

## PUBLIC PARTICIPATION NOTICE

Public Participation Accessibility for the City of Paramount meetings scheduled for **Tuesday, August 8, 2023.**

### **In-person Attendance:**

The public may attend the City Council meeting in-person.

### **View the City Council meeting live stream:**

- YouTube Channel <https://www.youtube.com/user/cityofparamount>
- Spectrum Cable TV Channel 36

### **Public Comments:**

Members of the public wanting to address the City Council, either during public comments or for a specific agenda item, or both, may do so by the following methods:

- **In-Person**

If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the podium provided for the public.

- **E-mail: [crequest@paramountcity.com](mailto:crequest@paramountcity.com)**

E-mail public comments must be received by **5:45 p.m. on Tuesday, August 8, 2023.** The e-mail should specify the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject; 6) Written Comments.

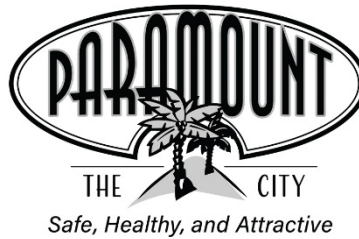
- **Teleconference: (562) 220-2225**

Participants wishing to address the City Council by teleconference should call City Hall at **(562) 220-2225** by **5:45 p.m. on Tuesday, August 8, 2023** and provide the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject. Teleconference participants will be logged in, placed in a queue and called back during the City Council meeting on speaker phone to provide their comments.

All public comments are limited to a maximum of three minutes unless an extension is granted. Please be mindful that the meeting will be recorded as any other person is recorded when appearing before the City Council, and all other rules of procedure and decorum will apply when addressing the City Council by teleconference.

# AGENDA

Paramount City Council  
August 8, 2023



Regular Meeting  
City Hall Council Chamber  
6:00 p.m.

City of Paramount

16400 Colorado Avenue ❖ Paramount, CA 90723 ❖ (562) 220-2000 ❖ [www.paramountcity.com](http://www.paramountcity.com)

**Public Comments:** If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the podium provided for the public. Persons are limited to a maximum of three (3) minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law. For additional ways to participate and provide public comments, see the preceding Public Participation Notice.

**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2225 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**Note:** Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

## Notes

CALL TO ORDER:	Mayor Isabel Aguayo
PLEDGE OF ALLEGIANCE	Stephanie Garibay, 2023 Odyssey STEM Academy Graduate and PEP Scholarship Recipient
INVOCATION	Bishop Ray Moten, Joseph of Jacob United Church of God in Christ
ROLL CALL OF COUNCILMEMBERS:	Councilmember Peggy Lemons Councilmember Brenda Olmos Councilmember Vilma Cuellar Stallings Vice Mayor Annette C. Delgadillo Mayor Isabel Aguayo

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## PRESENTATIONS

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1. [VIDEO](#) National Night Out
2. [PRESENTATION](#) Mayor's Award of Excellence
3. [PRESENTATION](#) Recognition of Former Commissioners
4. [PRESENTATION](#) 62nd State Assembly District Youth Leadership Program Participants
5. [PROCLAMATION](#) National Wellness Month
6. [PROCLAMATION](#) National Back to School Month

## [CITY COUNCIL PUBLIC COMMENT UPDATES](#)

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## PUBLIC COMMENTS

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## CONSENT CALENDAR

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All items under the Consent Calendar may be enacted by one motion. Any item may be removed from the Consent Calendar and acted upon separately by the City Council.

7. [APPROVAL OF MINUTES](#) July 25, 2023
8. [APPROVAL](#) Register of Demands
9. [RECEIVE AND FILE](#) Treasurer's Report for the Quarter Ending June 30, 2023
10. [APPROVAL](#) Agreement between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the City of Paramount for cost sharing for the installation of monitoring equipment and monitoring pursuant to the Harbor Toxic Pollutants TMDL
11. [ACCEPTANCE OF WORK](#) Reclaim Water Extension on Lakewood Boulevard (City Project No. 9238)

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- |     |   |  |
|-----|---|--|
| 12. | <a href="#"><u>ORDINANCE NO. 1172 (Setting a Public Hearing for September 12, 2023)</u></a> | Amending Title 15 of the Paramount Municipal Code to add Chapters 15.36, 15.40, 15.44, 15.48, 15.52, 15.56 and 15.60, Adopting by Reference the 1997 Uniform Housing Code, 1998 California Housing Code, 1997 Uniform Code for the Abatement of Dangerous Buildings, 2022 California Existing Building Code, 2022 California Historical Building Code, 2022 California Referenced Standards Code and 2022 California Fire Code |
|-----|---|--|

### **NEW BUSINESS**

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- |     |                                    |   |
|-----|------------------------------------|---|
| 13. | <a href="#"><u>ORAL REPORT</u></a> | Veteran's Celebration Event Update  |
| 14. | <a href="#"><u>ORAL REPORT</u></a> | Accessory Dwelling Unit (ADU) Ordinance and Resource Project  |
| 15. | <a href="#"><u>APPROVAL</u></a>    | Professional Services Agreement with Tripepi Smith and Associates, Inc. for Communication Consultation Services |

### **ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS**

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None

### **COMMENTS/COMMITTEE REPORTS**

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- Councilmembers
- Staff

### **CLOSED SESSION**

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CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
(Paragraph (1) of subdivision (d) of Section 54956.9)

Name of case: *(City of Rancho Palos Verdes, et al v. Rob Bonta, State of California; Case No. 22STCP02369)*

### **ADJOURNMENT**

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To a meeting on August 22, 2023 at 5:00 p.m.

AUGUST 8, 2023

VIDEO

NATIONAL NIGHT OUT

AUGUST 8, 2023

PRESENTATION

MAYOR'S AWARD OF EXCELLENCE

AUGUST 8, 2023

PRESENTATION

RECOGNITION OF FORMER COMMISSIONERS

- ALEJANDRO MALDONADO, PARKS & RECREATION COMMISSION
- MAGDALENA ORTEGA, SENIOR SERVICES COMMISSION

AUGUST 8, 2023

PRESENTATION

62<sup>ND</sup> STATE ASSEMBLY DISTRICT YOUTH LEADERSHIP PROGRAM  
PARTICIPANTS



AUGUST 8, 2023

PROCLAMATION

NATIONAL WELLNESS MONTH

AUGUST 8, 2023

PROCLAMATION

NATIONAL BACK TO SCHOOL MONTH

# City Council Public Comment Updates

August 8, 2023

From the July 25, 2023, City Council Meeting:

Commenter	Request/Issue/Concern	Action/Comment
Yesenia Cuarenta	Expressed concern that the Fair Housing Foundation (FHF) contacted her to seek assistance with residents of the Elijah Mobile Home Park.	As pointed out during the meeting, Ms. Cuarenta offered assistance to Elijah Park residents at a previous meeting on behalf of the Paramount Unified School District in her capacity as a School Board member. FHF was following-up with her offer.
Jim Carver Joseph Sanchez Maria Veledias	Requested that the City adopt a rent control ordinance.	Rent control does not address pending evictions. Immediate assistance and resources for the Elijah Mobilehome Park residents is and has been the City's priority and focus. City staff has deployed its partners at the Fair Housing Foundation (FHF), met with the Elijah Park owner, and discussed available aid programs with County officials. The City has learned that at the urging of FHF the legal aid foundation, BASTA, has agreed to represent the residents (as clients) of Elijah Park. BASTA informed the clients they will only represent them when the court proceedings have started. County officials confirmed to City staff that financial assistance programs are available to residents once court proceedings have initiated.

City Council Public Comment Updates

August 8, 2023

Page 2 of 3

Commenter	Request/Issue/Concern	Action/Comment
Joseph Sanchez	Requested that the City Council meet with residents of Elijah Park.	The City is gathering facts and information in order to properly respond to the residents. Immediate assistance is the City's priority and focus. Meetings with the residents will occur very soon.
Sidney Velasquez	Requested that the City Council meet with residents of Eliza Park Mobile Home Park, Los Amigos Mobile Home Park, and California Estates Mobile Home Park	Additionally, staff would like to contact Ms. Velasquez to find out more information about residents at other mobilehome parks, as she stated. However, Ms. Velasquez did not provide contact information on her Speaker's Card.
Juana Duarte Ochoa	Requested assistance regarding general living conditions and a water heater dispute with her landlord.	Staff contacted Ms. Ochoa to provide help in order to address her issues. Staff is assisting Ms. Ochoa with resolving the issue with her landlord and has offered to contact the California Department of Housing and Community Development (HCD) to get the issue resolved promptly. Additionally, the property management company was contacted by City staff.

Commenter	Request/Issue/Concern	Action/Comment
Maria Veledias	Concerned that her sister was wrongfully evicted from Elija Mobile Home Park.	The legal aid foundation, BASTA, has agreed to represent the residents (as clients) of Elijah Park. BASTA informed the clients they will only represent them when the court proceedings have started. Fair Housing Foundation (FHF) reached out to both Maria Veledias and Rosa Veledias on Tuesday, August 1 <sup>st</sup> . Both said they received another termination notice, like the one they received in May 2023. The notice is still missing a termination reason. To date the property owner had not filed the unlawful detainer or the writ of possession, which are the necessary steps for an eviction to occur.
Rosa Veledias	Shared that she was threatened and evicted from Elija Mobile Home Park.	

AUGUST 8, 2023

APPROVAL OF MINUTES

PARAMOUNT CITY COUNCIL

MOTION IN ORDER:

APPROVE THE PARAMOUNT CITY COUNCIL MINUTES OF JULY 25, 2023

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**PARAMOUNT CITY COUNCIL  
MINUTES OF A REGULAR MEETING  
JULY 25, 2023**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

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**CALL TO ORDER:** The regular meeting of the Paramount City Council was called to order by Mayor Isabel Aguayo at 5:08 p.m. at City Hall, Council Chamber, 16400 Colorado Avenue, Paramount, California.

