



PUBLIC PARTICIPATION NOTICE

Public Participation Accessibility for the City of Paramount meetings scheduled for **Tuesday, May 9, 2023.**

In-person Attendance:

The public may attend the City Council meeting in-person.

View the City Council meeting live stream:

- YouTube Channel <https://www.youtube.com/user/cityofparamount>
- Spectrum Cable TV Channel 36

Public Comments:

Members of the public wanting to address the City Council, either during public comments or for a specific agenda item, or both, may do so by the following methods:

- **In-Person**

If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the podium provided for the public.

- **E-mail: crequest@paramountcity.com**

E-mail public comments must be received by **5:45 p.m. on Tuesday, May 9, 2023.** The e-mail should specify the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject; 6) Written Comments.

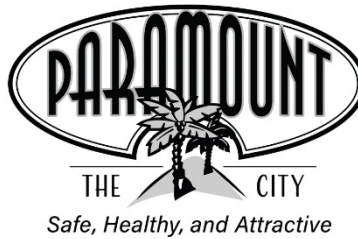
- **Teleconference: (562) 220-2225**

Participants wishing to address the City Council by teleconference should call City Hall at **(562) 220-2225** by **5:45 p.m. on Tuesday, May 9, 2023** and provide the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject. Teleconference participants will be logged in, placed in a queue and called back during the City Council meeting on speaker phone to provide their comments.

All public comments are limited to a maximum of three minutes unless an extension is granted. Please be mindful that the meeting will be recorded as any other person is recorded when appearing before the City Council, and all other rules of procedure and decorum will apply when addressing the City Council by teleconference.

AGENDA

Paramount City Council
May 9, 2023



Regular Meeting
City Hall Council Chamber
6:00 p.m.

City of Paramount

16400 Colorado Avenue ❖ Paramount, CA 90723 ❖ (562) 220-2000 ❖ www.paramountcity.com

Public Comments: If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the podium provided for the public. Persons are limited to a maximum of three (3) minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law. For additional ways to participate and provide public comments, see the preceding Public Participation Notice.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2225 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Note: Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

Notes

CALL TO ORDER:	Mayor Isabel Aguayo
PLEDGE OF ALLEGIANCE	Cadet Major Angel Aguilar, Paramount High School JROTC
INVOCATION	Chaplain Rick Gillett, Los Angeles County Sheriff's Department
ROLL CALL OF COUNCILMEMBERS:	Councilmember Peggy Lemons Councilmember Brenda Olmos Councilmember Vilma Cuellar Stallings Vice Mayor Annette C. Delgadillo Mayor Isabel Aguayo

PRESENTATIONS

1. [PRESENTATION](#) Mayor's Award of Excellence
2. [PROCLAMATION](#) National Military Appreciation Month
3. [PRESENTATION](#) Pride of Paramount Beautiful Property Awards
4. [CERTIFICATE OF RECOGNITION](#) Edison Scholarship Recipient – Kayla Bullard, Odyssey STEM Academy
5. [PROCLAMATION](#) National Police Week – May 14-20, 2023
6. [PROCLAMATION](#) National Mental Health Awareness Month
7. [PROCLAMATION](#) National Water Safety Month
8. [PROCLAMATION](#) National Senior Health & Fitness Day – May 31, 2023
9. [PROCLAMATION](#) National Public Works Week
10. [VIDEOS](#) Paramount Pothole Brigade and Seniors Exercise Class

CITY COUNCIL PUBLIC COMMENT UPDATES

PUBLIC COMMENTS

CONSENT CALENDAR

All items under the Consent Calendar may be enacted by one motion. Any item may be removed from the Consent Calendar and acted upon separately by the City Council.

11. [APPROVAL OF MINUTES](#) April 11 and April 25, 2023
12. [APPROVAL](#) Register of Demands
13. [RECEIVE AND FILE](#) Treasurer's Report for the Quarter Ending March 31, 2023

-
- | | | |
|-----|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 14. | <u>ACCEPTANCE OF WORK</u> | Replacement/Renovation of Bus Shelters (City Project No. 9135) |
| 15. | <u>ACCEPTANCE OF WORK</u> | Arterial Street Resurfacing Improvements Project for Fiscal Year 2022 (City Project No. 9230) |
| 16. | <u>APPROVAL</u> | Engineer's Report and Declaration of Intent to Levy and Collect Assessments – Landscaping and Maintenance Assessment District No. 81-1 |
| | A) <u>RESOLUTION NO. 23:015</u> | Approving the Engineer's Report for Certain Landscaping Improvements for Landscaping and Maintenance Assessment District No. 81-1 |
| | B) <u>RESOLUTION NO. 23:016</u> | Declaring the City's Intention to Levy and Collect Assessments within Landscaping and Maintenance Assessment District No. 81-1 for FY 2023-2024 and Setting a Time and Place for a Public Hearing |
| 17. | <u>AWARD OF CONTRACT</u> | Perimeter Wall on 70 th Street (City Project No. 9385) |
| 18. | <u>AWARD OF CONTRACT</u> | Paramount Pool Upgrades – Heater Replacement (City Project No. 9354) |
| 19. | <u>APPROVAL</u> | Parade Permit Application for Hynes D.E.S. Inc. – June 25, 2023 |
| 20. | <u>APPROVAL</u> | Change Order Nos. 1, 2, 3, and 4 in the amount of \$25,889 for the City Hall Office Furniture Upgrade and Replacement Project (City Project No. 9382) |
| 21. | <u>APPROVAL</u> | Amendment No. 1 to Agreement with Kosmont Transactions Services, Inc., dba Kosmont Municipal Treasury Consulting (KMTC) for Financial Advisory and Consulting Services |

NEW BUSINESS

- | | | |
|-----|------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 22. | <u>ORAL REPORT</u> | Community Service Organization Update
– Paramount-Tepic Sister Cities |
| 23. | <u>PUBLIC HEARING
ORDINANCE NO.
1170</u> | Repealing Section 15.04.020 of the
Paramount Municipal Code and
Amending Sections 15.04.010,
15.12.010, 15.16.010, and 15.20.010 of
the Paramount Municipal Code, adopting
by reference the 2022 California Building
Code including Chapter 1, Division 2,
Residential Code, Green Building
Standards Code, Electrical Code,
Mechanical Code, and Plumbing Code |
| 24. | <u>PUBLIC HEARING
ORDINANCE NO.
1171</u> | Zone Change No. 243 – Approving an
amendment to Ordinance
No.1072/Zoning Ordinance Text
Amendment No. 3 by establishing
revised development standards,
including special event regulations, in
the Town Center East PD-PS (Planned
Development with Performance
Standards) zone |
| 25. | <u>PUBLIC HEARING</u> | Adoption of the Amended Five-Year
2022-2026 Consolidated Plan and the
Fiscal Year 2023-2024 One-Year Action
Plan for the Community Development
Block Grant (CDBG) and Home
Investment Partnerships (HOME)
Programs |
| 26. | <u>AWARD OF
CONTRACT</u> | City Hall Conference Room Upgrade
(City Project No. 9280) |
| 27. | <u>APPROVAL</u> | Santa Train Route Adjustment |
| 28. | <u>APPROVAL</u> | Proposed Restructuring of Volunteering
Is Paramount (V.I.P.) Student
Recognition Program and Youth and
Young Adult Committee into the
Paramount Teen Leadership Program |
| 29. | <u>ORAL REPORT</u> | 2023 Summer Concert Lineup |

-
30. [RESOLUTION NO. 23:017](#) Adopting the Fund Balance Policy

ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS

31. [ORAL REPORT](#) Update on Community Outreach
Campaign for Clean Power Alliance
Tier Adjustment

COMMENTS/COMMITTEE REPORTS

- Councilmembers
- Staff

CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Gov't Code § 54956.8

16493 Paramount Blvd., Paramount, CA 90723

Agency negotiator: City Manager

Negotiating parties: Paramount Saw, LLC

Under negotiation: Price and Terms of Payment

ADJOURNMENT

To a meeting on May 23, 2023 at 5:00 p.m.

MAY 9, 2023

PRESENTATION

MAYOR'S AWARD OF EXCELLENCE

MAY 9, 2023

PROCLAMATION

NATIONAL MILITARY APPRECIATION MONTH

MAY 9, 2023

PRESENTATION

PRIDE OF PARAMOUNT BEAUTIFUL PROPERTY AWARDS

MAY 9, 2023

CERTIFICATE OF RECOGNITION

EDISON SCHOLARSHIP RECIPIENT – KAYLA BULLARD, ODYSSEY
STEM ACADEMY

MAY 9, 2023

PROCLAMATION

NATIONAL POLICE WEEK – MAY 14 - 20, 2023

MAY 9, 2023

PROCLAMATION

NATIONAL MENTAL HEALTH AWARENESS MONTH

MAY 9, 2023

PROCLAMATION

NATIONAL WATER SAFETY MONTH

MAY 9, 2023

PROCLAMATION

NATIONAL SENIOR HEALTH AND FITNESS DAY – MAY 31, 2023

MAY 9, 2023

PROCLAMATION

NATIONAL PUBLIC WORKS WEEK

MAY 9, 2023

VIDEOS

- PARAMOUNT POTHOLE BRIGADE
- SENIORS EXERCISE CLASS

MAY 9, 2023

APPROVAL OF MINUTES

PARAMOUNT CITY COUNCIL

MOTION IN ORDER:

APPROVE THE PARAMOUNT CITY COUNCIL MINUTES OF APRIL 11 AND
APRIL 25, 2023

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

**PARAMOUNT CITY COUNCIL
MINUTES OF A REGULAR MEETING
APRIL 11, 2023**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

CALL TO ORDER: The regular meeting of the Paramount City Council was called to order by Mayor Vilma Cuellar Stallings at 6:01 p.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount, California.

PLEDGE OF ALLEGIANCE: Paul Seehusen and Samara Watts, Odyssey Stem Academy students led the pledge of allegiance.

INVOCATION: Pastor Omar Lopez, Reach Church, delivered the invocation.

ROLL CALL OF COUNCILMEMBERS: Present: Councilmember Annette C. Delgadillo
Councilmember Peggy Lemons
Councilmember Brenda Olmos
Vice Mayor Isabel Aguayo
Mayor Vilma Cuellar Stallings

STAFF PRESENT: John Moreno, City Manager
John E. Cavanaugh, City Attorney
Andrew Vialpando, Assistant City Manager
John Carver, Planning Director
Adriana Figueroa, Public Works Director
David Johnson, Community Services Director
Kim Sao, Finance Director
Eric Wosick, Assistant Public Safety Director
Pauline Aguayo, Management Analyst
Clyde Alexander, Assistant Finance Director
Sol Bejarano, Management Analyst
Rebecca Bojorquez, Management Analyst
Chris Callard, Public Information Officer
Danny Elizarraras, Management Analyst
Anthony Gonzalez, IT
Sarah Ho, Assistant Public Works Director
Nicole Lopez, HR Manager
Heidi Luce, City Clerk
Wendy Macias, Public Works Manager
Anthony Martinez, Finance Services Manager
Ivan Reyes, Associate Planner
Johnnie Rightmer, Building & Safety Manager

PRESENTATIONS

1. PRESENTATIONS
 Recognition of Outgoing
 Mayor Vilma Cuellar
 Stallings
 CF 39.7, 11.5
- Outgoing Mayor Cuellar Stallings was honored for her leadership.
- Mayor Cuellar Stallings thanked God for the opportunity to serve the City and its residents. She expressed sincere appreciation to her family and her City Council colleagues for their support during her term as Mayor. She also thanked the City's residents and organizations, the Chamber of Commerce, and staff for their support during the past year. She also acknowledged the dignitaries that were present.

MINUTES

2. APPROVAL OF
 MINUTES
 March 14 and March 28,
 2023
- It was moved by Councilmember Olmos and seconded by Vice Mayor Aguayo to approve the minutes of March 14 and March 28, 2023. The motion was passed by the following roll call vote:
- AYES: Councilmember Olmos,
 Vice Mayor Aguayo and
 Mayor Cuellar Stallings
- NOES: None
- ABSENT: None
- ABSTAIN: Councilmembers Delgadillo, Lemons

REORGANIZATION

3. REORGANIZATION
 Selection of Mayor and
 Vice Mayor
 CF 11.3
- City Clerk Luce opened nominations for the office of Mayor. Councilmember Olmos nominated Vice Mayor Aguayo for the office of Mayor. There being no further nominations, nominations were closed.

Isabel Aguayo was unanimously declared **Mayor** by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
 Olmos; Vice Mayor Aguayo; and
 Mayor Cuellar Stallings

NOES: None

ABSENT: None

ABSTAIN: None

Mayor Aguayo thanked her colleagues for the opportunity to serve as Mayor for the coming year. She expressed appreciation to the City's residents and her family and commented that it is an honor to serve this wonderful City.

City Clerk Luce opened nominations for the office of Vice Mayor. Councilmember Lemons nominated Councilmember Delgadillo for the office of Vice Mayor. There being no further nominations, nominations were closed.

Annette C. Delgadillo was unanimously declared **Vice Mayor** by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos, Cuellar Stallings; and
Mayor Aguayo
NOES: None
ABSENT: None
ABSTAIN: None

Vice Mayor Delgadillo thanked her colleagues and staff for their support and expressed her love for the community.

At 6:56 p.m., Mayor Aguayo recessed the meeting to a brief reception. The meeting was called back to order at 7:18 p.m.

CITY COUNCIL PUBLIC COMMENT UPDATES

CF 10.4

There were none.

PUBLIC COMMENTS

CF 10.3

There were none.

CONSENT CALENDAR

All items under the Consent Calendar may be enacted by one motion. Any item may be removed from the Consent Calendar and acted upon separately by the City Council.

It was moved by Councilmember Cuellar Stallings and seconded by Councilmember Lemons to approve Consent Calendar Items 4, 5, and 6. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo;
and Mayor Aguayo

NOES: None

ABSENT: None

ABSTAIN: None

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| 4. APPROVAL
Register of Demands
CF 47.2 | Approved. |
| 5. RESOLUTION NO. 23:012
Ordering the Annual
Engineer's Report for
Landscape Maintenance
District No. 81-1 | Adopted Resolution No. 23:012. |
| 6. ORDINANCE NO. 1170
(Setting a Public Hearing
for May 9, 2023)
Repealing Section
15.04.020 of the
Paramount Municipal
Code and Amending
Sections 15.04.010,
15.12.010, 15.16.010,
and 15.20.010 of the
Paramount Municipal
Code, adopting by
reference the 2022
California Building Code
including Chapter 1,
Division 2, Residential
Code, Green Building
Standards Code,
Electrical Code,
Mechanical Code, and
Plumbing Code
CF 25.3 | Set Public Hearing for May 9, 2023. |

OLD BUSINESS

7. CONSIDERATION
Request submitted by
Eco-Rapid Transit for the
City of Paramount to
Remit Advance Payment
of its Annual
Membership Dues for
Fiscal Year 2023-2024
CF 99.16

City Manager Moreno gave the report and presented a PowerPoint presentation.

Eric Shen, Executive Director of Eco-Rapid Transit addressed the City Council to respond to questions from the City Council regarding the advance payment request. He clarified that at this time, the organization is asking that FY 2023-24 dues be paid three months early so that it can meet its financial organization.

Discussion ensued concerning the advance payment request and the potential supplemental assessment. In response to Councilmember Lemons, Mr. Shen provided an overview of Eco-Rapid Transit's priorities and vision moving forward.

It was moved by Councilmember Lemons and seconded by Councilmember Cuellar Stallings to Authorize the City Manager to remit the City's 2023-2024 Fiscal Year membership dues totaling \$21,535.16 to Eco-Rapid Transit, subject to the City Manager conducting an evaluation of the City's membership status and to present said findings to the City Council for consideration on or before September 30, 2023, and prior to remitting any additional payments to Eco-Rapid Transit. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo;
and Mayor Aguayo

NOES: None

ABSENT: None

ABSTAIN: None

NEW BUSINESS

8. AWARD OF
CONTRACT
Professional Auditing
Services to Pun Group
CF 43.1200

Finance Services Supervisor Martinez gave the report and presented a PowerPoint presentation.

It was moved by Councilmember Lemons and seconded by Vice Mayor Delgadillo to award the contract for professional auditing services to the Pun Group, LLP for the three fiscal years ending June 30,

2023, June 30, 2024, and June 30, 2025, with the option of renewing for two subsequent fiscal years and authorize the City Manager to execute the agreement. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo;
and Mayor Aguayo

NOES: None

ABSENT: None

ABSTAIN: None

9. RESOLUTION NO.
23:013
Adopting the City of
Paramount's Local
Hazard Mitigation Plan
CF 46.13

Assistant Public Safety Director Wosick gave the report.

It was moved by Councilmember Cuellar Stallings and seconded by Vice Mayor Delgadillo to read by title only and adopt Resolution No. 23:013.

AYES: Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo;
and Mayor Aguayo

NOES: None

ABSENT: None

ABSTAIN: None

10. APPROVAL
Appropriation of
Measure A Grant Funds
in Fiscal Year 2022-2023
for Paramount
Pathfinders Program
CF 74, 74.2

Management Analyst Bojorquez gave the report and presented a PowerPoint presentation.

It was moved by Vice Mayor Delgadillo and seconded by Councilmember Olmos to appropriate \$5,500 from the allocation of Measure A competitive grant funds in Fiscal Year 2022-23 for the Paramount Pathfinders Program. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo;
and Mayor Aguayo

NOES: None

ABSENT: None

ABSTAIN: None

ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS

None

COMMENTS/COMMITTEE REPORTS

Councilmembers

Councilmember Olmos reported on her attendance at the following association meetings and events: CalCities, ALADS Dinner, WELL Conference, Los Angeles County Advocacy Day. She also expressed appreciation to Skill Set for their Easter Basket giveaway and reminded residents that the next Paramount Historical Society meeting will be held on April 24, 2023 at 6:00 p.m. at Progress Plaza. Lastly, she congratulated Mayor Aguayo and Vice Mayor Delgadillo and wished everyone a Happy Easter.

Councilmember Lemons thanked and congratulated her colleagues for their performance in the Three Little Pigs live action story at the City's Easter event. She commented that she attended a water education seminar several years ago and encouraged others to do so as well if given the opportunity because it was very informative. She thanked Roosevelt School for the invitation to participate in their Women's History Month event and Lincoln Elementary's Career Day. She also reported on her attendance at the ALADS event and the Homeless Ad Hoc Committee. Lastly, she congratulated Mayor Aguayo and Vice Mayor Delgadillo.

Councilmember Cuellar Stallings commented that she truly enjoyed the Three Little Pigs live action story and commended her colleagues for a job well done. She noted that she also attended the Lincoln and Roosevelt School events and was invited to read her favorite books to students of Keppel and Mokler Schools. She reported that she also attended the active shooter drill at Paramount High School and commended all those who participated. Lastly, she congratulated Mayor Aguayo and Vice Mayor Delgadillo.

Vice Mayor Delgadillo reported that she also attended the Women's History Month Celebration at Roosevelt Elementary to serve as a guest reader. She also reported that she too attended the ALADS event. Lastly, she commended her colleagues and staff for a great job on the production of the Three Little Pigs live action story during the City's Easter event.

Mayor Aguayo reported that she attended many of the same events as her colleagues including the ALADS Dinner, Los Angeles County Advocacy Day and the Active Shooter Drill; along with the events at Lincoln and Roosevelt Schools. She thanked her colleagues and staff for their hard work on the Three Little Pigs live action story and Easter event and commended all those involved in the active shooter drill.

Staff

City Manager Moreno reminded those present and watching that the Eco-Friendly Fair is scheduled for this Saturday. He congratulated Mayor Aguayo and Vice Mayor Delgadillo and said he is looking forward to working with them. Lastly, he wished Assistant City Manager Vialpando a very happy birthday.

Assistant City Manager Vialpando thanked everyone for the birthday wishes and congratulated Mayor Aguayo and Vice Mayor Delgadillo.

CLOSED SESSION

There was no closed session.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Aguayo adjourned the meeting at 8:19 p.m. to a meeting on April 25, 2023 at 5:00 p.m.

Isabel Aguayo, Mayor

ATTEST:

Heidi Luce, City Clerk

**PARAMOUNT CITY COUNCIL
MINUTES OF A REGULAR MEETING
APRIL 25, 2023**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

CALL TO ORDER: The regular meeting of the Paramount City Council was called to order by Mayor Aguayo at 6:00 p.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount, California.

PLEDGE OF ALLEGIANCE: Councilmember Lemons led the pledge of allegiance.

ROLL CALL OF COUNCILMEMBERS: Present: Councilmember Peggy Lemons
Councilmember Brenda Olmos
Councilmember Vilma Cuellar Stallings
Vice Mayor Annette C. Delgadillo
Mayor Isabel Aguayo

STAFF PRESENT: John Moreno, City Manager
John E. Cavanaugh, City Attorney
Andrew Vialpando, Assistant City Manager
Adriana Figueroa, Public Works Director
David Johnson, Community Services Director
John King, Assistant Planning Director
Kim Sao, Finance Director
Margarita Matson, Public Safety Director
Clyde Alexander, Assistant Finance Director
Sol Bejarano, Management Analyst
Rebecca Bojorquez, Management Analyst
Chris Callard, Public Information Officer
Steve Coumparoules, Community Preservation Mgr.
Jaime De Guzman, Senior Accountant
Danny Elizarraras, Management Analyst
Yecenia Guillen, Assistant Community Serv. Director
Sarah Ho, Assistant Public Works Director
Heidi Luce, City Clerk
Anthony Martinez, Finance Services Manager
Ivan Reyes, Associate Planner
Johnnie Rightmer, Building & Safety Manager
Melissa Torres, Communications Specialist
Eric Wosick, Assistant Public Safety Director

PRESENTATIONS

1. PRESENTATION
Mayor's Award of
Excellence
CF 39.7
Mayor Aguayo presented the Mayor's Award of Excellence to Deputy Renata Phillip. Deputy Phillip expressed appreciation for the recognition and thanked her colleagues at the Lakewood Station for their support and encouragement.
2. CERTIFICATE OF
RECOGNITION
Los Angeles County
Sheriff's Department –
Baker to Vegas Run
CF 39.6
Mayor Aguayo, on behalf of the City Council, presented a certificate of recognition to the Los Angeles County Sheriff's Department Lakewood Station team that participated in the Baker to Vegas Run. Deputies Andrew Valenzuela, Martin Sepulveda, and Yovanni Galindo were present to accept the certificate on behalf of the team.
3. CERTIFICATE OF
RECOGNITION
Senate District 33
Women of Distinction
Honoree – Paramount
Chamber of Commerce
CF 39.6
Mayor Aguayo, on behalf of the City Council, presented a certificate of recognition to the Paramount Chamber of Commerce for being selected as a Senate District 33 Women of Distinction Honoree. Barbara Crowson, Executive Director and Dora Sanchez, Member Services Director were present to accept the certificate.
4. CERTIFICATES OF
RECOGNITION
Schools to Watch –
Alondra School and
Jackson School
CF 39.6
Mayor Aguayo, on behalf of the City Council, presented certificates of recognition to Alondra School and Jackson School for being recognized as Schools to Watch by the California Department of Education and the California League of Educators. Alondra School Principal Andrea Aguilar-Nuno and Jackson School Principal Kelly Anderson were present to accept the certificate on behalf of their schools.
5. CERTIFICATE OF
RECOGNITION
Hollydale School MESA
Club – Long Beach State
University Zero Robotics
Competition Champions
CF 39.6
Mayor Aguayo, on behalf of the City Council, presented a certificate of recognition to the Hollydale School Mesa Club for being the Long Beach State University Zero Robotics Competition Champions. Hollydale School teachers Alicia Ledezma and Christine Bakkers along with students Leonardo Herrera and Ruben Joya were present to accept the certificate.

- | | |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6. PROCLAMATION
National Library Week –
April 23-29, 2023
CF 39.12 | Mayor Aguayo, on behalf of the City Council, proclaimed April 23-29, 2023 as National Library Week in the City of Paramount. Nancy Taylor, Library Assistant from Paramount Library was present to accept the proclamation. |
| 7. PROCLAMATION
National Child Abuse
Prevention Month – April
2023
CF 39.12 | Mayor Aguayo, on behalf of the City Council, proclaimed April as Child Abuse Prevention Month in the City of Paramount. Alma and Manuel San Miguel from Hope for Healing were present to accept the proclamation. |
| 8. PROCLAMATION
Alcohol Awareness
Month – April 2023
CF 39.12 | Mayor Aguayo, on behalf of the City Council, proclaimed April as Alcohol Awareness Month in the City of Paramount. Samantha Salmeron, Executive Director of Little House was present to accept the proclamation. |
| 9. PROCLAMATION
Fair Housing Month –
April 2023
CF 39.12 | Mayor Aguayo, on behalf of the City Council, proclaimed April as Fair Housing Month in the City of Paramount. Alicia Nguyen, Outreach Coordinator with the Fair Housing Foundation was present to accept the proclamation. |
| 10. PROCLAMATION
Arbor Day – April 28,
2023
CF 39.12 | Mayor Aguayo, on behalf of the City Council, proclaimed April 29, 2023 as Arbor Day in the City of Paramount. |
| 11. RECOGNITION
City of Paramount
Retiree – Joe Galaz
CF 39.7 | Mayor Aguayo, on behalf of the City Council, recognized Joe Galaz for his 32 years of dedicated service to the City of Paramount and wished him well in his retirement. |
| 12. VIDEO
Pitch in Paramount
CF 39.7 | A video highlighting the City's Pitch In Paramount program was played. |

CITY COUNCIL PUBLIC COMMENT UPDATES

CF 10.4 There were none.

PUBLIC COMMENTS

CF 10.3 The following individual addressed the City Council and provided public comments: Yesenia Cuarenta.

CONSENT CALENDAR

It was moved by Councilmember Lemons and seconded by Councilmember Cuellar Stallings to approve Consent Calendar Items 13 and 14. The motion was passed by the following roll call vote:

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|
| 13. RESOLUTION NO.
23:014
Affirming the FY 2023-
2024 Budget for the use
of Funds Provided by the
Road Repair
Accountability Act of
2017 (SB 1)
CF 94 | Adopted Resolution No. 23:014. |
| 14. AUTHORIZATION TO
PURCHASE
Salud Park Portable
Restroom (City Project
No. 9357)
CF CIP 9357 | Authorized the purchase of a portable restroom for Salud Park from Ready2Go, Pittsburgh, Pennsylvania, in the amount of \$69,900. |

NEW BUSINESS

- | | |
|----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 15. ORAL REPORT
Community Service
Organization Update –
Paramount Rotary Club
CF 62.29 | <p>There being no one present from the Paramount Rotary Club to provide the report, it was moved by Councilmember Lemons and seconded by Councilmember Cuellar Stallings to continue this item to the next City Council meeting. The motion was passed by the following roll call vote:</p> <p>AYES: Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo;
and Mayor Aguayo</p> <p>NOES: None</p> <p>ABSENT: None</p> <p>ABSTAIN: None</p> |
| 16. REPORT
Plan to Prevent and
Service Neighbors
Experiencing
Homelessness
CF 69.14 | Kingdom Causes Executive Director Chrissy Padilla Birkey gave the report and presented a PowerPoint presentation providing an overview of the City's 2023-2028 Plan to Prevent and Service Neighbors Experiencing Homelessness. |

17. REPORT
Six-Month Review of City Council Permit for Live Entertainment (Karaoke) – Panataratt Kate Tirathananon/Cate’s Corner – 8400 Alondra Boulevard
CF 75.4
- Public Safety Director Matson gave the report and presented a PowerPoint presentation.
- It was moved by Councilmember Lemons and seconded by Councilmember Olmos to receive and file the report with the stipulation that staff conduct an annual review of Panataratt Kate Tirathananon/Cate’s Corner restaurant Live Entertainment Permit. The motion was passed by the following roll call vote:
- AYES: Councilmembers Lemons, Olmos, Cuellar Stallings; Vice Mayor Delgadillo; and Mayor Aguayo
- NOES: None
- ABSENT: None
- ABSTAIN: None
18. AWARD OF CONTRACT
Playground Equipment Replacement at Paramount Park, All-American Park, and Progress Park (City Project Nos. 9254, 9350, 9351)
CF 43.1201,
- Management Analyst Bojorquez gave the report and presented a PowerPoint presentation.
- It was moved by Councilmember Olmos and seconded by Cuellar Stallings to: 1) appropriate an additional \$116,000 of available Measure A funds to the Paramount Park Playground Replacement (City Project No. 9254), and 2) award the contract for playground replacement at Paramount Park, All American Park, and Progress Park (City Project Nos. 9254, 9350, and 9351) to Pacific Play Systems, Inc., Carlsbad, CA, in the amount of \$749,825.00 and authorize the Mayor or her designee to execute the agreement.
- AYES: Councilmembers Lemons, Olmos, Cuellar Stallings; Vice Mayor Delgadillo; and Mayor Aguayo
- NOES: None
- ABSENT: None
- ABSTAIN: None
19. APPROVAL
Agreement with Studio One-Eleven to Provide Professional Conceptual Design Services for the Paramount Park Community Center Expansion and All-
- Assistant Community Services Director Guillen gave the report and presented a PowerPoint presentation.
- It was moved by Councilmember Lemons and seconded by Councilmember Olmos to approve the agreement with Studio One-Eleven, in the amount of \$80,100 for the conceptual design of the Paramount Park Community Center Expansion and All-American

American Park
Community Center
Development Projects
CF 43.1202, 54.31,
54.35, 74.2, 74.15

Park Community Center Development projects. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo;
and Mayor Aguayo
NOES: None
ABSENT: None
ABSTAIN: None

20. APPROVAL
Authorization for
Emergency Repairs of
the Clearwater Building
CF 82

Public Works Director Figueroa gave the report and presented a PowerPoint presentation.

It was moved by Councilmember Cuellar Stallings and seconded by Councilmember Lemons to: 1) approve a finding that emergency conditions necessitated these repairs; 2) appropriate an additional \$77,400.00 from the available General Fund Balance; and 3) authorize the payment for these emergency repairs at the Clearwater Building to Corral Construction, Commerce, California, in the amount of \$66,400. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo;
and Mayor Aguayo
NOES: None
ABSENT: None
ABSTAIN: None

COMMENTS/COMMITTEE REPORTS

Councilmembers

Councilmember Lemons reported on her attendance at the CalCities City Leaders Summit in Sacramento. She also provided an update on some upcoming SEAACA adoption and spay/neuter events.

Councilmember Cuellar Stallings also reported on her attendance at the CalCities City Leaders Summit. She also commented that she attended the Eco-Friendly Fair, the City of Cerritos Mayor transition, and the grand opening of a new treatment facility at Rancho Los Amigos. She noted that she also attended the

Chamber of Commerce event recognizing Tepic Sister Cities and thanked Frank Barraza for his service to the organization.

Councilmember Olmos reported on her attendance at the CalCities City Leaders Summit and the Eco-Friendly Fair. She announced that the Paramount Historical Society Parade will be held on August 5, 2023 and encouraged residents to attend the upcoming membership meeting. She also announced that SELACO will be holding a job fair on June 3, 2023 at Simms Park in Bellflower. Lastly, she reported on her attendance at the event at Horchataria Rio Luna where the City Council was interviewed by Telemundo Channel 4 for a story.

Vice Mayor Delgadillo reported on her attendance at the Lifegate Church Women's Religious Conference and the retirement event for La Canada Flintridge City Manager Mark Alexander. She also reported that she attended the City's Eco-Friendly Fair and thanked staff for their hard work on the event. Lastly, she reported that she also attended the event at Horchataria Rio Luna with Telemundo.

Mayor Aguayo reported in her attendance at the City Leaders Summit where she advocated for local control and funding to address homelessness. She also reported that she too attended the Eco-Friendly Fair, the event at Horchataria Rio Luna and the Tepic Sister Cities ribbon cutting event. Lastly, she reported that she testified before the State Assembly Public Safety committee in Sacramento in support of AB 1708, but the bill failed to move forward at this time, but it may be reconsidered at a later date and she will continue to follow the issue.

Staff

City Manager Moreno commented that the City is glad to have Tepic Sister Cities back in the community and is looking forward to working with the organization at the City's Easter event. He also noted that the Pitch-in Paramount video that was shown earlier this evening is being included in the City's application for the prestigious CalCities Helen Putnam Award.

Lastly, he wished Public Safety Director Matson a happy birthday and congratulated her on finishing her master's program.

CLOSED SESSION

There was no closed session.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Aguayo adjourned the meeting at 6:45 p.m. to a meeting on May 9, 2023 at 6:00 p.m.

Isabel Aguayo, Mayor

ATTEST:

Heidi Luce, City Clerk

MAY 9, 2023

REGISTER OF DEMANDS

PARAMOUNT CITY COUNCIL

MOTION IN ORDER:

APPROVE THE PARAMOUNT CITY COUNCIL REGISTER OF DEMANDS.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328371	A & G FENCE AND SUPPLY SALES	192.50	PW - FACILITY MNTC SVCS
	Vendor Tota	192.50	
328554	A PLUS PORTABLE SERVICES	366.79	CP - ECO-FRIENDLY EVENT
	Vendor Tota	366.79	
328494	ACEVES	15.85	WTR DEP REF - 7263 JACKSON
	Vendor Tota	15.85	
328555	ADMINISTRATIVE SERVICES CO-OP	35.45	CSR - TAXI TRANSIT SVCS (2/23)
	Vendor Tota	35.45	
328386	ADVANCE ELEVATOR, INC	300.00	PW - ELEVATOR MNTC (4/23)
	Vendor Tota	300.00	
328387	ADVANCED CHEMICAL TRANSPORT,	529.61	PW - HAZARDOUS WASTE DISPOSAL SVCS
	Vendor Tota	529.61	
328372	ADVANCED KIOSKS	4,221.50	FIN - FREESTANDING KIOSK
		924.50	FIN - KIOSK ANUAL SOFTWARE SUB (BAL)
	Vendor Tota	5,146.00	
328441	AIRGAS	110.42	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	110.42	
328473	AKESO OCCUPATIONAL HEALTH	1,235.00	HR - HEALTH SCREENINGS (3/23)
		635.00	CSR - STAR HEALTH SCREENINGS (3/23)
	Vendor Tota	1,870.00	
328240	AKM CONSULTING ENGINEERS, INC	13,299.60	PW - WATER PERMITTING ENG SVCS (1/23)
		2,040.00	PW - WATER PERMITTING ENG SVCS (2/23)
	Vendor Tota	15,339.60	
328596	ALESHIRE & WINDER LLP	6,569.84	CA - LEGAL SVCS (SB9) - 2/23
	Vendor Tota	6,569.84	
328272	ALIN PARTY SUPPLY CO.	606.46	CSR - STAR SUPPLIES
		435.67	CSR - STAR SUPPLIES
		230.63	CSR - NIGHT MARKET (3/3)
		50.35	CSR - STAR SUPPLIES
328495		173.72	CSR - STAR SUPPLIES
		89.74	CSR - STAR SUPPLIES
328556		192.71	CSR - EASTER EVENT SUPPLIES
		110.25	CSR - NIGHT MARKET (4/7)
		93.68	CP - ECO-FRIENDLY EVENT
	Vendor Tota	1,983.21	
328301	ALL CITY MANAGEMENT SERVICES	17,938.44	PS - CROSSING GUARD SVCS (3/5 - 3/18)
328597		17,815.99	PS - CROSSING GUARD SVCS (3/19 - 4/1)
	Vendor Tota	35,754.43	
328557	ALPHA POWDER COAT LLC	850.00	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	850.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16274	AMERICAN EXPRESS	44.87	CSR - STAR SUPPLIES
		6.82	FIN - OFFICE SUPPLIES
		251.86	CSR - 1660 ADULT RECREATION
		57.22	CSR - 1660 ADULT RECREATION
		-16.92	PS - OFFICE SUPPLIES (CREDIT)
		49.24	CSR - STAR SUPPLIES
		118.99	CSR - STAR SUPPLIES
		79.28	CSR - STAR SUPPLIES
		14.28	PS - OFFICE SUPPLIES
		198.30	CSR - ENP EVENT SUPPLIES
		142.21	CSR - FACILITY SUPPLIES
		103.33	FIN - OFFICE SUPPLIES
		206.35	CSR - STAR SUPPLIES
		5.56	FIN - OFFICE SUPPLIES
		-130.61	CSR - 1660 ADULT RECREATION (CREDIT)
		1,322.88	CSR - ENP EVENT SUPPLIES
		43.74	CSR - STAR SUPPLIES
		84.20	CSR - STAR SUPPLIES
		21.99	PS - OFFICE SUPPLIES
		8.83	PS - OFFICE SUPPLIES
		19.83	PS - OFFICE SUPPLIES
		25.60	CSR - STAR SUPPLIES
		44.87	CSR - STAR SUPPLIES
		550.15	GEN - AMAZON ANNUAL SUBSCRIPTION (FY23)
		48.72	FIN - CSMFO CONFERENCE EXPENSE
		24.00	FIN - CSMFO CONFERENCE EXPENSES
16276		-75.00	GEN-AMEX ANNUAL MEMBERSHIP FEE (CREDIT)
		90.00	GEN - AMEX ANNUAL MEMBERSHIP FEE
	Vendor Tota	3,340.59	
328598	APPLIED CONCEPTS, INC.	24,034.50	PS - SPEED RADAR TRAILERS (2)
	Vendor Tota	24,034.50	
328351	AQUARIUS CASINO RESORT	500.00	CSR - ENP EXCURSION (6/5 - 6/7)
	Vendor Tota	500.00	
328273	ARAMARK UNIFORM SERVICES, INC.	211.84	CSR - LAUNDRY SVCS (3/1)
328496		221.95	CSR - LAUNDRY SVCS (3/15)
	Vendor Tota	433.79	
328497	ARELLANO	26.07	WTR DEP REF - 6853 SAN RAFAEL
	Vendor Tota	26.07	
328302	ARELLANO, DAVID	155.00	PW - WATER TREATMENT CERTIFICATE (DA)
	Vendor Tota	155.00	
328626	ARTE JIMENEZ STUDIO	300.00	CSR - EASTER EVENT SUPPLIES
	Vendor Tota	300.00	
328241	AT & T	64.20	GEN - SPLASH PAD INTERNET (3/23)
328399		96.30	GEN - COM CTR INTERNET (4/23)
328498		53.50	GEN - PARAMOUNT POOL INTERNET (4/23)
328400		1,517.65	GEN - TELEPHONE SERVICE (3/23)
		1,140.25	PW - WATER SYSTEM SERVICE (3/23)
	Vendor Tota	2,871.90	
328524	ATHENS SERVICES	110.47	PL - TRASH COLLECTION (16305 HUNSAKER)
	Vendor Tota	110.47	
328627	ATKINSON, ANDELSON, LOYA	105.00	HR - LEGAL SVCS (3/23)
	Vendor Tota	105.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328303	BACKFLOW APPARATUS & VALVE	1,157.63	PW - WATER OPER MNTC SUPPLIES
		1,044.07	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	2,201.70	
328558	BARBER, TODD A	200.00	PS - HOME SECURITY REBATE PROGRAM
	Vendor Tota	200.00	
328334	BARRACUDA NETWORKS, INC	10,104.00	GEN - EMAIL / WEB SECURITY
	Vendor Tota	10,104.00	
328304	BEIGHTON, DAVE	2,000.00	PS - DETECTIVE SPECIALIST (3/11 - 3/24)
328442		1,900.00	PS - DETECTIVE SPECIALIST (3/25 - 4/7)
	Vendor Tota	3,900.00	
328373	BIOMETRICS4ALL, INC	945.00	HR - FINGERPRINTING SVCS (3/23)
		315.00	CSR - STAR FINGERPRINTING SVCS (3/23)
	Vendor Tota	1,260.00	
328305	BISHOP COMPANY	277.68	PW - LANDSCAPE MNTC SUPPLIES
		220.48	PW - LANDSCAPE MNTC SUPPLIES
		198.34	PW - LANDSCAPE MNTC SUPPLIES
		44.52	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	741.02	
328426	BROWN BOLT & NUT CORP.	135.34	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	135.34	
328628	BUCKNAM & ASSOCIATES, INC	600.00	PW - WATER DEPT ORG REVIEW
	Vendor Tota	600.00	
328443	BURGOS, JESSICA	1,000.00	FACILITY DEPOSIT REF (BURGOS, 7751)
	Vendor Tota	1,000.00	
328388	BURRELL, TRINA	10.00	DOG LICNESE REFUND (BURRELL)
	Vendor Tota	10.00	
328242	CALIFORNIA ASSOCIATION OF CODE	54.00	PS - CACEO TRAINING (JD)
		36.00	PS - CACEO TRAINING (JD)
		36.00	PS - CACEO TRAINING (ER)
	Vendor Tota	126.00	
328474	CALIFORNIA BUILDING STANDARDS	669.60	REMITTANCE SB1473 (1/23 - 3/23)
		74.40	ADMIN FEE SB1473 (1/23 - 3/23)
		-74.40	ADMIN FEE SB1473 (1/23 - 3/23)
	Vendor Tota	669.60	
16243	CALIFORNIA PUBLIC EMPLOYEES'	39,794.85	PERS RETIREMENT - PPE 3/24
16244		16,989.90	PERS RETIREMENT - PPE 3/24
16275		2,927.16	GEN - REPL BENEFIT CONTRIBUTION (2023)
	Vendor Tota	59,711.91	
328559	CALIFORNIA STEEPLEJACK	2,361.87	PW - FLAGS
		2,361.87	PW - FLAGS
	Vendor Tota	4,723.74	
328335	CALPERS LONG-TERM CARE PROGRAM	59.42	CALPERS LTC - PPE 3/24 (AF)
328475		59.42	CALPERS LTC - PPE 4/7 (AF)
	Vendor Tota	118.84	
328525	CARNIVAL CRUISE LINE	2,100.00	CSR - ENP EXCURSION
	Vendor Tota	2,100.00	
328560	CARRILLO, MELISSA D	109.49	PS - HOME SECURITY REBATE PROGRAM
	Vendor Tota	109.49	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328499	CASA GAMINO	550.00	GEN - CC MEETING EXPENSE (4/11)
	Vendor Tota	550.00	
328561	CASTAN, LUCERO	55.10	PS - HOME SECURITY REBATE PROGRAM
	Vendor Tota	55.10	
328427	CBM ARCHIVES CO, LLC	18,000.00	PL - DOCUMENT MGMT SVCS
	Vendor Tota	18,000.00	
328401	CDW GOVERNMENT, INC.	363.43	GEN - COMPUTER MNTC SUPPLIES
		78.31	GEN - COMPUTER MNTC SUPPLIES
		11.11	GEN - COMPUTER MNTC SUPPLIES
	Vendor Tota	452.85	
328243	CENTRAL BASIN MUNI WATER DIST	223,996.52	PW - PURCHASED WATER (2/23)
	Vendor Tota	223,996.52	
328444	CERDA, MARIA	1,000.00	FACILITY DEPOSIT REF (CERDA, 7774)
	Vendor Tota	1,000.00	
328274	CEREZO, RICARDO	1,000.00	CIP-UTILITY BOX MURAL(ALONDRA/HUNSAKER)
	Vendor Tota	1,000.00	
328476	CHARGEPOINT, INC	20.00	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	20.00	
328562	CHARTER COMMUNICATIONS	769.00	GEN - CITY YARD FIBER INTERNET (4/23)
	Vendor Tota	769.00	
328402	CHICAGO TITLE COMPANY	140.00	PL - PIRT FEES (15118 BELLOTA)
	Vendor Tota	140.00	
328352	CINTAS #053	54.58	PW - UNIFORM SVC (FACILITIES)
		76.71	PW - UNIFORM SVC (LANDSCAPE)
		26.69	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
		54.58	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.69	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		24.28	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
		54.58	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.69	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
		54.58	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.69	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
	Vendor Tota	789.69	
328445	CIT TECHNOLOGY FIN SERV, INC	175.90	PW - COPIER (4/23)
328599		527.84	PS - COPIER (4/23)
	Vendor Tota	703.74	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16218	CITY OF PARAMOUNT PAYROLL	589.70	NET PAYROLL - SPEC 3/23
16221		1,379.95	NET PAYROLL - SPEC 3/24
16226		345,706.44	NET PAYROLL - PPE 03/24
16235		1,007.28	NET PAYROLL - SPEC 3/31
16237		2,791.50	NET PAYROLL - SPEC 3/31
16239		6,408.01	NET PAYROLL - SPEC 3/31
16259		705.53	NET PAYROLL - SPEC 4/6
16263		345,510.54	NET PAYROLL - PPE 04/07
	Vendor Tota	704,098.95	
328345	CITY OF PARAMOUNT WATER DEPT	22,061.82	GEN - PARKS & FACILITIES (1/23 - 2/23)
		38,733.35	PW - MEDIAN IRRIGATION (1/23 - 2/23)
		2,377.66	GEN - ASSESSMENT DISTRICT (1/23 - 2/23)
		39.99	GEN - CLRWTR BLDG (1/23 - 2/23)
		307.45	GEN - PARAMOUNT PARK (1/23 - 2/23)
		307.45	PW - PARAMOUNT PARK (1/23 - 2/23)
	Vendor Tota	63,827.72	
328446	CITY OF VERNON	3,000.00	PW - SEWC MEMBERSHIP (FY2023)
	Vendor Tota	3,000.00	
328629	COLANTUONO, HIGHSMITH &	525.69	CA - LEGAL SVCS (SCE P&I) 2/23 - 3/23
	Vendor Tota	525.69	
328275	COLORS PRINTING, INC	344.97	CSR - SENIOR NEWSLETTER (2/23)
	Vendor Tota	344.97	
328600	COMMERCE CASINO	500.00	CSR - ENP EVENTSUPPLIES
	Vendor Tota	500.00	
328601	COMMERCIAL BUILDING MANAGEMENT	12,357.33	PW - JANITORIAL SVCS (3/23)
		680.00	PW - JANITORIAL SVCS (SPANE PK)-3/23
	Vendor Tota	13,037.33	
328447	CONCRETE CORING COMPANY	2,900.00	PW - DOOR INSTALLATION (PMT POOL)
	Vendor Tota	2,900.00	
328403	CONTINENTAL INTERPRETING	159.40	PL - TRANSLATION SVCS (EIR)
		154.74	PL - TRANSLATION SVCS (PH - 1/4)
		115.83	PL - TRANSLATION SVCS (PH - 2/1)
		75.00	PL - TRANSLATION SVCS(FOOD TRUCK FLYERS)
		75.00	PL - TRANSLATION SVCS (PH - 3/1)
		50.00	PL - TRANSLATION SVCS (PH-12/7)
		50.00	PL - TRANSLATION SVCS (PH - 12/7)
		50.00	PL - TRANSLATION SVCS (PH - 1/24)
		50.00	PL - TRANSLATION SVCS (MEETING NOTICE)
		50.00	PL - TRANSLATION SVCS(MOBILE HM FLYERS)
328630		700.00	CC - COMMUNITY INTERPRETER (3/14)
		700.00	CC - COMMUNITY INTERPRETER (3/28)
		100.00	CC - TRANSLATION SVCS (AGENDA-11/22)
		100.00	CC - TRANSLATION SVCS (AGENDA-12/13)
		100.00	CC - TRANSLATION SVCS (AGENDA-1/24)
		100.00	CC - TRANSLATION SVCS (AGENDA-2/14)
		100.00	CC - TRANSLATION SVCS (AGENDA-2/28)
		100.00	CC - TRANSLATION SVCS (AGENDA-3/14)
		100.00	CC - TRANSLATION SVCS (AGENDA-3/28)
	Vendor Tota	2,929.97	
328602	COVER YOUR BRASS, LLC	463.05	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	463.05	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328244	CRAFTWATER ENGINEERING, INC	19,516.89	CIP-SPANE PK STORMWATER CAPTURE(12/22)
		1,082.22	CIP - SPANE PK STORMWATER CAPTURE(2/23)
	Vendor Tota	20,599.11	
328477	DANNY'S JUMPERS	1,100.00	CP - ECO-FRIENDLY EVENT
	Vendor Tota	1,100.00	
328404	DATA TICKET, INC	2,091.45	PS - PARKING TICKET ROLLS
328448		2,930.11	PS - PARKING CITATION SVCS (2/23)
		1,141.85	PS - CODE ENF CITATION SVCS (2/23)
		361.04	PS - SPECTATOR CITATION SVCS (2/23)
		200.00	PS - NOISE DISTURBANCE SVCS (2/23)
		170.00	PS - SPECIAL HEARING ST RACING (2/23)
	Vendor Tota	6,894.45	
328563	DE JESUS RAMOS, RICARDO	200.00	PS - HOME SECURITY REBATE PROGRAM
	Vendor Tota	200.00	
328564	DE LAGE LANDEN	215.34	CSR - COM CTR COPIER (3/23)
		215.34	CSR - COM CTR COPIER (4/23)
	Vendor Tota	430.68	
328500	DEPARTMENT OF WATER AND POWER	500.00	PW - RIGHT-OF-WAY USE (4/23 - 3/24)
	Vendor Tota	500.00	
328478	DEPT OF INDUSTRIAL RELATIONS	225.00	PW - FACILITY MNTC SVCS
	Vendor Tota	225.00	
328526	DESCANSO GARDENS	314.50	CSR - ENP EXCURSION (4/26)
	Vendor Tota	314.50	
328306	DFM ASSOCIATES	70.79	CM - 2023 CALIFORNIA ELECTIONS CODE
	Vendor Tota	70.79	
328405	DIAMOND ENVIRONMENTAL SERVICES	736.06	PW - DILLS PARK RESTROOM (2/23)
		540.68	PW - DILLS PARK RESTROOM (11/22)
		540.68	PW - DILLS PARK RESTROOM (1/23)
		540.68	PW - DILLS PARK RESTROOM (3/23)
		540.68	PW - DILLS PARK RESTROOM (4/23)
		410.00	PW - DILLS PARK RESTROOM (1/12/23)
		407.11	PW - SALUD PARK RESTROOM (3/23)
		352.98	PW - SALUD PARK RESTROOM (1/23)
		351.40	PW - SALUD PARK RESTROOM (2/23)
		331.06	PW - SALUD PARK RESTROOM (4/22)
		322.98	PW - SALUD PARK RESTROOM (12/22)
		159.00	PW - EVENT RESTROOM
		33.90	PW - PROGRESS PARK RESTROOM (ADA)
		-788.12	PW - VILLAGE PARK RESTROOM (CREDIT)
	Vendor Tota	4,479.09	
328307	DION AND SONS, INC	189.92	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	189.92	
328449	DIRECTV	87.99	PS - EOC SATELLITE SVCS (4/23)
	Vendor Tota	87.99	
328501	DISCOUNT SCHOOL SUPPLY	974.48	CSR - STAR SUPPLIES
	Vendor Tota	974.48	
328276	DOCUMENT SYSTEMS, INC	78.07	CSR - COM CTR COPIER (3/23)
	Vendor Tota	78.07	
328527	DOMINO'S PIZZA	80.00	CSR - ADAPTIVE RECREATION EVENT (3/16)
	Vendor Tota	80.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328428	DOUGLAS ENVIRONMENTAL GROUP,	1,300.00	PW - WATER OPER MNTC SVCS
	Vendor Tota	1,300.00	
328603	EIDE BAILLY, LLP	1,450.00	FIN - ARPA CONSULTING SVCS (FY2022)
	Vendor Tota	1,450.00	
16249	ELAVON, INC	292.54	GEN-CS CREDIT CARD TERMINAL SVCS (3/23)
16250		373.47	GEN-PL CREDIT CARD TERMINAL SVCS (3/23)
	Vendor Tota	666.01	
16222	EMPLOYMENT DEVELOPMENT DEPT	8.40	STATE PAYROLL TAX - SPEC 3/24
16227		13,455.93	STATE PAYROLL TAX - PPE 3/24
16240		795.62	STATE PAYROLL TAX - SPEC 3/31
16260		5.75	STATE PAYROLL TAX - SPEC 4/6
16264		13,637.95	STATE PAYROLL TAX - PPE 4/7
	Vendor Tota	27,903.65	
16220	EMPOWER TRUST COMPANY	71.19	PT DEF COMP 457 - SPEC 3/23
16224		116.37	PT DEF COMP 457 - SPEC 3/24
16229		11,962.16	FT DEF COMP 457 - PPE 3/24
16230		11,560.59	PT DEF COMP 457 - PPE 3/24
16231		1,957.08	DEF COMP 457 ROTH - PPE 3/24
16262		58.59	PT DEF COMP 457 - SPEC 4/6
16266		12,084.19	FT DEF COMP 457 - PPE 4/7
16267		11,279.26	PT DEF COMP 457 - PPE 4/7
16268		1,802.08	DEF COMP 457 ROTH - PPE 4/7
16232		836.33	401A LOAN PAYMENT - PPE 3/24
16233		3,731.22	457 LOAN PAYMENT - PPE 3/24
16242		154.74	457 LOAN PAYMENT - SPEC 3/31
16269		836.33	401A LOAN PAYMENT - PPE 4/7
16270		3,576.48	457 LOAN PAYMENT - PPE 4/7
16234		747.04	FT 401 QUAL COMP - PPE 3/24
16271		747.04	FT 401 QUAL COMP - PPE 4/7
	Vendor Tota	61,520.69	
328406	ENTERPRISE FM TRUST	8,969.28	PW - TRUCK LEASE (255628) - PRINCIPAL
		8,969.28	PW - TRUCK LEASE (2555ZX) - PRINCIPAL
		1,430.27	PW - TRUCK LEASE (255628) - OTHERS
		8,930.27	PW - TRUCK LEASE (2555ZX) - OTHERS
	Vendor Tota	28,299.10	
328277	ESTRADA, BALTAZAR	300.00	CSR - SENIOR ENTERTAINMENT (4/5)
	Vendor Tota	300.00	
328479	ESTRADA, ROBERT	399.00	CSR - SENIOR ENTERTAINMENT (4/21)
	Vendor Tota	399.00	
328245	EUROFINS CALSCIENCE LLC	1,349.50	PW - WATER CHEMICAL TESTING
		455.00	PW - INDUSTRIAL WASTEWATER SVCS
	Vendor Tota	1,804.50	
328450	FACILITY WERX, INC	1,908.87	PW - HOUSEHOLD SUPPLIES
	Vendor Tota	1,908.87	
328631	FALCON FUELS, INC	78,938.65	PL - ECONOMIC DEVELOPMENT
	Vendor Tota	78,938.65	
328480	FEDEX	59.72	GEN - POSTAGE EXPENSE
328604		29.80	GEN - POSTAGE EXPENSE
	Vendor Tota	89.52	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328246	FERGUSON ENTERPRISES, INC	181.29	PW - FACILITY MNTC SUPPLIES
328308		956.58	PW - FACILITY MNTC SUPPLIES
328353		222.80	PW - LANDSCAPE MNTC SUPPLIES
328374		598.95	PW - FACILITY MNTC SUPPLIES
		407.63	PW - FACILITY MNTC SUPPLIES
328605		147.61	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	2,514.86	
328481	FERNANDO TOURS INC	700.00	CSR - RECREATION EXCURSION (1/25)
		700.00	CSR - RECREATION EXCURSION (1/25)
		700.00	CSR - RECREATION EXCURSION (2/1)
	Vendor Tota	2,100.00	
328451	FILE KEEPERS, LLC	117.90	GEN - SHREDDING SVCS (3/23)
	Vendor Tota	117.90	
328354	FIRST VEHICLE SERVICES	28,261.58	PW - VEHICLE MNTC SVCS (3/23)
328389		8,131.30	PW - VEHICLE NON-CONTRACT MNTC (3/23)
	Vendor Tota	36,392.88	
328375	FOAM 'N FABRICS, INC.	560.26	CP - CHRISTMAS TRAIN SUPPLIES
	Vendor Tota	560.26	
328278	FUN EXPRESS	2,473.22	CSR - STAR SUPPLIES
		2,290.09	CSR - STAR SUPPLIES
		1,528.13	CSR - STAR SUPPLIES
		1,018.61	CSR - STAR SUPPLIES
		302.78	CSR - STAR SUPPLIES
328502		2,344.90	CSR - STAR SUPPLIES
		935.88	CSR - STAR SUPPLIES
		724.07	CSR - STAR SUPPLIES
		509.09	CSR - STAR SUPPLIES
		346.26	CSR - EASTER EVENT SUPPLIES
	Vendor Tota	12,473.03	
328632	GALVAN, CANDACE	870.00	CIP - UTILITY BOX MURAL (7803 ALONDRA)
	Vendor Tota	870.00	
328407	GAS COMPANY	8,018.19	GEN - FACILITIES NATURAL GAS (3/23)
		385.96	GEN - CLRWTR NATURAL GAS (3/23)
		261.28	PW - WELL #14 NATURAL GAS (3/23)
	Vendor Tota	8,665.43	
328247	GEO PLASTICS	2,039.84	PW - STREET MNTC SUPPLIES
	Vendor Tota	2,039.84	
328528	GEORGE JUE MFG CO. INC	13.98	WTR DEP REF - 8129 144TH
	Vendor Tota	13.98	
328606	GIFTBAR, LLC	23,100.00	CP - SBA E-GIFT CARD PROGRAM (ARPA)
	Vendor Tota	23,100.00	
328503	GODINEZ	18.35	WTR DEP REF - 7116 SAN LUIS
	Vendor Tota	18.35	
328529	GOLD KEY DEVELOPMENT INC	.43	WTR DEP REF - 6502 ALONDRA
	Vendor Tota	.43	
328429	GOLDEN EMPIRE CONCRETE	12,740.00	CIP - WELL #16 CONSTRUCTION
	Vendor Tota	12,740.00	
328530	GOLDEN STATE WATER COMPANY	524.93	PW - MEDIAN IRRIGATION (3/23)
		702.02	GEN - ALL AMERICAN PARK WATER (3/23)
	Vendor Tota	1,226.95	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328565	GOLDEN WEST - PIPE & SUPPLY	1,715.93	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	1,715.93	
328531	GOMEZ	8.81	WTR DEP REF - 7276 CENTURY
	Vendor Tota	8.81	
328532	GONZALES	6.04	WTR DEP REF - 15944 ORIZABA 1/2
	Vendor Tota	6.04	
328408	GOTO COMMUNICATIONS, INC	2,115.66	GEN - VOIP TELEPHONE SVC (4/23)
	Vendor Tota	2,115.66	
328376	GRAINGER	1,930.07	PW - FACILITY MNTC SUPPLIES
		77.56	PW - FACILITY MNTC SUPPLIES
		43.98	PW - FACILITY MNTC SUPPLIES
		-77.56	PW - FACILITY MNTC SUPPLIES (CREDIT)
	Vendor Tota	1,974.05	
328355	GREENFIELD LANDSCAPING & MNTC	57,671.40	PW - LANDSCAPE MNTC SVCS (3/23)
328607		2,405.50	PW - LANDSCAPE MNTC SVCS
		2,037.50	PW - LANDSCAPE MNTC SVCS
		1,755.00	PW - LANDSCAPE MNTC SVCS
	Vendor Tota	63,869.40	
328309	H & H NURSERY INC.	227.27	PW - LANDSCAPE MNTC SUPPLIES
328566		253.88	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	481.15	
328279	HAAKER COMPANY	403,515.00	PW - STREET SWEEPER
	Vendor Tota	403,515.00	
328346	HAPPINESS UNLIMITED	555.00	CP - ECO-FRIENDLY EVENT
	Vendor Tota	555.00	
328533	HARDY AND HARPER, INC	23,069.58	CIP - ARTERIAL STREET RESURF(3/23)
	Vendor Tota	23,069.58	
16225	HASLER MAILING SYSTEMS	2,500.00	GEN - POSTAGE METER (3/21)
16277		2,500.00	GEN - POSTAGE METER (4/21)
	Vendor Tota	5,000.00	
328409	HAZEN AND SAWYER	60,661.61	PW - WELL PERMITTING SVCS (9/22- 12/22)
		8,033.33	PW - WTR INFRAS ANALYSIS (8/22-ARPA)
		5,654.50	PW - WTR INFRAS ANALYSIS (2/23-ARPA)
		1,797.00	PW - WELL PERMITTING SVCS (2/23)
	Vendor Tota	76,146.44	
328356	HDL SOFTWARE LLC	794.88	FIN - BUSINESS LICENSE SVCS (2/23)
		2,799.36	FIN - BUSINESS LICENSE RENEWAL
	Vendor Tota	3,594.24	
328534	HEMP TRADERS	11.23	WTR DEP REF - 7625 SOMERSET
	Vendor Tota	11.23	
328336	HERRMANN, TIFFANY	1,160.00	CSR - EASTER EVENT SUPPLIES
	Vendor Tota	1,160.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328248	HI-WAY SAFETY INC	2,433.22	PW - STREET MNTC SUPPLIES
		2,353.01	PW - STREET MNTC SUPPLIES
		1,767.55	PW - STREET MNTC SUPPLIES
		1,493.06	PW - STREET MNTC SUPPLIES
		1,473.16	PW - TRAFFIC SAFETY SUPPLIES
		1,403.26	PW - TRAFFIC SAFETY SUPPLIES
		1,291.03	PW - STREET MNTC SUPPLIES
		1,172.40	PW - STREET MNTC SUPPLIES
		1,162.04	PW - STREET MNTC SUPPLIES
		1,102.50	PW - STREET MNTC SUPPLIES
		988.94	PW - STREET MNTC SUPPLIES
		152.48	PW - TRAFFIC SAFETY SUPPLIES
		125.69	PW - TRAFFIC SAFETY SUPPLIES
		92.61	PW - STREET MNTC SUPPLIES
328310		2,104.67	PW - TRAFFIC SAFETY SUPPLIES
328357		2,425.50	PW - TRAFFIC SAFETY SUPPLIES
328410		1,732.03	PW - STREET MNTC SUPPLIES
	Vendor Tota	23,273.15	
328390	HINDERLITER, DE LLAMAS	329.51	FIN - SALES TAX RECOVERY (3Q - CY22)
		1,425.00	FIN - SALES TAX SVCS (1/23 - 3/23)
		300.00	FIN - TRANSACTION TAX SVCS (1/23-3/23)
		156.05	FIN - TRANSACTION TAX RECOVERY(3Q-CY22)
	Vendor Tota	2,210.56	
328608	HOME DEPOT CRC/GECF	51.14	CSR - ECO-FRIENDLY EVENT
		648.24	CSR - ECO-FRIENDLY EVENT
		396.79	CSR - ECO-FRIENDLY EVENT
		115.03	CSR - ECO-FRIENDLY EVENT
		50.66	CSR - ECO-FRIENDLY EVENT
		126.02	CSR - ECO-FRIENDLY EVENT
		231.37	CSR - STAR SUPPLIES
		93.60	CSR - STAR SUPPLIES
		97.27	CSR - STAR SUPPLIES
		229.82	CSR - FACILITY SUPPLIES
		47.98	CSR - EASTER EVENT SUPPLIES
		4.61	GEN - BANK CHARGES
	Vendor Tota	2,092.53	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328391	HOME DEPOT/GECF	66.13	PW - WATER OPER MNTC SUPPLIES
		6.47	PW - FACILITY MNTC SUPPLIES
		194.61	PW - FACILITY MNTC SUPPLIES
		181.79	PW - FACILITY MNTC SUPPLIES
		163.27	PW - FACILITY MNTC SUPPLIES
		92.39	PW - FACILITY MNTC SUPPLIES
		395.70	PW - GRAFFITI REMOVAL SUPPLIES
		27.07	PW - FACILITY MNTC SUPPLIES
		21.34	PW - FACILITY MNTC SUPPLIES
		124.09	PW - FACILITY MNTC SUPPLIES
		361.71	PW - FACILITY MNTC SUPPLIES
		946.08	PW - GRAFFITI REMOVAL SUPPLIES
		506.27	PW - FACILITY MNTC SUPPLIES
		193.65	PW - FACILITY MNTC SUPPLIES
		165.66	PW - GRAFFITI REMOVAL SUPPLIES
		63.88	PW - FACILITY MNTC SUPPLIES
		6.41	PW - FACILITY MNTC SUPPLIES
		99.16	PW - LANDSCAPE MNTC SUPPLIES
		78.73	PW - FACILITY MNTC SUPPLIES
		39.61	PW - LANDSCAPE MNTC SUPPLIES
		128.31	PW - FACILITY MNTC SUPPLIES
		75.94	PW - FACILITY MNTC SUPPLIES
		41.69	PW - FACILITY MNTC SUPPLIES
		306.69	PW - FACILITY MNTC SUPPLIES
		52.86	PW - FACILITY MNTC SUPPLIES
		50.56	PW - FACILITY MNTC SUPPLIES
		38.66	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	4,428.73	
328504	HUB CONSTRUCTION SPECIALIST IN	55.18	WTR DEP REF - 16400 GARFIELD
	Vendor Tota	55.18	
328280	HUMAN SERVICES ASSOCIATION	5,382.40	CSR - ENP MEALS (1/23)
	Vendor Tota	5,382.40	
328609	IMAGE 2000, INC	35.99	FIN - COPIER MNTC (4/23)
		35.99	CSR - COPIER MNTC (4/23)
	Vendor Tota	71.98	
328430	IML SECURITY SUPPLY	31.37	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	31.37	
328431	INFINITY TECHNOLOGIES	27,840.00	GEN - IT CONSULTANT SVCS (3/23)
		5,500.00	GEN - SECURITY AWARENESS SUBSCRIPTION
		522.00	GEN - MS OFFICE 365 CLOUD BACKUP (3/23)
	Vendor Tota	33,862.00	
328249	INK HEAD DESIGN & PRINTS	2,000.00	PS - PITCH-IN PARAMOUNT SHIRTS
328281		522.59	CSR - STAR UNIFORMS
328482		227.12	FIN - EMPLOYEE WORKWEAR
328610		262.00	PW - UNIFORMS
	Vendor Tota	3,011.71	
328250	INSTITUTE FOR LOCAL GOVERNMENT	625.00	PW - PUBLIC ENGAGEMENT TRAINING
	Vendor Tota	625.00	
328505	INTELLI-TECH	9,785.00	GEN - BARRACUDA EMAIL/WEB SECURITY(1YR)
	Vendor Tota	9,785.00	
328251	INTERFACE SYSTEMS, LLC	326.97	PS - FIRE MONITORING SVC (4/23 - 6/23)
	Vendor Tota	326.97	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16219	INTERNAL REVENUE SERVICE	40.69	FED PAYROLL TAX - SPEC 3/23
		20.64	MEDICARE PAYMENT - SPEC 3/23
16223		24.36	FED PAYROLL TAX - SPEC 3/24
		45.00	MEDICARE PAYMENT - SPEC 3/24
16228		34,306.22	FED PAYROLL TAX - PPE 3/24
		13,032.54	MEDICARE PAYMENT - PPE 3/24
16236		31.40	MEDICARE PAYMENT - SPEC 3/31
16238		87.00	MEDICARE PAYMENT - SPEC 3/31
16241		1,997.68	FED TAX PAYMENT - SPEC 3/31
		275.32	MEDICARE PAYMENT - SPEC 3/31
16261		22.66	MEDICARE PAYMENT - SPEC 4/6
16265		35,143.09	FED PAYROLL TAX - PPE 4/7
		13,027.80	MEDICARE PAYMENT - PPE 4/7
	Vendor Tota	98,054.40	
328506	ISAACS	.90	WTR DEP REF - 6802 SAN MARCUS
	Vendor Tota	.90	
328311	J & B MATERIALS	226.66	PW - FACILITY MNTC SUPPLIES
328432		66.02	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	292.68	
328252	JANKOVICH COMPANY, LLC	1,417.11	PS - FLEET FUEL (3/8 - 3/14)
		206.72	PS - FLEET FUEL (3/8 - 3/14)
		112.85	PS - FLEET FUEL (3/8 - 3/14)
328282		51.35	CSR - FLEET FUEL (2/22 - 2/28)
328358		830.87	PS - FLEET FUEL (3/15 - 3/21)
		126.51	PS - FLEET FUEL (3/15 - 3/21)
		60.39	PS - FLEET FUEL (3/15 - 3/21)
328452		1,756.55	PS - FLEET FUEL (3/22 - 3/31)
		1,131.49	PW - FLEET FUEL (3/15 - 3/21)
		1,043.46	PW - FLEET FUEL (3/22 - 3/31)
		884.66	PW - FLEET FUEL (3/22 - 3/31)
		855.62	PW - FLEET FUEL (3/22 - 3/31)
		675.41	PW - FLEET FUEL (3/15 - 3/21)
		407.26	PS - FLEET FUEL (3/22 - 3/31)
		382.79	PW - FLEET FUEL (3/15 - 3/21)
		240.23	PW - FLEET FUEL (3/22 - 3/31)
		225.47	PW - FLEET FUEL (3/15 - 3/21)
		204.96	PW - FLEET FUEL (3/22 - 3/31)
		204.44	PW - FLEET FUEL (3/15 - 3/21)
		138.84	PW - FLEET FUEL (3/22 - 3/31)
		74.93	PS - FLEET FUEL (3/22 - 3/31)
328611		1,504.39	PS - FLEET FUEL (4/1 - 4/7)
		1,143.38	PS - FLEET FUEL (4/8 - 4/14)
		282.10	PS - FLEET FUEL (4/8 - 4/14)
		273.27	PS - FLEET FUEL (4/1 - 4/7)
		65.68	PS - FLEET FUEL (4/8 - 4/14)
		.00	PS - FLEET FUEL (4/8 - 4/14)
		51.57	PS - FLEET FUEL (4/1 - 4/7)
		44.96	CSR - FLEET FUEL (3/15 - 3/21)
	Vendor Tota	14,397.26	
328411	JHM SUPPLY LANDSCAPE AND	284.51	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	284.51	
328567	JIMENEZ, ADOLFO	198.43	PS - HOME SECURITY REBATE PROGRAM
	Vendor Tota	198.43	
328359	JJS PALOMO'S STEEL	2,335.98	PW - STREET MNTC SUPPLIES
	Vendor Tota	2,335.98	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328253	JMG SECURITY SYSTEMS, INC	319.50	PW - SECURITY SYSTEM MNTC
		309.08	PW - SECURITY SYSTEM MNTC
328312		3,605.00	PW-SECURITY EQUIPMENT INSTALL(CITY HALL
	Vendor Tota	4,233.58	
328254	JOHN L HUNTER	1,451.25	CIP - SPANE PARK STORMWATER CAPTURE
		1,315.00	PW - NPDES CONSULTING SVCS (1/23)
	Vendor Tota	2,766.25	
328507	JOHN'S WHOLESALE ELECTRIC, INC	903.79	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	903.79	
328647	JOSE TEJADA	220.00	CSR - SENIOR ENTERTAINMENT (4/27)
	Vendor Tota	220.00	
328453	JUNIOR'S CONSTRUCTION, INC	750.00	PW - FACILITY MNTC SVCS
	Vendor Tota	750.00	
328633	KAISER PERMANENTE	1,344.00	HR - EMPLOYEE HEALTH FAIR
	Vendor Tota	1,344.00	
328255	KELTERITE CORPORATION	641.73	PW - STREET MNTC SUPPLIES
328612		393.67	PW - STREET MNTC SUPPLIES
	Vendor Tota	1,035.40	
328433	KEN'S WELDING	2,490.00	PW - FACILITY MNTC SVCS
		600.00	PW - FACILITY MNTC SVCS
		575.00	PW - FACILITY MNTC SVCS
		560.00	PW - FACILITY MNTC SVCS
		430.00	PW - FACILITY MNTC SVCS
328568		1,610.00	PW - FACILITY MNTC SVCS
		605.00	PW - FACILITY MNTC SVCS
	Vendor Tota	6,870.00	
328634	KILEY & ASSOCIATES, LLC	3,333.33	CC - FEDERAL LEGISLATIVE LOBBYIST (3/23
	Vendor Tota	3,333.33	
328483	KLM, INC.	1,317.95	PW - BOILER MNTC
328569		7,800.00	PW - A/C SYSTEM REPAIR (CITY HALL)
		808.48	PW - A/C SYSTEM SVCS (CITY HALL)
		473.20	PW - A/C SYSTEM SVCS (MARIPOSA CTR)
		444.13	PW - A/C SYSTEM SVCS (WOOD SHOP)
		368.52	PW - A/C SYSTEM SVCS (CLRWTR)
		365.00	PW - A/C SYSTEM SVCS (PROGRESS)
		360.00	PW - KITCHEN REF MNTC (PROGRESS)
		225.00	PW - KITCHEN REF MNTC (CLRWTR)
		215.00	PW - A/C SYSTEM SVCS (SPANE PARK)
		160.00	PW - A/C SYSTEM SVCS (FINE ARTS CTR)
	Vendor Tota	12,537.28	
328613	KONE, INC	1,260.84	PW - CLRWTR ELEVATOR MNTC (4/23 - 6/23)
	Vendor Tota	1,260.84	
328337	KOSMONT FINANCIAL SERVICES,	4,160.64	FIN - INVESTMENT CONSULTANT SVCS (2/23)
328570		3,895.53	FIN - INVESTMENT CONSULTANT
	Vendor Tota	8,056.17	
328412	L A COUNTY DEPT OF PUBLIC WORK	2,845.04	PW - INDUSTRIAL WASTE SVCS (2/23)
	Vendor Tota	2,845.04	
328377	L A COUNTY DISTRICT ATTORNEY	12,337.29	PS - D.A. LEGAL SVCS (2/23)
	Vendor Tota	12,337.29	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328313	L A COUNTY SHERIFF	8,151.16	PS - CRIME SUPPRESSION (SCOPS) - 2/23
328614		490,492.19	PS - GENERAL LAW ENFORCEMENT (3/23)
		146,311.51	PS - SPECIAL ASSIGNMENT OFFICER (3/23)
		27,609.00	PS - SWORN SUPERVISION (3/23)
		561.68	PS - VEHICLE MDC (3/23)
		4,237.78	PS - HELICOPTER SVCS (3/23)
	Vendor Tota	677,363.32	
328571	L A SIGNS & BANNERS	1,217.16	CP - MILITARY BANNER PROGRAM
	Vendor Tota	1,217.16	
328454	L.N. CURTIS AND SONS	127.08	PS - UNIFORM (VR)
328572		524.65	PS - UNIFORMS (BF)
	Vendor Tota	651.73	
328392	LA ESPIGA	1,675.80	PS - YAL SUPPLIES
	Vendor Tota	1,675.80	
328508	LAMAS	17.89	WTR DEP REF - 7351 ROSECRANS #D
	Vendor Tota	17.89	
328535	LAMAS ROPA MODAS	.58	WTR DEP REF - 14498 GARFIELD
	Vendor Tota	.58	
328314	LANAIR GROUP, LLC	1,156.00	GEN - VIRTUAL SERVER SUPPORT RENEWAL
	Vendor Tota	1,156.00	
328360	LANDSCAPE STRUCTURES INC.	1,801.27	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	1,801.27	
328413	LAURINCO	3,770.00	CIP - CITY HALL CONF ROOM UPGRADE
		1,040.00	CIP - CITY HALL KITCHEN RENO (3/23)
328573		1,300.00	CSR - CITY YARD GYM RENOVATION DESIGN
328635		1,690.00	CSR - CITY YARD GROTTO DESIGN
	Vendor Tota	7,800.00	
328315	LDI COLOR TOOLBOX	72.35	PW - COPIER OVERAGE (3/23)
	Vendor Tota	72.35	
328414	LEAD TECH ENVIRONMENTAL	854.00	PL - LEAD&ASBESTOS TEST(15118 BELLOTA
	Vendor Tota	854.00	
328256	LEAGUE OF CALIFORNIA CITIES	500.00	PW - STREET ASSESSMENT
	Vendor Tota	500.00	
328574	LEE'S TOOLS	47.99	PW - FACILITY MNTC SVCS
	Vendor Tota	47.99	
328434	LINCOLN AQUATICS	121.87	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	121.87	
328257	LINCOLN NATIONAL LIFE INS CO	469.33	DENTAL INSURANCE (HMO) - 4/23
		8,670.21	DENTAL INSURANCE (PPO) - 4/23
		620.40	VOLUNTARY LIFE INSURANCE (4/23)
		1,451.48	LIFE INSURANCE (4/23)
		4,282.27	DISABILITY INSURANCE (4/23)
	Vendor Tota	15,493.69	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328362	LINDSAY LUMBER CO., INC	222.67	PW - LANDSCAPE MNTC SUPPLIES
		206.13	PW - LANDSCAPE MNTC SUPPLIES
		196.51	PW - FACILITY MNTC SUPPLIES
		188.53	PW - STREET MNTC SUPPLIES
		142.16	PW - LANDSCAPE MNTC SUPPLIES
		124.69	PW - FACILITY MNTC SUPPLIES
		119.83	PW - FACILITY MNTC SUPPLIES
		100.21	PW - STREET MNTC SUPPLIES
		100.17	PW - STREET MNTC SUPPLIES
		91.71	PW - FACILITY MNTC SUPPLIES
		87.88	PW - FACILITY MNTC SUPPLIES
		77.46	PW - FACILITY MNTC SUPPLIES
		74.41	PW - FACILITY MNTC SUPPLIES
		71.25	PW - FACILITY MNTC SUPPLIES
		70.39	PW - GRAFFITI REMOVAL SUPPLIES
		68.82	PW - LANDSCAPE MNTC SUPPLIES
		67.20	PW - STREET MNTC SUPPLIES
		58.41	PW - LANDSCAPE MNTC SUPPLIES
		53.37	PW - LANDSCAPE MNTC SUPPLIES
		51.81	PW - LANDSCAPE MNTC SUPPLIES
		50.69	PW - LANDSCAPE MNTC SUPPLIES
		47.23	PW - LANDSCAPE MNTC SUPPLIES
		40.02	PW - FACILITY MNTC SUPPLIES
		37.53	PW - WATER OPER MNTC SUPPLIES
		36.37	PW - FACILITY MNTC SUPPLIES
		36.36	PW - LANDSCAPE MNTC SUPPLIES
		33.05	PW - LANDSCAPE MNTC SUPPLIES
		32.90	PW - LANDSCAPE MNTC SUPPLIES
		32.81	PW - STREET MNTC SUPPLIES
		31.96	PW - STREET MNTC SUPPLIES
		31.23	PW - LANDSCAPE MNTC SUPPLIES
		29.27	PW - LANDSCAPE MNTC SUPPLIES
		28.64	PW - LANDSCAPE MNTC SUPPLIES
		28.64	PW - LANDSCAPE MNTC SUPPLIES
		28.63	PW - LANDSCAPE MNTC SUPPLIES
		27.55	PW - STREET MNTC SUPPLIES
		27.55	PW - STREET MNTC SUPPLIES
		27.54	PW - FACILITY MNTC SUPPLIES
		25.35	PW - STREET MNTC SUPPLIES
		24.89	PW - STREET MNTC SUPPLIES
		22.04	PW - LANDSCAPE MNTC SUPPLIES
		22.03	PW - WATER OPER MNTC SUPPLIES
		22.02	PW - LANDSCAPE MNTC SUPPLIES
		20.93	PW - FACILITY MNTC SUPPLIES
		19.82	PW - LANDSCAPE MNTC SUPPLIES
		18.73	PW - FACILITY MNTC SUPPLIES
		18.71	PW - FACILITY MNTC SUPPLIES
		18.39	PW - LANDSCAPE MNTC SUPPLIES
		18.29	PW - FACILITY MNTC SUPPLIES
		17.60	PW - FACILITY MNTC SUPPLIES
		16.53	PW - WATER OPER MNTC SUPPLIES
		16.52	PW - FACILITY MNTC SUPPLIES
		13.22	PW - FACILITY MNTC SUPPLIES
		11.32	PW - FACILITY MNTC SUPPLIES
		11.01	PW - LANDSCAPE MNTC SUPPLIES
		9.89	PW - WATER OPER MNTC SUPPLIES
		9.02	PW - FACILITY MNTC SUPPLIES
		8.81	PW - FACILITY MNTC SUPPLIES
		8.80	PW - LANDSCAPE MNTC SUPPLIES
		8.07	PW - STREET MNTC SUPPLIES

