Business Assistance component of the Emergency SBA Relief Grant program must provide ongoing reporting documenting program compliance and job creation/ retention as follows:

- Job creation/ retention form and supporting documentation for a period of six (6) months after the job is created or retained unless otherwise specified in the grant agreement
- Program expense documentation
- EDD DE-9 (Quarterly Contribution Return and Report of Wages Form) and DE 34 (Report of New Employee(s) Form) Forms, and the quarterly summary report must be submitted to the City quarterly during the term of the grant agreement

The grant recipient will be required to provide the City with verification for all new hires resulting from the investment of CDBG funds, during the term identified in the grant agreement.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

In accordance with the City's adopted Citizen Participation Plan, a public notice was published in the *Press Telegram* on September 2, 2022, notifying the public of the availability of the Consolidated Annual Performance and Evaluation Report for a 15-day public review and comment period. A copy of the public notice is included in Appendix A.

The draft CAPER was available from September 5, 2022 to September 20, 2022 at the City of Paramount Planning Department, Paramount Public Library, and on the City's website.

A public hearing was conducted before the City Council on Tuesday, September 20, 2022 to solicit comments from residents and interested parties. A summary of any written or oral comments received during the public hearing is included in Appendix B.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

In review of the progress made toward accomplishing the goals established in the 2017-2021 Consolidated Plan – Strategic Plan during the Program Year, there is no need to change the program objectives or the projects and activities using CDBG funds.

CDBG and CDBG-CV funded activities are contributing significantly to the City's progress toward meeting the high priority needs identified in the Consolidated Plan. As shown in Table 1 on page 2 of this document, CDBG funds are contributing to four of the six Strategic Plan goals including Fair Housing Services, Neighborhood Services, Economic Opportunity Program, and Affordable Housing Preservation and Access.

The City's residents faced new challenges during the COVID-19 pandemic including job loss, food insecurity, housing insecurity, and disruption to normal in-person public services. Nonetheless, the City staff continuously worked to deliver high quality services to residents throughout the duration of the stay-at-home orders. City Departments and its nonprofit subrecipients altered their program delivery models to promote social distancing while continuing to provide essential services to low- and moderate-income residents. There were a few activities that were not able to convert to a socially distanced delivery model, such as housing and commercial rehabilitation activities that would require in-person contact with contractors and homeowners. As a result, only two Home Improvement projects and no Commercial Rehabilitation projects listed in Figures 1 and 2 earlier in this report were completed. The City is currently making progress to ensure these projects are completed during the 2022-2023 Program Year.

The addition, \$935,242 of CDBG-CV funds fueled a significant increase in the City's capacity to address the challenges Paramount residents faced during the COVID-19 pandemic. HUD's decision to almost double the size of Paramount's HUD entitlement grant programs allowed the City to develop additional programs to better address the needs of low- and moderate-income residents.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Maintaining HOME-assisted affordable housing is a high priority. During the Program Year, and as a result of the COVID-19 pandemic, the City did not conduct physical inspections of any HOME-assisted properties currently in their affordability period as required to determine compliance with the housing codes and other applicable regulations. Inspections will resume on their regular schedule during the 2022-2023 Program Year. When any deficiencies exist, the property owner and property management will be notified to make repairs and City and/or program staff will follow up to ensure completion of the required repairs. The list of HOME-assisted affordable rental housing would include the name of the property, the total number of housing units and the results of on-site inspections conducted during the Program Year.

- Paramount Senior Village – To be conducted during the 2022-2023 Program Year or as soon as it is safe to meet in person following the COVID-19 pandemic.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Each of the HOME-assisted properties with more than five units maintains an Affirmative Fair Housing Marketing Plan. During annual monitoring, the annual Affirmative Fair Housing Marketing Report and waitlist are reviewed to ensure compliance with HUD requirements to affirmatively further fair housing choice.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The City received a total of \$8,000 of HOME loan repayment funds during the Program Year and applied the program income to a 2021-2022 Home Improvement Program activity.

Describe other actions taken to foster and maintain affordable housing. 91.220(k)

In the implementation of the 2021-2022 Action Plan, the City invested HOME funds to rehabilitate two (2) housing units affordable to low- and moderate-income homeowners.