**PLEDGE OF ALLEGIANCE:** Councilmember Cuellar Stallings led the pledge of allegiance.

**ROLL CALL OF COUNCILMEMBERS:** Present: Councilmember Peggy Lemons  
Councilmember Brenda Olmos  
Councilmember Vilma Cuellar Stallings  
Vice Mayor Annette C. Delgadillo  
Mayor Isabel Aguayo

**STAFF PRESENT:** Andrew Vialpando, Assistant City Manager  
John E. Cavanaugh, City Attorney  
John Carver, Planning Director  
Adriana Figueroa, Public Works Director  
David Johnson, Community Services Director  
Margarita Matson, Public Safety Director  
Kim Sao, Finance Director  
Clyde Alexander, Assistant Finance Director  
Sol Bejarano, Management Analyst  
Rebecca Bojorquez, Management Analyst  
Chris Callard, Public Information Officer  
Steve Coumparoules, Community Preservation Mgr.  
Danny Elizarraras, Management Analyst  
Anthony Gonzalez, IT  
Yecenia Guillen, Assistant Community Serv. Director  
Jocelyn Hernandez, Communications Specialist  
Sarah Ho, Assistant Public Works Director  
Nicole Lopez, HR Manager  
Heidi Luce, City Clerk  
Wendy Macias, Public Works Manager  
Anthony Martinez, Finance Services Manager  
Ivan Reyes, Associate Planner  
Johnnie Rightmer, Building & Safety Manager  
Celina Sanchez, Management Analyst  
Eric Wosick, Assistant Public Safety Director

*Mayor Aguayo stated that she would like to take Environmental Sustainability Item 23 regarding the Vermont Avenue Water Infrastructure Facility out of order and hear it after item 13. Hearing no objection, she so ordered.*

### **PRESENTATIONS**

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|--|---|
| 1. VIDEO<br>STAR After School<br>Program<br>CF 39.7          | A video highlighting the City's STAR After School Program was shown.  |
| 2. PRESENTATION<br>Mayor's Award of<br>Excellence<br>CF 39.7 | Mayor Aguayo, on behalf of the City Council, presented the Mayor's Award of Excellence to Ron Roberson. Mr. Roberson expressed appreciation for the recognition.                                      |
| 3. PROCLAMATION<br>Park and Recreation<br>Month<br>CF 39.12  | Mayor Aguayo, on behalf of the City Council, proclaimed July as Park and Recreation Month. Charlene Landry, Vice Chair of the Parks and Recreation Commission was present to accept the proclamation. |
| 4. RECOGNITION<br>City Employee David<br>Arellano<br>CF 39.7 | Mayor Aguayo, on behalf of the City Council, presented a glass award to David Arellano in recognition of his quick thinking that led to saving the life of a coworker.                                |

### **CITY COUNCIL PUBLIC COMMENT UPDATES**

- |         |   |
|---------|---|
| CF 10.4 | Assistant City Manager Vialpando responded to comments made by Alejandro Yanez, Yesenia Cuarenta, Rodolfo Cortes, Nelson Sanchez, and Carmen Sanchez at the June 27, 2023 City Council meeting. |
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### **PUBLIC COMMENTS**

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|---------|---|
| CF 10.3 | The following individuals addressed the City Council and provided public comments: Yesenia Cuarenta, Jim Carver, Joseph Sanchez, Juana Duarte Ochoa, Maria Veledias, Maria Veledias, Sidney Velasquez, and Alejandro Yanez. |
|---------|---|



### **CONSENT CALENDAR**

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It was moved by Councilmember Cuellar Stallings and seconded by Vice Mayor Delgadillo to approve Consent Calendar Items 5, 6, 7, 8, 9, 10, 11 and 12. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,  
Cuellar Stallings; Vice Mayor Delgadillo;  
and Mayor Aguayo  
NOES: None  
ABSENT: None  
ABSTAIN: None

- |  |   |
|--|---|
| 5. APPROVAL OF<br>MINUTES<br>June 13 and June 27,<br>2023  | Approved.   |
| 6. APPROVAL<br>Register of Demands<br>CF 47.2  | Approved.   |
| 7. AWARD OF<br>CONTRACT<br>Heritage Event and<br>Parade Traffic Control<br>Services<br>CF 43.1209  | Awarded the contract for the Heritage Event and Parade Traffic Control Services to Statewide Traffic Safety and Signs, Inc. dba Statewide Safety Systems in the amount of \$21,000 and authorized the Mayor or her designee to execute the agreement. |
| 8. APPROVAL<br>Memorandum of<br>Understanding with the<br>Los Angeles County<br>Probation Department<br>for the Youth Activities<br>League<br>CF 43.1141 | Approved and authorized the City Manager to execute the MOU with the Los Angeles County Probation Department for the Youth Activities League.   |
| 9. APPROVAL<br>Use of Citizens' Option<br>For Public Safety<br>(COPS) Grant Funding<br>for FY 2023-2024<br>CF 54.49                                      | Authorized staff to use the State COPS grant funds in the amount of \$175,300 for additional public safety patrols and services.  |

- |   |  |
|---|--|
| 10. APPROVAL<br>HOME-ARP Program<br>Subrecipient Contract<br>with Family Promise of<br>South Bay for FY 2023-<br>2024<br>CF 43.1166           | Authorized the City Manager to enter into the Subrecipient Contract with Family Promise of South Bay in the amount of \$135,000.   |
| 11. APPROVAL<br>Private Sector<br>Nomination to the<br>Southeast Los Angeles<br>County Workforce<br>Development Board<br>CF 62.37             | Approved the appointment of the Paramount Chamber of Commerce's nominee Genoveva Perez of Ace Clearwater to serve as a private business sector representative on the SELACO WDB for the term ending June 2024.   |
| 12. APPROVAL<br>Professional Services<br>Agreement with Vidiflo,<br>LLC for Audio-Visual<br>Maintenance Services<br>and Support<br>CF 43.1212 | Authorized the City Manager to enter into a Professional Services Agreement with Vidiflo of Long Beach, CA for Audio-Visual maintenance and support services for a three-year term with the option to extend for two additional one-year terms, in an amount not to exceed \$28,536 in the first year, with CPI rate increases in subsequent years as shown in the proposal. |

#### **NEW BUSINESS**

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|---|--|
| 13. ORAL REPORT<br>Community Service<br>Organization Update –<br>Paramount Historical<br>Society<br>CF 39 | Paramount Historical Society President Brenda Olmos and Vice President Rebecca Guillen gave the report and presented a PowerPoint presentation providing an overview of the Paramount Historical Society and the services it provides to the community.                                    |
| <p>*****</p> <p><i>Item 23 taken out of order:</i></p>  |  |
| ORAL REPORT<br>Vermont Avenue Water<br>Infrastructure Facility<br>CF 113                                  | Mary Hambel, PE and Lisa Hulette, Western Regions Funding Lead with Hazen and Sawyer gave the report and presented a PowerPoint presentation providing the results of the preliminary analysis and potential options for the City's proposed Vermont Avenue Water Infrastructure Facility. |

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14. ORAL REPORT  
2023 Fourth of July  
After-Action Report  
CF 75.2
- Public Safety Director Matson gave the report and presented a PowerPoint presentation providing a comprehensive analysis of this year's Fourth of July deployment and after-action results.
15. PUBLIC HEARING  
Assessment of Charges  
for Delinquent Refuse  
Collection  
CF 86.1
- Assistant City Manager Vialpando provided a brief report and stated that Public Works Director Figueroa is available to answer any questions.
- Mayor Aguayo opened the public hearing and asked if there was anyone in the audience wishing to testify. The following individual provided public comments: Don Thompson.
- City Clerk Luce reported that there has been no written testimony submitted in opposition to, nor in favor of this item.
- There being no further testimony, it was moved by Councilmember Lemons and seconded by Councilmember Cuellar Stallings to close the public hearing. The motion was passed by the following roll call vote:
- AYES: Councilmembers Lemons, Olmos,  
Cuellar Stallings; Vice Mayor Delgadillo;  
and Mayor Aguayo
- NOES: None
- ABSENT: None
- ABSTAIN: None
- It was moved by Councilmember Lemons and seconded by Councilmember Cuellar Stallings to authorize the City Manager to submit the updated Calendar Year 2022 delinquent refuse collection charge list to the Los Angeles County Auditor-Controller after July 31st for processing. The motion was passed by the following roll call vote:
- AYES: Councilmembers Lemons, Olmos,  
Cuellar Stallings; Vice Mayor Delgadillo;  
and Mayor Aguayo
- NOES: None
- ABSENT: None
- ABSTAIN: None

16. APPROVAL  
Proposed Revisions to  
Existing Senior Transit  
Options  
CF 43.1168  
CF 43.738
- Community Services Director Johnson gave the report and presented a PowerPoint presentation.
- It was moved by Councilmember Lemons and seconded by Councilmember Olmos to approve the proposed changes to the Senior Transit Program as presented. The motion was passed by the following roll call vote:
- AYES: Councilmembers Lemons, Olmos,  
Cuellar Stallings; Vice Mayor Delgadillo;  
and Mayor Aguayo
- NOES: None
- ABSENT: None
- ABSTAIN: None
17. AWARD OF  
CONTRACT  
Playground  
Replacement at Dills  
Park (City Project No.  
9461)  
CF 43.1210
- Management Analyst Bojorquez gave the report and presented a PowerPoint presentation.
- It was moved by Councilmember Lemons and seconded by Vice Mayor Delgadillo to award the contract for playground replacement at Dills Park (City Project No. 9461) to Pacific Play Systems, Inc., Carlsbad, CA, in the amount of \$247,850.00 and authorize the Mayor or her designee to execute the agreement. The motion was passed by the following roll call vote:
- AYES: Councilmembers Lemons, Olmos,  
Cuellar Stallings; Vice Mayor Delgadillo;  
and Mayor Aguayo
- NOES: None
- ABSENT: None
- ABSTAIN: None
18. AUTHORIZATION TO  
PURCHASE  
All-American Ballfield  
Lights Retrofit (City  
Project No. 9492)  
CF 43.1211
- Management Analyst Bojorquez gave the report and presented a PowerPoint presentation.
- It was moved by Councilmember Cuellar Stallings and seconded by Vice Mayor Delgadillo to authorize the purchase and installation of retrofit ballfield lighting at All American Park from MUSCO Lighting in the amount of \$229,060. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,  
Cuellar Stallings; Vice Mayor Delgadillo;  
and Mayor Aguayo

NOES: None

ABSENT: None

ABSTAIN: None

19. APPROVAL  
Amended and Restated  
Professional Services  
Agreement with Scott  
Fazekas & Associates,  
Inc. to extend term and  
provide Permit  
Technician Services  
CF 43.1132

Assistant City Manager Vialpando provided a brief report and stated that Planning Director Carver is available to answer any questions.

It was moved by Councilmember Lemons and seconded by Councilmember Cuellar Stallings to approve and authorize the Mayor or designee to execute the amended and restated professional services agreement with Scott Fazekas and Associates, Inc. for an additional three-year term and to provide Permit Technician services in an amount not to exceed \$104,000.00 per fiscal year. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,  
Cuellar Stallings; Vice Mayor Delgadillo;  
and Mayor Aguayo

NOES: None

ABSENT: None

ABSTAIN: None

20. APPROVAL  
Changes to the City's  
Benefit Plans for Dental,  
Vision, Basic Life  
Insurance, Short-Term  
and Long-Term Disability  
CF 76.5

Human Resources Manager Lopez gave the report and presented a PowerPoint presentation.