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328362	LINDSAY LUMBER CO., INC	7.27	PW - LANDSCAPE MNTC SUPPLIES
		5.69	PW - FACILITY MNTC SUPPLIES
		2.21	PW - STREET MNTC SUPPLIES
328435		285.55	PW - LANDSCAPE MNTC SUPPLIES
		247.90	PW - FACILITY MNTC SUPPLIES
		244.44	PW - FACILITY MNTC SUPPLIES
		202.72	PW - STREET MNTC SUPPLIES
		153.25	PW - FACILITY MNTC SUPPLIES
		114.12	PW - FACILITY MNTC SUPPLIES
		101.25	PW - FACILITY MNTC SUPPLIES
		72.72	PW - FACILITY MNTC SUPPLIES
		59.08	PW - FACILITY MNTC SUPPLIES
		55.54	PW - FACILITY MNTC SUPPLIES
		46.82	PW - FACILITY MNTC SUPPLIES
		33.98	PW - FACILITY MNTC SUPPLIES
		31.62	PW - FACILITY MNTC SUPPLIES
		24.23	PW - FACILITY MNTC SUPPLIES
		22.78	PW - FACILITY MNTC SUPPLIES
		22.03	PW - FACILITY MNTC SUPPLIES
		22.01	PW - FACILITY MNTC SUPPLIES
		15.73	PW - LANDSCAPE MNTC SUPPLIES
		14.08	PW - STREET MNTC SUPPLIES
		12.33	PW - FACILITY MNTC SUPPLIES
		7.71	PW - FACILITY MNTC SUPPLIES
		7.04	PW - FACILITY MNTC SUPPLIES
		6.62	PW - FACILITY MNTC SUPPLIES
		5.06	PW - FACILITY MNTC SUPPLIES
		2.73	PW - FACILITY MNTC SUPPLIES
328455		80.37	PW - WATER OPER MNTC SUPPLIES
328509		16.53	CSR - STAR SUPPLIES
328575		76.91	CSR - FACILITY MNTC SUPPLIES
		22.73	CSR - RECREATION SUPPLIES
	Vendor Tota	5,166.62	
328316	LOZANO, MIGUEL	200.00	PS - HOME SECURITY REBATE PROGRAM
	Vendor Tota	200.00	
328317	LUCAMBIO, HAROLD	1,364.00	PS - YAL SVCS (3/11 - 3/24)
328456		1,178.00	PS - YAL SVCS (3/25 - 4/7)
	Vendor Tota	2,542.00	
328258	M. HARA LAWNMOWER CENTER	1,768.31	PW - GENERAL SMALL TOOLS
		1,264.53	PW - GENERAL SMALL TOOLS
328318		1,176.05	PW - LANDSCAPE MNTC SUPPLIES
		221.51	PW - LANDSCAPE MNTC SUPPLIES
		137.12	PW - LANDSCAPE MNTC SUPPLIES
		59.50	PW - LANDSCAPE MNTC SUPPLIES
		59.50	PW - LANDSCAPE MNTC SUPPLIES
328363		1,106.89	PW - LANDSCAPE MNTC SUPPLIES
		111.49	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	5,904.90	
328576	M/D PLUMBING	1,550.00	PW - FACILITY MNTC SVCS
		350.00	PW - FACILITY MNTC SVCS
		270.00	PW - FACILITY MNTC SVCS
		200.00	PW - FACILITY MNTC SVCS
		150.00	PW - FACILITY MNTC SVCS
	Vendor Tota	2,520.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328338	MAKEITPOP_PARTY DECOR	505.00	CSR - EASTER EVENT SUPPLIES
328484		1,000.00	CP - ECO-FRIENDLY EVENT
		1,000.00	CSR - NIGHT MARKET (3/17)
328636		1,750.00	CSR - EASTER EVENT SUPPLIES
	Vendor Tota	4,255.00	
328536	MARTINEZ	90.99	WTR DEP REF - 16639 EUREKA
328537		5.68	WTR DEP REF - 16607 EUREKA
	Vendor Tota	96.67	
328577	MARTINEZ, DIANE J.	200.00	PS - HOME SECURITY REBATE PROGRAM
	Vendor Tota	200.00	
16247	MATRIX TRUST TPA 000363	48,843.59	RETIREE HEALTH TRUST (5/23)
	Vendor Tota	48,843.59	
328415	MDG ASSOCIATES, INC	300.00	PL - APPRAISAL SVCS (15118 BELLOTA)
328578		11,208.38	PL - CDBG PROGRAM ADMIN (3/23)
		1,025.00	PL - RES ADMIN (8411 WILBARN) - 3/23
		1,025.00	PL - RES ADMIN (13444 JETMORE) - 3/23
		1,025.00	PL - RES ADMIN (16317 HUNSAKER) - 3/23
		1,025.00	PL - RES ADMIN (15340 VERDURA) - 3/23
		.00	PL - RES ADMIN (15340 VERDURA) - 3/23
		640.50	PL - HOME PROGRAM ADMIN (3/23)
		342.00	PL - CDBG-CA TA ADMIN (3/23)
		183.13	PL - DEMAND SVCS (15157 CASTANA)- 3/23
	Vendor Tota	16,774.01	
328339	MEJIA, ASHIRA	100.00	PL - AIR PURIFIER & HVAC FILTER REBATE
	Vendor Tota	100.00	
328457	MENDEZ, GABRIELA	100.00	FACILITY DEPOSIT REF (MENDEZ, 2643)
	Vendor Tota	100.00	
328458	MENDEZ, ROSEMARY	500.00	FACILITY DEPOSIT REF (MENDEZ, 7617)
	Vendor Tota	500.00	
328319	MEZA, MARJORIE	1,056.00	PS - YAL SVCS (3/11 - 3/24)
328459		912.00	PS - YAL SVCS (3/25 - 4/7)
	Vendor Tota	1,968.00	
328510	MISINO	13.09	WTR DEP REF - 6637 CARO
	Vendor Tota	13.09	
328460	MODINA, GLENN	150.00	FACILITY DEP REF (MODINA, 7748)
		50.00	FACILITY RENTAL REFUND (MODINA)
	Vendor Tota	200.00	
328511	MONDRAGON	24.44	WTR DEP REF - 15310 MINNESOTA
	Vendor Tota	24.44	
328461	MONTES, ROXANA	100.00	FACILITY DEPOSIT REF (MONTES, 2651)
	Vendor Tota	100.00	
328283	MOORE IACOFANO GOLTSMAN, INC	20,362.47	CSR - PARK MASTER PLAN SVCS (1/23)
328378		725.00	PL - HOUSING ELEMENT (2/23) - GP
328538		7,585.00	CSR - PARK MASTER PLAN SVCS (2/23)
	Vendor Tota	28,672.47	
328364	MORENO, JOHN	258.11	CM - CAL CITIES CITY MANAGER'S CONF
	Vendor Tota	258.11	
328579	MRC SMART TECHNOLOGY SOLUTIONS	1,525.09	GEN - PRINTER TONER (4/23)
	Vendor Tota	1,525.09	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328512	MRS ENVIRONMENTAL INC	1,600.00	PL - MITIGATION MONITOR (WORLD ENERGY)
	Vendor Tota	1,600.00	
328436	MUNISERVICES/AVENU	5,229.23	FIN - PROF/TECHNICAL SVCS (1/23 - 3/23)
	Vendor Tota	5,229.23	
328320	MUNOZ, JOANNA G	1,380.00	PS - YAL SVCS (3/11 - 3/24)
328462		1,140.00	PS - YAL SVCS (3/25 - 4/7)
	Vendor Tota	2,520.00	
328539	MUSTANG COUNTRY	38.35	WTR DEP REF - 14833 LAKEWOOD
	Vendor Tota	38.35	
328580	NAPA AUTO PARTS	161.74	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	161.74	
328393	NATIONAL POLICE ATHLETICS	625.00	PS - YAL CONFERENCE (MM) - 4/11
		625.00	PS - YAL CONFERENCE (HL) - 4/11
		625.00	PS - YAL CONFERENCE (JM) - 4/11
	Vendor Tota	1,875.00	
328581	NEBLINA, EVANGELINA	800.00	CSR - SUMMER CONCERT (6/29)
	Vendor Tota	800.00	
328485	NEVAEH PROVISIONS	1,000.00	CP - ECO-FRIENDLY EVENT
	Vendor Tota	1,000.00	
328416	NOBEL SYSTEMS, INC	13,500.00	PW - GIS ANNUAL SUBSCRIPTION(5/23-4/24)
	Vendor Tota	13,500.00	
328513	O'CAMPO	.83	WTR DEP REF - 7347 LUGO
	Vendor Tota	.83	
328615	OCEAN BLUE ENVIRONMENTAL SVCS	3,504.54	PW - HAZARDOUS WASTE SVCS
		1,471.26	PW - HAZARDOUS WASTE SVCS
	Vendor Tota	4,975.80	
328259	OFFICE DEPOT, INC.	97.48	PS - OFFICE SUPPLIES
328514		720.27	CSR - STAR SUPPLIES
		339.35	CSR - STAR SUPPLIES
		277.81	CSR - STAR SUPPLIES
		177.45	CSR - STAR SUPPLIES
		143.94	CSR - STAR SUPPLIES
		121.01	CSR - OFFICE SUPPLIES
		114.53	CSR - STAR SUPPLIES
		89.58	CSR - STAR SUPPLIES
		85.47	CSR - STAR SUPPLIES
	Vendor Tota	2,166.89	
328260	OFFICE SOLUTIONS	39.88	PW - OFFICE SUPPLIES
		14.84	PW - OFFICE SUPPLIES
328340		40.88	PW - OFFICE SUPPLIES
328347		32.80	PW - OFFICE SUPPLIES
328463		1,161.21	PW - FACILITY MNTC SUPPLIES
		394.18	PW - HOUSEHOLD SUPPLIES
328582		982.82	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	2,666.61	
16245	OPENEDGE	5,483.75	GEN - UB WEB BANK CHARGES (3/23)
	Vendor Tota	5,483.75	
328540	ORANGELINE DEVELOPMENT	21,535.16	PL - ECO-RAPID TRANSIT (FY 2024)
	Vendor Tota	21,535.16	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328464	PACIFIC RIM AUTOMATION, INC.	1,080.00	PW - SCADA SYSTEM MNTC (4/23)
	Vendor Tota	1,080.00	
328417	PARAMOUNT CHAMBER OF COMMERCE	1,000.00	CP - 2023 COMMUNITY GUIDE AD
328541		350.00	CP - PULSE BEAT CITY SCAPE (3/23)
		350.00	CP - PULSE BEAT CITY SCAPE (4/23)
328616		272.00	CC - STATE OF THE CITY (IA,AD,PL,BO)
		68.00	CM - STATE OF THE CITY (HL)
		136.00	AS - STATE OF THE CITY (AV,PA)
		136.00	FIN - STATE OF THE CITY (KS,CA)
		136.00	CSR - STATE OF THE CITY (DJ,YG)
		204.00	PL - STATE OF THE CITY (JC,JK,JR)
		204.00	PW - STATE OF THE CITY (AF,SH,WM)
		272.00	PS - STATE OF THE CITY (MM,EW,JM, DH)
		68.00	HR - STATE OF THE CITY (NL)
	Vendor Tota	3,196.00	
328379	PARAMOUNT EAST CENTER, LP	1,130.91	SA - PARKING LOT MAINTENANCE (CY 2022)
	Vendor Tota	1,130.91	
328394	PARAMOUNT JOURNAL	319.00	CM - PUBLISHED NOTICE (3/23)
		272.25	PL - PUBLISHED NOTICE (3/23)
		189.75	PL - PUBLISHED NOTICE (3/23)
		100.00	PL - PUBLISHED NOTICE (3/23)
		85.25	CM - PUBLISHED NOTICE (3/30)
328637		200.75	CM - PUBLISHED NOTICE (3/16)
		85.25	CM - PUBLISHED NOTICE (4/6)
	Vendor Tota	1,252.25	
328348	PARAMOUNT PET ENTERTAINMENT	700.00	CP - ECO-FRIENDLY EVENT
	Vendor Tota	700.00	
328583	PARAMOUNT UNIFIED SCHOOL DIST	502.50	CSR - STAR SUPPLIES
		341.50	CSR - STAR SUPPLIES
	Vendor Tota	844.00	
328284	PARAMOUNT YOUTH SOCCER	310.00	CP - YOUTH SCHOLARSHIP PROGRAM
328285		248.00	CP - YOUTH SCHOLARSHIP PROGRAM
328286		248.00	CP - YOUTH SCHOLARSHIP PROGRAM
328287		248.00	CP - YOUTH SCHOLARSHIP PROGRAM
328288		248.00	CP - YOUTH SCHOLARSHIP PROGRAM
328289		217.00	CP - YOUTH SCHOLARSHIP PROGRAM
328290		170.00	CP - YOUTH SCHOLARSHIP PROGRAM
328291		170.00	CP - YOUTH SCHOLARSHIP PROGRAM
328292		136.00	CP - YOUTH SCHOLARSHIP PROGRAM
328293		119.00	CP - YOUTH SCHOLARSHIP PROGRAM
	Vendor Tota	2,114.00	
328584	PARKINS & ASSOCIATES	1,250.00	PW - PARK MNTC CONSULTANT (3/23)
	Vendor Tota	1,250.00	
16272	PATH POINT MERCHANT SVCS, LLC	189.63	PL - ONLINE PERMIT SVCS (3/23)
	Vendor Tota	189.63	
328515	PEDRAZA	9.89	WTR DEP REF - 13453 OBISPO
	Vendor Tota	9.89	
328516	PEREZ	1,291.88	WTR DEP REF - 8210 DENBO
	Vendor Tota	1,291.88	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328648	PEREZ, DAILEEN	70.40	CSR - LATIN DANCE CLASS (3/23)
		281.60	CSR - FOLKLORICO BEYOND SPECTRUM (3/23)
		105.60	CSR - HIP HOP CLASS (3/23)
	Vendor Tota	457.60	
328649	PEREZ-LEON, DANALY	246.40	CSR - FOLKLORICO TOTS CLASS (3/23)
		352.00	CSR - FOLKLORICO BEGINNER CLASS(3/23)
		281.60	CSR - FOLKLORICO INTER/ADV CLASS (3/23)
	Vendor Tota	880.00	
328294	PETTY CASH	622.49	PETTY CASH REPLENISHMENT
328553		723.55	PETTY CASH REPLENISHMENT
	Vendor Tota	1,346.04	
328542	PHUNG	9.37	WTR DEP REF - 8739 VANS
	Vendor Tota	9.37	
328365	PITNEY BOWES, INC	2,649.96	FIN - FOLDING MACHINE MNTC SVCS(CY2023)
	Vendor Tota	2,649.96	
328517	POLYDOT	82.88	PW - OUTREACH SUPPLIES
328543		3,857.92	CP - AROUND TOWN (4/23)
	Vendor Tota	3,940.80	
328585	POOL & ELECTRICAL PRODUCTS,INC	272.92	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	272.92	
328544	PRECISION PACK INT'L INC	7.38	WTR DEP REF - 7333 ADAMS
	Vendor Tota	7.38	
328545	PULIDO	18.61	WTR DEP REF - 15352 PARAMOUNT
	Vendor Tota	18.61	
328418	Q DOXS	100.94	PL - COPIER USAGE (1/23)
		147.45	PL - COPIER USAGE OVERAGE (12/22)
		100.94	PL - COPIER USAGE (2/23)
		59.72	PL - COPIER USAGE OEVRAGE (1/23)
		100.94	PL - COPIER USAGE (4/23)
		17.44	PL - COPIER USAGE OVERAGE (3/23)
		100.94	PL - COPIER USAGE (3/23)
328486		490.31	GEN - COLOR COPIER USAGE (2/23)
		411.02	GEN - COLOR COPIER OVERAGE (1/23)
		490.31	GEN - COLOR COPIER USAGE (1/23)
		309.15	GEN - COLOR COPIER OVERAGE (12/22)
		490.30	GEN - COLOR COPIER USAGE (3/23)
		294.42	GEN - COLOR COPIER OVERAGE (2/23)
		157.43	GEN - COPIER USAGE (1/23)
		235.27	GEN - COPIER OVERAGE (12/22)
		157.43	GEN - COPIER USAGE (3/23)
		13.42	GEN - COPIER OVERAGE (2/23)
		157.43	GEN - COPIER USAGE (2/23)
328638		846.01	CSR - COPER USAGE (2/23)
		338.58	CSR - COPER USAGE OVERAGE (1/23)
		846.01	CSR - COPER USAGE (4/23)
		80.70	CSR - COPER USAGE OVERAGE (3/23)
		846.01	CSR - COPER USAGE (3/23)
		846.01	CSR - COPER USAGE (1/23)
	Vendor Tota	7,638.18	
328518	QUINTANA	29.59	WTR DEP REF - 8427 SOMERSET
	Vendor Tota	29.59	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328546	RAMIREZ	24.89	WTR DEP REF - 7263 JACKSON
	Vendor Tota	24.89	
328650	RAZZOUK, MARC	1,350.00	CSR - PHIT INSTRUCTOR (3/23)
	Vendor Tota	1,350.00	
328419	RDC-S111, INC	35.24	CIP - BUS SHELTERS (12/22)
	Vendor Tota	35.24	
328639	REMMI CONSTRUCTION, INC	9,559.50	CIP - PARAMOUNT PARK ROOF REPLACEMENT
	Vendor Tota	9,559.50	
328519	RESCUE ROOTER	61.37	WTR DEP REF - 7243 SOMERSET
	Vendor Tota	61.37	
328617	REVA FELDMAN, LLC	6,000.00	PS - EOC CONSULTING SVCS (3/23)
	Vendor Tota	6,000.00	
328366	REVENUE & COST SPECIALISTS,LLC	9,360.00	FIN - LONG-TERM FINANCIAL PLANNING
	Vendor Tota	9,360.00	
328367	RIO VERDE NURSERY	352.80	PW - LANDSCAPE MNTC SUPPLIES
328586		529.20	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	882.00	
328349	RIVERA, JULIO	200.00	CSR - SENIOR ENTERTAINMENT (3/2)
	Vendor Tota	200.00	
328618	ROADLINE PRODUCTS INC	692.37	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Tota	692.37	
328651	ROB DON YOGA	250.00	CSR - ADMIN PROF DAY (SOUND BATH)
	Vendor Tota	250.00	
328465	RON'S MAINTENANCE	11,792.00	PW - CATCH BASIN MNTC (3/23)
	Vendor Tota	11,792.00	
328261	RONALD ROBERSON	400.00	GEN - VIDEOTAPING SVCS (3/23)
	Vendor Tota	400.00	
328321	ROYAL PAPER CORPORATION	1,521.24	PW - HOUSEHOLD SUPPLIES
	Vendor Tota	1,521.24	
328420	RPW SERVICES, INC.	3,600.00	PW - WEED CONTROL SVCS (STREETS)
		1,500.00	PW - WEED CONTROL SVCS (ALLEYS)
328466		1,063.00	PW - PEST CONTROL SVCS
		220.00	PW - PEST CONTROL SVCS
	Vendor Tota	6,383.00	
328380	S & J SUPPLY CO.	66.30	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	66.30	
328381	SAGE SOFTWARE, INC	2,984.00	GEN - FIXED ASSET SUPPORT (5/23 - 4/24)
	Vendor Tota	2,984.00	
328322	SALCO GROWERS, INC.	1,433.25	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	1,433.25	
328368	SCA OF CA, LLC	17,384.90	PW - STREET SWEEPING (12/22)
	Vendor Tota	17,384.90	
328547	SCOTT FAZEKAS & ASSOCIATES,	54,469.10	PL - PLAN CHCK SVCS (3/23)
		500.00	PL - BLDG OFFICIAL SVCS (3/23)
	Vendor Tota	54,969.10	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328487	SECTRAN SECURITY INC	665.62	GEN - ARMORED CAR SVC (4/23)
	Vendor Tota	665.62	
328640	SHELLITO TRAINING & CONSULTING	4,810.43	HR - MANAGERS TRAINING (3/23/23)
	Vendor Tota	4,810.43	
328323	SHOETERIA	100.00	PW - WORK BOOTS (FACILITIES)
328350		200.00	PW - WORK BOOTS (LANDSCAPE)
		100.00	PW - WORK BOOTS (FACILITIES)
	Vendor Tota	400.00	
328520	SIERRA NETWORK, INC	25.97	WTR DEP REF - 14925 GWENCHRIS
328548		25.97	WTR DEP REF - 14931 GWENCHRIS
	Vendor Tota	51.94	
328295	SMART & FINAL IRIS CO	189.89	CSR - STAR SUPPLIES
		106.35	CSR - OFFICE SUPPLIES
		29.47	CSR - NIGHT MARKET (3/3)
		4.49	CSR - OFFICE SUPPLIES
328296		102.16	PS - PITCH-IN PARAMOUNT SUPPLIES
328324		146.19	CSR - ENP EVENT SUPPLIES
328341		43.84	PW - SUSTAINABILITY SUPPLIES
328369		80.14	PS - LASD MEETING EXPENSE (3/30)
328382		84.50	PW - MEETING EXPENSE
328395		29.80	PW - WATER OPER MNTC SUPPLIES
328421		160.71	PS - MEETING EXPENSE (4/10)
328549		156.78	PW - MEETING EXPENSES
328587		270.03	CSR - STAR SUPPLIES
		168.71	CSR - EASTER EVENT SUPPLIES
		137.45	CSR - FACILITY SUPPLIES
		123.83	GEN - CC MEETING EXPENSE (3/28)
		107.32	CSR - EASTER EVENT SUPPLIES
		92.17	CSR - STAR SUPPLIES
		79.98	CSR - EASTER EVENT SUPPLIES
		52.93	GEN - CC MEETING SUPPLIES (3/28)
		52.41	CSR - STAR SUPPLIES
		50.60	CSR - STAR SUPPLIES
		44.43	CSR - ENP EVENT SUPPLIES
		27.46	CSR - OFFICE SUPPLIES
		16.48	CSR - STAR SUPPLIES
	Vendor Tota	2,358.12	
328325	SMITH PAINT	1,418.28	PW - GRAFFITI REMOVAL SUPPLIES
		414.82	PW - FACILITY MNTC SUPPLIES
328467		568.45	PW - GRAFFITI REMOVAL SUPPLIES
		116.89	PW - GRAFFITI REMOVAL SUPPLIES
328588		560.76	PW - FACILITY MNTC SUPPLIES
		127.22	PW - FACILITY MNTC SUPPLIES
		71.63	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	3,278.05	
328619	SO CALIF SECURITY CENTERS, INC	7,102.43	CIP - CITY HALL SECURITY ENHANCEMENTS
	Vendor Tota	7,102.43	
328652	SOULFUL SUCCULENTS	1,916.25	CSR - ADMIN PROF DAY (SUCCULENT)
	Vendor Tota	1,916.25	
328422	SOURCE GRAPHICS	79.38	GEN - BUSINESS CARDS (JK)
328641		79.38	GEN - BUSINESS CARDS (AM)
		74.97	GEN - BUSINESS CARDS (CS)
	Vendor Tota	233.73	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328642	SOUTHERN CALIF NEWSPAPER GROUP	1,940.56	CM - PUBLISHED NOTICE (5/6)
		1,802.44	CM - PUBLISHED NOTICE (5/6)
328643		576.82	GEN - PUBLICATIONS (3/23 - 9/23)
	Vendor Tota	4,319.82	
328262	SOUTHERN CALIFORNIA EDISON CO.	31,969.04	GEN - FACILITIES & PARKS (2/23)
		2,046.06	GEN - CLRWTR BLDG (2/23)
		7,918.87	PW - STREET LIGHTS & MEDIANS (2/23)
		30,029.79	PW - WATER PRODUCTION WELLS (2/23)
		853.54	GEN - PARAMOUNT PARK (2/23)
328297		5,566.00	CSR - PMT FITNESS PARK LEASE(4/23-3/24)
	Vendor Tota	78,383.30	
328488	STATE DISBURSEMENT UNIT	430.00	PAYROLL DEDUCTION - PPE 4/7
328342		115.38	PAYROLL DEDUCTION - PPE 3/24
328489		115.38	PAYROLL DEDUCTION - PPE 4/7
	Vendor Tota	660.76	
328620	STEAMX - SIGNAL HILL	731.05	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Tota	731.05	
328437	STEPHEN DORECK	12,919.03	PW - FIRE HYDRANT INSTALL(6503 SOMERSET
328589		4,710.39	PW - WATER SVC REPAIR (14708 PARAMOUNT)
	Vendor Tota	17,629.42	
328383	STEVE A FILARSKY	175.00	HR - LEGAL SVCS (3/23)
	Vendor Tota	175.00	
328468	SUPERIOR COURT OF CALIFORNIA	19,944.00	PS - PARKING VIOLATIONS (2/23)
	Vendor Tota	19,944.00	
328298	SUPERIOR PROTECTION SERVICES	1,490.53	CSR - PARK SUPERVISION SVCS (3/4-3/10)
		1,481.09	CSR - PARK SUPERVISION SVCS (2/18-2/24)
328521		1,478.96	CSR - PARK SUPERVISION SVCS (3/11-3/17)
328590		1,470.43	CSR - PK SUPERVISION SVCS(3/18-3/24)-PP
		1,197.00	CSR - PARK PATROL SVCS (4/23) - PP
	Vendor Tota	7,118.01	
328396	SUSTAINABLE ENVIRONMENTAL	4,365.35	GEN - TECHNICAL ASSISTANCE (3/23)
	Vendor Tota	4,365.35	
328343	SWEETWATER	1,252.44	CP - CHRISTMAS TRAIN SUPPLIES
	Vendor Tota	1,252.44	
328326	TARGET SPECIALTY PRODUCTS INC	1,984.06	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	1,984.06	
328327	TAYLOR'S LOCK & KEY SVCS	367.84	PW - FACILITY MNTC SUPPLIES
		35.11	PW - FACILITY MNTC SUPPLIES
328438		14.99	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	417.94	
328490	TEAMSTERS LOCAL 911	525.00	UNION DUES - PPE 4/7
	Vendor Tota	525.00	
328397	TEURMAN, RAY	200.00	PW - WATER OPER MNTC SVCS
	Vendor Tota	200.00	
328370	THE CAVANAUGH LAW GROUP, APLC	28,978.40	CA - CITY ATTORNEY SVCS (3/23)
		8,752.20	PS - CITY PROSECUTOR (3/23)
	Vendor Tota	37,730.60	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328299	THE SAUCE CREATIVE SERVICES	178.33	CSR - RED CROSS BANNER
		125.00	CP - ECO-FRIENDLY EVENT
328591		290.00	CSR - SUMMER CONCERT
328621		253.71	CSR - PRINTING/REPRO SVCS
	Vendor Tota	847.04	
328439	TONY'S GLOVES & SAFETY SUPPLY	2,431.06	PW - HOUSEHOLD SUPPLIES
		2,261.18	PW - HOUSEHOLD SUPPLIES
		557.36	PW - HOUSEHOLD SUPPLIES
	Vendor Tota	5,249.60	
328328	TORRES, ERICA	103.18	PS - HOME SECURITY REBATE PROGRAM
	Vendor Tota	103.18	
16246	TOTAL ADMINISTRATIVE SERVICES	961.49	FT FSA - PPE 3/24
16273		961.49	FT FSA - PPE 4/7
328622		189.93	HR - FSA ACCT SVCS (6/23 - 8/23)
	Vendor Tota	2,112.91	
328263	TREEPEOPLE INC	843.39	UFMP REIMBURSEMENT
	Vendor Tota	843.39	
328384	TRINITY CONSULTANTS, INC	30,859.44	PL - AIR MONITORING EQUIPMENT (3)
	Vendor Tota	30,859.44	
328264	TRIPEPI SMITH & ASSOCIATES	4,121.29	AS - COMMUNIICATION CONSULTANT (2/23)
		44.10	PW - ORGANICS OUTREACH (2/23)
328423		530.26	AS - BROADCASTING SVCS (3/23)
328491		3,997.25	AS - COMMUNICATION CONSULTANT (3/23)
	Vendor Tota	8,692.90	
328625	U S POSTAL SVC/ U S POSTMASTER	3,061.00	CP - AROUND TOWN POSTAGE
328644		3,000.00	FIN - BULK MAIL PERMIT #3
	Vendor Tota	6,061.00	
328592	UNISHIELD	303.90	PS - FIRST AID SUPPLIES (CITY YARD)
		198.84	PS - FIRST AID SUPPLIES (COM CTR)
		94.43	PS - FIRST AID SUPPLIES (CITY HALL)
	Vendor Tota	597.17	
328492	UNITED STATES TREASURY	636.00	PAYROLL DEDUCTION - PPE 4/7
	Vendor Tota	636.00	
328329	UNIVAR USA	2,018.09	PW - WATER OPER MNTC SUPPLIES
		1,012.68	PW - WATER OPER MNTC SUPPLIES
328385		2,676.31	PW - FACILITY MNTC SUPPLIES
		832.48	PW - FACILITY MNTC SUPPLIES
328398		856.89	PW - WATER OPER MNTC SUPPLIES
328469		2,079.25	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	9,475.70	
328330	US BANK VOYAGER FLEET	249.09	PW - CNG FUEL (3/23)
		340.88	PW - CNG FUEL (3/23)
	Vendor Tota	589.97	
328593	VALENCIA, MARIA G	198.44	PS - HOME SECURITY REBATE PROGRAM
	Vendor Tota	198.44	
328265	VALVERDE CONSTRUCTION	5,500.00	PW - WATER SVC REPAIR (6400 ALONDRA)
328344		11,074.00	PW - WATER LEAK REPAIR (15357 HAYTER)
328550		23,879.26	PW - WATER LEAK REPAIRS (7012 MOTZ)
	Vendor Tota	40,453.26	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
328594	VANDEBRAKE, DARLENE	77.16	PS - HOME SECURITY REBATE PROGRAM
	Vendor Tota	77.16	
328595	VIDIFLO, LLC	970.00	GEN - A/V SYSTEM MNTC
	Vendor Tota	970.00	
328645	VISION SERVICE PLAN	1,939.05	VISION INSURANCE (5/23)
	Vendor Tota	1,939.05	
328266	WATER REPLENISHMENT DISTRICT	94,665.63	PW - GROUNDWATER PRODUCTION (1/23)
328623		85,434.57	PW - GROUNDWATER PRODUCTION (2/23)
	Vendor Tota	180,100.20	
328522	WEBER METALS, INC.	398,752.44	UUT OVERPAYMENT - FY2022 (WEBER)
	Vendor Tota	398,752.44	
328331	WECK LABORATORIES, INC.	216.00	PW - WATER CHEMICAL TESTING
		216.00	PW - WATER CHEMICAL TESTING
		144.00	PW - WATER CHEMICAL TESTING
		36.00	PW - WATER CHEMICAL TESTING
		36.00	PW - WATER CHEMICAL TESTING
328470		216.00	PW - WATER CHEMICAL TESTING
		216.00	PW - WATER CHEMICAL TESTING
		156.00	PW - WATER CHEMICAL TESTING
		36.00	PW - WATER CHEMICAL TESTING
328624		216.00	PW - WATER CHEMICAL TESTING
	Vendor Tota	1,488.00	
328523	WEISENBURGER, GORDON	142.77	PC - PLANNING COMMISSIONERS ACADEMY
	Vendor Tota	142.77	
328300	WELLS FARGO FINANCIAL LEASING	184.97	FIN - COPIER (4/23)
	Vendor Tota	184.97	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16251	WELLS ONE COMMERCIAL CARD	132.27	PW - UNIFORMS (ADMIN)
		450.00	PW - WATERWISE EXAM (DA,MY)
		45.00	PW - APWA WORKSHOP (WM)
		17.10	GEN - POSTAGE EXPENSE
		-77.16	PW - UNIFORMS (ADMIN) - CREDIT
		187.44	PW - UNIFORMS (ADMIN)
		-550.00	PW - LOCC CONFERENCE (AF) - CREDIT
16252		138.25	AS - MEETING EXPENSE (1/30)
		540.86	AS - CAL CITIES CITY MANAGERS CONF
		551.25	GEN - E-BUSINESS CARDS
16253		184.56	PC - PLANNING COMMISSION MEETING
		1,560.00	PL - CALBO EDUCATION WEEK(FM,SA,DM,RB)
16254		52.97	PS - MEETING EXPENSE (2/8)
		19.91	PS - OFFICE SUPPLIES
		112.46	PS - BUSINESS CARDS (JP,ED,AV,AB)
		27.54	PS - OFFICE SUPPLIES
		23.00	PS - OFFICE SUPPLIES
		6.62	PS - OFFICE SUPPLIES
		13.22	PS - OFFICE SUPPLIES
		486.10	PS - YAL EXCURSION (3/4)
16255		11.55	PS - MEETING EXPENSE (2/1)
		47.76	PS - MEETING EXPENSE (2/1)
		165.33	PS - MEETING EXPENSE (2/2)
		13.22	PS - OFFICE SUPPLIES
16256		763.41	FIN - CSMFO ANNUAL CONFERENCE (CA)
16257		155.38	CSR - STAR SUPPLIES
		78.50	CSR - STAR SUPPLIES
		-600.00	CSR - ENP EXCURSION (CREDIT)
		493.00	CSR - ADAPTIVE RECREATION EXCURSION
		237.84	CP - CHRISTMAS TRAIN SUPPLIES
		165.11	CSR - STAR SUPPLIES
		199.92	CSR - ENP EVENT SUPPLIES
		20.41	CSR - ENP EVENT SUPPLIES
		55.23	CSR - STAR SUPPLIES
		51.00	CSR - STAR SUPPLIES
		20.77	CSR - STAR SUPPLIES
		61.74	CSR - RECREATION SUPPLIES
		502.88	CSR - STAR SUPPLIES
		102.83	CSR - ENP EVENT SUPPLIES
		107.29	CSR - STAR SUPPLIES
		367.20	CSR - RECREATION SUPPLIES
		97.02	CSR - ENP EVENT SUPPLIES
		885.00	CSR - ENP EXCURSION (5/3)
		2.84	CSR - STAR SUPPLIES
		52.13	CSR - STAR SUPPLIES
		57.24	CSR - STAR SUPPLIES
		45.03	GEN - CC MEETING EXPENSE
		176.40	CSR - RECREATION SUPPLIES
		27.56	CSR - STAR SUPPLIES
		14.32	CSR - STAR SUPPLIES
		40.11	CSR - STAFF SCHEDULING APP
		474.01	CSR - RECREATION SUPPLIES
		1,926.00	CSR - DAY CAMP EXCURSION (3/22)
		145.49	CSR - 1660 ADULT RECREATION EVENT
		50.09	CSR - STAR SUPPLIES
		94.19	CSR - RECREATION SUPPLIES
		218.00	CSR - ENP EXCURSION (2/15)
		696.81	CSR - EQUIPMENT MNTC SUPPLIES
		166.45	CSR - MEETING EXPENSE
		37.41	CSR - NIGHT MARKET

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16257	WELLS ONE COMMERCIAL CARD	210.19	CSR - STAR SUPPLIES
		219.04	CSR - STAR SUPPLIES
16258		175.00	CC - WELL ANNUAL CONFERENCE (BO)
		422.94	CC - CAL CITIES MAYORS & COUNCIL (AD)
		462.54	CC - CAL CITIES MAYORS & COUNCIL (IA)
		502.14	CC - CAL CITIES MAYORS & COUNCIL (VCS)
		603.86	CM - CAL CITIES CITY MANAGERS CONF
		625.00	CC - CAL CITIES LEADERS SUMMIT (VCS)
		4,954.00	CC - NLC MEMBERSHIP
		625.00	CC - CAL CITIES LEADERS SUMMIT (IA)
		8.00	CM - CAL CITIES CITY MANAGERS CONF
	Vendor Tota	20,955.57	
328424	WEST COAST ARBORISTS, INC	9,586.50	PW - TREE MNTC SVCS (3/1 - 3/15)
		1,016.00	PW - LANDSCAPE MNTC SVCS
328471		25,020.00	PW - TREE MNTC SVCS (3/16 - 3/22)
	Vendor Tota	35,622.50	
328332	WESTERLY METER SERVICE COMPANY	350.00	PW - WATER OPER MNTC SVCS
	Vendor Tota	350.00	
328267	WHITE CAP, L.P.	162.23	PW - FACILITY MNTC SUPPLIES
328333		380.38	PW - FACILITY MNTC SUPPLIES
		179.26	PW - LANDSCAPE MNTC SUPPLIES
		171.72	PW - FACILITY MNTC SUPPLIES
328440		463.48	PW - FACILITY MNTC SUPPLIES
		252.72	PW - FACILITY MNTC SUPPLIES
		164.43	PW - FACILITY MNTC SUPPLIES
328472		92.32	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	1,866.54	
328268	WILLDAN ASSOCIATES, INC	69,325.85	CIP - ALONDRA WIDENING (12/22-EA)
		20,177.25	PW - GENERAL ENG SVCS (2/23)
		19,950.00	CIP - NEIGHBORHOOD STREET RESURF (2/23)
		14,155.00	CIP - DILLS PARK ORCHARD
		7,310.00	CIP - ARTERIAL STREET RESURFACE (2/23)
		300.00	CIP - ARTERIAL STREET RESURFACE (2/23)
		3,000.00	CIP - ARTERIAL STREET RESURFACE (2/23)
		1,814.00	PW - GENERAL ENG SVCS (70TH STREET)
		864.00	CIP - ROSECRANS BRIDGE REPAIR (2/23)
		864.00	CIP - WSAB BIKEWAY PHASE 2 (2/23)
		800.00	CIP - TRAFFIC SIGNAL (ALONDRA/PASSAGE)
328493		2,024.00	GEN - GENERAL ENG SVCS (2/23)
328646		29,288.75	PW - GENERAL ENG SVCS (3/23)
		972.00	CIP - WASB BIKEWAY PHASE 2 (3/23)
		108.00	CIP - ROSECRANS BRIDGE REPAIR (3/23)
	Vendor Tota	170,952.85	
328653	WILLIAMS, ANIYAH	192.00	CSR - K/T CHEER/DANCE/GYMNASTICS (3/23)
		160.00	CSR - K/T KIDDIE BALLET/TAP (3/23)
	Vendor Tota	352.00	
328269	XENIA BEAUTY SALON	10,000.00	PL - SBA RELIEF (XENA BEAUTY SALON)
	Vendor Tota	10,000.00	
328425	XEROX FINANCIAL SERVICES, LLC	831.92	GEN - CITY HALL COPIER (2 - 3/23)
		324.52	GEN - CITY HALL COLOR COPIER (2 - 3/23)
		338.48	PL - COPIER (2 - 3/23)
		741.52	CSR - COPIER (2 - 3/23)
	Vendor Tota	2,236.44	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2023
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16248	XPRESS BILL PAY	38.26	PL - ONLINE PERMIT CC FEES (3/23)
	Vendor Total	38.26	
328551	YANG	5.04	WTR DEP REF - 8006 ROSE
	Vendor Total	5.04	
328552	YOUNGERMAN	11.04	WTR DEP REF - 6820 MOTZ
	Vendor Total	11.04	
328270	ZONES	3,102.32	GEN - MS OFFICE 365 SVCS (3/23)
	Vendor Total	3,102.32	
328271	ZUMAR INDUSTRIES, INC.	166.09	PW - STREET MNTC SUPPLIES
	Vendor Total	166.09	
A total of 473 checks were issued for		\$4,594,067.19	

MAY 9, 2023

REPORT

TREASURER'S REPORT FOR THE QUARTER ENDING MARCH 31, 2023.



To: Honorable City Council
From: John Moreno, City Manager
By: Kim Sao, Finance Director
Date: May 9, 2023

Subject: TREASURER'S REPORT FOR THE QUARTER ENDING MARCH 31, 2023

BACKGROUND

The City's Finance Department is responsible for managing the cash and investment portfolio for the City, Successor Agency for the Paramount Redevelopment Agency, and Paramount Housing Authority. The City's investment policy was last revised and adopted on June 8, 2022. The California Municipal Treasurers Association (CMTA) certified that the investment policy of the City of Paramount complies with the current State statutes governing the investment practices of local government entities located within the State of California. The City's primary investment objectives are to 1) preserve the safety of principal, 2) maintain an adequate level of liquidity, and 3) maximize investment income while remaining consistent with the other more important objectives.

ANALYSIS

As of March 31, 2023, the City's portfolio totaled \$70,010,868. This was composed of \$17,165,508 in liquid balances and \$52,845,360 in investments. For the quarter ending March, the City purchased eleven (11) investments totaling \$9,847,431, with a par value of \$9,989,000. In the same period, three (3) investments matured.

Investments that include agencies, treasuries, and certificates of deposits totaled \$53,885,000 in par value with an average yield of 3.55% and maturity dates ranging from one month to five years. The City maintains its liquid balances mainly in the California Asset Management Program (CAMP) Pool account to take advantage of the higher interest rate that averaged 4.69%, while LAIF only averaged 2.74% for this quarter. The CAMP account has a same day liquidity similar to LAIF. The City's investments are purchased and held until maturity. For the quarter ending March 31, 2023, the total interest earned was approximately \$531,183.

As of March 31, 2023, the City's investment portfolio is in compliance with the City's Investment Policy and have sufficient cash flow from a combination of liquid balances, maturing securities, and income to meet the City's expenditure requirements for the next six months.

FISCAL IMPACT

None.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 6 Efficient, Effective, and Fiscally Responsible.

RECOMMENDED ACTION

It is recommended that the City Council receive and file the Treasurer's Report.

Attachments:

- 1) Treasurer's Report as of 3/31/2023
- 2) TVI Investment Portfolio Summary and Details as of 3/31/2023

City of Paramount
TREASURER'S REPORT
 Liquid Balances and Investments
 March 1 to March 31, 2023
 Page 1

SCHEDULE I: SUMMARY OF LIQUID BALANCES AND INVESTMENTS

ACCOUNTS	LIQUID BALANCES March 31, 2023 (SCH II & SCH III)	INVESTMENTS (1) March 31, 2023 (SCH III)	TOTAL March 31, 2023
Checking Account - City	\$ 3,875,538	-	3,875,538
Checking Account - Successor Agency	274,447	-	274,447
Checking Account - Paramount Housing Authority	399,421	-	399,421
Checking Account - Payroll	16,240	-	16,240
Subtotal Checking Accounts	\$ 4,565,646	-	4,565,646
Investment - City	5,867,598	52,845,360	58,712,958
Investment - Successor Agency	5,075	-	5,075
Investment - Fiscal Agent	6,727,189	-	6,727,189
Subtotal Investments	\$ 12,599,862	52,845,360	65,445,222
Total Liquid Balances and Investments	\$ 17,165,508	52,845,360	70,010,868

SCHEDULE II: SUMMARY OF CHECKING ACCOUNTS ACTIVITY

ACCOUNTS	BALANCE March 1, 2023	RECEIPTS	DISBURSEMENTS	BALANCE March 31, 2023
General Operation Account (2)	\$ 4,174,837	14,685,072	14,984,371	3,875,538
Successor Agency Account	5,296,503	-	5,022,056	274,447
Paramount Housing Authority Account	399,421	-	-	399,421
Payroll Account	25,793	721,777	731,330	16,240
Total All Accounts	\$ 9,896,554	15,406,849	20,737,757	4,565,646

NOTES:

(1) Investments are shown at their book value.

(2) Receipts include \$2,767,771.34 from US Bank and \$8,300,000 transfer from CAMP.

Disbursements include \$6,854,965.54 transfer to US Bank and \$0 to CAMP.

Based upon existing cash reserves and projected cash receipts and disbursements, there are sufficient funds to meet the City of Paramount's estimated future expenditure requirements for a period of six months. Additionally, all investments are made in accordance with the Investment Policy for Fiscal Year 2023 as approved by the Paramount City Council in June 2022.

City of Paramount
TREASURER'S REPORT
Investments
March 1 to March 31, 2023
Page 2

SCHEDULE III: INVESTMENT SCHEDULE

SECURITY BY ACCOUNT/INSTITUTION	PURCHASE DATE	MATURITY DATE	INTEREST RATE (3)	INVESTMENT BOOK VALUE	INVESTMENT PAR VALUE	INVESTMENT MARKET VALUE (4)
<u>I. Liquid Balances in Investments</u>						
<u>City</u>						
California Asset Management (CAMP)	N/A	N/A	4.80%	\$ 5,587,573	NA	5,587,573
Local Agency Investment Fund (LAIF)	N/A	N/A	2.83%	280,025	NA	280,025
US Bank - Money Market	N/A	N/A	0.00%	-	NA	-
Subtotal City				5,867,598	-	5,867,598
<u>Successor Agency</u>						
Local Agency Investment Fund (LAIF)	N/A	N/A	2.83%	5,075	NA	5,075
Subtotal Successor Agency				5,075	-	5,075
<u>Fiscal Agent (2)</u>						
<u>2010/2015 Bond Issues:</u>						
Fidelity Treasury Money Market	N/A	N/A	4.43%	6,720,843	NA	6,720,844
<u>2021 Bond Issues:</u>						
Fidelity Treasury Money Market	N/A	N/A	4.43%	6,346	NA	6,346
Subtotal Fiscal Agent				6,727,189		6,727,190
Total Liquid Balances				12,599,862	-	12,599,863
<u>II. Investments</u>						
US Bank (Investment Custody Account)	See Quarterly TVI Report			52,845,360	53,885,000	52,524,543
Total Investments / Non-Liquid				52,845,360	53,885,000	52,524,543
Grand Total Investments				\$ 65,445,222	53,885,000	65,124,406

NOTES:

- (1) The City maintains separate cash and investment pools for the general operations of the City, the Paramount Housing Authority and the Successor Agency for the Paramount Redevelopment Agency.
- (2) Represents cash held by The Bank of New York Mellon, as trustee for the Paramount Redevelopment Agency's outstanding bond issues. Funds relate to the Reserve and Interest Accounts for the purpose of making debt service payments.
- (3) Represents average yield rate.
- (4) The market value of investments are obtained from statements provided by California Asset Management Program (CAMP), State of California LAIF, The Bank of New York Mellon, and US Bank.

TVI Platinum Reporting Prepared for:



City of Paramount

As of March 31, 2023

Recipient Info:

City of Paramount
16400 Colorado Avenue
Paramount, CA 90723

Provider Info:

Time Value Investments, Inc.
9725 3rd Ave NE, Suite 610
Seattle, WA 98115

Disclaimer:

Information contained within investment reports provided by Time Value Investments, Inc (TVI) are believed to be reliable but may not have been independently verified. TVI does not guaranty, represent or warrant, or accept any responsibility or liability as to, the accuracy, completeness or appropriateness of the information contained in these reports. Information contained herein may not be current due to, among other things, changes in the financial markets or economic environment. Opinions reflected in these reports are subject to change without notice. Forecasts represent estimates. Investing carries risk of losses. Information provided by Time Value Investments does not constitute, and should not be used as a substitute for, tax, legal or investment advice. Clients retain responsibility for their internal accounting policies, implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions. Market prices on TVI reports are typically derived from the client's custodian's reports. Client is encouraged to confirm that market values on this report match those on custodian's report. Although TVI believes the prices to be reliable, the values of the securities do not always represent the prices at which the securities could have been bought or sold. Callable securities are subject to redemption prior to maturity and may be redeemed in whole or in part before maturity by the issuer, which could affect the yield represented. Certain call dates may not appear on the report if the call date has passed and if the security is continuously callable. Information provided for credit ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness is not guaranteed. All opinions expressed in this report constitute the judgments as of the dates indicated and are subject to change without notice. This report is for informative purposes only and is not intended as an offer or solicitation with respect to the purchase or sale of any product. Investment in securities involves risks, including the possible loss of the amount invested. None of the securities in this portfolio are in any way guaranteed from loss.

Portfolio Summary

Wgtd Avg YTM *	3.55%
Wgtd Avg YTM with Liq. Bal.*	3.60%
Wgtd Avg YTW **	3.55%
Wgtd Avg Mat with Liq. Bal.	1.4 yrs

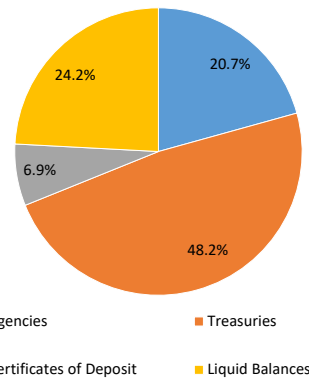
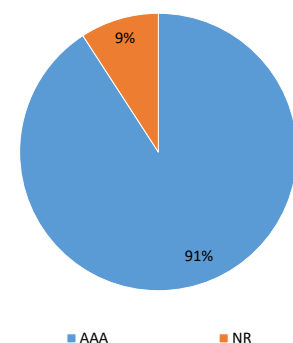
Par Value	53,885,000
Liquid Balances	17,165,508
Total Par with Liquid Bal.	71,050,508

Market Value 3/31/2023	52,524,543
Curent MV with Liquid Bal.	69,690,051

Portfolio Composition (incl. Liquid Balances)

<u>Sector</u>	<u>Par Value</u>	<u>YTM *</u>	<u>Weight</u>
Agencies	14,700,000	4.45%	20.7%
Treasuries	34,250,000	3.14%	48.2%
Certificates of Deposit	4,935,000	3.71%	6.9%
Municipal Bonds			
Corporate Bonds			
Mortgages			
Commercial Paper			
Total	53,885,000	3.55%	75.8%

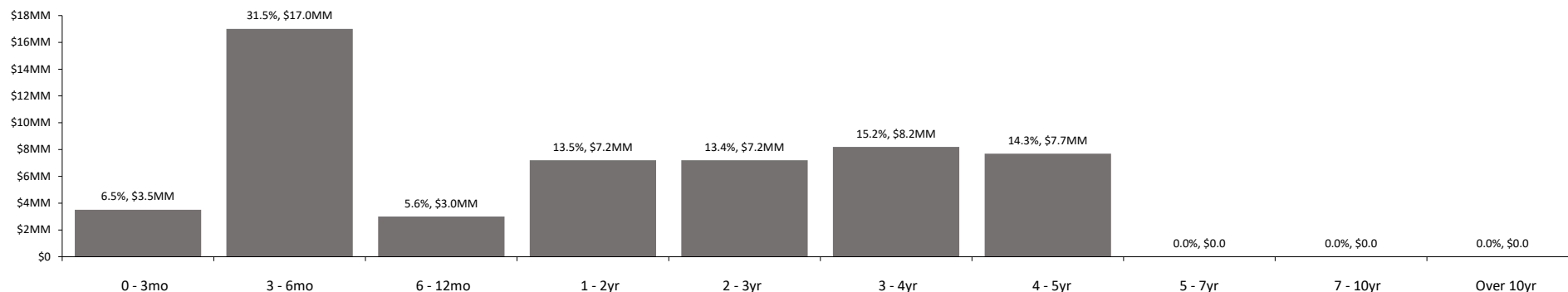
<u>Account Name</u>	<u>Balance</u>	<u>Rate</u>	<u>Weight</u>
WF Checking	4,565,646	1.65%	6.4%
CAMP	5,587,573	4.80%	7.9%
Fiscal Agent	6,727,189	4.43%	9.5%
LAIF	285,100	2.83%	0.4%
Total Liquid Balances	17,165,508	3.78%	24.2%


Portfolio Ratings (Best**)**


**** All ratings are shown in S&P format.
Ratings Do Not Include Liquid Balances.

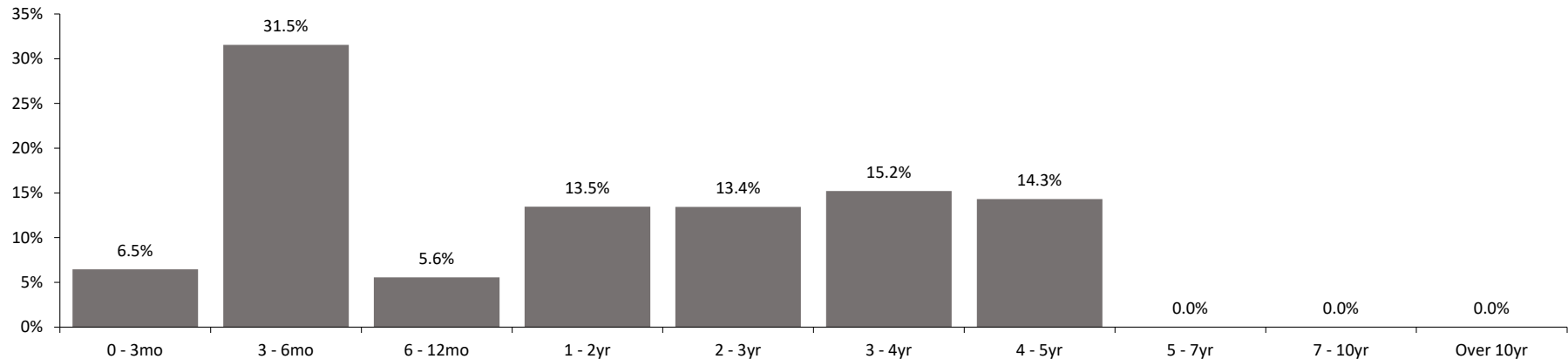
* Purchase Yield to Maturity

** Purchase Yield to Worst

Maturity Distribution

Performance versus Benchmark as of 3/31/2023
Excluded Securities

	1Yr Average	As of 3/31/2023	1Mo Ago	3Mos Ago	6Mos Ago	9Mos Ago	As of 12/31/2022	1Yr Ago	3Yrs Ago	5Yrs Ago	Cusip	Par Amount
<u>Yield to Maturity:</u>												
Portfolio	n/a	3.55%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		
2-Year Treasury	3.76%	4.10%	4.81%	4.41%	4.22%	2.92%	4.41%	2.28%	0.20%	2.20%		
Fed Funds	3.17%	5.00%	4.75%	4.50%	3.25%	1.75%	4.50%	0.50%	0.25%	1.75%		

Maturity Distribution



Portfolio Details - Sorted by Maturity

#	CUSIP/Sec-ID	Sec Desc 1	Bond		Coupon *	Settle Dt	Mat Dt	Nxt Call Dt	Rating ***	YTM **	YTW **	Duration	Call Type	Estimated	Estimated
			Weight	Par Value										Bps to Call	Redem. Date
1	3137EAE54	FHLMC 0 1/4 06/26/23	5.6%	3,000,000	0.25	3/6/2023	6/26/2023		AAA	5.02	5.02	0.23			6/26/2023
2	67523TBC6	OCFC 2.9 06/29/23	0.5%	243,000	2.90	6/29/2022	6/29/2023		NR	2.90	2.90	0.24			6/29/2023
3	75524KNZ3	CFG 2.85 06/29/23	0.5%	243,000	2.85	6/29/2022	6/29/2023		NR	2.85	2.85	0.24			6/29/2023
4	912828Y61	T 2 3/4 07/31/23	22.3%	12,000,000	2.75	7/1/2022	7/31/2023		AAA	2.87	2.87	0.33			7/31/2023
5	9128284X5	T 2 3/4 08/31/23	3.7%	2,000,000	2.75	6/27/2022	8/31/2023		AAA	2.95	2.95	0.41			8/31/2023
6	3137EAEW5	FHLMC 0 1/4 09/08/23	5.6%	3,000,000	0.25	3/6/2023	9/8/2023		AAA	5.18	5.18	0.43			9/8/2023
7	9128285D8	T 2 7/8 09/30/23	5.6%	3,000,000	2.88	6/27/2022	9/30/2023		AAA	3.00	3.00	0.49			9/30/2023
8	9128282U3	T 1 7/8 08/31/24	3.7%	2,000,000	1.88	6/27/2022	8/31/2024		AAA	3.15	3.15	1.37			8/31/2024
9	912828YH7	T 1 1/2 09/30/24	5.6%	3,000,000	1.50	6/27/2022	9/30/2024		AAA	3.15	3.15	1.46			9/30/2024
10	20367GBL2	COMCAL 4.4 12/23/24	0.5%	249,000	4.40	12/22/2022	12/23/2024		NR	4.40	4.40	1.73			12/23/2024
11	3130A4CH3	FHLB 2 3/8 03/14/25	1.9%	1,000,000	2.38	2/2/2023	3/14/2025		AAA	4.22	4.22	1.87			3/14/2025
12	3130AUZC1	FHLB 4 5/8 03/14/25	1.9%	1,000,000	4.63	3/3/2023	3/14/2025		AAA	5.01	5.01	1.84			3/14/2025
13	3135G03U5	FNMA 0 5/8 04/22/25	0.9%	500,000	0.63	11/10/2022	4/22/2025		AAA	4.76	4.76	2.00			4/22/2025
14	9128284R8	T 2 7/8 05/31/25	0.9%	500,000	2.88	11/10/2022	5/31/2025		AAA	4.64	4.64	2.05			5/31/2025
15	91282CEU1	T 2 7/8 06/15/25	1.4%	750,000	2.88	11/10/2022	6/15/2025		AAA	4.63	4.63	2.09			6/15/2025
16	38150VDN6	GS 3.35 07/07/25	0.5%	245,000	3.35	7/6/2022	7/7/2025		NR	3.35	3.35	2.13			7/7/2025
17	795451BQ5	SALLMA 3.4 07/07/25	0.5%	245,000	3.40	7/6/2022	7/7/2025		NR	3.40	3.40	2.10			7/7/2025
18	9128284Z0	T 2 3/4 08/31/25	3.7%	2,000,000	2.75	6/27/2022	8/31/2025		AAA	3.28	3.28	2.30			8/31/2025