APPENDIX A

Public Notice

2021-2022
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
JULY 1, 2021 THROUGH JUNE 30, 2022



APPENDIX B

Summary of Citizen Participation Comments

2021-2022
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
JULY 1, 2021 THROUGH JUNE 30, 2022



APPENDIX C

IDIS PR26 FINANCIAL REPORTS

2021-2022
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT
JULY 1, 2021 THROUGH JUNE 30, 2022

SEPTEMBER 20, 2022

ORAL REPORT

DESIGN CONCEPT FOR PROGRESS PLAZA EXTERIOR



To: Honorable City Council

From: John Moreno, City Manager

By: David Johnson, Community Services Director

Date: September 20, 2022

Subject: DESIGN CONCEPT FOR PROGRESS PLAZA EXTERIOR

For the past four months, staff has been working with an architectural design firm on the design concept for the Progress Plaza exterior renovations. This renovation concept is to make the outdoor spaces at Plaza more usable and functional for meetings and events, and to improve the overall aesthetics of the outdoor areas. The design concept does not change the look of the building itself. A PowerPoint presentation will be provided showing these design concepts for the City Council's review.

SEPTEMBER 20, 2022

RESOLUTION NO. 22:046

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT
DECLARING OCTOBER 5, 2022 CLEAN AIR DAY IN THE CITY OF
PARAMOUNT”

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 22:046.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: John Carver, Planning Director
John King, Assistant Planning Director,
AICP

Date: September 20, 2022

**Subject: RESOLUTION NO. 22:046
CLEAN AIR DAY 2022**

BACKGROUND

California Clean Air Day is a project of the Coalition for Clean Air, which is a nonprofit with a mission to protect public health, improve air quality, and prevent climate change through clean air advocacy. Clean Air Day is a statewide effort which is designed to unite communities across California to improve community health and sustainability. This day of action focuses on simple efforts that State residents can make to improve air quality. Examples include taking public transportation, biking, walking, and planting trees. Since 2019, the City Council has declared Clean Air Day in October in support of the coalition's initiatives.

This year, Clean Air Day will take place on Wednesday, October 5, 2022. The City of Paramount will promote the day via social media and encourage residents, businesses, and City employees to take the Clean Air Pledge in support of clean air activities. A City of Paramount Clean Air Pledge has been created at the following address:

<https://cleanairstay.org/pledge/individual/cityofparamount/>

DISCUSSION

The City of Paramount plans to take the following actions:

- Adopt Resolution No. 22:046 in public support of California Clean Air Day
- Use social media to promote and encourage the Paramount community at large to participate in California Clean Air Day using the social media toolkit
- Continue the transition of the City vehicle fleet to electric vehicles in order to reduce pollution
- Commit to the goals of the Paramount Climate Action Plan (adopted July 2021)
- Continue encouraging residents and other Paramount community members to call 1-800-CUT-SMOG to report excessive odors, smoke, dust, and other contaminants not related to vehicles, and encourage the Paramount community to call 1-800-END-SMOG to report any smoking vehicles or idling commercial vehicles

- Commit to diverting greenhouse gas emissions by diverting organic waste headed to landfills by implementing SB 1383 citywide.
- Encourage and educate the community on composting organic material at local community and residential gardens.

FISCAL IMPACT

None.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcomes No. 1: Safe Community; No. 2: Community Health; and No. 4: Environmental Health.

RECOMMENDED ACTION

It is recommended that the City Council adopt Resolution No. 22:046.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION NO. 22:046

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT
DECLARING OCTOBER 5, 2022 CLEAN AIR DAY IN THE CITY OF
PARAMOUNT

WHEREAS, air pollution contributes to higher rates of cancer and heart and lung disease, which adversely affect health; and

WHEREAS, California and the South Coast Air Basin in particular have some of the most polluted regions in the United States; and

WHEREAS, it is vital that we protect the health and well-being of our residents, visitors, and workforce; and

WHEREAS, emissions from vehicles, industry, and even household sources significantly affect the natural environment, air quality, and well-being of residents, employees, and visitors of the City of Paramount; and

WHEREAS, individual actions such as walking or biking to work and school, carpooling, not idling vehicles, and conserving energy can directly improve air quality in our region; and

WHEREAS, everyone can play a role; and

WHEREAS, education about air quality can raise community awareness, encourage our community to develop better habits, and improve our community health; and

WHEREAS, Californians will be joining together across the state to clear the air on October 5, 2022; and

WHEREAS, the City of Paramount is committed to the health of its residents, workforce, visitors, and community at large.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

SECTION 1. The above recitations are true and correct.

SECTION 2. That October 5, 2022 be declared “Clean Air Day” in the City.

SECTION 3. Be it further resolved that we ask all City department heads to determine how their employees can participate in Clean Air Day, as appropriate.

