



Vilma Cuellar Stallings,
Mayor



Isabel Aguayo,
Vice Mayor



Annette C. Delgadillo,
Councilmember



Peggy Lemons,
Councilmember



Brenda Olmos,
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PRESENTATIONS



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APPROVAL OF MINUTES



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REORGANIZATION



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RECESS



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CITY COUNCIL PUBLIC COMMENT UPDATES



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PUBLIC COMMENTS



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CONSENT CALENDAR



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ECO-RAPID TRANSIT REQUEST UPDATE



CITY OF PARAMOUNT

ITEM NO. 7

March 28 Meeting Recap

- Eco-Rapid Transit (ERT) requested Paramount's membership dues in advance of FY 23 -24
- City Council continued item to April 11 meeting
 - Allow absent Councilmembers opportunity to vote

Key Takeaways

- ERT Executive Director confirmed Office of Supervisor Janice Hahn is a member of ERT
- Mr. Shen provided list of cities who paid the requested advance in membership dues



City	Status of Membership Advance Payment
Burbank Airport Authority	Paid
City of Bell	Paid
City of Cerritos	Paid
City of South Gate	Paid
Office of Supervisor Janice Hahn	Agreed to pay; ERT awaiting payment
City of Huntington Park	Currently Under Review
City of Paramount	Currently Under Review
City of Artesia	Unknown
City of Bell Gardens	Unknown
City of Cudahy	Unknown
City of Downey	Unknown
City of Glendale	Unknown
City of Maywood	Unknown

BACKGROUND

- Eco-Rapid Transit (ERT) member since 2003
- Promotes regional transportation in Gateway region
- Seeks long -term economic development benefits for WSAB
- Advocates against potential impacts as result of WSAB project
- Paramount City Council serves on ERT Board of Directors
 - Paramount power to suggest design alternatives
- FY 2022-2023 City's membership dues totaled \$20,221.81
 - Based on City Population & length of WSAB track in jurisdiction
 - Paid using restricted Proposition A and C funds



FISCAL CHALLENGES FOR ERT

ERT facing serious fiscal challenges

Insufficient funds through remainder of 2022 -2023 FY

ERT requesting advance payment of membership dues FY 2023 -2024

Totaling
\$21,535.16

- ERT will review existing methodology for calculating membership dues
- May add one -time special assessment and/or supplemental payment for members after July 1, 2023
 - ~ \$10,767.50 for Paramount, in addition to \$21,535.16 above

PARAMOUNT'S FUTURE WITH ERT

WSAB Rail project appears to be moving along...



METRO

- Prioritized completion of WSAB for our region
- Project design moving along for eventual construction
- Project planners have worked very closely with City
- Metro contractors were in Paramount and other cities last month



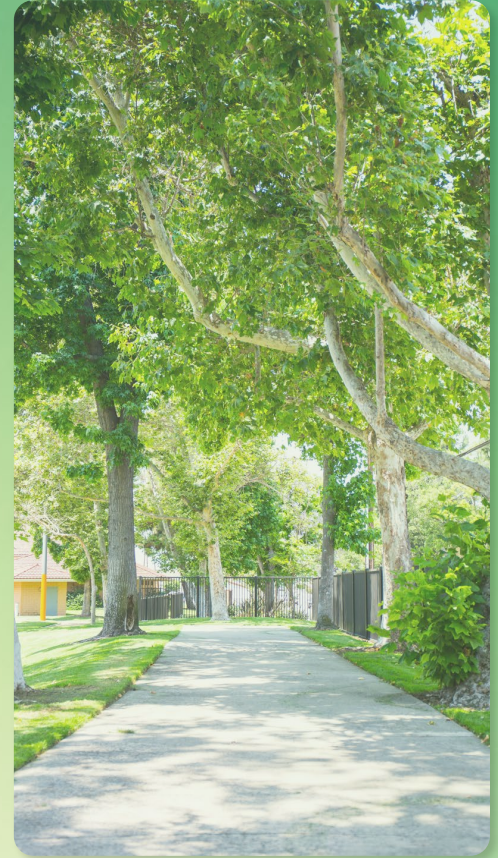
COG

- More actively engaged with WSAB project
- Formed a city manager technical advisory group
- Authored letters of support
- Hiring construction liaison for WSAB cities when Metro starts construction

Calls into question long -term role of Eco -Rapid Transit

OTHER CONSIDERATIONS

- WSAB will only reach Downtown LA
- No plans to extend route to City of Glendale & Burbank Airport as originally planned
 - City staff unsure if ERT will continue to focus on this portion of alignment
- Office of Supervisor Janice Hahn has joined Eco -Rapid Transit
- Supervisor Hahn also serves as a Metro Board member
 - Possible ERT may become more effective, recognizable, and financially stable





Recent Updates from ERT

- New ERT leadership thoroughly reviewed, validated, and re-examined many recurrent expenses
 - Eliminated on-going charges related to the copier/ WiFi saving ~ \$480/month
 - Reduced the web/email host from \$480/ mo to approximately \$120/mo
 - Terminated some open Purchase Orders and Professional Service Contracts without defined scope of work
 - Anticipate roughly \$840/ mo of savings → just over \$10,000/year of cost reduction
- Since assuming Executive Director position in mid-Oct 2022
 - Cleaned up the accounting practice
 - Gotten to the bottom of operating costs.
 - More certainty on monthly/annual ERT expenses rather than based on guestimates