It was moved by Councilmember Olmos and seconded by Councilmember Lemons to approve the proposed changes to the City's dental, vision, basic life insurance, short-term and long-term disability plans as stated and authorize the City Manager to enter into an agreement with Guardian to administer the City's benefits plans. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,  
Cuellar Stallings; Vice Mayor Delgadillo;  
and Mayor Aguayo

NOES: None

ABSENT: None

ABSTAIN: None

21. APPROVAL  
Mayor's Appointments  
CF 11.4

Mayor Aguayo asked City Clerk Luce to present the proposed 2023-2024 Mayor's Appointments. City Clerk Luce stated that the Mayor is recommending that the assignments remain the same as the previous year except for the Sanitation Districts which will change to Mayor Aguayo as the representative and Vice Mayor Delgadillo as the alternate representative.

It was moved by Councilmember Lemons and seconded by Councilmember Delgadillo to confirm the Mayor's appointment. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,  
Cuellar Stallings; Vice Mayor Delgadillo;  
and Mayor Aguayo  
NOES: None  
ABSENT: None  
ABSTAIN: None

22. APPROVAL  
Appointment of City  
Commissioners  
CF 27

Mayor Aguayo asked City Clerk Luce to present the proposed Commission Appointments. City Clerk Luce read the proposed Commission Appointments as follows:

Planning Commission – No terms expiring

Public Works Commission – No terms expiring.

Parks and Recreation Commission – reappoint Jennifer Alcaraz, Charlene Landry, Austin Moreno, and Steve Yanez; new appointment, Shirley Grayson.

Public Safety Commission – reappoint Marcelina Bridges, Robert Cruz, Rosemary Mendez, Gerardo Ruiz, and Dora Sanchez.

Senior Services Commission – reappoint Martha Garcia, Elsa Padilla, Claudia Quinones, and Patricia Winiecki; new appointment, Ana Mageno.

It was moved by Councilmember Cuellar Stallings and seconded by Councilmember Lemons to confirm the appointments as presented. The motion was passed by the following roll call vote:

AYES: Councilmembers Lemons, Olmos,  
Cuellar Stallings; Vice Mayor Delgadillo;  
and Mayor Aguayo

NOES: None

ABSENT: None

ABSTAIN: None

### **ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS**

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23. ORAL REPORT  
Vermont Avenue Water  
Infrastructure Facility  
CF 113

*This item taken out of order after Item 13 – see  
above.*

### **COMMENTS/COMMITTEE REPORTS**

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#### **Councilmembers**

Councilmember Cuellar Stallings reported on her attendance at the NALEO Conference where she had the opportunity to learn and network. She also reported on her attendance at the California JPIA Board Meeting and Assemblymember Rendon's Youth Leadership program culmination event. She also noted that she attended the recent Concert in the Park. She thanked Councilmember Olmos for her leadership of the Paramount Historical Society. Lastly, she encouraged residents to attend the Heritage Parade and celebration on Saturday August 5<sup>th</sup> and National Night out on Thursday, July 27<sup>th</sup>.

Councilmember Olmos reported on her attendance at the CalCities Board of Directors meeting. She noted that the City Council is very active with various outside organizations and informed residents that information about City's position related to legislative matters is available on the City's website on the Legislative Advocacy page. She also reported on her attendance at the NALEO Conference where she heard presentations on workforce development; the budgeting process and strategic planning; and the importance of self-care. She also reported on her attendance at the CCCA Board meeting. Lastly, she reminded residents to come out to the Heritage Parade on Saturday.

Councilmember Lemons reported on her attendance at the NALEO Conference and shared insights from the presentation on watching technology. She also reported that she gave a presentation on local control to the City's Youth and Young Adult Committee. She also noted that she attended Maricela Parga's retirement party and thanked her for her service to the community. Lastly, she reported that SEACCA, in partnership with Best Friends Animal Society, will be launching a satellite foster care program to foster kittens and will be providing training and supplies for participants.

Vice Mayor Delgadillo reported on her attendance at the NALEO Conference where she was able to learn and grow through attending the educational sessions and networking with elected officials from throughout the Country. She commented that she is looking forward to sharing insights from the presentation on the opioid and fentanyl crisis in the United States with her colleagues and the School Board. She also noted that she attended the recent Concert in the Park and thanked staff for their hard work. Lastly, she reminded residents about the upcoming Heritage Parade and Festival.

Mayor Aguayo reported on her attendance at the NALEO Conference and commented that she appreciated the opportunity to network with other elected officials from across the Country and share some of the proactive things Paramount is doing for its community. She also commented on the importance of self-care. She reminded residents about Thursday's Concert in the Park and National Night Out, Friday's Movie Night and the upcoming Heritage Parade and Festival.

### **Staff**

Assistant City Manager Vialpando reminded the City Council and the public about the following upcoming events: National Night Out on Thursday, July 27th and the Heritage Parade and Festival on Saturday, August 5th. He also noted that the link to the Legislative Advocacy page mentioned earlier will be included on the weekly Mayor's Update and encouraged residents to sign up for the updates.



*Mayor Aguayo recessed the City Council meeting at 7:28 p.m. to convene the meeting of the Successor Agency for the Paramount Redevelopment Agency.*

*The City Council meeting was called back to order at 7:29 p.m. and the City Council recessed into closed session to discuss the matter listed below on the closed session agenda.*

### **CLOSED SESSION**

#### **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

(Paragraph (1) of subdivision (d) of Section 54956.9)  
Name of case: City of Rancho Palos Verdes, et al v.  
Rob Bonta, State of California; Case No.  
22STCP02369

Mayor Aguayo called the City Council meeting back to order in open session at 8:44 p.m.

City Attorney Cavanaugh reported that the City Council held a duly authorized closed session to discuss the matter listed above and no decision was reached at this time.

### **ADJOURNMENT**

There being no further business to come before the City Council, Mayor Aguayo adjourned the meeting at 8:45 p.m. to a meeting on August 8, 2023 at 5:00 p.m.

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Isabel Aguayo, Mayor

ATTEST:

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Heidi Luce, City Clerk

AUGUST 8, 2023

REGISTER OF DEMANDS

PARAMOUNT CITY COUNCIL

MOTION IN ORDER:

APPROVE THE PARAMOUNT CITY COUNCIL REGISTER OF DEMANDS.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329795	14906 PARAMOUNT LLC	25.26	WTR DEP REF - 8009 2ND
	Vendor Tota	<b>25.26</b>	
329733	4 IMPRINT	1,263.43	CSR - STAR SUPPLIES
	Vendor Tota	<b>1,263.43</b>	
329901	999 FOR KIDS PROGRAM	1,000.00	CP - COMMUNITY ORG FUNDING
	Vendor Tota	<b>1,000.00</b>	
329775	A & G FENCE AND SUPPLY SALES	15,263.50	CIP - CITY YARD FENCE REPAIRS
	Vendor Tota	<b>15,263.50</b>	
329599	A PLUS PORTABLE SERVICES	622.24	CSR - SUMMER CONCERT (6/29)
	Vendor Tota	<b>622.24</b>	
329681	ACOSTA, EDITH	150.00	FACILITY DEPOSIT REFUND (ACOSTA 7887)
	Vendor Tota	<b>150.00</b>	
329561	ADAMS POOL AND SPA SERVICE	750.00	PW - FACILITY MNTC SVCS
329713		937.50	PW - FACILITY MNTC SVCS
		937.50	PW - FACILITY MNTC SVCS
329902		937.50	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>3,562.50</b>	
329796	ADMINISTRATIVE SERVICES CO-OP	3,363.94	CSR - TAXI TRANSIT SVCS (5/23)
		33.25	CSR - TAXI TRANSIT SVCS (4/19)
329865		2,860.16	CSR - TAXI TRANSIT SVCS (6/23)
	Vendor Tota	<b>6,257.35</b>	
329903	ADOPT A HIGHWAY	2,930.00	PW - LITTER REMOVAL (5/23)
		3,442.10	PW - LITTER REMOVAL (6/23)
		1,674.50	PW - LITTER REMOVAL (2/23)
		1,880.00	PW - LITTER REMOVAL (4/23)
	Vendor Tota	<b>9,926.60</b>	
329562	ADVANCED AQUATIC TECHNOLOGY	975.00	PW - CIVIC CENTER FOUNTAIN MNTC (6/23)
329904		975.00	PW - CIVIC CENTER FOUNTAIN MNTC (7/23)
	Vendor Tota	<b>1,950.00</b>	
329600	AFLAC	1,468.50	AFLAC VOLUNTARY INSURANCE (6/23)
	Vendor Tota	<b>1,468.50</b>	
329682	AIRGAS	28.10	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	<b>28.10</b>	
329830	AKESO OCCUPATIONAL HEALTH	105.00	HR - HEALTH SCREENINGS (6/23)
		105.00	CSR - STAR HEALTH SCREENINGS (6/23)
	Vendor Tota	<b>210.00</b>	
329666	ALERT CLEANERS	1,044.00	CSR - LAUNDRY SVCS (6/6)
		900.00	CSR - LAUNDRY SVCS (6/12)
		492.00	CSR - LAUNDRY SVCS (5/30)
		216.00	CSR - LAUNDRY SVCS (5/24)
	Vendor Tota	<b>2,652.00</b>	
329601	ALIN PARTY SUPPLY CO.	52.92	CSR - PEP SUPPLIES
		27.55	CSR - RECREATION SUPPLIES
		6.60	CSR - RECREATION SUPPLIES
	Vendor Tota	<b>87.07</b>	
329905	ALL CITIES LOCK & SAFE	441.31	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>441.31</b>	
329563	ALL CITY MANAGEMENT SERVICES	14,337.43	PS - CROSSING GUARD SVCS (5/28 - 6/10)
	Vendor Tota	<b>14,337.43</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329750	ALL CITY TRAPPING	1,864.50	CIP - COYOTE DETER (EDISON RIGHT OF WAY
	Vendor Tota	<b>1,864.50</b>	
329797	ALLIANT INSURANCE SERVICES,INC	122.00	FACILITY INSURANCE (3/23 - 4/23)
		204.00	FACILITY INSURANCE (3/23 - 4/23)
		406.00	FACILITY INSURANCE (3/23 - 4/23)
		87.00	FACILITY INSURANCE (3/23 - 4/23)
		141.00	FACILITY INSURANCE (3/23 - 4/23)
329866		2,221.00	SPECIAL EVENT INSURANCE (10/22-12/22)
		1,664.75	SPECIAL EVENT INSURANCE (4/22 -6/22)
		1,166.00	SPECIAL EVENT INSURANCE (7/22 - 9/22)
		966.00	SPECIAL EVENT INSURANCE (4/22 - 6/22)
		802.00	SPECIAL EVENT INSURANCE (4/23 - 6/23)
	Vendor Tota	<b>7,779.75</b>	
329714	ALMAGUER, OSCAR	1,800.00	CSR - SUMMER CONCERT (7/27)
	Vendor Tota	<b>1,800.00</b>	
329906	ALOHI'S POLYNESIAN PERFORMERS	500.00	CSR - ENP EVENT SUPPLIES
	Vendor Tota	<b>500.00</b>	
329798	ALONDRA VILLAGE APTS	24.53	WTR DEP REF - 15809 PERILLA #4
	Vendor Tota	<b>24.53</b>	
329550	ALPHA POWDER COAT LLC	561.00	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>561.00</b>	
329602	AMBIENT PRO, LLC	2,300.00	CSR - SUMMER CONCERT (7/7)
329603		1,600.00	CSR - NIGHT MARKET (7/7)
329667		2,300.00	CSR - SUMMER CONCERT (7/13)
329668		2,300.00	CSR - SUMMER CONCERT (7/20)
329669		2,300.00	CSR - SUMMER CONCERT (7/27)
329670		2,300.00	CSR - SUMMER CONCERT (8/11)
	Vendor Tota	<b>13,100.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16486	AMERICAN EXPRESS	699.89	CSR - ENP SUPPLIES
		68.61	CSR - STAR SUPPLIES
		11.00	FIN - OFFICE SUPPLIES
		17.42	FIN - OFFICE SUPPLIES
		33.21	FIN - OFFICE SUPPLIES
		7.93	FIN - OFFICE SUPPLIES
		18.18	FIN - OFFICE SUPPLIES
		51.54	PS - EQUIPMENT MNTC SUPPLIES
		19.70	PS - EQUIPMENT MNTC SUPPLIES
		151.05	FIN - OFFICE SUPPLIES
		27.45	CSR - STAR SUPPLIES
		182.26	CSR - STAR SUPPLIES
		87.98	PS - OFFICE SUPPLIES
		18.00	CSR - ENP EVENT SUPPLIES
		101.37	CSR - ENP EVENT SUPPLIES
		1,102.44	CSR - EQUIPMENT MNTC SUPPLIES
		-11.70	PS - FIREWORK SUPPRESSION (CREDIT)
		-7.93	FIN - OFFICE SUPPLIES (CREDIT)
		24.24	CSR - EQUIPMENT MNTC SUPPLIES
		12.01	CSR - STAR SUPPLIES
		185.15	CSR - ENP EVENT SUPPLIES
		251.36	CSR - EQUIPMENT MNTC SUPPLIES
		18.65	CSR - ENP EVENT SUPPLIES
		271.00	CSR - ENP EVENT SUPPLIES
		24.26	CSR - ENP EVENT SUPPLIES
		272.93	CSR - STAR SUPPLIES
		92.58	HR - OFFICE SUPPLIES
		60.62	CSR - BARK IN THE PARK EVENT
		199.52	CSR - BARK IN THE PARK EVENT
		76.75	CM - OFFICE SUPPLIES
		60.85	PS - FIREWORK SUPPRESSION EFFORTS
		73.86	PW - GENERAL SMALL TOOLS
		335.20	CSR - EQUIPMENT MNTC SVCS
		38.41	CSR - STAR SUPPLIES
		297.60	CSR - RECREATION SUPPLIES
		52.89	CSR - STAR SUPPLIES
		26.95	PL - OFFICE SUPPLIES
		27.55	HR - OFFICE SUPPLIES
		4.38	PL - OFFICE SUPPLIES
		8.80	CSR - STAR SUPPLIES
		172.82	PS - UNIFORMS (CO)
		25.34	CSR - STAR SUPPLIES
		198.00	PW - FACILITY MNTC SUPPLIES
		-33.62	HR - OFFICE SUPPLIES (CREDIT)
		-70.26	HR - OFFICE SUPPLIES (CREDIT)
		76.06	HR - OFFICE SUPPLIES
		9.93	PL - OFFICE SUPPLIES
		13.11	PL - OFFICE SUPPLIES
		264.20	CSR - STAR SUPPLIES
		714.74	FIN - OFFICE SUPPLIES
		33.04	FIN - OFFICE SUPPLIES
		176.36	CSR - RECREATION SUPPLIES
		782.39	CSR - RECREATION SUPPLIES
		207.28	CSR - RECREATION SUPPLIES
		4.90	FIN - OFFICE SUPPLIES
		23.68	PS - FIREWORK SUPPRESSION EFFORTS
		-8.81	FIN - OFFICE SUPPLIES (CREDIT)
		-8.81	FIN - OFFICE SUPPLIES (CREDIT)
		-8.42	FIN - OFFICE SUPPLIES (CREDIT)
		-53.98	FIN - OFFICE SUPPLIES (CREDIT)

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16486	AMERICAN EXPRESS	230.56	PW - FACILITY MNTC SUPPLIES
		27.52	FIN - OFFICE SUPPLIES
		27.24	CM - OFFICE SUPPLIES
		14.30	FIN - OFFICE SUPPLIES
		264.40	CSR - ENP EVENT SUPPLIES
		13.45	CM - OFFICE SUPPLIES
		58.48	PS - EQUIPMENT MNTC SUPPLIES
		356.88	PS - EQUIPMENT MNTC SUPPLIES
		49.44	CSR - RECREATION SUPPLIES
		183.37	CSR - ENP EVENT SUPPLIES
		247.50	PW - FACILITY MNTC SUPPLIES
		198.00	PW - FACILITY MNTC SUPPLIES
		247.50	PW - FACILITY MNTC SUPPLIES
		-13.22	CM - OFFICE SUPPLIES (CREDIT)
		264.20	CSR - STAR SUPPLIES
		85.96	CSR - HEY! SUMMER PROGRAM
		22.45	PS - OFFICE SUPPLIES
		529.06	CSR - STAR SUPPLIES
		62.20	CSR - ENP EVENT SUPPLIES
		272.35	CSR - STAR SUPPLIES
		47.33	CSR - STAR SUPPLIES
		294.29	CSR - STAR SUPPLIES
		26.00	PW - OFFICE SUPPLIES
		12.00	CSR - STAR SUPPLIES
		46.28	CSR - EQUIPMENT MNTC SVCS
		102.67	PS - OFFICE SUPPLIES
		19.74	CSR - STAR SUPPLIES
		91.88	CSR - STAR SUPPLIES
		12.00	CSR - STAR SUPPLIES
		282.27	PS - CLUTTER FREE PARAMOUNT
		15.69	PS - OFFICE SUPPLIES
		77.12	PW - FACILITY MNTC SUPPLIES
		205.80	HR - OFFICE SUPPLIES
		31.96	CSR - DAY CAMP SUPPLIES
		109.10	CSR - DAY CAMP SUPPLIES
		8.04	PW - FACILITY MNTC SUPPLIES
		17.30	PW - FACILITY MNTC SUPPLIES
		26.17	PS - OFFICE SUPPLIES
		18.69	CSR - DAY CAMP SUPPLIES
		48.64	CSR - RECREATION SUPPLIES
		23.12	CSR - RECREATION SUPPLIES
		79.34	CSR - DAY CAMP SUPPLIES
		-67.33	PS - FIREWORK SUPPRESSION (CREDIT)
		159.08	CSR - RECREATION SUPPLIES
		628.41	CSR - STAR SUPPLIES
		137.52	CSR - EQUIPMENT MNTC SUPPLIES
		28.17	PS - OFFICE SUPPLIES
		69.39	CSR - DAY CAMP SUPPLIES
		604.59	CSR - NIGHT MARKET
		124.32	CSR - DAY CAMP SUPPLIES
		169.68	CSR - RECREATION SUPPLIES
		99.17	CSR - STAR SUPPLIES
		136.66	CSR - DAY CAMP SUPPLIES
		143.31	CSR - EQUIPMENT MNTC SVCS
		52.30	PS - OFFICE SUPPLIES
		25.12	PS - OFFICE SUPPLIES
		220.49	CIP - CITY HALL KITCHEN RENOVATION
		700.28	CSR - DAY CAMP SUPPLIES
		712.48	CSR - EQUIPMENT MNTC SVCS
		30.66	CSR - RECREATION SUPPLIES

