

**PARAMOUNT CITY COUNCIL
MINUTES OF A REGULAR MEETING
JUNE 27, 2023**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

CALL TO ORDER: The regular meeting of the Paramount City Council was called to order by Mayor Isabel Aguayo at 5:02 p.m. at City Hall, Council Chamber, 16400 Colorado Avenue, Paramount, California.

PLEDGE OF ALLEGIANCE: Councilmember Olmos led the pledge of allegiance.

ROLL CALL OF COUNCILMEMBERS: Present: Councilmember Peggy Lemons
Councilmember Brenda Olmos
Councilmember Vilma Cuellar Stallings
Vice Mayor Annette C. Delgadillo
Mayor Isabel Aguayo

STAFF PRESENT: John Moreno, City Manager
John E. Cavanaugh, City Attorney
Andrew Vialpando, Assistant City Manager
John Carver, Planning Director
Adriana Figueroa, Public Works Director
David Johnson, Community Services Director
Margarita Matson, Public Safety Director
Kim Sao, Finance Director
Pauline Aguayo, Management Analyst
Clyde Alexander, Assistant Finance Director
Sol Bejarano, Management Analyst
Rebecca Bojorquez, Management Analyst
Chris Callard, Public Information Officer
Joanne Cha, Senior Accountant
Steve Coumparoules, Community Preservation Mgr.
Jaime De Guzman, Senior Accountant
Danny Elizarraras, Management Analyst
Yecenia Guillen, Assistant Community Serv. Director
Sarah Ho, Assistant Public Works Director
John King, Assistant Planning Director
Heidi Luce, City Clerk
Wendy Macias, Public Works Manager
Anthony Martinez, Finance Services Manager
Ivan Reyes, Associate Planner
Johnnie Rightmer, Building & Safety Manager
Celina Sanchez, Management Analyst
Eric Wosick, Assistant Public Safety Director

PRESENTATIONS

1. VIDEO
Bark in the Park
CF 39.7

A video highlighting the City’s recent Bark in the Park event was shown.
- City Manager Moreno introduced Los Angeles County Sheriff’s Deputy Trey Dare who was recently assigned to serve as the City of Paramount’s dedicated traffic deputy.

CITY COUNCIL PUBLIC COMMENT UPDATES

- CF 10.4

City Manager Moreno responded to comments made by the Elija Park residents at the June 13, 2023 City Council meeting.

PUBLIC COMMENTS

CF 10.3 The following individuals addressed the City Council and provided public comments: Alejandro Yanez, Yesenia Cuarenta, Rodolfo Cortes, Nelson Sanchez, and Carmen Sanchez.

CONSENT CALENDAR

It was moved by Councilmember Lemons and seconded by Councilmember Cuellar Stallings to approve Consent Calendar Items 2, 3, and 4 as shown below. The motion was passed by the following roll call vote:

- AYES: Councilmembers Lemons, Olmos,
 Cuellar Stallings; Vice Mayor Delgadillo
 and Mayor Aguayo
- NOES: None
- ABSENT: None
- ABSTAIN: None

- | | | |
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| 2. | APPROVAL
First Amendment to
the Agreement with
Adopt A Highway
Maintenance
Corporation for
Adopt-A-Highway
Services
CF 43.1198 | Approved Amendment No. 1 to the agreement with Adopt A Highway Maintenance Corporation for continued Adopt-A-Highway services and authorized the Mayor or her designee to sign the amendment. |
| 3. | APPROVAL
Acceptance of Parcel
Map No. 83749 –
8041 Jackson Street
CF 105 No. 83749 | Approved Parcel Map No. 83749 and authorized the City Clerk to execute the map on behalf of the City of Paramount. |
| 4. | DENIAL OF CLAIM
FOR DAMAGES
Martin Flores
CF 40 | Denied the Claim for Damages submitted by Martin Flores. |

NEW BUSINESS

- | | | |
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| 5. | ORAL REPORT
Update on Elijah
Park (Mobile Home
Park at 15523
Lakewood
Boulevard)
CF 69.1 | Stella Verdaja, Executive Director of the Fair Housing Foundation, gave the report and presented a PowerPoint presentation providing an update on what has transpired over the past two weeks at Elijah Park. Ms. Verdeja responded to questions from the City Council regarding the eviction process and the services provided to the children affected. |
| 6. | ORAL REPORT
Accessory Dwelling
Unit (ADU)
Ordinance and
Resource Project
CF 108 R-1, R-2, R-
M, PD-PS | Garlynn Woodsong from Woodsong Associates gave the report and presented a PowerPoint presentation on the progress of the ADU resource project. The report included options for City Council consideration to assist in the development of the proposed ADU ordinance. Discussion ensued concerning the options presented and the challenges they present for the City of Paramount. |

Mayor Aguayo recessed the meeting at 6:17 p.m. The meeting reconvened at 6:26 p.m.

