



## PUBLIC PARTICIPATION NOTICE

Public Participation Accessibility for the City Council and Successor Agency for the Paramount Redevelopment Agency meetings scheduled for **December 13, 2022**.

### In-person Attendance:

The public may attend the City Council meeting in-person. The City will abide by all LA County Public Health Guidelines for public gatherings.

### View the City Council meeting live stream:

- YouTube Channel <https://www.youtube.com/user/cityofparamount>
- Spectrum Cable TV Channel 36

### Public Comments:

Members of the public wanting to address the City Council, either during public comments or for a specific agenda item, or both, may do so by the following methods:

- **In-Person**

If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the podium provided for the public.

- **E-mail: [crequest@paramountcity.com](mailto:crequest@paramountcity.com)**

E-mail public comments must be received by **5:45 p.m. on Tuesday, December 13, 2022**. The e-mail should specify the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject; 6) Written Comments.

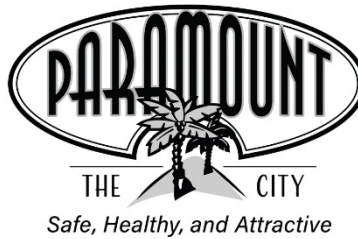
- **Teleconference: (562) 220-2225**

Participants wishing to address the City Council by teleconference should call City Hall at **(562) 220-2225** by **5:45 p.m. on Tuesday, December 13, 2022** and provide the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject. Teleconference participants will be logged in, placed in a queue and called back during the City Council meeting on speaker phone to provide their comments.

All public comments are limited to a maximum of three minutes unless an extension is granted. Please be mindful that the meeting will be recorded as any other person is recorded when appearing before the City Council, and all other rules of procedure and decorum will apply when addressing the City Council by teleconference.

# AGENDA

Paramount City Council  
December 13, 2022



Regular Meeting  
City Hall Council Chamber  
6:00 p.m.

City of Paramount

16400 Colorado Avenue ❖ Paramount, CA 90723 ❖ (562) 220-2000 ❖ [www.paramountcity.com](http://www.paramountcity.com)

**Public Comments:** If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the podium provided for the public. Persons are limited to a maximum of three (3) minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law. For additional ways to participate and provide public comments, see the preceding Public Participation Notice.

**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2225 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**Note:** Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

## Notes

CALL TO ORDER:	Mayor Vilma Cuellar Stallings
PLEDGE OF ALLEGIANCE:	Alexia Jimenez, Jizelle Urrea & Viale Hernandez Paramount High School Cheer
INVOCATION:	Pastor Beau Stephens Chapel of Change
ROLL CALL OF COUNCILMEMBERS:	Councilmember Annette C. Delgadillo Councilmember Peggy Lemons Councilmember Brenda Olmos Vice Mayor Isabel Aguayo Mayor Vilma Cuellar Stallings

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## PRESENTATIONS

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1. [PRESENTATION](#) Mayor's Award of Excellence
2. [CERTIFICATES OF RECOGNITION](#) Fall 2022 Special Events Volunteers
3. [CERTIFICATES OF RECOGNITION](#) Fall 2022 Halloween Home Decorating Contest Judges and Winners

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## CITY COUNCIL PUBLIC COMMENT UPDATES

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## PUBLIC COMMENTS

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## CONSENT CALENDAR

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All items under the Consent Calendar may be enacted by one motion. Any item may be removed from the Consent Calendar and acted upon separately by the City Council.

4. [APPROVAL OF MINUTES](#) November 8 and November 22, 2022
5. [APPROVAL](#) Register of Demands
6. [AWARD OF CONTRACT](#) Paramount Park Community Center Improvements – Door Replacement (City Project No. 9353)
7. [AWARD OF CONTRACT](#) Gym Improvements – Door Replacement (City Project No. 9265)
8. [APPROVAL](#) Affirming California Department of Housing and Community Development certification of the 6<sup>th</sup> Cycle (2021-2029) Paramount Housing Element as adopted by the City Council
9. [RESOLUTION NO. 22:052](#) Declaring a State of Emergency and Authorizing Use of Remote Teleconferencing Provisions Pursuant to Government Code Section 54953

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## OLD BUSINESS

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10. [PUBLIC HEARING  
INTERIM URGENCY  
ORDINANCE NO.  
1157 \(Adoption\)](#) Adopting an additional interim urgency ordinance approving Zoning Ordinance Text Amendment No. 29, extending for an additional one year the interim urgency ordinance adopted December 14, 2021 and extended January 18, 2022 by the City Council, revising Title 17 of the Paramount Municipal Code to implement provisions of Senate Bill 9 regarding urban lot splits and two-unit residential developments on properties in the R-1 (Single-Family Residential) zone in the City of Paramount

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## NEW BUSINESS

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11. [ORAL REPORT](#) Traffic Circle Installation Update
12. [APPROVAL](#) Fiscal Year 2021-2022 Annual Development Impact Fee Report including Previous Five-Year Summary in Compliance with AB 602
13. [RESOLUTION NO.  
22:051](#) Amending the Authorized Position Listing for Part-Time Employees to add Special Projects Manager
14. [AWARD OF  
CONTRACT](#) Landscape Maintenance Services
15. [APPROVAL](#) Proposed Renovation to Paramount Elks Memorial Circle at the City Hall War Memorial Plaza
16. [APPROVAL](#) 2023 City Council Meeting Schedule

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## ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS

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17. [APPROVAL](#) Authorization to Purchase Air Monitors

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## COMMENTS/COMMITTEE REPORTS

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- Councilmembers
- Staff



## **CLOSED SESSION**

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None.

## **ADJOURNMENT**

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To a meeting on January 10, 2022 at 6:00 p.m.

DECEMBER 13, 2022

PRESENTATION

MAYOR'S AWARD OF EXCELLENCE

DECEMBER 13, 2022

CERTIFICATES OF RECOGNITION

FALL 2022 SPECIAL EVENT VOLUNTEERS

HALLOWEEN EVENTS

- 1660 PHIT VOLUNTEERS
- CANDY 4 LESS
- KINDRED HOSPITAL
- LA KINGS / ICELAND
- LIONS CLUB
- MANTA PAINT
- MUSA
- PARAMOUNT HIGH SCHOOL SPORTS/CLUBS
  - ASB CLUB
  - BOYS SOCCER
  - BOYS WRESTLING
  - CHEER
  - CORSAIRS
  - GIRLS VOLLEYBALL
  - GIRLS WRESTLING
  - INTERACT CLUB
  - JROTC
  - LEOS CLUB
  - MENTAL HEALTH AWARENESS CLUB
  - RAICES UNIDAS CLUB
- PARAMOUNT HISTORICAL SOCIETY

CONTINUED...PLEASE TURN PAGE

## HALLOWEEN EVENTS (CONTINUED)

- PJAA
- PYSO
- SUITABLE SOLUTIONS
- UNIAMERICA INSURANCE
- VOLUNTEERS OF AMERICA
- WOMEN'S CLUB
- WORLD ENERGY
- WORLD FINANCIAL GROUP

## VETERANS CELEBRATION

- PARAMOUNT HIGH SCHOOL JROTC

## SENIOR THANKSGIVING

- PARAMOUNT HIGH SCHOOL CORSAIRS
- ROTARY CLUB
- WEBER METALS, INC.
- WORLD ENERGY

DECEMBER 13, 2022

CERTIFICATES OF RECOGNITION

FALL 2022 HALLOWEEN HOME DECORATING CONTEST JUDGES AND  
WINNERS

- HALLOWEEN HOME DECORATING CONTEST JUDGES
  - MARGARET MONDRAGON
  - APRIL VILLANUEVA
  - SUSIE YANEZ
  
- HALLOWEEN HOME DECORATING CONTEST WINNERS
  - NATALIE MARTINEZ, FIRST PLACE
  - JENNIFER GARCIA, SECOND PLACE
  - SIRLI RIZO, THIRD PLACE

# City Council Public Comment Updates

December 13, 2022

From the November 22, 2022 City Council Meeting:

Commenter	Request/Issue/Concern	Action/Comment
Alejandro Yanez	Inquired why he is not allowed to show presentation materials on the City Council Chamber monitors during his public comments.	Section 3(h) of the City's Rules of Decorum, adopted by the City Council and amended in January 2021, states: "Members of the public addressing the City Council are prohibited from requesting City resources, or using their own resources such as flash drives or other forms of electronic media to exhibit any power point presentations during Public Comments or at public hearings."

DECEMBER 13, 2022

APPROVAL OF MINUTES

PARAMOUNT CITY COUNCIL

MOTION IN ORDER:

APPROVE THE PARAMOUNT CITY COUNCIL MINUTES OF NOVEMBER 8  
AND NOVEMBER 22, 2022

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**PARAMOUNT CITY COUNCIL  
MINUTES OF A REGULAR MEETING  
NOVEMBER 8, 2022**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

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**CALL TO ORDER:** The regular meeting of the Paramount City Council was called to order by Mayor Cuellar Stallings at 6:02 p.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount, California.

**PLEDGE OF ALLEGIANCE:** Bryan Palomero, Housing Coordinator with the Veteran Peer Access Network, led the pledge of allegiance.

**INVOCATION:** Pastor Ken Korver from Emmanuel Church delivered the invocation.

**ROLL CALL OF COUNCILMEMBERS:** Present: Councilmember Annette C. Delgadillo  
Councilmember Peggy Lemons  
Councilmember Brenda Olmos  
Vice Mayor Isabel Aguayo  
Mayor Vilma Cuellar Stallings

**STAFF PRESENT:** John Moreno, City Manager  
John E. Cavanaugh, City Attorney  
Andrew Vialpando, Assistant City Manager  
John Carver, Planning Director  
Adriana Figueroa, Public Works Director  
David Johnson, Community Services Director  
Margarita Matson, Public Safety Director  
Kim Sao, Finance Director  
Pauline Aguayo, Management Analyst  
Clyde Alexander, Assistant Finance Director  
Sol Bejarano, Management Analyst  
Rebecca Bojorquez, Management Analyst  
Chris Callard, Public Information Officer  
Anthony Gonzalez, IT  
Yecenia Guillen, Assistant Community Serv. Director  
Sarah Ho, Assistant Public Works Director  
John King, Assistant Planning Director  
Nicole Lopez, HR Manager  
Heidi Luce, City Clerk  
Wendy Macias, Public Works Manager  
Anthony Martinez, Senior Management Analyst  
Johnnie Rightmer, Building & Safety Manager  
Melissa Torres, Communications Specialist  
Eric Wosick, Assistant Public Safety Director



### **PRESENTATIONS**

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1. PRESENTATION  
Mayor's Award of  
Excellence  
CF 39.7  
Mayor Cuellar Stallings presented the Mayor's Award of Excellence for November to Andrea Crow, Community Library Manager at the Paramount Library. Ms. Crow was present to accept the award and expressed sincere appreciation for the recognition.
2. PROCLAMATION  
National Family  
Literacy Month  
CF 39.12  
Mayor Cuellar Stallings, on behalf of the City Council, proclaimed September as National Family Literacy month. Andrea Crow, Community Library Manager at the Paramount Library accepted the proclamation and the following Paramount Unified School District Library Technicians were also present: Lisa Bravo, Jackson Middle School; Felicia Burch, Mokler Elementary School; Tammy McConnell, Roosevelt Elementary School; and Sandra Patino, Buena Vista High School
3. CERTIFICATES OF  
RECOGNITION  
Paramount High School  
JROTC Program  
Instructor  
CF 39.6  
Mayor Cuellar Stallings, on behalf of the City Council, recognized Colonel Robert Guild and Sergeant 1st Class Dannie Brayboy in appreciation for their work with the Paramount High School JROTC.

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*Mayor Cuellar Stallings suggested that Item 16 the Update on Air Monitoring Program be taken out of order after Item 10. There being no objection, she so ordered.*

### **CITY COUNCIL PUBLIC COMMENT UPDATES**

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- CF 10.4  
City Manager Moreno responded to comments made by Fred Huber at the October 18, 2022 City Council meeting.

### **PUBLIC COMMENTS**

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- CF 10.3  
The following individual addressed the City Council and provided public comments: Adrian Landa, World Energy, Community Relations Manager.

### **CONSENT CALENDAR**

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It was moved by Councilmember Deldadillo and seconded by Vice Mayor Aguayo to approve Consent Calendar Items 4, 5, 6, and 7 as shown below. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,  
Olmos; Vice Mayor Aguayo; and  
Mayor Cuellar Stallings  
NOES: None  
ABSENT: None  
ABSTAIN: None

- |    |   |   |
|----|---|---|
| 4. | APPROVAL OF<br>MINUTES<br>October 4 and August<br>18, 2022  | Approved.   |
| 5. | APPROVAL<br>Register of Demands<br>CF 47.2  | Approved.   |
| 6. | AWARD OF<br>CONTRACT<br>Paramount Park Roof<br>Replacement - Pool<br>Building, Snack Shack<br>Building, and Ballfield<br>Dugouts (City Project<br>No. 9370)<br>CIP 9370 | Awarded the contract for the Paramount Park Roof Replacement to Remmi Construction, Inc., Riverside, California, in the amount of \$95,595.00, and authorized the Mayor or her designee to execute the agreement.             |
| 7. | AWARD OF<br>CONTRACT<br>Hardscape<br>Maintenance FY 2022-<br>23<br>CF 91  | Awarded the contract for Hardscape Maintenance for FY 2022-23 to CT&T Concrete Paving Inc., Diamond Bar, California, in an amount not to exceed \$250,000, and authorized the Mayor or her designee to execute the agreement. |

### **OLD BUSINESS**

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- |    |   |   |
|----|---|---|
| 8. | CONTINUED<br>PUBLIC HEARING<br>RESOLUTION NO.<br>22:049 | Planning Director Carver gave the report and presented a PowerPoint presentation. |
|----|---|---|

Authorizing the  
Application and  
Adopting the Plan for  
the Permanent Local  
Housing Allocation  
(PLHA) Program  
CF NEW 69.15  
CF 31.8

Mayor Cuellar Stallings asked if there was anyone in the audience wishing to testify. There being no one wishing to testify, it was moved by Councilmember Olmos and seconded by Councilmember Delgadillo to close the public hearing. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,  
Olmos; Vice Mayor Aguayo; and  
Mayor Cuellar Stallings  
NOES: None  
ABSENT: None  
ABSTAIN: None

It was moved by Councilmember Olmos and seconded by Councilmember Delgadillo to read by title only and adopt Resolution No. 22:049, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT SETTING FORTH ITS FINDINGS OF FACT AND AUTHORIZING THE APPLICATION AND ADOPTING THE PLAN FOR THE PERMANENT LOCAL HOUSING ALLOCATION (PLHA) PROGRAM." The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,  
Olmos; Vice Mayor Aguayo; and  
Mayor Cuellar Stallings  
NOES: None  
ABSENT: None  
ABSTAIN: None

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#### **NEW BUSINESS**

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9. ORAL REPORT  
Social Service  
Organization – Su  
Casa Ending Domestic  
Violence  
CF 62.23

Maria Mendez, Su Casa Ending Domestic Violence, Community Outreach Manager presented a PowerPoint Presentation providing a photo tour of Su Casa's facility and a review of programs and services offered at their site.

10. ORAL REPORT  
Southern California  
Edison 2022 Annual  
Local Reliability Report  
CF 112.2

Francisco Martinez, Southern California Edison, Government Relations Manager presented a PowerPoint presentation providing an overview of the City of Paramount's SCE 2022 Annual Local Reliability Report.

Discussion ensued concerning SCE's notification process. It was suggested that SCE consider other notification methods as alternatives to mail.

11. PUBLIC HEARING  
Ordinance No.  
1166/Zone Change No.  
241 (15932-15942  
Minnesota Avenue)  
CF 109  
Z.C. 241

Planning Director Carver gave the report and presented a Power Point Presentation.

Mayor Cuellar Stallings opened the public hearing. The following individual provided comments in support of the project: Adam Lentz, Partner, Madison Capital Group.

It was moved by Councilmember Lemons and seconded by Vice Mayor Aguayo to close the public hearing. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,  
Olmos; Vice Mayor Aguayo; and  
Mayor Cuellar Stallings  
NOES: None  
ABSENT: None  
ABSTAIN: None

a) ADOPTION  
Mitigated Negative  
Declaration and the  
Mitigation  
Monitoring Program  
relative to  
Ordinance No.  
1166/Zone Change  
No. 241

It was moved by Councilmember Olmos and seconded by Councilmember Delgadillo to adopt a Mitigated Negative Declaration and the Mitigation Monitoring Program relative to Ordinance No. 1166/Zone Change No. 241. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,  
Olmos; Vice Mayor Aguayo; and  
Mayor Cuellar Stallings  
NOES: None  
ABSENT: None  
ABSTAIN: None

b) ORDINANCE NO.  
1166 (Introduction)  
Approving Zone  
Change No. 241, a  
request by Adam  
Lentz/Madison  
Capital Group  
Management, LLC  
to change the

It was moved by Councilmember Lemons and seconded by Councilmember Olmos to read by title only and adopt "AMENDING ORDINANCE NO. 178, THE COMPREHENSIVE ZONING ORDINANCE, APPROVING ZONE CHANGE NO. 241, A REQUEST BY ADAM LENTZ/MADISON CAPITAL GROUP MANAGEMENT, LLC TO CHANGE THE OFFICIAL ZONING MAP OF THE CITY OF PARAMOUNT FROM M-2 (HEAVY MANUFACTURING) TO PD-PS

- |   |   |
|---|---|
| official Zoning Map from M-2 (Heavy Manufacturing) to PD-PS (Planned Development with Performance Standards) at 15932-15942 Minnesota Avenue to allow a 104,630 square foot self-storage facility | (PLANNED DEVELOPMENT WITH PERFORMANCE STANDARDS) TO ALLOW A 104, 630 SQUARE FOOT SELF-STORAGE FACILITY AT 15932-15942 MINNESOTA AVENUE IN THE CITY OF PARAMOUNT.” The motion was passed by the following roll call vote:<br><br>AYES: Councilmembers Delgadillo, Lemons, Olmos; Vice Mayor Aguayo; and Mayor Cuellar Stallings<br><br>NOES: None<br>ABSENT: None<br>ABSTAIN: None   |
| 12. APPROVAL<br>Authorization to Add a New Capital Improvement Project to the FY 2022-23 Budget – Construction of Perimeter Wall<br>CF 28.1<br>CF 96  | Public Works Director Figueroa gave the report and presented a PowerPoint presentation.<br><br>It was moved by Councilmember Olmos and seconded by Councilmember Lemons to: 1) authorize a new Capital Improvement Project; and 2) appropriate an additional \$152,000 from the available general fund balance. The motion was passed by the following roll call vote:<br><br>AYES: Councilmembers Delgadillo, Lemons, Olmos; Vice Mayor Aguayo; and Mayor Cuellar Stallings<br><br>NOES: None<br>ABSENT: None<br>ABSTAIN: None   |
| 13. APPROVAL<br>Amendment No. 1 to Agreement with Tripepi Smith and Associates, Inc. for Communications Services<br>CF 43.1037  | Assistant City Manager Vialpando gave the report.<br><br>Discussion ensued concerning the services Tripepi Smith provides related to social meeting monitoring.<br><br>Sara Madsen, Tripepi Smith, Senior Business Analyst provided a brief overview of the social media monitoring process.<br><br>It was moved by Councilmember Lemons and seconded by Vice Mayor Aguayo to: 1) appropriate an additional \$25,500 from the available fund balance in the general fund; and 2) authorize Amendment No. 1 to the agreement with Tripepi Smith and Associates, Inc. of Irvine, CA for communications professional services in an annual amount not to exceed \$65,000 |

per year. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,  
Olmos; Vice Mayor Aguayo; and  
Mayor Cuellar Stallings  
NOES: None  
ABSENT: None  
ABSTAIN: None

14. MAYOR'S  
APPOINTMENT  
Member of the Board of  
Trustees of the Greater  
Los Angeles County  
Vector Control District  
CF 11.4  
CF 61.16

Mayor Cuellar Stallings stated that she would like to re-appoint Vice Mayor Isabel Aguayo to serve as the City's representative to the Board of Trustees of the Greater Los Angeles County Vector Control District for a two-year term expiring January 2, 2023. She called for a motion to confirm the appointment.

It was moved by Councilmember Olmos and seconded by Councilmember Lemons to confirm the Mayor's appointment of Vice Mayor Isabel Aguayo to serve as the City's representative to the Board of Trustees of the Greater Los Angeles County Vector Control District for a two-year term expiring January 2, 2023. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,  
Olmos; Vice Mayor Aguayo; and  
Mayor Cuellar Stallings  
NOES: None  
ABSENT: None  
ABSTAIN: None

15. RECEIVE AND FILE  
2022 California  
Housing Legislation  
Update  
CF 69

Planning Director Carver gave the report and presented a PowerPoint presentation providing an update on 2022 housing legislation adopted by the California legislature.

#### **ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS**

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16. ORAL REPORT  
Update on Air  
Monitoring Program

*Item 16 was taken out of order after Item 10.*

Dr. Kenneth Underwood, Program Manager, T&B Systems gave the report and presented a PowerPoint presentation providing an overview of the City's

hexavalent chromium monitoring program at various sites throughout the City.

Discussion ensued concerning the mechanical reliability of the monitors. With City Council concurrence, staff was directed to investigate other options for the procurement of new monitors, that meet SCAQMD's standards, to replace the non-operational monitors.

## **COMMENTS/COMMITTEE REPORTS**

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### **Councilmembers**

Councilmember Delgadillo reported on her attendance at several community events including the Halloween Festival and Dia de los Muertos event.

Councilmember Olmos reported that she attended several recent events including the Adaptive Recreation Halloween dance, Pitch-In Paramount, the Iceland grand opening, the Halloween event Dia de los Muertos, Chief Osby's retirement dinner and the City's new Storybook Village event. She thanked staff for their hard work on the great events. She also reported on her attendance at the SELACO WDB Policy Board retreat, Paramount Historical Society. She asked staff how the City is monitoring SB 972 which allows food vendors on sidewalks. In response, City Manager Moreno commented that code enforcement will continue to monitor such activities. She also commented that she's heard concerns about the aesthetics of the recently installed temporary roundabout and asked that staff provide an update to the community. Lastly, she wished all the veterans a Happy Veteran's Day.

Councilmember Lemons reported that she also attended many of the events already mentioned and staff expressed appreciation to staff for an amazing job.

Vice Mayor Aguayo expressed appreciation to staff for all their hard work putting on the amazing events. She encouraged residents to keep an eye out for details on the many upcoming events. Lastly, she congratulated

her brother and sister-in-law on their baby boy born today.

Mayor Cuellar Stallings reported she attended the many events already mentioned as well as Coffee with the Mayor and expressed appreciation to staff for their hard work in creating these events. She also reported on her attendance at a tour of the Port of Long Beach with Long Beach Mayor Robert Garcia, the State-to-State event with Senator Lena Gonzalez, the Los Angeles Regional Infrastructure meeting with former Los Angeles Mayor Antonio Villaraigosa, and the Long Beach Children's Dental Clinic Anniversary Gala. Lastly, she wished a Happy Veteran's day to all of the Paramount Veterans

### **Staff**

City Manager Moreno introduced new staff member Pauline Aguayo who recently joined the City as a Management Analyst. He also commented that Congresswoman Roybal-Allard, who is leaving office, requested \$20 million for Paramount from the Water Resources Development Act to be used for water infrastructure improvements over the next several years.

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At 8:24 p.m., Mayor Cuellar Stallings recessed the City Council meeting to convene the meeting of the Successor Agency for the Paramount Redevelopment Agency.

Mayor Cuellar Stallings called the City Council meeting back to order at 8:25 p.m. and the City Council recessed into closed session to discuss the matters listed below.

### **CLOSED SESSION**

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#### CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (Number of cases: 1)



Mayor Cuellar Stallings called the meeting back to order in open session at 9:14 p.m.

City Attorney Cavanaugh reported that the City Council held a duly authorized closed session to discuss the matter listed above and on a vote of 5-0 voted to join the legal consortium lawsuit, with the Cities of Lakewood and Rancho Palos Verdes, in the SB 9 litigation against the State of California with a maximum litigation cost of \$30,000.

### **ADJOURNMENT**

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There being no further business to come before the City Council, Mayor Cuellar Stallings adjourned the meeting at 9:15 p.m. to a meeting on November 22, 2022 at 5:00 p.m.

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Vilma Cuellar Stallings, Mayor

ATTEST:

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Heidi Luce, City Clerk

**PARAMOUNT CITY COUNCIL  
MINUTES OF A REGULAR MEETING  
NOVEMBER 22, 2022**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

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**CALL TO ORDER:** The regular meeting of the Paramount City Council was called to order by Mayor Cuellar Stallings at 5:00 p.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount, California.

**PLEDGE OF ALLEGIANCE:** Vice Mayor Isabel Aguayo led the pledge of allegiance.

**ROLL CALL OF COUNCILMEMBERS:**

Present: Councilmember Brenda Olmos  
Vice Mayor Isabel Aguayo  
Mayor Vilma Cuellar Stallings

Absent: Councilmember Annette C. Delgadillo  
Councilmember Peggy Lemons

It was moved by Councilmember Olmos and seconded by Vice Mayor Aguayo to excuse Councilmembers Delgadillo and Lemons absence. The motion was passed by the following roll call vote:

**AYES:** Councilmember Olmos;  
Vice Mayor Aguayo; and  
Mayor Cuellar Stallings

**NOES:** None

**ABSENT:** Councilmembers Delgadillo, Lemons

**ABSTAIN:** None

**STAFF PRESENT:**

John Moreno, City Manager  
John E. Cavanaugh, City Attorney  
Andrew Vialpando, Assistant City Manager  
John Carver, Planning Director  
Adriana Figueroa, Public Works Director  
David Johnson, Community Services Director  
Margarita Matson, Public Safety Director  
Kim Sao, Finance Director  
Pauline Aguayo, Management Analyst  
Clyde Alexander, Assistant Finance Director  
Chris Callard, Public Information Officer  
Sarah Ho, Assistant Public Works Director  
John King, Assistant Planning Director  
Nicole Lopez, HR Manager

Heidi Luce, City Clerk  
Wendy Macias, Public Works Manager  
Anthony Martinez, Senior Management Analyst  
Ivan Reyes, Associate Planner  
Johnnie Rightmer, Building & Safety Manager  
Eric Wosick, Assistant Public Safety Director

#### **CITY COUNCIL PUBLIC COMMENT UPDATES**

There were none.

#### **PUBLIC COMMENTS**

The following individuals addressed the City Council and provided public comments: Alejandro Yanez and Adrian Landa, World Energy, Community Relations Manager.

#### **CONSENT CALENDAR**

It was moved by Vice Mayor Aguayo and seconded by Councilmember Olmos to approve Consent Calendar Items 1, 2, 3 and 4 as presented below. The motion was passed by the following roll call vote:

AYES:	Councilmember Olmos; Vice Mayor Aguayo; and Mayor Cuellar Stallings
NOES:	None
ABSENT:	Councilmembers Delgadillo, Lemons
ABSTAIN:	None

1. ORDINANCE NO.  
1166 (Adoption)  
Approving Zone Change  
No. 241, a request by  
Adam Lentz/Madison  
Capital Group  
Management, LLC to  
change the official  
Zoning Map from M-2  
(Heavy Manufacturing)  
to PD-PS (Planned  
Development with  
Performance Standards)  
at 15932-15942

Adopted.

- Minnesota Avenue to  
allow a 104,630 square  
foot self-storage facility  
CF 109 ZC 24
2. ACCEPTANCE OF  
WORK  
Neighborhood Street  
Improvements on  
Various City Streets  
(City Project No. 9231)  
CF 9231
- Accepted the work performed by All American Asphalt, Corona, California, for the Neighborhood Street Improvements on various City streets (City Project No. 9231) and authorize payment of the remaining retention.
3. AWARD OF  
CONTRACT  
Audio-Visual System  
Renovation at  
Paramount Community  
Center (City Project No.  
9379) and Mariposa  
Community Center (City  
Project No. 9380)  
CF 43.1173
- Awarded the contract for the City Council 1) appropriate an additional \$11,531 from the available fund balance in the PEG Fund; and 2) authorize a Professional Services Agreement with Vidiflo of Long Beach, CA for Audio-Video professional services, in an annual amount not to exceed \$91,531.
4. REJECTION OF BIDS  
Reclaim Water  
Extension Lakewood  
Boulevard (City Project  
No. 9238)  
CF 9238
- Rejected all bids and direct staff to re-advertise the request for bids for Lakewood Boulevard FY 2021-22 (CIP No. 9238).

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#### **NEW BUSINESS**

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5. ORAL REPORT  
Social Service  
Organization Update –  
Pathways Volunteer  
Hospice  
CF 62.32
- Pathways Executive Director, Cindy Skovgard and Tammy Ottenad, Program Manager presented a PowerPoint presentation providing an overview of the services offered by Pathways Volunteer Hospice.
6. RECEIVE AND FILE  
Treasurer's Report for  
the Quarter Ending  
September 30, 2022  
CF 47.3
- Finance Director Sao gave the report and presented a PowerPoint presentation.
- Following brief discussion concerning the City's investment income, the report was received and filed.

7. APPROVAL  
Status of and Proposed  
Modifications to Pitch-In  
Paramount  
Neighborhood  
Clean-up Program  
CF 70.4
- Public Safety Director Matson gave the report and presented a PowerPoint presentation.
- Brief discussion ensued concerning the volunteers and contractors that participate in the program, the possibility of incorporating alleys into the program where feasible, and the criteria for selecting the neighborhoods.
- It was moved by Councilmember Olmos and seconded by Vice Mayor Aguayo to: 1) approve the addition of one annual neighborhood clean-up event to the Pitch-In Paramount programming schedule; and, 2) appropriate an additional \$29,000 from the General Fund available balance for FY 2022-23. The motion was passed by the following roll call vote:
- AYES: Councilmember Olmos;  
Vice Mayor Aguayo; and  
Mayor Cuellar Stallings
- NOES: None
- ABSENT: Councilmembers Delgadillo, Lemons
- ABSTAIN: None
8. RESOLUTION NO.  
22:050  
Amending the  
Administrative Services  
Agreement with  
Empower Retirement,  
LLC for 457(b) and  
401(a) Deferred  
Compensation Plan  
Recordkeeping and  
Provider Services  
CF 43.1063
- Assistant City Manager Vialpando gave the report.
- It was moved by Councilmember Olmos and seconded by Vice Mayor Aguayo to read by title only and adopt Resolution No. 22:050, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING THE ADMINISTRATIVE SERVICES AGREEMENT WITH EMPOWER RETIREMENT, LLC FOR 457(B) AND 401(A) DEFERRED COMPENSATION PLAN RECORDKEEPING AND PROVIDER SERVICES; AND, AUTHORIZE THE CITY MANAGER, OR DESIGNEE, TO EXECUTE THE AMENDED AGREEMENT." The motion was passed by the following roll call vote:
- AYES: Councilmember Olmos;  
Vice Mayor Aguayo; and  
Mayor Cuellar Stallings
- NOES: None
- ABSENT: Councilmembers Delgadillo, Lemons
- ABSTAIN: None

9.     **APPROVAL**  
Amendment No. 1 to the Agreement with The Hyas Group for Consulting Services to Manage the City's 457(b) Deferred Compensation Plan, 401(a) Defined Contribution Plan, and Part-Time Seasonal Plans  
CF 43.1051
- Assistant City Manager Vialpando gave the report.
- It was moved by Vice Mayor Aguayo and seconded by Councilmember Olmos to approve Amendment No. 1 to the agreement with Hyas Group, LLC in an annual amount of \$20,000 for a three-year term, with the option to extend for two additional one-year periods and authorize the City Manager, or designee, to execute the agreement. The motion was passed by the following roll call vote:
- AYES:       Councilmember Olmos;  
              Vice Mayor Aguayo; and  
              Mayor Cuellar Stallings
- NOES:       None
- ABSENT:     Councilmembers Delgadillo, Lemons
- ABSTAIN:   None
- 
10.    **APPROVAL**  
Installation of a Disabled Parking Zone in Front of 8438 Century Boulevard  
CF 73.3
- Public Works Director Adriana Figueroa gave the report and presented a PowerPoint presentation.
- It was moved by Councilmember Olmos and seconded by Vice Mayor Aguayo to read approve the request for the installation of a disabled parking zone in front of 8438 Century Boulevard.
- AYES:       Councilmember Olmos;  
              Vice Mayor Aguayo; and  
              Mayor Cuellar Stallings
- NOES:       None
- ABSENT:     Councilmembers Delgadillo, Lemons
- ABSTAIN:   None

11. APPROVAL  
Memorandum of  
Understanding with  
Paramount Unified  
School District for  
Academic Year 2022-23  
ELO-P and STAR  
CF 43.1172

Community Services Director Johnson gave the report.

It was moved by Councilmember Olmos and seconded by Vice Mayor Aguayo to approve the Memorandum of Understanding between the City of Paramount and the Paramount Unified School District for the Academic Year 2022-2023 ELO-P and STAR.

AYES: Councilmember Olmos;  
Vice Mayor Aguayo; and  
Mayor Cuellar Stallings

NOES: None

ABSENT: Councilmembers Delgadillo, Lemons

ABSTAIN: None

## **ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS**

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None.

## **COMMENTS/COMMITTEE REPORTS**

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### **Councilmembers**

Councilmember Olmos thanked the Chamber of Commerce for hosting the leadership luncheon recognizing Congresswoman Lucille Roybal Allard for her service. She also reported on her attendance at several community meetings and events including Paramount Historical Society, Senior Thanksgiving, and Humilde House of Charities Turkey Give-a-way. Lastly, she wished residents and staff a Happy Thanksgiving.

Vice Mayor Aguayo reported that she also attended many of the same community events mentioned by Councilmember Olmos. She commented that she also attended the unveiling of the Veteran's Memorial Wall and the HOPE Latina Empowerment Day. She congratulated Paramount High School Cheer for qualifying for Nationals. Lastly, she wished everyone a very Happy Thanksgiving.

Mayor Cuellar Stallings commented that she attended similar events mentioned by Councilmember Olmos and Vice Mayor Aguayo. She reported that she also attended a Veteran's Event in the City of Commerce hosted by Congresswoman Roybal-Allard. She expressed sincere appreciation to staff for the Veteran's event and to Humilde House of Charities for the Turkey Give-a-way event. Lastly, she wished everyone a Happy Thanksgiving.

#### **Staff**

City Manager Moreno, on behalf of staff, wished the City Council and Paramount residents a very Happy Thanksgiving.

#### **CLOSED SESSION**

There was no closed session.

#### **ADJOURNMENT**

There being no further business to come before the City Council, Mayor Cuellar Stallings adjourned the meeting at 6:22 p.m. with thoughts and prayers for the recruits and families of Los Angeles County Sheriff's' Academy Class No. 464. The next meeting will be held on December 13, 2022 at 6:00 p.m.

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Vilma Cuellar Stallings, Mayor

ATTEST:

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Heidi Luce, City Clerk



DECEMBER 13, 2022

REGISTER OF DEMANDS

PARAMOUNT CITY COUNCIL

MOTION IN ORDER:

APPROVE THE PARAMOUNT CITY COUNCIL REGISTER OF DEMANDS.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
November 30, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
326719	14906 PARAMOUNT, LLC	60.52	WTR DEP REF - 8010 2ND
	Vendor Total	<b>60.52</b>	
326680	4 IMPRINT	871.79	CSR - STAR SUPPLIES
326792		2,497.01	CSR - STAR SUPPLIES
		2,336.43	CSR - STAR SUPPLIES
	Vendor Total	<b>5,705.23</b>	
326504	A PLUS PORTABLE SERVICES	273.08	CSR - NIGHT MARKET (10/7)
	Vendor Total	<b>273.08</b>	
326793	A Y NURSERY, INC.	595.95	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Total	<b>595.95</b>	
326585	ACE BUSINESS MACHINES, INC	145.00	FIN - EQUIPMENT MNTC SVCS (12/22-12/23)
	Vendor Total	<b>145.00</b>	
326505	ADVANCE ELEVATOR, INC	300.00	PW - ELEVATOR MNTC (10/22)
		300.00	PW - ELEVATOR MNTC (11/22)
326838		300.00	PW - ELEVATOR MNTC (12/22)
	Vendor Total	<b>900.00</b>	
326794	ADVANCED AQUATIC TECHNOLOGY	975.00	PW - CIVIC CENTER FOUNTAIN MNTC (11/22)
	Vendor Total	<b>975.00</b>	
326720	AECOM TECHNICAL SERVICES, INC	3,897.50	PW - WATER ENG SVCS (12/21 - 6/22)
	Vendor Total	<b>3,897.50</b>	
326681	AFLAC	1,801.62	AFLAC VOLUNTARY INSURANCE (10/22)
	Vendor Total	<b>1,801.62</b>	
326540	AIRGAS	110.42	PW - WATER OPER MNTC SUPPLIES
	Vendor Total	<b>110.42</b>	
326541	AKESO OCCUPATIONAL HEALTH	670.00	CSR - STAR HEALTH SCREENINGS (10/22)
		332.00	HR - HEALTH SCREENINGS (10/22)
	Vendor Total	<b>1,002.00</b>	
326506	ALIN PARTY SUPPLY CO.	439.86	CSR - STAR SUPPLIES
	Vendor Total	<b>439.86</b>	
326721	ALL CITY MANAGEMENT SERVICES	17,938.44	PS - CROSSING GUARD SVCS (10/16-10/29)
	Vendor Total	<b>17,938.44</b>	
326682	AMBIENT PRO, LLC	43,200.00	CP - HOLIDAY TREE LIGHTING EVENT
326839		1,200.00	CP - TREE LIGHTING EVENT
	Vendor Total	<b>44,400.00</b>	
326683	AMERICAN PUBLIC WORKS ASSOC	286.25	PW - APWA MEMBERSHIP (WM)
	Vendor Total	<b>286.25</b>	
326542	AMERICAN WATER WORKS ASSOC.	311.00	PW - AWWA MEMBERSHIP (OG)
	Vendor Total	<b>311.00</b>	
326774	AQUA-METRIC SALES COMPANY	13,388.29	PW - WATER METERS (75)
	Vendor Total	<b>13,388.29</b>	
326840	AQUARIUS CASINO RESORT	3,536.04	CSR - ENP EXCURSION (12/5 - 12/7)
	Vendor Total	<b>3,536.04</b>	
326507	ARAMARK UNIFORM SERVICES, INC.	285.78	CSR - LAUNDRY SVCS (8/31)
326653		211.84	CSR - LAUNDRY SVCS (10/26)
326684		193.94	CSR - LAUNDRY SVCS (11/9)
	Vendor Total	<b>691.56</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
November 30, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
326586	AT & T	96.30	GEN - COM CTR INTERNET (11/22)
326685		53.50	GEN - PARAMOUNT POOL INTERNET (11/22)
326722		112.35	GEN - CLRWTR INTERNET (11/22)
326587		1,123.67	PW - WATER SYSTEM SERVICE (10/22)
		1,472.05	GEN - TELEPHONE SERVICE (10/22)
326723		2.94	WTR DEP REF - 7720 CENTURY
	Vendor Total	<b>2,860.81</b>	
326884	ATKINSON, ANDELSON, LOYA	485.00	HR - LEGAL SVCS (10/22)
	Vendor Total	<b>485.00</b>	
326724	AYALA	11.62	WTR DEP REF - 8329 ELBURG
	Vendor Total	<b>11.62</b>	
326795	AYON NURSERY	154.35	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Total	<b>154.35</b>	
15927	BANK OF NEW YORK MELLON TRUST	184,229.80	POB 2021 - INTEREST PAYMENT (12/1)
	Vendor Total	<b>184,229.80</b>	
326725	BARHOMA	28.63	WTR DEP REF - 15539 VIRGINIA
	Vendor Total	<b>28.63</b>	
326588	BEIGHTON, DAVE	1,350.00	PS - DETECTIVE SPECIALIST (10/22-11/4)
326726		2,300.00	PS - DETECTIVE SPECIALIST (11/5-11/18)
	Vendor Total	<b>3,650.00</b>	
326654	BEJARANO, SOL	299.08	PL - MMASC CONFERENCE EXPENSE (SB)
	Vendor Total	<b>299.08</b>	
326508	BIOMETRICS4ALL, INC	900.00	HR - FINGERPRINTING SVCS (10/22)
	Vendor Total	<b>900.00</b>	
326509	BLICK ART MATERIALS	5,816.81	CP - ART AWARD SUPPLIES (CMFA)
	Vendor Total	<b>5,816.81</b>	
326539	BLOSSOM MARKET HALL, LLC	1,025.00	CM- DIRECTORS RETREAT (11/22)
	Vendor Total	<b>1,025.00</b>	
326796	BLUESPACE INTERIORS	822.44	CSR - STAR SUPPLIES
	Vendor Total	<b>822.44</b>	
326727	BRAMASCO	25.84	WTR DEP REF - 8043 DENBO
	Vendor Total	<b>25.84</b>	
326728	BRIGHTVIEW LANDSCAPE	3,012.39	CIP - LANDSCAPE ENHANCEMENT (DOWNEY@RR)
	Vendor Total	<b>3,012.39</b>	
326543	BROWN BOLT & NUT CORP.	254.68	PW - FACILITY MNTC SUPPLIES
		22.44	PW - FACILITY MNTC SUPPLIES
326841		77.18	CP - CHRISTMAS DECORATIONS
	Vendor Total	<b>354.30</b>	
326775	BUCKNAM & ASSOCIATES, INC	6,270.00	CIP - WELL #16 PROGRAM MGMT (10/22)
	Vendor Total	<b>6,270.00</b>	
326510	BURDITTE, MARIAH DANIELLE	150.00	FACILITY DEPOSIT REFUND (BURDITTE 7401)
	Vendor Total	<b>150.00</b>	
326490	C S LEGACY CONSTRUCTION	202,378.51	CIP - BUS SHELTERS (9/22)
326842		35,922.92	CIP - BUS SHELTERS (FINAL)
	Vendor Total	<b>238,301.43</b>	
326491	CACTUS BINGO SUPPLY, INC	284.49	CSR - BINGO SUPPLIES
	Vendor Total	<b>284.49</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
November 30, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
326729	CALIFORNIA ASSOCIATION OF CODE	200.00	PS - CACEO MEMBERSHIP (JD)
326843		100.00	PS - CACEO MEMBERSHIP (JD)
		100.00	PS - CACEO MEMBERSHIP (ER)
		100.00	PS - CACEO MEMBERSHIP (BC)
		100.00	PS - CACEO MEMBERSHIP (SF)
		100.00	PS - CACEO MEMBERSHIP (NH)
		100.00	PS - CACEO MEMBERSHIP (SL)
	Vendor Tota	<b>800.00</b>	
326885	CALIFORNIA BARRICADE	554.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>554.00</b>	
326511	CALIFORNIA JPIA	375.00	PS - MANAGEMENT ACADEMY CONFERENCE (MD)
	Vendor Tota	<b>375.00</b>	
15901	CALIFORNIA PUBLIC EMPLOYEES'	103,179.54	MEDICAL INSURANCE (ACTIVE) - 11/22
		8,940.00	MEDICAL INSURANCE (RETIRED) - 11/22
		542.24	MEDICAL INSURANCE (ADMIN FEE) - 11/22
15917		40,603.21	PERS RETIREMENT - PPE 10/21
		-1,076.52	PERS RETIREMENT - ADJ (9/2017)
15918		2,978.36	PERS RETIREMENT (CC) - 10/22
15919		16,529.17	PERS RETIREMENT - PPE 10/21
15920		494.73	PERS RETIREMENT (CC) - 10/22
15937		100,127.46	MEDICAL INSURANCE (ACTIVE) - 12/22
		9,238.00	MEDICAL INSURANCE (RETIRED) - 12/22
		534.61	MEDICAL INSURANCE (ADMIN FEE) - 12/22
15944		39,923.23	PERS RETIREMENT - PPE 11/4
15945		16,169.23	PERS RETIREMENT - PPE 11/4
	Vendor Tota	<b>338,183.26</b>	
326613	CALPERS LONG-TERM CARE PROGRAM	59.42	CALPERS LTC - PPE 11/4 (AF)
326776		59.42	CALPERS LTC - PPE 11/18 (AF)
	Vendor Tota	<b>118.84</b>	
326797	CAMPBELL, STEPHANIE	200.00	PS - HOME SECURITY REBATE PROGRAM
	Vendor Tota	<b>200.00</b>	
326614	CARE FOR THE CHILDREN	930.00	CIP - CURB ADDRESS PAINTING
	Vendor Tota	<b>930.00</b>	
326589	CDW GOVERNMENT, INC.	160.72	GEN - PRINTER TONER
	Vendor Tota	<b>160.72</b>	
326661	CELEBRATIONS	2,397.00	CP - SENIOR THANKSGIVING DINNER
	Vendor Tota	<b>2,397.00</b>	
326544	CELEDON, MIGUEL	355.00	PW - GYM EQUIPMENT MNTC
	Vendor Tota	<b>355.00</b>	
326590	CHA, JOANNE	42.00	FIN - CALPERS EDUCATIONAL FORUM (JC)
	Vendor Tota	<b>42.00</b>	
326844	CHARGEPOINT, INC	89,778.87	CIP - EV CHARGING STATIONS (13)
		74,815.71	CIP - EV CHARGING STATIONS (13)
		22,211.78	CIP - EV CHARGING STATIONS (13)
	Vendor Tota	<b>186,806.36</b>	
326686	CHARTER COMMUNICATIONS	769.00	GEN - CITY YARD FIBER INTERNET (11/22)
	Vendor Tota	<b>769.00</b>	
326545	CINDY'S JUMPERS, LLC	654.00	CSR - STAR SUPPLIES
	Vendor Tota	<b>654.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
November 30, 2022  
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Check Number	Vendor Name	Amount	Description
326512	CINTAS #053	53.81	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.69	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
		53.81	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.69	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
		53.81	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.69	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
		53.81	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.69	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
		53.81	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.69	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
	Vendor Tota	<b>747.76</b>	
326798	CIT TECHNOLOGY FIN SERV, INC	561.35	PS - COPIER (11/22)
326845		164.73	PW - COPIER (11/22)
	Vendor Tota	<b>726.08</b>	
15894	CITY OF PARAMOUNT PAYROLL	4,411.07	NET PAYROLL - SPEC 11/2
15902		340,600.03	NET PAYROLL - PPE 11/04
15913		854.26	NET PAYROLL - SPEC 11/4
15924		518.58	NET PAYROLL - SPEC 11/15
15928		342,265.62	NET PAYROLL - PPE 11/18
15938		241.97	NET PAYROLL - SPEC 11/23
15941		315.49	NET PAYROLL - SPEC 11/28
	Vendor Tota	<b>689,207.02</b>	
326886	CITY OF PARAMOUNT WATER DEPT	21,478.50	GEN - PARKS & FACILITIES (9/22 - 10/22)
		41,144.95	PW - MEDIAN IRRIGATION (9/22 - 10/22)
		488.84	GEN - ASSESSMENT DISTRICT (9/22-10/22)
		4,563.54	PW - PARAMOUNT PARK (9/22 - 10/22)
		285.52	GEN - PARAMOUNT PARK (9/22 - 10/22)
		38.20	GEN - CLRWTR BLDG (9/22 - 10/22)
	Vendor Tota	<b>67,999.55</b>	
326887	CITY OF SANTA FE SPRINGS	21,063.14	PW - TRAFFIC SIGNAL MNTC (7/22)
		18,325.05	PW - TRAFFIC SIGNAL MNTC (8/22)
		8,978.95	PW - TRAFFIC SIGNAL MNTC (9/22)
	Vendor Tota	<b>48,367.14</b>	
326846	COLANTUONO, HIGHSMITH &	721.15	CA - LEGAL SVCS (SCE COALITION) - 10/22
		129.18	CA - LEGAL SVCS (SCE COALITION) - 10/22
	Vendor Tota	<b>850.33</b>	
326687	COLORS PRINTING, INC	416.75	CP - SENIOR THANKSGIVING DINNER
		317.52	CSR - SENIOR NEWSLETTER (11/22)
326799		467.02	CP - SENIOR THANKSGIVING DINNER
	Vendor Tota	<b>1,201.29</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
November 30, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
326688	COMMERCIAL BUILDING MANAGEMENT	12,357.33	PW - JANITORIAL SVCS (10/22)
	Vendor Tota	<b>12,357.33</b>	
326629	COMMUNITY FAMILY GUIDANCE CTR	8,000.00	CP - COMMUNITY ORG FUNDING
	Vendor Tota	<b>8,000.00</b>	
326513	CONTINENTAL INTERPRETING	700.00	CC - COMMUNITY INTERPRETER (10/4)
		700.00	CC - COMMUNITY INTERPRETER (10/18)
		50.00	PL - TRANSLATION SVCS (PH-11/2)
326591		75.00	PL - TRANSLATION SVCS (10/11)
326847		160.56	CC - TRANSLATION SVCS (AGENDA-9/22)
		100.00	CC - TRANSLATION SVCS (AGENDA-10/4)
		100.00	CC - TRANSLATION SVCS (AGENDA-10/18)
		100.00	CC - TRANSLATION SVCS (AGENDA-11/8)
	Vendor Tota	<b>1,985.56</b>	
326848	CRAFTWATER ENGINEERING, INC	18,842.11	CIP - SPANE PARK STORMWATER CAPTURE
	Vendor Tota	<b>18,842.11</b>	
326730	CUEVAS	25.03	WTR DEP REF - 8808 PASEO
	Vendor Tota	<b>25.03</b>	
326689	CURRY, AMBER	86.00	PARKING CITATION REFUND (CURRY)
	Vendor Tota	<b>86.00</b>	
326630	DANIELS, MONEMA	150.00	FACILITY DEPOSIT REFUND (DANIELS, 7451)
	Vendor Tota	<b>150.00</b>	
326662	DATA TICKET, INC	8,774.62	PS - PARKING CITATION SVCS (10/22)
326888		1,049.00	PS - CODE ENF CITATION SVCS (10/22)
		200.00	PS - NOISE DISTURBANCE SVCS (10/22)
	Vendor Tota	<b>10,023.62</b>	
326592	DAVIS, MICHAEL	125.00	CSR - ADAPTIVE RECREATION SUPPLIES
	Vendor Tota	<b>125.00</b>	
326593	DE GUZMAN, JR	95.30	FIN - CALPERS EDUCATIONAL FORUM (JDG)
	Vendor Tota	<b>95.30</b>	
326631	DE LAGE LANDEN	213.40	CSR - COM CTR COPIER (11/22)
	Vendor Tota	<b>213.40</b>	
326731	DE LEON	15.05	WTR DEP REF - 8407 QUIMBY
326732		25.37	WTR DEP REF - 8407 QUIMBY
	Vendor Tota	<b>40.42</b>	
326514	DE LEON, DAPHNE	150.00	FACILITY DEPOSIT REFUND (DE LEON 7462)
	Vendor Tota	<b>150.00</b>	
326733	DEPT OF TRANSPORTATION	3,963.98	PW - TRAFFIC SIGNAL MNTC (7/22 - 9/22)
	Vendor Tota	<b>3,963.98</b>	
326849	DIAMOND ENVIRONMENTAL SERVICES	324.13	PW - SALUD PARK RESTROOM (10/22)
	Vendor Tota	<b>324.13</b>	
326546	DICK MADSEN ROOFING	950.00	PW - FACILITY MNTC SVCS
326800		650.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>1,600.00</b>	
326515	DIRECTV	86.99	PS - EOC SATELLITE SVCS (11/22)
326889		86.99	PS - EOC SATELLITE SVCS (12/22)
	Vendor Tota	<b>173.98</b>	
326516	DJ JOSE T ENTERTAINMENT	220.00	CSR - SENIOR ENTERTAINMENT (11/3)
	Vendor Tota	<b>220.00</b>	

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Check Number	Vendor Name	Amount	Description
326663	DOCUMENT SYSTEMS, INC	78.07	CSR - COM CTR COPIER (10/22)
	Vendor Total	<b>78.07</b>	
326648	DOMINO'S PIZZA	271.49	CSR - STAR SUPPLIES
		146.72	CSR - STAR SUPPLIES
326734		144.42	CP - VETERANS CELEBRATION
		48.00	CSR - STAR SUPPLIES
	Vendor Total	<b>610.63</b>	
326499	ECLECTIC ENTERTAINMENT GROUP	3,850.00	CP - VETERANS CELEBRATION
	Vendor Total	<b>3,850.00</b>	
326850	EKA	10,000.00	PW - LOBBYING SERVICES (BIKEWAY TRAIL)
		75.00	PW - LOBBYING SERVICES
	Vendor Total	<b>10,075.00</b>	
15898	ELAVON, INC	411.57	GEN-CS CREDIT CARD TERMINAL SVCS(10/22)
15899		553.28	GEN-PL CREDIT CARD TERMINAL SVCS(10/22)
	Vendor Total	<b>964.85</b>	
15895	EMPLOYMENT DEVELOPMENT DEPT	148.40	STATE PAYROLL TAX - SPEC 11/2
15905		14,931.53	STATE PAYROLL TAX - PPE 11/4
15914		13.36	STATE PAYROLL TAX - SPEC 11/4
15929		14,410.13	STATE PAYROLL TAX - PPE 11/18
326594		4,934.00	UNEMPLOYMENT INSURANCE (7/22 - 9/22)
	Vendor Total	<b>34,437.42</b>	
326500	ENCHANTED CHARACTERS	780.00	CSR - RECREATION SUPPLIES
	Vendor Total	<b>780.00</b>	
326517	EPIC SPORTS	965.18	CP - VETERANS CELEBRATION
	Vendor Total	<b>965.18</b>	
326518	ESCOBEDO, ROSIE	150.00	FACILITY DEPOSIT REFUND (ESCOBEDO 7402)
	Vendor Total	<b>150.00</b>	
326851	ESTRADA, BALTAZAR	300.00	CSR - SENIOR ENTERTAINMENT (12/8)
	Vendor Total	<b>300.00</b>	
326547	EWING IRRIGATION PRODUCTS, INC	242.79	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Total	<b>242.79</b>	
326548	FACILITY WERX, INC	2,147.01	PW - HOUSEHOLD SUPPLIES
326615		631.52	PW - HOUSEHOLD SUPPLIES
326690		2,360.46	CSR - STAR SUPPLIES
	Vendor Total	<b>5,138.99</b>	
326735	FAJARDO	.30	WTR DEP REF - 14711 ORANGE
	Vendor Total	<b>.30</b>	
326852	FAMOSO LTD	6,970.00	CIP - PARAMOUNT PARK SHADE SAIL REPL
	Vendor Total	<b>6,970.00</b>	
326595	FEDEX	131.24	GEN - POSTAGE EXPENSE
326691		44.45	GEN - POSTAGE EXPENSE
326736		76.28	GEN - POSTAGE EXPENSE
	Vendor Total	<b>251.97</b>	
326549	FERGUSON ENTERPRISES, INC	95.06	PW - FACILITY MNTC SUPPLIES
	Vendor Total	<b>95.06</b>	
326692	FERNANDO TOURS INC	600.00	CSR - STAR HAUNTED HOUSE SHUTTLE
	Vendor Total	<b>600.00</b>	

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Check Number	Vendor Name	Amount	Description
326664	FERREIRA, STEVE	542.34	PS - PAL ANNUAL CONFERENCE (SF)
	Vendor Total	<b>542.34</b>	
326519	FERRELL, RACHEL	45.21	PL - AIR PURIFIER & HVAC FILTER REBATE
	Vendor Total	<b>45.21</b>	
326596	FILE KEEPERS, LLC	60.10	AS - SHREDDING SVCS (10/22)
326632		111.46	AS - SHREDDING SVCS (8/22)
	Vendor Total	<b>171.56</b>	
326853	FIRST VEHICLE SERVICES	28,261.58	PW - VEHICLE MNTC SVCS (11/22)
		3,954.01	PW - VEHICLE NON-CONTRACT MNTC (10/22)
	Vendor Total	<b>32,215.59</b>	
326520	FUN EXPRESS	2,116.36	CSR - STAR SUPPLIES
		873.61	CSR - STAR SUPPLIES
326633		318.94	CSR - RECREATION SUPPLIES
		132.29	CSR - STAR SUPPLIES
		61.73	CSR - STAR SUPPLIES
		27.55	CSR - STAR SUPPLIES
326665		2,414.94	CSR - STAR SUPPLIES
		1,736.44	CSR - STAR SUPPLIES
326693		2,461.84	CSR - STAR SUPPLIES
		2,438.98	CSR - STAR SUPPLIES
		2,423.41	CSR - STAR SUPPLIES
		2,177.19	CSR - STAR SUPPLIES
	Vendor Total	<b>17,183.28</b>	
326890	FUSION	183.86	GEN - PARAMOUNT PARK ETHERNET (10/22)
		181.14	GEN - PARAMOUNT PARK ETHERNET (11/22)
	Vendor Total	<b>365.00</b>	
326666	G & S CLEANERS	182.00	CSR - LAUNDRY SVCS (10/24)
326801		119.00	CSR - LAUNDRY SVCS (11/15)
	Vendor Total	<b>301.00</b>	
326854	G2 CONSTRUCTION	91,414.70	PW - STORMWATER CATCH BASIN INSERTS(55)
	Vendor Total	<b>91,414.70</b>	
326616	GALVAN, CANDACE	8,450.00	CIP - WALL MURAL (HARRISON/VERMONT)
326694		1,240.00	CIP - WALL MURAL (INDIANA/SOMERSET)
	Vendor Total	<b>9,690.00</b>	
326737	GAMEZ	4.83	WTR DEP REF - 7019 SAN JUAN
	Vendor Total	<b>4.83</b>	
326738	GARCIA	12.99	WTR DEP REF - 7116 SAN LUIS
	Vendor Total	<b>12.99</b>	
326739	GAS COMPANY	4,556.05	GEN - FACILITIES NATURAL GAS (10/22)
		172.89	PW - WELLS #13 & #14 NATURAL GAS(10/22)
		27.08	GEN - CLRWTR NATURAL GAS (10/22)
	Vendor Total	<b>4,756.02</b>	
15946	GEOCKO, INC	10,000.00	PL - SBA RELIEF (CELINA'S SALON)
		10,000.00	PL - SBA RELIEF (J B BIKE SHOP)
		15,000.00	PL - SBA RELIEF (IVY NAILS)
		15,000.00	PL - SBA RELIEF (CHINA TOWN KITCHEN)
	Vendor Total	<b>50,000.00</b>	



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Check Number	Vendor Name	Amount	Description
326740	GOLD KEY DEVELOPMENT INC	16.25	WTR DEP REF - 6500 ALONDRA
326741		26.66	WTR DEP REF - 6506 ALONDRA
326742		18.93	WTR DEP REF - 6508 ALONDRA
326743		20.41	WTR DEP REF - 6512 ALONDRA
	Vendor Tota	<b>82.25</b>	
326744	GOLDEN STATE WATER COMPANY	517.53	PW - MEDIAN IRRIGATION (10/22)
		2,956.95	GEN - ALL AMERICAN PARK WATER (10/22)
	Vendor Tota	<b>3,474.48</b>	
326745	GONZALEZ	22.26	WTR DEP REF - 7603 HAPPY
326746		25.37	WTR DEP REF - 6622 CARO
	Vendor Tota	<b>47.63</b>	
326695	GONZALEZ, MIGUEL	71.00	PARKING CITATION REFUND (GONZALEZ)
	Vendor Tota	<b>71.00</b>	
326597	GOTO COMMUNICATIONS, INC	2,161.74	GEN - VOIP TELEPHONE SVC (11/22)
	Vendor Tota	<b>2,161.74</b>	
326802	GRAINGER	2,055.95	PW - WATER OPER MNTC SUPPLIES
		1,027.97	PW - WATER OPER MNTC SUPPLIES
		655.50	PW - WATER OPER MNTC SUPPLIES
		220.48	PW - FACILITY MNTC SUPPLIES
		191.63	PW - FACILITY MNTC SUPPLIES
		55.13	PW - FACILITY MNTC SUPPLIES
		36.85	PW - FACILITY MNTC SUPPLIES
		-220.48	PW - FACILITY MNTC SUPPLIES (CREDIT)
	Vendor Tota	<b>4,023.03</b>	
326521	GRANICUS, LLC	7,878.24	GEN - WEBSITE MNTC (11/22 - 11/23)
	Vendor Tota	<b>7,878.24</b>	
326550	GREENFIELD LANDSCAPING & MNTC	58,250.00	PW - LANDSCAPE MNTC SVCS (10/22)
		7,130.00	PW - LANDSCAPE MNTC SVCS
	Vendor Tota	<b>65,380.00</b>	
326747	GUS'S DELI BBQ & GRILL	1,653.75	PS - YAL SUPPLIES
	Vendor Tota	<b>1,653.75</b>	
326551	H & H NURSERY INC.	455.93	PW - LANDSCAPE MNTC SUPPLIES
		307.26	PW - LANDSCAPE MNTC SUPPLIES
		160.81	PW - LANDSCAPE MNTC SUPPLIES
		96.19	PW - LANDSCAPE MNTC SUPPLIES
326855		286.43	PW - LANDSCAPE MNTC SUPPLIES
		153.38	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>1,460.00</b>	
326803	HAGEN PLUMBING, INC	251.36	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>251.36</b>	
326804	HAL'S GLASS CO., INC.	117.02	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>117.02</b>	
326748	HARDY & HARPER INC	653.78	WTR DEP REF - MADISON/DOWNEY
	Vendor Tota	<b>653.78</b>	
326617	HAZEN AND SAWYER	882.25	PW - WATER ENG SVCS (9/22)
	Vendor Tota	<b>882.25</b>	
326484	HDL COREN & CONE	3,150.00	SA - PROPERTY TAX SVCS (10/22 - 12/22)
326696		795.00	FIN - ACFR STATISTICS (FY2022)
	Vendor Tota	<b>3,945.00</b>	

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Check Number	Vendor Name	Amount	Description
326655	HDL SOFTWARE LLC	784.00	FIN - BUSINESS LICENSE SCVS (9/22)
		6,240.00	FIN - BUSINESS LICENSE RENEWAL
326856		560.00	FIN - BUSINESS LICENSE SVCS (10/22)
		2,592.00	FIN - BUSINESS LICENSE RENEWAL
	Vendor Total	<b>10,176.00</b>	
326777	HERRERA, MIKE	90.00	PW - WATER DIST CERTIFICATE (MH)
	Vendor Total	<b>90.00</b>	
326618	HISTORIC INSIGHTS	2,850.00	CP - VETERANS CELEBRATION
	Vendor Total	<b>2,850.00</b>	

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Check Number	Vendor Name	Amount	Description
326523	HOME DEPOT CRC/GECF	379.61	PW - GRAFFITI REMOVAL SUPPLIES
		490.84	PW - GRAFFITI REMOVAL SUPPLIES
		24.74	PW - FACILITY MNTC SUPPLIES
		6.18	PW - STREET MNTC SUPPLIES
		236.91	PW - GRAFFITI REMOVAL SUPPLIES
		45.99	PW - FACILITY MNTC SUPPLIES
		148.32	PW - WATER OPER MNTC SUPPLIES
		115.70	PW - FACILITY MNTC SUPPLIES
		371.31	PW - GRAFFITI REMOVAL SUPPLIES
		28.58	PW - GRAFFITI REMOVAL SUPPLIES
		282.09	PW - FACILITY MNTC SUPPLIES
		407.68	PW - GRAFFITI REMOVAL SUPPLIES
		92.38	PW - FACILITY MNTC SUPPLIES
		16.47	PW - FACILITY MNTC SUPPLIES
		113.40	PW - FACILITY MNTC SUPPLIES
		302.77	PW - FACILITY MNTC SUPPLIES
		35.48	PW - FACILITY MNTC SUPPLIES
		78.21	PW - FACILITY MNTC SUPPLIES
		484.92	PW - FACILITY MNTC SUPPLIES
		87.88	PW - FACILITY MNTC SUPPLIES
		97.31	PW - GRAFFITI REMOVAL SUPPLIES
		221.36	PW - GRAFFITI REMOVAL SUPPLIES
		72.43	PW - FACILITY MNTC SUPPLIES
		32.61	PW - FACILITY MNTC SUPPLIES
		363.25	PW - FACILITY MNTC SUPPLIES
		724.63	PW - FACILITY MNTC SUPPLIES
		49.56	PW - FACILITY MNTC SUPPLIES
		268.64	PW - FACILITY MNTC SUPPLIES
		261.08	PW - FACILITY MNTC SUPPLIES
		139.84	PW - FACILITY MNTC SUPPLIES
		6.18	PW - FACILITY MNTC SUPPLIES
		482.28	PW - GRAFFITI REMOVAL SUPPLIES
		80.05	PW - FACILITY MNTC SUPPLIES
		141.86	PW - FACILITY MNTC SUPPLIES
		208.35	PW - FACILITY MNTC SUPPLIES
		120.57	PW - GRAFFITI REMOVAL SUPPLIES
		175.28	PW - FACILITY MNTC SUPPLIES
		6.18	PW - STREET MNTC SUPPLIES
		755.15	PW - GRAFFITI REMOVAL SUPPLIES
326697		53.79	CSR - STAR SUPPLIES
		329.65	CSR - STAR SUPPLIES
		157.15	CSR - STAR SUPPLIES
		209.46	CSR - STAR SUPPLIES
		154.33	CSR - STAR SUPPLIES
		329.65	CSR - HALLOWEEN HOOTENANNY EVENT
		208.14	CSR - HAUNTED HOUSE EVENT
		-208.14	CSR - HAUNTED HOUSE EVENT (CREDIT)
		463.05	CSR - HAUNTED HOUSE EVENT
		329.65	CSR - STAR SUPPLIES
		109.15	CSR - STAR SUPPLIES
	Vendor Tota	<b>10,091.95</b>	
326492	HUMAN SERVICES ASSOCIATION	5,427.35	CSR - ENP MEALS (9/22)
	Vendor Tota	<b>5,427.35</b>	
326805	IML SECURITY SUPPLY	387.11	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>387.11</b>	
326667	INFINITY TECHNOLOGIES	27,840.00	AS - IT CONSULTANT SVCS (10/22)
	Vendor Tota	<b>27,840.00</b>	

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Check Number	Vendor Name	Amount	Description
326668	INK HEAD DESIGN & PRINTS	828.80	PS - TABLE COVERS
326806		2,682.93	CP - TREE LIGHTING EVENT
	Vendor Total	<b>3,511.73</b>	
15896	INTERNAL REVENUE SERVICE	177.43	MEDICARE PAYMENT - SPEC 11/2
15906		38,152.33	FED PAYROLL TAX - PPE 11/4
		13,015.57	MEDICARE PAYMENT - PPE 11/4
15915		88.59	FED PAYROLL TAX - SPEC 11/4
		30.46	MEDICARE PAYMENT - SPEC 11/4
15925		3.20	FED PAYROLL TAX - SPEC 11/15
		16.62	MEDICARE PAYMENT - SPEC 11/15
15930		36,416.14	FED PAYROLL TAX - PPE 11/18
		12,977.69	MEDICARE PAYMENT - PPE 11/18
15939		7.70	MEDICARE PAYMENT - SPEC 11/23
15942		10.04	MEDICARE PAYMENT - SPEC 11/28
	Vendor Total	<b>100,895.77</b>	
326857	IRWIN SEATING COMPANY	50,662.72	CIP - GYM IMPROVEMENTS (P68-PER CAPITA)
	Vendor Total	<b>50,662.72</b>	
326749	JACKSON	21.08	WTR DEP REF - 6615 CARO
	Vendor Total	<b>21.08</b>	
326858	JACKSON, REGINA	150.00	FACILITY DEPOSIT REFUND(JACKSON, 7452)
	Vendor Total	<b>150.00</b>	

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326553	JANKOVICH COMPANY, LLC	2,532.68	PS - FLEET FUEL (10/22 - 10/31)
		2,155.82	PW - FLEET FUEL (10/1 - 10/7)
		1,927.35	PW - FLEET FUEL (10/22 - 10/31)
		1,564.01	PW - FLEET FUEL (10/15 - 10/21)
		1,479.75	PS - FLEET FUEL (10/15 - 10/21)
		1,282.46	PW - FLEET FUEL (10/22 - 10/31)
		998.13	PW - FLEET FUEL (10/8 - 10/14)
		990.23	PW - FLEET FUEL (10/1 - 10/7)
		929.63	PW - FLEET FUEL (10/15 - 10/21)
		891.64	PW - FLEET FUEL (10/1 - 10/7)
		817.37	PW - FLEET FUEL (10/8 - 10/14)
		623.24	PW - FLEET FUEL (10/8 - 10/14)
		475.87	PW - FLEET FUEL (10/15 - 10/21)
		406.33	PW - FLEET FUEL (9/1 - 9/7)
		400.81	PW - FLEET FUEL (10/15 - 10/21)
		389.08	PW - FLEET FUEL (10/22 - 10/31)
		326.30	PW - FLEET FUEL (10/22 - 10/31)
		309.92	PS - FLEET FUEL (10/15 - 10/21)
		309.44	PS - FLEET FUEL (10/22 - 10/31)
		291.92	PW - FLEET FUEL (10/8 - 10/14)
		288.47	PW - FLEET FUEL (10/1 - 10/7)
		242.69	PW - FLEET FUEL (9/1 - 9/7)
		240.15	PW - FLEET FUEL (10/15 - 10/21)
		229.16	PW - FLEET FUEL (10/1 - 10/7)
		181.53	PW - FLEET FUEL (10/22 - 10/31)
		160.72	CSR - FLEET FUEL (10/15 - 10/21)
		157.19	PW - FLEET FUEL (10/8 - 10/14)
		143.88	PW - FLEET FUEL (10/1 - 10/7)
		135.87	PS - FLEET FUEL (10/22 - 10/31)
		123.79	PL - FLEET FUEL (10/8 - 10/14)
		80.75	PS - FLEET FUEL (10/15 - 10/21)
		55.86	PW - FLEET FUEL (10/22 - 10/31)
		51.03	PW - FLEET FUEL (10/15 - 10/21)
326669		1,275.61	PS - FLEET FUEL (11/1 - 11/7)
		241.93	PS - FLEET FUEL (11/1 - 11/7)
		177.18	CSR - FLEET FUEL (10/22 - 10/31)
		111.99	PL - FLEET FUEL (10/22 - 10/31)
326698		77.59	PS - FLEET FUEL (11/1 - 11/7)
		101.14	PL - FLEET FUEL (11/8 - 11/14)
326807		1,971.75	PW - FLEET FUEL (11/1 - 11/7)
		1,008.91	PW - FLEET FUEL (11/8 - 11/14)
		654.40	PW - FLEET FUEL (11/1 - 11/7)
		630.92	PW - FLEET FUEL (11/1 - 11/7)
		451.51	PW - FLEET FUEL (11/8 - 11/14)
		327.32	PW - FLEET FUEL (11/1 - 11/7)
		301.93	PW - FLEET FUEL (11/8 - 11/14)
		215.17	PW - FLEET FUEL (11/8 - 11/14)
		158.31	PW - FLEET FUEL (11/1 - 11/7)
		155.85	PW - FLEET FUEL (11/1 - 11/7)
		120.47	PW - FLEET FUEL (11/8 - 11/14)
326859		300.44	PS - FLEET FUEL (11/8 - 11/14)
		294.24	PS - FLEET FUEL (11/15 - 11/21)
		84.29	PS - FLEET FUEL (11/8 - 11/14)
		34.62	PS - FLEET FUEL (11/15 - 11/21)
	Vendor Tota	<b>29,888.64</b>	
326554	JHM SUPPLY LANDSCAPE AND	277.17	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>277.17</b>	

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326598	JIMENEZ, HECTOR	100.00	PL - AIR PURIFIER & HVAC REBATE PROGRAM
	Vendor Tota	<b>100.00</b>	
326808	JOE GONSALVES & SON INC	3,000.00	CC - STATE LEGISLATIVE LOBBYIST (12/22)
	Vendor Tota	<b>3,000.00</b>	
326555	JOHN'S WHOLESALE ELECTRIC, INC	2,333.11	PW - FACILITY MNTC SUPPLIES
326778		658.14	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>2,991.25</b>	
326556	JUNIOR'S CONSTRUCTION, INC	11,000.00	PW - ADA RAMPS (7948-7998 HARRISON ST)
		1,900.00	PW - FACILITY MNTC SVCS
326779		24,839.00	CIP - CITY YARD KITCHEN RENOVATIONS
		4,460.69	PW - DOOR REPLACEMENT (SPAN PARK)
	Vendor Tota	<b>42,199.69</b>	
326750	KARLI JR	9.09	WTR DEP REF - 7332 WALNUT
	Vendor Tota	<b>9.09</b>	
326557	KELTERITE CORPORATION	563.62	PW - STREET MNTC SUPPLIES
	Vendor Tota	<b>563.62</b>	
326558	KEN'S WELDING	1,450.00	PW - FACILITY MNTC SVCS
		1,400.00	PW - FACILITY MNTC SVCS
		1,185.00	PW - FACILITY MNTC SVCS
		800.00	PW - FACILITY MNTC SVCS
		800.00	PW - FACILITY MNTC SVCS
		465.00	PW - FACILITY MNTC SVCS
326809		1,005.00	PW - FACILITY MNTC SVCS
		875.00	PW - FACILITY MNTC SVCS
		725.00	PW - FACILITY MNTC SVCS
		575.00	PW - FACILITY MNTC SVCS
		200.00	PW - FACILITY MNTC SVCS
		125.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>9,605.00</b>	
326559	KILEY & ASSOCIATES, LLC	3,333.33	CC-FEDERAL LEGISLATIVE LOBBYIST (9/22)
		3,333.33	CC-FEDERAL LEGISLATIVE LOBBYIST(10/22)
	Vendor Tota	<b>6,666.66</b>	
326584	KING, JOHN	159.12	PL - APA CONFERENCE (JK)
	Vendor Tota	<b>159.12</b>	
326560	KLM, INC.	172.50	PW - A/C SYSTEM SVCS (STATION)
326619		1,134.50	PW - A/C SYSTEM SVCS (CITY HALL)
		1,079.97	PW - A/C SYSTEM SVCS (CITY YARD)
326810		2,062.65	PW - A/C SYSTEM SVCS (CITY YARD)
		1,391.04	PW - A/C SYSTEM SVCS (COM CTR)
		1,011.35	PW - A/C SYSTEM SVCS (CITY HALL)
		714.90	PW - A/C SYSTEM SVCS (GYM)
		672.33	PW - A/C SYSTEM SVCS (STATION)
		220.00	PW - KITCHEN REF MNTC
	Vendor Tota	<b>8,459.24</b>	
326699	KOSMONT TRANSACTIONS SERVICES,	3,593.81	FIN - INVESTMENT CONSULTANT SVCS(10/22)
326860		5,162.30	AS - ECONOMIC DEVELOPMENT SVCS (10/22)
	Vendor Tota	<b>8,756.11</b>	
326751	L A COUNTY DEPT OF PUBLIC WORK	3,785.48	PW - INDUSTRIAL WASTE SVCS (9/22-10/22)
	Vendor Tota	<b>3,785.48</b>	

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Check Number	Vendor Name	Amount	Description
326656	L A COUNTY SHERIFF	34,168.65	PS - SPECIAL OPERATION (8/22)
		17,105.33	PS - STREET RACING ENFORCEMENT (7/22)
		16,424.13	PS - STREET RACING ENFORCEMENT (8/22)
		16,157.16	PS - STREET RACING ENFORCEMENT (9/22)
		14,546.50	PS - SCHOOL TRAFFIC SAFETY (9/22)
		11,954.61	PS - TRAFFIC ENFORCEMENT (8/22)
		9,147.46	PS - TRANSIT ENFORCEMENT (9/22)
		7,152.37	PS - TRANSIT ENFORCEMENT (7/22)
		5,975.05	PS - TRAFFIC ENFORCEMENT (9/22)
		5,433.30	PS - TRANSIT ENFORCEMENT (8/22)
		4,349.36	PS - SPECIAL OPERATION (7/22)
		4,292.96	PS - PARTY PATROL (7/22)
		3,832.08	PS - SUPERVISOR OVERTIME (9/22)
		3,455.31	PS - PARTY PATROL (8/22)
		3,455.31	PS - PARTY PATROL (9/22)
		2,733.60	PS - SUPERVISOR OVERTIME (8/22)
		2,471.76	PS - TRAFFIC ENFORCEMENT (7/22)
		1,366.80	PS - SUPERVISOR OVERTIME (7/22)
		837.65	PS - SUPERVISOR OVERTIME (9/22)
		286.51	PS - SCHOOL TRAFFIC SAFETY (8/22)
326670		19,498.53	PS - FIREWORKS SUPPRESSION (7/22)
		5,304.47	PS - CRIME SUPPRESSION (9/22)
		4,143.50	PS - CRIME SUPPRESSION (7/22)
		3,724.67	PS - CRIME SUPPRESSION (8/22)
		150.79	PS - PRISONER MNTC (8/22)
326891		490,492.19	PS - GENERAL LAW ENFORCEMENT (10/22)
		146,311.51	PS - SPECIAL ASSIGNMENT OFFICER(10/22)
		50,897.25	PS - SWORN SUPERVISION (10/22)
		561.68	PS - VEHICLE MDC (10/22)
		6,417.90	PS - HELICOPTER SVCS (9/22)
	Vendor Total	<b>892,648.39</b>	
326700	L.N. CURTIS AND SONS	248.61	PS - UNIFORMS (CO)
		238.57	PS - UNIFORM (IP)
326861		119.28	PS - UNIFORM (RM)
	Vendor Total	<b>606.46</b>	
326701	LARES, GASPAR	9.00	PARKING CITATION REFUND (LARES)
	Vendor Total	<b>9.00</b>	
326671	LDI COLOR TOOLBOX	260.89	PS - COPIER OVERAGE (10/22)
326862		51.98	PW - COPIER OVERAGE (11/22)
	Vendor Total	<b>312.87</b>	
326863	LINCOLN NATIONAL LIFE INS CO	8,559.23	DENTAL INSURANCE (PPO) - 12/22
		528.58	DENTAL INSURANCE (HMO) - 12/22
		647.40	VOLUNTARY LIFE INSURANCE (12/22)
		1,312.58	LIFE INSURANCE (12/22)
		4,043.36	DISABILITY INSURANCE (12/22)
	Vendor Total	<b>15,091.15</b>	

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Check Number	Vendor Name	Amount	Description
326561	LINDSAY LUMBER CO., INC	447.77	PW - GRAFFITI REMOVAL SUPPLIES
		246.24	PW - GRAFFITI REMOVAL SUPPLIES
		203.93	PW - FACILITY MNTC SUPPLIES
		174.29	PW - STREET MNTC SUPPLIES
		170.29	PW - FACILITY MNTC SUPPLIES
		159.25	PW - WATER OPER MNTC SUPPLIES
		145.61	PW - FACILITY MNTC SUPPLIES
		136.71	PW - STREET MNTC SUPPLIES
		117.95	PW - STREET MNTC SUPPLIES
		87.56	PW - STREET MNTC SUPPLIES
		72.77	PW - STREET MNTC SUPPLIES
		61.72	PW - FACILITY MNTC SUPPLIES
		50.98	PW - STREET MNTC SUPPLIES
		47.96	PW - FACILITY MNTC SUPPLIES
		47.37	PW - LANDSCAPE MNTC SUPPLIES
		41.85	PW - STREET MNTC SUPPLIES
		37.45	PW - FACILITY MNTC SUPPLIES
		35.42	PW - FACILITY MNTC SUPPLIES
		32.99	PW - STREET MNTC SUPPLIES
		26.95	PW - FACILITY MNTC SUPPLIES
		25.54	PW - WATER OPER MNTC SUPPLIES
		21.58	PW - WATER OPER MNTC SUPPLIES
		18.95	PW - STREET MNTC SUPPLIES
		17.76	PW - STREET MNTC SUPPLIES
		15.99	PW - STREET MNTC SUPPLIES
		13.11	PW - STREET MNTC SUPPLIES
		12.33	PW - STREET MNTC SUPPLIES
		11.21	PW - WATER OPER MNTC SUPPLIES
		11.01	PW - FACILITY MNTC SUPPLIES
		7.35	PW - FACILITY MNTC SUPPLIES
		4.99	PW - STREET MNTC SUPPLIES
		4.41	PW - FACILITY MNTC SUPPLIES
		3.95	PW - WATER OPER MNTC SUPPLIES
		1.98	PW - STREET MNTC SUPPLIES
	Vendor Tota	<b>2,515.22</b>	
326524	LONG BEACH TRANSIT	117,556.00	CSR - LB TRANSIT SVCS (7/22 - 9/22)
		22,500.00	CSR - LB TRANSIT TAP (7/22 - 9/22)
	Vendor Tota	<b>140,056.00</b>	
326752	LOS CERRITOS YMCA	54,000.00	CSR - YMCA FUNDING (REC SWIM)
		10,000.00	CSR - YMCA FUNDING (YOUTH SPORTS)
		26,000.00	CSR - YMCA FUNDING (SWIM LESSON)
	Vendor Tota	<b>90,000.00</b>	
326599	LUCAMBIO, HAROLD	1,209.00	PS - YAL SVCS (10/22 - 11/4)
326753		1,054.00	PS - YAL SVCS (11/5 - 11/18)
	Vendor Tota	<b>2,263.00</b>	
326562	M/D PLUMBING	1,500.00	PW - FACILITY MNTC SVCS
		250.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>1,750.00</b>	
326502	MAGIC JUMP RENTALS, INC	2,273.00	CP - VETERANS CELEBRATION
	Vendor Tota	<b>2,273.00</b>	
326503	MAKEITPOP_PARTY DECOR	2,675.00	CP - VETERANS CELEBRATION
326635		3,000.00	CSR - STAR SUPPLIES
		2,000.00	CSR - HALLOWEEN FESTIVAL EVENT
326811		400.00	CP - SENIOR THANKSGIVING DINNER
	Vendor Tota	<b>8,075.00</b>	