Portfolio Details - Sorted by Maturity

#	CUSIP/Sec-ID	Sec Desc 1	Bond		Coupon *	Settle Dt	Mat Dt	Nxt Call Dt	Rating ***	YTM **	YTW **	Duration	Call Type	Estimated	Estimated
			Weight	Par Value										Bps to Call	Redem. Date
19	9128285C0	T 3 09/30/25	5.6%	3,000,000	3.00	6/27/2022	9/30/2025		AAA	3.28	3.28	2.37			9/30/2025
20	3135GOK36	FNMA 2 1/8 04/24/26	1.4%	750,000	2.13	12/19/2022	4/24/2026		AAA	3.84	3.84	2.88			4/24/2026
21	78577TJS5	SBDSAV 4.7 05/18/26	0.5%	249,000	4.70	11/17/2022	5/18/2026		NR	4.70	4.70	3.13			5/18/2026
22	9128286X3	T 2 1/8 05/31/26	0.9%	500,000	2.13	7/1/2022	5/31/2026		AAA	3.16	3.16	2.98			5/31/2026
23	9128287B0	T 1 7/8 06/30/26	1.4%	750,000	1.88	12/19/2022	6/30/2026		AAA	3.74	3.74	3.07			6/30/2026
24	3133ENV72	FFCB 4 1/2 07/27/26	1.3%	700,000	4.50	11/10/2022	7/27/2026		AAA	4.59	4.59	3.02			7/27/2026
25	912828YD6	T 1 3/8 08/31/26	3.7%	2,000,000	1.38	6/27/2022	8/31/2026		AAA	3.30	3.30	3.26			8/31/2026
26	3135G0Q22	FNMA 1 7/8 09/24/26	5.6%	3,000,000	1.88	6/27/2022	9/24/2026		AAA	3.33	3.33	3.30			9/24/2026
27	3133ELPV0	FFCB 1.53 03/02/27	0.5%	250,000	1.53	9/1/2022	3/2/2027		AAA	3.38	3.38	3.71			3/2/2027
28	91282CEN7	T 2 3/4 04/30/27	1.4%	750,000	2.75	9/1/2022	4/30/2027		AAA	3.33	3.33	3.75			4/30/2027
29	912828X88	T 2 3/8 05/15/27	2.8%	1,500,000	2.38	9/1/2022	5/15/2027		AAA	3.33	3.33	3.82			5/15/2027
30	254673L38	DFS 3.4 07/06/27	0.5%	245,000	3.40	7/6/2022	7/6/2027		NR	3.40	3.40	3.81			7/6/2027
31	02589AD82	AXP 3.4 07/06/27	0.5%	245,000	3.40	7/6/2022	7/6/2027		NR	3.40	3.40	3.84			7/6/2027
32	91282CFB2	T 2 3/4 07/31/27	0.5%	250,000	2.75	9/1/2022	7/31/2027		AAA	3.29	3.29	3.99			7/31/2027
33	14042RTN1	COF 3.4 08/10/27	0.5%	245,000	3.40	8/10/2022	8/10/2027		NR	3.40	3.40	3.90			8/10/2027
34	3133ENG87	FFCB 2.92 08/17/27	0.5%	250,000	2.92	9/1/2022	8/17/2027		AAA	3.33	3.33	4.01			8/17/2027
35	91282CFH9	T 3 1/8 08/31/27	0.5%	250,000	3.13	9/1/2022	8/31/2027		AAA	3.27	3.27	4.05			8/31/2027
36	87164WR59	SYF 3 1/2 09/09/27	0.5%	245,000	3.50	9/9/2022	9/9/2027		NR	3.50	3.50	4.45			9/9/2027
37	89235MPB1	TOYFBN 3.6 09/09/27	0.5%	245,000	3.60	9/9/2022	9/9/2027		NR	3.60	3.60	4.00			9/9/2027
38	3130ATS40	FHLB 4 3/8 09/10/27	1.4%	750,000	4.38	11/10/2022	9/10/2027		AAA	4.34	4.34	3.97			9/10/2027
39	732329BD8	PCEFED 3 1/2 09/15/27	0.5%	249,000	3.50	9/15/2022	9/15/2027		NR	3.50	3.50	3.97			9/15/2027
40	31033AAH6	FARMOK 3.85 12/22/27	0.5%	249,000	3.85	12/22/2022	12/22/2027		NR	3.85	3.85	4.73			12/22/2027
41	58404DRF0	MEDBNK 3.9 12/30/27	0.5%	249,000	3.90	12/30/2022	12/30/2027		NR	3.90	3.90	4.75			12/30/2027
42	56064CBV9	MAINFL 3.7 02/09/28	0.5%	249,000	3.70	2/9/2023	2/9/2028		NR	3.70	3.70	4.87			2/9/2028
43	32114VCF2	FNBMIC 3.7 02/10/28	0.5%	249,000	3.70	2/10/2023	2/10/2028		NR	3.70	3.70	4.87			2/10/2028
44	03753XCV0	BKOCAM 3.7 02/15/28	0.5%	249,000	3.70	2/15/2023	2/15/2028		NR	3.70	3.70	4.88			2/15/2028
45	92834ABS4	VISBNK 3 3/4 02/17/28	0.5%	249,000	3.75	2/17/2023	2/17/2028		NR	3.75	3.75	4.89			2/17/2028
46	3130ATS57	FHLB 4 1/2 03/10/28	0.9%	500,000	4.50	3/10/2023	3/10/2028		AAA	4.38	4.38	4.37			3/10/2028
47	05580AW59	BMW 4.6 03/10/28	0.5%	244,000	4.60	3/10/2023	3/10/2028		NR	4.60	4.60	4.95			3/10/2028
48	914098DP0	UBNKMI 4 1/2 03/17/28	0.5%	249,000	4.50	3/17/2023	3/17/2028		NR	4.50	4.50	4.97			3/17/2028
TOTAL and AVERAGES				53,885,000	2.41		1.85 yrs	1.85 yrs		3.55	3.55	1.75			

* Semi-Annual interest payment

** Yields calculated using cost price, at settlement date

*** NR AGY = Non-Rated U.S. Gov. Agency

*** All ratings are shown in S&P format.

MAY 9, 2023

ACCEPTANCE OF WORK

REPLACEMENT/RENOVATION OF CITY BUS SHELTERS
(CITY PROJECT NO. 9135)

MOTION IN ORDER:

ACCEPT THE WORK PERFORMED BY C.S. LEGACY CONSTRUCTION,
INC., CHINO, CALIFORNIA, FOR REPLACEMENT/RENOVATION OF BUS
SHELTERS AND AUTHORIZE PAYMENT OF THE REMAINING
RETENTION.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: Adriana Figueroa, Public Works Director
Sarah Ho, Assistant Public Works Director

Date: May 9, 2023

Subject: ACCEPTANCE OF WORK FOR REPLACEMENT/RENOVATION OF CITY BUS SHELTERS (CITY PROJECT NO. 9135)

BACKGROUND

Included in the FY 2022-23 Budget was funding for the installation of bus shelters citywide.

On May 11, 2021, the Director of Public Works opened bids for the project, and the project was awarded to C.S. Legacy Construction, Inc. for \$1,248,155 at the City Council meeting on June 22, 2021. A Notice to Procure was issued on August 19, 2021, to begin purchase of materials and manufacturing of the shelters. Then a Notice to Proceed was issued with a start date of February 24, 2022.

DISCUSSION

The work performed under this contract has been inspected under the supervision of the Public Works Director, in conformance with Section 6-8 of the Standard Specifications for Public Works Construction.

The project was completed on February 24, 2023, and the Notice of Completion will be filed with the Los Angeles County Recorder's office after approval by the City Council. The contract retention of \$37,840.04 will be held for thirty-five (35) days from that date.

The final construction cost is \$1,513,601.49, which included necessary change orders and is at the budgeted amount of \$1,513,600.00.

FISCAL IMPACT

There is no additional fiscal impact to the City. Funding for this project was included in the FY 2022-23 Capital Improvement Projects Budget utilizing General Funds.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 5: Attractive and Well-Maintained Infrastructure.

RECOMMENDED ACTION

It is recommended that the City Council accept the work performed by C.S. Legacy Construction, Inc., Chino, California, for replacement/renovation of bus shelters and authorize payment of the remaining retention.

MAY 9, 2023

ACCEPTANCE OF WORK

ARTERIAL STREET RESURFACING IMPROVEMENTS PROJECT FOR
FISCAL YEAR 2022 (CITY PROJECT NO. 9230)

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL 1) APPROPRIATE AN
ADDITIONAL \$138,191 FROM MEASURE M FUNDS; AND 2) ACCEPT
THE WORK PERFORMED BY HARDY AND HARPER INC., LAKE
FOREST, CALIFORNIA, FOR CONSTRUCTION OF THE ARTERIAL
STREET RESURFACING IMPROVEMENTS PROJECT FOR FISCAL
YEAR 2022 AND AUTHORIZE PAYMENT OF THE REMAINING
RETENTION.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: Adriana Figueroa, Public Works Director
Sarah Ho, Assistant Public Works Director

Date: May 9, 2023

Subject: ACCEPTANCE OF WORK FOR THE ARTERIAL STREET RESURFACING IMPROVEMENTS PROJECT FOR FISCAL YEAR 2022 (CITY PROJECT NO. 9230)

BACKGROUND

Included in the FY 2022-23 Budget was funding for the construction of the Arterial Streets Improvement Project for Fiscal Year 2022. Due to the timing of the award of contract, the project was carried over to the Fiscal Year 2022-23 budget.

On April 5, 2022, the Director of Public Works opened bids for the project, and the project was awarded to Hardy and Harper Inc. for \$1,040,000 at the City Council meeting on April 19, 2022. A Notice to Proceed was issued with a start date of May 26, 2022.

DISCUSSION

The work performed under this contract has been inspected under the supervision of the Public Works Director, in conformance with Section 6-8 of the Standard Specifications for Public Works Construction.

The project was completed on March 27, 2023, and the Notice of Completion will be filed with the Los Angeles County Recorder's office after approval by the City Council. The contract retention of \$59,409.52 will be held for thirty-five (35) days from that date.

The final construction cost is \$1,188,190.47, which included necessary change orders and is above the budgeted amount of \$1,050,000.

FISCAL IMPACT

The total contract amount of \$1,188,190.47 exceeds the budgeted amount of \$1,050,000 appropriated in the FY 2022-23 Capital Improvement Projects Budget utilizing Prop C and Measure M funding. The additional \$138,191 will be funded by available Measure M funds.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 5: Attractive and Well-Maintained Infrastructure.

RECOMMENDED ACTION

It is recommended that the City Council 1) appropriate an additional \$138,191 from Measure M funds; and 2) accept the work performed by Hardy and Harper Inc., Lake Forest, California, for construction of the arterial street resurfacing improvements project for Fiscal Year 2022 and authorize payment of the remaining retention.

MAY 9, 2023

A. RESOLUTION NO. 23:015

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT APPROVING THE ENGINEER’S REPORT FOR CERTAIN LANDSCAPING IMPROVEMENTS FOR LANDSCAPING AND MAINTENANCE ASSESSMENT DISTRICT NO. 81-1”

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 23:015.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____

B. RESOLUTION NO. 23:016

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN LANDSCAPING AND MAINTENANCE ASSESSMENT DISTRICT NO. 81-1 FOR THE FISCAL YEAR 2023-2024 AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING THEREON”

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 23:016.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: Adriana Figueroa, Public Works Director
Rafael Casillas, City Engineer

Date: May 9, 2023

**Subject: RESOLUTION NOS. 23:015 AND 23:016
APPROVING THE ENGINEER'S REPORT AND CITY COUNCIL'S
INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR
LANDSCAPE AND MAINTENANCE DISTRICT NO. 81-1**

BACKGROUND

On April 11, 2023, City Council Resolution No. 23:012 ordered the preparation of the annual engineer's report for Landscape and Maintenance Assessment District No. 81-1. The report includes plans, specifications, cost estimates, diagram, and assessment for the Landscape and Maintenance District in the Orange Avenue Industrial Park for Fiscal Year 2023-2024.

DISCUSSION

Pursuant to the Landscape and Lighting Maintenance Act of 1972, the City Engineer has prepared a report including the plans and specifications, estimate of costs, diagram of the landscape maintenance district, and an assessment of costs for the fiscal year commencing July 1, 2023.

The assessments in 2022-2023 were \$14,200. The assessments in 2023-2024 will be \$14,200. This assessment will be spread among the 29 parcels.

Two procedural steps are necessary at this meeting. The first is to approve the City Engineer's report by adopting Resolution No. 23:015. The second step is to approve Resolution No. 23:016 declaring the City Council's intention to levy and collect assessments for certain landscaping improvements and setting a public hearing date for the first City Council meeting in June 2023.

FISCAL IMPACT

There is no additional fiscal impact to the City.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 5: Attractive and Well-Maintained Infrastructure.

RECOMMENDED ACTION

It is recommended that the City Council read by title only and adopt Resolution No. 23:015 and Resolution No. 23:016.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION NO. 23:015

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT
APPROVING THE ENGINEER'S "REPORT" FOR CERTAIN
LANDSCAPING IMPROVEMENTS FOR LANDSCAPING AND
MAINTENANCE ASSESSMENT DISTRICT NO. 81-1

WHEREAS, pursuant to the provisions of Division 15, Part 2, of the Streets and Highways Code of the State of California, being known as the "Landscaping and Lighting Act of 1972", this City Council did, by previous Resolution, order the preparation of an Engineer's "Report" consisting of plans and specifications, an estimate of the cost, diagram of the proposed district, and an assessment relating to what is now known and designated as: City of Paramount Landscape and Maintenance Assessment District No. 81-1 hereinafter referred to as the "District"; and

WHEREAS, there now has been presented to this City Council the "Report" as required by Division 15 of the Streets and Highways code and as previously directed by Resolution; and

WHEREAS, this City Council has now carefully examined and reviewed the "Report" as presented and is satisfied with each and all the items and documents as set forth therein and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the benefits received from the maintenance to be performed as set forth in said "Report."

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

SECTION 1. The above recitations are true and correct.

SECTION 2. That the "Report" as presented, consisting of the following:

- a. Plans and Specifications
- b. Estimate of Cost
- c. Diagram of the District
- d. Assessment of the Estimated Cost

is hereby approved on a preliminary basis and is ordered to be filed with the Office of the City Clerk as a permanent record and to remain open for public inspection.

SECTION 3. That the City Clerk or her duly appointed Deputy, shall certify to the passage and adoption of this Resolution and the Minutes of this meeting shall so reflect the presentation of the Engineer's "Report."

SECTION 4. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 9th day of May 2023.

Isabel Aguayo, Mayor

ATTEST:

Heidi Luce, City Clerk

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION NO. 23:016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT
DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS
WITHIN LANDSCAPING AND MAINTENANCE ASSESSMENT DISTRICT
NO. 81-1 FOR THE FISCAL YEAR 2023-2024 AND SETTING A TIME AND
PLACE FOR A PUBLIC HEARING THEREON

WHEREAS, by Resolution No. 23:012, the City Council ordered the Engineer to prepare and file a Report for the Landscaping and Maintenance Assessment District No. 81-1 for the Fiscal Year 2022-2023 pursuant to Section 22585 of the California Streets and Highways Code; said maintenance district is hereinafter referred to as the "District"; and

WHEREAS, at this time, there has been presented and approved by this City Council the Engineer's "Report" as required by law, and it is the intention of the City Council to levy and collect assessments pursuant to the provision of the Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the Street and Highway Code of the State of California).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

SECTION 1. The above recitations are true and correct.

SECTION 2. Public Interest. That the public interest and convenience requires, and it is the intention of this City Council to levy and collect annual assessments for the continual maintenance of certain landscaping improvements, all to serve and benefit said District as said area is shown and delineated on a map as previously approved by this City Council and on file in the Office of the City Clerk, open to public inspection, and herein so referenced and made a part hereof.

SECTION 3. Report. That the "Report" of the Engineer regarding the levy and assessment of said District, which "Report" is for the maintenance of the Fiscal Year 2022-2023, is hereby approved, and is directed to be filed in the Office of the City Clerk.

SECTION 4. Assessment. That the public interest and convenience requires, and it is the intention of this City Council, to levy and collect assessment of the Landscaping and Maintenance Assessment District as set forth and described in said Engineer's "Report", and further is determined to be within the best public interest and convenience to levy and collect annual assessments to pay the costs and expenses of said maintenance and improvement as estimated in said "Report."

SECTION 5. Description of Maintenance. The improvements for which said Landscaping and Maintenance District and the assessments levied and collected, shall be for the maintenance of certain landscaping improvements as set forth in the Engineer's Report, referenced and incorporated herein.

SECTION 6. County Auditor. The County Auditor shall enter on the County Assessment Roll the amount of the assessments and shall collect said assessments at the time and in the same manner as County taxes are collected. After collection by the County, the net amount of the assessments, after the deduction of any compensation due to the County for collection, shall be paid to the Treasurer for the purposes of paying for the costs and expenses of said District.

SECTION 7. Special Fund. The City Treasurer herewith shall establish a special fund known as "CITY OF PARAMOUNT LANDSCAPING AND MAINTENANCE DISTRICT NO. 81-1 MAINTENANCE FUND", into which the said Treasurer shall place all monies collected by the Tax Collector as soon as said monies have been received by said Treasurer. Payment shall be made out of said fund only for the purpose provided for in this Resolution, and, in order to expedite the making of this maintenance and improvement, the City Council may transfer into said special fund, money from any available source, such funds as it may deem necessary to expedite the proceedings.

Any funds so transferred shall be deemed a loan to said special fund and shall be repaid out of the assessments provided for in this Resolution.

SECTION 8. Boundaries of District. Said contemplated improvement and maintenance work is, in the opinion of this City Council, of direct benefit to the properties within the boundaries of the District, and this City Council makes the costs and expenses of said improvement and maintenance chargeable upon a district, which district said City Council hereby declares to be the district benefited by said improvement and maintenance and to be further assessed to pay the costs and expenses thereof. Said Landscaping District shall include each and every parcel of land within the boundaries of said Landscaping District as said Landscaping District is shown on a map as approved by this City Council and on file in the Office of the City Clerk, and so designated by the name of the District.

SECTION 9. Public Property. Any lots or parcels of land known as public property, as the same are defined in Section 22663 of Division 15, Part 2 of the Street and Highways Code, which are included within the boundaries of the Street Lighting and Landscaping District, shall be omitted and exempt from any assessment to be made under these proceedings to cover any of the costs and expenses of said improvement and maintenance work.

SECTION 10. Public Hearing. Notice hereby is given that a public hearing will be held on June 13, 2023 at Progress Park Plaza, 15500 Downey Ave., Paramount, CA. at 6:00pm. All interested persons may appear before the City Council and be heard concerning the services to be performed, the proposed assessment, and all other matters relating thereto. Protests must be in writing and must be filed with the City Clerk prior to the conclusion of the hearing. Any such protest shall state all grounds of the objection and, if filed by the property owner, shall contain a description sufficient to identify the property.

SECTION 11. Notice. That the City Clerk is hereby authorized and directed to publish a copy of this Resolution in the PARAMOUNT JOURNAL, a newspaper of general circulation in said City; said publication shall be completed not less than ten (10) days before the date of said Public Hearing.

SECTION 12. Proceedings Inquiries. For any and all information relating to the proceedings, protest procedure, any documentation and/or information of a procedural or technical nature, your attention is directed to the below listed person and the local agency or department so designated:

RAFAEL CASILLAS
Willdan Engineering
13191 Crossroads Parkway No., Suite 405
Industry, California 91746
(562) 368-4850

SECTION 13. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 9th day of May 2023.

Isabel Aguayo, Mayor

ATTEST:

Heidi Luce, City Clerk

Attachment A

**City of Paramount
Landscape Maintenance District No. 81-1**





City of Paramount

Landscape and Maintenance Assessment District No. 81-1

2023/2024 ENGINEER'S ANNUAL LEVY REPORT

Intent Meeting: May 9, 2023

Public Hearing: June 13, 2023

27368 Via Industria
Suite 200

Temecula, CA 92590

T 951.587.3500 | 800.755.6864

F 951.587.3510 | 888.326.6864

Property Tax Information Line
T. 866.807.6864

www.willdan.com



ENGINEER'S REPORT AFFIDAVIT
Landscape and Maintenance Assessment
District No. 81-1

City of Paramount
Los Angeles County, State of California

This Report describes the District including the improvements, budgets, parcels and assessments to be levied for fiscal year 2023/2024, as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this 27 day of April, 2023.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Paramount



By: _____

Chonney Gano
Project Manager, District Administration Services



By: _____

Rafael O. Casillas
PE #68234

TABLE OF CONTENTS

<i>I.</i>	<i>INTRODUCTION</i>	<i>1</i>
<i>II.</i>	<i>BOUNDARIES</i>	<i>2</i>
<i>III.</i>	<i>IMPROVEMENTS AUTHORIZED BY THE 1972 ACT</i>	<i>2</i>
<i>IV.</i>	<i>IMPROVEMENTS</i>	<i>3</i>
<i>V.</i>	<i>COST ESTIMATE</i>	<i>3</i>
<i>VI.</i>	<i>METHOD OF ASSESSMENT</i>	<i>4</i>
<i>VII.</i>	<i>BOUNDARY MAP</i>	<i>5</i>
<i>VIII.</i>	<i>ASSESSMENT ROLL FISCAL YEAR 2023/2024</i>	<i>6</i>

I. INTRODUCTION

This Report is prepared pursuant to action taken by the City Council of the City of Paramount (the “City Council”) at their regular meeting ordering a Report for the levy of assessments for the fiscal year commencing July 1, 2023 and ending June 30, 2024. The Report is prepared in recognition with the requirements of the California Constitution Article XIID, and the provisions of the Landscaping and Lighting Act of 1972, being Part 2 of Division 15 of the California Streets and Highways Code. The District is known as:

City of Paramount Landscape and Maintenance Assessment District No. 81-1

This District, by special benefit assessments, will provide funding for the operation and maintenance of public landscaping facilities within the public rights-of-way in the City of Paramount (the “City”). The items funded by the District are exempt from the procedural and approval requirements set forth in Section 5a & 5b of Article XIID of the California Constitution that states: “*the following assessments existing on the effective date of this Article shall be exempt from the procedures and approval process set forth in Section 4:*

(a) any assessment imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control...

(b) any assessment imposed pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed...

The assessments for the District were petitioned by 100 percent of the owners at the time of formation and are used exclusively to fund the maintenance and operation expenses for Landscape Improvements that are considered part of the Street Maintenance. Furthermore, the assessments for the District have not been increased since prior to July 1, 1997. Therefore, the District is exempt from the procedural and approval requirements of Article XIID.

II. BOUNDARIES

Boundaries of the District consist of all properties fronting Orange Avenue or fronting streets that connect to Orange Avenue between Rosecrans Avenue on the south and the Los Angeles Department of Water and Power land rights-of-way on the north. The westerly boundary is the Los Angeles County Flood Control District right-of-way for the Los Angeles River. All parcels of land identified in the latest Los Angeles County (the "County") Assessor's parcel maps within the above boundaries so designated are included in the District except those assessments not levied within that area upon public streets, other public properties, properties encumbered by easements so as to preclude development and properties of such small size or irregular shape that buildings or development could not occur upon them in a manner in which the majority of the area has been redeveloped.

III. IMPROVEMENTS AUTHORIZED BY THE 1972 ACT

As applicable or may be applicable to this proposed District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the Report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;

- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "Maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

IV. IMPROVEMENTS

The improvements consist of maintaining the landscaping within the public rights-of-way at the entranceway to the Orange Avenue Redevelopment Project. Maintenance shall include but not be limited to watering, fertilizing, mowing, weed control, shrubbery and tree pruning, removal and replacement of dead growth, maintenance of irrigation facilities, and other necessary work. Labor, equipment and materials shall be furnished by the City.

V. COST ESTIMATE

The costs shown below are estimated for fiscal year 2023/2024 and consist of the total cost for maintaining the improvements, including any surplus or deficit in funds from the previous year for these proceedings. The maintenance costs are determined by evaluating the prior year maintenance costs. The costs for fiscal year 2023/2024 are shown below.

Maintenance and Improvements	Cost
Personnel Cost	\$7,000.00
Supplies, Equipment and Replacement	4,100.00
Incidentals	3,100.00
Total Assessment District Costs FY 2023/2024	\$14,200.00

VI. METHOD OF ASSESSMENT

The District was developed for the special and direct benefit of all the properties included within the District's boundaries, and all parcels benefit from the improvements. Public properties and utility properties have not been assessed. When the District was formed, each of the benefiting properties within the District was assigned a proportional benefit factor.

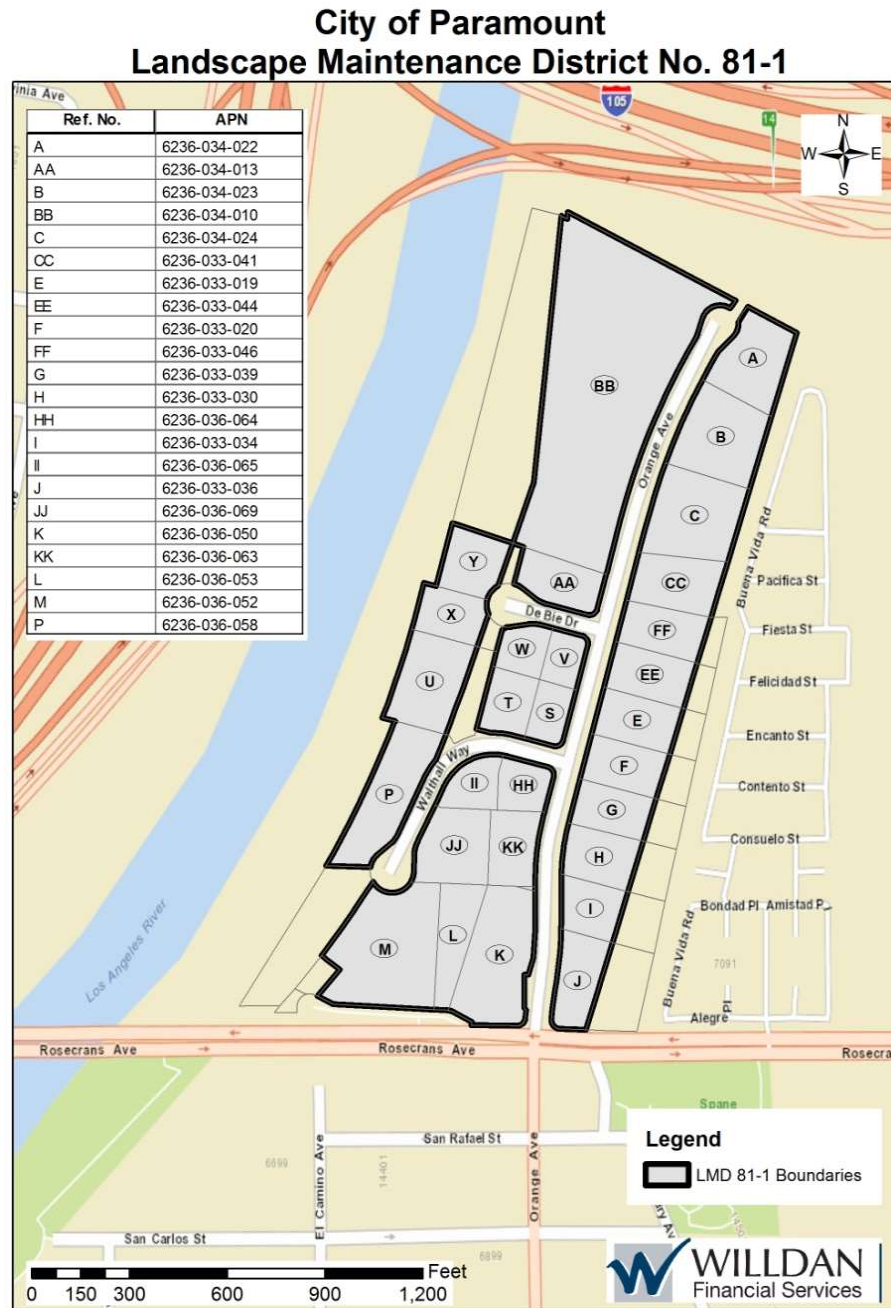
The following is a list of parcels and their proportional allocation originally established.

Assessment Number	Assessor's Parcel Number	Area Percent Allocation (%)	Assessment Number	Assessor's Parcel Number	Area Percent Allocation (%)
A	6236-034-022	2.66	S	6236-034-025	1.35
B	6236-034-023	3.29	T	6236-034-026	1.47
C	6236-034-024	3.57	U	6236-034-039	3.38
E	6236-033-019	2.39	U*	6236-034-038	0.00
E*	6236-033-011	0.00	V	6236-034-019	1.16
F	6236-033-020	2.41	W	6236-034-018	1.12
F*	6236-033-015	0.00	X	6236-034-037	1.51
G	6236-033-039	4.30	X*	6236-034-036	0.00
G*	6236-033-038	0.00	Y	6236-034-015	2.04
H	6236-033-030	2.79	Y*	6236-034-014	0.00
H*	6236-033-031	0.00	AA	6236-034-013	1.82
I	6236-033-034	2.52	BB	6236-034-010	26.16
I*	6236-033-033	0.00	BB*	6236-034-009	0.00
I*	6236-033-035	0.00	CC	6236-033-041	2.22
J	6236-033-036	3.80	EE	6236-033-044	2.17
J*	6236-033-037	0.00	EE*	6236-033-045	0.00
K	6236-036-050	4.20	FF	6236-033-046	2.42
L	6236-036-053	1.82	FF*	6236-033-047	0.00
M	6236-036-052	9.12	HH	6236-036-064	1.18
M*	6236-036-051	0.00	II	6236-036-065	1.19
M*	6236-036-049	0.00	JJ	6236-036-069	2.66
P	6236-036-058	3.54	KK	6236-036-063	1.74
Total:					100.00%
Parcel Count:					44

* Portion of Bifurcated Lots that are not assessed.

VII. BOUNDARY MAP

The following diagram shows the boundaries of the District.



VIII. ASSESSMENT ROLL FISCAL YEAR 2023/2024

Parcel identification, for each lot or parcel within the District, shall be the parcel as shown on the County Assessor Parcel Maps and/or the County Secured Roll for the year in which this Report is prepared. A listing of parcels assessed within this District along with the assessment amounts are listed below.

Assessor's Parcel Number	Situs	Address	Area Percent	2023/2024 Assessment
6236-033-019	14050	ORANGE AVE	2.39%	\$339.38
6236-033-020	14066	ORANGE AVE	2.41%	342.22
6236-033-030	14100	ORANGE AVE	2.79%	396.18
6236-033-034	14100	ORANGE AVE	2.52%	357.84
6236-033-036	7003	ROSECRANS AVE	3.80%	539.60
6236-033-039	14080	ORANGE AVE	4.30%	610.60
6236-033-041	14010	ORANGE AVE	2.22%	315.24
6236-033-044	14030	ORANGE AVE	2.17%	308.14
6236-033-046	14020	ORANGE AVE	2.42%	343.64
6236-034-010	14001	ORANGE AVE	26.16%	3,714.72
6236-034-013	14005	ORANGE AVE	1.82%	258.44
6236-034-015	6801	DE BIE DR	2.04%	289.68
6236-034-018	6840	DE BIE DR	1.12%	159.04
6236-034-019	14019	ORANGE AVE	1.16%	164.72
6236-034-022	13900	ORANGE AVE	2.66%	377.72
6236-034-023	13942	ORANGE AVE	3.29%	467.18
6236-034-024	13984	ORANGE AVE	3.57%	506.94
6236-034-025	14053	ORANGE AVE	1.35%	191.70
6236-034-026	6859	WALTHALL WAY	1.47%	208.74
6236-034-037	6800	DE BIE DR	1.51%	214.42
6236-034-039	6851	WALTHALL WAY	3.38%	479.96
6236-036-050	6837	ROSECRANS AVE	4.20%	596.40
6236-036-052	6825	ROSECRANS AVE	9.12%	1,295.04
6236-036-053	6833	ROSECRANS AVE	1.82%	258.44
6236-036-058	6825	WALTHALL WAY	3.54%	502.68
6236-036-063	14101	ORANGE AVE	1.74%	247.08
6236-036-064	6850	WALTHALL WAY	1.18%	167.56
6236-036-065	6840	WALTHALL WAY	1.19%	168.98
6236-036-069	6830	WALTHALL WAY	2.66%	377.72
Total			100.00%	\$14,200.00
Parcel Count				29

If the parcels or assessment numbers within the District and referenced in this Report, are re-numbered, re-apportioned or changed by the County Assessor's Office after approval of the Report, the new parcel or assessment numbers with the proportional assessment amount will be submitted to the County Auditor/Controller. If the parcel change made by the County includes a parcel split, parcel merger or tax status change, the assessment amount submitted on the new parcels or assessment numbers will be based on the method of apportionment and levy amount approved in this Report by the City Council.

MAY 9, 2023

AWARD OF CONTRACT

PERIMETER WALL ON 70TH STREET (CITY PROJECT NO. 9385)

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL 1) APPROPRIATE AN ADDITIONAL \$50,100 FROM AVAILABLE GENERAL FUND BALANCE; AND 2) AWARD THE CONTRACT FOR THE PERIMETER WALL ON 70TH STREET TO PARSAM CONSTRUCTION, INC., GLENDALE, CA IN THE AMOUNT OF \$175,750, AUTHORIZE CONTINGENCY IN THE AMOUNT OF \$26,350, AND AUTHORIZE THE MAYOR OR HER DESIGNEE TO EXECUTE THE AGREEMENT.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: Adriana Figueroa, Public Works Director
Sarah Ho, Assistance Public Works Director

Date: May 9, 2023

**Subject: AWARD OF CONTRACT FOR PERIMETER WALL ON 70TH STREET
(CITY PROJECT NO. 9385)**

BACKGROUND

Over the past couple of years, the City has been monitoring ongoing issues near the Union Pacific Railroad right of way and the cul-de-sac located at the end of 70th Street near Vermont Avenue. This area is physically located within the City of Long Beach. However, the nuisance it has created for our Paramount residents adjacent to this area has been exacerbated recently. We have been experiencing an unusually high amount, and frequency, of illegal dumping at this location. Given the proximity to the railroad right of way, it appears that the illegal dumping is coming from the railroad property. Vandals appear to be cutting the existing chain link fence which is located within the Union Pacific Railroad property and repairs have been ineffective. At its meeting on November 8, 2022, the City Council authorized a new capital improvement project for the installation of a 10-foot tall block wall at this location to limit access to this area.

DISCUSSION

On April 18, 2023, the Director of Public Works opened and examined the bids for the Perimeter wall on 70th Street (CIP 9385). The bids were opened at 11:00 AM at the City Yard. Two (2) bids were received and ranged from \$175,750 to \$492,000. The apparent low bid was submitted by Parsam Construction, Inc. in the amount of \$175,750. Attached is the list of bidders.

The following is a breakdown of estimated total project costs:

Project:	\$ 175,750
Contingency:	<u>\$ 26,350</u>
Total Estimated:	\$ 202,100

FISCAL IMPACT

The total project amount of \$202,100 exceeds the budgeted amount of \$152,000 appropriated in the General Fund of the Adopted Fiscal Year 2022-23 Capital Improvements Project Budget. The additional \$50,100 needed for this project will be funded by available General Fund balance.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 5: Attractive and Well-Maintained Infrastructure.

RECOMMENDED ACTION

It is recommended that the City Council 1) appropriate an additional \$50,100 from available General Fund balance; and 2) award the contract for the Perimeter Wall on 70th Street to Parsam Construction, Inc., Glendale, CA in the amount of \$175,750, authorize contingency in the amount of \$26,350, and authorize the Mayor or her designee to execute the agreement.

JOB NAME: PERIMETER WALL ON 70TH STREET (CIP 9385)

BID DATE: TUESDAY, APRIL 18, 2023

BID TIME: 11:00 AM

	<u>Company Name</u>	<u>Company Address</u>	<u>Bid Amount</u>
1.	Parsam Construction, Inc.	Glendale, CA	\$175,750.00
2.	Addison-Miller, Inc.	Orange, CA	\$492,000.00

CITY OF PARAMOUNT
CONTRACT AGREEMENT
FOR

PERIMETER WALL ON 70TH STREET
FY 2022-2023

IN THE CITY OF PARAMOUNT

PROJECT NO. 9385

This contract agreement is made and entered into for the above-stated project this ____ day of _____, 20____, by and between the City of Paramount, as AGENCY and _____, as Contractor.

WITNESSETH that AGENCY and Contractor have mutually agreed as follows:

ARTICLE I

The Contract Documents for the aforesaid project shall consist of the Notice Inviting Sealed Bids, Instructions to Bidders, Proposal, General Specifications, Standard Specifications, Special Provisions, Plans, and all referenced specifications, details, standard drawings, and appendices; together with this contract agreement and all required bonds, insurance certificates, permits, notices, and affidavits and also including any and all addenda or supplemental agreements clarifying, amending, or extending the work contemplated as may be required to ensure its completion in an acceptable manner. All of the provisions of said Contract Documents are made a part hereof as though fully set forth herein.

ARTICLE II

For and in consideration of the payments and agreements to be made and performed by AGENCY, Contractor agrees to furnish all materials and perform all work required for the above-stated project and to fulfill all other obligations as set forth in the aforesaid contract documents.

ARTICLE III

Contractor agrees to receive and accept the prices set forth in the Proposal as full compensation for furnishing all materials, performing all work, and fulfilling all obligations hereunder. Said compensation shall cover all expenses, losses, damages, and consequences arising out of the nature of the work during its progress or prior to its acceptance including those for well and faithfully completing the work and the whole thereof in the manner and time specified in the aforesaid contract documents and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the prosecution of the work and also including those arising from actions of the elements, unforeseen difficulties, or obstructions encountered in the

prosecution of the work, suspension, or discontinuance of the work and all other unknowns or risks of any description connected with the work.

ARTICLE IV

AGENCY hereby promises and agrees to employ and does hereby employ, Contractor to provide the materials, do the work and fulfill the obligations according to the terms and conditions herein contained and referred to, for the prices aforesaid and hereby contracts to pay the same at the time, in the manner and upon the conditions set forth in the contract documents.

ARTICLE V

Contractor acknowledges the provisions of the State Labor Code requiring every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code and certifies compliance with such provisions. Contractor further acknowledges the provisions of the State Labor Code requiring every employer to pay at least the minimum prevailing rate of per diem wages for each craft classification or type of workman needed to execute this contract as determined by the Director of Labor Relations of the State of California.

ARTICLE VI

Contractor agrees to indemnify and hold harmless AGENCY and all of its officers and agents from any claims, demands, or causes of action including related expenses, attorney's fees, and costs based on, arising out of, or in any way related to the work undertaken by Contractor hereunder. In the event the insurance coverage is on a claims made basis the Contractor shall indemnify and hold harmless the AGENCY and all of its officers and agents from any and all claims, demands, or causes of action that arise after the expiration of the Contractor's current policy or after the service contract has ended, for any occurrences arising out of or any way related to the work undertaken by the Contractor. The liability insurance coverage values shall be:

<u>Insurance Coverage Requirements</u>	<u>Limit Requirements</u>
Comprehensive General Liability	\$1,500,000
Product/Completion Operations	\$1,500,000
Contractual General Liability	\$1,500,000
Comprehensive Automobile Liability	\$1,500,000

A combined single-limit policy with aggregate limits in the amount of \$3,000,000 will be considered equivalent to the required minimum limits. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the AGENCY.

Insurance shall name the City of Paramount, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limits, shall be provided to the AGENCY on or before signing this contract.

ARTICLE VII

Contractor affirms that the signatures, titles, and seals set forth hereinafter the execution of this contract agreement represent all individuals, firm members, partners, joint venturers, and/or corporate officers having a principal interest herein.

ARTICLE VIII

Blank

ARTICLE IX

Records and Audits. The Contractor shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to the contract and such other records as may be deemed necessary by the AGENCY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the AGENCY or any authorized representative and will be retained for 5 years after the expiration of this Contract unless permission to destroy them is granted by the AGENCY.

ARTICLE X

False Claims and Debarment Procedures. The AGENCY hereby gives notice to Contractor that Chapter 34 of the Paramount Municipal Code dealing with false claims of contractors provides for an administrative debarment action for submitting a false claim subjecting Contractor to a potential five (5) year debarment upon finding that Contractor knowingly submitted a false claim as further set forth in Chapter 34. Failure to abide by the provisions of Chapter 34 may lead to a disqualification of the Contractor as an irresponsible bidder and resultant prohibition of Contractor, from bidding as a Contractor, Subcontractor or Consultant for a period up to five (5) years in the City of Paramount.

IN WITNESS WHEREOF, the parties hereto for themselves, their heirs, executors, administrators, successors, and assigns do hereby agree to the full performance of the covenants herein contained and have caused this contract agreement to be executed in duplicate by setting hereunto their names, titles, hands, and seals this _____ day of _____, 20____.

Contractor: _____
(Signature)

Name and Title (Printed) _____

Contractor's License No. _____

Agency Business License No. _____

Federal Tax Identification No. _____

Note: Contractor signature must be acknowledged before a Notary Public, and evidence of the authority of any person signing as attorney-in-fact must be attached.

AGENCY: _____
Mayor of the City of Paramount

Attested: _____
City Clerk of the City of Paramount

Date _____

Approved
as to form: _____
City Attorney of the City of Paramount

Date _____

MAY 9, 2023

AWARD OF CONTRACT

PARAMOUNT POOL UPGRADES – HEATER REPLACEMENT
(CITY PROJECT NO. 9354)

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL AWARD THE CONTRACT FOR THE PARAMOUNT POOL UPGRADES - HEATER REPLACEMENT TO KLM HVAC AND REFRIGERATION, LOS ALAMITOS, CALIFORNIA, IN THE AMOUNT OF \$66,950, AUTHORIZE CONTINGENCY IN THE AMOUNT OF \$10,050, AND AUTHORIZE THE MAYOR OR HER DESIGNEE TO EXECUTE THE AGREEMENT.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Adriana Figueroa, Public Works Director
Sarah Ho, Assistant Public Works Director
Date: May 9, 2023

Subject: AWARD OF CONTRACT FOR PARAMOUNT POOL UPGRADES – HEATER REPLACEMENT (CITY PROJECT NO. 9354)

BACKGROUND

Included in the Fiscal Year 2022-23 Capital Improvement Projects Budget is funding for various improvements at the Paramount Pool facility. One of those improvements is the replacement of the heaters that keep our pool water warm. There have always been two heaters at Paramount Pool: one that is in use and the other that serves as a backup. However, currently, there is only one heater unit, as the backup unit failed and has been removed. This project includes the replacement of the main unit as well as the backup unit.

DISCUSSION

On April 27, 2022, the Director of Public Works opened and examined the bids for the Paramount Pool Upgrades – Heater Replacement (CIP 9354). The bids were opened at 11:00 AM at the City Yard.

One (1) bid was received, and the apparent low bid submitted by KLM HVAC and Refrigeration, amounted to \$66,950.

The following is a breakdown of estimated total project costs:

Project:	\$ 66,950
Contingency:	\$ 10,050
Total Estimated:	<u>\$ 77,000</u>

FISCAL IMPACT

There is currently no additional fiscal impact to the City. Funding for this project was included in the FY 2022-23 Capital Improvement Projects Budget utilizing Measure A funding.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 5: Attractive and Well-Maintained Infrastructure.

RECOMMENDED ACTION

It is recommended that the City Council award the contract for the Paramount Pool Upgrades - Heater Replacement to KLM HVAC and Refrigeration, Los Alamitos, California, in the amount of \$66,950, authorize contingency in the amount of \$10,050, and authorize the Mayor or her designee to execute the agreement.

JOB NAME: PARAMOUNT POOL UPGRADES – HEATER REPLACEMENT (CIP 9354)

BID DATE: Thursday, April 27, 2023

BID TIME: 11:00 AM

<u>Company Name</u>	<u>Company Address</u>	<u>Bid Amount</u>
1. KLM HVAC and Refrigeration	Los Alamitos, CA	\$66,950

**SERVICE AGREEMENT BY AND BETWEEN THE
CITY OF PARAMOUNT
AND
KLM HVAC AND REFRIGERATION
FOR PARAMOUNT POOL UPGRADES – HEATER REPLACEMENT
(CITY PROJECT NO. 9354)**

THIS AGREEMENT is made and entered into this 9th day of May 2023 by and between the CITY OF PARAMOUNT, hereinafter referred to as the “CITY,” and KLM HVAC and Refrigeration, hereinafter referred to as the “CONTRACTOR.”

I. RECITAL

A. PURPOSE. The purpose of this AGREEMENT is to allow the CITY to procure the services of a qualified contractor to provide construction services in connection with the CITY’S Paramount pool heater replacement project, and to have these contractor services based upon the terms and conditions hereinafter set forth.

II. TERMS AND CONDITIONS

A. MISSION. The CITY hereby retains the CONTRACTOR in the capacity as contractor and the CONTRACTOR hereby accepts such responsibility as described herein.