7. BUDGET
Fiscal Year 2023-
2024 Budget

Finance Director Sao provided a brief overview of the Fiscal Year 2022-2023 and each of the department directors gave a report and presented a PowerPoint presentation providing a detailed overview of their departmental budgets.

Mayor Aguayo recessed the meeting at 8:09 p.m. The meeting reconvened at 8:19 p.m.

Public Works Director Figueroa presented a detailed overview of the proposed capital improvement projects.

During the presentations, staff responded to questions from the City Council regarding various aspects of the proposed budget and associated programming.

Finally, Finance Director Sao presented a recap of the FY 2023-24 budget including the following changes that were not reflected in the FY 2023-24 Proposed Budget when it was presented at the June 13, 2023 City Council meeting:

CHANGES TO OPERATING BUDGET:

Add to FY 2023-24 Proposed Operating Budget (Total \$77,970 Gen Fund)

- ACMS Crossing Guard Contract - \$17,000
- Window Bar Rebate Program - \$40,000
- Back to School Nights - \$5,000
- Superior Security - \$16,000

Add to FY 2023-24 Proposed Operating Budget (Total \$153,000 Grant)

- LACO-JJCPA Grants - \$153,000

CHANGES TO CIP BUDGET:

Remove Following New Projects (Total \$1,155,000)

- Proj 9456 Paramount Pool - \$20,000 (Completed in FY2022-23 \$13,000)
- Proj 9386 City Hall Planning Department Improvement - \$985,000
- Proj 9436 Storm Drain Design - \$150,000 (Not eligible/Meas W)

Add Following New Projects (Total \$180,000)

- Proj 9487 City Hall Electrical Design - \$100,000
- Proj 9488 City Hall Lobby Design - \$80,000

Change Funding Source

- Proj 9116 Well #16 Design – \$70,000 Change GF-ARPA to Water Fund
- Proj 9484 Business Attraction – Designate \$70,000 GF-ARPA for future projects

CHANGES TO CARRY-OVER PROJECTS:

Add Carryover to FY 2023-24 Budget (Total \$380,500)

- Proj 9279 City Yard Access System – \$18,400
- Proj 9295 Spane Park Stormwater Capture (Design) – \$55,000
- Proj 9298 City Hall Boiler – \$20,000
- Proj 9333 Curb Address Painting – \$15,000
- Proj 9356 Paramount Park Outdoor Restroom – \$30,000
- Proj 9380 Mariposa AV Replacement - \$40,000
- Proj 9385 Perimeter Wall on 70th Street – \$202,100

Remove Carryover from FY 2023-24 Budget

- Proj 9277 Clearwater AV System Replacement - \$43,000 (Paid in FY23)

Cancel

- Proj 9332 Bus Shelter Installation - \$590,000

- a) RESOLUTION
NO. 23:022
Approving and
Adopting the
Fiscal Year (FY)
2023-2024
Annual Municipal
Operating and
Capital
Improvement
Budget
CF 28.1

It was moved by Councilmember Lemons and seconded by Councilmember Cuellar Stallings to read by title only and adopt Resolution No. 23:022 as amended, "A RESOLUTION OF THE CITY COUCIL OF THE CITY OR PARAMOUNT APPROVING AND ADOPTING THE FISCAL YEAR (FY) 2023-2024 ANNUAL MUNICIPAL OPERATING AND CAPITAL IMPROVEMENT BUDGET, ASSIGNING THE FY 2022-2023 SURPLUS, AMENDING THE AUTHORIZED POSITION LISTING AND SALARY SCHEDULE FOR CITY EMPLOYEES, AND AUTHORIZING THE CITY MANAGER TO ADMINISTER SAID BUDGET AND MAKE SUCH CHANGES AS MAY BE NECESSARY DURING THE FISCAL YEAR TO MAINTAIN STANDARDS AND LEVELS OF SERVICES AND ACHIEVE THE INTENT OF THE CITY COUNCIL IN PROVIDING SERVICES FOR FY 2023-2024." The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo
and Mayor Aguayo