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Check Number	Vendor Name	Amount	Description
326754	MARCELLE STRET LLC	24.04	WTR DEP REF - 7116 MARCELLE
	Vendor Tota	<b>24.04</b>	
326864	MARQUEZ, JORGE	300.00	CSR - SENIOR ENTERTAINMENT (12/15)
	Vendor Tota	<b>300.00</b>	
326702	MARQUEZ, JORGE RODRIGUEZ	300.00	CSR - SENIOR ENTERTAINMENT (11/10)
	Vendor Tota	<b>300.00</b>	
326755	MARTINEZ	27.92	WTR DEP REF - 15333 FAIRLOCK
	Vendor Tota	<b>27.92</b>	
326657	MARTINEZ, ANTHONY	253.44	AS - MMASC CONFERENCE EXPENSE (AM)
	Vendor Tota	<b>253.44</b>	
15900	MATRIX TRUST TPA 000363	45,417.54	RETIREE HEALTH TRUST (12/22)
	Vendor Tota	<b>45,417.54</b>	
326600	MATSON, MARGARITA	4,647.00	HR - EDUCATION REIMBURSEMENT (MM)
	Vendor Tota	<b>4,647.00</b>	
326620	MATT CHLOR INC	2,851.21	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	<b>2,851.21</b>	
326756	MCKIE	13.76	WTR DEP REF - 15125 RANCHO OBISPO
	Vendor Tota	<b>13.76</b>	
326703	MDG ASSOCIATES, INC	3,439.00	PL - CDBG-CV ADMIN (10/22)
		102.50	PL - DEMAND SVCS (8236 ELBURG)
326780		6,047.13	PL - CDBG PROGRAM ADMIN (10/22)
		615.00	PL - RES ADMIN (8411 WILBARN) - 10/22
		820.00	PL - RES ADMIN (13444 JETMORE) - 10/22
		615.00	PL - RES ADMIN (16317 HUNSAKER) - 10/22
		820.00	PL - RES ADMIN (15340 VERDURA) - 10/22
		1,062.63	PL - HOME PROGRAM ADMIN (10/22)
		416.50	PL - ARCH SVCS (8220 ALONDRA)
	Vendor Tota	<b>13,937.76</b>	
326672	MERCURY EVENTS LLC	1,500.00	CP - CITY 5K/10K EVENT (DEP)
	Vendor Tota	<b>1,500.00</b>	
326601	MEZA, MARJORIE	936.00	PS - YAL SVCS (10/22 - 11/4)
326757		768.00	PS - YAL SVCS (11/5 - 11/18)
	Vendor Tota	<b>1,704.00</b>	
326865	MILANES, JHON HAROLD	2,200.00	CP - TREE LIGHTING EVENT
	Vendor Tota	<b>2,200.00</b>	
326636	MILLAN	150.00	FACILITY DEPOSIT REFUND (MILLAN, 7450)
	Vendor Tota	<b>150.00</b>	
326485	MMC, INC	110,220.00	CIP - WELL #16 CONSTRUCTION (8/22-ARPA)
	Vendor Tota	<b>110,220.00</b>	
326525	MOBILE RELAY ASSOCIATES	725.00	GEN - WIRELESS SITE RENT (11/22)
	Vendor Tota	<b>725.00</b>	
326602	MOORE IACOFANO GOLTSMAN, INC	1,667.50	PL - HOUSING ELEMENT (9/22) - GP
	Vendor Tota	<b>1,667.50</b>	
326866	MORALES, RUBEN	48.00	PARKING CITATION REFUND (MORALES)
	Vendor Tota	<b>48.00</b>	
326758	MOSS	53.98	WTR DEP REF - 15741 ARAVACA
	Vendor Tota	<b>53.98</b>	

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Check Number	Vendor Name	Amount	Description
326759	MOTA	23.65	WTR DEP REF - 13453 JETMORE
	Vendor Total	<b>23.65</b>	
326621	MOUNTAIN FIFES & DRUMS	500.00	CP - VETERANS CELEBRATION
	Vendor Total	<b>500.00</b>	
326704	MRC SMART TECHNOLOGY SOLUTIONS	1,327.47	GEN - PRINTER TONER (11/22)
	Vendor Total	<b>1,327.47</b>	
326603	MUNOZ, JOANNA G	1,170.00	PS - YAL SVCS (10/22 - 11/4)
326760		960.00	PS - YAL SVCS (11/5 - 11/18)
	Vendor Total	<b>2,130.00</b>	
326660	NEBLINA, EVANGELINA	2,000.00	CP - SENIOR THANKSGIVING DINNER
	Vendor Total	<b>2,000.00</b>	
326649	NEVAEH PROVISIONS	400.00	PW - SUSTAINABILITY EVENT
	Vendor Total	<b>400.00</b>	
326526	NORTON, QUENNISHA	150.00	FACILITY DEPOSIT REFUND (NORTON 7478)
		45.00	FACILITY RENTAL REFUND (NORTON)
	Vendor Total	<b>195.00</b>	
326527	OFFICE DEPOT, INC.	683.49	CSR - STAR SUPPLIES
		321.49	CSR - STAR SUPPLIES
		321.49	CSR - STAR SUPPLIES
		277.81	CSR - STAR SUPPLIES
		277.81	CSR - STAR SUPPLIES
		87.03	CSR - STAR SUPPLIES
		20.89	CSR - STAR SUPPLIES
		16.48	CSR - STAR SUPPLIES
		7.47	CSR - STAR SUPPLIES
326637		954.31	CSR - STAR SUPPLIES
		433.78	CSR - STAR SUPPLIES
		428.65	CSR - STAR SUPPLIES
		277.81	CSR - STAR SUPPLIES
		277.81	CSR - STAR SUPPLIES
		277.81	CSR - STAR SUPPLIES
		277.81	CSR - STAR SUPPLIES
		206.48	CSR - STAR SUPPLIES
		88.11	CSR - STAR SUPPLIES
		44.06	CSR - STAR SUPPLIES
		44.06	CSR - STAR SUPPLIES
326673		703.38	CSR - STAR SUPPLIES
		63.37	CSR - STAR SUPPLIES
326705		1,099.74	CSR - STAR SUPPLIES
		1,000.58	CSR - STAR SUPPLIES
		964.47	CSR - STAR SUPPLIES
		638.35	CSR - STAR SUPPLIES
		638.35	CSR - STAR SUPPLIES
		638.35	CSR - STAR SUPPLIES
		638.35	CSR - STAR SUPPLIES
		638.35	CSR - STAR SUPPLIES
		181.88	CSR - STAR SUPPLIES
326812		1,090.75	CSR - STAR SUPPLIES
		520.16	CSR - STAR SUPPLIES
		420.42	CSR - STAR SUPPLIES
		169.18	CSR - STAR SUPPLIES
		77.11	CSR - STAR SUPPLIES
		32.79	CSR - STAR SUPPLIES
	Vendor Total	<b>14,840.23</b>	

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Check Number	Vendor Name	Amount	Description
326563	OFFICE SOLUTIONS	325.94	PW - HOUSEHOLD SUPPLIES
		57.87	GEN - OFFICE SUPPLIES
326674		318.03	GEN - OFFICE SUPPLIES
		172.70	GEN - OFFICE SUPPLIES
326706		91.00	PL - OFFICE SUPPLIES
326867		39.32	CM - OFFICE SUPPLIES
	Vendor Tota	<b>1,004.86</b>	
326658	OLMOS, BRENDA	74.00	CC - CAL CITIES ANNUAL CONF (BO)
	Vendor Tota	<b>74.00</b>	
326761	OLSON	18.83	WTR DEP REF - 15353 MANZANA
	Vendor Tota	<b>18.83</b>	
326868	ON TAP PUBLISHING, LLC	1,200.00	AS - ECONOMIC DEVELOPMENT
	Vendor Tota	<b>1,200.00</b>	
15897	OPENEDGE	3,747.82	GEN - UB WEB BANK CHARGES (10/22)
	Vendor Tota	<b>3,747.82</b>	
326762	ORTEGA	10.83	WTR DEP REF - 7023 SAN LUIS
	Vendor Tota	<b>10.83</b>	
326869	ORTEGA, MINDY	150.00	FACILITY DEPOSIT REFUND (ORTEGA 7526)
	Vendor Tota	<b>150.00</b>	
326707	ORTIZ, LUIS BANUELOS	48.00	PARKING CITATION REFUND (ORTIZ)
	Vendor Tota	<b>48.00</b>	
326708	PACIFIC OFFICE PRODUCTS	213.43	PL - OFFICE SUPPLIES
	Vendor Tota	<b>213.43</b>	
326564	PACIFIC RIM AUTOMATION, INC.	1,080.00	PW - SCADA SYSTEM MNTC (11/22)
	Vendor Tota	<b>1,080.00</b>	
326781	PARAMOUNT CHAMBER OF COMMERCE	15.00	PL - CHAMBER NETWORKING LUNCHEON (SB)
		15.00	PL - CHAMBER NETWORKING LUNCHEON (JR)
	Vendor Tota	<b>30.00</b>	
326870	PARAMOUNT JOURNAL	316.25	CM - PUBLISHED NOTICE (10/20)
		272.25	CM - PUBLISHED NOTICE (10/27)
		269.50	PL - PUBLISHED NOTICE (10/20)
		264.00	PL - PUBLISHED NOTICE (10/20)
		137.50	CM - PUBLISHED NOTICE (11/10)
		134.75	PL - PUBLISHED NOTICE (11/10)
		96.25	CM - PUBLISHED NOTICE (11/17)
		85.25	CM - PUBLISHED NOTICE (11/17)
	Vendor Tota	<b>1,575.75</b>	
326814	PARAMOUNT TROPHY & SPORTING	8.82	CSR - RECREATION SUPPLIES
326871		126.71	CSR - RECREATION SUPPLIES
	Vendor Tota	<b>135.53</b>	
326493	PARAMOUNT UNIFIED SCHOOL DIST	498.00	CSR - STAR SUPPLIES
		300.50	CSR - STAR SUPPLIES
326872		275.35	CM - CITY MANAGERS MEETING (11/22)
	Vendor Tota	<b>1,073.85</b>	
326815	PARTY UNLIMITED RENTAL	2,506.17	CP - TREE LIGHTING EVENT
	Vendor Tota	<b>2,506.17</b>	
15904	PATH POINT MERCHANT SVCS, LLC	435.29	GEN - ONLINE PERMIT SVCS (10/22)
	Vendor Tota	<b>435.29</b>	

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Check Number	Vendor Name	Amount	Description
326638	PEOPLESPLACE	385.89	CM - OFFICE FURNITURE
326659		8,250.00	CIP - CITY HALL FURNITURE REPL(DESIGN
	Vendor Tota	<b>8,635.89</b>	
326639	PEREZ, DAILEEN	246.40	CSR - FOLKLORICO ADULT CLASS (10/22)
		246.40	CSR - LATIN DANCE CLASS (10/22)
		457.60	CSR - FOLKLORICO BEYOND SPECTRUM(10/22)
		211.20	CSR - HIP HOP CLASS (10/22)
	Vendor Tota	<b>1,161.60</b>	
326640	PEREZ-LEON, DANALY	774.40	CSR - FOLKLORICO TOTS CLASS (10/22)
		457.60	CSR - FOLKLORICO BEGINNER CLASS (10/22)
		316.80	CSR - FOLKLORICO INTER/ADV CLASS(10/22)
	Vendor Tota	<b>1,548.80</b>	
326565	PETTY CASH	3,000.00	CSR - TURKEY GIVEAWAY (HAHN)
326641		528.14	PETTY CASH REPLENISHMENT
326816		498.04	PETTY CASH REPLENISHMENT
	Vendor Tota	<b>4,026.18</b>	
326604	POLYDOT	165.75	PW - SUSTAINABILITY EVENT SUPPLIES
326650		3,857.92	CP - AROUND TOWN (11/22)
	Vendor Tota	<b>4,023.67</b>	
326817	POOL & ELECTRICAL PRODUCTS, INC	181.91	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>181.91</b>	
326763	POSITIVE PROMOTIONS	113.92	PS - NW PROMO ITEMS
		9.84	PS - NW PROMO ITEMS (TAX)
		-9.84	POSITIVE PROMOTIONS, INC
	Vendor Tota	<b>113.92</b>	
326818	PREFERRED IMPRESSIONS, INC	2,469.60	PW - FACILITY MNTC SUPPLIES
		396.90	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>2,866.50</b>	
326605	PRINTTIO	203.67	PW - SUSTAINABILITY EVENT SUPPLIES
	Vendor Tota	<b>203.67</b>	
326494	Q DOXS	84.89	PL - COPIER USAGE (9/22)
326642		1,149.59	GEN - COLOR COPIER OVERAGE (10/22)
		385.07	CSR - COPIER USAGE OVERAGE (10/22)
326709		31.02	PL - COPIER USAGE OVERAGE (10/22)
	Vendor Tota	<b>1,650.57</b>	
326566	QUADIENT, INC	396.55	FIN - OFFICE SUPPLIES
	Vendor Tota	<b>396.55</b>	
326567	R.T.E. WELDING & TANK PARTS	81.64	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Tota	<b>81.64</b>	
326643	RAZZOUK, MARC	1,410.00	CSR - PHIT INSTRUCTOR (10/22)
	Vendor Tota	<b>1,410.00</b>	
326606	REGISTRAR-RECORDER/L.A. COUNTY	-8,630.38	CM - ELECTION SVCS (6/22)
		111,350.00	REGISTRAR-RECORDER/LA COUNTY (ELECTION)
	Vendor Tota	<b>102,719.62</b>	

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15907	RELIANCE TRUST COMPANY	11,830.93	FT DEF COMP 457 - PPE 11/4
15908		11,223.90	PT DEF COMP 457 - PPE 11/4
15909		2,100.00	DEF COMP 457 ROTH - PPE 11/4
15916		78.77	PT DEF COMP 457 - SPEC 11/4
15926		42.98	PT DEF COMP 457 - SPEC 11/15
15931		11,941.69	FT DEF COMP 457 - PPE 11/18
15932		10,576.37	PT DEF COMP 457 - PPE 11/18
15933		2,100.00	DEF COMP 457 ROTH - PPE 11/18
15940		19.93	PT DEF COMP 457 - SPEC 11/23
15943		25.99	PT DEF COMP 457 - SPEC 11/28
15910		546.28	401A LOAN PAYMENT - PPE 11/4
15911		1,591.17	457 LOAN PAYMENT - PPE 11/4
15934		546.28	401A LOAN PAYMENT - PPE 11/18
15935		1,591.17	457 LOAN PAYMENT - PPE 11/18
15912		747.04	FT 401 QUAL COMP - PPE 11/4
15936		747.04	FT 401 QUAL COMP - PPE 11/18
	Vendor Tota	<b>55,709.54</b>	
326837	REMMI CONSTRUCTION, INC	5,485.50	CIP - POOL INTERIOR UPGRADE
	Vendor Tota	<b>5,485.50</b>	
326568	RIO VERDE NURSERY	490.61	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>490.61</b>	
326873	RIVERA, JULIO	200.00	CSR - SENIOR ENTERTAINMENT (12/1)
	Vendor Tota	<b>200.00</b>	
326528	ROADLINE PRODUCTS INC	1,100.30	PW - GRAFFITI REMOVAL SUPPLIES
326819		945.95	PW - FACILITY MNTC SUPPLIES
		730.96	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>2,777.21</b>	
326764	RODRIGUEZ	31.01	WTR DEP REF - 8065 HARRISON
	Vendor Tota	<b>31.01</b>	
326820	ROMBERG MILL	661.50	CSR - HALLOWEEN FESTIVAL
	Vendor Tota	<b>661.50</b>	
326765	ROMERO	40.69	WTR DEP REF - 14926 INDIANA #3 & #4
	Vendor Tota	<b>40.69</b>	
326821	RPW SERVICES, INC.	1,063.00	PW - PEST CONTROL SVCS (10/22)
		455.00	PW - PEST CONTROL SVCS (10/22)
		220.00	PW - PEST CONTROL SVCS (10/22)
	Vendor Tota	<b>1,738.00</b>	
326569	S & J SUPPLY CO.	395.47	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	<b>395.47</b>	
326529	S & S WORLDWIDE	282.85	CSR - STAR SUPPLIES
		20.72	CSR - STAR SUPPLIES
326676		20.72	CSR - STAR SUPPLIES
	Vendor Tota	<b>324.29</b>	
326766	SCA OF CA, LLC	17,384.90	PW - STREET SWEEPING (10/22)
		60.00	PW - STREET SWEEPING (ADJ)
	Vendor Tota	<b>17,444.90</b>	
326710	SCHOOL HEALTH CORPORATION	834.45	CSR - RECREATION SUPPLIES
		93.12	CSR - 1660 ADULT SPORTS SUPPLIES
		79.36	CSR - RECREATION SUPPLIES
		58.42	CSR - RECREATION SUPPLIES
	Vendor Tota	<b>1,065.35</b>	

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Check Number	Vendor Name	Amount	Description
326530	SCHOOL NEWS ROLL CALL	375.00	CP -SCHOOL NEWS ROLL CALL ADVERTISEMENT
	Vendor Total	<b>375.00</b>	
326711	SCOTT FAZEKAS & ASSOCIATES,	63,591.45	PL - PLAN CHECK SVCS (10/22)
		371.76	PL - BLDG INSPECTOR SVCS (10/22)
		250.00	PL - BLDG OFFICIAL SVCS (10/22)
	Vendor Total	<b>64,213.21</b>	
326712	SECTRAN SECURITY INC	619.58	GEN - ARMORED CAR SVC (11/22)
	Vendor Total	<b>619.58</b>	
326874	SHELLITO TRAINING & CONSULTING	6,066.42	HR - LEADERSHIP TRAINING (11/9)
	Vendor Total	<b>6,066.42</b>	
326531	SHOETERIA	100.00	PW - WORK BOOTS (FACILITIES)
		93.70	PW - WORK BOOTS (LANDSCAPE)
	Vendor Total	<b>193.70</b>	
326495	SMART & FINAL IRIS CO	221.07	CSR - STAR SUPPLIES
326496		85.16	CSR - STAR SUPPLIES
		69.55	CSR - ENP SUPPLIES
		41.93	CSR - STAR SUPPLIES
		41.51	CSR - STAR SUPPLIES
326677		224.30	CSR - SPECIAL EVENT SUPPLIES
		101.94	CSR - STAR SUPPLIES
		34.17	CSR - STAR SUPPLIES
326713		1,018.22	CP - SENIOR THANKSGIVING DINNER
		384.78	CP - SENIOR THANKSGIVING DINNER
		247.89	CSR - STAR SUPPLIES
		159.27	CSR - FACILITY SUPPLIES
		108.34	CSR - RECREATION SUPPLIES
		47.95	GEN - CC MEETING EXPENSE (11/8)
		35.37	CSR - ENP SUPPLIES
326714		272.55	GEN - KITCHEN SUPPLIES
326822		150.81	PS - CERT MEETING EXPENSE
326823		92.97	GEN - CC MEETING EXPENSE (11/22)
	Vendor Total	<b>3,337.78</b>	
326532	SMITH PAINT	1,174.28	PW - GRAFFITI REMOVAL SUPPLIES
		616.30	PW - FACILITY MNTC SUPPLIES
		590.43	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Total	<b>2,381.01</b>	
326715	SO CALIF MUNICIPAL ATHLETIC	85.00	CSR - ANNUAL SCMAF INSTITUTE (MR, RR)
	Vendor Total	<b>85.00</b>	
326716	SOURCE GRAPHICS	1,058.40	CSR - STAR SUPPLIES
		72.77	GEN - BUSINESS CARDS (FM)
	Vendor Total	<b>1,131.17</b>	
326824	SOUTHERN CALIF NEWSPAPER GROUP	69.95	PS - PUBLICATIONS
	Vendor Total	<b>69.95</b>	

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Check Number	Vendor Name	Amount	Description
326487	SOUTHERN CALIFORNIA EDISON CO.	58,166.78	GEN - FACILITIES & PARKS (9/22)
		3,393.12	GEN - CLRTWR BLDG (9/22)
		249.40	GEN - PARAMOUNT PARK (9/22)
		32,628.54	PW - WATER PRODUCTION WELLS (9/22)
		2,716.22	PW - STREET LIGHTS & MEDIANS (9/22)
326875		46,798.88	GEN - FACILITIES & PARKS (10/22)
		2,448.16	GEN - CLRWTR BLDG (10/22)
		10,490.37	PW - STREET LIGHTS & MEDIANS (10/22)
		28,301.24	PW - WATER PRODUCTION WELLS (10/22)
		493.46	GEN - PARAMOUNT PARK (10/22)
	Vendor Tota	<b>185,686.17</b>	
326607	SPECTRUM	6,880.28	GEN - INTERNET SVCS (11/22)
		104.37	GEN - CITY HALL CABLE (11/22)
		128.58	GEN - CITY YARD CABLE (11/22)
	Vendor Tota	<b>7,113.23</b>	
326622	STATE DISBURSEMENT UNIT	430.00	PAYROLL DEDUCTION - PPE 11/4
326782		430.00	PAYROLL DEDUCTION - PPE 11/18
326623		115.38	PAYROLL DEDUCTION - PPE 11/4
326783		115.38	PAYROLL DEDUCTION - PPE 11/18
	Vendor Tota	<b>1,090.76</b>	
326570	STEAMX - SIGNAL HILL	494.52	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Tota	<b>494.52</b>	
326497	STEPHEN DORECK	120,270.00	CIP - WTR SVC INSTALL (16236 ILLINOIS)
326624		7,153.30	PW - HYDRANT REPAIR (GARFIELD/SOMERSET)
326767		12,250.00	CIP - WTR SVC INSTALL (15750 VERMONT)
		-477.70	CIP - WTR SVC INSTALL (15750 VERMONT)
	Vendor Tota	<b>139,195.60</b>	
326608	STEVE A FILARSKY	1,487.50	HR - LEGAL SVCS (10/22)
	Vendor Tota	<b>1,487.50</b>	
326768	SUBSURFACE IMAGING	46.12	WTR DEP REF - 16257 ILLINOIS
	Vendor Tota	<b>46.12</b>	
326533	SUGAR FROM THE HEART	897.50	CSR - HALLOWEEN HOOTENANNY EVENT
		290.00	CSR - ADAPTIVE RECREATION EVENT
	Vendor Tota	<b>1,187.50</b>	
326488	SUNBELT RENTALS, INC	821.57	PW - STREET MNTC SUPPLIES
326571		569.66	PW - FACILITY MNTC SUPPLIES
326769		761.30	PW - STREET MNTC SUPPLIES
		753.55	PW - STREET MNTC SUPPLIES
	Vendor Tota	<b>2,906.08</b>	
326825	SUPERCO SPECIALTY PRODUCTS	2,065.84	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Tota	<b>2,065.84</b>	
326678	SUPERIOR COURT OF CALIFORNIA	17,467.00	PS - PARKING VIOLATIONS (10/22)
	Vendor Tota	<b>17,467.00</b>	
326876	SUPERIOR PAVEMENT MARKINGS, INC	13,540.00	CIP - NEW STREET STRIPPING (HUNSAKER)
		11,945.00	CIP - TRAFFIC CIRCLE (MADISON/ORIZABA)
	Vendor Tota	<b>25,485.00</b>	
326644	SUPERIOR PROTECTION SERVICES	1,459.16	CSR - PARK SUPERVISION SVCS (10/15-21)
		1,456.12	CSR - PARK SUPERVISION SVCS (10/22-28)
		1,197.00	CSR - PARK PATROL SVCS (11/22)
326826		1,356.24	CSR - PARK SUPERVISION SVCS(11/5-11/11)
	Vendor Tota	<b>5,468.52</b>	

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Check Number	Vendor Name	Amount	Description
326609	SWANK MOTION PICTURES, INC.	435.00	PW - SUSTAINABILITY EVENT SUPPLIES
	Vendor Total	<b>435.00</b>	
326827	TAYLOR'S LOCK & KEY SVCS	43.65	PW - FACILITY MNTC SUPPLIES
326877		42.97	PS - OFFICE SUPPLIES
		32.52	PW - FACILITY MNTC SUPPLIES
	Vendor Total	<b>119.14</b>	
326572	TEAMSTERS LOCAL 911	561.00	UNION DUES - PPE 10/7
		561.00	UNION DUES - PPE 10/21
326625		561.00	UNION DUES - PPE 11/4
326784		561.00	UNION DUES - PPE 11/18
	Vendor Total	<b>2,244.00</b>	
326610	TECHNICAL & BUSINESS SYSTEMS	7,979.80	PL - AIR MONITORING SVCS (10/22)
	Vendor Total	<b>7,979.80</b>	
326878	TETRA TECH, INC	190.00	PW - WATER ENG SVCS (9/22)
	Vendor Total	<b>190.00</b>	
326573	THE CAVANAUGH LAW GROUP, APLC	22,634.40	CA - CITY ATTORNEY SVCS (10/22)
		7,294.20	PS - CITY PROSECUTOR (10/22)
		600.00	CA - CITY ATTORNEY SVCS (9/22)
326574		12,100.88	CA - CITY ATTORNEY LEGAL SVCS (8/22)
		10,365.04	CA - CITY ATTORNEY LEGAL SVCS (9/22)
	Vendor Total	<b>52,994.52</b>	
326489	THE SAUCE CREATIVE SERVICES	2,495.50	GEN - CITY LETTERHEAD
		1,683.63	GEN - LETTERHEAD ENVELOPES
326534		225.00	CSR - FIRST AID CLASS FLYERS
		225.00	CSR - WOMEN SELF DEFENSE CLASS FLYERS
		175.00	CSR - BACK TO SCHOOL T-SHIRT DESIGN
326645		2,419.88	CP - VETERANS CELEBRATION
		1,537.29	CSR - UNIFORMS
		680.00	CP - VETERANS CELEBRATION
		211.79	CSR - HAUNTED HOUSE FLYERS
326717		3,232.25	CSR - STAR SUPPLIES
326828		681.90	CSR - HISTORICAL SOCIETY BANNER
		211.79	CSR - TOY DRIVE IG POSTS
		189.07	CSR - HALLOWEEN DECO YARD SIGNS
		158.20	CSR - SANTA SNOWFEST EVENT
		123.20	CSR - HALLOWEEN FESTIVAL
		123.20	CP - VETERANS CELEBRATION
		100.00	CSR - HALLOWEEN DECO SOCIAL MEDIA
		35.00	CP - CHRISTMAS TRAIN SUPPLIES
	Vendor Total	<b>14,507.70</b>	
326829	THOMPSON, DANIEL J	800.00	CSR - SANTA HOUSE (12/4)
326830		800.00	CSR - SANTA HOUSE (12/3)
326831		640.00	CSR - SANTA HOUSE (12/2)
	Vendor Total	<b>2,240.00</b>	
326770	TOCONG	22.27	WTR DEP REF - 8439 SOMERSET
	Vendor Total	<b>22.27</b>	
326575	TONY'S GLOVES & SAFETY SUPPLY	821.25	PW - HOUSEHOLD SUPPLIES
		632.36	PW - HOUSEHOLD SUPPLIES
	Vendor Total	<b>1,453.61</b>	



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Check Number	Vendor Name	Amount	Description
15893	TOTAL ADMINISTRATIVE SERVICES	355.75	FT FSA - PPE 10/21
15923		355.75	FT FSA - PPE 11/10
15947		355.75	FT FSA - PPE 11/18
326892		218.40	HR - FSA ACCT SVCS (12/22 - 2/23)
	Vendor Total	<b>1,285.65</b>	
326535	TRIPEPI SMITH & ASSOCIATES	507.95	AS - BROADCASTING SVCS (10/22)
326646		7,021.33	AS - COMMUNICATION CONSULTANT (10/22)
	Vendor Total	<b>7,529.28</b>	
326879	U S ARMOR CORPORATION	649.74	PS - UNIFORM (IP)
326893		649.74	PS - UNIFORM (RM)
		649.74	PS - UNIFORM (VR)
	Vendor Total	<b>1,949.22</b>	
326651	U S POSTAL SVC/ U S POSTMASTER	2,962.80	CP - AROUND TOWN POSTAGE (11/22)
326880		3,000.00	FIN - BULK MAIL PERMIT #3
	Vendor Total	<b>5,962.80</b>	
326832	ULINE SHIPPING SUPPLY	258.70	CP - CHRISTMAS TRAIN SUPPLIES
	Vendor Total	<b>258.70</b>	
326576	UNDERGROUND SERVICE ALERT	118.50	PW - WATER OPER MNTC SVCS (10/22)
		51.76	PW - WATER OPER MNTC SVCS
	Vendor Total	<b>170.26</b>	
326536	UNITED RENTALS	315.54	CSR - NIGHT MARKET (10/7)
326785		858.05	PW - STREET MNTC SUPPLIES
	Vendor Total	<b>1,173.59</b>	
326626	UNITED STATES TREASURY	636.00	PAYROLL DEDUCTION - PPE 11/4
	Vendor Total	<b>636.00</b>	
326577	UNIVAR USA	1,938.59	PW - WATER OPER MNTC SUPPLIES
		778.98	PW - WATER OPER MNTC SUPPLIES
		634.70	PW - FACILITY MNTC SUPPLIES
326833		1,926.35	PW - WATER OPER MNTC SUPPLIES
		716.67	PW - WATER OPER MNTC SUPPLIES
	Vendor Total	<b>5,995.29</b>	
326611	UNIVERSITY TROPHIES	72.77	CP - MAYOR'S AWARD
326627		73.04	CP - MAYOR'S AWARD
		72.77	CP - MAYOR'S AWARD
326881		13.78	CC - NAMEPLATE
	Vendor Total	<b>232.36</b>	
326771	US BANK VOYAGER FLEET	212.47	PW - CNG FUEL (10/22)
	Vendor Total	<b>212.47</b>	
326772	USA BUILDERS & CONSTRUCTION	35.00	WTR DEP REF - 15015 INDIANA
	Vendor Total	<b>35.00</b>	

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Check Number	Vendor Name	Amount	Description
326786	VERIZON WIRELESS - LA	10.02	GEN - EOC CELL & P/R DEVICE (11/22)
		38.01	AS - CELLULAR SERVICE (11/22)
		51.85	CM - CELLULAR SERVICE (11/22)
		361.69	CSR - CELLULAR SERVICE (11/22)
		1,340.47	CSR - STAR CELLULAR SERVICE (11/22)
		76.02	PL - CELLULAR SERVICE (11/22)
		190.05	PS - CELLULAR SERVICE (11/22)
		519.51	PS - CELLULAR SERVICE (11/22)
		350.64	PW - CELLULAR SERVICE (11/22)
		40.96	AS - SOCIAL MEDIA CELLULAR SVC (11/22)
		38.09	PW - USB AIRCARD WELL #14 (11/22)
	Vendor Total	<b>3,017.31</b>	
326537	VIDIFLO, LLC	400.00	GEN - A/V SYSTEM MNTC
	Vendor Total	<b>400.00</b>	
326787	VISION SERVICE PLAN	1,834.80	VISION INSURANCE (12/22)
	Vendor Total	<b>1,834.80</b>	
326718	WALMART COMMUNITY	335.81	CSR - STAR SUPPLIES
		158.14	CSR - STAR SUPPLIES
		123.38	CSR - STAR SUPPLIES
		228.53	CSR - STAR SUPPLIES
		159.54	CSR - STAR SUPPLIES
		188.22	CSR - STAR SUPPLIES
		14.92	CSR - STAR SUPPLIES
		571.41	CSR - STAR SUPPLIES
		63.90	CSR - STAR SUPPLIES
		121.98	CSR - STAR SUPPLIES
		135.04	CSR - STAR SUPPLIES
		194.64	CSR - STAR SUPPLIES
		91.91	CSR - STAR SUPPLIES
		64.62	CSR - STAR SUPPLIES
		29.39	CSR - STAR SUPPLIES
		275.59	CSR - STAR SUPPLIES
		16.80	CSR - STAR SUPPLIES
		25.47	CSR - STAR SUPPLIES
		473.66	CSR - STAR SUPPLIES
		38.27	CSR - ENP EVENT SUPPLIES
		93.78	CSR - STAR SUPPLIES
		51.24	CSR - STAR SUPPLIES
		29.99	CSR - STAR SUPPLIES
		62.06	CSR - STAR SUPPLIES
		374.48	CSR - STAR SUPPLIES
		260.60	CSR - FACILITY SUPPLIES
		107.33	CSR - STAR SUPPLIES
		275.14	CSR - STAR SUPPLIES
		17.76	CSR - STAR SUPPLIES
	Vendor Total	<b>4,583.60</b>	
326578	WALTERS WHOLESALE	373.94	PW - FACILITY MNTC SUPPLIES
	Vendor Total	<b>373.94</b>	
326773	WATER REPLENISHMENT DISTRICT	90,284.37	PW - GROUNDWATER PRODUCTION (9/22)
	Vendor Total	<b>90,284.37</b>	
326579	WATERLINE TECHNOLOGIES, INC	97.78	PW - FACILITY MNTC SUPPLIES
	Vendor Total	<b>97.78</b>	

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Check Number	Vendor Name	Amount	Description
326498	WECK LABORATORIES, INC.	216.00	PW - WATER CHEMICAL TESTING
		216.00	PW - WATER CHEMICAL TESTING
		180.00	PW - WATER CHEMICAL TESTING
		36.00	PW - WATER CHEMICAL TESTING
326580		1,280.00	PW - WATER CHEMICAL TESTING
		216.00	PW - WATER CHEMICAL TESTING
		36.00	PW - WATER CHEMICAL TESTING
326788		216.00	PW - WATER CHEMICAL TESTING
		216.00	PW - WATER CHEMICAL TESTING
		76.00	PW - WATER CHEMICAL TESTING
		36.00	PW - WATER CHEMICAL TESTING
326834		216.00	PW - WATER CHEMICAL TESTING
	Vendor Total	<b>2,940.00</b>	
15921	WELLS FARGO BANK	251.17	GEN - CITY BANK ANALYSIS (10/22)
	Vendor Total	<b>251.17</b>	
326581	WELLS FARGO FINANCIAL LEASING	184.97	FIN - COPIER (11/22)
	Vendor Total	<b>184.97</b>	

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Check Number	Vendor Name	Amount	Description
15883	WELLS ONE COMMERCIAL CARD	65.78	PC - PLANNING COMMISSION MEETING
		500.00	PL - RADIUS MAPS & LABELS
15884		58.74	GEN - COMPUTER MNTC SUPPLIES
		264.49	HR - COVID TEST KITS (COVID-19)
		16.50	HR - EMPLOYEE SUMMER PICNIC
		37.99	HR - EMPLOYEE SUMMER PICNIC
		101.70	HR - EMPLOYEE SUMMER PICNIC
		8.62	AS - CAL CITIES ANNUAL CONF (AV)
		15.00	AS - CAL CITIES ANNUAL CONF (AV)
		26.44	AS - OFFICE SUPPLIES
		15.00	AS - CAL CITIES ANNUAL CONF (AV)
		152.02	HR - OFFICE SUPPLIES
		7.58	AS - ICSC CONFERENCE (AV)
15885		31.00	FIN - OFFICE SUPPLIES
		15.64	FIN - OFFICE SUPPLIES
		26.80	FIN - OFFICE SUPPLIES
		15.40	FIN - OFFICE SUPPLIES
		49.06	FIN - OFFICE SUPPLIES
		11.01	FIN - OFFICE SUPPLIES
		375.00	FIN - CJPIA CONFERENCE (EA)
		.00	FIN - CJPIA CONFERENCE (EA)
15886		131.75	PS - MEETING EXPENSE (9/1)
		70.96	PS - MEETING EXPENSE (9/13)
		824.40	PS - PUBLIC SAFETY EXPO (10/15)
		201.88	PS - EQUIPMENT MNTC SVCS
		38.58	PS - YAL SUPPLIES
		7.71	PS - YAL SUPPLIES
		32.73	PS - YAL SUPPLIES
		142.55	PS - YAL SUPPLIES
		306.40	PS - PUBLIC SAFETY EXPO (10/15)
15887		44.08	CM - OFFICE SUPPLIES
		15.00	CM - CAL CITIES ANNUAL CONF (JM)
		15.00	CM - CAL CITIES ANNUAL CONF (JM)
		36.05	CC - MEETING EXPENSE
		.83	CM - DOODLE SUBSCRIPTION (9/22 - 9/23)
		83.40	CM - DOODLE SUBSCRIPTION (9/22 - 9/23)
		445.20	CC - CCCA FALL SUMMIT (IA)
		445.20	CC - CCCA FALL SUMMIT (VCS)
		222.60	CC - CCCA FALL SUMMIT (BO)
		445.20	CC - CCCA FALL SUMMIT (AD)
		73.93	CM - ICSC CONFERENCE
		200.00	CM - CCAC MEMBERSHIP (HL)
		32.41	CM - ICSC CONFERENCE (JM)
		571.87	CM - PUBLICATIONS (9/22 - 3/23)
15888		375.00	HR - CJPIA MANAGEMENT ACADEMY (MF)
		1,025.00	PW - CRRA CONFERENCE (AF)
		625.00	PW - CRRA CONFERENCE (WM)
		619.98	PW - CRRA CONFERENCE (AF,WM)
		14.31	PW - SUSTAINABILITY SUPPLIES
		11.01	PW - OFFICE SUPPLIES
		502.60	PW - FACILITY MNTC SUPPLIES
		23.14	PW - OFFICE SUPPLIES
		300.00	PW - AWWA SEMINAR (MH,OG)
		300.00	PW - AWWA SEMINAR (DA,IV)
		200.00	PW - AWWA SEMINAR (MH,OG)
		200.00	PW - AWWA SEMINAR (DA,IV)
		191.88	PW - OFFICE SUPPLIES
		1.92	PW - OFFICE SUPPLIES
		197.35	PW - FACILITY MNTC SUPPLIES
15889		154.28	CSR - OFFICE SUPPLIES

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Check Number	Vendor Name	Amount	Description
15889	WELLS ONE COMMERCIAL CARD	319.80	CSR - ENP EVENT SUPPLIES
		1,106.07	CSR - STAR SUPPLIES
		7.98	CSR - STAR SUPPLIES
		77.18	CSR - STAR SUPPLIES
		195.47	CSR - STAR SUPPLIES
		299.19	CSR - STAR SUPPLIES
		26.44	CSR - STAR SUPPLIES
		70.52	CSR - STAR SUPPLIES
		82.63	CSR - STAR SUPPLIES
		24.23	CSR - STAR SUPPLIES
		24.23	CSR - STAR SUPPLIES
		88.20	CSR - STAR SUPPLIES
		143.21	CSR - STAR SUPPLIES
		132.23	CSR - STAR SUPPLIES
		11.03	CSR - STAR SUPPLIES
		17.63	CSR - STAR SUPPLIES
		17.63	CSR - STAR SUPPLIES
		17.63	CSR - STAR SUPPLIES
		174.07	CSR - PEP SUPPLIES
		79.99	CSR - PEP SUPPLIES
		8.20	CSR - PEP SUPPLIES (TAX)
		-8.20	DISNEY PLUS
		20.29	CSR - RECREATION SUPPLIES
		311.96	CSR - STAR SUPPLIES
		267.90	CSR - SANTA SNOWFEST
		27.46	CSR - SANTA SNOWFEST (TAX)
		-27.46	WRISTBANDS.COM
		22.99	CSR - STAR SUPPLIES
		38.53	CSR - ENP EVENT SUPPLIES
		72.37	CSR - RECREATION SUPPLIES
		274.74	CSR - STAR SUPPLIES
		479.51	CSR - STAR SUPPLIES
		211.98	CSR - FACILITY SUPPLIES
		54.62	CSR - RECREATION SUPPLIES
		44.10	CSR - STAR SUPPLIES
		102.08	CSR - STAR SUPPLIES
		67.23	CSR - STAR SUPPLIES
15890		32.98	CSR - MEETING EXPENSE (9/14)
		44.14	CSR - MEETING EXPENSE (9/14)
		53.00	CSR - MEETING EXPENSE (9/14)
		341.06	CSR - RECREATION SUPPLIES
		150.83	CSR - MEETING EXPENSE (9/17)
		466.20	CSR - RECREATION SUPPLIES
		47.79	CSR - RECREATION SUPPLIES (TAX)
		-47.79	DEVOS OUTDOOR
		22.34	CSR - MEETING EXPENSE (9/20)
		214.59	GEN - MEETING EXPENSE (9/17)
		507.14	CSR - PEP MEETING EXPENSE (9/22)
		38.80	CSR - MEETING EXPENSE (9/17)
15891		140.74	PS - MEETING EXPENSE (8/31)
		101.29	PS - OFFICE SUPPLIES
		24.56	PS - OFFICE SUPPLIES
		30.09	PS - OFFICE SUPPLIES
		51.22	PS - OFFICE SUPPLIES
		18.06	PS - OFFICE SUPPLIES
		-15.61	PS - OFFICE SUPPLIES
		-15.30	PS - OFFICE SUPPLIES (CREDIT)
		-27.49	PS - OFFICE SUPPLIES (CREDIT)
		330.73	PS - OFFICE SUPPLIES
		14.21	PS - OFFICE SUPPLIES