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16486	AMERICAN EXPRESS	9.77	CSR - RECREATION SUPPLIES
		659.34	CSR - RECREATION SUPPLIES
		337.06	CSR - RECREATION SUPPLIES
		224.32	FIN - OFFICE SUPPLIES
		182.54	CSR - DAY CAMP SUPPLIES
		42.87	PW - FACILITY MNTC SUPPLIES
		58.96	CSR - SUMMER CONCERT (6/29)
		325.24	CSR - BARK IN THE PARK EVENT
		317.86	CSR - SUMMER CONCERT (6/29)
		136.18	CSR - SUMMER CONCERT (6/29)
		370.10	PW - FACILITY MNTC SUPPLIES
		193.97	CSR - BARK IN THE PARK EVENT
		41.88	CSR - BARK IN THE PARK EVENT
		225.64	PS - OFFICE SUPPLIES
		145.91	CSR - BARK IN THE PARK EVENT
		21.15	PS - OFFICE SUPPLIES
		15.40	AS - OFFICE SUPPLIES
		65.03	CSR - STAR SUPPLIES
		66.49	CSR - STAR SUPPLIES
		237.56	CSR - RECREATION SUPPLIES
		55.08	CSR - STAR SUPPLIES
		36.37	PW - FACILITY MNTC SUPPLIES
		131.95	PW - FACILITY MNTC SUPPLIES
		150.00	FIN - CSMFO LUNCHEON (JDG,CA,KS,JC,AM)
	Vendor Tota	<b>20,273.95</b>	
329604	APOLLO WOOD RECOVERY, INC	1,896.20	PW - LANDSCAPE MNTC SUPPLIES
		1,896.20	PW - LANDSCAPE MNTC SUPPLIES
		1,896.20	PW - LANDSCAPE MNTC SUPPLIES
		1,896.20	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>7,584.80</b>	
329564	AQUA-METRIC SALES COMPANY	2,164.95	FIN - WATER METER READER MNTC (FY24)
329751		24,052.78	PW - WATER METERS (150)
		8,379.41	PW - WATER METERS (10)
	Vendor Tota	<b>34,597.14</b>	
329671	ARAMARK UNIFORM SERVICES, INC.	211.84	CSR - LAUNDRY SVCS (6/21)
329799		211.84	CSR - LAUNDRY SVCS (7/5)
	Vendor Tota	<b>423.68</b>	
329831	ARTE JIMENEZ STUDIO	500.00	PS - NATIONAL NIGHT OUT (7/27)
	Vendor Tota	<b>500.00</b>	
329683	AT & T	122.34	GEN - COM CTR INTERNET (7/23)
329776		53.50	GEN - PARAMOUNT POOL INTERNET (7/23)
329715		1,044.55	GEN - TELEPHONE SERVICE (6/23)
		1,090.72	PW - WATER SYSTEM SERVICE (6/23)
	Vendor Tota	<b>2,311.11</b>	
329734	ATHENS SERVICES	105.44	PL - TRASH COLLECTION (16305 HUNSAKER)
	Vendor Tota	<b>105.44</b>	
329752	BAGS IN BULK.COM	8,712.75	CP - BACK TO SCHOOL EVENT
	Vendor Tota	<b>8,712.75</b>	
329605	BAKER COMMODITIES, INC	375.00	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>375.00</b>	
329606	BANDA ALTO ESTILLO, LLC	2,000.00	CSR - SUMMER CONCERT (7/7)
	Vendor Tota	<b>2,000.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329753	BAUDVILLE	132.24	CSR - STAR SUPPLIES
		68.91	CSR - STAR SUPPLIES
		49.56	CSR - STAR SUPPLIES
		49.56	CSR - STAR SUPPLIES
	Vendor Tota	<b>300.27</b>	
329800	BEDDY	19.84	WTR DEP REF - 8065 HARRISON
	Vendor Tota	<b>19.84</b>	
329565	BEIGHTON, DAVE	1,350.00	PS - DETECTIVE SPECIALIST (6/17 - 6/30)
329832		1,900.00	PS - DETECTIVE SPECIALIST (7/1 - 7/14)
	Vendor Tota	<b>3,250.00</b>	
329547	BELTRAN, FERNANDO	134.00	PW - EDUCATION REIMBURSEMENT (FB)
	Vendor Tota	<b>134.00</b>	
329684	BIOMETRICS4ALL, INC	540.00	HR - FINGERPRINTING SVCS (6/23)
	Vendor Tota	<b>540.00</b>	
329867	BISHOP COMPANY	1,292.68	PW - LANDSCAPE MNTC SUPPLIES
329907		238.01	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>1,530.69</b>	
329607	BLUESPACE INTERIORS	1,708.32	CSR - STAR SUPPLIES
	Vendor Tota	<b>1,708.32</b>	
329551	BROWN BOLT & NUT CORP.	169.79	PW - FACILITY MNTC SUPPLIES
329608		423.66	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	<b>593.45</b>	
329908	BRYAN EXHAUST SERVICE, INC	1,425.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>1,425.00</b>	
329868	BUCKNAM & ASSOCIATES, INC	3,960.00	PW - WATER DEVELOPMENT PROGRAM (6/23)
		3,426.00	PW - WATER DEPT ORG REVIEW (6/23)
	Vendor Tota	<b>7,386.00</b>	
329909	CALIFORNIA ASSOCIATION OF CODE	36.00	PS - CACEO TRAINING (NH)
	Vendor Tota	<b>36.00</b>	
329777	CALIFORNIA BUILDING STANDARDS	1,783.80	REMITTANCE SB1473 (4/23 - 6/23)
		198.20	ADMIN FEE SB1473 (4/23 - 6/23)
		-198.20	ADMIN FEE SB1473 (4/23 - 6/23)
	Vendor Tota	<b>1,783.80</b>	
329778	CALIFORNIA CONTRACT CITIES	5,000.00	CC - CCCA MEMBERSHIP (FY24)
	Vendor Tota	<b>5,000.00</b>	
16459	CALIFORNIA JPIA	79,003.00	GEN - LIABILITY INSURANCE (FY2023 ADJ)
16460		417,172.00	RM - LIABILITY INSURANCE (FY2024)
		285,143.00	GEN - WORKERS COMPENSATION (FY2024)
		-7,970.00	GEN - WORKERS COMPENSATION (FY2023 ADJ)
		-82,822.00	CJPIA 2023-24 GEN LIAB POOL DISTRIBUTIO
329779		102,680.00	RM - PROPERTY INSURANCE (FY24)
		18,899.00	RM - EARTHQUAKE/FLOOD (WELL #15)
		2,817.00	RM - MECHANICAL BREAKDOWN (FY24)
		285.00	RM-OTHER VEHICLE PHYSICAL DAMAGE(FY24)
		6,020.00	RM - CJPIA ADMIN/APPRaisal FEE (FY24)
	Vendor Tota	<b>821,227.00</b>	