NOES: None

ABSENT: None

ABSTAIN: None

- b) RESOLUTION
NO. 23:023
CF 47.16

It was moved by Councilmember Lemons and seconded by Councilmember Olmos to read by title only and adopt Resolution No. 23:023, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT, CALIFORNIA, ADOPTING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2022-2023 IMPLEMENTING ARTICLE XIII-B OF THE STATE CONSTITUTION PURSUANT TO SECTION 7900 ET. SEQ. OF THE GOVERNMENT CODE." The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo
and Mayor Aguayo

NOES: None

ABSENT: None

ABSTAIN: None

- c) RESOLUTION
NO. 23:024
Amending the
Authorized
Position Listing
for Full-Time and
Part-Time
Employees
CF 76.17

It was moved by Councilmember Lemons and seconded by Councilmember Cuellar Stallings to read by title only and adopt Resolution No. 23:024, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING THE AUTHORIZED POSITION LISTING FOR FULL-TIME AND PART-TIME EMPLOYEES." The motion was passed by the following roll call vote:

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| | AYES: | Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo
and Mayor Aguayo |
| | NOES: | None |
| | ABSENT: | None |
| | ABSTAIN: | None |
- d) RESOLUTION NO. 23:026
Authorizing Letter of Agreement
Extending Memorandum of Understanding
between the City of Paramount and Teamsters Local 911
CF 43.1156
- It was moved by Councilmember Lemons and seconded by Councilmember Olmos to read by title only and adopt Resolution No. 23:026, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AUTHORIZING LETTER OF AGREEMENT EXTENDING MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF PARAMOUNT AND TEAMSTERS LOCAL 911." The motion was passed by the following roll call vote:
- | | | |
|--|----------|---|
| | AYES: | Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo
and Mayor Aguayo |
| | NOES: | None |
| | ABSENT: | None |
| | ABSTAIN: | None |
8. RESOLUTION NO. 23:025
Amending the City's Personnel Manual to Incorporate New Benefit Policies
CF 76
- It was moved by Councilmember Lemons and seconded by Councilmember Olmos to read by title only and adopt Resolution No. 23:025, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING THE CITY'S PERSONNEL MANUAL TO INCORPORATE NEW BENEFIT POLICIES." The motion was passed by the following roll call vote:
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| | AYES: | Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo
and Mayor Aguayo |
| | NOES: | None |
| | ABSENT: | None |
| | ABSTAIN: | None |
9. AGREEMENTS
Annual Service Agreements for Fiscal year 2023-2024
- Public Safety Director Matson gave the report during the budget presentation.
- a) APPROVAL
All City Management Services, Inc. – Crossing Guard Services
CF 43.709
- It was moved by Councilmember Olmos and seconded by Councilmember Cuellar Stallings to approve and authorize the Mayor or City Manager to enter into an agreement with All City Management Services, Inc. in the amount of \$380,792.00 per year. The motion was passed by the following roll call vote:
- | | | |
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| | AYES: | Councilmembers Lemons, Olmos,
Cuellar Stallings; Vice Mayor Delgadillo
and Mayor Aguayo |
| | NOES: | None |
| | ABSENT: | None |
| | ABSTAIN: | None |
- b) APPROVAL
David Beighton – Detective Bureau
- It was moved by Councilmember Cuellar Stallings and seconded by Councilmember Olmos to approve and authorize the Mayor or City Manager to enter into an

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| Consultation Services
CF 43.980 | agreement with David Beighton, Detective Bureau Consultation Services in the amount of \$50,000. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos, Cuellar Stallings; Vice Mayor Delgadillo and Mayor Aguayo

NOES: None
ABSENT: None
ABSTAIN: None |
| c) APPROVAL
Graffiti Tracker Inc.
CF 43.840 | It was moved by Councilmember Olmos and seconded by Councilmember Lemons to approve and authorize the Mayor or City Manager to enter into an agreement with Graffiti Tracker Inc. in the amount of \$26,000. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos, Cuellar Stallings; Vice Mayor Delgadillo and Mayor Aguayo

NOES: None
ABSENT: None
ABSTAIN: None |
| d) APPROVAL
The Salvation Army Bell Shelter
CF 43.1164 | It was moved by Councilmember Olmos and seconded by Councilmember Lemons to approve and authorize the Mayor or City Manager to enter into an agreement with The Salvation Army Bell Shelter in the amount of \$312,075.00. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos, Cuellar Stallings; Vice Mayor Delgadillo and Mayor Aguayo

NOES: None
ABSENT: None
ABSTAIN: None |
| 10. APPROVAL
Amended and Restated Agreement with Kiley & Associates, LLC for Federal Legislative Advocacy Services
CF 43.1208 | Assistant City Manager Vialpando gave the report during the budget presentation.