B. TERMS. This AGREEMENT shall commence as of 9th day of May 2023 and shall remain in full force and effect until such time either party gives written notice of termination in accordance with those provisions set forth in paragraph P. At the time of such extensions, this AGREEMENT shall be amended as to the changes, if any, in the terms, responsibilities and compensation as determined in writing between the CITY and CONTRACTOR.

C. SCOPE OF SERVICES. Under the supervision of the Director of Public Works or her designee, the CONTRACTOR shall provide all services as detailed in the CONTRACTOR’s Proposal dated April 27, 2023, and attached herein as Exhibit “A”. In the event of any conflict between the provisions of this AGREEMENT and Exhibit “A,” the terms of this AGREEMENT shall prevail.

Contractor shall be responsible for hauling away all material debris and leaving the site in a broom clean condition on a DAILY basis. Contractor shall provide full pedestrian protection during remodeling in accordance to City of Paramount code requirements and shall ensure business is in operation during business hours.

D. COMPENSATION. During the term of this AGREEMENT, the CITY shall compensate the CONTRACTOR for the services described as detailed in Exhibit “A”.

Invoices for payment shall be submitted on a monthly basis and shall be approved by the Director of Public Works or her designee.

The CONTRACTOR shall submit an itemized invoice to the CITY according to work progress, setting forth the work performed and the rates charged in accordance with the contractor's fee schedule.

All change orders, additions, deletions or adjustments to the CONTRACTOR's specifications must be submitted in writing to the CITY for approval. The CITY is the sole authority regarding change orders and the CONTRACTOR shall not change, alter, or delete, in any manner, any portion of these specifications of the CITY.

E. EXPENSES. CONTRACTOR shall not be entitled to an expense account and shall not be required or permitted to incur expenses on behalf of the CITY in addition to the expenses required for completion of the scope of services described herein. The compensation described herein includes provision for all CONTRACTOR expenses required to complete the scope of services described herein.

F. INDEPENDENT CONTRACTOR.

(a) CONTRACTOR is and shall at all times remain as to the City a wholly independent CONTRACTOR. The personnel performing the services under this Agreement on behalf of CONTRACTOR shall at all times be under CONTRACTOR'S exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of CONTRACTOR or any of CONTRACTOR'S officers, employees, or agents, except as set forth in this Agreement. CONTRACTOR shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. CONTRACTOR shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.

(b) Neither CONTRACTOR, nor any of CONTRACTOR'S officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. CONTRACTOR expressly waives any claim CONTRACTOR may have to any such rights.

(c) City shall not be liable for compensation or indemnification to CONTRACTOR for injury or sickness arising out of performing services hereunder.

G. INDEMNIFICATION.

(a) All officers, agents, employees, sub-Contractors, their agents, officers and employees who are hired by or engaged by CONTRACTOR in the performance of this Agreement shall be deemed officers, agents and

employees and sub-Contractors of CONTRACTOR, and City shall not be liable or responsible to them for anything whatsoever.

- (b) CONTRACTOR agrees to save, keep, hold harmless and defend City and all of its elected and appointed boards, commissions, officers employees and agents from all claims, damages, costs or expenses in law and in equity, including costs of suit and expenses for legal services, that may at any time arise or be claimed because of damage to property or injury to persons, including City, allegedly received or suffered by reason of any wrongful or negligent act or omission on the part of CONTRACTOR or any of its agents, officers and employees and sub-Contractors in the performance of this Agreement.
- (c) CONTRACTOR shall not be deemed to assume any liability for wrongful or negligent acts of City or its officers, agents, employees and sub-Contractors, and City shall defend and hold CONTRACTOR harmless against any such claims.
- (d) CONTRACTOR agrees to defend, indemnify, and hold harmless the City, its elected and appointed boards, commissions, officers, employees and agents from all claims, demands, liability fines and penalties made by CONTRACTOR'S employees from health, retirement or other benefits attributable to services performed pursuant to this Agreement.

H. PREVAILING WAGES.

- (a) Wage rates for this Project shall be in accordance with the "General Wage Determination Made by the Director of Industrial Relations Pursuant To California Labor Code, Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1", for Los Angeles County. Wage rates shall conform with those posted at the Project site.
- (b) The following Labor Code sections are hereby referenced and made a part of this Agreement:
 - 1. Section 1775 - Penalty for Failure to Comply with Prevailing Wage Rates.
 - 2. Section 1777.4 - Apprenticeship Requirements.
 - 3. Section 1777.5 - Apprenticeship Requirements.
 - 4. Section 1813 - Penalty for Failure to Pay Overtime.
 - 5. Sections 1810 and 1811 - Working Hour Restrictions.
 - 6. Section 1775 - Payroll Records.
 - 7. Section 1773.8 - Travel and Subsistence Pay.

I. RECORD AUDIT. In accordance with Government Code, Section 8546.7, records of both the AGENCY and the CONTRACTOR shall be subject to examination and audit by the Auditor General for a period of three (3) years after final payment.

J. SUCCESSOR AND ASSIGNMENT. The services as contained herein are to be rendered by the CONTRACTOR whose name is as appears first above written and said CONTRACTOR shall not assign nor transfer any interest in this AGREEMENT without the prior written consent of the CITY. Claims for money by CONTRACTOR from the CITY under this contract may be assigned to a bank, trust company, or financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the CITY.

K. INSURANCE. Without limiting the CONTRACTOR'S indemnification of the CITY, the CONTRACTOR shall provide and maintain at this own expense during the term of this AGREEMENT for the following programs of insurance covering his operation hereunder. Each program of insurance, except professional liability insurance shall name the CITY as "Additionally Insured" and each policy shall contain a provision that such insurance will not be cancelled, nor any change whatsoever made in policies, except upon not less than thirty (30) days prior notice to the CITY, mailed by registered mail with postage prepaid. Such insurance shall be provided by insurer(s) satisfactory to the CITY and evidence of such programs satisfactory to the CITY shall be delivered to the CITY on or before the effective date of this AGREEMENT.

General Liability. A program including, but not limited to, comprehensive general liability including automobile coverage with a combined single limit of not less than \$1,000,000.00 per occurrence. Such insurance shall be primary to and not contributing with any other insurance maintained by the CITY. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the City.

Insurance shall name the City of Paramount, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limit, shall be provided to the City on or before signing this contract.

Failure on the part of the CONTRACTOR to procure or maintain required insurance shall constitute a material breach of this AGREEMENT upon which the CITY will immediately terminate this AGREEMENT.

Worker's Compensation Coverage. State statutory limits, deductibles, self-insurance retention, or similar forms of coverage limitations or modifications must be declared to and approved by CITY.

Automobile Liability Insurance. In an amount not less than Five Hundred Thousand Dollars (\$500,000) combined single limit per accident for bodily injury and property damage covering owned, non-owned and hired vehicles.

L. COMPLIANCE WITH LAWS. The parties agree to be bound by applicable federal, state and local laws, regulations and directives as they pertain to the performance of this AGREEMENT.

M. SEVERABILITY. In the event that any covenant, condition or other provisions herein contained is held to be invalid, void or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remainder of the AGREEMENT and shall in no way affect, impair or invalidate any other covenant, condition or other provision contained herein. If such condition, covenant or other provision shall be deemed invalid due to its scope or breadth, such covenant, condition or other provision shall be deemed valid to the extent of the scope or breadth permitted by law.

N. INTERPRETATION. No provision of this AGREEMENT is to be interpreted for or against either party because that party or that party's legal representative drafted such provision, but this AGREEMENT is to be construed as if it were drafted by both parties hereto.

O. ENTIRE AGREEMENT. This AGREEMENT supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the retention of CONTRACTOR by the CITY and contains all the covenants and agreements between the parties with respect to such retention.

P. WAIVER. No breach of any provision hereof can be waived unless in writing. Waiver of any one breach of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision hereof.

Q. CONTRACT EVALUATION AND REVIEW. The ongoing assessment and monitoring of this AGREEMENT is the responsibility of the City Manager, or his designee.

R. TERMINATION OF AGREEMENT. This AGREEMENT may be terminated by either party by giving written notice at least thirty (30) days prior to the effective termination date in the written notice. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the CONTRACTOR under this AGREEMENT shall, at the option of the CITY, become its property and the CONTRACTOR shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the CONTRACTOR shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the AGREEMENT by the CONTRACTOR, and the CITY may withhold any payments to the CONTRACTOR for the purpose of set-off until such time as the exact amount of damages due the CITY from the CONTRACTOR is determined.

S. CHANGES. The CITY or CONTRACTOR may request changes in the scope of the services of the CONTRACTOR to be performed hereunder. Such changes, including any increase or decrease in the amount of the CONTRACTOR'S compensation, which are mutually agreed upon by and between the CITY and the CONTRACTOR, shall be incorporated in written amendments to this AGREEMENT.

T. REPORTS AND INFORMATION. CONTRACTOR, at such times and in such forms as the CITY may require, shall furnish the CITY such periodic reports as it may request pertaining to work or services undertaken pursuant to this AGREEMENT, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this AGREEMENT.

U. RECORDS AND AUDITS. CONTRACTOR shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to this AGREEMENT, and such other records as may be deemed necessary by the CITY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the CITY or any authorized representative and will be retained for five (5) years after the expiration of this AGREEMENT unless permission to destroy them is granted by the CITY.

V. FINDINGS CONFIDENTIAL. All of the reports, information, data, etc., prepared or assembled by the CONTRACTOR under this AGREEMENT are confidential and the CONTRACTOR agrees that they shall not be made available to any individual or organization without the prior written approval of the CITY.

W. COPYRIGHT. No report, maps, or other documents produced in whole or in part under this AGREEMENT shall be the subject of an application for copyright by or on behalf of the CONTRACTOR.

X. PERSONNEL. CONTRACTOR represents that it has, or will secure at its own expense, all personnel required in performing the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the CITY. All of the services required hereunder will be performed by CONTRACTOR or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under the state and local law to perform such services. None of the work or services subcontracted hereunder shall be specific by written contract or agreement and shall be subject to each provision of this AGREEMENT.

III. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

A. EQUAL OPPORTUNITY.

- (a) The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, creed, sex, color, or national origin. The CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the CITY setting forth the provisions of this non-discrimination clause.
- (b) The CONTRACTOR will, in all solicitation or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, or national origin.
- (c) The CONTRACTOR will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this AGREEMENT so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- (d) The CONTRACTOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (e) The CONTRACTOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the CITY and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the CONTRACTOR'S non-compliance with the equal opportunity clauses of this AGREEMENT or with any of such rules, regulations, or orders, this AGREEMENT may be canceled, terminated, or suspended in whole or in part and the CONTRACTOR may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(g) The CONTRACTOR will include the provisions of paragraphs (1) through (6) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The CONTRACTOR will take such action with respect to any subcontract or purchase order as the CITY may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided, however, that in the event the CONTRACTOR becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the CITY, the CONTRACTOR may request the United States to enter into such litigation to protect the interests of the United States.

B. CIVIL RIGHTS ACT OF 1964. Title VI of the Civil Rights Act of 1964, provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of or, be subjected to discrimination under any program or activity receiving Federal financial assistance.

C. AGE AND DISABILITY. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual, as provided in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, shall apply to this AGREEMENT.

IV. CONFLICT OF INTEREST

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

A. INTEREST OF MEMBERS OF THE CITY. No member of the governing body of the CITY and no other employee, or agent of the CITY who exercises any functions of responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT.

B. INTEREST OF CONTRACTOR. CONTRACTOR represents, warrants and agrees that he does not presently have, nor will he acquire during the term of this AGREEMENT, any interest, direct or indirect, by contract, employment or otherwise, or as a partner, joint venture or shareholder (other than as a shareholder holding a one-percent (1%) or less interest in publicly-traded companies) or affiliate with any business or business entity that has entered into any contract, subcontract, or arrangement with the CITY.

C. INTEREST OF OTHER LOCAL PUBLIC OFFICIALS. No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this

AGREEMENT; and the CONTRACTOR shall take appropriate steps to assure compliance.

V. NOTICES

Notices herein shall be presented in person or by certified or registered U.S. Mail, as follows:

To the CONTRACTOR: KLM HVAC Refrigeration
3848 Cerritos Avenue
Los Alamitos, CA 90720

To the CITY: City of Paramount
Director of Public Works
Adriana Figueroa
16400 Colorado Avenue
Paramount, CA 90723

IN WITNESS HEREOF, the CITY and CONTRACTOR have executed this AGREEMENT as of the date first herein above set forth.

CITY OF PARAMOUNT

KLM HVAC AND REFRIGERATION

By: _____
Adriana Figueroa,
Public Works Director

By: _____
Glen Sarris

ATTEST:

By: _____
Heidi Luce, City Clerk

APPROVED AS TO FORM:

By: _____
John E. Cavanaugh, City Attorney

Exhibit A



REQUEST FOR BID BID PROPOSAL SHEET

City Project – **Paramount Pool Upgrades (CIP 9354) – Heater Replacement**
located 14400 Paramount Boulevard in Paramount, CA 90723

The undersigned BIDDER hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above-stated project as set forth in the Specifications and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work site, Specifications and General Provisions. If this proposal is accepted for award, BIDDER agrees to enter into a contract with the CITY OF PARAMOUNT at the price set forth in the Bid Proposal Sheet.

BIDDER understands that a bid is required for the entire work, and that the items set forth in the Bid Specifications are solely for the purpose of comparing bids, that final compensation under the contract will be based upon the actual amount of work satisfactorily completed. THE CITY RESERVES THE RIGHT TO INCREASE OR DECREASE THE AMOUNT OF ANY QUANTITY SHOWN AND TO DELETE ANY ITEM FROM THE CONTRACT. It is agreed that the bid price includes all appurtenant expenses, taxes, royalties, and fees.

BIDDER understands that if awarded the contract, a 10 percent retention of the total bid price will be held for at least a period of 35 days while the Notice of Completion is filed and recorded, thereby complying with state law.

Bids must be submitted to the City of Paramount no later than **Thursday, April 27, 2023, at the hour of 11:00 a.m.** at the following address:

City of Paramount – Public Works Department
Attn: Celina Sanchez
15300 Downey Avenue
Paramount, CA 90723

The undersigned hereby proposes and agrees to provide services in accordance with the attached General Provisions and Specifications at the stated price: ~~\$66,950.00~~ * see attached **

Signature of Bidder

Mun Davis

Firm Name

KLM HVAC & REFRIGERATION

Business Address

3848 CERRITOS AVE., LOS ALAMITOS, 90720

Telephone No.

562 430 6986

Bidder's Contractor License No.

499313

DIR No.

1000006105

Dated this

26th

day of

April

, 2023.

MAY 9, 2023

PARADE PERMIT APPLICATION FOR HYNES D.E.S. INC. – JUNE 25,
2023

MOTION IN ORDER:

APPROVE THE PARADE PERMIT APPLICATION WITH THE
UNDERSTANDING THAT HYNES D.E.S. INC. REIMBURSES THE CITY
FOR APPROXIMATELY \$1,650 FOR THE COST TO PROVIDE
ASSISTANCE FOR THEIR ANNUAL PARADE.

MOTION:

MOVED BY: _____

SECONDED BY: _____

☐ APPROVED

☐ DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: Maggie Matson, Public Safety Director
Danny Elizarraras, Management Analyst

Date: May 9, 2023

Subject: PARADE PERMIT APPLICATION FOR HYNES D.E.S. INC. — JUNE 25, 2023

BACKGROUND

Hynes D.E.S. Incorporated has submitted a parade permit application for its Divine Spirit of the Saint Parade, scheduled for Sunday, June 25, 2023. This is an annual event that has taken place every June since 1923. Unfortunately, due to the COVID-19 Pandemic, Hynes D.E.S. did not host a parade in 2020 and 2021. In 2022, they began their annual operations again. Approximately one hundred people are expected to participate this year. Included in the parade will be two small bands and three vehicles.

For many years, the parade route departed from the Hynes D.E.S. Hall located at 7812 Alondra Boulevard at 9:30 a.m. and headed eastward from Vermont Avenue along Alondra Boulevard and then northbound on Paramount Boulevard until it reached Our Lady of the Rosary Church located at 14815 Paramount Boulevard. After attending mass, the participants would return to the Hynes D.E.S. Hall by retracing the above route.

To ensure the safety of the parade participants, Public Safety and the Los Angeles County Sheriff's Department would provide, on average, twelve Community Service Officers and two motorcycle deputies to work the event. Hynes D.E.S. Inc. would reimburse the City of Paramount approximately \$3,500 to cover the cost of the resources the City provided. In 2016, Hynes D.E.S. used an alternate route that kept them away from Paramount Boulevard for most of the parade to reduce personnel costs and enhance the safety of the parade patrons. This reduced the risk of accidents occurring from the Hynes D.E.S. Hall to Our Lady of the Rosary Church and back.

For a more economical alternative for this year's parade operations, the City and Hynes D.E.S. Inc. agreed on the use of eight motorcade units (i.e. funeral escorts) for their parade as opposed to sworn Sheriff's deputies. This is based on a recommendation from the City's contracted Traffic Engineer and Public Safety Director. Along with the eight motorcade units for the parade, the City will provide twelve Public Safety Officer Units (Community Service Officers and Code Enforcement) to work the event with a supervisor overseeing the operations. The City will also require Hynes D.E.S. to acquire liability insurance and make the City of Paramount, its officials, officers, employees, and agents additionally insured parties.

For this year's route, the group will depart again from Hynes D.E.S. Hall at 10:00 a.m. and head northbound on Vermont Avenue. The parade will turn eastbound on Madison Street and northbound on Colorado Avenue. Once it reaches Somerset Boulevard, the parade will go eastbound and enter the Paramount Sheriff's Station parking lot's south entrance. The parade will continue northbound through the parking lot and conclude at the north end of the business park along Paramount Boulevard. Participants will then walk on the sidewalk on Paramount Boulevard to enter Our Lady of the Rosary Church, located at 14815 Paramount Boulevard. Mass is scheduled at 11:00 a.m. for the participants. At approximately 12:15 p.m., after attending mass, the participants will return to the Hynes D.E.S. Hall by retracing the above route. Please refer to the parade map (Attachment A) and a copy of the application (Attachment B).

FISCAL IMPACT

Mr. Michael Ormonde of Hynes D.E.S. Inc. has been notified that this year's reimbursement amount will be approximately \$1,650, a cost-savings for City personnel from previous years since they will be contracting eight motorcade units for the event. Hynes D.E.S. Inc. will reimburse the City for the cost of non-sworn City officers working the parade.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcome No. 1: Safe Community.

RECOMMENDED ACTION

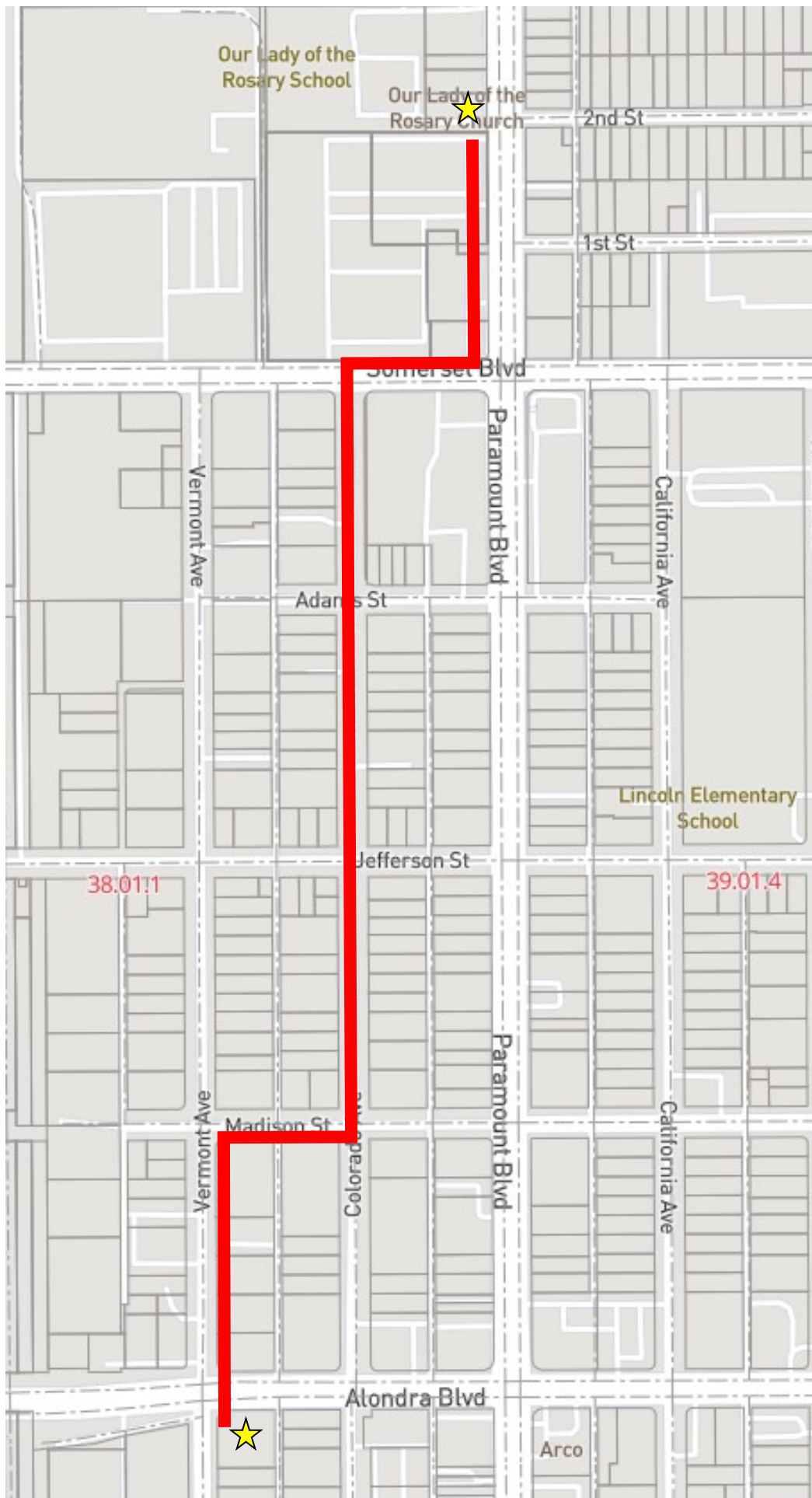
It is recommended that the City Council approve the parade permit application with the understanding that Hynes D.E.S. Inc. will reimburse the City for approximately \$1,650 for the cost to provide assistance for their annual parade, acquire appropriate liability insurance for the event, and contract with a third-party motorcade agency to provide eight motorcade units for their event.

Attachments

A – Parade Route Map

B – Parade Application

Attachment A



Attachment B



City of Paramount
Public Safety Department
15001 Paramount Boulevard
Paramount, CA 90723-5050
(562) 220-2002
www.paramountcity.com

Parade Application

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

First Name: Michael Last Name: Ormonde Middle Name: Gerard

Home Address: [REDACTED]

Home Phone Number: [REDACTED] Cell Phone Number: [REDACTED]

E-Mail Address: [REDACTED]

Driver's License or California State Identification Number: [REDACTED]

Organization Name: Helen Hynes DES Inc

Organization Address: 7812 Alondra Ave

Office Phone Number: (562) 217 9967 Website: Hynes DES.org

E-Mail Address:

Date of Parade: 6/25/23 Hours of Parade:

Assembly Location: 7812 Alondra

Starting Location: 7812 Alondra

Ending Location: 14815 Paramount Blvd Paramount 90723

Number of Animals: Description of Animals:

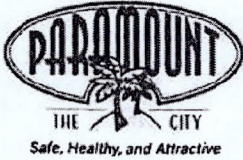
Number of Parade Participants: 100 Number of Vehicles: 43 ^{4/6/23} Description of Vehicles: See below

Vehicle Description: TBD
License Plate: Make: Year: Color: Type:

Vehicle Description: TBD
License Plate: Make: Year: Color: Type:

Vehicle Description: TBD
License Plate: Make: Year: Color: Type:

Vehicle Description: TBR
License Plate: Make: Year: Color: Type:



City of Paramount
Public Safety Department
15001 Paramount Boulevard
Paramount, CA 90723-5050
(562) 220-2002
www.paramountcity.com

Parade Application

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Type of Equipment Used (Musical Instruments, Flags, Banners, etc.):

Number: 5-10 Equipment Type: Flags

Number: _____ Equipment Type: 2 Marching Bands.

Number: _____ Equipment Type: _____

Number: _____ Equipment Type: _____

Number: _____ Equipment Type: _____

Time intervals to be maintained between units? ☐ Yes ☐ No

If so, please outline the time intervals: _____

Area of Street(s) to be used (One lane, two lanes, etc.):

one lanes.

Parade Route Description:

start on 7812 Alondra to Vermont.

Vermont Right on Madison

Madison left on Colorado

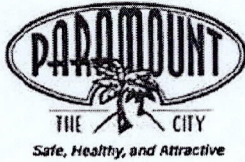
Colorado Right on Somerset Blvd

Somerset left into Public Safety parking lot

NORTH in parking lot towards Church Our Lady of Rosary.

side walk to DLR

Please attach a map of the parade route. See attached.



City of Paramount
Public Safety Department
15001 Paramount Boulevard
Paramount, CA 90723-5050
(562) 220-2002
www.paramountcity.com

Parade Application

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

Please acknowledge that these will be adhered to:

1. There will be no consumption of alcohol on City or public property.

Initial: DE

1. The application must obtain and provide Commercial General Liability Insurance for the event, with a limit of at least \$2,000,000 per occurrence and no less than \$4,000,000 in general aggregate naming the City of Paramount, its officials, officers, employees and agents as an additional insured. Defense costs shall be paid in addition to the limits.

Initial: DE

2. The applicant agrees to indemnify, defend, and hold harmless the City, and any and all of its employees, officials, officers, and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorneys' fees.

Initial: DE

3. Street(s) must be accessible to all emergency vehicles at all times.

Initial: DE

4. The applicant shall reimburse the City for any costs related to the event such as City personnel, clean up or Sheriff's services.

Initial: DE

I HAVE CAREFULLY READ THIS APPLICATION AND AGREEMENT, AND FULLY UNDERSTAND ITS CONTENT. I HEREBY STATE THAT THE STATEMENTS AND ANSWERS CONTAINED HEREIN ARE IN ALL RESPECTS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.


Signature of Applicant

2/21/23
Date

Department Use Only

Received By: Danny Elizarraras

Date: 2/28/23

Processed By: Danny Elizarraras

Date: 2/28/23

Approved By: _____

Date: _____

MAY 9, 2023

APPROVAL OF CHANGE ORDER NOS. 1, 2, 3, AND 4 FOR THE CITY HALL OFFICE FURNITURE UPGRADE AND REPLACEMENT PROJECT (CIP NO. 9382) IN THE AMOUNT OF \$25,889

MOTION IN ORDER:

1) APPROPRIATE AN ADDITIONAL \$25,889 FROM THE AVAILABLE FUND BALANCE IN THE EQUIPMENT REPLACEMENT FUND; AND, 2) APPROVE CHANGE ORDERS NOS. 1, 2, 3, AND 4 TO THE CONTRACT WITH INTERIOR OFFICE SOLUTIONS, INC., DBA PEOPLESPLACE FOR THE PURCHASE OF OFFICE FURNITURE AND STORAGE SOLUTIONS FOR THE CITY HALL OFFICE FURNITURE UPGRADE AND REPLACEMENT PROJECT (CIP NO. 9382), FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$292,852.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Andrew Vialpando, Assistant City Manager
Date: May 9, 2023

Subject: APPROVAL OF CHANGE ORDER NOS. 1, 2, 3, AND 4 FOR THE CITY HALL OFFICE FURNITURE UPGRADE AND REPLACEMENT PROJECT (CIP NO. 9382) IN THE AMOUNT OF \$25,889

BACKGROUND

At its meeting on January 24, 2023, the City Council awarded a contract to Interior Office Solutions, Inc., dba PeopleSpace, for the City Hall Office Furniture Upgrade Project (CIP No. 9382) (Project) in the amount of \$228,273, plus a 10% contingency for unexpected costs in the amount of \$22,827, and \$15,963 for the uninstallation, removal, and transportation of the old office furniture, for a total contract amount not to exceed \$266,963. The Project is in response to a comprehensive analysis of the City Hall office furniture and file storage needs. The assessment provided staff with recommendations for upgraded office furniture with redesigned workspace layouts to maximize efficiency, comply with ADA and state office codes, and meet current ergonomic standards. The assessment encompasses all offices in City Hall, except the Planning Department. The Planning Department office furniture upgrades will occur at a later time as part of a wide scale remodel of the east wing of City Hall to enhance the experience for customers conducting business with Building and Safety and Planning.

The staff report is included as Attachment A of this report.

DISCUSSION

Soon after the award of the contract, staff began the planning phase of the Project with PeopleSpace. During discussions among the Project planning team, it was determined that the work would need to be conducted in phases over a five-day period starting on a weekend to mitigate disruptions to City Hall business operations to the greatest extent possible. Due to state prevailing wage laws, the labor rates involved for the Project removal and installation need to be adjusted to accommodate a phased approach and to account for weekend overtime rates. Phasing the Project, coupled with overtime prevailing wage rates, results in an increase of \$16,868.25 to the contract with PeopleSpace.

Additionally, staff obtained a quote to purchase computer monitor arms to compliment the new workstations that were not originally included in the original proposal. At the time of the award of the contract, staff was planning to purchase aftermarket monitor arms from a separate vendor, however PeopleSpace was able to provide a highly competitive quote under their Cooperative Purchasing Agreement with the County of Orange, referenced in Attachment A.

Both the updated labor rates and quote for computer monitor arms are provided in Change Order Nos. 1, 2, 3, and 4 (Attachment B).

FISCAL IMPACT

The sum of Change Order Nos. 1, 2, 3, and 4 is \$25,889. If approved, the contract with PeopleSpace for the Project would increase from \$266,963 to an amount not to exceed \$292,852. The contingency amount is included in this amount and will remain 10% of the original contract amount (\$22,827) for unexpected purchases needed during installation. The funding source for the project is the Equipment Replacement Fund, which has a current balance of over \$3.1 million.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with all Strategic Outcomes No. 6: Efficient, Effective, and Fiscally Responsible.

RECOMMENDED ACTION

It is recommended that the City Council 1) appropriate an additional \$25,889 from the available fund balance in the Equipment Replacement Fund; and, 2) Approve Change Orders Nos. 1, 2, 3, and 4 to the contract with Interior Office Solutions, Inc., dba PeopleSpace for the purchase of office furniture and storage solutions for the City Hall Office Furniture Upgrade and Replacement Project (CIP No. 9382), for a total contract amount not to exceed \$292,852.

Attachments:

A – January 23, 2023 Staff Report
B – Change Orders Nos. 1, 2, 3, and 4

ATTACHMENT A

JANUARY 24, 2023

AWARD OF CONTRACT

AWARD OF CONTRACT TO INTERIOR OFFICE SOLUTIONS, INC., DBA PEOPLESPLACE FOR THE PURCHASE OF OFFICE FURNITURE AND STORAGE SOLUTIONS FOR THE CITY HALL OFFICE FURNITURE UPGRADE AND REPLACEMENT PROJECT (CIP NO. 9382).

MOTION IN ORDER:

1) APPROPRIATE AN ADDITIONAL \$296,939 FROM THE AVAILABLE FUND BALANCE IN THE EQUIPMENT REPLACEMENT FUND; 2) AWARD A CONTRACT TO INTERIOR OFFICE SOLUTIONS, INC., DBA PEOPLESPLACE FOR THE PURCHASE OF OFFICE FURNITURE AND STORAGE SOLUTIONS FOR THE CITY HALL OFFICE FURNITURE UPGRADE AND REPLACEMENT PROJECT (CIP NO. 9382); AND, 3) AUTHORIZE THE CITY MANAGER TO EXECUTE THE AGREEMENT TO INCLUDE THE COST FOR THE PURCHASE AND INSTALLATION OF THE OFFICE FURNITURE AT \$228,273; A 10% CONTINGENCY FOR UNEXPECTED COSTS IN THE AMOUNT OF \$22,827; AND \$15,963 FOR THE UNINSTALLATION, REMOVAL, AND TRANSPORTATION OF THE OLD OFFICE FURNITURE, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$266,963.

CONTINUED... PLEASE TURN PAGE

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Andrew Vialpando, Assistant City Manager
Date: January 24, 2023

Subject: AWARD OF CONTRACT TO INTERIOR OFFICE SOLUTIONS, INC., DBA PEOPLESPLACE FOR THE PURCHASE OF OFFICE FURNITURE AND STORAGE SOLUTIONS FOR THE CITY HALL OFFICE FURNITURE UPGRADE AND REPLACEMENT PROJECT (CIP NO. 9382)

BACKGROUND

The Paramount City Hall is the City's main government facility for its residents, providing an array of municipal services. City Hall houses four of the City's seven departments with over 40 employees. City Hall has grown over the decades, both in its physical exterior footprint and internally. As the City's municipal services have grown over time, the number of staff and workstations needed to perform the essential duties have also increased. When new office space is needed, layouts are redesigned by installing non-load bearing walls to create new offices, and workspaces are commonly altered to fit into tight spaces.

It has been the City's practice to purchase or replace broken or outdated office furniture (i.e. workstations, desks, chairs) on a case-by-case basis without any uniformity in standards. This has resulted in the potential positioning of office equipment that falls short of federal and state American Disability Act (ADA) compliance; bulky and mismatched items; and, underperforming equipment. To provide a work environment for employees that is more safe, efficient and effective, staff is recommending the implementation of a comprehensive office furniture replacement and maintenance plan that is ADA compliant, meets current ergonomic standards, and is functional for employees.

DISCUSSION

In July 2021, City staff commissioned a comprehensive analysis of its City Hall office furniture and file storage needs. The resulting assessment provided staff with recommendations for upgraded office furniture with redesigned workspace layouts to maximize efficiency, comply with ADA and state office codes, and meet current ergonomic standards (Attachment A). The assessment encompasses all offices in City Hall, except the Planning Department. The Planning Department office furniture upgrades will occur at a later time as part of a wide scale remodel of the east wing of City Hall to enhance the experience for customers conducting business with Building and Safety and Planning.

Based on the recommendations provided in the City Hall office furniture assessment, staff obtained a quote for new and upgraded office furniture from Interior Office Solutions, Inc., dba PeopleSpace. The proposal submitted by PeopleSpace is \$228,273, and includes a variety of tables, chairs, shelves, desks, workstations, and storage cabinets. All of the furniture has been selected to compliment the planned programming for the facility and can be moved and arranged depending on the specific need (Attachment B).

Importantly, the City is a member of the California Joint Powers Insurance Authority (CJPIA), which provides strategic oversight and resources for the City's risk mitigation program. As a member, the City is committed to risk management best practices—including policy implementation, staff training, and operational guidance—that support proactive efforts to mitigate risk to control costs and remain fiscally strong. As such, the CJPIA regularly advises its more than 100 members to prioritize and mitigate ergonomic and ADA office workspace risks to reduce worker's compensation claim liabilities. Upgrading the City Hall office furniture is in alignment with the City's risk mitigation program and the CJPIA's guidelines for best practices.

Cooperative Purchasing Agreement

The City's Purchasing Policy allows for cooperative purchasing agreements pursuant to Paramount Municipal Code Section 18-29 of Article IV Purchasing of Supplies and Equipment: "The bidding requirements set forth in Sections 18-27 and 18-28 may be waived, at the discretion of the Purchasing Officer, when... (d) Supplies or equipment are procured through a cooperative purchasing program with federal, state, county or other public agencies." The County of Orange has a current contract that makes available the opportunity for entities to participate in a Regional Cooperative Agreement (Contract# RCA-017-22010154) with PeopleSpace for office furniture, installation and related services (Attachment C). The City's quote from PeopleSpace for office furniture and installation was based on pricing established by the County of Orange's agreement, and staff has determined that procuring these supplies from PeopleSpace will save time and money.

FISCAL IMPACT

Staff is recommending that the City Council award a contract to Interior Office Solutions, Inc., dba PeopleSpace, for the purchase of office furniture and storage solutions for the City Hall office furniture upgrade and replacement project (CIP No. 9382) (Attachment D). The contract will include the cost for the purchase and installation of the office furniture at \$228,273; a 10% contingency for unexpected costs in the amount of \$22,827; and \$15,963 for the uninstallation, removal, and transportation of the old office furniture (Attachment E), for a total contract amount not to exceed \$266,963.

To complete the full scope of ADA and ergonomic upgrades to the City's office furniture, staff is also recommending that an additional \$80,000 be appropriated to purchase approximately 120 ergonomic office chairs, Citywide.

Funding of \$100,000 for the City Hall Furniture Upgrade project (CIP No. 9382) was appropriated in the FY 2022-23 Adopted Budget in the Equipment Replacement Fund (ERF), however \$50,000 has been repurposed for related City Hall design and architectural services. If approved, the FY 2022-23 Adopted Budget would be amended in the amount of \$296,963 to cover the additional proposed costs. This amount would be appropriated in the ERF, which has a current balance of \$3,080,947.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with all Strategic Outcomes No. 6: Efficient, Effective, and Fiscally Responsible.

RECOMMENDED ACTION

It is recommended that the City Council 1) appropriate an additional \$296,939 from the available fund balance in the Equipment Replacement Fund; 2) award a contract to Interior Office Solutions, Inc., dba PeopleSpace for the purchase of office furniture and storage solutions for the City Hall office furniture upgrade and replacement project (CIP No. 9382); and, 3) authorize the City Manager to execute the agreement to include the cost for the purchase and installation of the office furniture at \$228,273; a 10% contingency for unexpected costs in the amount of \$22,827; and \$15,963 for the uninstallation, removal, and transportation of the old office furniture, for a total contract amount not to exceed \$266,963.

Attachments:

- A – Furniture Assessment and Design Plan
- B – PeopleSpace Proposal
- C – County of Orange Regional Cooperative Agreement
- D – Purchase and Installation Agreement
- E – Furniture Removal and Transport Proposal



17800 Mitchell North
Irvine, California 92614
United States
(949) 724-9444

ATTACHMENT B

Invoice

Date
Invoice #
Sales Order #
Estimate #
PO
Due Date
Sales Rep
Sales Rep E-mail
Subsidiary

4/14/2023
INV74616
SO1048994
Quote #EST33738
CIP NO 9382
5/14/2023
Paula Ray
pray@peoplespace.com
Irvine Dealership

Bill To:

City of Paramount
16400 Colorado Avenue,
Paramount CA 90723
United States

Install At:

City of Paramount
16400 Colorado Avenue,
Paramount CA 90723
United States

Order Description:

EST33738:Labor/Remove & Dispose

Num	Qty	Lot SKU	Description	Option Codes	Option Description	Rate	Amount Billed
2	1	INSTALL	Additional cost for Saturday/Sunday Installation			\$5,020.00	\$5,020.00

Product: \$0.00

Install: \$5,020.00

Tax Total: \$514.55

Total: \$5,534.55

Deposit Received: \$0.00

Amount Now Due: \$5,534.55



17800 Mitchell North
Irvine, California 92614
United States
(949) 724-9444

Invoice

Date	4/14/2023
Invoice #	INV74616
Sales Order #	SO1048994
Estimate #	Quote #EST33738
PO	CIP NO 9382
Due Date	5/14/2023
Sales Rep	Paula Ray
Sales Rep E-mail	pray@peoplespace.com
Subsidiary	Irvine Dealership

Unless otherwise noted on Terms and Conditions; 50% deposit is required for order placement, 40% due upon shipment, and 10% due upon completion of installation. 1 1/2% service fee per month will be assessed on past due balances. Revisions, returns, and or cancellation of orders are subject to policy and charges outlined by the applicable product manufacturer.

Installation & delivery performed during normal business hours unless otherwise stated in proposal verbiage. PeopleSpace requires access to a dock and elevator and space to be free and clear of other trades. Trip charges will apply for multiple deliveries. Storage fees will be assessed on orders requiring storage at PeopleSpace facility beyond two weeks. If product is shipping direct, client is responsible for noting any errors, damages, or issues at time of receipt. Client must notify PeopleSpace within 3 days for claim assistance. Any additional labor, technical design services, installation services, project management, product damage, or storage incurred by PeopleSpace due to other trades in project space, delays or damages caused by client or other trades, multiple deliveries, change orders, or client change requests will be billed to client at PeopleSpace standard rates.

Credit card payments (Visa, Discover, Amex and MasterCard credit cards will be accepted) will be processed on PeopleSpace's behalf through the Merchant e-Solutions Payment Portal which has been certified compliant with credit card security regulations ensuring continued security for customer users' financial data. For all credit card transactions, PeopleSpace will assess a 2.5% non-refundable convenience fee for use of Visa, Master Card, Discover and 4.0% for use of American Express.

Acceptance of this proposal indicates acceptance of these and supplemental attachment of PeopleSpace Terms and conditions.

We look forward to doing business with you!

PLEASE REMIT PAYMENT TO: PEOPLESPEACE, 17800 MITCHELL NORTH, IRVINE, CA 92614



17800 Mitchell North
Irvine, California 92614
United States
(949) 724-9444

Invoice

Date
Invoice #
Sales Order #
Estimate #
PO
Due Date
Sales Rep
Sales Rep E-mail
Subsidiary

4/14/2023
INV74617
SO1048995
Quote #EST27567
Signed by - Andrew Vialpando
5/14/2023
Paula Ray
pray@peoplespace.com
Irvine Dealership

CHANGE ORDER NO. 2

Bill To:

City of Paramount
16400 Colorado Avenue,
Paramount CA 90723
United States

Install At:

City of Paramount
16400 Colorado Avenue,
Paramount CA 90723
United States

Order Description:

EST27567:Services and Products

Num	Qty	Lot SKU	Description	Option Codes	Option Description	Rate	Amount Billed
364	1	INSTALL	Added cost to separate product by phase			\$2,900.00	\$2,900.00

Product: \$0.00

Install: \$2,900.00

Tax Total: \$297.25

Total: \$3,197.25

Deposit Received: \$0.00

Amount Now Due: \$3,197.25



17800 Mitchell North
Irvine, California 92614
United States
(949) 724-9444

Invoice

Date	4/14/2023
Invoice #	INV74617
Sales Order #	SO1048995
Estimate #	Quote #EST27567
PO	Signed by - Andrew Vialpando
Due Date	5/14/2023
Sales Rep	Paula Ray
Sales Rep E-mail	pray@peoplespace.com
Subsidiary	Irvine Dealership

Unless otherwise noted on Terms and Conditions; 50% deposit is required for order placement, 40% due upon shipment, and 10% due upon completion of installation. 1 1/2% service fee per month will be assessed on past due balances. Revisions, returns, and or cancellation of orders are subject to policy and charges outlined by the applicable product manufacturer.

Installation & delivery performed during normal business hours unless otherwise stated in proposal verbiage. PeopleSpace requires access to a dock and elevator and space to be free and clear of other trades. Trip charges will apply for multiple deliveries. Storage fees will be assessed on orders requiring storage at PeopleSpace facility beyond two weeks. If product is shipping direct, client is responsible for noting any errors, damages, or issues at time of receipt. Client must notify PeopleSpace within 3 days for claim assistance. Any additional labor, technical design services, installation services, project management, product damage, or storage incurred by PeopleSpace due to other trades in project space, delays or damages caused by client or other trades, multiple deliveries, change orders, or client change requests will be billed to client at PeopleSpace standard rates.

Credit card payments (Visa, Discover, Amex and MasterCard credit cards will be accepted) will be processed on PeopleSpace's behalf through the Merchant e-Solutions Payment Portal which has been certified compliant with credit card security regulations ensuring continued security for customer users' financial data. For all credit card transactions, PeopleSpace will assess a 2.5% non-refundable convenience fee for use of Visa, Master Card, Discover and 4.0% for use of American Express.

Acceptance of this proposal indicates acceptance of these and supplemental attachment of PeopleSpace Terms and conditions.

We look forward to doing business with you!

PLEASE REMIT PAYMENT TO: PEOPLESPEACE, 17800 MITCHELL NORTH, IRVINE, CA 92614



17800 Mitchell North
Irvine, California 92614
United States
(949) 724-9444

Invoice

Date
Invoice #
Sales Order #
Estimate #
PO
Due Date
Sales Rep
Sales Rep E-mail
Subsidiary

4/14/2023
INV74620
SO1048995
Quote #EST27567
Signed by - Andrew Vialpando
5/14/2023
Paula Ray
pray@peoplespace.com
Irvine Dealership

CHANGE ORDER NO. 3

Bill To:

City of Paramount
16400 Colorado Avenue,
Paramount CA 90723
United States

Install At:

City of Paramount
16400 Colorado Avenue,
Paramount CA 90723
United States

Order Description:

EST27567:Services and Products

Num	Qty	Lot SKU	Description	Option Codes	Option Description	Rate	Amount Billed
363	1	INSTALL	Additional cost for Saturday/Sunday Installation			\$7,380.00	\$7,380.00

Product: \$0.00

Install: \$7,380.00

Tax Total: \$756.45

Total: \$8,136.45

Deposit Received: \$0.00

Amount Now Due: \$8,136.45



17800 Mitchell North
Irvine, California 92614
United States
(949) 724-9444

Invoice

Date	4/14/2023
Invoice #	INV74620
Sales Order #	SO1048995
Estimate #	Quote #EST27567
PO	Signed by - Andrew Vialpando
Due Date	5/14/2023
Sales Rep	Paula Ray
Sales Rep E-mail	pray@peoplespace.com
Subsidiary	Irvine Dealership

Unless otherwise noted on Terms and Conditions; 50% deposit is required for order placement, 40% due upon shipment, and 10% due upon completion of installation. 1 1/2% service fee per month will be assessed on past due balances. Revisions, returns, and or cancellation of orders are subject to policy and charges outlined by the applicable product manufacturer.