**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16457	CALIFORNIA PUBLIC EMPLOYEES'	1,435.20	GEN - CALPERS SURVIVOR (CLASSIC-FY23)
16458		1,221.60	GEN - CALPERS SURVIVOR (PEPRA-FY23)
16503		39,685.94	PERS RETIREMENT - PPE 6/30
16504		17,368.45	PERS RETIREMENT - PPE 6/30
	Vendor Tota	<b>59,711.19</b>	
329609	CALPERS LONG-TERM CARE PROGRAM	59.42	CALPERS LTC - PPE 6/30 (AF)
329857		59.42	CALPERS LTC - PPE 7/14
	Vendor Tota	<b>118.84</b>	
329833	CAPIO	275.00	AS - CAPIO MEMBERSHIP (PA)
	Vendor Tota	<b>275.00</b>	
329801	CARDOSO	30.96	WTR DEP REF - 15820 PERILLA #2
	Vendor Tota	<b>30.96</b>	
329802	CARRILLO	30.13	WTR DEP REF - 15341 OLIVA
	Vendor Tota	<b>30.13</b>	
329803	CARVAJAL	5.78	WTR DEP REF - 8046 HOWE
	Vendor Tota	<b>5.78</b>	
329804	CASTILLO	34.25	WTR DEP REF - 15321 BELLOTA
	Vendor Tota	<b>34.25</b>	
329754	CASTRO, MARIA I	3,000.00	PL - DRIVEWAY REBATE (7508 RACINE)
	Vendor Tota	<b>3,000.00</b>	
329735	CBRE, INC	9,000.00	PL - APPRAISAL SVCS (15538 COLORADO)
	Vendor Tota	<b>9,000.00</b>	
329780	CDW GOVERNMENT, INC.	726.03	GEN - COMPUTER MNTC SUPPLIES
		484.02	GEN - COMPUTER MNTC SUPPLIES
		484.02	GEN - COMPUTER MNTC SUPPLIES
		484.02	GEN - COMPUTER MNTC SUPPLIES
	Vendor Tota	<b>2,178.09</b>	
329869	CENTRAL BASIN MUNI WATER DIST	308,563.81	PW - PURCHASED WATER (6/23)
	Vendor Tota	<b>308,563.81</b>	
329870	CENTRAL BASIN WATER ASSOC	3,167.99	PW - CBWA MEMBERSHIP (FY 2024)
	Vendor Tota	<b>3,167.99</b>	
329834	CHARTER COMMUNICATIONS	6,846.84	GEN - INTERNET SVCS (7/23)
		148.42	GEN - CITY HALL CABLE (7/23)
		148.42	GEN - CITY YARD CABLE (7/23)
	Vendor Tota	<b>7,143.68</b>	
329610	CHICAGO TITLE COMPANY	115.00	PL - PIRT FEES (6822 SAN VICENTE)
		115.00	PL - PIRT FEES (8352 FLORENCE)
	Vendor Tota	<b>230.00</b>	
329611	CINDY'S JUMPERS, LLC	966.60	CSR - PEP SUPPLIES
329736		507.60	CSR - PEP SUPPLIES
329835		1,391.00	PS - NATIONAL NIGHT OUT (7/27)
329910		300.00	CSR - NIGHT MARKET (7/7)
	Vendor Tota	<b>3,165.20</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329612	CINTAS #053	58.95	PW - UNIFORM SVC (FACILITIES)
		39.88	PW - UNIFORM SVC (LANDSCAPE)
		28.81	PW - UNIFORM SVC (ROADS)
		23.65	PW - UNIFORM SVC (WTR PROD)
		25.50	PW - UNIFORM SVC (WTR DIST)
		24.26	PW - UNIFORM SVC (WTR CUST SVC)
		58.95	PW - UNIFORM SVC (FACILITIES)
		39.88	PW - UNIFORM SVC (LANDSCAPE)
		28.81	PW - UNIFORM SVC (ROADS)
		23.65	PW - UNIFORM SVC (WTR PROD)
		25.50	PW - UNIFORM SVC (WTR DIST)
		24.26	PW - UNIFORM SVC (WTR CUST SVC)
		58.95	PW - UNIFORM SVC (FACILITIES)
		39.88	PW - UNIFORM SVC (LANDSCAPE)
		28.81	PW - UNIFORM SVC (ROADS)
		23.65	PW - UNIFORM SVC (WTR PROD)
		25.50	PW - UNIFORM SVC (WTR DIST)
		24.26	PW - UNIFORM SVC (WTR CUST SVC)
		58.95	PW - UNIFORM SVC (FACILITIES)
		39.88	PW - UNIFORM SVC (LANDSCAPE)
		28.81	PW - UNIFORM SVC (ROADS)
		23.65	PW - UNIFORM SVC (WTR PROD)
		25.50	PW - UNIFORM SVC (WTR DIST)
		24.26	PW - UNIFORM SVC (WTR CUST SVC)
		58.95	PW - UNIFORM SVC (FACILITIES)
		39.88	PW - UNIFORM SVC (LANDSCAPE)
		28.81	PW - UNIFORM SVC (ROADS)
		23.65	PW - UNIFORM SVC (WTR PROD)
		25.50	PW - UNIFORM SVC (WTR DIST)
		24.26	PW - UNIFORM SVC (WTR CUST SVC)
	Vendor Tota	<b>804.20</b>	
329836	CINTAS FIRE PROTECTION	156.00	PW - FIRE PROTECTION SVCS
	Vendor Tota	<b>156.00</b>	
329613	CIT TECHNOLOGY FIN SERV, INC	561.35	PS - COPIER (6/23)
329911		527.84	PS - COPIER (7/23)
		175.90	PW - COPIER (7/23)
	Vendor Tota	<b>1,265.09</b>	
16444	CITY OF PARAMOUNT PAYROLL	336,503.80	NET PAYROLL - PPE 06/30
16462		240.95	NET PAYROLL - SPEC 7/3
16469		1,438.18	NET PAYROLL - SPEC 7/13
16475		351,089.64	NET PAYROLL - PPE 07/14
16495		137,503.03	NET PAYROLL - PHBB 7/20
16500		420.01	NET PAYROLL - SPEC 7/21
	Vendor Tota	<b>827,195.61</b>	
329672	CITY OF WHITTIER	66.24	CSR - ENP EVENT SUPPLIES
	Vendor Tota	<b>66.24</b>	
329837	COLANTUONO, HIGHSMITH &	26.06	CA - LEGAL SVCS (SCE COALITION) - 6/23
	Vendor Tota	<b>26.06</b>	
329673	COLORS PRINTING, INC	407.54	CSR - SENIOR NEWSLETTER (7/23)
	Vendor Tota	<b>407.54</b>	
329614	COLUMBIA MEMORIAL SPACE CENTER	153.00	CSR - PEP SUPPLIES
	Vendor Tota	<b>153.00</b>	
329566	COMMERCIAL BUILDING MANAGEMENT	14,233.19	PW - JANITORIAL SVCS (6/23)
	Vendor Tota	<b>14,233.19</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329615	CONTINENTAL INTERPRETING	510.00	CC - COMMUNITY INTERPRETER(WE-12/13/21)
		450.00	CC - COMMUNITY INTERPRETER (9/7/21)
		350.00	CC - COMMUNITY INTERPRETER (1/5/22)
		350.00	CC - COMMUNITY INTERPRETER (12/14/21)
		350.00	CC - COMMUNITY INTERPRETER (2/1/22)
		350.00	CC - COMMUNITY INTERPRETER (1/18/22)
		350.00	CC - COMMUNITY INTERPRETER (1/4/22)
		350.00	CC - COMMUNITY INTERPRETER (12/14/21)
		100.00	CC - TRANSLATION SVCS (AGENDA-6/27)
329685		1,200.00	CC - COMMUNITY INTERPRETER (6/27)
		900.00	CC - COMMUNITY INTERPRETER (6/13)
	Vendor Tota	<b>5,260.00</b>	
329912	D & S WINDOW COVERING, INC	2,495.80	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>2,495.80</b>	
329781	DATA TICKET, INC	200.00	PS - NOISE DISTURBANCE SVCS (6/23)
329805		6,795.98	PS - PARKING CITATION SVCS (6/23)
		762.05	PS - SPECTATOR CITATION SVCS (6/23)
		200.00	PS-SIDEWALK VENDOR CITATION SVCS (6/23)
		170.00	PS - SPECIAL HEARING ST RACING (6/23)
329838		212.00	PS - CODE ENF CITATION SVCS (6/23)
	Vendor Tota	<b>8,340.03</b>	
329871	DE LAGE LANDEN	215.34	CSR - COM CTR COPIER (7/23)
	Vendor Tota	<b>215.34</b>	
329806	DEPREZ	17.50	WTR DEP REF - 15312 RANCHO OBISPO
	Vendor Tota	<b>17.50</b>	
329567	DIAMOND ENVIRONMENTAL SERVICES	540.68	PW - DILLS PARK RESTROOM (7/23)
		328.75	PW - SALUD PARK RESTROOM (6/23)
		323.89	PW - PARAMOUNT PARK RESTROOM (5/23)
329913		540.68	PW - DILLS PARK RESTROOM (7/23)
		328.75	PW - SALUD PARK RESTROOM (7/23)
	Vendor Tota	<b>2,062.75</b>	
329807	DIRECTV	95.99	PS - EOC SATELLITE SVCS (7/23)
	Vendor Tota	<b>95.99</b>	
329737	DJ CATRACHO ENTERTAINMENT, INC	300.00	CSR - BARK IN THE PARK EVENT (7/12)
	Vendor Tota	<b>300.00</b>	
329616	DOCUMENT SYSTEMS, INC	78.07	CSR - COM CTR COPIER (6/23)
	Vendor Tota	<b>78.07</b>	
329617	DOMINO'S PIZZA	80.00	CSR - STAR SUPPLIES
		64.00	CSR - STAR SUPPLIES
		56.00	CSR - STAR SUPPLIES
	Vendor Tota	<b>200.00</b>	
329872	DUNN EDWARDS PAINTS	51.31	PW - FACILITY MNTC SUPPLIES
		35.89	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>87.20</b>	
329808	E.V.C., INC	24.40	WTR DEP REF - 14035 ORANGE
	Vendor Tota	<b>24.40</b>	
16454	ELAVON, INC	523.62	GEN-CS CREDIT CARD TERMINAL SVCS (6/23)
16455		758.89	GEN-PL CREDIT CARD TERMINAL SVCS (6/23)
	Vendor Tota	<b>1,282.51</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16446	EMPLOYMENT DEVELOPMENT DEPT	13,304.22	STATE PAYROLL TAX - PPE 6/30
16470		32.40	STATE PAYROLL TAX - SPEC 7/13
16487		14,509.55	STATE PAYROLL TAX - PPE 7/14
16496		6,806.90	STATE PAYROLL TAX - PHBB 7/20
	Vendor Tota	<b>34,653.07</b>	
16448	EMPOWER TRUST COMPANY	12,824.91	FT DEF COMP 457 - PPE 6/30
16449		10,701.82	PT DEF COMP 457 - PPE 6/30
16450		1,889.45	DEF COMP 457 ROTH - PPE 6/30
16464		32.35	PT DEF COMP 457 - SPEC 7/3
16472		133.64	PT DEF COMP 457 - SPEC 7/13
16489		24,637.55	FT DEF COMP 457 - PPE 7/14
16490		12,964.77	PT DEF COMP 457 - PPE 7/14
16491		2,775.28	DEF COMP 457 ROTH - PPE 7/14
16498		13,432.10	FT DEF COMP 457 - PHBB 7/20
16502		47.10	PT DEF 457 COMP - SPEC 7/21
16451		612.35	401A LOAN PAYMENT - PPE 6/30
16452		3,489.75	457 LOAN PAYMENT - PPE 6/30
16492		698.02	401A LOAN PAYMENT - PPE 7/14
16493		3,541.54	457 LOAN PAYMENT - PPE 7/14
16453		747.04	FT 401 QUAL COMP - PPE 6/30
16494		758.25	DEF 401 QUAL COMP - PPE 7/14
	Vendor Tota	<b>89,285.92</b>	
329674	ESTRADA, BALTAZAR	300.00	CSR - SENIOR ENTERTAINMENT (7/13)
	Vendor Tota	<b>300.00</b>	
329686	ESTRADA, DEBRA	150.00	FACILITY DEPOSIT REFUND (ESTRADA 7971)
	Vendor Tota	<b>150.00</b>	
329568	ETERNITY CARPET	1,403.08	PW- FACILITY MNTC SVCS
	Vendor Tota	<b>1,403.08</b>	
329618	EUROFINS CALSCIENCE LLC	1,354.50	PW - WATER CHEMICAL TESTING
	Vendor Tota	<b>1,354.50</b>	
329755	EUROSTAR INC DBA WSS	15,000.00	CP - BACK TO SCHOOL EVENT (WSS G-CARD)
	Vendor Tota	<b>15,000.00</b>	
329619	EWING IRRIGATION PRODUCTS, INC	660.43	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>660.43</b>	
329569	FACILITY WERX, INC	221.70	PW - HOUSEHOLD SUPPLIES
	Vendor Tota	<b>221.70</b>	
329873	FALCON FUELS, INC	88,905.95	PL - ECONOMIC DEVELOPMENT
	Vendor Tota	<b>88,905.95</b>	
329809	FAMILY PROMISE OF	32,619.10	PS - HOMELESS PREVENTION SVC(4/23-6/23)