SECTION 4. Be it further resolved that we encourage all residents, businesses, employees, and community members to participate in Clean Air Day and help clean the air for all Californians by taking actions such as walking or biking as alternatives to driving, reporting contaminants in the air, adopting composting as an everyday practice.

SECTION 5. Based upon the foregoing findings, the City Council approves Resolution No. 22:046.

SECTION 6. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 20th day of September 2022.

Vilma Cuellar Stallings, Mayor

ATTEST:

Heidi Luce, City Clerk

SEPTEMBER 20, 2022

AUTHORIZATION TO PURCHASE

ORGANIC WASTE CONTAINERS FOR SB 1383 RESIDENTIAL
PROGRAM

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL AUTHORIZE THE
PURCHASE OF KITCHEN PAILS FROM SURE-CLOSE INC. IN THE
AMOUNT OF \$31,050.00.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: Adriana Figueroa, Public Works Director
Wendy Macias, Public Works Manager

Date: September 20, 2022

Subject: AUTHORIZATION TO PURCHASE ORGANIC WASTE CONTAINERS FOR SB 1383 RESIDENTIAL PROGRAM

BACKGROUND

As part of the Fiscal Year 2022-23 budget, \$35,000 in Senate Bill (SB) 1383 Grant funding was allocated for the purchase of kitchen pails to be utilized by the Athens Services and the Public Works department for the roll out of the City's residential SB 1383 Organics Recycling Program.

DISCUSSION

Over the past year, the City has been providing the community information on the SB 1383 mandate that went into effect January 1st of this year. SB 1383 requires that jurisdictions enforce the recycling and diversion of organics food waste to prevent them from ending up in landfills. Preparations are underway for the full roll-out of the citywide Organics Waste Recycling Program. To encourage residential customers to separate their organic waste from their regular waste, the City needs to purchase small kitchen pails that residents can keep on their counter to collect their food waste. From there, they can take the pail straight to their green waste bin where they dispose of all their yard clippings. It is the hope that providing a kitchen pail to residential customers, it will make it easier to create a habit of separating their organic waste.

Staff received a quote from Sure-Close, Inc. for 6,900 pails for a total of \$31,050. This amount has been budgeted in the FY 2022-23 budget from a grant received from the California's Department of Resources Recycling and Recovery (CalRecycle) for SB 1383 related activities. According to the City's purchasing policy, purchases of equipment in excess of \$25,000 need to be approved by the City Council. As Sure-Close is the sole provider for these types of pails, we are recommending Sure-Close as the sole source provider.

FISCAL IMPACT

There is no additional fiscal impact to the City. The total purchase amount of \$31,050 was included in the FY 2022-23 Public Works Budget.

Pursuant to Chapter 3.12 Purchasing of Supplies and Equipment of the Paramount Municipal Code, the City Council may waive the bidding requirements when, in the opinion of the City Council, the purchase of a specific brand name, make or model is necessary to match existing City equipment or facilitate effective maintenance and support.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 3: Environmental Health.

RECOMMENDED ACTION

It is recommended that the City Council authorize the purchase of kitchen pails from Sure-Close Inc., in the amount of \$31,050.

SEPTEMBER 20, 2022

CLEAN POWER ALLIANCE – PROPOSAL TO CHANGE DEFAULT
RENEWABLE ENERGY TIER FOR CITY ACCOUNTS

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL RECEIVE AND FILE
THE CLEAN POWER ALLIANCE – PROGRAM INFORMATION REPORT
AND: 1) DIRECT STAFF TO MOVE THE CITY'S CURRENT ELECTRICAL
ACCOUNTS FROM THE 36% LEAN POWER TIER INTO THE 100%
GREEN POWER TIER; AND 2) PROVIDE STAFF DIRECTION
REGARDING CHANGING THE CITY'S DEFAULT RATE TO THE 50%
CLEAN POWER TIER.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: Adriana Figueroa, Public Works Director
Wendy Macias, Public Works Manager

Date: September 20, 2022

Subject: CLEAN POWER ALLIANCE – PROPOSAL TO CHANGE DEFAULT RENEWABLE ENERGY TIER FOR CITY ACCOUNTS

BACKGROUND

In November 2018, the City Council authorized staff to enroll the City of Paramount in the Clean Power Alliance's (CPA) Lean Power tier as the default rate. The Lean Power tier provides customers with electricity derived from 36% renewable energy. CPA is tasked with purchasing clean power and Southern California Edison (SCE) delivers it through its existing electric utility infrastructure. In the spring of 2019, Paramount residents and businesses were automatically enrolled into CPA under the Lean Power tier.