It was moved by Councilmember Lemons and seconded by Councilmember Cuellar Stallings to authorize the City Manager to enter into an Amended and Restated Professional Services Agreement with Kiley & Associates, LLC for Federal Legislative Advocacy Services for a three-year term ending June 30, 2026 in an amount not to exceed \$126,000, with the option to extend the Agreement by two one-year terms in the amount of \$42,000 per year. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos, Cuellar Stallings; Vice Mayor Delgadillo and Mayor Aguayo

NOES: None
ABSENT: None
ABSTAIN: None |
| 11. APPROVAL
Amended and Restated Service | Community Services Director Johnson gave the report during the budget presentation. |

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| Agreement with Southwest Patrol, Inc. for Park Supervision and Security Services
CF 43.1204 | <p>It was moved by Councilmember Cuellar Stallings and seconded by Vice Mayor Delgadillo to approve the amended and restated service agreement with Southwest Patrol, Inc. for park supervision and security services in an amount not to exceed and authorize the Mayor or her designee to execute the agreement of \$175,690. The motion was passed by the following roll call vote:</p> <p>AYES: Councilmembers Lemons, Olmos, Cuellar Stallings; Vice Mayor Delgadillo and Mayor Aguayo</p> <p>NOES: None</p> <p>ABSENT: None</p> <p>ABSTAIN: None</p> |
| 12. APPROVAL
Animal Licensing and Canvassing Services Agreement by and between the City of Paramount and Southeast Area Animal Control Authority
CF 43.1207 | <p>Finance Director Sao gave the report during the budget presentation.</p> <p>It was moved by Councilmember Olmos and seconded by Councilmember Lemons to approve the animal licensing and canvassing services agreement by and between the City of Paramount and the Southeast Area Animal Control Authority in an amount not to exceed \$59,850.00 for Fiscal Year 2023-24. The motion was passed by the following roll call vote:</p> <p>AYES: Councilmembers Lemons, Olmos, Cuellar Stallings; Vice Mayor Delgadillo and Mayor Aguayo</p> <p>NOES: None</p> <p>ABSENT: None</p> <p>ABSTAIN: None</p> |

COMMENTS/COMMITTEE REPORTS

Councilmembers

Councilmember Cuellar Stallings reported on her attendance at the following organization meetings: the LA Metro meeting, City Selection committee, the WELL Workshop, and the Gateway Cities Council of Governments board meeting where Hector De La Torre was appointed executive director. She also reported that she attended the KFC Grand Opening and the clutter free event.

Vice Mayor Delgadillo reported that she attended the WELL Workshop and fellowship graduation. She thanked Councilmember Olmos for her hard work and dedication and congratulated her on her graduation from the WELL fellowship program.

Councilmember Lemons reported that she attended the events mentioned by Councilmember Cuellar Stallings.

Councilmember Olmos reported that she also attended the events mentioned by Councilmember Cuellar Stallings. She wished everyone a Happy 4th of July and reminded residents to report illegal fireworks.

Mayor Aguayo reported that she also attended the WELL workshop and fellowship graduation. She also commented that she was at Paramount Park on Saturday and it was very busy with various activities. She wished Councilmember Olmos and Councilmember Cuellar Stallings a Happy Birthday.

Staff

City Manager Moreno reported that Sheriff's Deputies confiscated a large amount of illegal fireworks during a special enforcement operation. He also reported that the City is slated to receive funding for community projects from State Senator Lena Gonzalez and Assemblymember Anthony Rendon upon approval of the State budget.

CLOSED SESSION

There was no closed session.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Aguayo adjourned the meeting at 9:51 p.m. to a meeting on July 25, 2023 at 5:00 p.m.

/s/ Isabel Aguayo
Isabel Aguayo, Mayor

ATTEST:

/s/ Heidi Luce
Heidi Luce, City Clerk

APPROVED July 25, 2023