	Vendor Tota	<b>32,619.10</b>	
329570	FEDEX	85.80	GEN - POSTAGE EXPENSE
329810		56.66	GEN - POSTAGE EXPENSE
329914		75.89	GEN - POSTAGE EXPENSE
	Vendor Tota	<b>218.35</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329552	FERGUSON ENTERPRISES, INC	1,125.25	PW - FACILITY MNTC SUPPLIES
		252.00	PW - FACILITY MNTC SUPPLIES
		133.58	PW - FACILITY MNTC SUPPLIES
		132.46	PW - FACILITY MNTC SUPPLIES
		57.23	PW - FACILITY MNTC SUPPLIES
		-223.85	PW - FACILITY MNTC SUPPLIES (CREDIT)
329620		418.08	PW - FACILITY MNTC SUPPLIES
		176.00	PW - FACILITY MNTC SUPPLIES
		14.23	PW - FACILITY MNTC SUPPLIES
329874		366.87	PW - FACILITY MNTC SUPPLIES
		349.25	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>2,801.10</b>	
329549	FERNANDEZ, FERNANDO	5.87	WTR DEP REF - 15137 SAN JOSE
	Vendor Tota	<b>5.87</b>	
329621	FERNANDO TOURS INC	1,850.00	CSR - RECREATION EXCURSION (6/24)
		1,650.00	CSR - RECREATION EXCURSION (6/17)
	Vendor Tota	<b>3,500.00</b>	
329622	FERREIRA, STEVE	143.70	PS - YAL EXCURSION SUPPLIES (6/23)
	Vendor Tota	<b>143.70</b>	
329839	FIFTH ASSET, INC	13,700.00	FIN - DEBTBOOK SOFTWARE SUBSCRIPTION
	Vendor Tota	<b>13,700.00</b>	
329623	FIRST VEHICLE SERVICES	28,261.58	PW - VEHICLE MNTC (6/23)
		7,728.63	PW - VEHICLE NON-CONTRACT MNTC (6/23)
	Vendor Tota	<b>35,990.21</b>	
329687	FLEWELEN, SHIRRELL	150.00	FACILITY DEPOSIT REFUND (FLEWELEN 7832
	Vendor Tota	<b>150.00</b>	
329571	FORD MOTOR CREDIT COMPANY LLC	11,126.69	PW - TRUCK LEASE (8526709) - PRINCIPAL
		767.75	PW - TRUCK LEASE (8526709) - INTEREST
		11,091.01	PW - TRUCK LEASE (8526708) - PRINCIPAL
		765.29	PW - TRUCK LEASE (8526708) - INTEREST
	Vendor Tota	<b>23,750.74</b>	
329858	FRANCHISE TAX BOARD	290.03	PAYROLL DECUCTION - PPE 7/14
329624		233.65	PAYROLL DEDUCTION - PPE 6/30
329859		233.65	PAYROLL DEDUCTION - PPE 7/14
	Vendor Tota	<b>757.33</b>	
329828	FRANCO, JAZMINE	50.00	FACILITY DEPOSIT REFUND (FRANCO-5847)
	Vendor Tota	<b>50.00</b>	
329811	FUENTES	7.28	WTR DEP REF - 14550 TEXACO
	Vendor Tota	<b>7.28</b>	
329572	FUN EXPRESS	2,467.94	CP - HERITAGE FESTIVAL
329625		2,286.43	CP - HERITAGE FESTIVAL
		2,204.91	CSR - STAR SUPPLIES
		2,204.91	CSR - STAR SUPPLIES
		2,204.90	CSR - STAR SUPPLIES
		1,775.57	CSR - STAR SUPPLIES
		1,653.47	CSR - STAR SUPPLIES
		1,489.15	CSR - STAR SUPPLIES
		291.21	CSR - STAR SUPPLIES
		247.54	CSR - STAR SUPPLIES
		192.87	CP - HERITAGE FESTIVAL
329915		1,211.64	CSR - STAR SUPPLIES
	Vendor Tota	<b>18,230.54</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329573	FUSION	331.49	GEN - PARAMOUNT PARK ETHERNET (7/23)
	Vendor Tota	<b>331.49</b>	
329916	GAME TRUCK LA, LLC	450.00	CSR - STAR SUPPLIES
	Vendor Tota	<b>450.00</b>	
329812	GARCIA	22.34	WTR DEP REF - 6622 CARO
	Vendor Tota	<b>22.34</b>	
329716	GAS COMPANY	4,124.85	GEN - FACILITIES NATURAL GAS (6/23)
		278.02	PW - WELL #14 NATURAL GAS (6/23)
		32.25	GEN - CLRWTR NATURAL GAS (6/23)
	Vendor Tota	<b>4,435.12</b>	
329688	GATEWAY CITIES COG	23,100.00	CC - GATEWAY CITIES MEMBERSHIP (FY24)
329756		25,000.00	PW - I-710 EIR/EIS STUDY (FY 2024)
		20,000.00	PW - 91/405/605 CORRIDOR STUDY(FY2024)
	Vendor Tota	<b>68,100.00</b>	
329675	GOGO TECHNOLOGIES, INC	902.35	CSR - RIDE FARE SVCS (5/23)
		200.00	CSR - RIDE DISPATCH SVCS (5/23)
329875		1,152.93	CSR - RIDE FARE SVCS (6/23)
		200.00	CSR - RIDE DISPATCH SVCS (6/23)
	Vendor Tota	<b>2,455.28</b>	
329717	GOGOVAPPS	8,172.00	PS - GOENFORCE CE CASE MGMT (FY24)
	Vendor Tota	<b>8,172.00</b>	
329840	GOLDEN STATE WATER COMPANY	509.00	PW - MEDIAN IRRIGATION (6/23)
		4,485.13	GEN - ALL AMERICAN PARK WATER (6/23)
	Vendor Tota	<b>4,994.13</b>	
329876	GOLDEN WEST - PIPE & SUPPLY	389.90	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>389.90</b>	
329689	GOTO COMMUNICATIONS, INC	2,116.09	GEN - VOIP TELEPHONE SVC (7/23)
	Vendor Tota	<b>2,116.09</b>	
329553	GRAINGER	956.20	PW - FACILITY MNTC SUPPLIES
329626		797.38	PW - FACILITY MNTC SUPPLIES
		23.55	PW - FACILITY MNTC SUPPLIES
329917		729.39	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>2,506.52</b>	
329690	GRANICUS, LLC	9,103.50	CM - AGENDA MGMT PLATFORM (FY24)
		8,799.00	CM - PUBLIC RECORDS MGMT PLATFORM(FY24)
	Vendor Tota	<b>17,902.50</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329718	GREENFIELD LANDSCAPING & MNTC	2,736.00	PW - LANDSACPE MNTC SVCS
		2,692.96	PW - LANDSACPE MNTC SVCS
		2,636.88	PW - LANDSACPE MNTC SVCS
		2,383.50	PW - LANDSACPE MNTC SVCS
		2,344.50	PW - LANDSACPE MNTC SVCS
		2,331.19	PW - LANDSACPE MNTC SVCS
		2,296.50	PW - LANDSACPE MNTC SVCS
		2,158.50	PW - LANDSACPE MNTC SVCS
		1,661.23	PW - LANDSACPE MNTC SVCS
		1,385.63	PW - LANDSACPE MNTC SVCS
		1,214.00	PW - LANDSACPE MNTC SVCS
		1,074.00	PW - LANDSACPE MNTC SVCS
		905.70	PW - LANDSACPE MNTC SVCS
		667.27	PW - LANDSACPE MNTC SVCS
		299.28	PW - LANDSACPE MNTC SVCS
329918		3,900.00	PW - LANDSCAPE MNTC SVCS
		1,504.25	PW - LANDSCAPE MNTC SVCS
		739.75	PW - LANDSCAPE MNTC SVCS
		152.70	PW - LANDSCAPE MNTC SVCS
		120.09	PW - LANDSCAPE MNTC SVCS
		66.24	PW - LANDSCAPE MNTC SVCS
		46.09	PW - LANDSCAPE MNTC SVCS
		46.09	PW - LANDSCAPE MNTC SVCS
		26.32	PW - LANDSCAPE MNTC SVCS
		6.07	PW - LANDSCAPE MNTC SVCS
	Vendor Tota	<b>33,394.74</b>	
329757	GUTIERREZ, MARCUS	108.84	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>108.84</b>	
329919	H & H NURSERY INC.	156.49	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>156.49</b>	
16499	HASLER MAILING SYSTEMS	2,500.00	GEN - POSTAGE METER (7/21)
	Vendor Tota	<b>2,500.00</b>	
329691	HDL SOFTWARE LLC	846.72	FIN - BUSINESS LICENSE SVCS (5/23)
		326.40	FIN - BUSINESS LICENSE COLLECTIONS
	Vendor Tota	<b>1,173.12</b>	
329676	HILLYARD, INC	606.87	CSR - EQUIPMENT MNTC SUPPLIES
	Vendor Tota	<b>606.87</b>	
329877	HOLLIDAY ROCK	1,705.98	PW - STREET MNTC SUPPLIES
	Vendor Tota	<b>1,705.98</b>	
329692	HOME DEPOT CRC/GECE	175.30	CSR - STAR SUPPLIES
		225.46	CSR - STAR SUPPLIES
		319.46	CSR - 1660 ADULT SPORTS SUPPLIES
		-319.46	CSR-1660 ADULT SPORTS SUPPLIES (CREDIT)
		82.64	CSR - AQUATIC SUPPLIES
		88.16	CSR - RECREATION SUPPLIES
		128.24	CSR - RECREATION SUPPLIES
		154.20	CSR - STAR SUPPLIES
	Vendor Tota	<b>854.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329879	HOME DEPOT/GECP	21.18	PW - FACILITY MNTC SUPPLIES
		198.25	PW - FACILITY MNTC SUPPLIES
		55.46	PW - FACILITY MNTC SUPPLIES
		25.86	PW - FACILITY MNTC SUPPLIES
		132.26	PW - FACILITY MNTC SUPPLIES
		29.81	PW - FACILITY MNTC SUPPLIES
		68.58	PW - GRAFFITI REMOVAL SUPPLIES
		331.81	PW - FACILITY MNTC SUPPLIES
		377.79	PW - FACILITY MNTC SUPPLIES
		54.14	PW - GRAFFITI REMOVAL SUPPLIES
		88.19	PW - GRAFFITI REMOVAL SUPPLIES
		31.07	PW - GRAFFITI REMOVAL SUPPLIES
		433.48	PW - GRAFFITI REMOVAL SUPPLIES
		142.73	PW - FACILITY MNTC SUPPLIES
		157.04	PW - FACILITY MNTC SUPPLIES
		1,239.27	PW - GENERAL SMALL TOOLS
		68.34	PW - GRAFFITI REMOVAL SUPPLIES
		32.17	PW - GRAFFITI REMOVAL SUPPLIES
		1,217.03	PW - GRAFFITI REMOVAL SUPPLIES
		286.65	PW - GRAFFITI REMOVAL SUPPLIES
		223.74	PW - GRAFFITI REMOVAL SUPPLIES
		160.64	PW - GRAFFITI REMOVAL SUPPLIES
		119.66	PW - GRAFFITI REMOVAL SUPPLIES
		358.31	PW - GRAFFITI REMOVAL SUPPLIES
		39.44	PW - GRAFFITI REMOVAL SUPPLIES
		214.99	PW - GRAFFITI REMOVAL SUPPLIES
		835.08	PW - GRAFFITI REMOVAL SUPPLIES
		177.47	PW - GRAFFITI REMOVAL SUPPLIES
		76.48	PW - GRAFFITI REMOVAL SUPPLIES
		99.49	PW - GRAFFITI REMOVAL SUPPLIES
		35.91	PW - GRAFFITI REMOVAL SUPPLIES
		120.57	PW - GRAFFITI REMOVAL SUPPLIES
		106.76	PW - FACILITY MNTC SUPPLIES
		91.46	PW - FACILITY MNTC SUPPLIES
		51.49	PW - FACILITY MNTC SUPPLIES
		75.28	PW - FACILITY MNTC SUPPLIES
		49.19	PW - FACILITY MNTC SUPPLIES
		59.44	PW - FACILITY MNTC SUPPLIES
		106.92	PW - FACILITY MNTC SUPPLIES
		286.39	PW - LANDSCAPE MNTC SUPPLIES
		94.29	PW - FACILITY MNTC SUPPLIES
		384.77	PW - GENERAL SMALL TOOLS
		308.61	PW - STREET MNTC SUPPLIES
		136.36	PW - FACILITY MNTC SUPPLIES
		18.60	PW - FACILITY MNTC SUPPLIES
		33.67	PW - FACILITY MNTC SUPPLIES
		8.75	PW - FACILITY MNTC SUPPLIES
		135.09	PW - FACILITY MNTC SUPPLIES
		.00	PW - FACILITY MNTC SUPPLIES
		Vendor Tota	
329813	HOUSE OF KRINGLE	637.50	CSR - SANTA SNOWFEST EVENT (DEP)
Vendor Tota		637.50	
329814	HULL	1.43	WTR DEP REF - 13709 RACINE
Vendor Tota		1.43	
329815	HUMAN SERVICES ASSOCIATION	563.25	CSR - ENP SPECIAL EVENT MEALS (6/29)
		555.00	CSR - ENP SPECIAL EVENT MEALS (6/14)
Vendor Tota		1,118.25	