The table below shows the energy tier percentage and their updated tier names.

Renewable Energy Tier Percentage	New Renewable Energy Tier Name
36% Renewable Energy	Lean Power
50% Renewable Energy	Clean Power
100% Renewable Energy	100% Green Power

DISCUSSION

Municipal Accounts

As a member of CPA, the City of Paramount provides a better source of clean, green, renewable energy for its residents and businesses than currently provided by SCE. Since the spring of 2019, the City has continued to push forward various energy efficiency projects like LED upgrades at City facilities and the approval of electric vehicle charging stations at Paramount Park and Progress Park. This momentum in undertaking improvements to City facilities continues as the City looks to its energy source for a cleaner and renewable alternative.

The following table outlines the cost difference between energy tiers for the City's municipal accounts:

Renewable Energy Tier	Approximate Cost	% Difference
Lean Power (<i>Current</i>)	\$401,025	-0.95%
Clean Power	\$404,887	0.00%
100% Green Power (<i>Proposed</i>)	\$416,445	2.86%

The cost difference of making the change for all municipal accounts from the Lean Power (36% renewable energy) into the 100% Green Power tier is approximately \$16,500 based on CPA's projections. Changes to the City energy budget accounts would be made at FY 2023 Midyear Budget to reflect the increase of cost.

Making this change in renewable energy usage aligns with the City's Climate Action Plan, specifically Measure RE2: Promote and Maximize Community Choice Energy (CCE) and Utility Clean Energy Offerings, Strategy RE2c: Collaborate with both SCE and CPA to increase the percent of electricity that is sourced from renewable systems.

Community Default Rate

As the City transitions into a cleaner renewable energy source for its City facilities and other electrical accounts, it is important to consider the opportunity to possibly transition the entire City's default rate from the 36% Lean Power to the 50% Clean Power tier. Doing so would allow for a cleaner and renewable energy source to all Paramount rate payers. This transition would result in an approximate 1% increase in the electricity rate citywide. The table below shows an example of what the increase looks like with the current rates and comparisons if your average bill was approximately \$170.

Energy Product	July 2022 (Typical Bill)	% Difference Compared to SCE
SCE Base	\$172.20	
Lean Power (<i>Current</i>)	\$170.46	-1.0%
Clean Power (<i>Proposed</i>)	\$172.20	0.0%
100% Green Power	\$177.41	3.0%

While a default rate transition into the cleaner 50% Clean Power means a 1% increase to the energy rate payers citywide, the CPA has financial assistance programs available, such as the Power Share Program. This program provides low-income customers in underserved communities like Paramount with 100% Green Power energy and a 20% discount on their electricity monthly bills. A continued outreach campaign with CPA and City staff may increase enrollment into the Power Share Program which will allow residents to reap the benefits of 100% Green Power energy at a discounted rate.

For comparison, the current members of CPA are enrolled in the following tiers:

Renewable Energy Tier	Cities enrolled
Lean Power	Arcadia, Paramount, Simi Valley, Temple City and Westlake Village
Clean Power	Alhambra, Carson, Downey, Hawaiian Gardens, Moorpark and Whittier
100% Green Power	Agoura Hills, Beverly Hills*, Calabasas, Camarillo*, Claremont*, Culver City, Hawthorne*, Sierra Madre, South Pasadena*, Thousand Oaks, Unincorporated LA County*, Unincorporated Ventura Count, Ventura, West Hollywood, Malibu, Manhattan Beach, Ojai, Oxnard, Redondo Beach*, Rolling Hills Estates* and Santa Monica

*Effective October 1, 2022

Although the majority of CPA member cities are enrolled in 100% Green Power Tier, staff recommends a gradual approach for Paramount rate payers. This would start with a possible shift from Lean Power to Clean Power at this time. Then, the City Council could consider a shift to the 100% Green Power Tier at a later date.

FISCAL IMPACT

There is currently no fiscal impact to the City. Electricity use is budgeted in the Municipal Support Division of the Finance Budget and, at this time, there are sufficient funds to cover the additional costs.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 4: Environmental Health.

RECOMMENDED ACTION

It is recommended that the City Council receive and file the Clean Power Alliance – Program Information report and: 1) direct staff to move the City's current electrical accounts from the 36% Lean Power tier into the 100% Green Power tier; and 2) provide staff direction regarding changing the City's default rate to the 50% Clean Power tier.