FISCAL IMPACT

- If request approved, additional \$21,535.16 will need to be appropriated in the FY 2022 -2023 budget
- Use available Proposition A restricted funds
- Sufficient Proposition A restricted funds available for proposed special assessment or supplemental payment
 - ~\$10,767.50 in FY 2023 -2024



RECOMMENDED ACTION

STRATEGIC OUTCOMES

No. 6: Efficient, Effective, and Fiscally Responsible

1. Review and discuss the information provided
2. Authorize the City Manager to remit the City's 2023 Year membership dues totaling \$21,535.16 to Eco -2024 Fiscal
subject to the City Manager conducting an evaluation of the -Rapid Transit,
City's membership status and to present said findings to the City
Council for consideration on or before September 30, 2023, and
prior to remitting any additional payments to Eco -Rapid Transit;
or
3. Provide alternative direction to City staff relative to the City's
membership and/or affiliation with Eco -Rapid Transit.





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ECO-RAPID TRANSIT REQUEST UPDATE



CITY OF PARAMOUNT

ITEM NO. 7



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AWARD OF CONTRACT FOR PROFESSIONAL AUDITING SERVICES



CITY OF PARAMOUNT

ITEM NO. 8

BACKGROUND

- » City is required to annually undergo an audit
 - Determine strengths and weaknesses of overall financial management

- » Eide Bailly, LLP is the current audit firm
 - Contract ending on June 30, 2023

- » City's best interest to seek new audit firm



Request for Proposals

- » Request for Proposals for Professional Auditing Services
 - January 17 to February 13, 2023
 - Posted on City website and CSMFO website

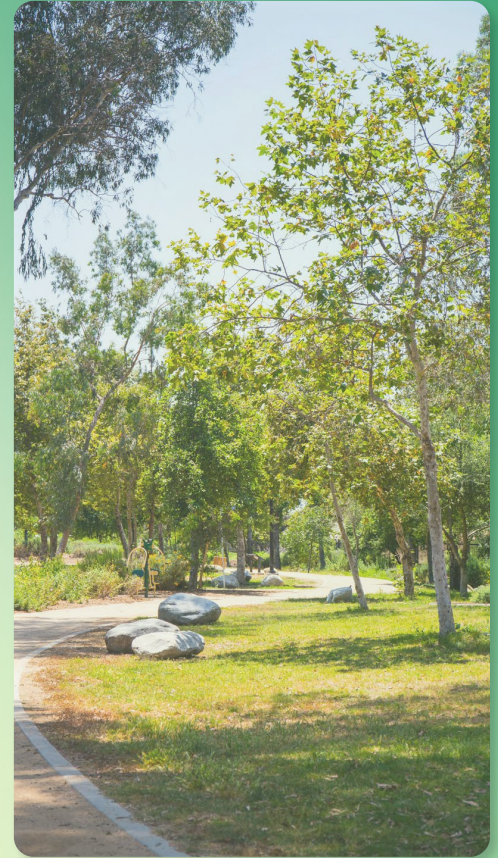
- » Three independent audit firms submitted proposals
 1. Badawi & Associates
 2. Moss, Levy & Hartzheim
 3. The Pun Group, LLP

**Audit firm Moss, Levy & Hartzheim did not continue with the evaluation process and was subsequently removed from the bidding process.*

Review Committee

- » Review committee established to recommend audit firm
 - Composed of the Finance Department's management team

- » Proposals based on 3 grading criteria
 1. Mandatory requirements
 2. Expertise, experience, and audit approach
 3. Price



Recommended Firm

The Pun Group, LLC



- Extensive experience in local governments audits since 1989
- Six-member engagement team with 136 years of audit experience
- Audited over 55 federal grant programs and housing authorities
- Knowledgeable of financial climate in Southern California
- Offers tax advisory service, forensic accounting, service organization audits, and other financial services
- Contains large pool of professional audit staff

COST PROPOSALS

- » The cost table below includes an all-inclusive price of all services and reports requested

	June 30, 2023	June 30, 2024	June 30, 2025	Optional Years	
				June 30, 2026	June 30, 2027
Badawi & Associates	\$53,640	\$55,230	\$56,840	\$56,840	\$56,840
The Pun Group	\$58,000	\$59,740	\$61,532	\$63,378	\$65,280

The cost variance of the Pun Group offers more available personnel, services, and resources that benefit the City

SERVICES & REPORTS

» The table below includes all services and reports requested by staff

Services & Reports	Annual Cost FY 2022-23
City Audit and Related Reports	\$45,000
Single Audit	\$4,500
GANN Limit Review	\$500
State Controller's Report	\$6,500
Annual (Gas Tax) Street Report	\$1,500
Total	\$58,000