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
November 30, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
15891	WELLS ONE COMMERCIAL CARD	17.18	PS - OFFICE SUPPLIES
		264.54	PS - UNIFORMS
		55.99	PS - OFFICE SUPPLIES
		237.70	PS - PUBLIC SAFETY EXPO (10/15)
		61.00	PS - MEETING EXPENSE (9/20)
		405.84	PS - PUBLIC SAFETY EXPO (10/15)
		197.43	PS - OFFICE SUPPLIES
		7.71	PS - OFFICE SUPPLIES
		89.79	PS - OFFICE SUPPLIES
		.00	PS - OFFICE SUPPLIES
15892		167.55	CSR - STAR SUPPLIES
		95.20	CSR - STAR SUPPLIES
		106.96	CSR - MEETING EXPENSE (8/31)
		55.11	CSR - STAR SUPPLIES
		225.28	CP - SENIOR THANKSGIVING DINNER
		412.90	CSR - STAR SUPPLIES
		33.08	CSR - STAR SUPPLIES
		191.04	CP - SENIOR THANKSGIVING DINNER
		62.95	CSR - STAR SUPPLIES
		203.95	CSR - RECREATION SUPPLIES
		16.54	CSR - STAR SUPPLIES
		13.87	CSR - STAR SUPPLIES
		456.31	CSR - RECREATION SUPPLIES
		19.83	CSR - STAR SUPPLIES
		10.00	CSR - STAR SUPPLIES
		639.44	CSR - STAR SUPPLIES
		9.49	CSR - STAR SUPPLIES
		38.59	CSR - STAR SUPPLIES
		87.10	CSR - PEP SUPPLIES
		43.64	GEN - CC MEETING EXPENSE (9/6)
		22.03	CSR - PEP SUPPLIES
		33.08	CSR - STAR SUPPLIES
		-.30	CSR - STAR SUPPLIES (CREDIT)
		110.24	CSR - PEP SUPPLIES
		337.54	CSR - STAR SUPPLIES
		149.67	CSR - STAR SUPPLIES
		82.63	CSR - STAR SUPPLIES
		224.58	CSR - STAR SUPPLIES
		319.80	CSR - MEETING EXPENSE (9/6)
		384.00	CSR - RECREATION SUPPLIES
		283.57	CSR - PEP SUPPLIES
		138.20	CSR - ENP SUPPLIES
		220.10	CSR - STAR SUPPLIES
		67.40	CSR - MEETING EXPENSE (9/7)
		230.42	CSR - STAR SUPPLIES
		63.07	CSR - ENP EVENT SUPPLIES
		274.83	CSR - STAR SUPPLIES
		189.97	CSR - STAR SUPPLIES
		82.25	CSR - MEETING EXPENSE (9/8)
		38.59	CSR - STAR SUPPLIES
		38.59	CSR - STAR SUPPLIES
		239.53	CSR - STAR SUPPLIES
		22.05	CSR - STAR SUPPLIES
		22.05	CSR - STAR SUPPLIES
		66.15	CSR - STAR SUPPLIES
		176.40	CSR - STAR SUPPLIES
		16.54	CSR - STAR SUPPLIES
		108.06	CSR - STAR SUPPLIES
		85.44	CSR - STAR SUPPLIES
		639.44	CSR - STAR SUPPLIES

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
November 30, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
15892	WELLS ONE COMMERCIAL CARD	101.48	CSR - RECREATION SUPPLIES
15922		105.50	GEN - FRAUDULENT CHARGES
		51.16	GEN - FRAUDULENT CHARGES
		73.33	GEN - FRAUDULENT CHARGES
		.51	GEN - FRAUDULENT CHARGES
		.73	GEN - FRAUDULENT CHARGES
		1.06	GEN - FRAUDULENT CHARGES
	Vendor Tota	<b>27,555.91</b>	
326582	WEST COAST ARBORISTS, INC	21,375.20	PW - TREE MNTC SVCS (10/1 - 10/15)
	Vendor Tota	<b>21,375.20</b>	
326538	WESTERLY METER SERVICE COMPANY	210.00	PW - WATER OPER MNTC SVCS
326789		245.00	PW - WATER OPER MNTC SVCS
	Vendor Tota	<b>455.00</b>	
326790	WHITE CAP, L.P.	390.26	PW - GENERAL SMALL TOOLS
		220.49	PW - GENERAL SMALL TOOLS
326835		231.48	PW - WATER OPER MNTC SUPPLIES
		174.75	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>1,016.98</b>	
326583	WILLDAN ASSOCIATES, INC	1,352.00	PL - TRACK MAP SVCS (8041 JACKSON)
326612		1,440.00	PL - CONTRACT PLANNING SVCS (9/22)
326628		1,710.00	PW - LANDSCAPE ENG SVCS (8/22)
		900.00	PW - LANDSCAPE ENG SVCS (8/22)
326791		8,005.00	CIP - NEIGHBORHOOD STREET RESURF (10/22)
		1,194.00	PW - LSRP ENG SVCS (9/22)
326836		89,051.80	CIP - ALONDRA WIDENING (10/22-EA)
		44,190.00	CIP - BUS SHELTERS (10/22)
		600.00	CIP - BUS SHELTERS (10/22)
		30,062.75	PW - GENERAL ENG SVCS (10/22)
		14,299.00	PW - TRAFFIC ENG SVCS (9/22)
		3,075.00	CIP - NEIGHBORHOOD STREET RESURF(10/22)
		1,935.00	CIP - ARTERIAL STREET RESURFACE (10/22)
		1,650.00	CIP - LAKEWOOD RECLAIM WATER EXTENSION
		928.50	PW - LANDSCAPE MNTC DISTRICT(FY 23)
		913.00	CIP - TRAFFIC SIGNAL (ALONDRA/PASSAGE)
		900.00	CIP - TRAFFIC SIGNAL (ALONDRA/PASSAGE)
		540.00	CIP - WSAB BIKEWAY PHASE 2 (10/22)
326882		15,000.00	PW - GENERAL ENG SVCS (PMT POOL)
	Vendor Tota	<b>217,746.05</b>	
326647	WILLIAMS, ANIYAH	256.00	CSR - K/T KIDDIE BALLET/TAP (10/22)
		528.00	CSR - K/T CHEER/GYMNASTICS/DANCE10/22)
	Vendor Tota	<b>784.00</b>	
15903	XPRESS BILL PAY	34.36	GEN - ONLINE PERMIT CC FEES (10/22)
	Vendor Tota	<b>34.36</b>	
326883	Z ELECTRIC & SON OF CALIFORNIA	3,285.00	PW - FACILITY MNTC SVCS
		2,765.00	PW - FACILITY MNTC SVCS
		1,875.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>7,925.00</b>	
326652	ZONES	2,730.20	GEN - MS OFFICE 360 CLOUD SVC (10/22)
		2,582.31	GEN - CISCO AV NETWORK SWITCH
		1,175.79	GEN - CISCO AV NETWORK SWITCH
		613.98	GEN - CISCO AV NETWORK SWITCH
		367.20	CSR - OFFICE SUPPLIES
		107.86	GEN - CISCO AV NETWORK SWITCH
	Vendor Tota	<b>7,577.34</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
November 30, 2022  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
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A total of 467 checks were issued for		\$5,193,796.69	
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DECEMBER 13, 2022

AWARD OF CONTRACT

PARAMOUNT PARK COMMUNITY CENTER IMPROVEMENTS – DOOR  
REPLACEMENT (CITY PROJECT NO. 9353)

MOTION IN ORDER:

AWARD THE CONTRACT FOR THE PARAMOUNT PARK COMMUNITY  
CENTER IMPROVEMENTS - DOOR REPLACEMENT TO JUNIOR'S  
CONSTRUCTION, INC., COMPTON, CALIFORNIA, IN THE AMOUNT OF  
\$57,472.14, AND AUTHORIZE THE MAYOR OR HER DESIGNEE TO  
EXECUTE THE AGREEMENT.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

☐ APPROVED

☐ DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Adriana Figueroa, Public Works Director  
Sarah Ho, Assistant Public Works Director

**Date:** December 13, 2022

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**Subject: AWARD OF CONTRACT FOR PARAMOUNT PARK COMMUNITY CENTER IMPROVEMENTS – DOOR REPLACEMENT (CITY PROJECT NO. 9353)**

## **BACKGROUND**

Included in the Fiscal Year 2022-23 Capital Improvement Projects Budget is \$115,000 in funding to update and repair several components the Paramount Park Community Center. One component of this project is the replacement of all the interior doors. The replacements are needed to ensure the doors close properly as well as to modernize the look of the lobby.

## **DISCUSSION**

On December 1, 2022, the Director of Public Works opened and examined the bids for the Paramount Park Community Center Improvements – Door Replacement (City Project No. 9353). The bids were opened at 11:00 AM at the City Yard. Two (2) bids were received and the apparent low bid submitted by Junior's Construction Inc., amounted to \$57,472.14. Bids received ranged from \$57,472.14 to \$148,975.00. This amount is within the total budgeted amount of \$115,000 for the entire Paramount Park Community Center project. The balance of funds will be used for the remainder of the improvements.

## **FISCAL IMPACT**

There is currently no additional fiscal impact to the City. Funding for this project is included in the FY 2022-23 Capital Improvement Projects Budget utilizing General Funds.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 5: Attractive and Well-Maintained Infrastructure.

**RECOMMENDED ACTION**

It is recommended that the City Council award the contract for the Paramount Park Community Center Improvements – Door Replacement (CIP 9353) to Junior's Construction Inc., Compton, California, in the amount of \$57,472.14, and authorize the Mayor or her designee to execute the agreement.

JOB NAME: PARAMOUNT PARK COMMUNITY CENTER IMPROVEMENTS  
DOOR REPLACEMENT (CITY PROJECT NO. 9353)

BID DATE: Thursday, December 1, 2022

BID TIME: 11:00 AM

<b><u>Company Name</u></b>	<b><u>Company Address</u></b>	<b><u>Bid Amount</u></b>
1. Junior's Construction, Inc.	Compton, CA	\$ 57,472.14
2. Remmi Construction, Inc.	Riverside, CA	\$148,975.00

**SERVICE AGREEMENT BY AND BETWEEN THE  
CITY OF PARAMOUNT  
AND  
JUNIOR'S CONSTRUCTION, INC.  
FOR PARAMOUNT PARK COMMUNITY CENTER IMPROVEMENTS – DOOR  
REPLACEMENT (CITY PROJECT NO. 9353)**

THIS AGREEMENT is made and entered into this 13th day of December, 2022 by and between the CITY OF PARAMOUNT, hereinafter referred to as the "CITY," and JUNIOR'S CONSTRUCTION, INC., hereinafter referred to as the "CONTRACTOR."

**I. RECITAL**

A. PURPOSE. The purpose of this AGREEMENT is to allow the CITY to procure the services of a qualified contractor to provide construction services in connection with the CITY'S door replacement project at Paramount Park Community Center, and to have these contractor services based upon the terms and conditions hereinafter set forth.

**II. TERMS AND CONDITIONS**

A. MISSION. The CITY hereby retains the CONTRACTOR in the capacity as contractor and the CONTRACTOR hereby accepts such responsibility as described herein.

B. TERMS. This AGREEMENT shall commence as of 13th day of December, 2022 and shall remain in full force and effect until such time either party gives written notice of termination in accordance with those provisions set forth in paragraph P. At the time of such extensions, this AGREEMENT shall be amended as to the changes, if any, in the terms, responsibilities and compensation as determined in writing between the CITY and CONTRACTOR.

C. SCOPE OF SERVICES. Under the supervision of the Director of Public Works or her designee, the CONTRACTOR shall provide all services as detailed in the CONTRACTOR's Proposal dated December 1, 2022 and attached herein as Exhibit A". In the event of any conflict between the provisions of this AGREEMENT and Exhibit "A," the terms of this AGREEMENT shall prevail.

Contractor shall be responsible for hauling away all material debris and leaving the site in a broom clean condition on a DAILY basis. Contractor shall provide full pedestrian protection during remodeling in accordance to City of Paramount code requirements and shall ensure business is in operation during business hours.

D. COMPENSATION. During the term of this AGREEMENT, the CITY shall compensate the CONTRACTOR for the services described as detailed in Exhibit "A". Invoices for payment shall be submitted on a monthly basis and shall be approved by the Director of Public Works or her designee.

The CONTRACTOR shall submit an itemized invoice to the CITY according to work progress, setting forth the work performed and the rates charged in accordance with the contractor's fee schedule.

All change orders, additions, deletions or adjustments to the CONTRACTOR's specifications must be submitted in writing to the CITY for approval. The CITY is the sole authority regarding change orders and the CONTRACTOR shall not change, alter, or delete, in any manner, any portion of these specifications of the CITY.

E. EXPENSES. CONTRACTOR shall not be entitled to an expense account and shall not be required or permitted to incur expenses on behalf of the CITY in addition to the expenses required for completion of the scope of services described herein. The compensation described herein includes provision for all CONTRACTOR expenses required to complete the scope of services described herein.

F. INDEPENDENT CONTRACTOR.

- (a) CONTRACTOR is and shall at all times remain as to the City a wholly independent CONTRACTOR. The personnel performing the services under this Agreement on behalf of CONTRACTOR shall at all times be under CONTRACTOR'S exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of CONTRACTOR or any of CONTRACTOR'S officers, employees, or agents, except as set forth in this Agreement. CONTRACTOR shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. CONTRACTOR shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.
- (b) Neither CONTRACTOR, nor any of CONTRACTOR'S officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. CONTRACTOR expressly waives any claim CONTRACTOR may have to any such rights.
- (c) City shall not be liable for compensation or indemnification to CONTRACTOR for injury or sickness arising out of performing services hereunder.

G. INDEMNIFICATION.

- (a) All officers, agents, employees, sub-Contractors, their agents, officers and employees who are hired by or engaged by CONTRACTOR in the performance of this Agreement shall be deemed officers, agents and employees and sub-Contractors of CONTRACTOR, and City shall not be liable or responsible to them for anything whatsoever.

- (b) CONTRACTOR agrees to save, keep, hold harmless and defend City and all of its elected and appointed boards, commissions, officers employees and agents from all claims, damages, costs or expenses in law and in equity, including costs of suit and expenses for legal services, that may at any time arise or be claimed because of damage to property or injury to persons, including City, allegedly received or suffered by reason of any wrongful or negligent act or omission on the part of CONTRACTOR or any of its agents, officers and employees and sub-Contractors in the performance of this Agreement.
- (c) CONTRACTOR shall not be deemed to assume any liability for wrongful or negligent acts of City or its officers, agents, employees and sub-Contractors, and City shall defend and hold CONTRACTOR harmless against any such claims.
- (d) CONTRACTOR agrees to defend, indemnify and hold harmless the City, its elected and appointed boards, commissions, officers, employees and agents from all claims, demands, liability fines and penalties made by CONTRACTOR'S employees from health, retirement or other benefits attributable to services performed pursuant to this Agreement.

H. PREVAILING WAGES.

- (a) Wage rates for this Project shall be in accordance with the "General Wage Determination Made by the Director of Industrial Relations Pursuant To California Labor Code, Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1", for Los Angeles County. Wage rates shall conform with those posted at the Project site.
- (b) The following Labor Code sections are hereby referenced and made a part of this Agreement:
  - 1. Section 1775 - Penalty for Failure to Comply with Prevailing Wage Rates.
  - 2. Section 1777.4 - Apprenticeship Requirements.
  - 3. Section 1777.5 - Apprenticeship Requirements.
  - 4. Section 1813 - Penalty for Failure to Pay Overtime.
  - 5. Sections 1810 and 1811 - Working Hour Restrictions.
  - 6. Section 1775 - Payroll Records.
  - 7. Section 1773.8 - Travel and Subsistence Pay.

I. RECORD AUDIT. In accordance with Government Code, Section 8546.7, records of both the AGENCY and the CONTRACTOR shall be subject to examination and audit by the Auditor General for a period of three (3) years after final payment.

J. SUCCESSOR AND ASSIGNMENT. The services as contained herein are to be rendered by the CONTRACTOR whose name is as appears first above written and said CONTRACTOR shall not assign nor transfer any interest in this AGREEMENT without the prior written consent of the CITY. Claims for money by CONTRACTOR from the CITY under this contract may be assigned to a bank, trust company, or financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the CITY.

K. INSURANCE. Without limiting the CONTRACTOR'S indemnification of the CITY, the CONTRACTOR shall provide and maintain at this own expense during the term of this AGREEMENT for the following programs of insurance covering his operation hereunder. Each program of insurance, except professional liability insurance shall name the CITY as "Additionally Insured" and each policy shall contain a provision that such insurance will not be cancelled, nor any change whatsoever made in policies, except upon not less than thirty (30) days prior notice to the CITY, mailed by registered mail with postage prepaid. Such insurance shall be provided by insurer(s) satisfactory to the CITY and evidence of such programs satisfactory to the CITY shall be delivered to the CITY on or before the effective date of this AGREEMENT.

General Liability. A program including, but not limited to, comprehensive general liability including automobile coverage with a combined single limit of not less than \$1,000,000.00 per occurrence. Such insurance shall be primary to and not contributing with any other insurance maintained by the CITY. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the City.

Insurance shall name the City of Paramount, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limit, shall be provided to the City on or before signing this contract.

Failure on the part of the CONTRACTOR to procure or maintain required insurance shall constitute a material breach of this AGREEMENT upon which the CITY will immediately terminate this AGREEMENT.

Worker's Compensation Coverage. State statutory limits, deductibles, self-insurance retention, or similar forms of coverage limitations or modifications must be declared to and approved by CITY.

Automobile Liability Insurance. In an amount not less than Five Hundred Thousand Dollars (\$500,000) combined single limit per accident for bodily injury and property damage covering owned, non-owned and hired vehicles.



L. COMPLIANCE WITH LAWS. The parties agree to be bound by applicable federal, state and local laws, regulations and directives as they pertain to the performance of this AGREEMENT.

M. SEVERABILITY. In the event that any covenant, condition or other provisions herein contained is held to be invalid, void or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remainder of the AGREEMENT and shall in no way affect, impair or invalidate any other covenant, condition or other provision contained herein. If such condition, covenant or other provision shall be deemed invalid due to its scope or breadth, such covenant, condition or other provision shall be deemed valid to the extent of the scope or breadth permitted by law.

N. INTERPRETATION. No provision of this AGREEMENT is to be interpreted for or against either party because that party or that party's legal representative drafted such provision, but this AGREEMENT is to be construed as if it were drafted by both parties hereto.

O. ENTIRE AGREEMENT. This AGREEMENT supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the retention of CONTRACTOR by the CITY and contains all the covenants and agreements between the parties with respect to such retention.

P. WAIVER. No breach of any provision hereof can be waived unless in writing. Waiver of any one break of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision hereof.

Q. CONTRACT EVALUATION AND REVIEW. The ongoing assessment and monitoring of this AGREEMENT is the responsibility of the City Manager, or his designee.

R. TERMINATION OF AGREEMENT. This AGREEMENT may be terminated by either party by giving written notice at least thirty (30) days prior to the effective termination date in the written notice. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the CONTRACTOR under this AGREEMENT shall, at the option of the CITY, become its property and the CONTRACTOR shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the CONTRACTOR shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the AGREEMENT by the CONTRACTOR, and the CITY may withhold any payments to the CONTRACTOR for the purpose of set-off until such time as the exact amount of damages due the CITY from the CONTRACTOR is determined.

S. CHANGES. The CITY or CONTRACTOR may request changes in the scope of the services of the CONTRACTOR to be performed hereunder. Such changes, including any increase or decrease in the amount of the CONTRACTOR'S compensation, which are

mutually agreed upon by and between the CITY and the CONTRACTOR, shall be incorporated in written amendments to this AGREEMENT.

T. REPORTS AND INFORMATION. CONTRACTOR, at such times and in such forms as the CITY may require, shall furnish the CITY such periodic reports as it may request pertaining to work or services undertaken pursuant to this AGREEMENT, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this AGREEMENT.

U. RECORDS AND AUDITS. CONTRACTOR shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to this AGREEMENT, and such other records as may be deemed necessary by the CITY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the CITY or any authorized representative, and will be retained for five (5) years after the expiration of this AGREEMENT unless permission to destroy them is granted by the CITY.

V. FINDINGS CONFIDENTIAL. All of the reports, information, data, etc., prepared or assembled by the CONTRACTOR under this AGREEMENT are confidential and the CONTRACTOR agrees that they shall not be made available to any individual or organization without the prior written approval of the CITY.

W. COPYRIGHT. No report, maps, or other documents produced in whole or in part under this AGREEMENT shall be the subject of an application for copyright by or on behalf of the CONTRACTOR.

X. PERSONNEL. CONTRACTOR represents that it has, or will secure at its own expense, all personnel required in performing the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the CITY. All of the services required hereunder will be performed by CONTRACTOR or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under the state and local law to perform such services. None of the work or services subcontracted hereunder shall be specific by written contract or agreement and shall be subject to each provision of this AGREEMENT.

### III. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

#### A. EQUAL OPPORTUNITY.

- (a) The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, creed, sex, color, or national origin. The CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without

regard to their race, creed, sex, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the CITY setting forth the provisions of this non-discrimination clause.

- (b) The CONTRACTOR will, in all solicitation or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, or national origin.
- (c) The CONTRACTOR will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this AGREEMENT so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- (d) The CONTRACTOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (e) The CONTRACTOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the CITY and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the CONTRACTOR'S non-compliance with the equal opportunity clauses of this AGREEMENT or with any of such rules, regulations, or orders, this AGREEMENT may be canceled, terminated, or suspended in whole or in part and the CONTRACTOR may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (g) The CONTRACTOR will include the provisions of paragraphs (1) through (6) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The

CONTRACTOR will take such action with respect to any subcontract or purchase order as the CITY may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided, however, that in the event the CONTRACTOR becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the CITY, the CONTRACTOR may request the United States to enter into such litigation to protect the interests of the United States.

B. CIVIL RIGHTS ACT OF 1964. Title VI of the Civil Rights Act of 1964, provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of or, be subjected to discrimination under any program or activity receiving Federal financial assistance.

C. AGE AND DISABILITY. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual, as provided in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, shall apply to this AGREEMENT.

#### IV. CONFLICT OF INTEREST

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

A. INTEREST OF MEMBERS OF THE CITY. No member of the governing body of the CITY and no other employee, or agent of the CITY who exercises any functions of responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT.

B. INTEREST OF CONTRACTOR. CONTRACTOR represents, warrants and agrees that he does not presently have, nor will he acquire during the term of this AGREEMENT, any interest, direct or indirect, by contract, employment or otherwise, or as a partner, joint venture or shareholder (other than as a shareholder holding a one-percent (1%) or less interest in publicly-traded companies) or affiliate with any business or business entity that has entered into any contract, subcontract, or arrangement with the CITY.

C. INTEREST OF OTHER LOCAL PUBLIC OFFICIALS. No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT; and the CONTRACTOR shall take appropriate steps to assure compliance.

#### V. NOTICES

Notices herein shall be presented in person or by certified or registered U.S. Mail, as follows:

To the CONTRACTOR: Junior's Construction, Inc.  
2323 E 124<sup>th</sup> Street  
Compton, CA 90222

To the CITY: City of Paramount  
Director of Public Works  
Adriana Figueroa  
16400 Colorado Avenue  
Paramount, CA 90723

IN WITNESS HEREOF, the CITY and CONTRACTOR have executed this AGREEMENT as of the date first herein above set forth.

**CITY OF PARAMOUNT**

**JUNIOR'S CONSTRUCTION, INC.**

By: \_\_\_\_\_  
Adriana Figueroa,  
Public Works Director

By: \_\_\_\_\_  
Victor Lopez, President

ATTEST:

By: \_\_\_\_\_  
Heidi Luce, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
John E. Cavanaugh, City Attorney

EXHIBIT "A"



## REQUEST FOR BID BID PROPOSAL SHEET

City Project – **PARAMOUNT PARK COMMUNITY CENTER IMPROVEMENTS – DOOR REPLACEMENT (CIP 9353)** located at 14400 Paramount Boulevard, Paramount, CA 90723

The undersigned BIDDER hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above-stated project as set forth in the Specifications and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work site, Specifications and General Provisions. If this proposal is accepted for award, BIDDER agrees to enter into a contract with the CITY OF PARAMOUNT at the price set forth in the Bid Proposal Sheet.

BIDDER understands that a bid is required for the entire work, and that the items set forth in the Bid Specifications are solely for the purpose of comparing bids, that final compensation under the contract will be based upon the actual amount of work satisfactorily completed. THE CITY RESERVES THE RIGHT TO INCREASE OR DECREASE THE AMOUNT OF ANY QUANTITY SHOWN AND TO DELETE ANY ITEM FROM THE CONTRACT. It is agreed that the bid price includes all appurtenant expenses, taxes, royalties, and fees.

BIDDER understands that if awarded the contract, a 10 percent retention of the total bid price will be held for at least a period of 35 days while the Notice of Completion is filed and recorded, thereby complying with state law.

Bids must be submitted to the City of Paramount no later than **Thursday, December 1, 2022 at the hour of 11:00 a.m.** at the following address:

City of Paramount – Public Works Department  
Attn: Mario Flores  
15300 Downey Avenue  
Paramount, CA 90723

The undersigned hereby proposes and agrees to provide services in accordance with the attached General Provisions and Specifications at the stated price: \$ 57,472<sup>14</sup>.

Signature of Bidder

Firm Name JUNIOR'S CONSTRUCTION INC.

Business Address 2323 E 124<sup>TH</sup> STREET COMPTON CA 90222

Telephone No. (562) 446-3962

Bidder's Contractor License No. 1017330 DIR No. 1000046435

Dated this 1<sup>ST</sup> day of DECEMBER, 2022.

DECEMBER 13, 2022

AWARD OF CONTRACT

GYM IMPROVEMENTS – DOOR REPLACEMENT  
(CITY PROJECT NO. 9265)

MOTION IN ORDER:

AWARD THE CONTRACT FOR THE GYM IMPROVEMENTS - DOOR REPLACEMENT TO JUNIOR'S CONSTRUCTION, INC., COMPTON, CALIFORNIA IN THE AMOUNT OF \$44,422.78, AND AUTHORIZE THE MAYOR OR HER DESIGNEE TO EXECUTE THE AGREEMENT.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Adriana Figueroa, Public Works Director  
Sarah Ho, Assistant Public Works Director

**Date:** December 13, 2022

---

**Subject: AWARD OF CONTRACT FOR GYM IMPROVEMENTS – DOOR REPLACEMENT (CITY PROJECT NO. 9265)**

## **BACKGROUND**

Included in the Fiscal Year 2022-23 Capital Improvement Projects Budget is \$212,000 in funding to update and repair several components of the Paramount Park Gymnasium. One component of this project is the replacement of all the exterior and interior doors and frames. The replacements are needed to ensure the doors close properly and are more secure, and also to modernize the look of the entrance.

## **DISCUSSION**

On December 1, 2022, the Director of Public Works opened and examined the bids for the Gym Improvements – Door Replacement (City Project No. 9265). The bids were opened at 11:00 AM at the City Yard. Two (2) bids were received and the apparent low bid submitted by Junior's Construction Inc., amounted to \$44,422.78. Bids received ranged from \$44,422.78 to \$137,895.00. This amount is within the total budgeted amount of \$212,200 for the entire Paramount Park Gymnasium project. The balance of funds will be used for the remainder of the improvements.

## **FISCAL IMPACT**

There is currently no additional fiscal impact to the City. Funding for this project is included in the FY 2022-23 Capital Improvement Projects Budget utilizing General Funds.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 5: Attractive and Well-Maintained Infrastructure.



**RECOMMENDED ACTION**

It is recommended that the City Council award the contract for the Gym Improvements – Door Replacement (CIP 9265) to Junior's Construction Inc., Compton, California, in the amount of \$44,422.78, and authorize the Mayor or her designee to execute the agreement.

JOB NAME: GYM IMPROVEMENTS – DOOR REPLACEMENT  
(CITY PROJECT NO. 9265)

BID DATE: Thursday, December 1, 2022

BID TIME: 11:00 AM

<b><u>Company Name</u></b>	<b><u>Company Address</u></b>	<b><u>Bid Amount</u></b>
1. Junior's Construction, Inc.	Compton, CA	\$ 44,422.78
2. Remmi Construction, Inc.	Riverside, CA	\$137,895.00

**SERVICE AGREEMENT BY AND BETWEEN THE  
CITY OF PARAMOUNT  
AND  
JUNIOR'S CONSTRUCTION, INC.  
FOR GYM IMPROVEMENTS – DOOR REPLACEMENT (CITY PROJECT NO. 9265)**

THIS AGREEMENT is made and entered into this 13th day of December, 2022 by and between the CITY OF PARAMOUNT, hereinafter referred to as the "CITY," and JUNIOR'S CONSTRUCTION, INC., hereinafter referred to as the "CONTRACTOR."

**I. RECITAL**

A. PURPOSE. The purpose of this AGREEMENT is to allow the CITY to procure the services of a qualified contractor to provide construction services in connection with the CITY'S door replacement project at the Paramount Park Gym, and to have these contractor services based upon the terms and conditions hereinafter set forth.

**II. TERMS AND CONDITIONS**

A. MISSION. The CITY hereby retains the CONTRACTOR in the capacity as contractor and the CONTRACTOR hereby accepts such responsibility as described herein.

B. TERMS. This AGREEMENT shall commence as of 13th day of December, 2022 and shall remain in full force and effect until such time either party gives written notice of termination in accordance with those provisions set forth in paragraph P. At the time of such extensions, this AGREEMENT shall be amended as to the changes, if any, in the terms, responsibilities and compensation as determined in writing between the CITY and CONTRACTOR.

C. SCOPE OF SERVICES. Under the supervision of the Director of Public Works or her designee, the CONTRACTOR shall provide all services as detailed in the CONTRACTOR's Proposal dated December 1, 2022 and attached herein as Exhibit A". In the event of any conflict between the provisions of this AGREEMENT and Exhibit "A," the terms of this AGREEMENT shall prevail.

Contractor shall be responsible for hauling away all material debris and leaving the site in a broom clean condition on a DAILY basis. Contractor shall provide full pedestrian protection during remodeling in accordance to City of Paramount code requirements and shall ensure business is in operation during business hours.

D. COMPENSATION. During the term of this AGREEMENT, the CITY shall compensate the CONTRACTOR for the services described as detailed in Exhibit "A". Invoices for payment shall be submitted on a monthly basis and shall be approved by the Director of Public Works or her designee.

The CONTRACTOR shall submit an itemized invoice to the CITY according to work progress, setting forth the work performed and the rates charged in accordance with the contractor's fee schedule.

All change orders, additions, deletions or adjustments to the CONTRACTOR's specifications must be submitted in writing to the CITY for approval. The CITY is the sole authority regarding change orders and the CONTRACTOR shall not change, alter, or delete, in any manner, any portion of these specifications of the CITY.

E. EXPENSES. CONTRACTOR shall not be entitled to an expense account and shall not be required or permitted to incur expenses on behalf of the CITY in addition to the expenses required for completion of the scope of services described herein. The compensation described herein includes provision for all CONTRACTOR expenses required to complete the scope of services described herein.

F. INDEPENDENT CONTRACTOR.

- (a) CONTRACTOR is and shall at all times remain as to the City a wholly independent CONTRACTOR. The personnel performing the services under this Agreement on behalf of CONTRACTOR shall at all times be under CONTRACTOR'S exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of CONTRACTOR or any of CONTRACTOR'S officers, employees, or agents, except as set forth in this Agreement. CONTRACTOR shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. CONTRACTOR shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.
- (b) Neither CONTRACTOR, nor any of CONTRACTOR'S officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. CONTRACTOR expressly waives any claim CONTRACTOR may have to any such rights.
- (c) City shall not be liable for compensation or indemnification to CONTRACTOR for injury or sickness arising out of performing services hereunder.

G. INDEMNIFICATION.

- (a) All officers, agents, employees, sub-Contractors, their agents, officers and employees who are hired by or engaged by CONTRACTOR in the performance of this Agreement shall be deemed officers, agents and employees and sub-Contractors of CONTRACTOR, and City shall not be liable or responsible to them for anything whatsoever.

- (b) CONTRACTOR agrees to save, keep, hold harmless and defend City and all of its elected and appointed boards, commissions, officers employees and agents from all claims, damages, costs or expenses in law and in equity, including costs of suit and expenses for legal services, that may at any time arise or be claimed because of damage to property or injury to persons, including City, allegedly received or suffered by reason of any wrongful or negligent act or omission on the part of CONTRACTOR or any of its agents, officers and employees and sub-Contractors in the performance of this Agreement.
- (c) CONTRACTOR shall not be deemed to assume any liability for wrongful or negligent acts of City or its officers, agents, employees and sub-Contractors, and City shall defend and hold CONTRACTOR harmless against any such claims.
- (d) CONTRACTOR agrees to defend, indemnify and hold harmless the City, its elected and appointed boards, commissions, officers, employees and agents from all claims, demands, liability fines and penalties made by CONTRACTOR'S employees from health, retirement or other benefits attributable to services performed pursuant to this Agreement.

H. PREVAILING WAGES.

- (a) Wage rates for this Project shall be in accordance with the "General Wage Determination Made by the Director of Industrial Relations Pursuant To California Labor Code, Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1", for Los Angeles County. Wage rates shall conform with those posted at the Project site.
- (b) The following Labor Code sections are hereby referenced and made a part of this Agreement:
  - 1. Section 1775 - Penalty for Failure to Comply with Prevailing Wage Rates.
  - 2. Section 1777.4 - Apprenticeship Requirements.
  - 3. Section 1777.5 - Apprenticeship Requirements.
  - 4. Section 1813 - Penalty for Failure to Pay Overtime.
  - 5. Sections 1810 and 1811 - Working Hour Restrictions.
  - 6. Section 1775 - Payroll Records.
  - 7. Section 1773.8 - Travel and Subsistence Pay.

I. RECORD AUDIT. In accordance with Government Code, Section 8546.7, records of both the AGENCY and the CONTRACTOR shall be subject to examination and audit by the Auditor General for a period of three (3) years after final payment.

J. SUCCESSOR AND ASSIGNMENT. The services as contained herein are to be rendered by the CONTRACTOR whose name is as appears first above written and said CONTRACTOR shall not assign nor transfer any interest in this AGREEMENT without the prior written consent of the CITY. Claims for money by CONTRACTOR from the CITY under this contract may be assigned to a bank, trust company, or financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the CITY.

K. INSURANCE. Without limiting the CONTRACTOR'S indemnification of the CITY, the CONTRACTOR shall provide and maintain at this own expense during the term of this AGREEMENT for the following programs of insurance covering his operation hereunder. Each program of insurance, except professional liability insurance shall name the CITY as "Additionally Insured" and each policy shall contain a provision that such insurance will not be cancelled, nor any change whatsoever made in policies, except upon not less than thirty (30) days prior notice to the CITY, mailed by registered mail with postage prepaid. Such insurance shall be provided by insurer(s) satisfactory to the CITY and evidence of such programs satisfactory to the CITY shall be delivered to the CITY on or before the effective date of this AGREEMENT.

General Liability. A program including, but not limited to, comprehensive general liability including automobile coverage with a combined single limit of not less than \$1,000,000.00 per occurrence. Such insurance shall be primary to and not contributing with any other insurance maintained by the CITY. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the City.

Insurance shall name the City of Paramount, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limit, shall be provided to the City on or before signing this contract.

Failure on the part of the CONTRACTOR to procure or maintain required insurance shall constitute a material breach of this AGREEMENT upon which the CITY will immediately terminate this AGREEMENT.

Worker's Compensation Coverage. State statutory limits, deductibles, self-insurance retention, or similar forms of coverage limitations or modifications must be declared to and approved by CITY.

Automobile Liability Insurance. In an amount not less than Five Hundred Thousand Dollars (\$500,000) combined single limit per accident for bodily injury and property damage covering owned, non-owned and hired vehicles.

L. COMPLIANCE WITH LAWS. The parties agree to be bound by applicable federal, state and local laws, regulations and directives as they pertain to the performance of this AGREEMENT.

M. SEVERABILITY. In the event that any covenant, condition or other provisions herein contained is held to be invalid, void or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remainder of the AGREEMENT and shall in no way affect, impair or invalidate any other covenant, condition or other provision contained herein. If such condition, covenant or other provision shall be deemed invalid due to its scope or breadth, such covenant, condition or other provision shall be deemed valid to the extent of the scope or breadth permitted by law.

N. INTERPRETATION. No provision of this AGREEMENT is to be interpreted for or against either party because that party or that party's legal representative drafted such provision, but this AGREEMENT is to be construed as if it were drafted by both parties hereto.

O. ENTIRE AGREEMENT. This AGREEMENT supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the retention of CONTRACTOR by the CITY and contains all the covenants and agreements between the parties with respect to such retention.

P. WAIVER. No breach of any provision hereof can be waived unless in writing. Waiver of any one break of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision hereof.

Q. CONTRACT EVALUATION AND REVIEW. The ongoing assessment and monitoring of this AGREEMENT is the responsibility of the City Manager, or his designee.

R. TERMINATION OF AGREEMENT. This AGREEMENT may be terminated by either party by giving written notice at least thirty (30) days prior to the effective termination date in the written notice. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the CONTRACTOR under this AGREEMENT shall, at the option of the CITY, become its property and the CONTRACTOR shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the CONTRACTOR shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the AGREEMENT by the CONTRACTOR, and the CITY may withhold any payments to the CONTRACTOR for the purpose of set-off until such time as the exact amount of damages due the CITY from the CONTRACTOR is determined.

S. CHANGES. The CITY or CONTRACTOR may request changes in the scope of the services of the CONTRACTOR to be performed hereunder. Such changes, including any increase or decrease in the amount of the CONTRACTOR'S compensation, which are

mutually agreed upon by and between the CITY and the CONTRACTOR, shall be incorporated in written amendments to this AGREEMENT.

T. REPORTS AND INFORMATION. CONTRACTOR, at such times and in such forms as the CITY may require, shall furnish the CITY such periodic reports as it may request pertaining to work or services undertaken pursuant to this AGREEMENT, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this AGREEMENT.

U. RECORDS AND AUDITS. CONTRACTOR shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to this AGREEMENT, and such other records as may be deemed necessary by the CITY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the CITY or any authorized representative, and will be retained for five (5) years after the expiration of this AGREEMENT unless permission to destroy them is granted by the CITY.

V. FINDINGS CONFIDENTIAL. All of the reports, information, data, etc., prepared or assembled by the CONTRACTOR under this AGREEMENT are confidential and the CONTRACTOR agrees that they shall not be made available to any individual or organization without the prior written approval of the CITY.

W. COPYRIGHT. No report, maps, or other documents produced in whole or in part under this AGREEMENT shall be the subject of an application for copyright by or on behalf of the CONTRACTOR.

X. PERSONNEL. CONTRACTOR represents that it has, or will secure at its own expense, all personnel required in performing the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the CITY. All of the services required hereunder will be performed by CONTRACTOR or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under the state and local law to perform such services. None of the work or services subcontracted hereunder shall be specific by written contract or agreement and shall be subject to each provision of this AGREEMENT.

### III. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

#### A. EQUAL OPPORTUNITY.

- (a) The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, creed, sex, color, or national origin. The CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without



regard to their race, creed, sex, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the CITY setting forth the provisions of this non-discrimination clause.

- (b) The CONTRACTOR will, in all solicitation or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, or national origin.
- (c) The CONTRACTOR will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this AGREEMENT so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- (d) The CONTRACTOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (e) The CONTRACTOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the CITY and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the CONTRACTOR'S non-compliance with the equal opportunity clauses of this AGREEMENT or with any of such rules, regulations, or orders, this AGREEMENT may be canceled, terminated, or suspended in whole or in part and the CONTRACTOR may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (g) The CONTRACTOR will include the provisions of paragraphs (1) through (6) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The

CONTRACTOR will take such action with respect to any subcontract or purchase order as the CITY may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided, however, that in the event the CONTRACTOR becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the CITY, the CONTRACTOR may request the United States to enter into such litigation to protect the interests of the United States.

B. CIVIL RIGHTS ACT OF 1964. Title VI of the Civil Rights Act of 1964, provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of or, be subjected to discrimination under any program or activity receiving Federal financial assistance.

C. AGE AND DISABILITY. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual, as provided in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, shall apply to this AGREEMENT.

#### IV. CONFLICT OF INTEREST

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

A. INTEREST OF MEMBERS OF THE CITY. No member of the governing body of the CITY and no other employee, or agent of the CITY who exercises any functions of responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT.

B. INTEREST OF CONTRACTOR. CONTRACTOR represents, warrants and agrees that he does not presently have, nor will he acquire during the term of this AGREEMENT, any interest, direct or indirect, by contract, employment or otherwise, or as a partner, joint venture or shareholder (other than as a shareholder holding a one-percent (1%) or less interest in publicly-traded companies) or affiliate with any business or business entity that has entered into any contract, subcontract, or arrangement with the CITY.

C. INTEREST OF OTHER LOCAL PUBLIC OFFICIALS. No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT; and the CONTRACTOR shall take appropriate steps to assure compliance.

#### V. NOTICES

Notices herein shall be presented in person or by certified or registered U.S. Mail, as follows:

To the CONTRACTOR: Junior's Construction, Inc.  
2323 E 124<sup>th</sup> Street  
Compton, CA 90222

To the CITY: City of Paramount  
Director of Public Works  
Adriana Figueroa  
16400 Colorado Avenue  
Paramount, CA 90723

IN WITNESS HEREOF, the CITY and CONTRACTOR have executed this AGREEMENT as of the date first herein above set forth.

**CITY OF PARAMOUNT**

**JUNIOR'S CONSTRUCTION, INC.**

By: \_\_\_\_\_  
Adriana Figueroa,  
Public Works Director

By: \_\_\_\_\_  
Victor Lopez, President

ATTEST:

By: \_\_\_\_\_  
Heidi Luce, City Clerk

APPROVED AS TO FORM:

By: \_\_\_\_\_  
John E. Cavanaugh, City Attorney

EXHIBIT "A"



## REQUEST FOR BID BID PROPOSAL SHEET

City Project – **GYM IMPROVEMENTS – DOOR REPLACEMENT (CIP 9265)**  
located at 14400 Paramount Boulevard, Paramount, CA 90723

The undersigned BIDDER hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above-stated project as set forth in the Specifications and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work site, Specifications and General Provisions. If this proposal is accepted for award, BIDDER agrees to enter into a contract with the CITY OF PARAMOUNT at the price set forth in the Bid Proposal Sheet.