Installation & delivery performed during normal business hours unless otherwise stated in proposal verbiage. PeopleSpace requires access to a dock and elevator and space to be free and clear of other trades. Trip charges will apply for multiple deliveries. Storage fees will be assessed on orders requiring storage at PeopleSpace facility beyond two weeks. If product is shipping direct, client is responsible for noting any errors, damages, or issues at time of receipt. Client must notify PeopleSpace within 3 days for claim assistance. Any additional labor, technical design services, installation services, project management, product damage, or storage incurred by PeopleSpace due to other trades in project space, delays or damages caused by client or other trades, multiple deliveries, change orders, or client change requests will be billed to client at PeopleSpace standard rates.

Credit card payments (Visa, Discover, Amex and MasterCard credit cards will be accepted) will be processed on PeopleSpace's behalf through the Merchant e-Solutions Payment Portal which has been certified compliant with credit card security regulations ensuring continued security for customer users' financial data. For all credit card transactions, PeopleSpace will assess a 2.5% non-refundable convenience fee for use of Visa, Master Card, Discover and 4.0% for use of American Express.

Acceptance of this proposal indicates acceptance of these and supplemental attachment of PeopleSpace Terms and conditions.

We look forward to doing business with you!

PLEASE REMIT PAYMENT TO: PEOPLESPEACE, 17800 MITCHELL NORTH, IRVINE, CA 92614



17800 Mitchell North
Irvine, California 92614
United States
(949) 724-9444

Quote

Issue Date	4/25/2023
Estimate #	EST36266
PO	
Expires	7/24/2023
Sales Rep	Paula Ray
Sales Rep E-mail	pray@peoplespace.com
Subsidiary	Irvine Dealership

CHANGE ORDER NO. 4

Bill To:

City of Paramount
16400 Colorado Ave
Paramount CA 90723-5012
United States

Install At:

City of Paramount
16400 Colorado Ave
Paramount CA 90723-5012
United States

Issue Purchase Order To:

PeopleSpace
17800 Mitchell North
Irvine, California 92614
United States

Notice:

Due to the unprecedented spike in raw material pricing, the current shipping container shortage, shortages of foam and adhesives, and the lack of availability of manufacturing labor, many of our manufacturers are experiencing weekly price increases and manufacturing/shipping delays. PeopleSpace is not responsible for any manufacturing/shipping delays or short-term price increases that may not be captured on this estimate. If short-term price increases are implemented between your approval of this estimate and order entry, PeopleSpace will pass those costs along to you at our cost. If manufacturing/shipping delays occur, PeopleSpace will coordinate rental product, if needed, at your expense with no mark-up for PeopleSpace.

Order Description:

City Hall /monitor arms

Num	Quantity	Lot SKU	Description	Option Codes	Option Description	Unit Sell	Extended Sell
1	27	SENA-SLV	Sena Series Gas Spring Single Monitor Arm, Includes Desk Clamp & Grommet Mount	SLV	Silver	\$195.00	\$5,265.00
2	5	SENA-EX2-MS	Sena EX Series Dual Monitor Arm. Includes 2 Motion Limbs, 2 Slider Plates, Desk Clamp and Grommet Mount	SLV	SILVER	\$430.00	\$2,150.00
3	1	LABOR	Labor to Receive, Deliver (Quote #36266)		Regular Hours Prevailing Wage	\$745.00	\$745.00
4	1	DESIGN	Design & Project Management			\$100.00	\$100.00



17800 Mitchell North
Irvine, California 92614
United States
(949) 724-9444

Quote

Issue Date	4/25/2023
Estimate #	EST36266
PO	
Expires	7/24/2023
Sales Rep	Paula Ray
Sales Rep E-mail	pray@peoplespace.com
Subsidiary	Irvine Dealership

Product: \$8,160.00

Shipping:

Design: \$100.00

Tax Total: \$760.05

Total: \$9,020.05

Deposit Required: \$4,510.02

Unless otherwise noted on Terms and Conditions; 50% deposit is required for order placement, 40% due upon shipment, and 10% due upon completion of installation. 1 1/2% service fee per month will be assessed on past due balances. Revisions, returns, and or cancellation of orders are subject to policy and charges outlined by the applicable product manufacturer.

Installation & delivery performed during normal business hours unless otherwise stated in proposal verbiage. PeopleSpace requires access to a dock and elevator and space to be free and clear of other trades. Trip charges will apply for multiple deliveries. Storage fees will be assessed on orders requiring storage at PeopleSpace facility beyond two weeks. If product is shipping direct, client is responsible for noting any errors, damages, or issues at time of receipt. Client must notify PeopleSpace within 3 days for claim assistance. Any additional labor, technical design services, installation services, project management, product damage, or storage incurred by PeopleSpace due to other trades in project space, delays or damages caused by client or other trades, multiple deliveries, change orders, or client change requests will be billed to client at PeopleSpace standard rates.

Our collective vigilance is critical during this time of COVID-19. We must follow safety measures to prevent the spread, and to care for our team, your team, and others. As our valued client, you play a critical role in combating this challenge. In addition to our standard Terms & Conditions, PeopleSpace requires confirmation that the jobsite must meet CDC safety and OSHA guidelines at all times while on the site. If any employee, vendor, or third-party at the jobsite is not compliant, you agree to be liable for any associated additional charges, including but not limited to, associated testing fees, staff downtime, return trip charges, etc. However, you will not be liable for any punitive charges or additional medical expenses resulting from positive COVID-19 test results.

Acceptance of this proposal indicates acceptance of these and supplemental attachment of PeopleSpace Terms and conditions.

We look forward to doing business with you!

ACCEPTED BY: _____

NAME: _____

TITLE: _____



17800 Mitchell North
Irvine, California 92614
United States
(949) 724-9444

Quote

Issue Date	4/25/2023
Estimate #	EST36266
PO	
Expires	7/24/2023
Sales Rep	Paula Ray
Sales Rep E-mail	pray@peoplespace.com
Subsidiary	Irvine Dealership

DATE ACCEPTED: _____

MAY 9, 2023

AGREEMENT

AMENDMENT NO. 1 TO THE AGREEMENT WITH KOSMONT
TRANSACTIONS SERVICES, INC., DBA KOSMONT MUNICIPAL
TREASURY CONSULTING, FOR FINANCIAL ADVISORY AND
CONSULTING SERVICES

MOTION IN ORDER:

APPROVE AMENDMENT NO. 1 TO THE AGREEMENT WITH KOSMONT
TRANSACTIONS SERVICES, INC., DBA KOSMONT MUNICIPAL
TREASURY CONSULTING, FOR FINANCIAL ADVISORY AND
CONSULTING SERVICES IN AN AMOUNT NOT TO EXCEED \$50,000 FOR
EACH OF THE THREE (3) FISCAL YEAR TERMS SHOWN IN EXHIBIT A,
AND AUTHORIZE THE MAYOR OR HER DESIGNEE TO EXECUTE THE
AMENDMENT.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Kim Sao, Finance Director
Anthony Martinez, Financial Services Manager
Date: May 9, 2023

Subject: AMENDMENT NO. 1 TO THE AGREEMENT WITH KOSMONT TRANSACTIONS SERVICES, INC., DBA KOSMONT MUNICIPAL TREASURY CONSULTING (KMTC) FOR FINANCIAL ADVISORY AND CONSULTING SERVICES

BACKGROUND

In May 2022, under the City Manager's purchasing authority in Section 3.12.080 of the Paramount Municipal Code (PMC), the City executed a contract with Kosmont Transactions Services, Inc., doing business as Kosmont Municipal Treasury Consulting (KMTC), to provide financial advisory and consulting services related to the City's policies for investment of surplus funds. Kosmont Transactions Services, which oversees its municipal treasury consulting services, is a professional consulting firm that offers a wide range of services to public agencies and private entities conducting financial, real estate, and economic development business.

DISCUSSION

When the City began to update its investment policy in May 2022, staff worked with two firms, Time Value Investments (TVI) and KMTC, to help establish a policy and provide guidance for the investment of the city's surplus operating funds to achieve its objectives of safety, liquidity, and yield. TVI is one of three brokerage and investment advisory firms that we use on a regular basis to make investment purchases. KMTC has been instrumental in providing the City with their cashflow analysis and monitoring to take advantage of putting our idle cash to work. Their services include the following deliverables:

1. Financial advisory and consulting services to enhance the City's Investment Policy.
2. Comprehensive financial models to manage the City's investment policy related to the investment of surplus operating funds.
3. Cash flow analysis and reporting including the review of the City's revenues and expenditures to determine operating cash needs and requirements.
4. General investment education to City Staff and Officials.
5. Credit monitoring of investment securities in the portfolio.
6. Interest revenue projections.
7. Other compliance and audit review requirements.

KMTC charges a fee of eight basis points (.08%) on the City's monthly ending investment portfolio and cash balance in the CAMP/LAIF Pool account. Accordingly, as the City's portfolio balances grew, so did the monthly fee. Given the fee formula, the City has incurred higher than expected monthly fees as the City's investment and cash portfolio continue to grow due to the City's increased revenues and one-time funds, such as ARPA.

The City has expended \$33,483.92 for this contract as of March 31, 2023. With three pending invoices for the months of April, May, and June at an average of \$4,000 per invoice, staff estimates the amount to increase to approximately \$46,000 at the end of the fiscal year. Pursuant to Section 3.12.080 of the PMC, City Council approval is required for all contracts for professional services when the cost of the services exceeds \$40,000.

Staff is requesting that the City Council approve Amendment No. 1 to the Agreement with KMTC to bring us in compliance with our purchasing policy. All terms and conditions of the original Agreement will remain in effect as-is through the term of the agreement.

FISCAL IMPACT

The cost for investment consulting services was budgeted at \$40,000 in the FY 2022-23 Adopted Budget. The estimated additional cost of \$6,000 will be covered by savings in other budget lines items of the Finance Department, and therefore, will have no additional impact on the overall Budget.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 6: Efficient, Effective, and Fiscally Responsible.

RECOMMENDED ACTION

It is recommended that the City Council approve Amendment No. 1 to the agreement with Kosmont Transactions Services, Inc., dba Kosmont Municipal Treasury Consulting, for financial advisory and consulting services in an amount not to exceed \$50,000 for each of the three (3) Fiscal Year terms shown in Exhibit A, and authorize the Mayor or her designee to execute the amendment.

Attachments:

- Amendment No. 1 to Agreement with Kosmont Transactions Services, Inc.
- May 2022 Agreement with Kosmont Transactions Services, Inc. (w/Exhibit A)

**AMENDMENT NO. 1 TO THE AGREEMENT WITH KOSMONT MUNICIPAL
TREASURY CONSULTING (KMTC) FOR FINANCIAL ADVISORY AND
CONSULTING SERVICES**

THIS FIRST AMENDMENT TO AGREEMENT FOR FINANCIAL ADVISORY AND CONSULTING SERVICES (“AMENDMENT”) is made and entered into this 9th day of May, 2023 between the City of Paramount, a municipal corporation in Los Angeles County, California, (hereinafter "CITY") and Kosmont Transactions Services, Inc, dba Kosmont Municipal Treasury Consulting (KTMC), a California Corporation, with its primary office located at 1601 N. Sepulveda Blvd., #382, Manhattan Beach, CA 90266 (hereinafter "CONSULTANT") (collectively, "the Parties"), amending that certain agreement between CONSULTANT and CITY executed by the City Manager on May 24, 2022. ("AGREEMENT").

RECITALS

WHEREAS, CITY and CONSULTANT entered into the AGREEMENT on May 24, 2022 whereby CONSULTANT would provide Financial Advisory and Consulting Services; and

WHEREAS, CITY and CONSULTANT each desire to amend the AGREEMENT in connection with Section 1: CONSIDERATION AND COMPENSATION.

NOW, THEREFORE, BE IT AMENDED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. CONSIDERATION AND COMPENSATION

C. CITY agrees to pay CONSULTANT for CONSULTANT's services, based on Section IV "Compensation" as reflected in Exhibit A unless otherwise specified by written amendment to this agreement. The total annual compensation to be paid under this Agreement shall not exceed \$50,000 for each of the three (3) Fiscal Year terms in Exhibit A, unless otherwise specified by written amendment to this AGREEMENT.

2. Full Force and Effect. Except as herein modified, all other provisions of the AGREEMENT dated May 24, 2022 shall remain unmodified and continue in full force and effect.

IN WITNESS HEREOF, the CITY and CONSULTANT have executed this AGREEMENT as of the date first herein above set forth.

CITY OF PARAMOUNT

**KOSMONT MUNICIPAL TREASURY
CONSULTING**

By: _____
Isabel Aguayo, Mayor

By: _____
Larry J. Kosmont, President

ATTEST:

By: _____
Heidi Luce, City Clerk

APPROVED AS TO FORM:

By: _____
John E. Cavanaugh, City Attorney

AGREEMENT FOR PROFESSIONAL SERVICES

TO PROVIDE FINANCIAL ADVISORY AND CONSULTING SERVICES

This AGREEMENT is entered into this 24th day of May, 2022, by and between the CITY OF PARAMOUNT, a general law city a municipal corporation ("CITY") and) KOSMONT TRANSACTIONS SERVICES, INC., DOING BUSINESS AS KOSMONT MUNICIPAL TREASURY CONSULTING ("KMTC" OR "CONSULTANT").

RECITALS

- A. The City desires for Consultant to provide consulting services related to the City's policies for investment of surplus funds to achieve preservation of capital and maintain appropriate levels of liquidity at market yields.
- B. The City does not have the personnel able and/or available to perform the services required under this agreement and therefore, the City desires to contract for consulting services to accomplish this work.
- C. The Consultant warrants to the City that it has the qualifications, experience and facilities to perform properly and timely the services under this Agreement.
- D. The City desires to contract with the Consultant to perform the services as described in Exhibit A of this Agreement.

NOW, THEREFORE, based on the foregoing recitals, the City and the Consultant agree as follows:

1. CONSIDERATION AND COMPENSATION

- A. As partial consideration, CONSULTANT agrees to perform the work listed in the SCOPE OF SERVICES, attached as Exhibit A.
- B. As additional consideration, CONSULTANT and CITY agree to abide by the terms and conditions contained in this Agreement.
- C. As additional consideration, CITY agrees to pay CONSULTANT for CONSULTANT's services, based on Section IV "Compensation" as reflected in Exhibit A, unless otherwise specified by written amendment to this Agreement.

- D. No additional compensation shall be paid for any other expenses incurred, unless first approved by the Finance Director or his/her designee.
- E. CONSULTANT shall submit monthly invoices to CITY. CITY shall pay CONSULTANT all uncontested amounts set forth in CONSULTANT's invoice within 30 days after it is received.

2. SCOPE OF SERVICES.

- A. CONSULTANT will perform the services and activities set forth in the SCOPE OF SERVICE attached hereto as Exhibit A and incorporated herein by this reference.
- B. Except as herein otherwise expressly specified to be furnished by CITY, CONSULTANT will, in a professional manner, furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space, and facilities necessary or proper to perform and complete the work and provide the professional services required of CONSULTANT by this Agreement.

3. PAYMENTS. For CITY to pay CONSULTANT as specified by this Agreement, CONSULTANT must submit a monthly invoice to CITY in accordance with the schedule of compensation incorporated in Section IV "Compensation" in "Exhibit A."

4. TIME OF PERFORMANCE. The services of the CONTRACTOR are to commence upon receipt of a notice to proceed from the CITY and shall continue until all authorized work is completed to the CITY's reasonable satisfaction, in accordance with the schedule incorporated in "Exhibit A," unless extended in writing by the CITY.

5. FAMILIARITY WITH WORK. By executing this Agreement, CONSULTANT represents that CONSULTANT has (a) thoroughly investigated and considered the scope of services to be performed; (b) carefully considered how the services should be performed; and (c) understands the facilities, difficulties, and restrictions attending performance of the services under this Agreement.

6. KEY PERSONNEL. CONSULTANT's certain key persons have been and in the future may be assigned to perform Project Management efforts under this Agreement. CONSULTANT shall not assign other persons to be in charge of the work contemplated by this Agreement without the prior written authorization of the City.

7. TERM OF AGREEMENT. The term of this Agreement shall commence upon execution by both parties and shall expire pursuant to Section IV "Compensation" of Exhibit A,

unless earlier termination occurs under Section 11 of this Agreement, or this Agreement is extended in writing in advance by both parties.

8. **CHANGES.** CITY may order changes in the services within the general scope of this Agreement, consisting of additions, deletions, or other revisions, and the contract sum and the contract time will be adjusted accordingly. All such changes must be authorized in writing, executed by CONSULTANT and CITY. The cost or credit to CITY resulting from changes in the services will be determined in accordance with written agreement between the parties.
9. **TAXPAYER IDENTIFICATION NUMBER.** CONSULTANT will provide CITY with a Taxpayer Identification Number.
10. **PERMITS AND LICENSES.** CONSULTANT will obtain and maintain during the term of this Agreement all necessary permits, licenses, and certificates that may be required in connection with the performance of services under this Agreement.
11. **TERMINATION.**
 - A. Except as otherwise provided, CITY may terminate this Agreement with 30 days prior written notice to CONSULTANT with or without cause. Notice of termination shall be in writing.
 - B. CONSULTANT may terminate this Agreement. Notice will be in writing at least 60 days before the effective termination date.
 - C. In the event of such termination, the CONTRACTOR shall cease services as of the date of termination, and all finished or unfinished documents, data, drawings, maps, and other materials prepared by CONSULTANT shall, at CITY's option, become CITY's property, and CONSULTANT will receive just and equitable compensation for any work satisfactorily completed up to the effective date of notice of termination.
12. **INDEMNIFICATION.**
 - A. CONSULTANT shall indemnify, defend with counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, and cost of every nature resulting from CONSULTANT's negligent or wrongful performance of work hereunder or its failure to comply with any of its obligations contained in this AGREEMENT, regardless of CITY'S passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the CITY.
 - B. The requirements as to the types and limits of insurance coverage to be maintained by CONSULTANT as required by Section 17, and any approval of said insurance by

CITY, is intended to and will limit or qualify the liabilities and obligations otherwise assumed by CONSULTANT pursuant to this Agreement, including, without limitation, to the provisions concerning indemnification.

13. **ASSIGNABILITY.** This Agreement is for CONSULTANT's professional services. CONSULTANT's attempts to assign the benefits or burdens of this Agreement without CITY's written approval are prohibited and will be null and void.
14. **INDEPENDENT CONTRACTOR.** CITY and CONSULTANT agree that CONSULTANT will act as an independent contractor and will have control of all work and the manner in which it is performed. CONSULTANT will be free to contract for similar service to be performed for other employers while under contract with CITY. CONSULTANT is not an agent or employee of CITY and is not entitled to participate in any pension plan, insurance, bonus or similar benefits CITY provides for its employees. Any provision in this Agreement that may appear to give CITY the right to direct CONSULTANT as to the details of doing the work or to exercise a measure of control over the work means that CONSULTANT will follow the direction of the CITY as it relates to the end results of the work only.
15. **AUDIT OF RECORDS.**
 - A. CONSULTANT agrees that CITY, or designee, has the right to review, obtain, and copy all records pertaining to the performance of this Agreement. CONSULTANT agrees to provide CITY, or designee, with any relevant information requested and will permit CITY, or designee, access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with this Agreement. CONSULTANT further agrees to maintain such records for a period of three (3) years following final payment under this Agreement.
 - B. CONSULTANT will keep all books, records, accounts and documents pertaining to this Agreement separate from other activities unrelated to this Agreement.
16. **CORRECTIVE MEASURES.** CONSULTANT will promptly implement any corrective measures required by CITY regarding the requirements and obligations of this Agreement. CONSULTANT will be given a reasonable amount of time as determined by the City to implement said corrective measures. Failure of CONSULTANT to implement required corrective measures shall result in immediate termination of this Agreement.
17. **INSURANCE REQUIREMENTS.**
 - A. The CONSULTANT, at the CONSULTANT's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

1. If CONSULTANT has employees, Workers Compensation Insurance as required by law. The Consultant shall require all subcontractors similarly to provide such compensation insurance for their respective employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by the CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against the CITY, its officers, agents, employees, and volunteers for losses arising from work performed by the CONTRACTOR for City.
 2. General Liability Coverage. The CONSULTANT shall maintain commercial general liability insurance in an amount of not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.
 3. Automobile Liability Coverage. The CONSULTANT shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the CONSULTANT arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than one million dollars (\$1,000,000) combined single limit for each occurrence.
 4. Professional Liability Coverage. Professional liability insurance appropriate to the Consultant's profession. This coverage may be written on a "claims made" basis and must include coverage for contractual liability. The professional liability insurance required by this Agreement must be endorsed to be applicable to claims based upon, arising out of or related to services performed under this Agreement. The insurance must be maintained for at least 3 consecutive years following the completion of Consultant's services or the termination of this Agreement. During this additional 3-year period, Consultant shall annually and upon request of the City submit written evidence of this continuous coverage.
- B. Endorsements. Each general liability, automobile liability and professional liability insurance policy shall be issued by a financially responsible insurance company or companies eligible and authorized to do business in the State of California, or which is approved in writing by City, and shall be endorsed as follows.
- C. The CONSULTANT shall provide certificates of insurance with original endorsements to the CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the CITY at all times during the term of this Agreement.
- D. Failure on the part of the CONSULTANT to procure or maintain required insurance

shall constitute a material breach of contract under which the CITY may terminate this Agreement pursuant to Section 11 above.

18. **USE OF OTHER CONSULTANTS.** CONSULTANT must obtain CITY's prior written approval to use any consultants while performing any portion of this Agreement. Such approval must include approval of the proposed consultants and the terms of compensation. Consultant (Resume of key staff included in Appendix A) is deemed approved by City and no additional written authorization is required.
19. **FINAL PAYMENT ACCEPTANCE CONSTITUTES RELEASE.** The acceptance by the CONSULTANT of the final payment made under this Agreement shall operate as and be a release of the CITY from all claims and liabilities for compensation to the CONSULTANT for anything done, furnished or relating to the CONSULTANT'S work or services. Acceptance of payment shall be any negotiation of the CITY'S check or the failure to make a written extra compensation claim within ten (10) calendar days of the receipt of that check. However, approval or payment by the CITY shall not constitute, nor be deemed, a release of the responsibility and liability of the CONSULTANT, its employees, sub-consultants and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by the CITY for any defect or error in the work prepared by the Consultant, its employees, sub-consultants and agents.
20. **NOTICES.** All communications pertaining to this Agreement to either party by the other party will be deemed made when received by such party at its respective name and mailing or email address as follows and receipt of communication is acknowledged in writing or by email:

City: City of Paramount
16400 Colorado Ave.
Paramount, CA 90723
(562) 220-2200
Attention: Kim Sao, Finance Director

Consultant: Kosmont Transactions Services, Inc.
1601 N. Sepulveda Blvd., #382
Manhattan Beach CA 90266 (424) 297-1070
Attention: Larry J. Kosmont, President

Changes may be made in the names or addresses of persons to whom notices are to be given by giving notice in the manner prescribed in this paragraph.

21. **INTERPRETATION.** This Agreement was drafted in and will be construed in accordance with the laws of the State of California, and exclusive venue for any action involving this agreement will be in Los Angeles County.

22. **ENTIRE AGREEMENT.** This Agreement, and its Exhibits, sets forth the entire understanding of the parties. There are no other understandings, terms or other agreements expressed or implied, oral or written.
23. **RULES OF CONSTRUCTION.** Each Party had the opportunity to independently review this Agreement with legal counsel. Accordingly, this Agreement will be construed simply, as a whole, and in accordance with its fair meaning; it will not be interpreted strictly for or against either Party.
24. **AUTHORITY/MODIFICATION.** The Parties represent and warrant that all necessary action has been taken by the Parties to authorize the undersigned to execute this Agreement and to engage in the actions described herein. This Agreement may be modified by written amendment with signatures of all parties to this Agreement. CITY's Finance Director, or designee, may execute any such amendment on behalf of CITY.
25. **ACCEPTANCE OF ELECTRONIC SIGNATURES.** The Parties agree that this Contract, agreements ancillary to this Contract, and related documents to be entered into in connection with this Contract will be considered signed when the signature of a party is delivered by scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.
26. **FORCE MAJEURE.** Should performance of this Agreement be impossible due to fire, flood, explosion, war, embargo, government action, civil or military authority, the natural elements, or other similar causes beyond the Parties' control, then the Agreement will immediately terminate without obligation of either party to the other.
27. **TIME IS OF ESSENCE.** Time is of the essence to comply with dates and schedules to be provided.
28. **ATTORNEY'S FEES.** The parties hereto acknowledge and agree that each will bear his or its own costs, expenses and attorneys' fees arising out of and/or connected with the negotiation, drafting and execution of the Agreement, and all matters arising out of or connected therewith except that, in the event any action is brought by any party hereto to enforce this Agreement, the prevailing party in such action shall be entitled to reasonable attorneys' fees and costs in addition to all other relief to which that party or those parties may be entitled.
29. **STATEMENT OF EXPERIENCE.** By executing this Agreement, CONSULTANT represents that it has demonstrated trustworthiness and possesses the quality, fitness and capacity to perform the Agreement in a manner satisfactory to CITY. CONSULTANT represents that its financial resources, surety and insurance experience, service experience, completion ability, personnel, current workload, experience in dealing with private consultants, and experience in dealing with public agencies all suggest that CONSULTANT is capable of performing the proposed contract and has a demonstrated capacity to deal fairly and effectively with and to satisfy a public agency.

30. **OWNERSHIP OF DOCUMENTS.** It is understood and agreed that the City shall own all documents and other work product of the Consultant, except the Consultant's notes and workpapers, which pertain to the work performed under this Agreement. The City shall have the sole right to use such materials in its discretion and without further compensation to the Consultant, but any re-use of such documents by the City on any other project without prior written consent of the Consultant shall be at the sole risk of the City. Documents belonging to the City shall be transmitted to the City immediately and without delay upon any termination of this Agreement.

31. **DISCLOSURE REQUIRED.** (City and Consultant initials required for one of the following paragraphs)

By their respective initials next to this paragraph, City and Consultant hereby acknowledge that Consultant is a "consultant" for the purposes of the California Political Reform Act because Consultant's duties would require him or her to make one or more of the governmental decisions set forth in Fair Political Practices Commission Regulation 18701(a)(2) or otherwise serves in a staff capacity for which disclosure would otherwise be required were Consultant employed by the City. Consultant hereby acknowledges his or her assuming-office, annual, and leaving-office financial reporting obligations under the California Political Reform Act and the City's Conflict of Interest Code and agrees to comply with those obligations at his or her expense. Prior to consultant commencing services hereunder, the City's Manager shall prepare and deliver to consultant a memorandum detailing the extent of Consultant's disclosure obligations in accordance with the City's Conflict of Interest Code.

City Initials _____

Consultant Initials _____

OR

By their initials next to this paragraph, City and Consultant hereby acknowledge that Consultant is not a "consultant" for the purpose of the California Political Reform Act because Consultant's duties and responsibilities are not within the scope of the definition of consultant in Fair Political Practice Commission Regulation 18701(a)(2)(A) and is otherwise not serving in staff capacity in accordance with the City's Conflict of Interest Code.

City Initials *RM*

Consultant Initials LK

IN WITNESS WHEREOF the parties hereto have executed this contract the day and year first hereinabove written.

CITY OF PARAMOUNT



JOHN MORENO, CITY MANAGER

CONSULTANT:

Kosmont Transactions Services, Inc.
dba "Kosmont Municipal Treasury Consulting"

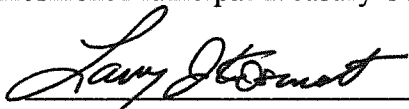
By: 
Name: Larry J. Kosmont
Title: President

EXHIBIT A



May 10, 2022

Mr. John Moreno
Mrs. Kim Sao
City of Paramount
16400 Colorado Ave.
Paramount, CA 90723

Re: Proposal for Financial Advisory and Consulting Services to the City of Paramount

Dear City of Paramount Team:

Kosmont Municipal Treasury Consulting ("KMTC"), a division of Kosmont Transaction Services, Inc. ("KTS"), is pleased to present this proposal to the City of Paramount ("Client" or "City") to provide consulting services related to the City's policies for investment of surplus funds to achieve preservation of capital and maintain appropriate levels of liquidity at market yields.

One of several integrated firms originally founded in 1986, KTS is part of a broader-based professional consulting operation that, along with Kosmont Companies and Kosmont Realty, offers a unique and full range of services to public agencies and private entities conducting business within the nexus of finance, real estate, and economic development. KTS is an Independent Registered Municipal Advisor ("IRMA") with the U.S. Securities and Exchange Commission ("SEC") and the Municipal Securities Rulemaking Board ("MSRB"), qualifying KTS to offer advice to municipal entities and obligated persons on a broad spectrum of financial matters related to municipal securities and associated financial products. As further described below, KTS through KMTC is proposing to provide consulting services related to the City's investment of surplus operating funds and is not proposing to provide municipal advisory services hereunder.

This proposal serves as an Agreement when executed and returned by Client to KTS.

I. BACKGROUND AND OBJECTIVE

KMTC will provide specified professional financial advisory services to achieve improved implementation of the City's policies related to the investment of operating funds held by the City; the objective of which is to provide advisory assistance to the City as related to the investment of its surplus operating funds while preserving capital and maintaining appropriate levels of liquidity at market yields.

II. SCOPE OF SERVICES

KMTC proposes the following scope of work to assist Client in portfolio compliance and financial advisory services. Please note that the prospective assignment and consulting services that KMTC proposes to provide are advisory in nature. KMTC will not be making specific investment recommendations. None of KMTC's staff will act in a capacity as an elected official, an appointed official, as staff, or serve in a "designated" position.

1. Provide financial advisory and consulting services to devise, update, or enhance the City's Investment Policy for surplus operating funds in compliance with Government Code Section 53600 and other applicable government codes, local municipal codes, charters, and policies

Kosmont Transactions Services, Inc.

Mailing Address: 1601 N Sepulveda Blvd, #382
Manhattan Beach, CA 90266

(424) 297-1070
www.KosmontTransactions.com

Physical Address: 1230 Rosecrans Ave, #630
Manhattan Beach, CA 90266

2. Build comprehensive financial model to implement and manage updated City investment policy related to the investment of surplus operating funds
3. Provide cash flow analysis & reporting including review of the City's revenues and expenditures to determine operating cash needs and create reports identifying cash required for operations
4. Investment Policy review and consulting
5. Provide general investment education to City Staff and Officials
6. Prepare reports of monthly/quarterly transactions
7. Monitor the credit of investment securities in the portfolio for compliance with City Investment Policy
8. Perform interest revenue projections as needed for analysis
9. If requested, deliver one public presentation to a commission, special committee, or governing body (e.g., City Council, agency Board of Directors)
10. As requested, assist with other compliance and audit review requirements as related to KMTC services, and/or attend publicly noticed City meetings (see "Additional Tasks" in Section IV)

III. SCHEDULE AND REQUIRED DATA

Consultant is prepared to commence work upon receipt of an executed Agreement. Client will promptly provide Consultant with project data requested, including three (3) years of cash transaction detail.

Days 1-30

- Kickoff meeting to discuss and confirm schedule and deliverables
- Client provides data request for three years of cash accounting for applicable funds
- Review and analysis of data
- Customized approach/strategy
- Initial Cash Flow Report

Days 31-60

- Portfolio liquidity analysis
- Portfolio execution compliance

Ongoing

- Monthly reports
- Investment policy update (as needed but at least annually)

IV. COMPENSATION

Consultant shall receive compensation, including authorized reimbursements, for Services rendered under this Agreement at the rates set forth below.

Financial Advisory Annual Fee Schedule

Contract Year	Fixed Annual Fee	Basis
Year 1 Fiscal Year 2022	8 basis points	Ending Monthly Custodial Bank Balance and Collateral Accounts*
Year 2 Fiscal Year 2023	8 basis points	Ending Monthly Custodial Bank Balance and Collateral Accounts*
Year 3 Fiscal Year 2024	8 basis points	Ending Monthly Custodial Bank Balance and Collateral Accounts*

*Based on the ending monthly custodial bank balance, assets invested in certificates of deposit, and pooled account assets including cash and investments, as reported by the custodial bank, other banks, and pooled account administrators. Kosmont will submit an invoice calculated monthly with a statement provided. (Example: \$40 million ending balance would be invoiced at \$40 million * 0.08% = \$32,000/12 = \$2,666.67 monthly). The first monthly invoice will be generated after the initial model has been built, and portfolio liquidity analysis has been received by the City (with review by the City by no later than 10 business days), and funds have been transferred to the custodial bank account, and/or certificate of deposit banks, and/or pooled account administrators. Fee will not be based on assets in City checking (i.e., demand deposit) accounts.

Fees are charged monthly in arrears and can be debited directly from the City's third-party custodial account. Fees are fixed for the entire three (3) year contract. Fees for the two (2) optional one-year renewal periods will be negotiated prior to the City's exercising said options.

To the extent alternative assignments are requested, compensation for requested Additional Tasks (defined below) will be based on hours spent at KMTC's billing rates as shown on Exhibit A.

Consultant is prepared to commence work upon receipt of executed Agreement.

Consultant's attendance or participation at any **publicly noticed** meeting, whether such participation is in person, digital, video and/or telephonic (e.g., City Council, Planning Commission, Public agency Board, other), as requested by Client is in addition to stated compensation schedule ("Additional Task") and will be billed at the professional services (hourly) fees as shown on Exhibit A.

Services will be invoiced monthly at Consultant's standard billing rates, as shown on Exhibit A. In addition to professional services (hourly) fees, invoices will include reimbursement for out-of-pocket expenses such as travel and mileage (provided that there shall be no overnight travel without the Client's prior approval and that mileage shall be reimbursed at the current IRS mileage reimbursement rate), professional printing, conference calls, and delivery charges for messenger and overnight packages at actual cost. Unless otherwise agreed to in advance, out-of-area travel, if any, requires advance funding of flights and hotel accommodations.

For the convenience of KMTC's clients, we offer a secure credit card payment service. The credit card payment link is: <https://kosmont.paidyet.com> and there are two ways to make a secure credit card payment:

1. Fill in the "**Make a Payment**" form when you go to the link (<https://kosmont.paidyet.com>), or

2. Call KMTC accounting desk (Ms. Charo Martinez; (424) 297-1072) to make a credit card payment

V. OTHER PROVISIONS

A. Termination. Client or Consultant shall have the right to terminate this Agreement at any time upon written notification to the other party. Payment for fees accrued through the date of termination shall be remitted in full.

B. Arbitration. Any controversy or claim arising out of or in relation to this Agreement, or the making, performance, interpretation or breach thereof, shall be settled by arbitration at JAMS in Los Angeles, California. Each of the parties to such arbitration proceedings shall be entitled to take up to five depositions with document requests. The provisions of Section 1283.05 (except subdivision (e) thereof) of the California Code of Civil Procedure are incorporated by reference herein, except to the extent they conflict with this Agreement, in which case this Agreement is controlling. If the matter is heard by only one arbitrator, such arbitrator shall be a member of the State Bar of California or a retired judge. If the matter is heard by an arbitration panel, at least one member of such panel shall be a member of the State Bar of California or a retired judge. The arbitrator or arbitrators shall decide all questions of law, and all mixed questions of law and fact, in accordance with the substantive law of the State of California to the end that all rights and defenses which either party may have asserted in a court of competent jurisdiction shall be fully available to such party in the arbitration proceeding contemplated hereby. The arbitrator and arbitrators shall set forth and deliver their findings of fact and conclusions of law with the delivery of the arbitration award. Judgment upon the award rendered shall be final and non-appealable and may be entered into any court having jurisdiction.

C. Attorneys' Fees. In the event of any legal action, arbitration, or proceeding arising out of an alleged breach of this Agreement, the party prevailing in such legal action, arbitration, or proceeding shall be entitled to recover reasonable attorneys' fees, expenses and costs, as well as all actual attorneys' fees, expenses and cost incurred in enforcing any judgment entered.

D. Authority. Each of the parties executing this Agreement warrants that person is duly authorized to bind each such party to its terms execute this Agreement.

E. Further Actions. The parties agree to execute such additional documents and take such further actions as may be necessary to carry out the provisions and intent of this Agreement.

F. Assignment. Neither this Agreement nor any of the rights or obligations hereunder may be assigned by either party without the prior written consent of the other party.

G. Successors and Assigns. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

H. Entire Agreement; Amendments and Waivers. This Agreement contains the entire agreement between the parties relating to the transactions contemplated hereby and any and all prior discussions, negotiations, commitments and understanding, whether written or oral, related hereto are superseded hereby. No addition or modification of any term or provision of this Agreement shall be effective unless set forth in writing signed by both parties. No waiver of any of the provisions of this Agreement shall be deemed to constitute a waiver of any other provision hereof (whether or not similar), nor shall such waiver constitute a continuing waiver of such provisions unless otherwise expressly provided. Each party to this Agreement has

participated in its drafting and, therefore, ambiguities in this Agreement will not be construed against any party to this Agreement.

I. Severability. If any term or provision of this Agreement shall be deemed invalid or unenforceable, the remainder of this Agreement shall not be affected thereby, and each remaining term and provision of this Agreement shall be valid and in force to the fullest extent permitted by law.

J. Notices. All notices, requests, demands and other communications which may be required under this Agreement shall be in writing and shall be deemed to have been received when transmitted; if personally delivered, if transmitted by telecopier, electronic or digital transmission method, upon transmission; if sent by next day delivery to a domestic address by a recognized overnight delivery service (e.g., Federal Express), the day after it is sent; and if sent by certified or registered mail, return receipt requested, upon receipt. In each case, notice shall be sent to the principal place of business of the respective party. Either party may change its address by giving written notice thereof to the other in accordance with the provisions of this paragraph.

K. Titles and Captions. Titles and captions contained in this Agreement are inserted only as a matter of convenience and for reference and in no way define, limit, extend or describe the scope of this Agreement or the intent of any provision herein.

L. Governing Law. The statutory, administrative and judicial law of the State of California (without reference to choice of law provisions of California law) shall govern the execution and performance of this Agreement.

M. Confidentiality. Each of the parties agrees not to disclose this Agreement or any information concerning this Agreement to any persons or entities, other than to their attorneys and accountants, or as otherwise may be required by law.

N. Counterparts. This Agreement may be executed in one or more counterparts, each of which constitutes an original, and all of which together constitute one and the same instrument. The signature of any person on a telecopy of this Agreement, or any notice, action or consent taken pursuant to this Agreement shall have the same full force and effect as such person's original signature.

O. Disclaimer. Consultant's financial analysis activities and work product, which may include but is not limited to pro forma analysis and tax projections, are projections only. Actual results may differ materially from those expressed in the analysis performed by Consultant due to the integrity of data received, market conditions, economic events and conditions, and a variety of factors that could materially affect the data and conclusions. Client's reliance on Consultant's analysis must consider the foregoing.

Consultant services outlined and described herein are advisory services only. Any decisions or actions taken or not taken by Client and affiliates, are deemed to be based on Client's understanding and by execution of this Agreement, acknowledgement that Consultant's services are advisory only and as such, cannot be relied on as to the results, performance and conclusions of any investment or project that Client may or may not undertake as related to the services provided including any verbal or written communications by and between the Client and Consultant.

Client acknowledges that Consultant's use of work product is limited to the purposes contemplated within this Agreement. Consultant makes no representation of the work product's application to, or suitability for use in, circumstances not contemplated by the scope of work under this Agreement.

P. Limitation of Damages. In the event Consultant is found liable for any violation of duty, whether in tort or in contract, damages shall be limited to the amount Consultant has received from Client.

Q. Force Majeure. Consultant shall not be liable for failure or delay in performance of its obligations under this Agreement arising out of or caused, directly or indirectly, by significant circumstances beyond its reasonable control, including, without limitation: epidemic; acts of God; earthquakes; fires; floods; wars; civil or military disturbances; acts of terrorism; sabotage; strikes; riots; wide-spread power failures and wide-spread internet failure. Contractual performance and deadline(s) shall be extended for a period equal to the time lost by reason of the delay.

R. Expiration of Proposal for Services. If this Agreement is not fully executed by the parties within thirty (30) days from the date of this letter, this proposal shall expire.

S. Not an agreement for Legal Services or Legal Advice. This Agreement does not constitute an agreement for the performance of legal services or the provision of legal advice, or legal opinion. Client should seek independent legal counsel on matters for which Client is seeking legal advice.

T. Limit of Scope of Work. All services are provided by Kosmont Transactions Services, Inc. (KTS), doing business as KMTC. KTS is registered with the United States Securities and Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB) as a Municipal Advisor. Those personnel of KTS providing Municipal Advisor services are registered as municipal advisors pursuant to the requirements of the SEC and the MSRB. KTS is not a registered investment advisor under the Investment Advisor Act of 1940 or any state investment advisor act, nor is it a registered broker/dealer under the Securities Exchange Act of 1934, and does not provide investment advisory or broker/dealer services subject to those laws and the regulations thereunder. KTS provides municipal advisor and other services only in those jurisdictions where it is legally permitted to operate.

[signature page follows]



VI. ACCEPTANCE AND AUTHORIZATION

If this Agreement is acceptable to Client, please execute two copies of the Agreement and return both originals to Consultant. Upon receipt of both signed contracts, we will return one fully executed original for your files. Consultant will commence work upon receipt of the executed Agreement.

Read, understood, and agreed to this

____ Day of _____ 2021

City of Paramount

**Kosmont Transactions Services, Inc. doing business as
Kosmont Municipal Treasury Consulting**

By: _____
(Signature)

By: _____
(Signature)

Name: John Moreno
(Print Name)

Name: Larry J. Kosmont, CRE®

Its: City Manager
(Title)

Its: President



EXHIBIT A

Kosmont Transactions Services, Inc. 2022 Public Agency Fee Schedule

Professional Services

President & CEO	\$395.00/hour
Senior Vice President / Senior Advisor	\$325.00/hour
Vice President	\$225.00/hour
Senior Project Analyst	\$195.00/hour
Project Analyst / Project Research	\$165.00/hour
Assistant Project Analyst / Assistant Project Manager	\$125.00/hour
Project Promotion/Graphics/GIS Mapping Services	\$ 95.00/hour
Clerical Support	\$ 70.00/hour

• **Additional Expenses**

In addition to professional services (labor fees):

- 1) **Out-of-pocket expenditures**, such as travel and mileage, professional printing, and delivery charges for messenger and overnight packages will be charged at cost.
- 2) If Kosmont retains **Third Party Vendor(s)** for Client (with Client's advance approval), fees and cost will be billed to Client at 1.1X (times) fees and costs.
- 3) Consultant's **attendance or participation at any public meeting**, whether such participation is in person, digital, video and/or telephonic (e.g., *City Council, Planning Commission, Public Agency Board, other*) requested by Client and are beyond those specifically identified in the Scope of Work will be billed at the professional services (hourly) fees as shown on this Exhibit A.

• **Charges for Court/Deposition/Expert Witness-Related Appearances**

Court-related (non-preparation) activities, such as court appearances, depositions, mediation, arbitration, dispute resolution and other expert witness activities, will be charged at a court rate of 1.5 times scheduled rates, with a 4-hour minimum.

Rates shall remain in effect until December 31, 2022.

Kosmont Transactions Services, Inc.

Mailing Address: 1601 N Sepulveda Blvd, #382
Manhattan Beach, CA 90266

(424) 297-1070
www.KosmontTransactions.com

Physical Address: 1230 Rosecrans Ave, #630
Manhattan Beach, CA 90266

MAY 9, 2023

ORAL REPORT

COMMUNITY SERVICE ORGANIZATION UPDATE – PARAMOUNT-TEPIC
SISTER CITIES



To: Honorable City Council
From: John Moreno, City Manager
By: David Johnson, Community Services Director
Date: May 9, 2023

**Subject: ORAL REPORT - COMMUNITY SERVICE ORGANIZATION UPDATE –
PARAMOUNT TEPIC SISTER CITIES**

An oral report providing an overview of the services Paramount Tepic Sister Cities provides to the Paramount community will be presented at the Council meeting.

MAY 9, 2023

PUBLIC HEARING

ORDINANCE NO. 1170

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT REPEALING SECTION 15.04.020 OF THE PARAMOUNT MUNICIPAL CODE AND AMENDING SECTIONS 15.04.010, 15.12.010, 15.16.010, AND 15.20.010 OF THE PARAMOUNT MUNICIPAL CODE, ADOPTING BY REFERENCE THE 2022 CALIFORNIA BUILDING STANDARDS CODE INCLUDING CHAPTER 1, DIVISION 2, RESIDENTIAL CODE, GREEN BUILDING STANDARDS CODE, ENERGY CODE, ELECTRICAL CODE, MECHANICAL CODE, AND PLUMBING CODE”

- A. HEAR STAFF REPORT.
- B. OPEN THE PUBLIC HEARING.
- C. HEAR TESTIMONY IN THE FOLLOWING ORDER:
 - (1) THOSE IN FAVOR
 - (2) THOSE OPPOSED
- D. MOTION TO CLOSE THE PUBLIC HEARING.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____

E. MOTION IN ORDER:

READ BY TITLE ONLY, WAIVE FURTHER READING, INTRODUCE
ORDINANCE NO. 1170, AND PLACE IT ON THE JUNE 13, 2023
AGENDA FOR ADOPTION.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: John Carver, Planning Director
Johnnie Rightmer, Building and Safety Manager

Date: April 11, 2023

Subject: ORDINANCE NO. 1170
REPEALING SECTION 15.04.020 OF THE PARAMOUNT MUNICIPAL CODE AND ADOPTING BY REFERENCE THE 2022 CALIFORNIA BUILDING STANDARDS CODE INCLUDING CHAPTER 1, DIVISION 2, RESIDENTIAL CODE, GREEN BUILDING STANDARDS CODE, ENERGY CODE, ELECTRICAL CODE, MECHANICAL CODE, AND PLUMBING CODE

BACKGROUND

The intent and purpose of the Building, Residential, Green Building Standards, Energy, Electrical, Mechanical, and Plumbing Codes are to establish the minimum requirements to safeguard the public safety, health, and general welfare. The Building and Safety Division of the Planning Department reviews construction plans and related documents. Building and Safety staff issue permits for the construction, alteration, demolition, and moving of buildings and structures. City building inspectors inspect the properties for which such permits have been issued to ensure construction is consistent with approved plans and the Municipal Code.