FISCAL IMPACT

- » Fees for audit services are included in the City's annual budget
- » The not -to-exceed all -inclusive cost
 - \$58,000 for FY 2022-23 audit
 - \$59,740 for FY 2023-24 audit
 - \$61,532 for FY 2024-25 audit
- » After the three-year term expires, the City has the option to extend the contract for FY 2025-26 and FY 2026-27 in the amounts of \$63,378 and \$65,280





RECOMMENDED ACTION

STRATEGIC OUTCOMES

- It is recommended that the City Council award the contract for professional auditing services to the Pun Group, LLP for three fiscal years ending June 30, 2023, June 30, 2024, and June 30, 2025, with the option of renewing for two subsequent fiscal years and authorize the City Manager to execute the agreement .
- This item aligns with Strategic Outcome *No. 6: Efficient, Effective, and Fiscally Responsible* .



RESOLUTION NO. 23:013 ADOPTING THE CITY OF PARAMOUNT'S LOCAL HAZARD MITIGATION PLAN



APPROPRIATION OF MEASURE A COMPETITIVE GRANT FUNDS IN FISCAL YEAR 2022 -23 FOR PARAMOUNT PATHFINDERS PROGRAM



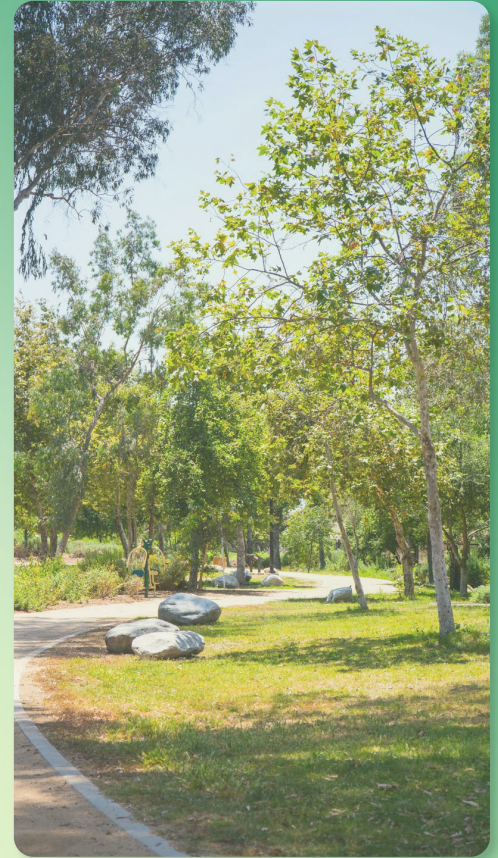
Background

- In 2016, Los County voters approved the Safe, Clean Neighborhood Parks and Beaches Measure of 2016 (Measure A)
- Los Angeles County Regional Parks and Open Space District (RPOSD) oversees and implements Measure A through:
 - Annual Allocations
 - Competitive Grant cycles
- June 2022 – RPOSD announced the Recreation Access Grant program
- Application submitted in September 2022
- Award announcement in February 2023



Paramount Pathfinders

- Program aims to provide recreational opportunities for individuals who would not normally have the means or access to regional recreational opportunities
- Program is open to all ages and residents within Los Angeles County
- Program consists of monthly seminars and related monthly excursions
 - California native flora & fauna
 - Nature Hike
- Seminars will be held at City facilities / City parks
- Excursions will be throughout Los Angeles County



PARAMOUNT PATHFINDERS



\$534,292 over a three -year period

\$154,425 annually

\$70,986 (15% contingency)

Grant Funds Breakdown

- Personnel Costs
 - Community Services Supervisor
 - Part-Time Recreation Assistant (1)
 - Part-Time Recreation Leaders (3)
- Materials and Supplies
 - Marketing Materials
 - Promotional Gear
 - Seminar Supplies
- Transportation
 - Bus / Shuttle
- Excursions
 - Admission Costs
 - Excursion Activities
- \$5,500 of Measure A funds needed in FY2022-23 to recruit Recreation Assistant to develop program. Additional costs will be incorporated in FY2023-24 Budget process



Courtesy of CA State Parks



RECOMMENDED ACTION

- It is recommended that the City Council appropriate \$5,500 from the allocation of Measure A competitive grant funds in Fiscal Year 2022 -23 for the Paramount Pathfinders Program

STRATEGIC OUTCOMES

- No. 2: Community Health
- No. 6: Efficient, Effective and Fiscally Responsible



APPROPRIATION OF MEASURE A COMPETITIVE GRANT FUNDS IN FISCAL YEAR 2022 -23 FOR PARAMOUNT PATHFINDERS PROGRAM





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COMMENTS/COMMITTEE REPORTS



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ADJOURNMENT



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PARAMOUNT HOUSING AUTHORITY



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PARAMOUNT INDUSTRIAL DEVELOPMENT AUTHORITY



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PARAMOUNT PARKING AUTHORITY



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PARAMOUNT PUBLIC FINANCING AUTHORITY



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SUCCESSOR AGENCY FOR THE PARAMOUNT REDEVELOPMENT AGENCY



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CLOSED SESSION



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ADJOURNMENT



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