BIDDER understands that a bid is required for the entire work, and that the items set forth in the Bid Specifications are solely for the purpose of comparing bids, that final compensation under the contract will be based upon the actual amount of work satisfactorily completed. THE CITY RESERVES THE RIGHT TO INCREASE OR DECREASE THE AMOUNT OF ANY QUANTITY SHOWN AND TO DELETE ANY ITEM FROM THE CONTRACT. It is agreed that the bid price includes all appurtenant expenses, taxes, royalties, and fees.

BIDDER understands that if awarded the contract, a 10 percent retention of the total bid price will be held for at least a period of 35 days while the Notice of Completion is filed and recorded, thereby complying with state law.

Bids must be submitted to the City of Paramount no later than **Thursday, December 1, 2022 at the hour of 11:00 a.m.** at the following address:

City of Paramount – Public Works Department  
Attn: Mario Flores  
15300 Downey Avenue  
Paramount, CA 90723

The undersigned hereby proposes and agrees to provide services in accordance with the attached General Provisions and Specifications at the stated price: \$ 44,422.78.

Signature of Bidder

Victor Lopez

Firm Name

JUNIOR'S CONSTRUCTION INC

Business Address

2323 E 124TH STREET COMPTON CA 90222

Telephone No.

(562) 446-3962

Bidder's Contractor License No.

1017330

DIR No.

1000046435

Dated this

15

day of

DECEMBER

, 2022.

DECEMBER 13, 2022

AFFIRMING CALIFORNIA DEPARTMENT OF HOUSING AND  
COMMUNITY DEVELOPMENT CERTIFICATION OF THE 6<sup>TH</sup> CYCLE  
(2021-2029) PARAMOUNT HOUSING ELEMENT AS ADOPTED BY THE  
CITY COUNCIL

MOTION IN ORDER:

AFFIRM THE CALIFORNIA DEPARTMENT OF HOUSING AND  
COMMUNITY DEVELOPMENT CERTIFICATION OF THE 6<sup>TH</sup> CYCLE  
(2021-2029) PARAMOUNT HOUSING ELEMENT AS ADOPTED BY THE  
CITY COUNCIL.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** John Carver, Planning Director  
John King, AICP, Assistant Planning Director

**Date:** December 13, 2022

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**Subject: AFFIRMING CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT CERTIFICATION OF THE 6<sup>TH</sup> CYCLE (2021-2029) PARAMOUNT HOUSING ELEMENT AS ADOPTED BY THE CITY COUNCIL**

## **BACKGROUND**

On March 1, 2022, the City Council adopted the 2021-2029 (6th Cycle) Housing Element, which superseded and replaced the Housing Element from the previous eight-year period.

California law requires the City to update its Housing Element in eight-year cycles, and the City must plan for 364 new housing units for the period between October 2021 and October 2029 as part of the Regional Housing Needs Assessment (RHNA) determined by the Southern California Association of Governments (SCAG). The Housing Element must be adopted by the City Council and certified by the Department of Housing and Community Development (HCD).

The 364 units are allocated based on household income categories as noted below:

Category	Final Allocation Plan
Total RHNA	364
Very-low income (<50% of Average Monthly Income)	92
Low income (50-80% of Average Monthly Income)	43
Moderate income (80-120% of Average Monthly Income)	48
Above moderate income (>120% of Average Monthly Income)	181

## **DISCUSSION**

On October 7, 2022, the California Department of Housing and Community Development (HCD) informed the City by letter that the Housing Element is in full compliance with State Housing Element Law. The final version of the Housing Element is available on the City website at the following link:

<https://www.paramountcity.com/government/planning-department/planning-division/housing-element>

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The City Council implemented the Strategic Outcomes to provide a pathway to achieving the Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcomes No. 1: Safe Community; and No. 2: Community Health.

## **RECOMMENDED ACTION**

It is recommended that the City Council affirm the California Department of Housing and Community Development Certification of the 6<sup>th</sup> Cycle (2021-2029) Paramount Housing Element as adopted by the City Council.

DECEMBER 13, 2022

RESOLUTION NO. 22:052

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT  
DECLARING A STATE OF EMERGENCY AND AUTHORIZING USE OF  
REMOTE TELECONFERENCING PROVISIONS PURSUANT TO  
GOVERNMENT CODE SECTION 54953”

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 22:002.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_





**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Heidi Luce, City Clerk  
**Date:** December 13, 2022

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**Subject: RESOLUTION NO. 22:052 – DECLARING A STATE OF EMERGENCY AND AUTHORIZING USE OF REMOTE TELECONFERENCING PROVISIONS PURSUANT TO GOVERNMENT CODE SECTION 54953**

## **BACKGROUND**

On March 17, 2020 the Governor issued Executive Order N-29-20 in response to the COVID-19 pandemic. Pursuant to this Executive Order certain requirements under the Brown Act were suspended allowing legislative bodies of public agencies across the State to conduct meetings remotely. Specifically, the Executive Order suspended the requirement that each teleconference location be provided on the agenda for those members of the legislative body participating in the meeting; that each teleconference location be accessible to the public; that members of the public be able to address the legislative body at each teleconference location; that local agencies post agendas at all teleconference locations; and that at least a quorum of the legislative body participate from locations within the boundaries of the territory over which they exercise jurisdiction.

Executive Order N-29-20 expired on September 30, 2021. On September 16, 2021, the Governor signed into law AB 361 which became effective on October 1, 2021. Similar to the Executive Order, AB 361 provides for the same modified requirements listed above under certain circumstances at an individual city's discretion upon adoption of a resolution. AB 361 has since been chaptered into law as Government Code Section 54953(e).

The provisions of AB 361 regarding remote meetings apply in the event there is: (1) a Governor issued state of emergency that is active under the California Emergency Services Act; and (2) state or local officials have imposed or recommended measures to promote social distancing.

In January and February 2022, the City Council adopted resolutions allowing for the use of remote teleconferencing under AB 361. Then, as COVID-19 cases declined and the County of Los Angeles Health Department further loosened restrictions on gatherings, the resolutions sunset and the City Council resumed 100% in person meetings.

## **DISCUSSION**

Presently, the Governor's state of emergency enacted on March 4, 2020 remains in effect and State and local officials continue to recommend social distancing. With COVID-19 numbers on the rise in Los Angeles County, staff is recommending adoption of a resolution recognizing the state of emergency and authorizing the use of remote meetings under Government Code Section 54953(e) if necessary to protect the health and safety of the City Council, residents and staff.

If adopted, the resolution would provide the City Manager the authority to proceed with conducting the meetings remotely if necessary and would be in effect for 30 days. At the conclusion of the 30 day period, the resolution would sunset unless extended by further action of the City Council.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 1: Safe Community to provide a safe place to live, work and visit and Strategic Outcome No. 6: Efficient, Effective, and Fiscally Responsible to deliver an efficient and effective City government in a fiscally responsible, transparent and collaborative manner.

## **RECOMMENDED ACTION**

It is recommended that the City Council read by title only and adopt Resolution No. 22:052 declaring a state of emergency and authorizing use of remote teleconferencing provisions pursuant to Government Code Section 54953

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

**RESOLUTION NO. 22:052**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
PARAMOUNT DECLARING A STATE OF EMERGENCY AND  
AUTHORIZING USE OF REMOTE TELECONFERENCING PROVISIONS  
PURSUANT TO GOVERNMENT CODE SECTION 54953

WHEREAS, the City Council of the City of Paramount is committed to open and transparent government, and full compliance with the Ralph M. Brown Act ("Brown Act"); and

WHEREAS, the Brown Act generally requires that a public agency take certain actions in order to use teleconferencing to attend a public meeting virtually; and

WHEREAS, the California Legislature has recognized the ongoing state of emergency due to the COVID-19 pandemic and has responded by creating an additional means for public meetings to be held via teleconference (inclusive of internet-based virtual meetings); and

WHEREAS, on September 16, 2021, the California legislature passed Assembly Bill ("AB") 361, which amends Government Code, section 54953 and permits a local agency to use teleconferencing to conduct its meetings in any of the following circumstances: (A) the legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing; (B) the legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; or (C) the legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, in order for the City Council to use teleconferencing as allowed by AB 361 after October 1, 2021, it must first adopt findings in a resolution, allowing the City Council to conduct teleconferenced meetings for a period of thirty (30) days; and

WHEREAS, Governor Gavin Newsom declared a state of emergency for the State of California due to the COVID-19 pandemic in his order entitled "Proclamation of a State of Emergency," signed March 4, 2020; and

WHEREAS, the California Occupational and Safety Health Administration (OSHA) continues to recommend certain social distancing requirements, as described in detail in California Code of Regulations Title 8, section 3205 Covid Prevention; and/or

WHEREAS, the City Council recognizes that a local emergency exists due to the worldwide COVID-19 pandemic and recent surge in cases caused by the Omicron variant and subvariants; and

WHEREAS, the City Council may wish to conduct its meetings through the use of telephonic and internet-based services so that members of the public may observe and participate in meetings and offer public comment.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

**SECTION 1.** The above recitations are true and correct.

**SECTION 2.** The City Council finds that a local emergency exists due to the ongoing state of emergency due to the COVID-19 pandemic.

**SECTION 3.** The City Council has determined that given the state of emergency, holding in-person only meetings could present imminent risks to the health or safety of attendees.

**SECTION 4.** The City Council authorizes the City Manager or their designee(s) to take all actions necessary to conduct City Council, City Commission and other legislative or advisory body meetings in accordance with AB 361 and Government Code section 54953(e) and all other applicable provisions of the Brown Act, using teleconferencing for a period of thirty (30) days from the adoption of this Resolution after which the City Council will again reconsider the circumstances of the state of emergency.

**SECTION 5.** This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 13<sup>th</sup> day of December 2022.

Vilma Cuellar Stallings, Mayor

ATTEST:

Heidi Luce, City Clerk

DECEMBER 13, 2022

INTERIM URGENCY ORDINANCE NO. 1157

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ADOPTING AN INTERIM URGENCY ORDINANCE APPROVING ZONING ORDINANCE TEXT AMENDMENT NO. 29, EXTENDING FOR AN ADDITIONAL ONE YEAR THE INTERIM URGENCY ORDINANCE ADOPTED DECEMBER 14, 2021 AND EXTENDED JANUARY 18, 2022 BY THE CITY COUNCIL, REVISING TITLE 17 OF THE PARAMOUNT MUNICIPAL CODE TO IMPLEMENT PROVISIONS OF SENATE BILL 9 REGARDING URBAN LOT SPLITS AND TWO-UNIT RESIDENTIAL DEVELOPMENTS ON PROPERTIES IN THE R-1 (SINGLE-FAMILY RESIDENTIAL) ZONE IN THE CITY OF PARAMOUNT”

- A. HEAR STAFF REPORT.
- B. OPEN THE PUBLIC HEARING.
- C. HEAR TESTIMONY IN THE FOLLOWING ORDER:
  - (1) THOSE IN FAVOR
  - (2) THOSE OPPOSED
- D. MOTION TO CLOSE THE PUBLIC HEARING.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[ ] APPROVED	ABSENT: _____
[ ] DENIED	ABSTAIN: _____

CONTINUED...PLEASE TURN PAGE

E. MOTION IN ORDER:

READ BY TITLE ONLY, WAIVE FURTHER READING, AND ADOPT  
THE ADDITIONAL ONE-YEAR EXTENSION TO INTERIM URGENCY  
ORDINANCE NO. 1157 BY A 4/5THS VOTE.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[ ] APPROVED	ABSENT: _____
[ ] DENIED	ABSTAIN: _____



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** John Carver, Planning Director  
John King, AICP, Assistant Planning Director

**Date:** December 13, 2022

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**Subject: INTERIM URGENCY ORDINANCE NO. 1157  
ZONING ORDINANCE TEXT AMENDMENT NO. 29  
URBAN LOT SPLITS AND TWO-UNIT RESIDENTIAL DEVELOPMENTS**

## **BACKGROUND**

This item is a request for the City Council to adopt an additional interim urgency ordinance approving Zoning Ordinance Text Amendment (ZOTA) No. 29, extending for an additional one year the interim urgency ordinance adopted December 14, 2021 and extended January 18, 2022 by the City Council, and revising Title 17 of the Paramount Municipal Code to implement provisions of Senate Bill (SB) 9 regarding urban lot splits and two-unit residential developments on properties in the R-1 (Single-Family Residential) zone. This extended interim urgency ordinance is proposed in order to immediately protect the public health, safety, and welfare of residents within the City of Paramount and comply with State law.

A standard amendment to the Title 17 of the Municipal Code (the "Zoning Ordinance") requires Planning Commission review and a more extensive public notification process. However, an interim urgency ordinance that follows strict guidelines and is adopted with a 4/5ths vote of the City Council does not require the Planning Commission to weigh in on a proposed amendment. Furthermore, an interim urgency ordinance does not require notice or hearing. For that reason, its initial term is only 45 days. Thereafter, an interim urgency ordinance may be renewed after such notice and hearing for 10 months and 15 days and thereafter for an additional one year, for a total of no more than two years.

The City Council adopted Ordinance No. 1157 on December 14, 2021. Staff is now requesting that this ordinance be extended for an additional year to allow time to revise the regulations with additional guidance from project applications, neighboring cities, and the California Department of Housing and Community Development (HCD).

## **Summary of SB 9**

On September 16, 2021, Governor Newsom signed SB 9 into law. SB 9 is effective January 1, 2022 and applies to any property zoned single-family in an urbanized (not rural) area. In Paramount, SB 9 is applicable to properties in the R-1 zone.

The following are key provisions of SB 9 as summarized.

- SB 9 applies to properties zoned single-family residential.
- Up to four residential units are permitted per single-family lot, subject to the requirements of the bill.
- No California Environmental Quality Act (CEQA) analysis can be performed.
- Review of a project is limited to objective standards in relation to the design and size of a housing unit. Objective standards means existing written laws, regulations or documents in effect before an application for the additional unit(s) is made.
- No more than a four-foot side and rear yard setback (the open space between property line and building) can be required.
- Onsite parking cannot be required when a property is located within one-half mile walking distance of a high-quality transit corridor, as defined in Public Resources Code Section 21155, or a major transit stop, as defined in Public Resources Code Section 21064.3, or within one block of a car share vehicle. Otherwise, off-street parking of one space per unit can be required.
- A single lot may be subdivided into two lots in one of two ways. The first way is through a permit that creates two parcels which may be sold separately. The second way is through a more formal lot split, provided each lot contains a minimum of 1,200 square feet and the resulting two lots are approximately the same size. The two processes may be used together to create four housing units.
- A lot split must be processed ministerially (cannot be processed through the Planning Commission or City Council).
- The property owner must occupy one of the housing units for three years.
- Each new unit must contain a minimum of 800 square feet.
- Short-term rentals (less than 30 days) are prohibited.

### **Summary of Proposed Ordinance**

Ordinance No. 1157 includes the following:

- General. A regulatory framework with definitions that will be incorporated into the Municipal Code and local regulations that cross-reference the R-1 zone. In other words, the ordinance adds the necessary “objective standards.”
- Zone. Language restricting urban lot splits and ministerial two-unit residential developments to the R-1 zone only.
- Process. An application process followed by a permit, site plan, and/or parcel map. Staff continues to analyze the process. A building permit and certificate of occupancy will be required.
- Short-term rentals. A restriction on short-term rentals shall be recorded by the owner of the property before issuance of any final certificate of occupancy utilizing the form provided by the City.
- Impact fees. Any applicable development fees adopted by the City Council shall be paid before issuance of a building permit.



- Objective standards. Design standards are included for roof, doors, exterior materials, garage doors, tarps, roof-mounted equipment, balconies, water heaters, building height, driveways, and utility connections.
- Accessory dwelling units (ADUs). No ADU or Junior ADU shall be allowed on or within any unit or lot for which the Urban Lot Split process or the Two-Unit Residential Development process is employed.

### **Interim Ordinance**

The adoption of this ordinance as an urgency ordinance is necessary to protect public health and safety from the deleterious effects that disorderly development may have on the quality of life in single-family residential zoning, including upon aesthetics, and it is also necessary to ensure compliance with state law. The City Council should find and declare that this ordinance is adopted as an urgency measure pursuant to the authority granted the City of Paramount under Government Code Sections 36934 and 65858 and is for the immediate preservation of the public safety, health, and welfare.

### **Next Steps**

Planning Department staff is preparing an ordinance for longer-term implementation. The standard ordinance will be reviewed by the Planning Commission at a noticed public hearing as a working draft with recommendations to be forwarded to the City Council for adoption of a permanent ordinance. Until then, staff will assist the public in matters related to SB 9.

### **Environmental Assessment**

Pursuant to Government Code Sections 65852.21 and 66411.7, this ordinance is not subject to the California Environmental Quality Act (CEQA), Division 13, commencing with Section 21000 of the Public Resources Code, because it is not a project as defined in Section 15378 of CEQA Guidelines (Title 14, Chapter 3 of the California Code of Regulations).

### **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The Strategic Outcomes were implemented to provide a pathway to achieving the Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcomes No. 1: Safe Community; and No. 4: Environmental Health.

### **RECOMMENDED ACTION**

It is recommended that the City Council read by title only, waive further reading, and adopt the additional one-year extension to Interim Urgency Ordinance No. 1157 by a 4/5ths vote.

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

**EXTENDED INTERIM URGENCY ORDINANCE NO. 1157**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ADOPTING AN INTERIM URGENCY ORDINANCE APPROVING ZONING ORDINANCE TEXT AMENDMENT NO. 29, EXTENDING FOR AN ADDITIONAL ONE YEAR THE INTERIM URGENCY ORDINANCE ADOPTED DECEMBER 14, 2021 AND EXTENDED JANUARY 18, 2022 BY THE CITY COUNCIL, REVISING TITLE 17 OF THE PARAMOUNT MUNICIPAL CODE TO IMPLEMENT PROVISIONS OF SENATE BILL 9 REGARDING URBAN LOT SPLITS AND TWO-UNIT RESIDENTIAL DEVELOPMENTS ON PROPERTIES IN THE R-1 (SINGLE-FAMILY RESIDENTIAL) ZONE IN THE CITY OF PARAMOUNT

**WHEREAS**, the City of Paramount, pursuant to its police power, may adopt regulations to protect the health, safety, and welfare of the public under California Constitution, Article XI, Section 7 and California Government Code Section 37100, and thereby is authorized to establish land use regulations that promote the safe and orderly development of housing in single family residential zones; and

**WHEREAS**, in exercising its inherent police power, the City may not enact or enforce laws or ordinances that conflict with the state's general laws, either expressly or by legislative implication or that with the provisions of its General Plan; and

**WHEREAS**, on September 16, 2021, the Governor of California signed Senate Bill 9 ("SB 9"), which adds Sections 65852.21 and 66411.7 to the Government Code and amends Section 66452.6 thereto, requiring that the City ministerially approve certain urban lot splits and the construction of residential units on each separate lot which, if used together, would allow for a total of four (4) residential units per lot in single-family zoning districts; and

**WHEREAS**, SB 9 became effective on January 1, 2022, and the Paramount Municipal Code requires rules or a process for urban lot splits or the construction of two-unit residential developments on parcels zoned for single-family residential use; and

**WHEREAS**, SB 9 provides for, but does not fully specify, the rules or process for urban lot splits or the construction of two-unit residential developments on parcels zoned for single-family residential use and leave to cities the application of certain requirements and objective standards pursuant to the City's authority and as of the date of this ordinance, the Department of Housing and Community Development has not provided any guidance; and

**WHEREAS**, it is within the police powers of the City to provide for the consistent and orderly development of housing the City now wishes to provide for the consistent application of SB 9 and its various provisions, in coordination with SB 330, SB 8, those regulations pertaining to accessory dwelling units (ADUs), and all other laws; and

**WHEREAS**, failure to adopt standards for urban lot splits and two-unit residential developments will constitute a threat to public health, safety and welfare as it will impede the ability to carry out such actions as mandated by state law, thereby limiting the availability of needed housing, or may cause an increase in short-term rentals in single-family residential zones, in violation of SB 9 and inconsistent with the general plan, and also may lead to the disorderly, unregulated development of housing in single-family residential zoning, impacting the quality of life for neighboring property owners, as well as the broader community; and

**WHEREAS**, the adoption of this ordinance as an extension to the urgency ordinance adopted on December 14, 2021 and extended on January 18, 2022 is necessary to protect public health and safety from the deleterious effects that disorderly development may have on the quality of life in single-family residential zoning, including upon aesthetics, and it is also necessary to ensure compliance with state law; and

**WHEREAS**, the City Council hereby finds and declares that this ordinance is adopted as an urgency measure pursuant to the authority granted the City of Paramount under Government Code Sections 36934 and 65858 and is for the immediate preservation of the public safety, health, and welfare for the reasons set out here; and

**WHEREAS**, Government Code Section 65858 provides that this ordinance initially may be adopted for 45 calendar days without notice or hearing and thereafter may be renewed after such notice and hearing for 10 months and 15 days and thereafter for an additional one year, for a total of no more than two years; and

**WHEREAS**, the provisions of this ordinance are consistent with the General Plan and carry out its purpose of serving as the blueprint for planning and development in the City, representing the community's vision for the future through policies and plans, and guiding the orderly and deliberate land use development; and

**WHEREAS**, this action is exempt from review under the California Environmental Quality Act (CEQA) as it does not constitute a project.

THE CITY COUNCIL OF THE CITY OF PARAMOUNT DOES ORDAIN AS FOLLOWS:

**SECTION 1.** The Recitals set forth hereinabove are true and correct and incorporated herein by reference as if fully set forth herein.

**SECTION 2.** Section 17.04.010, Definitions, is hereby amended to also include the following definitions:

**“Two-Unit Residential Development.** A proposed development with no more than two new residential units or a proposed development wherein there is one existing residential unit and no more than one new residential unit will be added, as set forth in Government Code Sections 65852.21 and 66411.7. ‘Two-Unit Residential Development’ does not include developments with accessory dwelling units (ADUs), accessory living quarters, or junior accessory dwelling units (JADUs).

**Two-Unit Residential Development Permit.** An administrative permit issued by the City for the construction of a Two-Unit Residential Development.

**Urban Lot Split.** The subdivision of a single-family residential parcel into no more than two new parcels of no more than 1,200 square feet, as set forth in Government Code Sections 65852.21 and 66411.7.

**Urban Lot Split Permit.** The administrative permit issued by the City for the completion of an Urban Lot Split.

**SECTION 3.** Section 17.08.020, Permitted Uses, is hereby amended to also include the following subsection:

“J. Two-Unit Residential Developments and Urban Lots Splits, per Section 17.08.140.”

**SECTION 4.** Section 17.08.140 is hereby added to the Paramount Municipal Code to read as follows:

**“Section 17.08.140 Two-Unit Residential Developments and Urban Lot Splits.**

- A. Purpose and Intent. The purpose of this section is to increase the supply of dwelling units by allowing for the development of two units on lots that are zoned for single-family residential use and to establish the criteria for urban lot splits, consistent with Senate Bill 9, which added Sections 65852.21 and 66411.7 to the Government Code and amended Government Code Section 66452.6. The provisions of this Section supersede those of the remainder of this Title and Title 16 unless otherwise provided.
- B. Approval Procedure Generally. Except as otherwise provided in this Section 17.08.140, applications for a Two-Unit Residential Development Permit and applications for an Urban Lot Split Permit shall be approved ministerially without discretionary review or public hearing when the requirements of this Section, as applicable, are satisfied. No application under this Section shall be denied solely because it proposes adjacent or connected structures. Notwithstanding the foregoing, applications may be denied if the Planning Director or designee makes a written finding, based on a preponderance of the evidence, that the proposed project would have a specific, adverse impact (as defined and determined by Government Code Section 65589.5), upon public health and safety or the physical environment, and that there is

no feasible method to satisfactorily mitigate or avoid the specific, adverse impact.

- C. The City shall post the provisions for processing applications available prior to an application being filed. Any and all required documents shall be available for review by the applicant prior to submission of an application. A building permit and final certificate of occupancy shall be required as set out in the Paramount Municipal Code.
- D. Requirements Generally. Two-Unit Residential Developments and Urban Lot Splits shall satisfy all conditions set forth in Government Code Section 66411.7 as well as those specified below:
  - 1. Single-Family Zoning. Two-Unit Residential Developments and Urban Lot Splits shall only be permitted in the R-1 (Single-Family Residential) zone.
  - 2. Separate Conveyance. The dwelling units proposed for a Two-Unit Residential Development or Urban Lot Split shall meet the applicable requirements set forth in Paramount Municipal Code Title 15 (Buildings and Construction).
  - 3. The dwelling units also shall be sufficiently constructed and arranged to allow for a separate conveyance that complies with the terms and conditions of this Section 17.08.140.
  - 4. Owner-Occupancy Covenant.
    - a. All applicants of Two-Unit Residential Developments and/or Urban Lot Splits shall record a deed restriction in the form provided by the City before submission of an application. Such deed restriction shall require that the owner of the lot be the current occupant of one of the housing units and that the owner occupy that unit as the owner's principal residence for three (3) years after the date of the final certificate of occupancy. The City shall conduct random inspection verifications that this section is being adhered to. Owner shall provide proof to the City that said unit is owner-occupied.
    - b. This provision shall not apply to community land trusts, as defined in Section 402.1 of the Revenue and Taxation Code, or qualified nonprofit corporations, as described in Section 214.15 of the Revenue and Taxation Code.

5. Short-term Rentals Prohibited. No dwelling units created pursuant to this Section shall be rented for a term shorter than thirty (30) consecutive calendar days. A restriction on short-term rentals shall be recorded by the owner of the property before issuance of any final certificate of occupancy utilizing the form provided by the City.
6. Development Conditions. Unless otherwise stated herein, all Two-Unit Residential Developments and Urban Lot Splits shall be subject to all objective zoning standards, objective subdivision standards, and objective design review standards set forth in the Paramount Municipal Code, including but not limited to the following:
  - a. Impact fees. Any applicable development fees adopted by the City Council shall be paid before issuance of a building permit.
  - b. Design – Architectural and Design Standards.
    - i. The slope of the roof shall match the predominant roof slope of any existing dwelling unit.
    - ii. Front doors shall be solid, with peepholes or vision glass that provides equivalent view of the front exterior. Front doors shall include metal door jambs.
    - iii. The design of the second unit shall meet the same standards and specifications as the existing unit, including exterior building materials, roofing material, exterior color and texture, and type of exterior accent/trim. Exterior accent/trim material shall be wood siding, brick, stone, or slump stone. The type of window and window trim shall be the same as that of the existing unit as to the type of exterior building materials.
    - iv. All garage doors shall be roll-up doors.
    - v. Tarps. Tarps made from materials including, but not limited to, canvas, fabric, plastic, rubber, nylon or acetate are prohibited from use as carports, patio covers, and shade covers in required front, rear, and side setback areas, and over driveways. Tarps are prohibited from use as covers for outside storage in front setbacks and side setbacks that abut a street or alley, and over driveways. Tarps may be used to drape common household items (e.g., bicycles, lawn maintenance equipment, firewood) in a required rear yard area or side yard area that does not abut a street or alley, provided that the tarp does not exceed the

height of the rear or side yard fence, or exceed a height of six feet. Tarps shall be maintained in good condition. The criteria utilized in evaluating the condition of a tarp shall include, but not be limited to, torn, stained, dirty, and/or faded material. The provisions of this section do not apply to freestanding fabric shade structures that are professionally manufactured, mechanically folding, "pop up" style shade structures located on residential uses. These structures may be placed within the required rear yard area, but are prohibited in front and side yards, and over driveways. Permitted fabric shade structures shall be maintained in good condition. The criteria utilized in evaluating the condition of a fabric shade structure shall include, but not be limited to, torn, stained, dirty, and/or faded material, and damaged support structures.

- vi. For properties with no existing unit, the provisions of Chapter 17.08 (R-1, Single-Family Residential Classification) of the Paramount Municipal Code shall apply to the maximum extent.
  - vii. All roof mounted equipment shall be hidden from public view from the public right of way.
  - viii. No second stories.
  - ix. At least one wall-mounted light fixture shall be installed and maintained adjacent to each exterior door for the purpose of providing safe and efficient access to a dwelling unit.
  - x. Each new water heater shall be tankless.
  - xi. No window security bars shall be installed on the exterior of any window. All exterior doors must be able to open without special knowledge or tools.
  - xii. Stairs to a second floor shall only be located inside a dwelling unit.
- c. Configuration.
- i. Each unit must be placed on its lot in such a manner that there is a separate entrance.
  - ii. That entrance may face either the side or the rear yard.

- iii. Each unit must be placed on a lot in such a way that each has access to the street.
  - d. Minimum structure separation. There shall be at least 10 linear feet between each primary dwelling unit to primary dwelling unit. There must be at least six linear feet between the primary dwelling unit and any accessory structure, including but not limited to an accessory dwelling unit or junior accessory dwelling unit where allowed.
  - e. Driveways. All driveways shall be concrete or solid pavers. There must be a 24 ft. turning radius. A driveway may be shared by the units.
  - f. Landscaping. Landscaping shall be drought tolerant, and at least one 24-inch box shade/canopy tree per housing unit shall be planted in compliance with Chapter 17.96 (Water-Efficient Landscape Provisions) of the Paramount Municipal Code.
  - g. Utility connections. Each unit must have a separate connection for utilities. As used here, “utilities” means water, sewer, electricity, cable, gas and solid waste removal provided pursuant to Chapter 13 of the Paramount Municipal Code and the requirements of any third-party provider.
- E. Two-Unit Residential Development – Additional Requirements. In addition to Section 17.08.140(C), Two-Unit Residential Developments shall satisfy the following requirements:
- 1. Minimum and maximum square footage. Each unit created must be at least 800 square feet and no more than 1,000 square feet in floor area.
  - 2. Demolition of Existing Housing Units. Two-Unit Residential Developments shall not require the demolition or alteration of any existing housing units:
    - a. Subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income; or
    - b. Subject to any form of rent control; or
    - c. That have been occupied by a tenant for the last three years before the date of application submittal; or



- d. Where that demolition is not otherwise allowed by another provision of the Paramount Municipal Code.
- 3. Demolition of Existing Exterior Structural Walls. Two-Unit Residential Developments shall not require the demolition of more than 25% of the existing structural walls of the existing single-family unit unless the existing unit(s) has not been occupied by a tenant for the last three years.
- 4. Demolition Allowed by Code. Two-Unit Residential Developments shall not be approved if demolition of the existing single-family unit is not allowed by another provision of the Paramount Municipal Code.
- 5. Yard Requirements. Notwithstanding Section 17.08.060, Two-Unit Residential Developments each shall have a minimum rear yard and side yard setback of four (4) feet.
  - a. With respect to all other yard requirements, Section 17.08.060 shall control so long as the application of the requirements therein does not physically preclude either of the two units from being at least 800 square feet in floor area.
  - b. Moreover, in no case shall setbacks be required for an existing structure or a structure constructed in the same location and to the same dimensions as an existing structure.
- 6. Parking.
  - a. Two-Unit Residential Developments shall provide off-street parking of one space per unit unless the parcel is located within one-half mile walking distance of a high-quality transit corridor, as defined in Public Resources Code Section 21155, or a major transit stop, as defined in Public Resources Code Section 21064.3, or within one block of a car share vehicle.
  - b. Off-street parking shall be satisfied as follows: (i) by one designated parking space shown on site plan as defined in Paramount Municipal Code Section 16.04.020; (ii) by tandem parking as defined in Section 17.04.010 and as shown on the site plan where the total area for the tandem parking meets 2.5 times the total area required for two parking spaces or by a recorded perpetual reciprocal parking agreement between the two parcels in a form approved by the City that provides for parking spaces.

- c. Existing Violations. Two-Unit Residential Developments and/or Urban Lot Splits shall not be allowed on parcels where existing, unresolved violations of Title 17 (Zoning) of the Paramount Municipal Code exist and an enforcement officer has previously issued an administrative citation for such a violation.
- F. Urban Lot Splits – Additional Requirements. In addition to Section 17.08.140(C), Urban Lot Splits shall be subject to the following additional conditions:
  - 1. Lot Size. Urban Lot Splits shall subdivide an existing parcel to create no more than two new parcels of approximately equal lot area provided that one parcel shall not be smaller than 40% of the lot area of the original parcel proposed for subdivision. In no event shall the newly created parcels be smaller than 1,200 square feet and no unit shall be larger than 1,000 square feet.
  - 2. Conformance with Subdivision Map Act. Urban Lot Splits shall conform to all objective requirements of the Subdivision Map Act, Government Code Section 66410 et seq. A final certificate of occupancy is required.
  - 3. Demolition of Existing Housing Units. Urban Lot Splits shall not require the demolition or alteration of any existing housing units:
    - a. Subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of moderate, low, or very low income; or
    - b. Subject to any form of rent control; or
    - c. That have been occupied by a tenant for the last three years before the date of application submittal; or
    - d. Where that demolition is not otherwise allowed by another provision of the Paramount Municipal Code.
  - 4. No Further Subdivision. Parcels previously established through subdivision pursuant to this Section 17.08.080 shall not be eligible for an Urban Lot Split.

5.     Owner's Subdivision. No property owner may subdivide a property pursuant to this Section 17.08.140 if that owner previously subdivided a parcel adjacent to the property proposed for subdivision. For purposes of this section, "owner" shall also include any person acting in concert with the owner, where there is any degree of coordination on any aspect of a subdivision or proposed subdivision under this Section.
  6.     No Dedications/Improvements. Urban Lot Splits shall not be required to dedicate rights-of-way or to construct off-site improvements as a condition to the issuing of a parcel map.
  7.     Utility Easements/Rights of Way Access. Easements for the provision of public services may be required of Urban Lot Splits, and Urban Lot Split parcels may be required to have access to, provide access to, or to adjoin the public right-of-way.
  8.     Nonconforming Zoning Conditions. The correction of nonconforming zoning conditions as defined in Section 17.04.010 shall not be required for an Urban Lot Split, unless the nonconforming use is a non-residential use (with the exception of approved Home Occupation uses as described under Section 17.08.020(E)). In that event, that non-residential use must cease as of the date of issuance of the certificate of occupancy.
- G.     Use. All units created pursuant to this Section shall be limited to residential use as a dwelling unit as defined in the California Building Code : "A single unit providing complete, independent living facilities for one or more persons, including permanent provisions for living, sleeping, eating, cooking and sanitation."
- H.     Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) Prohibited. No Accessory Dwelling Unit or Junior Accessory Dwelling Unit shall be allowed on or within any unit or lot for which both the Urban Lot Split process and the Two-Unit Residential Development process is employed or if the Two-Unit Residential Development process is solely employed.

I. Enforcement.

Any individual, entity, company, or corporation who fails at any time to comply with, or violates the provisions of this Chapter and/or any requirements imposed as a condition of being granted a land use entitlement, shall be subject to the enforcement provisions as enumerated in the Paramount Municipal Code Sections 1.04.210 (as a public nuisance), 1.08 (administrative citations) or pursuant to any other City legal authority.

**SECTION 5.** The City Council hereby declares that should any section, paragraph, sentence, phrase, term or word of this ordinance be declared for any reason to be invalid, it is the intent of the City Council that it would have adopted all other portions of this ordinance independent of the elimination herefrom of any such portion as may be declared invalid. If any section, subdivision, paragraph, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subdivision, paragraph, sentence, clause and phrase thereof, irrespective of the fact that anyone (or more) section, subdivision, paragraph, sentence, clause, or phrase had been declared invalid or unconstitutional.

**SECTION 6.** If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

**SECTION 7. California Environmental Quality Act (CEQA).** The City Council finds and determines that, pursuant to Government Code Sections 65852.21 and 66411.7, this ordinance is not subject to the California Environmental Quality Act ("CEQA"), Division 13, commencing with Section 21000 of the Public Resources Code, because it is not a project as defined in Section 15378 of the CEQA Guidelines (Title 14, Chapter 3 of the California Code of Regulations).

**SECTION 8. Declaration of Facts Supporting Interim Urgency Ordinance.** The statements of fact set forth in the preamble to this Ordinance are incorporated by this reference; consequently, the absence of this Ordinance may pose a public safety threat to health, safety and welfare of the residents within the City of Paramount. Therefore, the City Council finds, determines and declares that the immediate preservation of the public peace, health, safety and welfare necessitates the enactment of this Ordinance as an Interim Urgency Ordinance, and accordingly, this Ordinance shall take effect immediately upon a 4/5ths vote.

**SECTION 9. Effective Date.** This ordinance is an urgency ordinance that shall take effect immediately upon its adoption and shall be of no further force or effect unless extended for an additional year before that date after notice and hearing pursuant to the provisions of Govt. Code Section 65858 for a total of no more than two years.

**SECTION 10.** The City Clerk shall certify the adoption of this Ordinance and shall cause the same to be posted as required by law.

PASSED, APPROVED and ADOPTED by the City Council of the City of Paramount this 13th day of December 2022.

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Vilma Cuellar Stallings, Mayor

ATTEST

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Heidi Luce, City Clerk

DECEMBER 13, 2022

ORAL REPORT

TRAFFIC CIRCLE INSTALLATION UPDATE



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Adriana Figueroa, Public Works Director  
**Date:** December 13, 2022

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**Subject: ORAL REPORT – TRAFFIC CIRCLE INSTALLATION UPDATE**

This item is an oral report on the status of the City's Pilot Traffic Circle Installation at Madison Street and Orizaba Avenue. The temporary traffic circle was installed in the beginning of November. This update will discuss the traffic circulation, pedestrian and vehicle safety factors, community feedback and usefulness in reduction of street take-overs.

DECEMBER 13, 2022

FISCAL YEAR 2021-2022 ANNUAL DEVELOPMENT IMPACT FEE  
REPORT INCLUDING PREVIOUS FIVE-YEAR SUMMARY IN  
COMPLIANCE WITH AB 602

MOTION IN ORDER:

APPROVE THE ANNUAL DEVELOPMENT IMPACT FEE REPORT FOR  
FISCAL YEAR 2021-2022 INCLUDING PREVIOUS FIVE-YEAR  
SUMMARY, WITH FINDINGS, PURSUANT TO CALIFORNIA  
GOVERNMENT CODE SECTIONS 6601-66006.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_





**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** John Carver, Planning Director  
Kim Sao, Finance Director  
Sol Bejarano, Management Analyst

**Date:** December 13, 2022

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**Subject: FISCAL YEAR 2021 - 2022 ANNUAL DEVELOPMENT IMPACT FEE REPORT  
INCLUDING PREVIOUS FIVE-YEAR SUMMARY IN COMPLIANCE WITH AB  
602**

## **BACKGROUND**

The California Permit Streamlining Act requires local agencies to provide applicants of a development project with information listing all of the requirements for their project, including fees imposed. Additionally, the California Mitigation Fee Act addresses the fees collected for "Development Projects." This Act requires cities to identify and determine the applicability of development impact fees and find a reasonable relationship between the fee's use and the type of development project on which the fee is imposed.

## **DISCUSSION**

The City collects up to four development impact fees as part of approval requirements of a development project – Public Art Fee, Park Development Fee, Sewer Reconstruction Fee and Water Capital Improvement Fee, as applicable. Chapter 17.112 (Art in Public Places) authorizes the City to collect a Public Art Fee. Section 16.24.060 (Regulations for payment of park fees for new residential dwelling units) authorizes the collection of a Park Development Fee. Chapter 13.08 (Sewers and Sewage Disposal) authorizes the collection of a Sewer Reconstruction Fee. Lastly, the Water Capital Improvement Fee is authorized by Section 13.04.470 (Water capital improvement charges).

The City is required to deposit, invest, account for, and expend the fees pursuant to California Government Code Sections 66006 (b)(1)(A) and (B); and 66013 (d)(1). As such, Development Impact Fee proceeds must be deposited in separate accounts or funds and they must be expended "solely for the purpose for which the fee was collected." Additionally, the California Mitigation Fee Act requires a local agency to adopt an annual report within 180 days of the close of each fiscal year.

Assembly Bill (AB) 602 was approved and signed into law on September 21, 2021. AB 602 aims for transparency when it comes to local development impact fees for development projects by amending current code text.

AB 602 requires local agencies to provide a public report on the fees available, make their annual and five-year reports available for review, and are now required to post the reports

to its website. "Attachment A," Development Impact Fee Reports, is included for review and reference.

## **PUBLIC NOTICE**

City staff has prepared the attached annual report and five-year summary and made them available to the public on November 14, 2022. A public notice was posted at City Hall, Paramount Substation, Paramount Library, and at the Community Center. The notice has also been available on the City website and was published in the Paramount Journal.

## **CONCLUSION**

Several ongoing capital improvements that were budgeted in FY 2021-22 were not completed as of June 30, 2022. Therefore, funds appropriated in FY 2021-22 have been reappropriated to FY 2022-23. A list of these carryover projects can be found on pages 148 to 150 of the approved FY 2022-23 Budget.

The City's capital improvement projects are strategically planned and continue our determination to undertake vital maintenance needs, as well as improving our parks and public facilities. During each reporting annual period listed above, no refunds were made for each fund pursuant to Government Code Section 66001.

## **FISCAL IMPACT**

None.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization: establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcome No. 6: Efficient, Effective, and Fiscally Responsible.

## **RECOMMENDED ACTION**

It is recommended that City Council approve the annual Development Impact Fee report for Fiscal Year 2021-2022 including the Five-Year summary, pursuant to California Government Code Sections 66001-66006.