DISCUSSION

This ordinance is a request to incorporate, by reference, the 2022 California Building Standards including Chapter 1, Division 2, Residential, Green Building Standards, Electrical, Mechanical, and Plumbing Codes into the Paramount Municipal Code. This process is necessary in order to make the Municipal Code compliant and consistent with the California Building Code (and related codes) sections as specified in Ordinance No. 1170. These codes are updated every three years.

Prior to adopting the 2022 California Codes by reference, the City Council must perform a first reading of the title of the proposed ordinance and set a date for a public hearing.

FISCAL IMPACT

None.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The Strategic Outcomes were implemented to provide a pathway to achieving the Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcomes No. 1: Safe Community; No. 4: Environmental Health; and No. 6: Efficient, Effective, and Fiscally Responsible Government.

RECOMMENDED ACTION

It is recommended that the City Council read by title only, waive further reading, introduce Ordinance No. 1170, and place it on the June 13, 2023 agenda for adoption.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

ORDINANCE NO. 1170

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT REPEALING SECTION 15.04.020 OF THE PARAMOUNT MUNICIPAL CODE AND AMENDING SECTIONS 15.04.010, 15.12.010, 15.16.010, AND 15.20.010 OF THE PARAMOUNT MUNICIPAL CODE, ADOPTING BY REFERENCE THE 2022 CALIFORNIA BUILDING STANDARDS CODE INCLUDING CHAPTER 1, DIVISION 2, RESIDENTIAL CODE, GREEN BUILDING STANDARDS CODE, ENERGY CODE, ELECTRICAL CODE, MECHANICAL CODE, AND PLUMBING CODE

THE CITY COUNCIL OF THE CITY OF PARAMOUNT DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section 15.04.010 is hereby amended in its entirety as follows:

Sec. 15.04.010. 2022 California Building Code Adopted.

There is adopted by reference, except as hereinafter amended, those certain building codes known and designated as the 2022 California Building Standard Codes. Such codes shall be the Building Code including Chapter 1, Division 2, Residential Code, Green Building Standards Code, and Energy Code of the City of Paramount, regulating the erection, construction, enlargement, alteration, repair, moving, removal, demolition, conversion, occupancy, use, height, area, maintenance of all buildings, structures, and real property and certain equipment therein specifically regulated within the city and providing for the issuance of permits and the collection of fees therefore and providing justification for violation of such codes.

One copy of the 2022 California Building Code, Residential Code, and Green Building Standards Code has been deposited in the office of the city clerk, and shall be at all times maintained by the clerk for the use and examination by the public.

Said edition of the 2022 California Building Code, except as hereinafter amended, is the Building Code of the City of Paramount as set forth in this chapter.

SECTION 2. Section 15.04.020 (Amendments to the County Building Code) is hereby repealed.

SECTION 3. Section 15.12.010 is hereby amended in its entirety as follows:

Sec. 15.12.010. 2022 California Plumbing Code Adopted.

There is hereby adopted by reference, except as hereinafter provided, that certain Plumbing Code known and designated as the 2022 California Plumbing Code. Such code shall become the Plumbing Code of the city, regulating plumbing and drainage systems, house sewers, private sewage disposal systems, and prescribing conditions under which such work may be carried on within the city and providing for the issuance of permits and the collection of fees therefore.

One copy of said 2022 California Plumbing Code has been deposited in the office of the city clerk of the city and shall be at all times maintained by said clerk for use and examination by the public.

Said edition of the 2022 California Plumbing Code, except as hereinafter amended, is the Plumbing Code of the city as set forth in this chapter.

SECTION 4. Section 15.16.010 is hereby amended in its entirety as follows:

Sec. 15.16.010. 2022 California Mechanical Code Adopted.

There is hereby adopted by reference, except as hereinafter provided, that certain Mechanical Code known and designated as the 2022 California Mechanical Code. Such code shall be and become the Mechanical Code of the city, providing for the issuance of permits and the collection of fees therefore and providing penalties for violation of such code.

One copy of said 2022 California Mechanical Code has been deposited in the office of the city clerk of the city and shall be at all times maintained by said clerk for use and examination by the public.

Said edition of the 2022 California Mechanical Code, except as hereinafter amended, is the Mechanical Code of the City of Paramount as set forth in this chapter.

SECTION 5. Section 15.20.010 is hereby amended in its entirety as follows:

Sec. 15.20.010. 2022 California Electrical Code Adopted.

There is hereby adopted by reference, except as hereinafter provided, that certain Electrical Code known and designated as the 2022 California Electrical Code. Such code shall become the Electrical Code of the city regulating the installation, arrangement, alteration, repair, use, and operation of electrical wiring, connections, fixtures, and other electrical appliances on premises within the city and providing for the issuance of permits and the collection of fees therefore.

One copy of said 2022 California Electrical Code has been deposited in the office of the city clerk and shall be at all times maintained by the clerk for use and examination by the public.

Said edition of the 2022 California Electrical Code, except as hereinafter amended, is the Electrical Code of the city as set forth in this chapter.

SECTION 6. California Environmental Quality Act (CEQA). This ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15305, minor alterations in land use limitations in areas with an average slope of less than 20% that do not result in any changes in land use or density and Section 15061(b)(3) which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

SECTION 7. Severability. If any section, subsection, sentence, clause or phrase in this ordinance or the application thereof to any person or circumstance is for any reason held invalid, the validity of the remainder of the ordinance or the application of such provision to other persons or circumstances shall be adopted thereby. The City Council hereby declares it would have passed this ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

SECTION 8. Effective Date. This Ordinance shall take effect thirty days after its adoption, shall be certified as to its adoption by the City Clerk, and shall be published as required by law, together with the names and members of the City Council voting for and against the Ordinance.

PASSED, APPROVED and ADOPTED by the City Council of the City of Paramount this 13th day of June 2023.

Isabel Aguayo, Mayor

ATTEST

Heidi Luce, City Clerk

MAY 9, 2023

PUBLIC HEARING

ORDINANCE NO. 1171

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT, APPROVING ZONE CHANGE NO. 243, REPLACING ORDINANCE NO. 1072/ZONING ORDINANCE TEXT AMENDMENT NO. 3; AND ESTABLISHING REVISED DEVELOPMENT STANDARDS, INCLUDING SPECIAL EVENT REGULATIONS IN THE TOWN CENTER EAST PD-PS (PLANNED DEVELOPMENT WITH PERFORMANCE STANDARDS) ZONE IN THE CITY OF PARAMOUNT”

- A. HEAR STAFF REPORT.
- B. OPEN THE PUBLIC HEARING.
- C. HEAR TESTIMONY IN THE FOLLOWING ORDER:
 - (1) THOSE IN FAVOR
 - (2) THOSE OPPOSED
- D. MOTION TO CLOSE THE PUBLIC HEARING.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____

CONTINUED... PLEASE TURN PAGE

E. MOTION IN ORDER:

READ BY TITLE ONLY, WAIVE FURTHER READING, INTRODUCE
ORDINANCE NO. 1171, AND PLACE IT ON THE JUNE 13, 2023
AGENDA FOR ADOPTION.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: John Carver, Planning Director
Ivan Reyes, Associate Planner

Date: May 9, 2023

**Subject: ORDINANCE NO. 1171/ZONE CHANGE NO. 243
REPLACING ORDINANCE NO. 1072/ZONING ORDINANCE TEXT
AMENDMENT NO. 3; AND ESTABLISHING REVISED DEVELOPMENT
STANDARDS, INCLUDING SPECIAL EVENT REGULATIONS**

BACKGROUND

This item is a request for the City Council to adopt Ordinance No. 1171, approving the replacement of Ordinance No. 1072/Zoning Ordinance Text Amendment No. 3 by establishing revised development standards, including special event regulations, in the Town Center East PD-PS (Planned Development with Performance Standards) zone. The draft ordinance is included as Exhibit A.

Town Center East is on the east side of Paramount Boulevard and generally located between Alondra Boulevard and Jackson Street (with the exception of the Arco gas station at the southeast corner of Alondra Boulevard and Paramount Boulevard). The PD-PS zone was created in 1986 and revised in 1990. In 2016, the City Council repealed Ordinance No. 771/Zone Change No. 130 in its entirety and replaced them with Ordinance No. 1072/Zone Ordinance Text Amendment No. 3. The approval expanded the Town Center East PD-PS zone to include property at 15950-15954 Paramount Boulevard; and revised the permitted uses, prohibited uses, and uses subject to a conditional use permit. No other sections of the PD-PS zone regulations changed.

On April 5, 2023, the Planning Commission unanimously voted to approve Zone Change No. 243, recommending that the City Council amend Ordinance No. 1072/Zoning Ordinance Text Amendment No. 3 by establishing revised development standards, including special event regulations, in the Town Center East PD-PS zone.

DISCUSSION

Generally, special event/grand opening permits were previously permitted for outdoor uses only. Since the COVID-19 pandemic, business owners had to be creative and flexible in order to attract customers. Businesses such as Horchateria Rio Luna held various indoor events such as podcasts, a clothes swap, and art exhibits. Based on the types and frequency of events, establishing revised regulations for special events would

streamline the approval process and expand capacity to accommodate the special events in this zone.

The City would not require a special event permit to conduct indoor special events. The draft ordinance has been prepared as such to protect the health, safety, and welfare of residents and promote neighborhood harmony.

Proposed Indoor Special Events Regulations

The Zoning Ordinance would amend Ordinance No.1072/Zoning Ordinance Text Amendment No. 3 by establishing revised development standards, including special event regulations, in the Town Center East PD-PS (Planned Development with Performance Standards) zone. The following are the proposed changes and new regulations within the PD-PS zone text:

Permitted Uses:

Indoor Special Events, as specified in the Development Standards of this ordinance.

Prohibited Uses:

Any pop-up retail use not listed in permitted uses. Such a use may be considered with a Special Event Permit application.

Revised Development and Performance Standards

In addition to the proposed event regulations, the Town Center East will include revised performance standards to be consistent with the C-3 (General Commercial) site regulations:

Development Standards:

1. Setbacks
Building and landscaped setbacks for future development are subject to approval by the Development Review Board.
2. Parking
One parking space is required for each 216 square feet of building area. Up to 50% of the required parking spaces may be designated for compact automobiles, each compact space measuring at least 8 feet in width by 16 feet in length.
3. Exterior Security Doors, Gates, and Window Coverings
The installation of exterior security doors, gates and window coverings, including, but not limited to, bars, grilles, grates, and overhead roll-down doors, or any exterior mounted covering of any type, shall be prohibited.

4. Security Wire
No barbed wire, concertina wire, razor wire, or cut glass shall be used as a fence or part of a fence, wall, or hedge along any property line or within any required side, rear, or front yard.
5. Sign Standards
All signing shall comply with Chapter 17.76 (Central Business District Sign Design Standards) of the Paramount Municipal Code. All new signage installed shall be internally illuminated and shall be lighted at least until 9:00 p.m.
6. Special Event and Grand Openings
Special Event and Grand Openings shall be conducted in accordance with Ordinance No. 581 of the City of Paramount. Rentals for private celebratory party uses (e.g. weddings, quinceañeras, etc.) are prohibited.

Exempt Activities. The following special event uses are exempted from the requirements for a Special Event Permit. Uses other than the following shall comply with Section 17.44.170 of the Paramount Municipal Code. Events must comply with all applicable Building Codes and Americans with Disability Act (ADA) requirements.

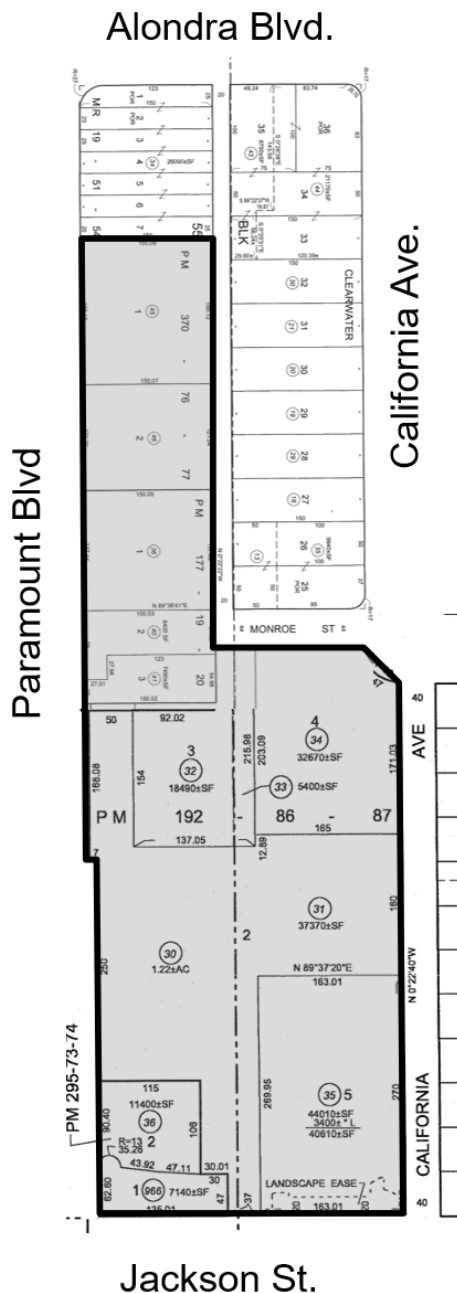
- a. Events that occur within the business building or suite for retail, recording, promotional events, exhibition events.
 - b. The indoor event shall be within the same hours of operation as established by the existing business.
 - c. Each indoor event shall be limited to three consecutive days and shall occur no more than 60 days per calendar year.
 - d. Seasonal sales (e.g. Halloween, Christmas, or New Year).
 - e. Similar temporary indoor uses that are compatible with the zoning district and surrounding land uses.
7. Landscape/Irrigation
Landscaping and irrigation shall comply with Chapter 17.96 (Water-Efficient Landscape Provisions) of the Paramount Municipal Code.
 8. Development Review Board Approval
Prior to the issuance of a building permit for any building, structure, or substantial exterior remodel in the PD-PS (Planned Development with Performance Standards) zone as specified in Chapter 17.60 (development Review Board), the application for development must be approved by the Development Review Board.

Any future modification to any structure within this zone shall comply with the Central Business District Architectural Guidelines.

The City Attorney has reviewed and approved the proposed changes reflected in this Ordinance.

Map

The following is a map of the Town Center East PD-PS zone area:



Environmental Assessment

This ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15305, minor alterations in land use limitations in areas with an average slope of less than 20% that do not result in any changes in land use or density and Section 15061(b)(3) which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

FISCAL IMPACT

None.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The Strategic Outcomes were implemented to provide a pathway to achieving the Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcome No. 3: Economic Health.

RECOMMENDED ACTION

It is recommended that the City Council read by title only, waive further reading, introduce Ordinance No. 1171, and place it on the June 13, 2023 agenda for adoption.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

ORDINANCE NO. 1171

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT, APPROVING ZONE CHANGE NO. 243, REPLACING ORDINANCE NO. 1072/ZONING ORDINANCE TEXT AMENDMENT NO. 3; AND ESTABLISHING REVISED DEVELOPMENT STANDARDS, INCLUDING SPECIAL EVENT REGULATIONS IN THE TOWN CENTER EAST PD-PS (PLANNED DEVELOPMENT WITH PERFORMANCE STANDARDS) ZONE IN THE CITY OF PARAMOUNT

WHEREAS, the Zoning Ordinance of the City of Paramount, including the Zoning Map, was adopted by Ordinance No. 18 on February 20, 1962 by the City Council; and

WHEREAS, on May 6, 1986, the City Council approved Ordinance No. 650 for Zone Change No. 130, amending the Zoning Map of the City of Paramount from C-3 (General Commercial), C-M (Commercial-Manufacturing), and M-2 (Heavy Manufacturing); and

WHEREAS, on June 5, 1990 the City Council approved Ordinance No. 71, amending Ordinance No. 650, regarding Zone Change 130, to allow office and professional uses, restaurants, and barber and beauty schools as permitted uses by right and pet stores as conditional uses in the Town Center East PD-PS zone; and

WHEREAS, on July 19, 2016, the City Council adopted Ordinance No. 1072, approving Zoning Ordinance Text Amendment No. 3, revising permitted uses, prohibited uses, and uses subject to a conditional use permit in the Town Center East PD-PS zone; and

WHEREAS, the City Council determines that upon applying the principles and practices of land use planning, adoption of this Ordinance No. 1171, approving Zone Change No. 243 should be made to encourage activity that will produce a desirable pattern of growth, encourage the most appropriate use of land, enhance the value of property and promote the health, safety, and general welfare of the public in the best interests of the City ; and

WHEREAS, the City Council finds that the proposed Zone Change No. 243 is consistent with desirable land use trends; and

THE CITY COUNCIL OF THE CITY OF PARAMOUNT DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Purpose and Findings. The City Council finds and declares as follows:

- A. California Constitution Article XI, Section 7, enables the City of Paramount ("the City") to enact local planning and land use regulations; and

- B. The authority to adopt and enforce zoning regulations is an exercise of the City's police power to protect the public health, safety, and welfare; and
- C. The authority to adopt and enforce zoning regulations is an exercise of the City's police power to protect the public health, safety, and welfare; and
- D. The City desires to ensure that development occurs in a prudently effective manner, consistent with the goals and objectives of the General Plan as updated and adopted by the City Council on August 7, 2007 and reasonable land use planning principles; and
- E. The Planning Commission held a duly noticed public hearing on April 5, 2023 at which time it considered all evidence presented, both written and oral, and at the end of the hearing voted to adopt Resolution No. PC 23:011, recommending that the City Council adopt this Ordinance; and
- F. The City Council held a duly noticed public hearing on this Ordinance on May 9, 2023, at which time it considered all evidence presented, both written and oral.

SECTION 2. The Recitals set forth hereinabove are true and correct and incorporated herein by reference as if fully set forth herein.

SECTION 3. Ordinance No. 1072/Zoning Text Amendment No. 3 is hereby replaced as follows with:

Permitted Uses:

- 1. Animal grooming shops
- 2. Apparel shops
- 3. Appliance stores
- 4. Art galleries
- 5. Art supply stores
- 6. Bakeries
- 7. Banks, credit unions, savings and loan institutions, and financial services (excluding check cashing, payday loans, and auto title loans)
- 8. Barber shops, beauty shops, or nail salons with a minimum distance of 500 feet from any existing barber shop, beauty shop, or nail salon as measured along the public right-of-way from suite entrance to suite entrance
- 9. Bicycles sales and repair shops

10. Book and stationery stores
11. Candy stores and confectioneries
12. Consumer electronics shops, including the sale of mobile phones and accessories
13. Cookware shops
14. Craft shops
15. Collectible stores
16. Dry cleaners
17. Florist shops
18. Furniture stores, excluding furniture rentals
19. Garden supply stores (excluding hydroponics stores)
20. Grocery stores and delicatessen shops
21. Hardware and home improvement stores
22. Indoor Special Events, as specified in the Development Standards of this Ordinance
23. Insurance agencies
24. Jewelry stores
25. Libraries, public
26. Linen shops
27. Locksmiths
28. Mail and shipping services
29. Musical instrument shops
30. Meat markets
31. Office and professional uses (excluding medical, dental, and optometrist uses)
32. Party supply stores
33. Pet supply stores

34. Printing and photocopy establishments
35. Real estate brokers and sales office
36. Shoe stores and shoe repair shops
37. Skateboard shops
38. Sporting goods
39. Studios (dance and fitness, recording, art and music)
40. Tailor Services
41. Toy/hobby retail shops

Prohibited Uses:

1. Adult novelty shop
2. Automotive part/accessory sales
3. Automotive repair or service of any kind whatsoever
4. Bars or cocktail lounges, where no food is served
5. Billiard parlors
6. Bingo parlors
7. Check cashing, payday loans, and auto title loans
8. Coin operated laundries
9. Day care centers (child and adult)
10. Discount grocery stores
11. Food voucher markets
12. Fraternal or social organizations
13. Gold and silver exchanges
14. Hookah lounges, hookah cafes, and hookah sales
15. Internet cafes/cyber cafes

16. Manufacturing uses of any kind
17. Massage establishments
18. Pawn shops
19. Public assemblies including religious assemblies and institutions
20. Retail sales of used merchandise, excluding antique shops
21. Swap meets
22. Tire shops, sales or service
23. Tobacco shops not dedicated to the sale of cigars
24. Vocational schools (excluding culinary schools with storefront visibility)
25. Any pop-up retail use not listed in permitted uses

Uses Subject to a Conditional Use Permit:

The following uses may be permitted, provided that a Conditional Use Permit is first obtained:

1. Alcoholic beverage sales for consumption off-premises
2. Antique shops
3. Any establishment offering alcoholic beverages for sale for consumption on the premises
4. Any exterior placement of public telephones, antennae, satellite antennae or radio, microwave or other such transmission device which is not in a fully enclosed building
5. Automobile parking structures
6. Bars or cocktail lounges with prepared food as a substantial portion of gross sales
7. Bowling alleys
8. Breweries, wineries, and/or distilleries with taproom or brewpub
9. Cigar lounge
10. Cinemas

11. Culinary schools with storefront visibility
12. Discount stores
13. Drive-through establishments of any kind
14. Drug stores/pharmacies
15. Exterior display of merchandise of any kind other than as a special event sale or grand opening
16. Freestanding automated teller machines (ATMs)
17. Game arcades
18. Gymnasiums
19. Karaoke lounge
20. Medical, dental, and optometrist uses
21. Museums
22. Outdoor farmers market
23. Pet stores with the sale of live animals
24. Restaurants (walk-in), bakeries with customer seating, coffee shops, fast food uses, take-out food service or other such retail food establishments
25. Retail kiosks (permanent and temporary)
26. Veterinary offices
27. Wine bars
28. Wine shops devoted exclusively to sales of wine

Performance Standards:

All uses shall be closely monitored to protect the integrity and privacy of the residential neighborhood adjacent to the PD-PS (Planned Development with Performance Standards) zone. To the extent possible, parking and vehicular traffic shall be directed away from the residential areas.

Any uses which creates any of the following adverse effects shall also be prohibited:

1. Any noise or vibrations other than that related to temporary construction work which is discernible without instruments at any lot line of the site.
2. Any electrical disturbance adversely affecting the operation of any equipment other than that of the creator of such disturbance.
3. The use or handling of radioactive materials shall not be permitted.
4. Any direct or reflected glass or heat which is perceptible at any point outside of any building.
5. The emission of odorous gases or matter in quantities such as to be perceptible at any lot line of the site.
6. No exterior storage of vehicles, materials, supplies, equipment, or machinery shall be permitted whether open or in tanks, bins, or other container devices.
7. Such retail or service establishments or business enterprises when determined by the Planning Commission to be in conflict with the performance standards as set forth in this section.
8. All exterior lighting shall be low-level and shall be directed away from all residentially-zoned properties.
9. All uses except parking shall be conducted within an entirely enclosed building.
10. Hours of loading and unloading shall be prohibited between the hours of 10:00 p.m. and 7:00 a.m.
11. All operations conducted on the premises shall not be objectionable by reason of noise, mud, steam, vibration, hazard, or other causes, and any use the operation of which produces odor, fumes (toxic and nontoxic), gases, airborne solids, or other atmospheric contaminants shall be allowed to locate only when conforming to limitations now or hereafter defined by law and shall have secured a permit to operate from the air pollution control district.

Development Standards:

1. Setbacks
Building and landscaped setbacks for future development are subject to approval by the Development Review Board.
2. Parking
One parking space is required for each 216 square feet of building area. Up to 50% of the required parking spaces may be designated for compact automobiles, each compact space measuring at least 8 feet in width by 16 feet in length.

3. Exterior Security Doors, Gates, and Window Coverings

The installation of exterior security doors, gates and window coverings, including, but not limited to, bars, grilles, grates, and overhead roll-down doors, or any exterior mounted covering of any type, shall be prohibited.

4. Security Wire

No barbed wire, concertina wire, razor wire, or cut glass shall be used as a fence or part of a fence, wall, or hedge along any property line or within any required side, rear, or front yard.

5. Sign Standards

All signing shall comply with Chapter 17.76 (Central Business District Sign Design Standards) of the Paramount Municipal Code. All new signage installed shall be internally illuminated and shall be lighted at least until 9:00 p.m.

6. Special Event and Grand Openings

Special Event and Grand Openings shall be conducted in accordance with Ordinance No. 581 of the City of Paramount. Rentals for a private celebratory party uses (e.g. weddings, quinceañeras, etc.) are prohibited. Events must comply with all applicable Building Codes and Americans with Disability Act (ADA) requirements.

Exempt Activities. The following special event uses are exempted from the requirements for a Special Event Permit. Uses other than the following shall comply with Section 17.44.170:

- a. Events that occur within the business building or suite for retail, recording, promotional events, exhibition events.
- b. The indoor event shall be within the same hours of operation as established by the existing business.
- c. Each indoor event shall be limited to three consecutive days and shall occur no more than 60 days per calendar year.
- d. Seasonal sales (e.g. Halloween, Christmas, or New Year).
- e. Similar temporary indoor uses that are compatible with the zoning district and surrounding land uses.

7. Landscape/Irrigation

Landscaping and irrigation shall comply with Chapter 17.96 (Water-Efficient Landscape Provisions) of the Paramount Municipal Code.

8. Development Review Board Approval

Prior to the issuance of a building permit for any building, structure, or substantial exterior remodel in the PD-PS (Planned Development with Performance Standards) zone, the application for development must be approved by the Development Review Board.

Any future modification to any structure within this zone shall comply with the Central Business District Architectural Guidelines.

SECTION 4. California Environmental Quality Act (CEQA). This ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15305, minor alterations in land use limitations in areas with an average slope of less than 20% that do not result in any changes in land use or density and Section 15061(b)(3) which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

SECTION 5. Severability. If any section, subsection, sentence, clause, or phrase in this ordinance or the application thereof to any person or circumstance is for any reason held invalid, the validity of the remainder of the ordinance or the application of such provision to other persons or circumstances shall be adopted thereby. The City Council hereby declares it would have passed this ordinance and each section, subsection, sentence, clause, or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

SECTION 6. Effective Date. This Ordinance shall take effect thirty days after its adoption, shall be certified as to its adoption by the City Clerk, and shall be published as required by law, together with the names and members of the City Council voting for and against the Ordinance.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this __ day of __ 2023.

Isabel Aguayo, Mayor

ATTEST

Heidi Luce, City Clerk

MAY 9, 2023

PUBLIC HEARING

ADOPTION OF THE AMENDED FIVE-YEAR 2022-2026 CONSOLIDATED PLAN AND THE FISCAL YEAR 2023-2024 ONE-YEAR ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAMS

- A. HEAR STAFF REPORT.
- B. OPEN THE PUBLIC HEARING.
- C. HEAR TESTIMONY IN THE FOLLOWING ORDER:
 - (1) THOSE IN FAVOR
 - (2) THOSE OPPOSED
- D. MOTION TO CLOSE THE PUBLIC HEARING.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____

- E. MOTION IN ORDER:

ADOPT THE AMENDED FIVE-YEAR CONSOLIDATED PLAN (FY 2022-2026); ADOPT THE ONE-YEAR ACTION PLAN (FY 2023-2024); AND AUTHORIZE THE CITY MANAGER, OR DESIGNEE, TO ADJUST THE CDBG AND HOME ACTIVITY BUDGETS TO CONFORM WITH ANY CHANGE TO THE FORMULA FOR GRANT ALLOCATIONS, AND EXECUTE AND SUBMIT ALL REQUIRED DOCUMENTS AND AGREEMENTS TO IMPLEMENT THE ONE-YEAR ACTION PLAN AND

AMENDED CONSOLIDATED PLAN IN COMPLIANCE WITH HUD
REGULATIONS.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: John Carver, Planning Director
Sol Bejarano, Management Analyst

Date: May 9, 2023

Subject: PUBLIC HEARING – ADOPTION OF THE AMENDED FIVE-YEAR 2022-2026 CONSOLIDATED PLAN AND THE FISCAL YEAR 2023-2024 ONE-YEAR ACTION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAMS

BACKGROUND

The City Council approved the City's Five-Year Consolidated Plan (FY 2022-2026), One-Year Action Plan (FY 2022-2023), and Analysis of Impediments to Fair Housing Choice in May of 2022. As a recipient of federal Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD), the City is required to prepare a yearly Annual Action Plan that identifies the specific activities that will use CDBG and HOME funds. The proposed FY 2023-2024 Action Plan will require the Consolidated Plan to be amended. Any substantial amendments to the approved Five-Year Consolidated Plan (FY 2022-2026) must be noticed, requiring a public hearing. Council approval is required before submitting the One-Year Action Plan and amended Consolidated Plan to HUD for approval.

DISCUSSION

2022-2026 Consolidated Plan, Strategic Plan

The Five-Year Consolidated Plan (FY 2022-2026) includes a Strategic Plan outlining the City's priorities, objectives, and strategies to address the City's housing and community needs and resources. The priority needs and goals established in the Five-Year Consolidated Plan (FY 2022-2026) were determined through a detailed analysis of the City's needs and resources.

The approved Consolidated Plan includes the implementation of CDBG and HOME funded activities that provide decent housing opportunities, maintain a suitable living environment, and expand economic opportunities for low- and moderate-income residents. The priority needs identified in the Consolidated Plan align with the following four measurable Strategic Plan goals:

	Goal Name	Category	Needs Addressed	Outcome Indicator
1.	Neighborhood Services, Facilities, and Infrastructure	Non-Housing Community Development	Improve neighborhoods, public facilities, and infrastructure	16,664 People 696 Commercial Code Enforcement Inspections
2.	Economic Opportunity Programs	Non-Housing Community Development	Promote Economic Opportunity	19 Businesses
3.	Affordable Housing Preservation	Affordable Housing	Preserve the supply of housing affordable to low- and moderate-income residents	26 Households 1,800 Housing units 1,000 people assisted
4.	Public Service	Non-Housing Community Development	Provide services to low-income residents, those with special needs and the homeless	30,000 People

Historically, the City has used CDBG and HOME funds to support activities that meet one of the four goals described above or similar goals established in prior Consolidated Plans. The authorized CDBG eligible activities include; Graffiti Removal, Code Enforcement, Commercial Rehabilitation, Fair Housing, and CDBG Program Administration. Although the current Five-Year Consolidated Plan complies with HUD's national goals for the CDBG and HOME programs, best practices include an assessment of the plan when preparing the One-Year Action Plan in the event the City's available resources or community needs have changed. As the City's available resources and community needs have evolved, and in evaluating the Consolidated Plan, the following measurable Strategic Plan goals have been amended to align with the activities proposed in the 2023-2024 Action Plan and next three annual action plans:

	Goal Name	Category	Needs Addressed	Outcome Indicator
1.	Neighborhood Services	Non-Housing Community Development	Improve neighborhoods, address inaccessible public facilities and infrastructure	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing: 34,000 people assisted
2.	Economic Opportunity	Non-Housing Community Development	Promote Economic Opportunity	50 Businesses Assisted
3.	Affordable housing preservation, development, and access	Affordable Housing	Preserve the supply of housing affordable to low- and moderate-income residents	40 Households 1,000 People Assisted
4.	Public Services	Non-Housing Community Development	Provide services to low-income residents, those with special needs and the homeless	1,250 People Assisted <i>[note: reduced in terms of HUD funds, but previously approved number assisted with General Fund and other funds]</i>

One-Year Action Plan (FY 2023-2024)

While the Consolidated Plan establishes objectives and strategies, the One-Year Action Plan (FY 2023-2024) identifies the specific activities that will use CDBG and HOME funds to achieve certain outcomes related to the established objectives. The One-Year Action Plan (FY 2023-2024) is the second of five annual plans implementing the 2022-2026

Consolidated Plan Strategic Plan goals via the investment of annual allocations of CDBG and HOME funds from HUD. The Action Plan identifies available resources, annual goals, projects, and activities for the period beginning July 1, 2023 and ending June 30, 2024. For the 2023-2024 program year, the City will receive \$761,014 of CDBG and \$303,074 of HOME funds from HUD.

The proposed One-Year Action Plan reflects a change in activities from Code Enforcement/Commercial Rehabilitation/Graffiti Removal (which will now be leveraged with other available funding sources) to the Senior Enrichment Program, and Public Infrastructure Improvements (i.e., street/alley improvements and/or ADA and sidewalk improvements). Adjustments to the Action Plan budget will be made proportionally and in compliance with regulatory requirements should there be any change to the formula for grant allocations.

The One-Year Action Plan (FY 2023-2024) allocates \$1,064,088 of CDBG and HOME funds in addition to \$13,675 of HOME program income funds for a grand total of \$1,077,763 to the following program activities to be implemented from July 1, 2023 to June 30, 2024.

2023-2024 CDBG PROGRAM

Alley Improvements East Phase	\$250,000
HOME Improvement Program - CDBG	\$244,660
Senior Enrichment Program	\$114,152
Fair Housing Services	\$16,000
CDBG Program Administration	\$136,202
CDBG TOTAL:	\$761,014

2023-2024 HOME PROGRAM

Home Improvement Program - HOME	\$240,981
Community Housing Development Organization	\$45,461
HOME Program Administration	\$30,307
HOME TOTAL:	\$316,749

GRAND TOTAL: \$1,077,763

As part of the citizen participation process, the City is required to make the Action Plan and any substantial amendments to the Consolidated Plan available to the public for a minimum of 30 days for public comment. The public comment period began on April 7, 2023 and continued through May 9, 2023. To date, the City has not received any comments from the public. Any public comments received during the City Council meeting for this item will be incorporated into the 2023-2024 One-Year Action Plan and amended Five-Year Consolidated Plan (FY 2022-2026) before it is submitted to HUD.

FISCAL IMPACT

The total expenditure amount will not exceed \$1,077,763 and is appropriated in the restricted CDBG and HOME Funds in the Planning Department for the 2023-2024 fiscal year.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with all six Strategic Outcomes.

RECOMMENDED ACTION

It is recommended that the City Council conduct a public hearing; adopt the amended Five-Year Consolidated Plan (FY 2022-2026); adopt the One-Year Action Plan (FY 2023-2024); and authorize the City Manager, or designee, to adjust the CDBG and HOME activity budgets to conform with any change to the formula for grant allocations, and execute and submit all required documents and agreements to implement the One-Year Action Plan and amended Consolidated Plan in compliance with HUD regulations.

Attachments:

- A – [CDBG One-Year Action Plan \(FY 2023-2024\)](#)
- B – [CDBG Amended Consolidated Plan \(FY 2022-2026\)](#)

MAY 9, 2023

AWARD OF CONTRACT

CITY HALL CONFERENCE ROOM UPGRADE (CITY PROJECT NO. 9280)

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL 1) APPROPRIATE AN ADDITIONAL \$50,850 FROM THE AVAILABLE GENERAL FUND BALANCE; AND 2) AWARD THE CONTRACT FOR THE CITY HALL CONFERENCE ROOM UPGRADE TO JUNIOR'S CONSTRUCTION, INC., COMPTON, CA IN THE AMOUNT OF \$83,690, AUTHORIZE CONTINGENCY IN THE AMOUNT OF \$12,640, AND AUTHORIZE THE MAYOR OR HER DESIGNEE TO EXECUTE THE AGREEMENT.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Adriana Figueroa, Public Works Director
Celina Sanchez, Management Analyst
Date: May 9, 2023

Subject: AWARD OF CONTRACT FOR CITY HALL CONFERENCE ROOM UPGRADE (CITY PROJECT NO. 9280)

BACKGROUND

The Paramount City Hall is the City's main government facility that houses four of the City's seven departments. There have been many interior and exterior upgrades to the facility including the in-progress City Hall Kitchen renovation project. Included in the Fiscal Year 2022-23 Capital Improvement Projects Budget is funding for the City Hall Conference Room Upgrade to reorganize the space available and upgrade conference room equipment. This conference room is one of the primary meeting locations for business meetings at City Hall. As a note, when this item was put out to bid, the documents incorrectly noted the project number as 9279. All documentation going forward will utilize the appropriate project number, 9280.

DISCUSSION

On April 20, 2023, the Director of Public Works opened and examined the bids for the City Hall Conference Room Upgrade (CIP 9280). The bids were opened at 11:00 AM at the City Yard. Two (2) bids were received and ranged from \$83,690 to \$148,937. The apparent low bid was submitted by Junior's Construction, Inc. in the amount of \$83,690. Attached is the list of bidders.

The following is a breakdown of estimated total project costs:

Project:	\$ 83,960
Contingency:	\$ 12,640
Total Estimated:	<u>\$ 96,600</u>

The Fiscal Year 2022-23 budget originally included \$50,000 for AV equipment and another \$50,000 for the construction of the conference room improvements. The City Council then approved an updated amount of \$54,250 for the purchase of AV equipment.

FISCAL IMPACT

The total project amount of \$96,600 in addition to the AV equipment purchase of \$54,250 previously approved by City Council exceeds the budgeted amount of \$100,000 appropriated in the FY 2022-23 Capital Improvement Projects Budget utilizing General Funds – Capital Reserve. The additional \$50,850 needed to complete this project will be funded by the available General Fund balance.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 5: Attractive and Well-Maintained Infrastructure.

RECOMMENDED ACTION

It is recommended that the City Council 1) appropriate an additional \$50,850 from the available General Fund balance; and 2) award the contract for the City Hall Conference Room Upgrade to Junior's Construction, Inc., Compton, CA in the amount of \$83,690, authorize contingency in the amount of \$12,640, and authorize the Mayor or her designee to execute the agreement.

JOB NAME: CITY HALL CONFERENCE ROOM UPGRADE (CIP 9280)

BID DATE: THURSDAY, APRIL 20, 2023

BID TIME: 11:00 AM

	<u>Company Name</u>	<u>Company Address</u>	<u>Bid Amount</u>
1.	Junior's Construction, Inc.	Compton, CA	\$83,960.00
2.	Corral Construction and Development, Inc.	Commerce, CA	\$148,937.00

**SERVICE AGREEMENT BY AND BETWEEN THE
CITY OF PARAMOUNT
AND
JUNIOR'S CONSTRUCTION, INC.
FOR CITY HALL CONFERENCE ROOM UPGRADE
(CITY PROJECT NO. 9280)**

THIS AGREEMENT is made and entered into this 9th day of May 2023 by and between the CITY OF PARAMOUNT, hereinafter referred to as the "CITY," and JUNIOR'S CONSTRUCTION, INC, hereinafter referred to as the "CONTRACTOR."

I. RECITAL

A. PURPOSE. The purpose of this AGREEMENT is to allow the CITY to procure the services of a qualified contractor to provide construction services in connection with the CITY'S conference room upgrades project, and to have these contractor services based upon the terms and conditions hereinafter set forth.

II. TERMS AND CONDITIONS

A. MISSION. The CITY hereby retains the CONTRACTOR in the capacity as contractor and the CONTRACTOR hereby accepts such responsibility as described herein.

B. TERMS. This AGREEMENT shall commence as of 9th day of May 2023 and shall remain in full force and effect until such time either party gives written notice of termination in accordance with those provisions set forth in paragraph P. At the time of such extensions, this AGREEMENT shall be amended as to the changes, if any, in the terms, responsibilities and compensation as determined in writing between the CITY and CONTRACTOR.

C. SCOPE OF SERVICES. Under the supervision of the Director of Public Works or her designee, the CONTRACTOR shall provide all services as detailed in the CONTRACTOR's Proposal dated April 20, 2023 and attached herein as Exhibit "A". In the event of any conflict between the provisions of this AGREEMENT and Exhibit "A," the terms of this AGREEMENT shall prevail.

Contractor shall be responsible for hauling away all material debris and leaving the site in a broom clean condition on a DAILY basis. Contractor shall provide full pedestrian protection during remodeling in accordance to City of Paramount code requirements and shall ensure business is in operation during business hours.

D. COMPENSATION. During the term of this AGREEMENT, the CITY shall compensate the CONTRACTOR for the services described as detailed in Exhibit "A".

Invoices for payment shall be submitted on a monthly basis and shall be approved by the Director of Public Works or her designee.

The CONTRACTOR shall submit an itemized invoice to the CITY according to work progress, setting forth the work performed and the rates charged in accordance with the contractor's fee schedule.

All change orders, additions, deletions, or adjustments to the CONTRACTOR's specifications must be submitted in writing to the CITY for approval. The CITY is the sole authority regarding change orders and the CONTRACTOR shall not change, alter, or delete, in any manner, any portion of these specifications of the CITY.

E. EXPENSES. CONTRACTOR shall not be entitled to an expense account and shall not be required or permitted to incur expenses on behalf of the CITY in addition to the expenses required for completion of the scope of services described herein. The compensation described herein includes provision for all CONTRACTOR expenses required to complete the scope of services described herein.

F. INDEPENDENT CONTRACTOR.

(a) CONTRACTOR is and shall at all times remain as to the City a wholly independent CONTRACTOR. The personnel performing the services under this Agreement on behalf of CONTRACTOR shall at all times be under CONTRACTOR'S exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of CONTRACTOR or any of CONTRACTOR'S officers, employees, or agents, except as set forth in this Agreement. CONTRACTOR shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. CONTRACTOR shall not incur or have the power to incur any debt, obligation, or liability whatever against City, or bind City in any manner.

(b) Neither CONTRACTOR, nor any of CONTRACTOR'S officers, employees, or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. CONTRACTOR expressly waives any claim CONTRACTOR may have to any such rights.

(c) City shall not be liable for compensation or indemnification to CONTRACTOR for injury or sickness arising out of performing services hereunder.

G. INDEMNIFICATION.

(a) All officers, agents, employees, sub-Contractors, their agents, officers, and employees who are hired by or engaged by CONTRACTOR in the performance of this Agreement shall be deemed officers, agents and

employees and sub-Contractors of CONTRACTOR, and City shall not be liable or responsible to them for anything whatsoever.

- (b) CONTRACTOR agrees to save, keep, hold harmless and defend City and all of its elected and appointed boards, commissions, officers employees and agents from all claims, damages, costs or expenses in law and in equity, including costs of suit and expenses for legal services, that may at any time arise or be claimed because of damage to property or injury to persons, including City, allegedly received or suffered by reason of any wrongful or negligent act or omission on the part of CONTRACTOR or any of its agents, officers and employees and sub-Contractors in the performance of this Agreement.
- (c) CONTRACTOR shall not be deemed to assume any liability for wrongful or negligent acts of City or its officers, agents, employees and sub-Contractors, and City shall defend and hold CONTRACTOR harmless against any such claims.
- (d) CONTRACTOR agrees to defend, indemnify, and hold harmless the City, its elected and appointed boards, commissions, officers, employees and agents from all claims, demands, liability fines and penalties made by CONTRACTOR'S employees from health, retirement or other benefits attributable to services performed pursuant to this Agreement.

H. PREVAILING WAGES.

- (a) Wage rates for this Project shall be in accordance with the "General Wage Determination Made by the Director of Industrial Relations Pursuant To California Labor Code, Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1", for Los Angeles County. Wage rates shall conform with those posted at the Project site.
- (b) The following Labor Code sections are hereby referenced and made a part of this Agreement:
 - 1. Section 1775 - Penalty for Failure to Comply with Prevailing Wage Rates.
 - 2. Section 1777.4 - Apprenticeship Requirements.
 - 3. Section 1777.5 - Apprenticeship Requirements.
 - 4. Section 1813 - Penalty for Failure to Pay Overtime.
 - 5. Sections 1810 and 1811 - Working Hour Restrictions.
 - 6. Section 1775 - Payroll Records.
 - 7. Section 1773.8 - Travel and Subsistence Pay.

I. RECORD AUDIT. In accordance with Government Code, Section 8546.7, records of both the AGENCY and the CONTRACTOR shall be subject to examination and audit by the Auditor General for a period of three (3) years after final payment.

J. SUCCESSOR AND ASSIGNMENT. The services as contained herein are to be rendered by the CONTRACTOR whose name is as appears first above written and said CONTRACTOR shall not assign nor transfer any interest in this AGREEMENT without the prior written consent of the CITY. Claims for money by CONTRACTOR from the CITY under this contract may be assigned to a bank, trust company, or financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the CITY.

K. INSURANCE. Without limiting the CONTRACTOR'S indemnification of the CITY, the CONTRACTOR shall provide and maintain at this own expense during the term of this AGREEMENT for the following programs of insurance covering his operation hereunder. Each program of insurance, except professional liability insurance shall name the CITY as "Additionally Insured" and each policy shall contain a provision that such insurance will not be cancelled, nor any change whatsoever made in policies, except upon not less than thirty (30) days prior notice to the CITY, mailed by registered mail with postage prepaid. Such insurance shall be provided by insurer(s) satisfactory to the CITY and evidence of such programs satisfactory to the CITY shall be delivered to the CITY on or before the effective date of this AGREEMENT.

General Liability. A program including, but not limited to, comprehensive general liability including automobile coverage with a combined single limit of not less than \$1,000,000.00 per occurrence. Such insurance shall be primary to and not contributing with any other insurance maintained by the CITY. The issuer shall be an "admitted surety insurer" duly authorized to transact business under the laws of the State of California.