ATTACHMENT: Attachment A - Development Impact Fee Reports

**ATTACHMENT A**

**DEVELOPMENT IMPACT FEE REPORTS**

## Development Impact Fee Report – Public Art Fee

City of Paramount Fund Balances, Fees Collected Government Code Section AB 602						
	Previous Five-Years					Current Fiscal year
Fee Type	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
Fund 292 - Public Art Fees						
Beginning Balance	242,961.00	200,346.00	399,206.00	320,262.00	335,632.00	286,923.00
REVENUE						
Interest and use of property	1,315.00	3,950.00	6,004.00	5,890.00	1,531.00	528.00
Charges of Service	47,970.00	203,860.00	122,985.00	35,630.00	60,230.00	25,880.00
Total Revenue	49,285.00	207,810.00	128,989.00	41,520.00	61,761.00	26,408.00
EXPENDITURES						
Current:						
Community Services and Recreation	-	-	12,062.00	-	-	-
General Government	-	-	-	1,350.00	-	4,202.00
Capital Outlay:						
Parks	-	-	-	14,000.00	13,320.00	103,500.00
Other	91,900.00	8,950.00	195,871.00	10,800.00	97,150.00	108,921.89
Total Expenditures	91,900.00	8,950.00	207,933.00	26,150.00	110,470.00	216,623.89
Ending Balance	\$ 200,346.00	\$ 399,206.00	\$ 320,262.00	\$ 335,632.00	\$ 286,923.00	\$ 96,707.11

### Fund 292 – Public Art Fee

The City has extensively studied the costs associated with conducting a Public Art Program and has established a reasonable fee in order to recoup the costs of providing the program. As part of the City's Capital Improvements, funds collected from these fees are segregated specifically to conduct a Public Art Program. Recent expenditures include the completion of the Progress Park sculpture and the Paramount Paints Program (installation of murals and utility box painting citywide). The Paramount Paints Program remains ongoing.

## Development Impact Fee Report – Park Development Fee

City of Paramount Fund Balances, Fees Collected Government Code Section AB 602						
	Previous Five-Years					Current Fiscal year
Fee Type	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
<b>Fund 111 - Park Development Fee</b>						
REVENUE (R-111-3915)						
Interest Revenue	-	-	-	-	-	1,750.00
Charges of Service	4,500.00	10,000.00	29,250.00	-	12,500.00	
Total Revenue	4,500.00	10,000.00	29,250.00	-	12,500.00	1,750.00
EXPENDITURE (E-111-4121)						
Capital Outlay	-	-	-	-	-	-
Parks	4,500.00	10,000.00	29,250.00	-	12,500.00	1,750.00
Total Expenditures	4,500.00	10,000.00	29,250.00	-	12,500.00	1,750.00
Ending Balance	\$0	\$0	\$0	\$0	\$0	\$0
<b>Park Expenditures - 111</b>						
Park Projects	459,492.15	243,031.42	260,710.41	195,300.85	308,087.68	2,387,297.00
Total Park Expenditures	\$ 459,492.15	\$ 243,031.42	\$ 260,710.41	\$ 195,300.85	\$ 308,087.68	\$ 2,387,297.00

### Fund 111 – Park Development Fee

The fees collected as a condition of approval of a building permit for a new residential dwelling unit in an R-M (Multiple-Family Residential) zone or a PD-PS (Planned Development with Performance Standards) zone for multiple-family dwellings shall be used exclusively for the purpose of developing new or rehabilitating existing neighborhood or community park or recreational facilities. The interest earned on the accumulated in-lieu fees shall be used for the same purpose. Recent expenditures include; Sport Court Repairs, outdoor restroom upgrades (Village Park, and Progress Park), Community Gardens renovations, Paramount Park Playground, Community Center Exterior Improvements, Paramount Park Picnic Shelter renovation, Dills Park Community Orchard, Dills Park restroom, Progress Park Picnic Shelter, Snack Shack renovation, and Salud Park walking track replacement. Historically, expenditures have far exceeded revenues collected from Park Development Fees and are supplemented by the City's General Fund.

## Development Impact Fee Report – Sewer Reconstruction Fee

City of Paramount Fund Balances, Fees Collected Government Code Section AB 602						
	Previous Five-Years					Current Fiscal year
Fee Type	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
<b>Fund - 291 Sewer Reconstruction Fees</b>						
Revenue						
Interest and use of Property	-	2,196.66	1,724.98	-	346.85	-
Charges for Service	-	10,078.47	1,458.93	-	1,224.74	-
Capital	-	-	-	-	-	-
Interfund Loan Payment	-	-	-	-	-	-
Total Revenue	\$ -	\$ 12,275.13	\$ 3,183.91	\$ -	\$ 1,571.59	\$ -
<b>Industrial Waste</b>						
Sewer Reconstruction Fee Beg. Balance	\$ 199,615.00	\$ 169,366.63	\$ 139,653.50	\$ 90,190.81	\$ 56,159.19	\$ (1,227.75)
Industrial Waste - 111-52-22-5151	\$ 41,917.50	\$ 32,291.03	\$ 48,856.69	\$ 34,997.21	\$ 56,780.94	\$ 28,174.24
Sewer Mntc Svcs	\$ 606.00	\$ 606.00	\$ 606.00	\$ 606.00	\$ 606.00	\$ 606.00
Ending Sewer Reconstruction Bal.	\$ 157,697.50	\$ 136,469.60	\$ 90,190.81	\$ 54,587.60	\$ (1,227.75)	\$ (30,007.99)

### Fund 291 – Sewer Reconstruction Fee

In accordance with the City's sewer reconstruction plan which is on file in the office of the City Engineer, monies collected from all properties that propose to discharge, to the public sewer, quantities of sewage in excess of the quantity for which the existing sewerage system was designed; and to establish a fund into which these charges may be deposited and from which money will be available for the sewer reconstruction program. Recent expenditures include services/repairs to industrial waste throughout the city to maintain the City's current level of service.

## Development Impact Fee Report – Water Capital Improvement Fee

City of Paramount Fund Balances, Fees Collected Government Code Section AB 602						
	Previous Five-Years					Current Fiscal year
Fee Type	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
<b>Fund 511 - Water Enterprise Capital Improvements</b>						
Revenue						
Sale of Water	7,598,153.17	7,798,535.51	7,556,241.75	7,544,210.88	7,651,977.10	8,092,425.74
Other Fines and Penalties	47,934.00	47,398.00	48,628.33	30,756.00	-	-
Investment Earnings	24,536.02	56,884.18	100,630.37	90,317.69	17,668.40	1,347.13
Water Capital Fee	-	8,496.73	4,775.00	-	12,000.00	1,600.00
Other Revenue	-	30.00	-	19,512.19	13,624.92	1,350.00
Construction/Installation Fees	214,140.86	148,031.10	194,258.48	45,030.08	144,202.71	321,895.99
Return Item Charge	788.00	772.00	1,395.00	615.00	425.00	600.00
Total Revenue	\$ 7,885,552.05	\$ 8,060,147.52	\$ 7,905,928.93	\$ 7,730,441.84	\$ 7,839,898.13	\$ 8,419,218.86
Capital Improvement						
Installation of Serv./Hydrants	158,427.32	70,796.80	73,547.50	66,940.00	72,144.00	124,935.14
Annual Valve Replacement	21,383.00	16,741.44	13,631.72	14,167.25	13,411.70	18,060.93
Total Capital Improvement	179,810.32	87,538.24	87,179.22	81,107.25	85,555.70	142,996.07
Ending Balance	\$ 7,705,741.73	\$ 7,972,609.28	\$ 7,818,749.71	\$ 7,649,334.59	\$ 7,754,342.43	\$ 8,276,222.79

### Fund 511 – Water Enterprise Capital Improvements Fee

Fees are collected from each subscriber which are connecting to the water system for the first time, where construction of additional dwelling units or change in land use intensity is proposed, or an existing connection from an industrial, commercial, or institutional parcel where proposed modifications will either increase water consumption by more than 25 percent, or will increase the existing fire flow requirements. The fees are intended to fund water system improvements to serve future development in accordance with the City's Water Main Reconstruction Plan. Recent expenditures include water improvements (installation of services & hydrants, and annual valve replacement), Well #16 and Well #15.

DECEMBER 13, 2022

RESOLUTION NO. 22:051

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT  
AMENDING THE AUTHORIZED POSITION LISTING FOR PART-TIME  
EMPLOYEES TO ADD SPECIAL PROJECTS MANAGER”

MOTION IN ORDER:

1) AUTHORIZE AN INCREASE TO THE FY 2022-23 ADOPTED BUDGET IN  
AN AMOUNT OF \$64,434.80; AND 2) READ BY TITLE ONLY AND ADOPT  
RESOLUTION NO. 22:051.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_





**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Andrew Vialpando, Assistant City Manager  
Nicole Lopez, Human Resources Manager

**Date:** December 13, 2022

---

**Subject: RESOLUTION NO. 22:051  
AMENDING THE AUTHORIZED POSITION LISTING FOR PART-TIME  
EMPLOYEES TO ADD SPECIAL PROJECTS MANAGER**

## **BACKGROUND**

The City Council approves the position classification listings and salary ranges for City employees during each Fiscal Year budget adoption. From time to time, modifications to the structure of the organization and position classifications are needed to ensure effective business operations. Pursuant to the Paramount Municipal Code, the City Manager has the authority to make personnel changes in their capacity as the City's Personnel Officer. However, modifications that impact the City's Budget (i.e. compensation, Authorized Position Listing) must be approved by the City Council. The current Authorized Position Listing for Part-Time Employees is attached.

## **DISCUSSION**

Staff is preparing to establish a new part-time employee classification called a Special Projects Manager. This action will enhance operational efficiency in the organization.

### **Part-time Special Projects Manager**

The City regularly engages in and manages highly specialized projects that call for dedicated administrative effort and resources. Many times, these special projects require a professional who is highly skilled and qualified in municipal trends and processes, but is not needed in a full-time capacity. The Special Project Manager will report directly to the City Manager and will be responsible for assisting the City Manager's Office with managing special projects, activities and services for the City. The position will focus on projects in various areas including, but not limited to, economic development, new Planning Department initiatives (e.g. Al Fresco patio program), and managing an earthquake retrofit program for high-risk residential units.

It is anticipated that, at this time, the position could be filled by a former City employee who is uniquely qualified and has years of experience performing the duties of the position. To ensure the employee is compensated in a manner commensurate with the

extensive experience and qualifications required for the role, staff is recommending placement at Salary Range 31. Similar to all other Part-Time positions, this position will not have any City paid benefits associated with it.

### **FISCAL IMPACT**

If approved, this action will result in an increase of \$64,434.80 to the General Fund. This amount includes the employee salary and will be covered by funds from the available General Fund balance. This amendment will be reflected in the FY 2022-23 Midyear Budget.

### **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with all Strategic Outcomes No. 6: Efficient, Effective, and Fiscally Responsible.

### **RECOMMENDED ACTION**

It is recommended that the City Council 1) authorize an increase to the FY 2022-23 Adopted Budget in an amount of \$64,434.80; and 2) read by title only and adopt Resolution No. 22:051 approving an amendment to the City's Authorized Position Listing for Part-Time Employees.

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

**RESOLUTION NO. 22:051**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT  
AMENDING THE AUTHORIZED POSITION LISTING FOR PART-TIME  
EMPLOYEES TO ADD SPECIAL PROJECTS MANAGER

WHEREAS, Resolution No. 22:035 approving the Authorized Position Listing for Part-Time Employees was adopted by the City Council on June 21, 2022; and

WHEREAS, the City Manager has the authority pursuant to the Municipal Code to make changes to the organizational structure and personnel in their capacity as the City's Personnel Officer; and

WHEREAS, the City Council approves the position classification listings for City employees; and

WHEREAS, from time to time, modifications to position classifications and specifications are needed to align with organizational changes to ensure effective business operations; and

WHEREAS, the City desires to establish the position of Special Projects Manager to assist the City Manager with administering special projects; and

WHEREAS, changes to Part-Time position classifications require the adoption of a Resolution by the City Council approving the modification of the Authorized Position Listing for Part-Time Employees.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

**SECTION 1.** The above recitations are true and correct.

**SECTION 2.** The City Council approves the updated Authorized Position Listing for Part-Time Positions attached hereto as Exhibit "A" and the Special Projects Manager Classification Specification attached hereto as Exhibit "B" incorporated herein by reference as if fully set forth.

**SECTION 3.** This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 13<sup>th</sup> Day of December 2022.

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Vilma Cuellar Stallings, Mayor

ATTEST:

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Heidi Luce, City Clerk

## EXHIBIT A

### AUTHORIZED POSITION LISTING FOR PART-TIME POSITIONS FY 2023 (Effective 12/13/22)

<u>Job Classification Titles</u>	<u>Pay Range Number</u>
Maintenance Aide	01
Recreation Leader	01
Communications Assistant	01
Water Operator Aide	01
Senior Recreation Leader	03
Office Assistant I	03
Administrative Intern	05
Planning Intern	05
Recreation Coordinator	05
Finance Aide	07
Public Service Assistant	07
Executive Aide	10
Human Resource Assistant	10
Recreation Assistant	12
Finance Assistant	13
Communications Specialist	20
Information Technology Specialist	20
Building Permit Technician	25
Code Enforcement Officer	25
Accounting Specialist	28
Special Projects Manager	31

### POSITION LISTING FOR PART-TIME STAR POSITIONS (Effective 1/29/22)

<u>Job Classification Titles</u>	<u>Pay Range Number</u>
STAR Program Leader	S04
STAR Senior Program Leader	S07
STAR Program Coordinator	S14
STAR Program Assistant	S21

**CITY OF PARAMOUNT  
PART-TIME SALARY TABLE  
(Effective 12/13/22)**

<b>RANGE</b>	<b>STEP A</b>	<b>STEP B</b>	<b>STEP C</b>	<b>STEP D</b>	<b>STEP E</b>
01	15.75	16.54	17.36	18.23	19.14
03	16.55	17.37	18.24	19.16	20.11
05	17.39	18.25	19.17	20.13	21.13
07	18.27	19.18	20.14	21.14	22.20
10	19.67	20.65	21.69	22.77	23.91
12	20.67	21.70	22.78	23.92	25.12
13	21.18	22.24	23.35	24.52	25.75
20	25.18	26.44	27.76	29.15	30.60
25	28.49	29.91	31.41	32.98	34.63
28	30.68	32.21	33.82	35.51	37.29
31	33.04	34.69	36.43	38.25	40.16

**CITY OF PARAMOUNT  
STAR PART-TIME SALARY TABLE  
(Effective 01/29/2022)**

<b>RANGE</b>	<b>STEP A</b>	<b>STEP B</b>	<b>STEP C</b>	<b>STEP D</b>	<b>STEP E</b>
S04	16.15	16.96	17.81	18.70	19.63
S07	17.40	18.27	19.18	20.14	21.14
S14	20.68	21.71	22.80	23.94	25.13
S21	24.58	25.81	27.10	28.45	29.88



# Special Projects Manager

**FLSA Designation:** Non-Exempt (At-Will)

**Salary Range:** 31

**Effective:** 12/13/22

**Revised:** N/A

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## **DEFINITION**

Under direction, works autonomously to assist the City Manager's Office in special projects, activities and services for the City of Paramount. Develop, administer and evaluate administrative projects; carries out goals and objectives of the City; and may perform other related duties as assigned.

## **DISTINGUISHING CHARACTERISTICS**

High-performing, self-starting professional capable of delivering high quality results under minimum supervision. The ideal candidate will be a strategist, a natural planner with outstanding communication skills who is resourceful and has expert knowledge in regional municipal trends.

## **SUPERVISION RECEIVED AND EXERCISED**

An incumbent in this class receives direct supervision from the City Manager and Assistant City Manager. This position does not exercise any supervision over full-time employees; may be assigned supervision of part-time employees and contractors.

## **ESSENTIAL JOB DUTIES**

- Assist the City Manager and Assistant City Manager with various specific programs and projects; participate in the implementation of City goals, objectives, policies and priorities for assigned areas.
- Meet with staff to identify and resolve problems.
- Participate in planning and implementation, prepare and present status reports on issues and opportunities, including stakeholder resistance, and make recommendations to executives.
- Review, consider and/or initiate various types of project proposals, agreements and recommendations; draft, update and monitor agreements; communicate with City staff, attorneys and external agents as needed to ensure legal and administrative compliance; participate in the preparation and administration of adopted plans and ordinances as required.
- Research, assemble and compile technical information related to specific projects, services and functions; perform complex analyses on a wide variety of narrative, statistical and other information; prepare direct the preparation and maintenance of correspondence, fiscal documents, informational materials, records, files and reports; ensure completion and submission of mandated reports to appropriate local, State or Federal agencies according to established timelines.
- Ensure the effective development and utilization of technology to improve departmental and citywide systems and processes.
- Perform other related duties as assigned.

## **MINIMUM QUALIFICATIONS**

### **Knowledge of:**

- Advanced principles, practices, procedures and techniques of public administration, including those related to government accounting, research, analysis, project management, and customer service.
- Methods and requirements specific to public relations, personnel, risk management, community development, economic development, urban and environmental planning and building inspection in a municipal organization.
- Policies, objectives, operations and organizational structures common to City governments, including those using a contract cities model.
- Methods for organizing, developing, implementing and directing citywide programs, projects, functions, services, goals, objectives, systems and activities.
- Laws, regulations, standards and requirements applicable to assigned programs and functions.
- Terminology, concepts, methods and procedures associated with the management of assigned departments and programs.
- Public speaking and public relations techniques.

### **Skill to:**

- Effectively utilize modern office equipment, including personal computers and standard business software such as the Microsoft Office Suite.
- Safely operate one or more types of vehicles if required by assignments.

### **Ability to:**

- Assist the City Manager's Office with developing and implementing high-level projects, programs and functions.
- Demonstrate a pattern of conducting analyses, identifying change impacts, identifying barriers/risks, compiling results, and developing action plans.
- Monitor, analyze and recommend modifications to policies, procedures.
- Analyze complex problems, evaluate alternatives and make creative recommendations.
- Research complex information from various sources and prepare comprehensive statistical and narrative reports.
- Excellent verbal and written communication skills, including expertise in developing communication vehicles targeted to specific stakeholder audiences.
- Establish and maintain cooperative and effective working relationships with others.



## **EDUCATION AND EXPERIENCE**

### **Experience:**

Three (3) years of diverse public sector experience, including responsibility for developing and implementing new projects and/or major program or operation focused on economic development, community planning and development, emergency preparedness, information technology, or a related area. Experience in multiple program areas is highly desirable.

### **Training:**

Bachelor's degree with major coursework in public administration, public policy, political science, urban planning or a related area. A master's degree in a similar field is highly desirable.

### **License or Certificate:**

Possession of an appropriate, valid driver's license and insurability at regular rates for the City's automobile insurance.

## **ESSENTIAL DUTIES REQUIRE THE FOLLOWING PHYSICAL SKILLS AND WORK ENVIRONMENT:**

### **Physical Demands:**

Work is primarily performed in a standard office setting and requires: the use of standard office equipment, including a computer; vision to read printed materials and a computer screen; hearing and speech to communicate in person and over the telephone; the ability to perform work that is primarily sedentary, although standing in and walking between work areas may be required; finger dexterity to access, enter and retrieve data using a computer keyboard or calculator and to operate standard office equipment; occasional bending, stooping, kneeling, reaching, pushing and pulling drawers open and closed to retrieve and file information; lifting, carrying, pushing and pulling materials and objects weighing up to 25 pounds.

### **Environmental Elements:**

Work is primarily performed in an office environment with moderate noise levels, controlled temperature conditions and no direct exposure to hazardous physical substances; may require travel to different sites and locations; may require interacting with upset staff and/or public and private representatives and contractors in interpreting and enforcing departmental and City policies and procedures.

DECEMBER 13, 2022

AWARD OF CONTRACT

LANDSCAPE MAINTENANCE SERVICES

MOTION IN ORDER:

1) APPROPRIATE \$100,000 FROM THE AVAILABLE GENERAL FUND BALANCE, AND 2) AUTHORIZE THE AWARD OF CONTRACT FOR LANDSCAPE MAINTENANCE SERVICES TO GREENFIELD LANDSCAPING & MAINTENANCE, INC., HACIENDA HEIGHTS, CALIFORNIA, IN THE AMOUNT OF \$692,056.85 PER YEAR FOR A TWO-YEAR TERM, AND AUTHORIZE THE MAYOR OR HER DESIGNEE TO EXECUTE THE AGREEMENT.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Adriana Figueroa, Public Works Director  
Sarah Ho, Assistant Public Works Director

**Date:** December 13, 2022

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**Subject: AWARD OF CONTRACT FOR LANDSCAPE MAINTENANCE SERVICES**

## **BACKGROUND**

In December of 2020, the City Council awarded a contract for landscape maintenance services to BrightView Landscape Services. The contract was for a two-year term, ending in December of 2022. On Monday, August 8, 2022, BrightView ceased all landscape maintenance services in the City of Paramount.

At its meeting on August 16, 2022, the City Council adopted Resolution No. 22:042 identifying the termination of the contract by BrightView as an emergency as defined in Public Contract Code Section 1102 and authorized the City Manager to procure emergency landscape maintenance services on a temporary basis until the Request for Proposals (RFP) process is complete. In September of 2022, council approved an agreement with Greenfield Landscaping and Maintenance under the established emergency conditions.

## **DISCUSSION**

In October of 2022, the City issued a Request for Proposals (RFP) to solicit qualified landscape maintenance firms. As part of the RFP process, staff looked at the capacity of the firms to perform landscape maintenance for the City, their experience with similar types of contracts, maintenance of similar plant materials, and their performance in a formal interview. This process allows the City to select a vendor based on the totality of the firms experience, responsibility and their capacity to provide the service.

## **RFP Results**

Five (5) proposals were received on November 8, 2022. Interviews were conducted with three (3) of these firms. Each interview focused on the firm's experience with similar services, history in the industry, their specific quality control practices, and their ability to provide the personnel needed in order to successfully perform under the contract. As allowed under law, these types of service contracts are not solely dependent on cost, but rather on all the various components outlined above.

Based on an analysis of the services and experience from each firm, along with their proposed personnel deployment for each category of service, staff recommends awarding the contract to Greenfield Landscaping & Maintenance, Inc. in the amount of \$692,056.85 per year, or \$57,671.40 per month.

Greenfield Landscaping has been in the landscape business for over 15 years. They currently service several school districts and HOA's, and have been providing emergency landscape services for the City for the past 4 months. While Greenfield initially had some challenges getting their services up and running, we have seen great improvements and are confident they can provide the level of service that we expect from our contractors. Additionally, they were the lowest responsible bid out of all proposals received.

Attached is the contract for Landscape Maintenance Services.

### **FISCAL IMPACT**

Funding for these services is included in the FY 2022-23 Maintenance and Operations Budget in the Landscape Division utilizing General Funds; however, an additional \$100,000 will need to be included to cover the additional contract costs.

### **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 5: Attractive and Well-Maintained Infrastructure.

### **RECOMMENDED ACTION**

It is recommended that the City Council 1) appropriate \$100,000 from the available general fund balance, and 2) authorize the award of contract for landscape maintenance services to Greenfield Landscaping & Maintenance, Inc., Hacienda Heights, California, in the amount of \$692,056.85 per year for a two-year term, and authorize the Mayor or her designee to execute the agreement.

## **AGREEMENT FOR LANDSCAPE MAINTENANCE SERVICES**

**THIS AGREEMENT** ("AGREEMENT") is made and entered into this 13th day of December 2022, between the City of Paramount, a general law municipal corporation in Los Angeles County, California, (hereinafter "CITY") and GREENFIELD LANDSCAPE AND MAINTENANCE, INC., hereinafter referred to as the ("CONTRACTOR") (collectively, "the Parties").

### **RECITALS**

**WHEREAS**, this AGREEMENT is to allow the CITY to procure the services of a qualified contractor to provide landscape maintenance services, and to have these contractor services based upon the terms and conditions hereinafter set forth; and

**WHEREAS**, CITY staff does not have the expertise or capacity to perform this work in-house.

**NOW, THEREFORE, BE IT RESOLVED BY AND BETWEEN THE PARTIES AS FOLLOWS:**

#### **1. DESCRIPTION OF SERVICES**

Under the supervision of the Director of Public Works or her designee, the CONTRACTOR shall provide all services as detailed in the CONTRACTOR's Proposal dated November 2022 and attached herein as Exhibit A". In the event of any conflict between the provisions of this AGREEMENT and Exhibit "A," the terms of this AGREEMENT shall prevail. CONTRACTOR may provide additional services under this AGREEMENT for special projects from time to time as directed by the City Manager or his designee.

#### **2. COMPENSATION**

- A. During the term of this AGREEMENT, the CITY shall compensate the CONTRACTOR for the services described as detailed in Exhibit "A". Invoices for payment shall be submitted on a monthly basis and shall be approved by the Director of Public Works or her designee.
- B. The CONTRACTOR shall submit an itemized invoice to the CITY according to work progress, setting forth the work performed and the rates charged in accordance with the contractor's fee schedule.
- C. All change orders, additions, deletions or adjustments to the CONTRACTOR's specifications must be submitted in writing to the CITY for approval. The CITY is the sole authority regarding change orders and the CONTRACTOR shall not change, alter, or delete, in any manner, any portion of these specifications of the CITY.

- D. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the CITY disputes any of CONTRACTOR's fees, it shall give written notice to CONTRACTOR within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice.

3. EXPENSES

CONTRACTOR shall not be entitled to an expense account and shall not be required or permitted to incur expenses on behalf of the CITY in addition to the expenses required for completion of the scope of services described herein. The compensation described herein includes provision for all CONTRACTOR expenses required to complete the scope of services described herein.

4. INDEPENDENT CONTRACTOR

- A. CITY and CONTRACTOR agree and represent this AGREEMENT is entered into with the understanding CONTRACTOR is not an employee of CITY and is intended, for all purposes, to have the status of independent contractor under Labor Code Section 2776.

In the event the CITY determines a legal, judicial, or administrative determination has a material effect upon the status of CONTRACTOR as an independent contractor, the CITY shall have the right, with or without notice, to automatically terminate the AGREEMENT. In the CITY's sole discretion, the CITY may propose modification of the AGREEMENT's terms to permit CONTRACTOR's continued provision of services.

- B. CONTRACTOR is and shall at all times remain as to the CITY a wholly independent contractor. CONTRACTOR shall be free from control and direction of the CITY in connection with the performance of duties, and CONTRACTOR retains exclusive discretion in how to perform duties, subject to other terms and conditions of this AGREEMENT. The personnel performing the services under this AGREEMENT on behalf of CONTRACTOR shall at all times be under CONTRACTOR's exclusive direction and control. Neither CITY nor any of its officers, employees, or agents shall have control over the conduct of CONTRACTOR or any of CONTRACTOR's officers, employees, or agents, except as set forth in this AGREEMENT.
- C. CONTRACTOR shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the CITY. CONTRACTOR shall not incur or have the power to incur any debt, obligation, or liability whatsoever against CITY, or bind CITY in any manner.
- D. No employee benefits shall be available to CONTRACTOR in connection with the performance of this AGREEMENT. Except for the fees paid to CONTRACTOR as provided in the AGREEMENT, CITY shall not pay salaries, wages, or other compensation to CONTRACTOR for performing services

hereunder for CITY. CITY shall not be liable for compensation or indemnification to CONTRACTOR for injury or sickness arising out of performing services hereunder.

5. TERM OF AGREEMENT

This AGREEMENT shall commence as of the 1st day of January, 2023 and shall remain in full force and effect for a term of two (2) years or until such time either party gives written notice of termination in accordance with those provisions set forth in paragraph 6.

6. TERMINATION OF AGREEMENT WITHOUT CAUSE

- A. Either party may terminate this AGREEMENT, or any portion hereof, by serving upon the other party at least thirty (30) days prior written notice. Upon receipt of said notice, the CONTRACTOR shall immediately cease all work under this AGREEMENT, unless the notice provides otherwise. If a portion of this AGREEMENT is terminated, such termination shall not make void or invalidate the remainder of this AGREEMENT.
- B. In the event this AGREEMENT is terminated pursuant to this Section, the CITY shall pay to CONTRACTOR the actual value of the work performed up to the time of termination. Upon termination of the AGREEMENT, pursuant to this Section, the CONTRACTOR will submit an invoice to the CITY pursuant to Section 2. of this AGREEMENT.

7. DEFAULT

- A. Either party's failure to comply with the provisions of this AGREEMENT shall constitute a default. In the event that either party is in default for cause under the terms of this AGREEMENT, the affected party shall promptly notify the deficient party of such default and following such notice shall have no obligation or duty to continue compensating or providing any work after the date of default and can terminate this AGREEMENT immediately by written notice to the other party. If such failure hereunder arises out of causes beyond either party's control, and without fault or negligence, it shall not be considered a default.
- B. If CITY determines the CONTRACTOR is in default in the performance of any of the terms or conditions of this AGREEMENT, the CITY shall cause to be served upon the CONTRACTOR a written notice of the default. The CONTRACTOR shall have ten (10) days after service of default notice to cure the default as directed by the CITY in the notice. In the event the CONTRACTOR fails to cure its default within such period of time, the CITY shall have the right, notwithstanding any other provision of this AGREEMENT, to terminate this AGREEMENT without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this AGREEMENT.

**8. AMENDMENT**

Except as otherwise stated herein, any and all obligations of CITY and CONTRACTOR are fully set forth and described in this AGREEMENT. Any changes in this AGREEMENT, including any increase or decrease in the amount of compensation or any change in the scope of services, or term, shall be mutually agreed upon by and between CITY and CONTRACTOR, shall be set forth in either written amendments to this AGREEMENT, or a new Agreement.

**9. NONDISCRIMINATION**

- A. CONTRACTOR shall not discriminate in the conduct of the work under this AGREEMENT against any employee, applicant for employment, or volunteer on the basis of race, religious creed, color, national origin, ancestry, physical or mental disability, marital status, pregnancy, sex, age, sexual orientation or other prohibited basis.
- B. Consistent with CITY's policy that harassment and discrimination are unacceptable employer/employee conduct, CONTRACTOR agrees that harassment or discrimination directed toward a job applicant, a City employee, or a citizen by CONTRACTOR or CONTRACTOR's employee or subcontractor on the basis of race, religious creed, color, national origin, ancestry, physical or mental disability, marital status, pregnancy, sex, age, sexual orientation or other prohibited basis will not be tolerated. CONTRACTOR agrees that any and all violation of this provision shall constitute a material breach of the AGREEMENT.

**10. INDEMNIFICATION**

CONTRACTOR shall indemnify, defend, and hold harmless the CITY, and its officers, employees, and agents ("Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable attorney's fees and costs of litigation, arising out of the CONTRACTOR's performance under this AGREEMENT or out of the work performed by CONTRACTOR, including the CITY's active or passive negligence, except for such loss or damage arising from the sole negligence or willful misconduct of the CITY. In the event the Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from CONTRACTOR's performance of this AGREEMENT, the CONTRACTOR shall provide a defense to the Indemnitees or at the CITY's option, reimburse the Indemnitees their costs of defense, including reasonable attorney's fees, incurred in defense of such claims.

All officers, agents, employees, sub-Contractors, their agents, officers and employees who are hired by or engaged by CONTRACTOR in the performance of this AGREEMENT shall be deemed officers, agents and employees and sub-Contractors of CONTRACTOR, and City shall not be liable or responsible to them for anything whatsoever.



Payment by CITY is not a condition precedent to enforcement of this indemnity. In the event of any dispute between CONTRACTOR and CITY, as to whether liability arises from the sole negligence of the CITY or its officers, employees, or agents, CONTRACTOR will be obligated to pay for CITY's defense until such time as a final judgment has been entered adjudicating the CITY as solely negligent. CONTRACTOR will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees, and costs of litigation.

**11. LEGAL RESPONSIBILITIES**

The CONTRACTOR shall keep informed of state and federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of services pursuant to this AGREEMENT. The CONTRACTOR shall at all times observe and comply with all such laws and regulations. The CITY, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the CONTRACTOR to comply with this Section.

**12. PREVAILING WAGES**

- A. Wage rates for this Project shall be in accordance with the "General Wage Determination Made by the Director of Industrial Relations Pursuant To California Labor Code, Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1", for Los Angeles County. Wage rates shall conform with those posted at the Project site.
- B. The following Labor Code sections are hereby referenced and made a part of this AGREEMENT:
  - 1. Section 1775 - Penalty for Failure to Comply with Prevailing Wage Rates.
  - 2. Section 1777.4 - Apprenticeship Requirements.
  - 3. Section 1777.5 - Apprenticeship Requirements.
  - 4. Section 1813 - Penalty for Failure to Pay Overtime.
  - 5. Sections 1810 and 1811 - Working Hour Restrictions.
  - 6. Section 1775 - Payroll Records.
  - 7. Section 1773.8 - Travel and Subsistence Pay.

**13. RECORDS AND AUDITS**

CONTRACTOR shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to this AGREEMENT, and such other records as may be deemed necessary by the CITY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the CITY or any authorized representative, and will be retained for five (5) years after the expiration of this AGREEMENT unless permission to destroy them is granted by the CITY.

14. INSURANCE

A. Required Coverage. Without limiting CONTRACTOR's indemnification, it is agreed that CONTRACTOR shall maintain in force at all times during the term of this AGREEMENT the following types of insurance providing coverage on an "occurrence" basis. Said insurance, with the exception of Worker's Compensation and Errors & Omissions Liability, shall name the CITY as additional insureds and evidence of said insurance shall be delivered to CITY in certificate and endorsement forms acceptable to the CITY prior to execution of this AGREEMENT.

☒ Commercial general liability and property damage insurance. Coverage: \$2,000,000 per occurrence. The general aggregate limit shall be twice the required occurrence limit.

☒ Worker's Compensation insurance to cover its employees as required by the Labor Code of the State of California. CONTRACTOR's worker's compensation insurance shall include the following language: "All rights of subrogation are hereby waived against the CITY, its officers and employees when acting within the scope of their appointment or employment." In the event any class of employees engaged in hazardous work under this AGREEMENT is not protected under Workers' Compensation Statutes, the CONTRACTOR shall provide adequate and suitable insurance for the protection of its employees not otherwise protected.

☒ Automobile Liability Insurance. In an amount not less than (\$1,000,000) combined single limit per accident for bodily injury and property damage covering owned, non-owned and hired vehicles

B. General Provisions.

(i) CONTRACTOR shall obtain insurance acceptable to the CITY in a company or companies admitted in California and with a Best rating of no less than A VII or as acceptable to the CITY. The endorsements, naming the CITY as an additional insured, are to be signed by a person authorized by CONTRACTOR's insurer to bind coverage on its behalf.

(ii) It shall be a requirement under this contract that any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements and/or limits shall be available to the Additional Insured. Furthermore, the requirements for coverage and limits shall be (1) the broader coverage and maximum limits specified in this contract; or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named insured; whichever is greater.

(iii) The limits of insurance required in the AGREEMENT may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or

excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of the CITY (if agreed to in a written contract) before the CITY's own insurance or self-insurance shall be called upon to protect it as a named insured.

(iv) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the CITY, its elected or appointed officers, officials, employees, agents or volunteers.

(v) The insurance provided by these policies shall not be suspended, voided, canceled, or reduced in coverage or in limits except after thirty days written notice has been received by the CITY.

C. Additional Insured. The CITY will be named as an additional insured for all liability arising out of the operations by or on behalf of the named insured, and this policy protects the additional insured, its officers, agents and employees against liability for personal and bodily injuries, deaths or property damage or destruction arising in any respect, directly or indirectly, in the performance of the contract.

(i) Each such policy shall be endorsed with the following language:  
*The City of Paramount, its elected or appointed officers, officials, employees and volunteers are included as insureds with regard to damages and defense of claims arising from: (a) activities performed by or on behalf of the Named Insured, including the insured's general supervision of the Named Insured, (b) products and completed operations of the Named Insured, or (c) premises owned, leased or used by the Named Insured.*

(ii) This policy shall be considered primary insurance as respects the CITY, its elected or appointed officers, officials, employees, agents and volunteers. Any insurance maintained by the CITY, including any self-insured retention the City may have, shall be considered excess insurance only and shall not contribute with it.

(iii) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverages afforded shall apply as though separate policies had been issued to each insured.

(iv) The Additional Insured coverage under the CONTRACTOR's policy shall be primary and non-contributory and will not seek contribution from the CITY's insurance or self-insurance and shall be at least as broad as CG 20 01 04 13.

D. Deductibles and Self-Insured Retentions. All self-insured retentions (SIR) must be disclosed to the CITY's Risk Management for approval and shall not reduce the limits of liability. At the option of CITY, either: the insurer shall reduce or

Policies containing any self-insured (SIR) provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named insured or the CITY. The CITY reserves the right to obtain a full certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of the right to exercise later.

- A. CONTRACTOR shall not assign the performance of this AGREEMENT, nor any part thereof, nor any monies due hereunder, without prior written consent of the CITY. Due to the personal nature of the services to be rendered pursuant to this AGREEMENT, only CONTRACTOR shall perform the services described in this AGREEMENT.
- B. CONTRACTOR may use assistants, under CONTRACTOR's direct supervision, to perform some of the services under this AGREEMENT. CONTRACTOR hereby agrees to be solely responsible for any assistant used under this AGREEMENT and each assistant is bound by the terms of this AGREEMENT. CONTRACTOR shall have each assistant confirm in writing they are familiar with the terms of this AGREEMENT and agrees to be bound by the terms and conditions set forth herein.

17. PERMITS AND LICENSES

CONTRACTOR will obtain and maintain during the term of this AGREEMENT all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this AGREEMENT.

18. CITY BUSINESS LICENSE

In addition to any other permits or licenses, CONTRACTOR shall obtain, maintain and comply with the requirements for a current City business license during the term of this AGREEMENT.

19. GOVERNING LAW

The CITY and CONTRACTOR understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this AGREEMENT and also govern the interpretation of this AGREEMENT. Any litigation concerning this AGREEMENT shall take place in the municipal, superior, or federal district court with jurisdiction over the CITY.

20. INTERPRETATION

No provision of this AGREEMENT is to be interpreted for or against either party because that party or that party's legal representative drafted such provision, but this AGREEMENT is to be construed as if it were drafted by both parties hereto

21. WAIVER

No breach of any provision hereof can be waived unless in writing. Waiver of any one break of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision hereof.

22. CHANGES

The CITY or CONTRACTOR may request changes in the scope of the services of the CONTRACTOR to be performed hereunder. Such changes, including any increase or decrease in the amount of the CONTRACTOR'S compensation, which are mutually agreed upon by and between the CITY and the CONTRACTOR, shall be incorporated in written amendments to this AGREEMENT.

23. REPORTS AND INFORMATION

CONTRACTOR, at such times and in such forms as the CITY may require, shall furnish the CITY such periodic reports as it may request pertaining to work or services undertaken pursuant to this AGREEMENT, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this AGREEMENT.

24. PERSONNEL

CONTRACTOR represents that it has, or will secure at its own expense, all personnel required in performing the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the CITY. All of the services required hereunder will be performed by CONTRACTOR or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under the state and local law to perform such services. None of the work or services subcontracted hereunder shall be specific by written contract or agreement and shall be subject to each provision of this AGREEMENT.

25. ENTIRE AGREEMENT

This AGREEMENT contains the entire understanding between the parties relating to the obligations of the parties described in this AGREEMENT. All prior or contemporaneous agreement, understandings, representations, and statements, oral or written, are merged into this AGREEMENT and shall be of no further independent force or effect. Each party is entering into this AGREEMENT based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

26. SEVERABILITY

Any part, provision, or representation of this AGREEMENT or any of its exhibits, including, but not limited to Exhibit "A" and Exhibit "B", which is prohibited or which is held to be void or unenforceable by a court of competent jurisdiction, shall be ineffective to the extent of such prohibition or unenforceability without invalidating the remaining provisions hereof.

27. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this AGREEMENT on behalf of CONTRACTOR warrants and represents that it has the authority to execute this AGREEMENT on behalf of the CONTRACTOR and has the authority to bind CONTRACTOR to the performance of its obligations hereunder.

28. This AGREEMENT shall be deemed to have been executed and entered into in the City of Paramount, County of Los Angeles, and State of California.

**IN WITNESS WHEREOF**, the undersigned execute this AGREEMENT on the date first written above.

**CITY OF PARAMOUNT**

**GREENFIELD LANDSCAPE AND  
MAINTENANCE, INC**

By: \_\_\_\_\_  
Vilma Cuellar Stallings  
Mayor

By: \_\_\_\_\_  
Michael Kalta  
CEO/President

**ATTEST:**

By: \_\_\_\_\_  
Heidi Luce, City Clerk

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
John E. Cavanaugh, City Attorney

**EXHIBIT "A"**





# GREENFIELD

## LANDSCAPING & MAINTENANCE, INC.

Main Headquarters: (626) 919.2792

Fax: (626) 918.8418

Email: [gflm2000@hotmail.com](mailto:gflm2000@hotmail.com)

Website: [www.gflandscaping.com](http://www.gflandscaping.com)



*Safe, Healthy, and Attractive*

**GREENFIELD LANDSCAPING & MAINTENANCE, INC.**

3129 S. Hacienda Blvd Suite 384 Hacienda Heights, CA 91745

3024 E. Chapman Ave. #171 Orange, CA 92869

Office: (626) 919-2792 Cell: (626) 926-2221

Email: GFLM2000@hotmail.com

November 2022

Andriana Figueroa  
Director of Public Works  
City of Paramount  
16400 Colorado Ave  
Paramount, CA 90723

Dear City of Paramount,

Greenfield would like to thank you for giving us the opportunity to provide the City of Paramount with a professional landscape maintenance proposal. We will provide an experience workforce that will properly maintain your city. Our goal is to work with the city of Paramount to achieve your landscape goals and to conserve water by providing recommendations that are suitable to your irrigation needs. Greenfield Landscape Maintenance prides itself with quality workmanship along with direct communication to achieve a higher standard of quality. We plan to maintain City of Paramount with following:

**Medians and Parks Maintenance:** We will have dedicated crews that will work on your medians and parks. Our crews will be in uniform along with wearing safety vest, safety glasses, and work gloves. Our trucks are equipped with the right lights and traffic safety supplies to ensure safety of drivers and our employees when working on the street. Greenfield experience workforce will properly hand detailed many of your plant material along medians and parks. Our landscape equipment will be dedicated to the servicing of City of Paramount, and we will comply with emissions laws that protect our environment.

**Irrigation Tech:** Greenfield will provide a fulltime irrigation technician to properly inspect your irrigation system throughout your city. Our goal is to verify that each irrigation controller is set on the right minutes of watering for each station, and to verify your system is working at full capacity. Our irrigation tech will perform the following services:

- Verify valves are not leaking or stuck on.
- Check sprinkler heads and bodies to see if sprinklers are watering efficiently.
- Check Backflow making sure it is not broken and it verifying it does shut off irrigation.
- Drip lines are not broken or being tampered
- Work on emergency irrigation issues, our tech and staff will on call on a 24-hour basis.

Properly adjust the irrigation controller to correlate weather changes. This will optimize your water conservation usages.

**Communication:** Greenfield Landscape Maintenance will provide weekly reports that pertain important information in how we maintain the City of Paramount. This report provides pictures of areas that we maintain, to illustrate how we maintain each section of your city. We will work directly with City of Paramount supervisor to ensure we are on the same page in regard to landscape maintenance goals. Our team will provide you with the right landscape recommendations that will focus on utilizing drought tolerant plants and low water irrigation systems. When partnering with Greenfield Landscape we become a team focus on achieving The City of Paramount short and long term landscape goals.

**Structure:** Our crew has a daily plan in maintaining The City of Paramount, this plan is provided to the supervisor each week. This helps the city supervisor understand where we are working at each day. Please view our employee structure:

**Foreman:** Responsible of daily landscape maintenance crews

**Irrigation Tech:** Responsible of inspecting your irrigation systems



### CONTRACTOR'S INFORMATION

LMC certifies that the following information is true and correct:

Name of LMC: Greenfield Landscaping & Maintenance, Inc.

Business Address: 3129 S Hacienda Blvd Ste. 384

Telephone: 626 919-2792 FAX: \_\_\_\_\_

E-mail Address: valerie.gflm@hotmail.com

Contractor's License No 979377 Date License Issued: 12/13/2012

License Expiration Date: 12/31/2022

The following are the names, titles, addresses, and phone numbers of all individuals, firm members, partners, joint venture, and/or corporate officers having a principal interest in this proposal: (Name / Title / Address / Telephone Number)

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Any voluntary or involuntary bankruptcy judgments against any principal having an interest in this proposal is as follows: (Type of Judgment / Date)

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All current and prior DBA's, alias, and/or fictitious business names for any principal having an interest in this proposal are as follows: (Principal / DBA's / Applicable Dates)

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Greenfield Tree Services

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Prior Disqualification

Has your firm ever been disqualified from performing work for any City, County, Public or Private Contracting entity? Yes / No No. If yes, provide the following information. (If more than once, use separate sheets):

Date: \_\_\_\_\_ Entity: \_\_\_\_\_

Location: \_\_\_\_\_

Reason: \_\_\_\_\_

Provide Status and any Supplemental Statement:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Has your firm been reinstated by this entity? Yes / No No

Violations of Federal or State Law

A. Has your firm or its officers been assessed any penalties by any AGENCY for noncompliance, violations of Federal or State labor laws and/or business or licensing regulations within the past five (5) years relating to your construction projects?

Yes / No: \_\_\_\_ Federal / State: \_\_\_\_

If "Yes", identify and describe, (including status): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have the penalties been paid? Yes / No: \_\_\_\_\_

- B. Does your firm or its officers have any ongoing investigations by any AGENCY regarding violations of the State Labor Code, California Business and Professions Code or State Licensing laws?

Yes / No: No Codes / Laws: \_\_\_\_\_ Section /

Article: \_\_\_\_\_

If "Yes", identify and describe (including status): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I declare under penalty of perjury under the laws of the State of California that all the representations made in **CONTRACTOR'S INFORMATION** are true and correct. Executed this 4th day \_\_\_\_\_ day of November, 2022, at Hacienda Heights, California.

Authorized Representative Signature and Title:

Signature: \_\_\_\_\_ 

Title: CEO

**SUSTAINABLE PRACTICES**

Green waste requirements of the State of California regulations including the requirements of SB 1383, and the City of Paramount apply to this contract.

Describe the Company's practice of using zero-emissions landscape care equipment and list proposed zero-emissions landscape care equipment:

We have signed up for the core program with Stihl. Due to the high demand and
all global shortages, all items are backordered. Once items are received, the City
of Paramount will be the first trucks to be equipped with zero emissions tools.

**List of Zero-Emissions Equipment:**

2- BGS 300	
10- AR 3000 L KIT	
4- HSA 94R-24"	
3- FCA 140	
6- FSA 135R	
8- HLA 135	



Describe the Company's practices regarding waste prevention such as "Grasscycling" and "Xeriscaping":

Greenfield Landscaping & Maintenance, Inc. saves time and cuts cost by grasscycling at our properties and those that do not allow us to leave clippings, we to to a greenwaste dump or add to our compost bin.

Greenfield Landscaping & Maintenance, Inc. tries to reduce irrigation use by turning heavily irrigated areas into beautiful hardscapes with lighting and drought tolerant plants installation. We like to add some beautiful colored rocks to add color that plants would bring.

## EXPERIENCE STATEMENT

Pursuant to **B2.04 PROPOSAL** and **B2.08 QUALIFICATION OF LMCs**, the following is a record of the LMC's experience of a type similar in magnitude and character to that contemplated under this Proposal, which shall be inclusive to municipal government property landscape maintenance in similar magnitude and size. Included in this section should be a complete list of references for similar projects in terms of scope of work, value of work, and time constraints. The LMC must demonstrate that he/she has experience with this type of project and can manage this project effectively. If necessary, additional numbered pages can be attached to this page. The LMC must be properly licensed to perform the work in this project as determined by the State Contractor's License Board.

(1) Project Title: PO# 231563 Client: Chino Valley USD  
Email Address: Jonathan\_Campbell@chino.k12.ca.us  
Date: Sept. 2022 Project Value: \$18,525 Contact: J. Campbell Tel. No.: 909-628-1202 x.1450  
Description: Fire clean out consisting of complete removal of dead plants, weeds, and all trash  
an debris will be hauled away. Greenfield did a 5-10 ft clean up from property line.

Subject to Federal Labor Standards: Yes \_\_\_ No X

(2) Project Title: Hillside Cleanup Client: Diamond Bar Village  
Email Address: Diamond\_Bar\_Village@yahoo.com  
Date: October 2022 Project Value: \$17,850.00 Contact: Norma Sanchez Tel. No.: 909-861-5663  
Description: Complete cleanup of Diamond Bar Blvd removing all dead shrubs, trees, bushes,  
trash, and debris.

Subject to Federal Labor Standards: Yes \_\_\_ No X

**EXPERIENCE STATEMENT (Continued)**

(3) Project Title: Clean out Client: Chino Valley USD

Email Address: Jonathan\_Campbell@chino.k12.ca.us

Date: October 2022 Project Value: \$14,250.00 Contact: J. Campbell Tel. No.: 909-628-1202 X. 1450

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Subject to Federal Labor Standards: Yes X No \_\_\_\_\_

(4) Project Title: Nogales North Fence Cleanout Client: Rowland USD

Email Address: eric.jones@rowlandschools.org

Date: August 2022 Project Value: \$9,750.00 Contact: Eric Jones Tel. No.: 626-912-0665 x. 3005

Description: North fence line clean up; trim (33) eucalyptus trees  
(4) pepper trees, (1) mexican fan palm

\_\_\_\_\_

Subject to Federal Labor Standards: Yes X No \_\_\_\_\_

**KEY STAFF**

Title	Name	License/ Certificate No.	Since	Expires
California Licensed Pesticide Applicator	Michael Kalta	149988	01/01/2023	12/31/2024
Senior Staff Member to be Assigned				
ISA Certified Arborist				
Pest Control Advisor (PCA)				

I declare under penalty of perjury under the laws of the State of California that all the representations made in the **EXPERIENCE STATEMENT** are true and correct. Executed this 7<sup>th</sup> day of NOVEMBER, 2022, at HACIENDA HEIGHTS, California.

Michael Katta, CEO  
Authorized Representative Signature and Title

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California )  
County of Los Angeles )

Subscribed and sworn to (or affirmed) before me on this 7<sup>th</sup> day of November, 2022, by Michael Katta, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

(Seal)

Zimo Jiang  
(Signature of Notary Public)



## STATEMENT REGARDING THE CONTRACTOR'S LICENSING LAWS

[Business & Professions Code § 7028.15] - [Public Contract Code § 20103.5]

I, the undersigned, certify that I am aware of the following provisions of California law and that I, or the entity on whose behalf this certification is given, hold a currently valid California contractor's license as set forth below:

*Business & Professions Code § 7028.15:*

a) It is a misdemeanor for any person to submit a proposal to a public agency in engage in the business or act in the capacity of a contractor within this state without having a license therefor, except in any of the following cases:

- (1) The person is particularly exempted from this chapter.
- (2) The proposal is submitted on a state project governed by Section 10164 of the Public Contract Code or on any local agency project governed by Section 20104 [now § 20103.5] of the Public Contract Code.

b) If a person has been previously convicted of the offense described in this section, the court shall impose a fine of 20 percent of the price of the contract under which the unlicensed person performed contracting work, or four thousand five hundred dollars (\$4,500), whichever is greater, or imprisonment in the county jail for not less than 10 days nor more than 6 months, or both.

In the event the person performing the contracting work has agreed to furnish materials and labor on an hourly basis, "the price of the contract" for the purposes of this subdivision means the aggregate sum of the cost of materials and labor furnished and the cost of completing the work to be performed.

- c) This section shall not apply to a joint venture license, as required by Section 7029.1. However, at the time of making a proposal as a joint venture, each person submitting the proposal shall be subject to this section with respect to his/her individual licenser.
- d) This section shall not affect the right or ability of a licensed architect, land surveyor, or registered professional engineer to form joint ventures with licensed contractors to render services within the scope of their respective practices.
- e) Unless one of the foregoing exceptions applies, a proposal submitted to a public agency by a contractor who is not licensed in accordance with this chapter shall be considered nonresponsive and shall be rejected by the public agency. Unless one of the foregoing exceptions applies, a local public agency shall, before awarding a contract or issuing a purchase order, verify that the Contractor was properly licensed when the Contractor submitted the proposal. Notwithstanding any other provision of law, unless one of the foregoing exceptions applies, the registrar may issue a citation to any public officer or employee of a public entity who knowingly awards a

contract or issues a purchase order to a contractor who is not licensed pursuant to this chapter. The number of civil penalties, appeal, and finality of such citations shall be subject to Sections 7028.7 to 7028.13, inclusive. Any contract awarded to, or any purchase order issued to, as Contractor who is not licensed pursuant to this chapter is void.

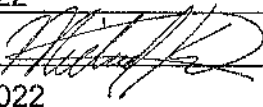
- f) Any compliance or noncompliance with subdivision (e) of this section, as added by Chapter 863 of the Statutes of 1989, shall not invalidate any contract awarded by a public agency during which time that subdivision was in effect.
- g) A public employee or officer shall not be subject to a citation pursuant to this section if the public employee, officer, or employing agency made an inquiry to the board for the purposes of verifying the license status of any person or contractor and the board failed to respond to the inquiry within 3-business days. For purposes of this section, a telephone response by the board shall be deemed enough.

*Public Contract Code § 20103.5:*

In all contracts subject to this part where federal funds are involved, no proposal submitted shall be invalidated by the failure of the proposer to be licensed in accordance with the laws of this state. However, at the time the contract is awarded, the Contractor shall be properly licensed in accordance with the laws of this state. The first payment for work or material under any contract shall not be made unless and until the Registrar of Contractors verifies to the agency that the records of the Contractors' State License Board indicate that the Contractor was properly licensed at the time the contract was awarded. Any proposer or contractor not so licensed shall be subject to all legal penalties imposed by law including, but not limited to, any appropriate disciplinary action by the Contractors' State License Board. The agency shall include a statement to that effect in the standard form of pre-qualification questionnaire and financial statement. Failure of the proposer to obtain proper and adequate licensing for an award of a contract shall constitute a failure to execute the contract and shall result in the forfeiture of the security of the proposer.

Contractor's License Number: 979377

License Expiration Date: 12/31/2022

Authorized Signature: 

Date: 11/4/2022

# NON-COLLUSION AFFIDAVIT

NON-COLLUSION AFFIDAVIT TO BE EXECUTED BY THE LMC AND SUBMITTED WITH COST PROPOSAL

State of California )  
County of Los Angeles ) ss.

Michael Kalta being first duly sworn, deposes and says that he or she is CEO of Greenfield the party making the foregoing proposal that the proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the cost proposal is genuine and not collusive or sham; that the LMC has not directly or indirectly induced or solicited any other LMCs to put in a false or sham costs, and has not directly or indirectly colluded, conspired, connived, or agreed with any LMC or anyone else to put in a sham cost proposal, or that anyone shall refrain from proposing; that the LMC has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the cost prices of the LMC or any other LMC, or to fix any overhead, profit, or cost element of the cost price, or of that of any other LMC, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the proposal are true; and, further, that the LMC has not, directly or indirectly, submitted his or her cost price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, cost depository, or to any member or agent thereof to effectuate a collusive or sham proposal."

I certify under penalty of perjury that the above information is correct

By: Michael Kalta Title: CEO

Date: 11/7/2022

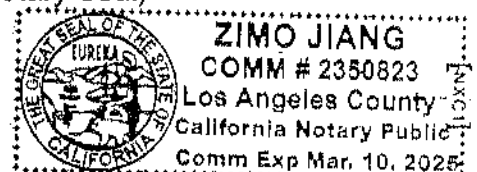
State of California )  
County of Los Angeles )

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

Subscribed and sworn to (or affirmed) before me on this 7th day of November, 2022, by Michael Kalta, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

[Signature]  
(Signature of Notary Public)

(Notary Seal)



### DESIGNATION OF SUPPLIERS AND SUBCONTRACTORS

The following is a list of subcontractors and suppliers, as defined in 1-6 of the SSPWC, who will perform work or provide materials of value more than one-half percent of the total proposal price or \$10,000, whichever is greater.

No subcontractor shall perform work more than the amount specified in 1-6 of the SSPWC, without the written approval of the City.

The Contractor is responsible to ensure that appropriate provisions are to be inserted in all subcontracts to bind subcontractors to the contract requirements as contained herein.

Each subcontractor must agree to comply with all applicable Federal, State, and local requirements.

Name and Address of Subcontractor	Employer Tax Id #	Work Subcontracted	Portion of Work (% of Contract Price)
Unison Supply, Inc.	82-4808630	Supplier only	
Site One	36-4485550	Supplier only	



Name and Address of Subcontractor	Employer Tax Id #	Work Subcontracted	Portion of Work (% of Contract Price)

These representations are being made under the penalty of perjury.

NAME OF LMC:  
Greenfield Landscaping & Maintenance, Inc.

AUTHORIZED SIGNATURE:



DATE: 11/04/2022

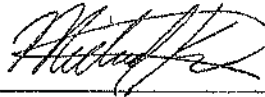
### STATEMENT REGARDING INSURANCE COVERAGE

The undersigned representative of LMC hereby certifies that he/she has reviewed the insurance coverage requirements specified in **LIABILITY INSURANCE** of **SECTION D**, Standard Specifications. Should Proposer be awarded the contract for the work, the undersigned further certifies that Proposer can meet all these specification requirements for insurance, including insurance coverage of his/her subcontractors.

NAME OF LMC: Greenfield Landscaping & Maintenance, Inc.

MAILING ADDRESS: 3129 S Hacienda Blvd Ste. 384  
Hacienda Heights, CA 91745

AUTHORIZED SIGNATURE: \_\_\_\_\_



TITLE: CEO

DATE: 11/04/2022

## STATEMENT REGARDING DEPARTMENT OF INDUSTRIAL RELATIONS

Effective January 1, 2015, in order to be awarded and to perform work on public works projects, prime contractors and subcontractors must possess and maintain registration with the Department of Industrial Relations (DIR) at <https://efiling.dir.ca.gov/PWCR>. This is a separate requirement from the Contractors State License Board (CSLB) licensing requirement.

Pursuant to State Bill 854, the following requirements apply to all public works projects:

A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded. The website for contractor registration with the Department of Industrial Relations (DIR) is <https://efiling.dir.ca.gov/PWCR>; the annual non-refundable fee, valid July 1 through June 30 (state fiscal year), is \$300.

Contractors who are awarded a public works project must submit electronic payroll records to the DIR's Compliance Monitoring Unit (CMU) in addition to providing wet-ink original copies to the City or its designated labor compliance enforcement officer.

## COST BREAKDOWN SCHEDULES

The cost of all labor, services, material, equipment, and installation necessary for the completion of the work itemized under this schedule, even though not shown, or specified, shall be included in the unit price for the various items shown herein. For a description of the work associated with each proposal item, see **SECTION E – SPECIAL PROVISIONS**. (The City reserves the right to increase or decrease at any time during the execution and life duration of the contract the quantity of any item and/or annual frequency, and/or omit items as may be necessary, and the same shall in no way affect or make void the contract, except that appropriate additions or deductions from the contract total price will be made at the stipulated unit price in accordance with these Contract Documents.)

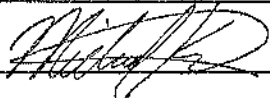
The LMC shall perform an independent take-off of the maps and propose accordingly. Quantities listed in this Cost-Breakdown Schedules are intended only as a guide for the LMC as to anticipated order of magnitude of work. The LMC shall be responsible for verifying all estimated quantities. The LMC will be reimbursed for the quantity of items actual installed and/or maintained as required by the Contract Documents, including addenda.

The LMC will not be reimbursed for work performed for his convenience, or as required to adapt to field conditions, or for unauthorized work performed outside of that required by the Contract Documents.

The proposal schedule shall include all costs for labor, services, material, equipment, and installation associated with completing the work in place per the maps, specifications, and details.

NAME OF LMC: Greenfield Landscaping & Maintenance, Inc.

CONTRACTOR'S LICENSE NO.: 979377

AUTHORIZED SIGNATURE: 

TITLE: CEO

DATE: 11/04/2022

MEDIAN ISLANDS						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor's supervisor, visual/ operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 17	12	\$ 204
3.	Litter removal/ cleanup and weed control on paved areas of medians.	LS	1	\$ 48	52	\$ 2496
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	661	\$ .16	52	\$ 5,499.52
8.	Fertilization.	100 SF	661	\$ .23	4	\$ 608.12
9.	Weed control.	100 SF	661	\$ .17	12	\$ 1348.44
10.	Aeration.	100 SF	661	\$ .40	1	\$ 264.40
11.	Dethatching.	100 SF	661	\$ .70	1	\$ 462.70
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	1,711	\$ .08	52	\$ 7,117.76
13.	Pruning.	100 SF	1,711	\$ .16	4	\$ 1095.04
14.	Edging.	LS	1	\$ 12.50	12	\$ 150

MEDIAN ISLANDS						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
15.	Fertilization.	100 SF	1,711	\$ .23	4	\$ 1077.32
16.	Replace annual color plants.	100 SF	10	\$ 14	4	\$ 560
17.	Mulching (top dress).	100 SF	1,711	\$ .90	6	\$ 9239.40
TREES						
18.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	12	\$ 84
19.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	12	\$ 84
20.	Maintain tree well watering basins, including weeding mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
21.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
22.	Fertilization.	LS	1	\$ 7	4	\$ 28
23.	Maintain Ficus Nitida trees in topiary form (round spherical shaped).	LS	1	\$ 7	12	\$ 84
IRRIGATION SYSTEMS						
24.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	2,372	\$ .08	52	\$ 9867.52
25.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	2,372	\$ .08	12	\$ 2277.12
26.	Annual irrigation systems audit.	100 SF	2,372	\$ .08	1	\$ 189.76

MEDIAN ISLANDS						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
TOTAL AMOUNT COST IN FIGURES						\$ 44,265.10
TOTAL AMOUNT COST IN WORDS						
Forty four thousand two hundred sixty five dollars and ten cents						

\*For multiplication purposes, treat as (1).

\*\*See APPENDIX C for "sample" calculation.

CIVIC CENTER						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 17	12	\$ 204
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, medians, pathways, parking area, entries and exits.	LS	1	\$ 48	104	\$ 4992
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	163	\$ .16	52	\$ 1356.16
8.	Fertilization.	100 SF	163	\$ .23	4	\$ 149.96
9.	Weed control.	100 SF	163	\$ .18	104	\$ 3051.36
10.	Aeration.	100 SF	163	\$ .40	1	\$ 65.20
11.	Dethatching.	100 SF	163	\$ .70	1	\$ 114.10
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	502	\$ .08	104	\$ 4176.64
13.	Pruning.	100 SF	502	\$ .16	12	\$ 963.84
14.	Edging.	LS	1	\$ 12.50	52	\$ 150
15.	Fertilization.	100 SF	502	\$ .23	4	\$ 461.84



CIVIC CENTER						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
16.	Replace annual color plants.	100 SF	10	\$14	12	\$ 1680
17.	Mulching (top dress).	100 SF	502	\$ .90	12	\$ 5421.60
<b>TREES</b>						
18.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
19.	Pruning for vehicular/ pedestrian clearances.	LS	1	\$ 7	52	\$ 364
20.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	52	\$ 364
21.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
22.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
23.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	665	\$ .08	52	\$ 2766.40
24.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	665	\$ .08	12	\$ 638.40
25.	Annual irrigation systems audit.	100 SF	665	\$ .12	1	\$ 79.80
TOTAL AMOUNT COST IN FIGURES						\$29335.30
TOTAL AMOUNT COST IN WORDS _____						
Twenty nine thousand three hundred thirty five dollars and thirty cents						

\*For multiplication purposes, treat as (1).

\*\*See APPENDIX C for "sample" calculation.

OFF-SITES/SETBACKS						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 17	12	\$ 204
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways and pathways.	100 SF	1,081	\$ .21	52	\$ 11804.52
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain concrete "V"-ditches, inlets, bench drains, swales and curb drains.	LS	1	\$385	52	\$ 20020
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	2,433	\$ .06	52	\$ 7590.96
8.	Fertilization.	100 SF	2,433	\$ .23	4	\$ 2238.36
9.	Weed control.	100 SF	2,433	\$ .17	12	\$ 4963.32
10.	Aeration.	100 SF	2,433	\$ .40	1	\$ 973.20
11.	Dethatching.	100 SF	2,433	\$ .70	1	\$ 1703.10
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	1,851	\$ .08	52	\$ 7700.16
13.	Pruning.	100 SF	1,851	\$ .17	12	\$ 3702.60
14.	Edging.	LS	1	\$ 12.50	52	\$ 650
15.	Fertilization.	100 SF	1,851	\$ .23	4	\$ 1702.92

OFF-SITES/SETBACKS						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
16.	Replace annual color plants.	100 SF	10	\$ 14	4	\$ 560
17.	Mulching (top dress).	100 SF	1,851	\$ .90	6	\$ 9995.40
<b>TREES</b>						
18.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
19.	Pruning for vehicular/ pedestrian clearances.	LS	1	\$ 7	52	\$ 364
20.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
21.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
22.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>PLANTED SLOPES</b>						
23.	Inspect for damage and special needs to maintain health.	100 SF	33	\$ 14	12	\$ 5544
24.	Pruning.	100 SF	33	\$ 6	4	\$ 792
25.	Edging.	LS	1	\$ 12.50	12	\$ 150
26.	Weed control.	100 SF	33	\$ 4.80	12	\$ 1900.80
27.	Fertilization.	100 SF	33	\$ .23	4	\$ 30.36
28.	Mulching.	100 SF	33	\$ .90	2	\$ 59.40
<b>IRRIGATION SYSTEMS</b>						
29.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	Type text here 4,285	\$ .08	52	\$ 17825.60
30.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	4,285	\$ .08	12	\$ 4113.60
31.	Annual irrigation systems audit.	100 SF	4,285	\$ .12	1	\$ 514.20

OFF-SITES/SETBACKS						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
TOTAL AMOUNT COST IN FIGURES						\$106970.50
TOTAL AMOUNT COST IN WORDS _____						
One hundred six thousand nine hundred seventy dollars and fifty cents						

\*For multiplication purposes, treat as (1).

\*\*See APPENDIX C for "sample" calculation.

VINE CARE						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 17	12	\$ 204
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, pathways, parking area, entries and exits.	LS	1	\$ 48	52	\$ 2496
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Vine pruning.	LS	1	\$ 48	12	\$ 576
6.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
TOTAL AMOUNT COST IN FIGURES						\$ 4304.00
TOTAL AMOUNT COST IN WORDS _____						
Four thousand three hundred four dollars and zero cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

POCKET PARK (P-1)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 17	12	\$ 204
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, pathways, parking area, entries and exits.	SF	335	\$ .48	52	\$ 8361.60
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	SF	1002	\$ .08	52	\$ 4168.32
8.	Fertilization.	SF	1002	\$ .23	4	\$ 207.36
9.	Weed control.	SF	1002	\$ .18	12	\$ 2164.32
10.	Aeration.	SF	1002	\$ .40	1	\$ 400.80
11.	Dethatching.	SF	1002	\$ .70	1	\$ 701.40
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	SF	288	\$ .27	52	\$ 4043.52
13.	Pruning.	SF	288	\$ .18	4	\$ 207.36
14.	Edging.	LS	1	\$ 12.50	12	\$ 150.00
15.	Fertilization.	SF	288	\$ .23	4	\$ 264.96
16.	Mulching (top dress).	SF	288	\$ .90	6	\$ 1555.20

POCKET PARK (P-1)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>TREES</b>						
17.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
18.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364
19.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates	LS	1	\$ 7	12	\$ 84
20.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
21.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
22.	Operate, observe, and adjust irrigation systems and controller programming.	SF	1,290	\$ .08	52	\$ 5366.40
23.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	SF	1,290	\$ .08	12	\$ 1238.40
24.	Annual irrigation systems audit.	SF	1,290	\$ .12	1	\$ 154.80
TOTAL AMOUNT COST IN FIGURES						\$ 32,186.92
TOTAL AMOUNT COST IN WORDS _____						
Thirty two thousand one hundred eighty six dollars and ninety two cents						

\*For multiplication purposes, treat as (1).

\*\*See APPENDIX C for "sample" calculation.

POCKET PARK (P-2)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 7	52	\$ 364
2.	Walk through inspection with City representative.	LS	1	\$ 7	12	\$ 84
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, pathways, parking area, entries and exits.	100 SF	16	\$ 7	52	\$ 364
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	134	\$ .08	52	\$ 557.44
8.	Fertilization.	100 SF	134	\$ .23	4	\$ 123.28
9.	Weed control.	100 SF	134	\$ .18	12	\$ 289.44
10.	Aeration.	100 SF	134	\$ .40	1	\$ 53.60
11.	Dethatching.	100 SF	134	\$ .70	1	\$ 93.80
<b>TREES</b>						
12.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
13.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364
14.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84



POCKET PARK (P-2)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
15.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
16.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
17.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	134	\$ .08	52	\$ 557.44
18.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	134	\$ .08	12	\$ 128.64
19.	Annual irrigation systems audit.	100 SF	134	\$ .12	1	\$ 16.08
TOTAL AMOUNT COST IN FIGURES						\$ 4632.20
TOTAL AMOUNT COST IN WORDS _____						
Four thousand six hundred thirty two dollars and twenty cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

POCKET PARK (P-3)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 17	12	\$ 204
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, pathways, parking area, entries and exits.	LS	1	\$ 48	52	\$ 2496
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>GROUNDCOVER AND SHRUB AREAS</b>						
7.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	26	\$ .27	52	\$ 365.04
8.	Pruning.	100 SF	26	\$ .18	12	\$ 56.16
9.	Edging.	LS	1	\$ 12.50	12	\$ 150
10.	Fertilization.	100 SF	26	\$ .23	4	\$ 23.92
11.	Replace annual color plants.	100 SF	1	\$ 14	4	\$ 56
12.	Mulching (top dress).	100 SF	26	\$ .90	6	\$ 140.40
<b>TREES</b>						
13.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
14.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364

POCKET PARK (P-3)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
15.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
16.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
17.	Fertilization.	LS	1	\$ 7	4	\$ 28
IRRIGATION SYSTEMS						
18.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	26	\$ .08	52	\$ 108.06
19.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	26	\$ .08	12	\$ 24.96
20.	Annual irrigation systems audit.	100 SF	26	\$ .12	1	\$ 3.12
TOTAL AMOUNT COST IN FIGURES						\$ 5911.76
TOTAL AMOUNT COST IN WORDS _____						
Five thousand nine hundred eleven dollars and seventy six cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

POCKET PARK (P-4)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 17	12	\$ 204
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, pathways, parking area, entries and exits.	SF	1,500	\$ .14	52	\$ 10,920
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	100	\$ .06	52	\$ 312
8.	Fertilization.	100 SF	100	\$ .23	4	\$ 92
9.	Weed control.	100 SF	100	\$ .18	12	\$ 216
10.	Aeration.	100 SF	100	\$ .40	1	\$ 40
11.	Dethatching.	100 SF	100	\$ .70	1	\$ 70
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	16	\$ .27	52	\$ 224.64
13.	Pruning.	100 SF	16	\$ .18	4	\$ 11.52
14.	Edging.	LS	1	\$ 12.50	12	\$ 150
15.	Fertilization.	100 SF	16	\$ .23	4	\$ 14.72

POCKET PARK (P-4)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
16.	Mulching (top dress).	100 SF	16	\$ .90	6	\$ 86.40
<b>TREES</b>						
17.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
18.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364
19.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates	LS	1	\$ 7	12	\$ 84
20.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
21.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
22.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	116	\$ .08	52	\$ 482.56
23.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	116	\$ .08	12	\$ 111.36
24.	Annual irrigation systems audit.	100 SF	116	\$ .12	1	\$ 13.92
TOTAL AMOUNT COST IN FIGURES						\$ 15,233.12
TOTAL AMOUNT COST IN WORDS _____						
Fifteen thousand two hundred thirty three dollars and twelve cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

POCKET PARK (P-5)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 17	12	\$ 204
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, pathways, parking area, entries and exits.	SF	335	\$ .14	52	\$ 2,438.80
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	SF	2,461	\$ .08	52	\$ 10,237.76
8.	Fertilization.	SF	2,461	\$ .23	4	\$ 2,264.12
9.	Weed control.	SF	2,461	\$ .17	12	\$ 5,020.44
10.	Aeration.	SF	2,461	\$ .40	1	\$ 984.40
11.	Dethatching.	SF	2,461	\$ .70	1	\$ 1,722.70
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	SF	2,900	\$ .14	52	\$ 21,112
13.	Pruning.	SF	2,900	\$ .18	4	\$ 2088
14.	Edging.	LS	1	\$ 12.50	12	\$ 150
15.	Fertilization.	SF	2,900	\$ .23	4	\$ 2668

POCKET PARK (P-5)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
16.	Mulching (top dress).	SF	2,900	\$ .90	6	\$ 15,660
<b>TREES</b>						
17.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
18.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364
19.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates	LS	1	\$ 7	12	\$ 84
20.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
21.	Fertilization.	LS	1	\$ 7	4	\$ 364
<b>IRRIGATION SYSTEMS</b>						
22.	Operate, observe, and adjust irrigation systems and controller programming.	SF	5,361	\$ .08	52	\$ 22,301.76
23.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	SF	5,361	\$ .08	12	\$ 5,146.56
24.	Annual irrigation systems audit.	SF	5,361	\$ .12	1	\$ 643.32
TOTAL AMOUNT COST IN FIGURES						\$ 94,925.86
TOTAL AMOUNT COST IN WORDS _____						
Ninety four thousand nine hundred twenty five dollars and eighty six cents						

For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

POCKET PARK (P-6)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 17	12	\$ 204
3.	Litter removal/cleanup and weed control of bare soil.	SF	16,440	\$ .19	52	\$ 76,939.20
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
TOTAL AMOUNT COST IN FIGURES						\$ 78,223.20
TOTAL AMOUNT COST IN WORDS						
Seventy eight thousand two hundred twenty three dollars and tewnty cents						

For multiplication purposes, treat as (1)  
 \*\*See APPENDIX C for "sample" calculation.



### POCKET PARKS

Pocket Park Site	Cost Breakdown Total
P-1	\$ 32,186.92
P-2	\$ 4,632.20
P-3	\$ 5,911.76
P-4	\$ 15,223.12
P-5	\$ 94,925.86
P-6	\$ 78,223.20

TOTAL AMOUNT COMBINED COST FOR ALL POCKET PARKS: \$ 231,113.06

TOTAL AMOUNT COMBINED COST FOR ALL POCKET PARKS (IN WORDS): \_\_\_\_\_

Two hundred thirty one thousand one hundred thirteen dollars and six cents

\_\_\_\_\_

\_\_\_\_\_

COMMUNITY GARDEN (CG1)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 17	12	\$ 204
3.	Litter removal/cleanup and weed control on paved sidewalks, garden pathways, entries and exits.	LS	1	\$ 17	52	\$ 884
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>IRRIGATION SYSTEMS</b>						
7.	Operate, observe, and confirm hose bibs are operational.	LS	1	\$ 37	52	\$ 1924
TOTAL AMOUNT COST IN FIGURES						\$ 4,092.00
TOTAL AMOUNT COST IN WORDS _____						
Four thousand ninety two dollars and zero cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

COMMUNITY GARDEN (CG2)						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 17	12	\$ 204
3.	Litter removal/cleanup and weed control on paved sidewalks, garden pathways, entries and exits.	LS	1	\$ 17	52	\$ 884
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>IRRIGATION SYSTEMS</b>						
7.	Operate, observe, and confirm hose bibs are operational.	LS	1	\$ 37	52	\$ 1924
TOTAL AMOUNT COST IN FIGURES						\$ 4,092.00
TOTAL AMOUNT COST IN WORDS _____						
Four thousand ninety two dollars and zero cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

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### COMMUNITY GARDENS

Pocket Park Site	Cost Breakdown Total
CG1	\$ 4,092.00
CG2	\$ 4,092.00

TOTAL AMOUNT COMBINED COST FOR ALL COMMUNITY GARDENS: \$ 8,184.00

TOTAL AMOUNT COMBINED COST FOR ALL COMMUNITY GARDENS (IN WORDS):

Eight thousand one hundred eight four dollars and zero cents

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ALL AMERICAN PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 7	12	\$ 84
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, pathways, parking area, entries and exits.	100 SF	329	\$ .14	52	\$ 2,395.12
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	1,559	\$ .06	52	\$ 4,864.08
8.	Fertilization.	100 SF	1,559	\$ .23	4	\$ 1,434.28
9.	Weed control.	100 SF	1,559	\$ .12	12	\$ 2,244.96
10.	Aeration.	100 SF	1,559	\$ .40	1	\$ 623.60
11.	Dethatching.	100 SF	1,559	\$ .70	1	\$ 1,091.30
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	60	\$ .28	52	\$ 873.60
13.	Pruning.	100 SF	60	\$ 7.75	4	\$ 1,860
14.	Edging.	LS	1	\$ 12.50	12	\$ 150
15.	Fertilization.	100 SF	60	\$ .23	4	\$ 55.20

ALL AMERICAN PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
16.	Replace annual color plants.	100 SF	10	\$ 14	4	\$ 560
17.	Mulching (top dress).	100 SF	60	\$ .80	6	\$ 288
<b>TREES</b>						
18.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
19.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364
20.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
21.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
22.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
23.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	1,619	\$ .06	52	\$ 5,051.28
24.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	1,619	\$ .06	12	\$ 1,165.68
25.	Annual irrigation systems audit.	100 SF	1,619	\$ .16	1	\$ 259.04
TOTAL AMOUNT COST IN FIGURES						\$ 25,284.14
TOTAL AMOUNT COST IN WORDS _____						
Twenty five thousand two hundred eighty four dollars and fourteen cents						

\*For multiplication purposes, treat as (1).

\*\*See APPENDIX C for "sample" calculation.

CARO PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 7	52	\$ 364
2.	Walk through inspection with City representative.	LS	1	\$ 7	12	\$ 84
3.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
4.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
5.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
6.	Mowing and edging.	100 SF	30	\$ .12	52	\$ 187.20
7.	Fertilization.	100 SF	30	\$ .23	4	\$ 27.60
8.	Weed control.	100 SF	30	\$ .06	12	\$ 21.60
9.	Aeration.	100 SF	30	\$ .40	1	\$ 12
10.	Dethatching.	100 SF	30	\$ .70	1	\$ 21
<b>TREES</b>						
11.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
12.	Pruning for vehicular/ pedestrian clearances.	LS	1	\$ 7	52	\$ 364
13.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
14.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
15.	Fertilization.	LS	1	\$ 7	4	\$ 28

CARO PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>IRRIGATION SYSTEMS</b>						
16.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	30	\$ .06	52	\$ 93.60
17.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	30	\$ .06	12	\$ 21.60
18.	Annual irrigation systems audit.	100 SF	30	\$ .16	1	\$ 4.80
TOTAL AMOUNT COST IN FIGURES						\$ 2,237.40
TOTAL AMOUNT COST IN WORDS _____						
Two thousand two hundred thirty seven dollars and forty cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.