Acceptable insurance coverage shall be placed with carriers admitted to write insurance in California with a rating of A:VIII by A.M. Best & Co. Any deviation from this rule shall require specific approval in writing from the City.

Insurance shall name the City of Paramount, its officers, agents, and employees as additional insured by endorsement of the Contractor's policy. A copy of the endorsement, showing policy limit, shall be provided to the City on or before signing this contract.

Failure on the part of the CONTRACTOR to procure or maintain required insurance shall constitute a material breach of this AGREEMENT upon which the CITY will immediately terminate this AGREEMENT.

Worker's Compensation Coverage. State statutory limits, deductibles, self-insurance retention, or similar forms of coverage limitations or modifications must be declared to and approved by CITY.

Automobile Liability Insurance. In an amount not less than Five Hundred Thousand Dollars (\$500,000) combined single limit per accident for bodily injury and property damage covering owned, non-owned and hired vehicles.

L. COMPLIANCE WITH LAWS. The parties agree to be bound by applicable federal, state and local laws, regulations and directives as they pertain to the performance of this AGREEMENT.

M. SEVERABILITY. In the event that any covenant, condition or other provisions herein contained is held to be invalid, void or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remainder of the AGREEMENT and shall in no way affect, impair or invalidate any other covenant, condition or other provision contained herein. If such condition, covenant, or other provision shall be deemed invalid due to its scope or breadth, such covenant, condition or other provision shall be deemed valid to the extent of the scope or breadth permitted by law.

N. INTERPRETATION. No provision of this AGREEMENT is to be interpreted for or against either party because that party or that party's legal representative drafted such provision, but this AGREEMENT is to be construed as if it were drafted by both parties hereto.

O. ENTIRE AGREEMENT. This AGREEMENT supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the retention of CONTRACTOR by the CITY and contains all the covenants and agreements between the parties with respect to such retention.

P. WAIVER. No breach of any provision hereof can be waived unless in writing. Waiver of any one breach of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision hereof.

Q. CONTRACT EVALUATION AND REVIEW. The ongoing assessment and monitoring of this AGREEMENT is the responsibility of the City Manager, or his designee.

R. TERMINATION OF AGREEMENT. This AGREEMENT may be terminated by either party by giving written notice at least thirty (30) days prior to the effective termination date in the written notice. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the CONTRACTOR under this AGREEMENT shall, at the option of the CITY, become its property and the CONTRACTOR shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the CONTRACTOR shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the AGREEMENT by the CONTRACTOR, and the CITY may withhold any payments to the CONTRACTOR for the purpose of set-off until such time as the exact amount of damages due the CITY from the CONTRACTOR is determined.

S. CHANGES. The CITY or CONTRACTOR may request changes in the scope of the services of the CONTRACTOR to be performed hereunder. Such changes, including any increase or decrease in the amount of the CONTRACTOR'S compensation, which are mutually agreed upon by and between the CITY and the CONTRACTOR, shall be incorporated in written amendments to this AGREEMENT.

T. REPORTS AND INFORMATION. CONTRACTOR, at such times and in such forms as the CITY may require, shall furnish the CITY such periodic reports as it may request pertaining to work or services undertaken pursuant to this AGREEMENT, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this AGREEMENT.

U. RECORDS AND AUDITS. CONTRACTOR shall maintain accounts and records, including personnel, property, and financial records, adequate to identify and account for all costs pertaining to this AGREEMENT, and such other records as may be deemed necessary by the CITY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the CITY or any authorized representative and will be retained for five (5) years after the expiration of this AGREEMENT unless permission to destroy them is granted by the CITY.

V. FINDINGS CONFIDENTIAL. All of the reports, information, data, etc., prepared or assembled by the CONTRACTOR under this AGREEMENT are confidential and the CONTRACTOR agrees that they shall not be made available to any individual or organization without the prior written approval of the CITY.

W. COPYRIGHT. No report, maps, or other documents produced in whole or in part under this AGREEMENT shall be the subject of an application for copyright by or on behalf of the CONTRACTOR.

X. PERSONNEL. CONTRACTOR represents that it has, or will secure at its own expense, all personnel required in performing the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the CITY. All of the services required hereunder will be performed by CONTRACTOR or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under the state and local law to perform such services. None of the work or services subcontracted hereunder shall be specific by written contract or agreement and shall be subject to each provision of this AGREEMENT.

III. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

A. EQUAL OPPORTUNITY.

- (a) The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, creed, sex, color, or national origin. The CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the CITY setting forth the provisions of this non-discrimination clause.
- (b) The CONTRACTOR will, in all solicitation or advertisements for employees placed by or on behalf of the CONTRACTOR, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, or national origin.
- (c) The CONTRACTOR will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this AGREEMENT so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- (d) The CONTRACTOR will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (e) The CONTRACTOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the CITY and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the CONTRACTOR'S non-compliance with the equal opportunity clauses of this AGREEMENT or with any of such rules, regulations, or orders, this AGREEMENT may be canceled, terminated, or suspended in whole or in part and the CONTRACTOR may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(g) The CONTRACTOR will include the provisions of paragraphs (1) through (6) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The CONTRACTOR will take such action with respect to any subcontract or purchase order as the CITY may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided, however, that in the event the CONTRACTOR becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the CITY, the CONTRACTOR may request the United States to enter into such litigation to protect the interests of the United States.

B. CIVIL RIGHTS ACT OF 1964. Title VI of the Civil Rights Act of 1964, provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of or, be subjected to discrimination under any program or activity receiving Federal financial assistance.

C. AGE AND DISABILITY. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual, as provided in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, shall apply to this AGREEMENT.

IV. CONFLICT OF INTEREST

During the performance of this AGREEMENT, the CONTRACTOR agrees as follows:

A. INTEREST OF MEMBERS OF THE CITY. No member of the governing body of the CITY and no other employee, or agent of the CITY who exercises any functions of responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT.

B. INTEREST OF CONTRACTOR. CONTRACTOR represents, warrants and agrees that he does not presently have, nor will he acquire during the term of this AGREEMENT, any interest, direct or indirect, by contract, employment or otherwise, or as a partner, joint venture or shareholder (other than as a shareholder holding a one-percent (1%) or less interest in publicly-traded companies) or affiliate with any business or business entity that has entered into any contract, subcontract, or arrangement with the CITY.

C. INTEREST OF OTHER LOCAL PUBLIC OFFICIALS. No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this

AGREEMENT; and the CONTRACTOR shall take appropriate steps to assure compliance.

V. NOTICES

Notices herein shall be presented in person or by certified or registered U.S. Mail, as follows:

To the CONTRACTOR: JUNIOR'S CONSTRUCTION, INC
2323 E 124th Street
Compton, CA 90222

To the CITY: City of Paramount
Director of Public Works
Adriana Figueroa
16400 Colorado Avenue
Paramount, CA 90723

IN WITNESS HEREOF, the CITY and CONTRACTOR have executed this AGREEMENT as of the date first herein above set forth.

CITY OF PARAMOUNT

JUNIOR'S CONSTRUCTION, INC

By: _____
Adriana Figueroa,
Public Works Director

By: _____
Victor Lopez,
President

ATTEST:

By: _____
Heidi Luce, City Clerk

APPROVED AS TO FORM:

By: _____
John E. Cavanaugh, City Attorney

Exhibit A



REQUEST FOR BID BID PROPOSAL SHEET

City Project – **City Hall Conference Room Upgrade (CIP 9279)**
Located at 16400 Colorado Ave., Paramount, CA 90723

The undersigned BIDDER hereby proposes to furnish all materials, equipment, tools, labor, and incidentals required for the above-stated project as set forth in the Specifications and to perform all work in the manner and time prescribed therein.

BIDDER declares that this proposal is based upon careful examination of the work site, Specifications and General Provisions. If this proposal is accepted for award, BIDDER agrees to enter into a contract with the CITY OF PARAMOUNT at the price set forth in the Bid Proposal Sheet.

BIDDER understands that a bid is required for the entire work, and that the items set forth in the Bid Specifications are solely for the purpose of comparing bids, that final compensation under the contract will be based upon the actual amount of work satisfactorily completed. THE CITY RESERVES THE RIGHT TO INCREASE OR DECREASE THE AMOUNT OF ANY QUANTITY SHOWN AND TO DELETE ANY ITEM FROM THE CONTRACT. It is agreed that the bid price includes all appurtenant expenses, taxes, royalties, and fees.

BIDDER understands that if awarded the contract, a 10 percent retention of the total bid price will be held for at least a period of 35 days while the Notice of Completion is filed and recorded, thereby complying with state law.

Bids must be submitted to the City of Paramount no later than **Thursday, April 20, 2023 at the hour of 11:00 a.m.** at the following address:

City of Paramount – Public Works Department
Attn: Celina Sanchez, Management Analyst
15300 Downey Avenue
Paramount, CA 90723

The undersigned hereby proposes and agrees to provide services in accordance with the attached General Provisions and Specifications at the stated price: \$ 83,690.00.

Signature of Bidder Victor Lopez

Firm Name Victor Lopez

Business Address 2323 E 124th St. Compton, CA 90222

Telephone No. 562-965-8640 or 562-446-3962

Bidder's Contractor License No. 1017330 DIR No. 1000046435

Dated this 19th day of April, 2023.

MAY 9, 2023

SANTA TRAIN ROUTE ADJUSTMENT

MOTION IN ORDER:

APPROVE THE PROPOSED ROUTE ADJUSTMENTS FOR THE 2023
SANTA TRAIN.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: David Johnson, Community Services Director
Yecenia Guillen, Assistant Community Services Director

Date: May 9, 2023

Subject: SANTA TRAIN ROUTE ADJUSTMENT

BACKGROUND

Each year staff reviews the Santa Train routes and their stops to ensure that they are placed effectively to serve the neighborhoods it visits and to improve the efficient operation of the program. The last substantive change to the Santa Train routes was in 2004. After reviewing the 2022 Santa Train stops, staff is recommending changes to Monday's and Wednesday's train routes to streamline the routes and provide better service to those neighborhoods.

SANTA TRAIN ROUTES

The Wednesday night Santa Train has been a long night for the last several years. The Wednesday night Santa Train finished at 10:16 p.m. in 2022, 10:32 p.m. in 2021, and 9:48 p.m. in 2019 (the Santa Train operated in a reduced manner in 2020 due to COVID). The Monday night Santa Train, in comparison, finished at 8:06 p.m. in 2022, 9:09 p.m. in 2021, and 7:44 p.m. in 2019. Additionally, the Lake Street stop has historically been the last stop on Wednesday and has been an ongoing issue given the Train's late arrival and the number of families that participate at this stop. Based on this, staff is proposing the following:

Monday (see attached map for Current & Proposed Monday Schedule of Stops)

- 1) Move Stop #14 (16611 Lake St.) from Wednesday to a new Stop #7 on Monday night.
- 2) Existing Monday night Stops #7 through #11 would become Stops #8 through #12.

Wednesday (see attached map for Current & Proposed Wednesday Schedule of Stops)

- 1) The number of stops on this night would be reduced to 12 stops from the current 14 stops:
 - a. Stop #14 (Lake St.) would move to Monday night.
 - b. Stop #13 (Vermont – Town Center Terrace) would be eliminated and replaced with a special daytime Santa visit (without the Train) during Santa Train week. The Santa Train gets to this stop very late on Wednesday and is not a convenient time for many seniors who reside there. Santa, his elves, and Mrs. Claus (if she's available) would visit during lunch time to maximize our visit with the most seniors possible.

Wednesday (b. Stop #13-Cont.)

This visit would be coordinated with Town Center Terrace so that the visit is appropriately advertised to the residents of this facility.

Overall, the proposed changes reduce the total number of stops on Wednesday by two and moves the Lake stop to the middle of the route on Monday night, thereby improving access to the Santa Train for the Lake Street neighborhood by moving it to a more appropriate time.

FISCAL IMPACT

None.

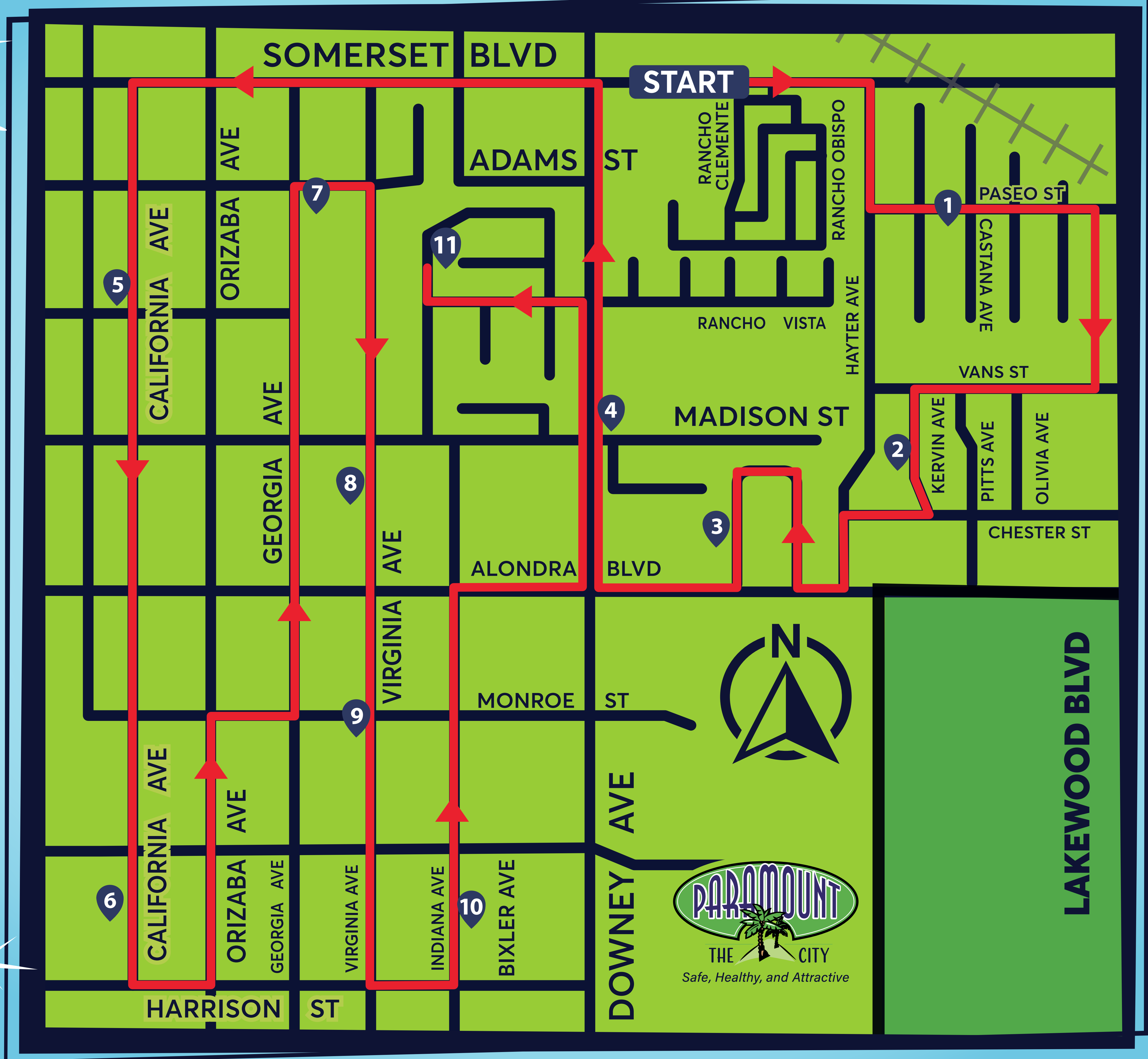
VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 2: Community Health.

RECOMMENDED ACTION

It is recommended that the City Council approve the proposed route adjustments for the 2023 Santa Train.

CURRENT THE SANTA TRAIN ROUTE



MONDAY • DECEMBER 4, 2023

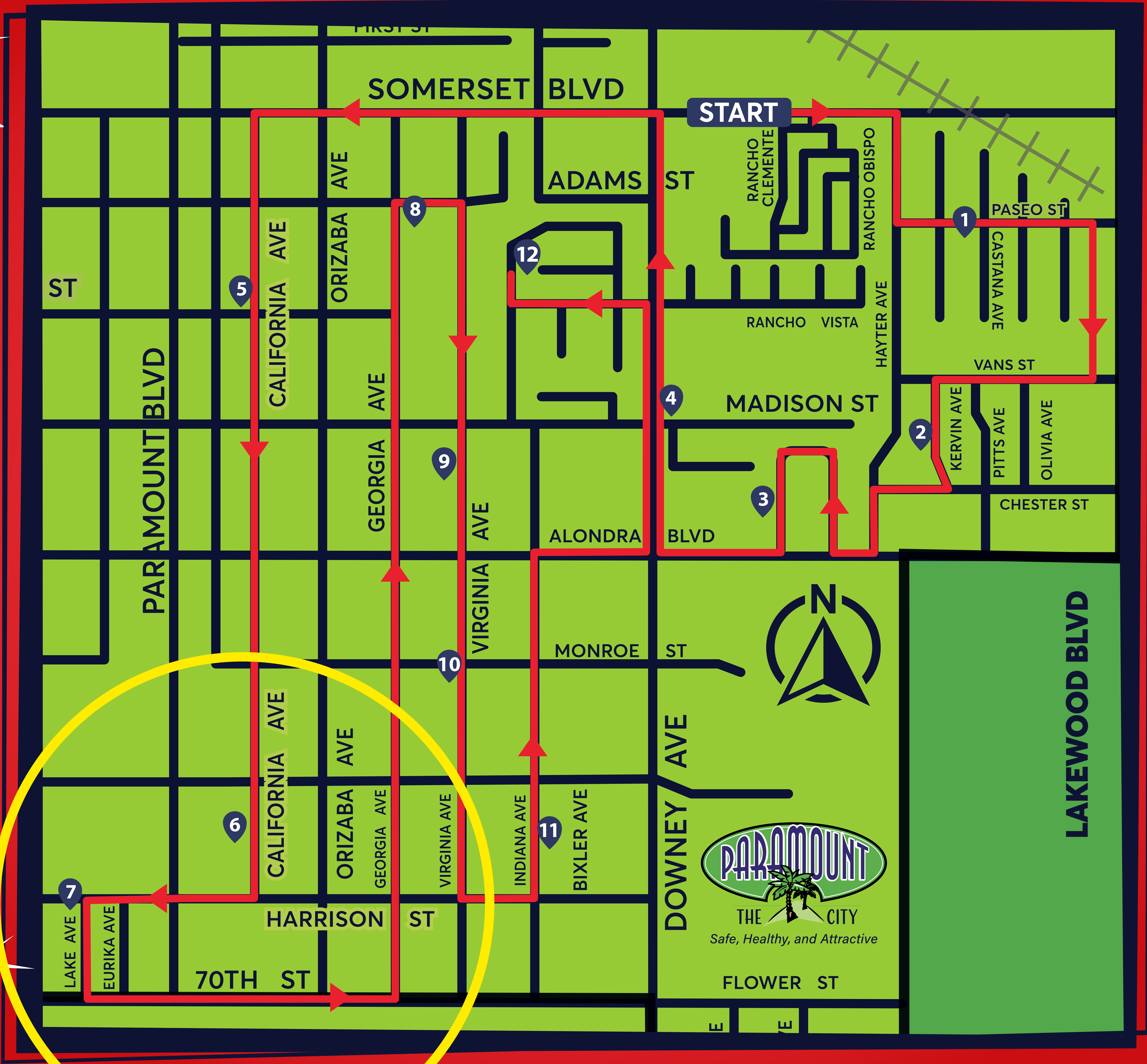
CURRENT THE SANTA TRAIN ROUTE



WEDNESDAY • DECEMBER 6, 2023

PROPOSED

THE SANTA TRAIN ROUTE

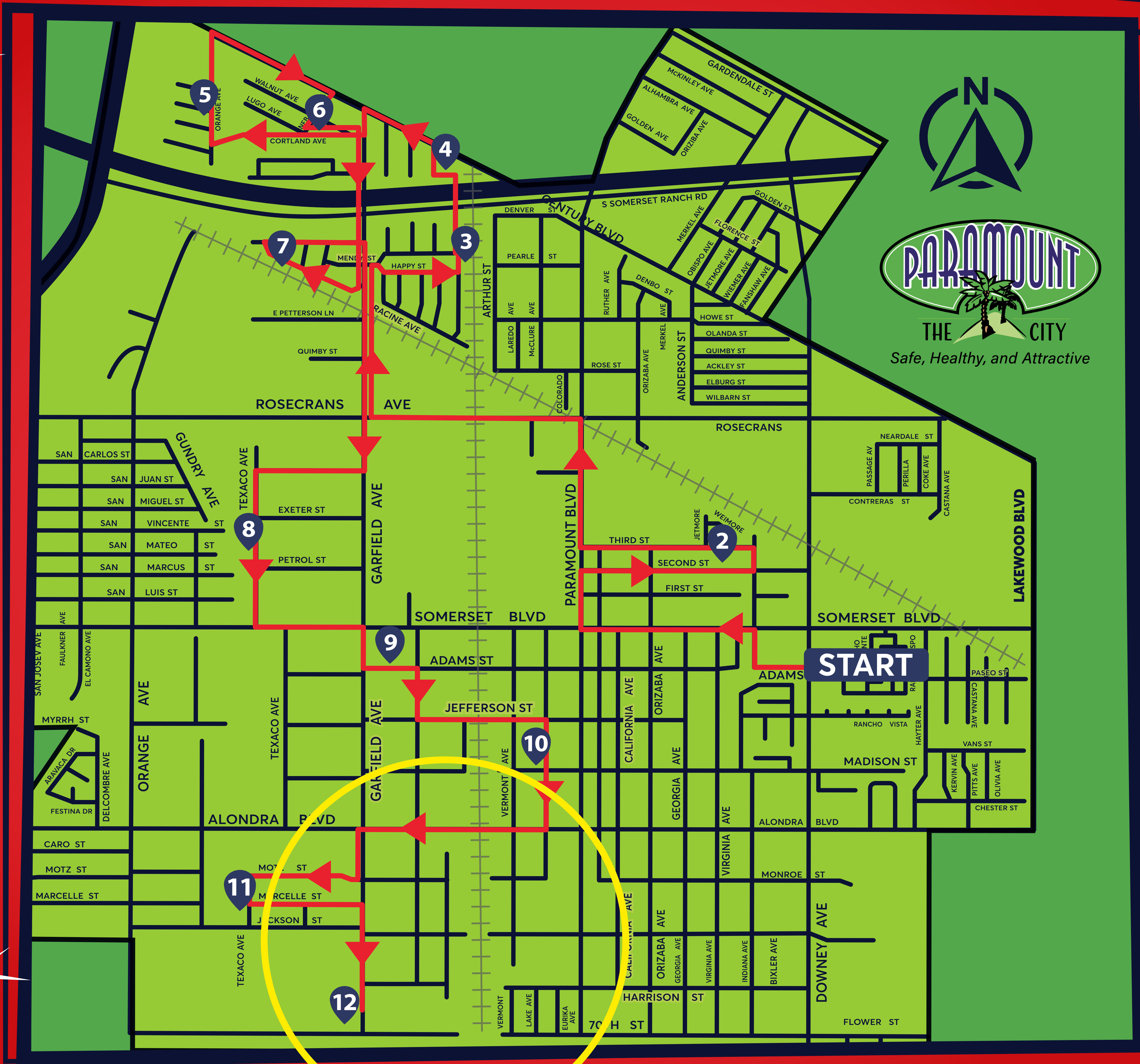


MONDAY • DECEMBER 4, 2023

PROPOSED

THE SANTA TRAIN

ROUTE



WEDNESDAY • DECEMBER 6, 2023

MAY 9, 2023

PROPOSED RESTRUCTURING OF VOLUNTEERING IS PARAMOUNT (V.I.P) STUDENT RECOGNITION PROGRAM AND YOUTH AND YOUNG ADULT COMMITTEE INTO THE PARAMOUNT TEEN LEADERSHIP PROGRAM

MOTION IN ORDER:

APPROVE OR MODIFY THE PROPOSED PARAMOUNT TEEN LEADERSHIP PROGRAM.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: David Johnson, Community Services Director
Yecenia Guillen, Assistant Community Services Director

Date: May 9, 2023

Subject: PROPOSED RESTRUCTURING OF VOLUNTEERING IS PARAMOUNT (V.I.P.) STUDENT RECOGNITION PROGRAM AND YOUTH AND YOUNG ADULT COMMITTEE INTO THE PARAMOUNT TEEN LEADERSHIP PROGRAM

BACKGROUND

At the January 4, 2022 City Council meeting, a student volunteer recognition program was approved by the City Council. This program, Volunteering is Paramount (V.I.P.), was structured so that high school age residents that provide volunteer hours at either a non-profit, government agency or private organization could record their volunteer hours with the Community Services Department. Any high school-age volunteer that recorded 50 or more volunteer hours in any school year (July-June) through the V.I.P. program would receive a V.I.P. Certificate of Recognition from the Mayor. Currently, none of the students participating in the V.I.P. program have reached the threshold of 50 hours in a school year.

The Youth and Young Adult Committee is a revision of the former Youth Commission that essentially followed the same format of the former program but was more inclusive and allowed residents up to age 24 years old to participate. Both the current and former youth program focused on educating young residents on the structure, function, and issues associated with local government. Recruitment for the former Youth Commission and the revised Youth and Young Adult Committee have, for the last several years, failed to attract a large number of applicants that would allow a competitive selection process.

Staff is proposing a restructuring of these programs that would combine them into a single program called the Paramount Teen Leadership (PTL) program.

DISCUSSION

Norwalk's Teen Alliance Program – A Successful Example

Community Services staff identified a successful and interesting program in the City of Norwalk called the Teen Alliance Program (TAP). The Norwalk Teen Alliance Program serves teenagers from 13-18 years old, who are Norwalk residents, by providing them meaningful volunteer opportunities with the City and provides them monthly activities and

workshops that build self-esteem, teach life skills, develop job skills, and helps them learn conflict resolution skills. The City of Norwalk has been operating this program for 26 years and currently has well over 100 teens participating in the program. The teens can volunteer at a variety of City events and are required to attend monthly meetings that teach the life skills noted above. Participants in the Norwalk Teen Alliance Program are also eligible to participate in scheduled activities such as hiking and camp trips, beach excursions, and amusement park trips. Participants are also invited to attend an annual recognition dinner that features the distribution of dedicated scholarships for outstanding members of the program's graduating teens.

Proposed Paramount Teen Leadership Program

The Paramount Teen Leadership program would be an inclusive and socially supportive volunteer and leadership development program for our Paramount youth that builds on the already successful involvement of teens in our special events and clean-up activities.

Staff is proposing to replicate much of the Norwalk Teen Alliance Program and convert our existing V.I.P. program and Youth and Young Adult program into the Paramount Teen Leadership (PTL) program. Staff would market this program directly to Paramount High School, Odyssey STEM Academy, and the 4 middle schools with the assistance of the Paramount Unified School District. Staff would also speak with parents and children involved in the STAR program at the middle schools to encourage participation. The Community Services Department would also coordinate with the Public Safety Department to enroll the students that participate in the various clean-up events conducted by the City. These students would become our volunteer base for on-going and future special events and clean-up activities. As participants engage with the program, the City would be able to encourage and direct the graduating participants toward possible employment with the City's Community Services Department.

Participants would be required to attend monthly mandatory meetings that would be structured to be fun-based activities that teach leadership, self-esteem, life skills, conflict resolution, and develop job skills. Guest speakers across the spectrum of social issues would be invited to speak at these monthly meetings to address a variety of issues such as homelessness, mental health, and social media influence. PTL participants would be able to engage, under program direction, in a variety of community supportive efforts such as clothing or food drives for needy families or persons experiencing homelessness and engaging with isolated seniors. PTL participants would also be the teen population that would have first access to our teen excursions and would be the marketing team for these trips.

Staff is also recommending creating a PTL Scholarship and Volunteer Award Program to support PTL participants who are graduating seniors attending college as well as other teens in the program who have been active volunteers supporting City programs and events. Staff is proposing an annual allocation of \$20,000 to support this scholarship program. The college scholarships would consist of four \$3,000 scholarships and would be awarded to the top 4 PTL graduating seniors based on competitive panel interviews.

that take into consideration the level of volunteer commitment from each applicant. The remaining annual funds would be used to support several smaller awards for other successful participants in the PTL program as well as the cost of the annual dinner event to recognize the PTL program participants, and promotional materials. The smaller awards could also be used to assist students that successfully volunteer in our program but have costs associated with their participation in high school sports or cheer program.

FISCAL IMPACT

There is no current fiscal impact for the Teen Leadership Program. The proposed costs for the Paramount Teen Leadership program, including an allocation of \$20,000 for scholarships, will be identified in the FY 2023-24 budget.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 2: Community Health.

RECOMMENDED ACTION

It is recommended that the City Council approve or modify the proposed Paramount Teen Leadership program.

MAY 9, 2023

ORAL REPORT

2023 SUMMER CONCERT LINEUP



To: Honorable City Council

From: John Moreno, City Manager

By: David Johnson, Community Services Director

Date: May 9, 2023

Subject: ORAL REPORT – 2023 SUMMER CONCERT LINEUP

An oral report providing a preview of the upcoming summer concert lineup will be presented at the Council meeting.

MAY 9, 2023

RESOLUTION NO. 23:017

"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT
ADOPTING THE FUND BALANCE POLICY"

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 23:017.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Kim Sao, Finance Director
Date: May 9, 2023

**Subject: RESOLUTION NO. 23:017
ADOPTING THE FUND BALANCE POLICY**

BACKGROUND

The Government Finance Officers Association (GFOA) recommends that cities “establish a formal policy on the level of unrestricted fund balance that should be maintained in the general fund for Generally Accepted Accounting Principles (GAAP) and budgetary purposes. Such a guideline should be set by the appropriate policy body and articulate a framework and process for how the government would increase or decrease the level of unrestricted fund balance over a specific time period. In particular, governments should provide broad guidance in the policy for how resources will be directed to replenish fund balance should the balance fall below the level prescribed”. The City does not currently have a formal policy that accurately reflects this GFOA recommendation.

FUND BALANCE CLASSIFICATIONS

Known as GASB Statement No. 54, the Governmental Accounting Standards Board classified fund balance into the following five classifications:

- **Nonspendable** resources are not in spendable form or required to be maintained intact, such as prepaid or land held for resale.
- **Restricted** resources are subject to externally enforceable legal restrictions or imposed by law through constitutional provisions or enabling legislation. Examples are grant funds.
- **Committed** resources are constrained to specific purposes by a formal action of the City Council, the highest level of decision-making authority for the City, such as a resolution. The constraint remains binding unless removed in the same formal manner by the City Council. Council action to commit any fund balance must occur within the fiscal reporting period while the amount committed may be determined subsequently.
- **Assigned** resources are constrained to purposes specified by the City Manager or another official designated by the City Council.

- **Unassigned** resources are residual General Fund balances that are not included in the other categories.

On June 22, 2022, the City passed a resolution, whereas the City will maintain a minimum of \$13 million in the General Fund Unassigned balance or 35% of the total General Fund operating budget, whichever is greater, until such time the City deems it appropriate to Commit or Assign the balance for specific uses.

With the passage of Measure Y in 2020 and the prudent budget decisions by the City Council and management, the City now has a healthy General Fund balance. Now is the time for the City to develop and adopt fiscal policies that ensure a structurally sound budget for years to come and gives taxpayers added confidence that their money is being properly managed.

PROPOSED FUND BALANCE POLICY

Staff is now recommending the adoption of a Fund Balance Policy, which will (1) establish a base operating reserve, and (2) provide the City with improved response to the financial risks of economic uncertainties and unexpected emergencies.

The proposed Fund Balance Policy introduces new reserve designations and makes the City more strategic in its use of precious fund balance. The proposed policy identifies the amount the City will strive to maintain in its fund reserve, how the reserve will be funded, and the conditions under which the reserve may be spent.

Below are highlights of the proposed policy:

1. The proposed policy will shift most of the Unassigned General Fund balance to new designations within the Committed and Assigned categories. Fund balance within the Committed and Assigned components require greater oversight and higher authority to access.
2. Under the City Council's authority, new reserves in the Committed category include Operating Reserve, Economic Uncertainty, and Infrastructure and Facility Emergencies. These reserves will improve operational stability and ensure that the City is better prepared for catastrophic financial downturn and emergencies.
3. Under the City Manager's authority, reserves in the Assigned category include designations for compensated absences, retiree benefit obligations, and self-insurance that will help the City recognize its financial obligations and long-term liabilities. In addition, reserve designations for capital projects, special projects, continuing appropriations (CIP carryovers), and other assignments provide City management with the flexibility to manage, and the resources to improve city programs and services.

4. All other remaining General Fund balances in the Unassigned category will be available for the City to invest in community programs and services through the budget process.

The table below shows the FY 2021-22 General Fund balance designations as presented in the Annual Comprehensive Financial Report as of June 30, 2022. The table also presents the estimated designations for FY 2022-23 in accordance with the newly proposed Policy.

ACTUAL AND ESTIMATED FUND BALANCE		
GENERAL FUND	Actual FY 2021-22	Estimated FY 2022-23
Nonspendable		
Prepaid Items, Land Held for Resale	419,767	420,000
Committed (By City Council)		
Operating Reserve – 50% Adopted Operating Expenditure Budget		16,629,000
Economic Uncertainty – 10% Adopted Operating Expenditure Budget		3,326,000
Infrastructure and Facility Emergencies - 10% Adopted Operating Expenditure Budget		3,326,000
Total Committed		23,281,000
Assigned (By Management)		
Compensated Absences		731,000
Retiree Benefit Obligations	2,514,500	2,514,500
Self-Insurance	30,000	800,000
Capital Projects	4,550,444	4,551,000
Special Projects		500,000
Paramount Education Partnership	250,000	
2010B	277,621	
COVID	33,657	
Settlement Reserve	796,594	
Continuing Appropriation (CIP Carryover)	1,749,400	1,749,000
Total Assigned	10,202,216	10,845,500
Unassigned (Available)	19,185,455	1,792,419
Total General Fund Balance	29,807,438	36,338,919

The table below shows the available unrestricted fund balance in the Equipment Replacement Fund as of 6/30/2022. The policy proposes that the City should maintain a reserve of 50% of its total vehicle and equipment's replacement cost. This amount will be determined during the close of the fiscal year process.

EQUIPMENT REPLACEMENT FUND	Actual FY 2021-22	Estimated FY 2022-23
Replacement Reserve - 50% of Replacement Costs	3,290,947	3,290,947
Total ERF Fund Balance	3,290,947	3,290,947

The table below shows the available unrestricted fund balance in the Water Fund as of 6/30/2022. The policy proposes that the City maintain a reserve of 17% of its Adopted Water Fund Operating Expenditure Budget, which equals \$1,723,621 in FY 2022-23. The fund balance of \$3.2 million meets the proposed reserve policy for FY 2022-23.

WATER FUND	Actual FY 2021-22	Estimated FY 2022-23
Operating Reserve – 17% of Adopted Operating Expenditure Budget	3,239,458	2,739,458
Rate Stabilization		500,000
Total Water Fund Balance	3,239,458	3,239,458

If adopted by the City Council, the proposed Fund Balance Policy will be reviewed, and updated if necessary, during the budget process. Reviewing and evaluating fiscal impact of the fund balance during the budget process puts the City in a proactive position with the management of its finances.

SUMMARY

The Fund Balance Policy will establish fund balance classifications that create a hierarchy based on the City's spending constraint. We believe that the Policy will reduce financial risk and improve financial reporting for the City.

The proposed Fund Balance Policy adheres to the Generally Accepted Accounting Principles (GAAP) and the Government Accounting Standards Board (GASB) Statement No. 54 which discusses fund balance reporting and governmental fund type definitions. It also conformance to the standards and best practices set forth by the Government Finance Officers Association (GFOA).

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 6 Efficient, Effective, and Fiscally Responsible.

RECOMMENDED ACTION

It is recommended that the City Council read by title only and adopt Resolution No. 23:017.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION NO. 23:017

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT
ADOPTING THE FUND BALANCE POLICY

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement No. 54 (GASB 54), Fund Balance Reporting and Governmental Fund Type Definitions; and

WHEREAS, the objective of GASB Statement 54 is to enhance the usefulness of fund balance information by providing clearer fund balance classifications and by clarifying governmental fund type definitions; and

WHEREAS, the City has implemented GASB Statement No. 54, and in connection therewith, desires to adopt certain policies regarding fund balances, and further desires to commit funds for certain purposes or projects in accordance with the policy.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

SECTION 1. The above recitations are true and correct.

SECTION 2. The City Council hereby approves the adoption of the Fund Balance Policy attached hereto as "Exhibit A".

SECTION 3. The Mayor, or presiding officer, is hereby authorized to affix his/her signature to this resolution signifying its adoption and the City Clerk or his/her duly appointed deputy is directed to attest thereto.

SECTION 4. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED and ADOPTED by the City Council of the City of Paramount this 9th day of May 2023.

Isabel Aguayo, Mayor

ATTEST:

Heidi Luce, City Clerk

EXHIBIT A

CITY OF PARAMOUNT, CA FUND BALANCE POLICY

It is essential that the City of Paramount ("City") maintain adequate levels of fund balance to effectively manage and operate city services and mitigate current and future risks (e.g., revenue shortfalls and unanticipated expenditures). In most cases, discussions of fund balance will properly focus on the General Fund. Nonetheless, financial resources available in other funds should also be considered in assessing the adequacy of fund balance in the General Fund.

The Government Finance Officers Association (GFOA) recommends that cities:

"...establish a formal policy on the level of unrestricted fund balance that should be maintained in the general fund for Generally Accepted Accounting Principles (GAAP) and budgetary purposes. Such a guideline should be set by the appropriate policy body and articulate a framework and process for how the government would increase or decrease the level of unrestricted fund balance over a specific time period. In particular, governments should provide broad guidance in the policy for how resources will be directed to replenish fund balance should the balance fall below the level prescribed".

Fund balance refers to the difference between assets and liabilities in the City's governmental funds balance sheet. This information is one of the most widely used elements of state and local government financial statements. Financial statement users examine fund balance information to identify the available liquid resources that can be used to repay long-term debt, add new programs, finance capital improvements, or enhance the financial position of the city.

Fund balance is reported in accordance with the Governmental Accounting Standards Board (GASB) Statement No. 54, which classifies fund balance into five different categories. These categories are *Nonspendable*, *Restricted*, *Committed*, *Assigned* and *Unassigned*.

- **Nonspendable** resources are not in spendable form or required to be maintained intact, such as prepaid, land held for resale, or inventory.
- **Restricted** resources are subject to externally enforceable legal restrictions or imposed by law through constitutional provisions or enabling legislation.
- **Committed** resources are constrained to specific purposes by a formal action of the City Council, the highest level of decision-making authority for the City, such as a resolution. The constraint remains binding unless removed in the same formal manner by the City Council. Council action to commit fund balance must occur

within the fiscal reporting period while the amount committed may be determined subsequently.

- **Assigned** resources are constrained, by the City's intent, to be used for specific purposes but are neither restricted nor committed. The City Manager has the authority to assign unrestricted fund balance amounts where the City's intent is for those amounts to be used for specific purposes. This delegation of authority is for the sole purpose of reporting these amounts in the annual financial statements.
- **Unassigned** within the General Fund are the residual resources, either positive or negative, in excess of what can be properly classified in one of the other four fund balance categories. This also includes the negative residual resources in excess of what can be properly classified as nonspendable, restricted, or committed within all other governmental funds.

This Governmental Fund Balance Policy establishes the amount the City will strive to maintain in its fund reserve, the conditions under which the reserve may be spent, and directions to replenish reserves once used.

RESERVES HELD IN THE GENERAL FUND

The City of Paramount shall maintain the following designations under the appropriate fund balance categories:

Reserves Committed by City Council Authority

Operating Reserve

- **Purpose:** While other resources are set aside to mitigate revenue shortfalls for various emergencies and unforeseen circumstances, this Operating Reserve is established as a last resort contingency. To emphasize, the Operating Reserve is the base budget to be used as a final course of action, when all else fails.
- **Target Level:** The General Fund shall maintain a base (minimum) operating fund reserve for an effective and non-disruptive operation of city services. The City will set aside 50% of the annual General Fund Adopted Operating Expenditure Budget. If the Operating Reserve is anticipated to be less than this policy, then it shall be noted in the City's Budget document and a plan will be developed by Finance staff to address the target level.
- **Events or Conditions Prompting Its Use:** This reserve shall be used when all other reserves in the committed, assigned, and/or unassigned categories are insufficient to balance the annual operating budget to meet core services.

Economic Uncertainty Reserve

- Purpose: This committed reserve is held to mitigate annual revenue shortfalls due to a fluctuating economy, unforeseen natural disaster, or actions by the state/federal government. This reserve shall be used to support core city services.
- Target Level: 10% of the General Fund Adopted Operating Expenditure Budget
- Events or Conditions Prompting Its Use: Access to this reserve shall be triggered by a resolution declaring a state of emergency for the City or when there is a significant decrease of more than 10% in the General Fund revenues.

Infrastructure and Facility Emergencies

- Purpose: This committed reserve is set aside for a catastrophic emergency that requires the repair or rebuilding of the City's streets, hard-scape, facilities, communication and technology systems, or other City-owned properties.
- Target Level: 10% of the General Fund Adopted Operating Expenditure Budget
- Events or Conditions Prompting Its Use: This reserve may be utilized to provide resources to meet emergency expenditures in the case of flood, fire, earthquake, or other disasters.

Reserves Assigned by City Manager/Management

Compensated Absences – (Calculated Liability)

- Annually, the value of compensated absences, which is the liability derived from employee accrued sick, vacation, and other compensated leave balances, is computed. This reserve will be adjusted annually during the audit to equal the compensated absences of the current year in audit.

Retiree Benefit Obligations – (70% of Pension and OPEB Long-Term Liabilities)

- Purpose: This reserve is set aside to pay down the long-term pension and other post employee benefits (OPEB) liabilities to at least 70% of the total obligations.
- Target Level: Annually, the City shall contribute 1% of the General Fund Adopted Operating Expenditure Budget necessary to meet the funding target of at least 70% of the UAL and Total OPEB Liability for all retiree benefit obligations.

Self-Insurance – (\$800,000)

- The City is a member of the California Joint Powers Insurance Authority (CJPIA). Together with CJPIA insurance policies, a reserve of \$800,000 shall be maintained to provide adequate protection against losses that exceed, or excluded from, the existing insurance coverage. A periodic analysis is required to adjust the reserve to an appropriate level to ensure adequate funds are available.

Capital Projects – (Future Capital Project Costs)

- The City Manager has established this assigned reserve for capital projects and should continue to replenish, as needed, to meet the funding needs of future capital improvement projects.

Continuing Appropriation (Multi-year Project Carryover)

- This amount represents the unexpended portion of the cost of public improvements that were adopted in the previous year budget. A continuing appropriation does not expire at the conclusion of a fiscal year, but continues until the public improvement is completed.
- For management and accounting purposes, this amount is determined and adjusted near or at the closing of the fiscal year, where the unexpended amount for capital improvement projects shall be set aside to continue funding the projects in the following year until the project is completed.

Other Assignments

- From time to time, the City Manager may determine an amount to be set aside to fulfill certain special projects or programs at his discretion.

RESERVES HELD IN OTHER FUNDS

Water Fund Operating Reserve

- Purpose: The operating reserves are maintained to mitigate revenue shortfalls due to economic downturns or financial hardship for various reasons.
- Target Level: The Water Fund should strive to maintain a budgetary base (minimum) operating fund reserve of no less than two months (17%) of the Water Fund Adopted Operating Expenditure Budget for an effective and non-disruptive operation of the city's water utility program. Whenever possible, the City should strive to increase its base reserve to more than 17%. If the Operating Reserve is anticipated to be less than this policy, then it shall be

noted in the City's Budget document and a plan will be developed by Finance staff to address the target level.

Water Fund Rate Stabilization

- Purpose: The Water Fund shall reserve \$500,000 for use when the average water rate increase exceeds 10% within a single year. The rate stabilization reserve will be used to limit the average rate increase to 10% for that year. The rate stabilization reserve will soften spikes in rate increases and help water customers prepare for the eventual rate increases.

Equipment Replacement Fund

- Purpose: The city shall establish a reserve of at least 50% of the replacement value of City vehicles and equipment, and maintain the reserve through the annual budget adoption process

EXCEEDING RESERVE POLICY

In most cases, the fund balance policies are set at levels which maximize the use of public resources. The committed and assigned fund balances shall not be more than twice their respective reserve policies. Reserve levels should not exceed policy guidelines for compensated absences, retiree benefit obligations and continuing appropriations.

MAY 9, 2023

ORAL REPORT

UPDATE ON COMMUNITY OUTREACH CAMPAIGN FOR CLEAN POWER
ALLIANCE TIER ADJUSTMENT



To: Honorable City Council

From: John Moreno, City Manager

By: Adriana Figueroa, Public Works Director
Wendy Macias, Public Works Manager

Date: May 9, 2023

**Subject: ORAL REPORT – UPDATE ON COMMUNITY OUTREACH CAMPAIGN
FOR CLEAN POWER ALLIANCE TIER ADJUSTMENT**

This item is an oral report on the status of the City's Community Outreach and Social Media Campaign for the upcoming Clean Power Alliance (CPA) renewable energy tier adjustment. In October of 2022, the City Council approved Resolution 22:048 authorizing the change of the City's current default rate of 36% Lean Power to the 50% Clean Power tier. This oral presentation will provide the City Council with an update on the upcoming community outreach campaign that CPA and City Staff will be conducting related to the change in tier which goes into effect October of 2023.