DILLS PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 7	52	\$ 364
2.	Walk through inspection with City representative.	LS	1	\$ 7	12	\$ 84
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, pathways, parking area, entries and exits.	100 SF	223	\$ .14	52	\$ 1623.44
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	1,478	\$ .06	52	\$ 4,611.36
8.	Fertilization.	100 SF	1,478	\$ .23	4	\$ 1,359.76
9.	Weed control.	100 SF	1,478	\$ .10	12	\$ 1,773.60
10.	Aeration.	100 SF	1,478	\$ .40	1	\$ 591.20
11.	Dethatching.	100 SF	1,478	\$ .70	1	\$ 1,034.60
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	3,075	\$ .08	52	\$ 12,792.00
13.	Pruning.	100 SF	3,075	\$ .48	4	\$ 5,904
14.	Edging.	LS	1	\$ 12.50	12	\$ 150
15.	Fertilization.	100 SF	3,075	\$ .23	4	\$ 2,829

DILLS PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
16.	Replace annual color plants.	100 SF	10	\$ 14	4	\$ 560
17.	Mulching (top dress).	100 SF	3,075	\$ .24	6	\$ 4,428
<b>PLANTED SLOPES</b>						
18.	Inspect for damage and special needs to maintain health.	100 SF	883	\$ .52	12	\$ 5,509.90
19.	Pruning.	100 SF	883	\$ .52	4	\$ 1,836.64
20.	Edging.	LS	1	\$ 18	12	\$ 216
21.	Weed control.	100 SF	883	\$ .11	12	\$ 1,165.56
22.	Fertilization.	100 SF	883	\$ .23	4	\$ 812.36
23.	Mulching (top dress).	100 SF	883	\$ .80	2	\$ 706.40
<b>TREES</b>						
24.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
25.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364
26.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
27.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
28.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
29.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	5,436	\$ .02	52	\$ 5,653.44
30.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	5,436	\$ .02	12	\$ 1,304.64
31.	Annual irrigation systems audit.	100 SF	5,436	\$ .02	1	\$ 108.72

DILLS PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
TOTAL AMOUNT COST IN FIGURES						\$ 51,504.64
TOTAL AMOUNT COST IN WORDS _____						
Fifty one thousand five hundred four dollars and sixty four cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

GARFIELD PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 7	52	\$ 364
2.	Walk through inspection with City representative.	LS	1	\$ 7	12	\$ 84
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, medians, pathways, parking area, entries and exits.	100 SF	81	\$ .14	52	\$ 589.68
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	225	\$ .06	52	\$ 702
8.	Fertilization.	100 SF	225	\$ .23	4	\$ 207
9.	Weed control.	100 SF	225	\$ .18	12	\$ 486
10.	Aeration.	100 SF	225	\$ .40	1	\$ 90
11.	Dethatching.	100 SF	225	\$ .70	1	\$ 157.50
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	13	\$ .25	52	\$ 169
13.	Pruning.	100 SF	13	\$ 7.75	4	\$ 403
14.	Edging.	LS	1	\$ 12.50	12	\$ 150

GARFIELD PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
15.	Fertilization.	100 SF	13	\$ .23	4	\$ 11.96
16.	Replace annual color plants.	100 SF	1	\$ 14	4	\$ 56
17.	Mulching (top dress).	100 SF	13	\$ .80	6	\$ 62.40
<b>TREES</b>						
18.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
19.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364
20.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
21.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
22.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
23.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	238	\$ .12	52	\$ 1,485.12
24.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	238	\$ .12	12	\$ 342.72
25.	Annual irrigation systems audit.	100 SF	238	\$ .80	1	\$ 190.40
TOTAL AMOUNT COST IN FIGURES						\$ 6,320.78
Nine thousand three hundred twenty one d.40ollars and fifty five cents TOTAL AMOUNT COST IN WORDS Six thousand three hundred twenty dollars and seventy eight cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

MEADOWS PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 7	52	\$ 364
2.	Walk through inspection with City representative.	LS	1	\$ 7	12	\$ 84
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, pathways, parking area, entries and exits.	100 SF	85	\$ .14	52	\$ 618.80
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	125	\$ .06	52	\$ 390
8.	Fertilization.	100 SF	125	\$ .23	4	\$ 115
9.	Weed control.	100 SF	125	\$ .18	12	\$ 270
10.	Aeration.	100 SF	125	\$ .40	1	\$ 33.15
11.	Dethatching.	100 SF	125	\$ .70	1	\$ 87.50
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	80	\$ .27	52	\$ 1,123.20
13.	Pruning.	100 SF	80	\$ 5.80	4	\$ 1,856
14.	Edging.	LS	1	\$ 12.50	12	\$ 150
15.	Fertilization.	100 SF	80	\$ 1.15	4	\$ 368

MEADOWS PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
16.	Replace annual color plants.	100 SF	1	\$ 14	4	\$ 56
17.	Mulching (top dress).	100 SF	80	\$ .80	6	\$ 384
<b>TREES</b>						
18.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
19.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364
20.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
21.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
22.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
23.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	205	\$ .14	52	\$ 1,492.40
24.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	205	\$ .14	12	\$ 344.40
25.	Annual irrigation systems audit.	100 SF	205	\$ .90	1	\$ 184.50
TOTAL AMOUNT COST IN FIGURES						\$9,321.55
TOTAL AMOUNT COST IN WORDS _____						
Nine thousand three hundred twenty one dollars and fifty five cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

PARAMOUNT PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 8	12	\$ 96
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, medians, pathways, parking area, entries and exits.	100 SF	1,421	\$.14	52	\$ 10,344.88
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	3,409	\$ .04	52	\$ 7,090.72
8.	Fertilization.	100 SF	3,409	\$ .23	4	\$ 3,136.28
9.	Weed control.	100 SF	3,409	\$ .07	12	\$ 2,863.56
10.	Aeration.	100 SF	3,409	\$ .40	1	\$ 1,363.60
11.	Dethatching.	100 SF	3,409	\$ .70	1	\$ 2,386.30
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	421	\$ .06	52	\$ 1,313.52
13.	Pruning.	100 SF	421	\$ 1.70	4	\$ 2,862.80



PARAMOUNT PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
14.	Edging.	LS	1	\$ 12.50	12	\$ 150
15.	Fertilization.	100 SF	421	\$ .85	4	\$ 1,431.40
16.	Replace annual color plants.	100 SF	1	\$ 14	4	\$ 56
17.	Mulching (top dress).	100 SF	421	\$ .90	6	\$ 2,273.40
<b>TREES</b>						
18.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 8	52	\$ 416
19.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 8	52	\$ 416
20.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 8	12	\$ 96
21.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 8	52	\$ 416
22.	Fertilization.	LS	1	\$ 8	4	\$ 416
<b>IRRIGATION SYSTEMS</b>						
23.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	3,830	\$ .04	52	\$ 7,966.40
24.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	3,830	\$ .04	12	\$ 1,838.40
25.	Annual irrigation systems audit.	100 SF	3,830	\$ .09	1	\$ 344.70
TOTAL AMOUNT COST IN FIGURES						\$ 47,973.96
TOTAL AMOUNT COST IN WORDS _____						
Forty seven thousand nine hundred seventy three dollars and ninety six cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

PEQUEÑO PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual / operational.	LS	1	\$ 7	52	\$ 364
2.	Walk through inspection with City representative.	LS	1	\$ 7	12	\$ 84
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, pathways, parking area, entries and exits.	100 SF	14	\$ .14	52	\$ 101.92
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	25	\$ .06	52	\$ 78
8.	Fertilization.	100 SF	25	\$ .23	4	\$ 23
9.	Weed control.	100 SF	25	\$ .80	12	\$ 240
10.	Aeration.	100 SF	25	\$ .40	1	\$ 10
11.	Dethatching.	100 SF	25	\$ .70	1	\$ 17.50
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	2	\$ 2.50	52	\$ 260
13.	Pruning.	100 SF	2	\$ 2	4	\$ 16
14.	Edging.	LS	2	\$ 12.50	12	\$ 300

PEQUEÑO PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
15.	Fertilization.	100 SF	2	\$ .23	4	\$ 1.84
16.	Replace annual color plants.	100 SF	1	\$ 14	4	\$ 56
17.	Mulching (top dress).	100 SF	2	\$ .60	1	\$ 1.20
<b>TREES</b>						
18.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
19.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364
20.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
21.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
22.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
23.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	27	\$ .65	52	\$ 912.60
24.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	27	\$ .33	12	\$ 106.92
25.	Annual irrigation systems audit.	100 SF	27	\$ 6	1	\$ 54
TOTAL AMOUNT COST IN FIGURES						\$ 4,026.98
TOTAL AMOUNT COST IN WORDS _____						
Four thousand twenty six dollars and ninety eight cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

PROGRESS PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 17	52	\$ 884
2.	Walk through inspection with City representative.	LS	1	\$ 7	12	\$ 84
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, medians, pathways, parking area, entries and exits.	100 SF	660	\$ .14	52	\$ 4,804.80
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	2,071	\$ .06	52	\$ 6,461.52
8.	Fertilization.	100 SF	2,071	\$ .23	4	\$ 1,905.32
9.	Weed control.	100 SF	2,071	\$ .07	12	\$ 1,739.64
10.	Aeration.	100 SF	2,071	\$ .40	1	\$ 828.40
11.	Dethatching.	100 SF	2,071	\$ .70	1	\$ 1,449.70
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	125	\$ .69	52	\$ 4,485
13.	Pruning, including the Podocarpus hedge along fence at Progress Plaza.	100 SF	125	\$ .69	4	\$ 345

PROGRESS PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
14.	Edging.	LS	1	\$ 12.50	12	\$ 150
15.	Fertilization.	100 SF	125	\$ 1.15	4	\$ 575
16.	Replace annual color plants.	100 SF	10	\$ 14	4	\$ 560
17.	Mulching (top dress).	100 SF	125	\$ .90	6	\$ 675
<b>TREES</b>						
18.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
19.	Pruning for vehicular/ pedestrian clearances.	LS	1	\$ 7	52	\$ 364
20.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
21.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
22.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
23.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	2,196	\$ .08	52	\$ 9,135.36
24.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	2,196	\$ .08	12	\$ 2,108.16
25.	Annual irrigation systems audit.	100 SF	2,196	\$	1	\$ 1,822.68
TOTAL AMOUNT COST IN FIGURES						\$39,413.58
TOTAL AMOUNT COST IN WORDS _____						
Thirty nine thousand four hundred thirteen dollars and fifty eight cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

SALUD PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 7	52	\$ 364
2.	Walk through inspection with City representative.	LS	1	\$ 7	12	\$ 84
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, medians, pathways, parking area, decomposed granite, entries and exits.	100 SF	2,210	\$ .14	52	\$ 16,088.88
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	1,110	\$ .06	52	\$ 3,463.20
8.	Fertilization.	100 SF	1,110	\$ .23	4	\$ 1,021.20
9.	Weed control.	100 SF	1,110	\$ .17	12	\$ 2,264.40
10.	Aeration.	100 SF	1,110	\$ .40	1	\$ 444
11.	Dethatching.	100 SF	1,110	\$ .70	1	\$ 777
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	765	\$ .05	52	\$ 1,989
13.	Pruning.	100 SF	765	\$ .16	4	\$ 489.60
14.	Edging.	LS	1	\$ 12.50	12	\$ 150

SALUD PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
15.	Fertilization.	100 SF	765	\$ .23	4	\$ 703.80
16.	Replace annual color plants.	100 SF	10	\$ 14	4	\$ 560
17.	Mulching (top dress).	100 SF	765	\$ .90	6	\$ 4,131
<b>TREES</b>						
18.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
19.	Pruning for vehicular/ pedestrian clearances.	LS	1	\$ 7	52	\$ 364
20.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
21.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
22.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
23.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	1,875	\$ .06	52	\$ 5850
24.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	1,875	\$ .06	12	\$ 1350
25.	Annual irrigation systems audit.	100 SF	1,875	\$ .06	1	\$ 112.50
TOTAL AMOUNT COST IN FIGURES						\$ 37,522.50
TOTAL AMOUNT COST IN WORDS _____						
Thirty seven thousand five hundred twenty two dollars and fifty cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

SPANE PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 7	52	\$ 364
2.	Walk through inspection with City representative.	LS	1	\$ 7	12	\$ 84
3.	Litter removal / cleanup and weed control on paved sidewalks, walkways, medians, pathways, parking area, entries and exits.	100 SF	156	\$ 7	52	\$ 364
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	2,166	\$ .06	52	\$ 6,757.92
8.	Fertilization.	100 SF	2,166	\$ .23	4	\$ 1,992.72
9.	Weed control.	100 SF	2,166	\$ .17	12	\$ 4,418.64
10.	Aeration.	100 SF	2,166	\$ .40	1	\$ 866.40
11.	Dethatching.	100 SF	2,166	\$ .70	1	\$ 1,516.20
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	36	\$ .08	52	\$ 149.76
13.	Pruning.	100 SF	36	\$ .16	4	\$ 23.04



SPANES PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
14.	Edging.	LS	1	\$ 12.50	12	\$ 250
15.	Fertilization.	100 SF	36	\$ .23	4	\$ 182.62
16.	Replace annual color plants.	100 SF	10	\$ 14	4	\$ 560
17.	Mulching (top dress).	100 SF	36	\$ .90	6	\$ 194.40
<b>TREES</b>						
18.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
19.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364
20.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
21.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
22.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
23.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	2,202	\$ .06	52	\$6,870.24
24.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	2,202	\$ .06	12	\$ 1,585.44
25.	Annual irrigation systems audit.	100 SF	2,202	\$ .06	1	\$ 132.12
TOTAL AMOUNT COST IN FIGURES						\$ 28,383.18
TOTAL AMOUNT COST IN WORDS _____						
Twenty eight thousand three hundred eighty three dollars and eighteen cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

VILLAGE PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 7	52	\$ 364
2.	Walk through inspection with City representative.	LS	1	\$ 7	12	\$ 84
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, pathways, parking area, entries and exits.	100 SF	89	\$ .14	52	\$ 647.92
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>LAWN AREAS</b>						
7.	Mowing and edging.	100 SF	697	\$ .06	52	\$ 2,174.64
8.	Fertilization.	100 SF	697	\$ .23	4	\$ 641.24
9.	Weed control.	100 SF	697	\$ .17	12	\$ 1,421.88
10.	Aeration.	100 SF	697	\$ .40	1	\$ 278.80
11.	Dethatching.	100 SF	697	\$ .70	1	\$ 487.90
<b>GROUNDCOVER AND SHRUB AREAS</b>						
12.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	38	\$ .08	52	\$ 158.08
13.	Pruning.	100 SF	38	\$ .16	4	\$ 24.32
14.	Edging.	LS	1	\$ 12.50	12	\$ 150

VILLAGE PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
15.	Fertilization.	100 SF	38	\$ .23	4	\$ 34.96
16.	Replace annual color plants.	100 SF	5	\$ 14	4	\$ 350
17.	Mulching (top dress).	100 SF	38	\$ .90	6	\$ 205.20
<b>TREES</b>						
18.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
19.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364
20.	Maintain tree wells and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
21.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
22.	Fertilization.	LS	1	\$ 7	4	\$ 28
<b>IRRIGATION SYSTEMS</b>						
23.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	735	\$ .06	52	\$ 2,293.20
24.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	735	\$ .06	12	\$ 529.20
25.	Annual irrigation systems audit.	100 SF	735	\$ .06	1	\$44.10
TOTAL AMOUNT COST IN FIGURES						\$11,229.54
TOTAL AMOUNT COST IN WORDS _____						
Eleven thousand two hundred twenty nine dollars and fifty four cents						

\*For multiplication purposes, treat as (1)

\*\*See APPENDIX C for "sample" calculation.

BIKEWAY TRAIL PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
<b>GENERAL MAINTENANCE</b>						
1.	Facility inspection by Contractor supervisor, visual/operational.	LS	1	\$ 7	52	\$ 364
2.	Walk through inspection with City representative.	LS	1	\$ 7	12	\$ 84
3.	Litter removal/cleanup and weed control on paved sidewalks, walkways, pathways, parking area, entries and exits.	100 SF	180	\$ .14	52	\$ 1,310.40
4.	Insect, disease, pest and rodent control.	LS	1	\$	*As required/ requested.	\$
5.	Completion and return to City of Monthly Quality Control Report (See APPENDIX B).	EA	1	\$ 12	12	\$ 144
<b>DRAINAGE FACILITIES</b>						
6.	Inspect and maintain drain inlets.	LS	1	\$ 1	52	\$ 52
<b>GROUNDCOVER AND SHRUB AREAS</b>						
7.	Inspect, weed, and clean groundcover and shrub beds.	100 SF	82	\$ .08	52	\$ 341.12
8.	Pruning.	100 SF	82	\$ .16	4	\$ 52.48
9.	Edging.	LS	1	\$ 12.50	12	\$ 150
10.	Fertilization.	100 SF	82	\$ .23	4	\$ 75.44
11.	Mulching (top dress).	100 SF	82	\$ .90	6	\$ 442.80
<b>TREES</b>						
12.	Inspect for damage and/or special needs for safety and health.	LS	1	\$ 7	52	\$ 364
13.	Pruning for vehicular/pedestrian clearances.	LS	1	\$ 7	52	\$ 364

BIKEWAY TRAIL PARK						
ITEM NO.	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICE	ANNUAL FREQUENCY	ANNUAL AMOUNT
14.	Maintain tree planters and watering basins, including weeding, mulching and leveling tree grates.	LS	1	\$ 7	12	\$ 84
15.	Inspect and adjust tree stakes, ties and guys.	LS	1	\$ 7	52	\$ 364
16.	Fertilization.	LS	1	\$ 7	4	\$ 28
IRRIGATION SYSTEMS						
17.	Operate, observe, and adjust irrigation systems and controller programming.	100 SF	82	\$ .08	52	\$ 341.12
18.	Probe for soil water content and adjust irrigation systems to meet seasonal needs.	100 SF	82	\$ .08	12	\$ 78.72
19.	Annual irrigation systems audit.	100 SF	82	\$ .08	1	\$ 6.56
TOTAL AMOUNT COST IN FIGURES						\$ 4,646.64
TOTAL AMOUNT COST IN WORDS						Four thousand six hundred forty six dollars and sixty four cents

\*For multiplication purposes, treat as (1).

\*\*See APPENDIX C for "sample" calculation.

### CITY PARKS

Park	Cost Breakdown Total
All-American Park	\$ 25,284.14
Caro Park	\$ 2,237.40
Dills Park	\$ 51,504.64
Garfield Park	\$ 6,320.78
Meadows Park	\$ 9,321.55
Paramount Park	\$ 47,973.96
Pequeño Park	\$ 4,026.98
Progress Park	\$ 39,413.58
Salud Park	\$ 37,522.50
Spane Park	\$ 28,383.18
Village Park	\$ 11,229.54
Bikeway Trail Park	\$ 4,646.64

TOTAL AMOUNT COMBINED COST FOR ALL CITY PARKS: \$ 267,864.89

TOTAL AMOUNT COMBINED COST FOR ALL CITY PARKS (IN WORDS): \_\_\_\_\_

Two hundred sixty seven thousand eight hundred sixty four dollars and  
eighty nine cents

**TOTAL SUMMARY BREAKDOWN COST FOR ALL CONTRACTS**

**MEDIAN ISLANDS, CIVIC CENTER, OFF-SITES/SETBACKS, VINE CARE**

Median Islands	\$ 44,265.10
Civic Center	\$ 29,335.30
Off-Sites/Setbacks	\$ 106,970.50
Vine Care	\$ 4,304.00
<b>TOTAL:</b>	<b>\$ 184,894.90</b>

**POCKET PARKS**

P-1	\$ 32,186.92
P-2	\$ 4,632.20
P-3	\$ 5,911.76
P-4	\$ 15,233.12
P-5	\$ 94,925.86
P-6	\$ 78,223.20
<b>TOTAL:</b>	<b>\$ 231,113.06</b>

**COMMUNITY GARDENS**

CG1	\$ 4,092.00
CG2	\$ 4,092.00
<b>TOTAL:</b>	<b>\$ 8,184.00</b>

### CITY PARKS

All-American Park	\$ 25,284.14
Caro Park	\$ 2,237.40
Dills Park	\$ 51,504.64
Garfield Park	\$ 6,320.78
Meadows Park	\$ 9,321.55
Paramount Park	\$ 47,973.96
Pequeño Park	\$ 4,026.98
Progress Park	\$ 39,413.58
Salud Park	\$ 37,522.50
Spane Park	\$ 28,383.18
Village Park	\$ 11,229.54
Bikeway Trail Park	\$ 4,646.64
<b>TOTAL:</b>	<b>\$ 267,864.89</b>

**TOTAL COMBINED COST FOR MEDIAN ISLANDS, CIVIC CENTER, OFF-SITES/SETBACKS, VINE CARE, POCKET PARKS, COMMUNITY GARDENS AND CITY PARKS:**

\$ 692,056.85

**TOTAL COMBINED COST FOR MEDIAN ISLANDS, CIVIC CENTER, OFF-SITES/SETBACKS, VINE CARE, POCKET PARKS, COMMUNITY GARDENS AND CITY PARKS (IN WORDS):**

Six hundred ninety two thousand fifty six dollars and eighty five cents



## UNIT PRICE LIST

**THE FOLLOWING PRICES ARE HEREBY MADE A PART OF THIS AGREEMENT  
FOR THE SOLE PURPOSE OF ADDRESSING BUDGETARY CONSTRAINTS**

### Unit Prices for Additional Work

*(Items/products/materials not included in price @ cost plus 20%)*

Item No.	Description			Unit Price	Unit
1A	Pop-up sprinkler in place repair or replace.	4"	@	\$ 18.75	EA
1B	Pop-up sprinkler in place repair or replace.	6"	@	\$ 28.00	EA
1C	Pop-up sprinkler in place repair or replace.	12"	@	\$ 39.00	EA
2A	Pop-up gear drive sprinkler in place repair or replace.	4"	@	\$ 23.50	EA
2B	Pop-up gear drive sprinkler in place repair or replace.	12"	@	\$ 46.75	EA
3	Fixed shrub sprinkler in place repair or replace.		@	\$ 11.00	EA
4	Fixed shrub gear drive sprinkler in place repair or replace.		@	\$ 16.00	EA
5	1-gal. shrub/perennial install.		@	\$ 6.75	EA
6	2-gal. shrub/perennial install.		@	\$ 8.95	EA
7	5-gal. shrub/perennial install.		@	\$ 19.50	EA
8	15-gal. shrub/perennial install.		@	\$ 49.50	EA
9	5-gal tree in place (stakes included).		@	\$ 18.00	EA
10	15 gal. tree in place (stakes included).		@	\$ 67.00	EA
11	24" box tree in place (stakes included).		@	\$ 225.00	EA
12	36" box tree in place (stakes included).		@	\$ 685.00	EA
13	48" box tree in place (stakes, included).		@	\$ 985.00	EA
14	Hand watering of tree well.		@	\$ 0.00	EA
15	Flat of groundcover install (12" O.C.).		@	\$ 28.00	EA
16	Flat of color (8" O.C.).		@	\$ 21.00	EA
17	4" pot annual color install.		@	\$ 26.00	EA
18	Planter bed mulch in place.		@	\$ 29.50	/Cubic Yard
19	Turf renovation (including de-thatch, over seed, top dress).		@	\$ included in bid	/1,000 Sq. Ft.
20	Turf aeration.		@	\$ included in bid	/1,000 Sq. Ft.
21	Additional laborer.		@	\$ 24.75	/Manhour
22	Additional supervisor.		@	\$ 32.50	/Manhour
23	Hourly rate for contractor irrigation technician.		@	\$ 48.75	Hour
24	Contractor field maintenance supervisor.		@	\$ 28.00	Hour
25	Contractor account manager/administrator.		@	\$ 48.00	Hour
26	Additional mowing.		@	\$ no charge	/100 Sq. Ft.

Item No.	Description			Unit Price	Unit
27	Sod installation, including soil preparation and grading.		@	\$ 1.15	SF
28	Seed installation, soil preparation for turf grass, seed and top dressing.		@	\$ .32	SF
29	Fertilization (shrub bed & turf).		@	\$ 98.00	AS/Acre
30	Soil test and analysis.		@	\$ 42.00	Unit
31	Plant tissue analysis.		@	\$ 52.00	Unit
32	Plant pathology test.		@	\$ 52.00	Unit
33	Backflow prevention device inspection.		@	\$ 92.00	EA
34A	Pesticide application on trees for disease control (spray).		@	\$ 42.00	EA
34B	Pesticide application on trees for disease control (injection).		@	\$ 62.00	EA
34C	Fertilization application on trees (injection).		@	\$ 120.00	EA
35	Landscape design services.		@	\$ 75.00	Hour
36	Submit disease/pest control records to county agricultural commissioner.		@	\$ 18.00	Per occurrence
37	Insect, disease and rodent control.		@	\$ 125.00	10,000 Sq. Ft.
38	Tree trunk Guards.		@	\$ 4.00	EA
39A	Plastic valve boxes (by size).	9"x16"	@	\$ 42.00	EA
39B	Valve boxes – 6" round.	6" rnd	@	\$ 18.00	EA
39C	Valve boxes – 10" round.	10" rnd	@	\$ 39.50	EA
40	Concrete header/mow strip (6" wide by 6" deep).		@	\$ 16.00	LF
41	2" x 4" recycled plastic header by Epic Plastics or approved equal.		@	\$ 11.00	LF
42	Purchase and spread 2" layer 1"-3" x 5/8" diameter shredded redwood chips (not bark).		@	\$ 31.75	CY
43	Spreading 2" layer of City-furnished recycled mulch.		@	\$ 18.00	CY
44	Furnish and install dog waste receptacle.		@	\$ 95.00	EA
45	Clean up and remove debris from garden bed area when plot is abandoned and/or not cared for at Community Garden.		@	\$ 65.00	EA
46	Repair or replace hose bib at Community Garden.		@	\$ 28.00	EA

**Note: The LMC is required to complete the unit price column as part of the Cost Breakdown submittals. If it is not included with the Cost Breakdowns, your Proposal will be considered incomplete and will not be accepted.**

LMC Signature: \_\_\_\_\_

**GREENFIELD LANDSCAPING & MAINTENANCE, Inc.**

3129 S. Hacienda Blvd Suite 384 Hacienda Heights, CA 91745

3021 E. Chapman Ave Suite 171 Orange, CA 92869

Office: (626) 919-2792 Cell: (626) 926-2221

Fax: (626) 465-3566 e-mail: gflm2000@hotmail.com

November 2022

**RE: REFERENCES**

Below is all the contact information of a few Managers and Directors we have done work with over the last several years.

Action Property Management

**Gabriel Guerrero**

Community Manager

949-450-0202

Newport Pacific

**Jessica Martinez**

Regional Manager

949-852-5575

Emanate Health Partners

**Travis Burleson**

Operations Manager

970-825-6519

Thank you,  
Greenfield Landscaping & Maintenance, Inc.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Builders Direct Insurance Services, LLC 2122 S Grand Ave Ste A  Santa Ana CA 92705-5230		<b>CONTACT</b> NAME: Agustin Jasso Jr. PHONE (A/C, No, Ext): 949-356-6375 FAX (A/C, No): 949-356-6395 E-MAIL: certs@buildersdirectins.com ADDRESS: certs@buildersdirectins.com	
<b>INSURED</b> Greenfield Landscaping&Maintenance Inc 3129 S Hacienda Blvd # 384  Hacienda Heights CA 91745		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Scottsdale Insurance Company NAIC #: 41297 INSURER B: Topa Insurance Company 18031 INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES**

CERTIFICATE NUMBER: 001

REVISION NUMBER: 001

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		RBS0080397	01/24/2022	01/24/2023	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
B	<input type="checkbox"/> UMBRELLA LIAB			XL00203926-01	02/09/2022	02/09/2023	EACH OCCURRENCE \$ 2,000,000
	<input checked="" type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 2,000,000
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of General Liability and Excess Liability Coverage California CSLB License # 979377

Additional Insured listed as: City of Paramount, 16400 Colorado Ave, Paramount, CA 90723

This certificate or verification of Insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policies listed herein. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate or verification of Insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

**CERTIFICATE HOLDER****CANCELLATION**

City of Paramount  
16400 Colorado Ave  
Paramount, CA 90723

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/04/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Automatic Data Processing Insurance Agency, Inc.  1 Adp Boulevard Roseland NJ 07068		<b>CONTACT NAME:</b> Automatic Data Processing Insurance Agency, Inc. <b>PHONE (A/C, No, Ext):</b> 1-800-524-7024 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b>	
<b>INSURED</b> Greenfield Landscape And Maintste 384  3129 S. Hacienda Blvd  Hacienda Heights CA 91746		<b>INSURER(S) AFFORDING COVERAGE</b> <b>INSURER A:</b> Employers Preferred Insurance Company <b>INSURER B:</b> <b>INSURER C:</b> <b>INSURER D:</b> <b>INSURER E:</b> <b>INSURER F:</b>	
		<b>NAIC #</b> 10346	

## COVERAGES

CERTIFICATE NUMBER: 2702623

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:					EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <b>DED</b> <input type="checkbox"/> <b>RETENTION \$</b> <input type="checkbox"/>					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A N EIG502204500	06/13/2022	06/13/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

City of Paramount 16400 Colorado Ave  Paramount CA 90723	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
11/02/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. IF SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Connor Cunningham(291828E) 651 S 2nd Ave Covina CA 91723-3518	<b>CONTACT</b> NAME: Shelby Izay PHONE (A/C, NO, EXT): 626-858-0071 FAX (A/C, NO): 626-858-9071 E-MAIL ADDRESS: shelby@coveredbyus.com																					
<b>INSURED</b> GREENFIELD LANDSCAPING AND 3129 S HACIENDA BLVD #384 HACIENDA HTS CA 91745	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>Truck Insurance Exchange</td><td>21709</td></tr><tr><td>INSURER B:</td><td>Farmers Insurance Exchange</td><td>21652</td></tr><tr><td>INSURER C:</td><td>Mid Century Insurance Company</td><td>21687</td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Truck Insurance Exchange	21709	INSURER B:	Farmers Insurance Exchange	21652	INSURER C:	Mid Century Insurance Company	21687	INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																						
INSURER E:																						
INSURER F:																						

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAME ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDTL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:						EACH OCCURRENCE	\$
							DAMAGE TO RENTED PREMISES (Ea Occurrence)	\$
							MED EXP (Any one person)	\$
							PERSONAL & ADV INJURY	\$
							GENERAL AGGREGATE	\$
							PRODUCTS - COMP/OP AGG	\$
								\$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	Y		604412723	01/28/2022	01/28/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	<b>UMBRELLA LIAB</b> <b>EXCESS LIAB</b> DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE OTHER	\$
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is listed as Additional Insured with respect to Automotive Liability ONLY.

## CERTIFICATE HOLDER

## CANCELLATION

City of Paramount  
16400 Colorado Ave  
Paramount, CA 90723

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE Shelby Izay



License Period 8/25/2022 to 8/31/2023

TO BE POSTED IN A CONSPICUOUS PLACE  
AND  
IS NOT TRANSFERABLE OR ASSIGNABLE

## CITY OF PARAMOUNT BUSINESS LICENSE

The Business named is licensed in accordance with the Paramount Municipal Code to engage in the described business activity. This license is non-transferrable and issued without verification that the licensee is subject to or exempt from licensing by the State of California (Gov't Code Sec. 37101.2) Issuance of this license is not a waiver of other provisions of the Paramount Municipal Code. Business owner agrees with and shall comply, at all times, with all existing and subsequent adopted Federal, State, County, City, and other government agency regulations.

GREENFIELD LANDSCAPING & MAINTENANCE INC  
3129 S HACIENDA BLVD #384  
HACIENDA HEIGHTS, CA 91745-6342

License Number 16814652  
Business Type SERVICES

Business Location  
3129 S HACIENDA BLVD #384  
HACIENDA HEIGHTS, CA 91745-6342

Owner Name MICHAEL KALTA

*Heidi Huce*

City Clerk

For all inquiries regarding this license, contact HdL Business Tax Support Center at (562) 206-2484.

### GREENFIELD LANDSCAPING & MAINTENANCE INC :

Thank you for your payment on your City of Paramount Business License. ALL LICENSES MUST BE AVAILABLE FOR INSPECTION UPON REQUEST. If you have questions concerning your business license, contact the Business Support Center via email at: [Paramount@hdlgov.com](mailto:Paramount@hdlgov.com) or by telephone at: (562) 206-2484.

Keep this portion for your certificate separate in case you need a replacement for any lost, stolen, or destroyed certificate.

Starting January 1, 2021, Assembly Bill 1607 requires the prevention of gender-based discrimination of business establishments. A full notice is available in English or other languages by going to: <https://www.dca.ca.gov/publications/>.



BUSINESS SUPPORT CENTER  
8839 N CEDAR AVE #212  
FRESNO, CA 93720-1832



## City of Paramount BUSINESS LICENSE

HD10919A  
4000000121 121/1



GREENFIELD LANDSCAPING & MAINTENANCE  
3129 S HACIENDA BLVD # 384  
HACIENDA HEIGHTS CA 91745-6342

NC

License Number: 16814652

Date of Issue: 08/25/2022

# City of Paramount October 2022 Report from Greenfield Landscaping & Maintenance

October 3, 2022



Century Park/ Stables

Two 2 inch valves, three 2 inch 90's, one 2 inch coupling, two 2 inch male adapters, and two 18 inch purple valve boxes

October 4, 2022



Center divider on Garfield and Mindy/ Stables

Two 1 inch male adapters and 1 inch quick fix, five 2 inch 90's, one 2 inch Tee, one 2 inch coupling

October 11, 2022



Century Park

2 inch valve two 2 inch male adapters and two 2 inch compression couplings



Bank of American Parking Lot (No pictures available) 2 inch valve two 2 inch male adapters and two 2 inch compression couplers

October 13, 2022



Garfield and Mindy

Three 2 inch 90's, one 2 inch tee, two 1 inch 90's, one 1 inch coupling...two 1 inch male adaptors and 3 ft of 1 inch pvc sch40

October 19, 2022



Stables

Lateral line repair one 2 inch tee and one 2 inch coupler



Dills Park

one 4 inch tee, two 2 inch male adapters, three 2 inch 90's, and 2 ft of 4 inch pvc sch40 pipe  
And one 4 inch coupling

October 22, 2022



Paramount and Alondra West corner divider

One inch valve, two 1 inch male adapters, two 1 inch 90's, 1 drip regulator filter, 100 ft of drip

# *"Where Quality of Service Matters"*

Greenfield Landscaping & Maintenance was founded nearly 30 years ago with the promise to be one of the landscaping pioneers we can be proud of.

Greenfield has established itself as a premier landscaping powerhouse in serving the greater Southern California region through its superior services and quality of work.

Our knowledge and expertise will allow us to provide you with fresh creative ideas that spruce up the aesthetics of your landscape and leave you feeling proud of your environment.

## **Our Team**

**Michael Kalta**  
Chief Executive Officer

**Rick Garcia**  
Superintendent

**Miguel Barajas**  
Senior Business Developer

**Peter Wassil**  
Business Developer

**Raymond Henein**  
Chief Project Coordinator

**Johnathan Kalta**  
REP Analyst

**Valerie Martinez**  
Internal Operations Manager

**Melissa Acosta**  
Human Resources

DECEMBER 13, 2022

PROPOSED RENOVATION TO THE PARAMOUNT ELKS MEMORIAL  
CIRCLE AT THE CITY HALL WAR MEMORIAL PLAZA

MOTION IN ORDER:

APPROVE A PROPOSED RENOVATION TO THE ELKS MEMORIAL  
CIRCLE AND DIRECT STAFF TO INCLUDE THE DESIGN COSTS IN THE  
MIDYEAR 2022-23 BUDGET RECOMMENDATIONS.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** David Johnson, Community Services Director

**Date:** December 13, 2022

---

**Subject: PROPOSED RENOVATION TO THE PARAMOUNT ELKS MEMORIAL CIRCLE AT THE CITY HALL WAR MEMORIAL PLAZA**

## **BACKGROUND**

The Paramount Elks have been a long-standing service organization in the City of Paramount. For decades, the Paramount Elks in partnership with the City of Paramount have hosted the annual Memorial Day event at the War Memorial Plaza adjacent to City Hall. This location is special place for our community as it honors Paramount's fallen service members and recognizes the sacrifices of all our veterans. Within the War Memorial Plaza is a tiled at-grade memorial circle that has a bronze plaque with the Elks logo in the middle of a star with each point of the star representing the 5 military branches that existed at the time the Elks donated this memorial piece many decades ago.

## **DISCUSSION**

In 2019, a new United States military branch was established, the U.S Space Force. With the addition to the military branches and the age of the existing Elks memorial, it provides an opportunity to upgrade the Elks Memorial circle to include the U.S. Space Force branch and provide a new memorial art element at the War Memorial Plaza. After consulting with the Paramount Elks regarding an update to their memorial circle, we are recommending that we contract with an artist to propose a renovation to the memorial circle to represent the 6 military branches and include a statue of the "Fallen Soldier Battle Cross" (see attached representation). This statue is a very common symbol at memorials to honor and remember the tremendous sacrifice of our American service members. The statue consists of a rifle spiked into the ground, empty combat boots, topped with a combat helmet with a service member kneeling in front. These symbols are representative of fallen service members and the loss they represent to their fellow service members and to our country.

The Paramount Elks are in support of this renovation (see attached email) and the existing bronze plaque with the Elks logo would be included in the proposed design and rededicated at the completion of the project. The Paramount Elks would be included in the design process to ensure acceptance of the placement of their plaque.

Staff is proposing to seek design costs for the renovation to the Paramount Elks Memorial Circle to include in Midyear 2022-23 Budget recommendations with eventual installation costs proposed for the Fiscal Year 2023-24 Budget.

### **MISSION, VISION, VALUE AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 5: Attractive and Well-Maintained Infrastructure.

### **RECOMMENDED ACTION**

It is recommended that the City Council approve a proposed renovation to the Elks Memorial Circle and direct staff to include design costs in the Midyear 2022-23 Budget recommendations.



# Memorial Plaza- Paramount Elks Memorial Circle

Current



Proposed





**From:** Read Head [<mailto:readhead2121@yahoo.com>]  
**Sent:** Tuesday, November 15, 2022 9:21 AM  
**To:** Michelle Razo <[MRazo@paramountcity.com](mailto:MRazo@paramountcity.com)>  
**Subject:** Re: Art Piece for Memorial Plaza - Elks location

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Good morning, Michelle

The members of Paramount Elks Lodge were very happy that Dave Johnson took the time to visit our lodge and discuss the proposed renovation at Memorial Plaza. Please convey this to him and let him know that we are excited to be included in the planning. The members agreed that they would like Mr. Johnson to continue into the next phase of securing an artist's rendering of the statue. We look forward to being included in the process and Mr. Johnson's return to our lodge with the rendering. Thank you.

Best regards,

Jeanette "Lulu" Reeves

Exalted Ruler  
Paramount Elks Lodge #1804



DECEMBER 13, 2022

## 2023 CITY COUNCIL MEETING SCHEDULE

MOTION IN ORDER:

APPROVE THE 2023 CITY COUNCIL MEETING SCHEDULE TO INCLUDE  
ANY MEETINGS THAT WILL BE CANCELED.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Heidi Luce, City Clerk  
**Date:** December 13, 2022

---

**Subject: 2023 CITY COUNCIL MEETING SCHEDULE**

## **BACKGROUND**

On September 20, 2022, the City Council adopted Ordinance No. 1165 changing the days of the regular City Council meetings to the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month. This change was made to create a more consistent, predictable meeting scheduled for the City Council, staff, and the public and eliminate the need to move City Council meeting dates. The City Council held its first meeting under the new schedule on Tuesday, November 8, 2022.

## **DISCUSSION**

While the new meeting dates provide for more consistency and less conflict with holidays and other events, staff has identified two definite and one possible conflict. In an effort to create further consistency and predictability, staff has prepared a City Council meeting schedule for the City Council's review, discussion and approval. Having an approved City Council meeting schedule allows the City Council, staff, and the public to adequately plan and prepare for the meetings. That being said, it does not preclude the City Council from holding an adjourned or special meeting if necessary. It simply provides a framework for scheduling and planning purposes.

In preparing the schedule, staff reviewed the meeting dates to identify any potential conflicts with holidays, City special events and conferences. The attached schedule lists all of the 2023 City Council meeting dates and shows the potential conflicts that were identified. Although not noted on the schedule, the City Council has also traditionally held only one meeting in July and/or August to allow for a summer recess.

## **FISCAL IMPACT**

None.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 6: Efficient, Effective, and Fiscally Responsible to deliver an efficient and effective City government in a fiscally responsible, transparent and collaborative manner.

## **RECOMMENDED ACTION**

It is recommended that the City Council review and discuss the 2023 City Council meeting schedule and approve the 2023 City Council meeting schedule to include any meetings that will be canceled.

Attachment: DRAFT 2023 City Council Meeting Schedule

## DRAFT 2023 Paramount City Council Meeting Schedule

MEETING DATE	POTENTIAL CONFLICT*	RECOMMENDED ACTION
January 10	CCCA Sacramento Legislative Tour (January 9-11)	<b>CANCEL</b>
January 24		
February 14		
February 28		
March 14		
March 28		
April 11	CalCities City Leaders Summit, Carlsbad, CA (April 12-14)**	<b>NONE</b>
April 25		
May 9		
May 23		
June 13		
June 27		
July 11	NALEO Annual Conference, New York, NY (July 11-13)	<b>TBD</b>
July 25		
August 8		
August 22		
September 12		
September 26		
October 10		
October 24		
November 14		
November 28		
December 12		
December 26	Christmas Holiday	<b>CANCEL</b>

\* CCCA has not yet published dates for the Fall Education Summit (usually late September/early October)

\*\* Provided for informational purposes only

DECEMBER 13, 2022

AUTHORIZATION TO PURCHASE AIR MONITORS

MOTION IN ORDER:

1) AUTHORIZE THE PURCHASE OF FIVE (5) AIR MONITORS AT A TOTAL COST OF \$39,675.62; AND 2) APPROPRIATE AN ADDITIONAL \$39,675.62 FROM THE AVAILABLE GENERAL FUND BALANCE.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** John Carver, Planning Director  
**Date:** December 13, 2022

---

**Subject: AUTHORIZATION TO PURCHASE AIR MONITORS**

## **BACKGROUND**

In 2017, in response to the air quality issue with hexavalent chromium in the City's industrial area, the City Council authorized the purchase of five air monitors to test for hexavalent chromium. The air monitors were purchased to supplement the air sampling that the South Coast Air Quality Management District (SCAQMD) was conducting at multiple locations in the City.

The City purchased the air monitors from a manufacturer named Mesa Labs at a cost of \$43,836.06. Two of the monitors (Omni monitor) are battery operated, and three of the monitors (PQ 100) plug into an electrical outlet for power. Currently, the battery-operated monitors are located on Vermont Avenue, south of Harrison Street, and in front of Aerocraft Heat Treating on Minnesota Avenue. The PQ 100 monitors are located at City Hall, Gaines Elementary School, and Jefferson Elementary School. We have been having issues with parts failing on the PQ 100 monitors, and further issues with responsiveness from Mesa Labs in repairing the PQ 100 monitors. Consequently, air sampling with the PQ 100 monitors has been limited for several months.

At the direction of the City Council, staff has been working with our consultant, Technical & Business Systems (T&B Systems), to identify a suitable replacement monitor. T&B Systems recommends that the non-functioning PQ 100 monitors be replaced with similar monitors from a different manufacturer. The manufacturer, Tisch Environmental, has a monitor that is able to measure hexavalent chromium in the same manner as the Mesa Labs PQ 100 monitors. The cost for three Tisch monitors is \$28,465.00. The SCAQMD has reviewed the Tisch air monitors and stated that they are similar to the Mesa Labs air monitors in their ability to detect hexavalent chromium.

While we have not had issues with part failure on the Omni monitors, given the age of these monitors, T&B Systems recommends that we purchase two additional Omni monitors from Mesa Labs should we have issues in the future. Mesa Labs is the only manufacturer that makes battery-operated monitors that can be attached to a pole. This is important because it allows us to locate these monitors anywhere in the City without the need for an electrical outlet. The cost for two Omni monitors is \$11, 210.62.

## **FISCAL IMPACT**

The total cost to purchase five air monitors in the amount of \$39,675.62 was not included in the FY 2022-23 budget and will be reflected during the midyear budget process using available General Fund balance.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 1: Safe Community.

## **RECOMMENDED ACTION**

It is recommended that the City Council: 1) authorize the purchase of five (5) air monitors at a total cost of \$39,675.62; and 2) appropriate an additional \$39,675.62 from the available General Fund balance.