**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329693	ICMA MEMBERSHIP RENEWALS	1,200.00	CM - ICMA MEMBERSHIP (JM) - FY24
	Vendor Tota	<b>1,200.00</b>	
329782	IMAGE 2000, INC	35.99	FIN - COPIER MNTC (7/23)
		35.99	CSR - COPIER MNTC (7/23)
	Vendor Tota	<b>71.98</b>	
329694	INFINITY TECHNOLOGIES	27,840.00	GEN - IT CONSULTANT SVCS (6/23)
		2,520.00	CIP - CITY HALL FURNITURE REPL(IT 6/23)
		2,200.00	GEN - DATTO SOFTWARE BACKUP (6/23)
		443.25	GEN - MS OFFICE 365 CLOUD BACKUP (6/23)
		-78.75	GEN - MS OFFICE 365 CLOUD BACKUP (5/23)
		-78.75	GEN - MS OFFICE 365 CLOUD BACKUP (4/23)
		-78.75	GEN - MS OFFICE 365 CLOUD BACKUP (3/23)
	Vendor Tota	<b>32,767.00</b>	
329719	INK HEAD DESIGN & PRINTS	2,496.91	PW - EMPLOYEE SAFETY SUPPLIES
329758		2,078.21	CSR - STAR UNIFORMS
		1,923.03	CSR - STAR UNIFORMS
		1,607.99	CSR - STAR SUPPLIES
		1,517.86	CSR - STAR UNIFORMS
		1,413.13	CSR - STAR SUPPLIES
329783		2,449.48	HR - PROMO ITEMS (BLANKETS)
329841		864.58	PS - NATIONAL NIGHT OUT (7/27)
329920		9,655.85	CSR - DAY CAMP SUPPLIES (CBA)
		2,070.84	PW - EMPLOYEE SAFETY SUPPLIES
	Vendor Tota	<b>26,077.88</b>	
329720	INTERFACE SYSTEMS, LLC	326.97	PS - FIRE MONITORING SVC (7/23 - 9/23)
	Vendor Tota	<b>326.97</b>	
16447	INTERNAL REVENUE SERVICE	35,328.89	FED PAYROLL TAX - PPE 6/30
		12,761.90	MEDICARE PAYMENT - PPE 6/30
16463		7.68	MEDICARE PAYMENT- SPEC 7/3
16471		46.84	MEDICARE PAYMENT - SPEC 7/13
16488		38,296.92	FED PAYROLL TAX - PPE 7/14
		13,447.96	MEDICARE PAYMENT - PPE 7/14
16497		17,915.59	FED PAYROLL TAX - PHBB 7/20
		5,078.02	MEDICARE PAYMENT - PHBB 7/20
16501		13.38	MEDICARE PAYMENT - SPEC 7/21
	Vendor Tota	<b>122,897.18</b>	
329574	INTERNATIONAL INSTITUTE OF	185.00	CM - IIMC MEMBERSHIP (HL)
	Vendor Tota	<b>185.00</b>	
329816	IVERSON	2.94	WTR DEP REF - 15320 HAYTER
	Vendor Tota	<b>2.94</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329575	JANKOVICH COMPANY, LLC	1,028.41	PS - FLEET FUEL (6/15 - 6/21)
329627		96.97	PL - FLEET FUEL (6/22 - 6/30)
		52.16	CSR - FLEET FUEL (6/15 - 6/21)
329721		2,454.84	PW - FLEET FUEL (6/22 - 6/30)
		2,244.00	PS - FLEET FUEL (6/22 - 6/30)
		945.82	PW - FLEET FUEL (6/15 - 6/21)
		870.85	PW - FLEET FUEL (6/22 - 6/30)
		800.16	PW - FLEET FUEL (6/15 - 6/21)
		562.13	PW - FLEET FUEL (6/15 - 6/21)
		393.62	PW - FLEET FUEL (6/22 - 6/30)
		371.67	PW - FLEET FUEL (6/22 - 6/30)
		245.62	PW - FLEET FUEL (6/15 - 6/21)
		212.89	PW - FLEET FUEL (6/22 - 6/30)
		200.11	PS - FLEET FUEL (6/22 - 6/30)
		183.22	PW - FLEET FUEL (6/15 - 6/21)
		123.52	PW - FLEET FUEL (6/15 - 6/21)
		98.10	PW - FLEET FUEL (6/22 - 6/30)
		74.05	PS - FLEET FUEL (6/22 - 6/30)
329784		2,060.21	PS - FLEET FUEL (7/1 - 7/7)
		189.53	PS - FLEET FUEL (7/1 - 7/7)
		106.23	PS - FLEET FUEL (7/1 - 7/7)
		92.12	PL - FLEET FUEL (7/1 - 7/7)
		17.94	AS - FLEET FUEL (7/7 - 7/7)
329921		1,289.27	PS - FLEET FUEL (6/1 - 6/7)
		578.34	PW - GENERATOR FUEL
	Vendor Tota	<b>15,291.78</b>	
329628	JMG SECURITY SYSTEMS, INC	966.25	PW - SECURITY SYSTEM MNTC
329722		3,606.00	PW-SECURITY EQUIPMENT INSTALL(CITY HALL
		18.00	PW - SECURITY SYSTEM SUPPORT
		319.50	PW - SECURITY SYSTEM MNTC (7/23 - 9/23)
		54.00	PW - SECURITY SYSTEM SUPPORT
	Vendor Tota	<b>4,963.75</b>	
329695	JOE GONSALVES & SON INC	3,000.00	CC - STATE LEGISLATIVE LOBBYIST (7/23)
	Vendor Tota	<b>3,000.00</b>	
329759	JOHN L HUNTER	1,518.88	PW - NPDES CONSULTING SVCS (5/23)
		146.25	CIP - SPANE STORMWATER CAPTURE (5/23)
	Vendor Tota	<b>1,665.13</b>	
329677	JOSE TEJADA	220.00	CSR - SENIOR ENTERTAINMENT (7/27)
	Vendor Tota	<b>220.00</b>	
329576	JUNIOR'S CONSTRUCTION, INC	3,200.00	PW - PARAMOUNT POOL FENCE
329785		51,724.93	CIP - PMT PARK COMM CENTER IMP
		13,850.00	CIP - CITY HALL CONF ROOM UPGRADE
329842		7,400.00	PW - IT OFFICE RENOVATION
	Vendor Tota	<b>76,174.93</b>	
329696	KELTERITE CORPORATION	302.95	PW - STREET MNTC SUPPLIES
	Vendor Tota	<b>302.95</b>	
329577	KEN'S WELDING	2,492.00	PW - FACILITY MNTC SVCS
		1,025.00	PW - FACILITY MNTC SVCS
		830.00	PW - FACILITY MNTC SVCS
		750.00	PW - FACILITY MNTC SVCS
		190.00	PW - FACILITY MNTC SVCS
329922		755.00	PW - FACILITY MNTC SVCS
		545.00	PW - FACILITY MNTC SVCS
		95.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>6,682.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329629	KILEY & ASSOCIATES, LLC	3,333.33	CC - FEDERAL LEGISLATIVE LOBBYIST(6/23)
	Vendor Tota	<b>3,333.33</b>	
329578	KLM, INC.	889.41	PW - A/C SYSTEM SVCS (COM CTR)
		725.36	PW - A/C SYSTEM SVCS (CLRWTR)
		686.47	PW - A/C SYSTEM SVCS (STATION)
		484.95	PW - A/C SYSTEM SVCS (GYM)
		451.15	PW - A/C SYSTEM SVCS (MARIPOSA)
		220.00	PW - KITCHEN REF MNTC
		172.50	PW - A/C SYSTEM SVCS (STATION)
	Vendor Tota	<b>3,629.84</b>	
329864	KNORR SYSTEMS, INC	13,398.68	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>13,398.68</b>	
329923	KONE, INC	1,304.34	PW - CLRWTR ELEVATOR MNTC (7/23 - 9/23)
	Vendor Tota	<b>1,304.34</b>	
329760	KOSMONT FINANCIAL SERVICES,	4,256.44	FIN - INVESTMENT CONSULTANT SVCS (6/23)
	Vendor Tota	<b>4,256.44</b>	
329817	KURKOWSKI	12.56	WTR DEP REF - 14312 CASTANA
	Vendor Tota	<b>12.56</b>	
329697	L A COUNTY DEPT OF AUDITOR-	1,634.32	CC - LAFCO MEMBERSHIP (FY24)
	Vendor Tota	<b>1,634.32</b>	
329579	L A COUNTY DEPT OF PUBLIC WORK	3,607.91	PW - INDUSTRIAL WASTE SVCS (5/23)
329761		2,111.82	PW - STREET LIGHT ASSESSMENT(FY22& FY23)
	Vendor Tota	<b>5,719.73</b>	
329723	L A COUNTY SHERIFF	12,227.14	PS - STREET RACING ENFORCEMENT (5/23)
		10,465.19	PS - CRIME SUPPRESSION (SCOPS) - 5/23
		6,152.17	PS - SUPERVISOR OVERTIME (5/23)
		4,752.19	PS - HELICOPTER SVCS (5/23)
		3,724.67	PS - SCHOOL TRAFFIC SAFETY (5/23)
		2,744.20	PS - SPECIAL OPERATION (5/23)
		2,648.75	PS - TRAFFIC ENFORCEMENT (5/23)
		1,965.30	PS - PARTY PATROL (SCOPS) -5/23
329738		8,831.16	PS - TRANSIT ENFORCEMENT (5/23)
329843		18,866.53	PS - CRIME SUPPRESSION (SCOPS) - 6/23
		16,636.50	PS - STREET RACING ENFORCEMENT (6/23)
		7,780.61	PS - TRANSIT ENFORCEMENT (6/23)
		5,337.24	PS - SUPERVISOR OVERTIME (6/23)
		4,176.77	PS - TRAFFIC ENFORCEMENT (6/23)
		3,548.55	PS - SPECIAL OPERATION (6/23)
		2,674.12	PS - PARTY PATROL (SCOPS) - 6/23
		2,101.10	PS - SCHOOL TRAFFIC SAFETY (6/23)
329924		490,492.20	PS - GENERAL LAW ENFORCEMENT (6/23)
		165,852.78	PS - SPECIAL ASSIGNMENT OFFICER (6/23)
		50,897.25	PS - SWORN SUPERVISION (6/23)
		561.68	PS - VEHICLE MDC (6/23)
		150.79	PS - PRISONER MNTC (6/23)
	Vendor Tota	<b>822,586.89</b>	
329580	L A SIGNS & BANNERS	6,059.34	CP - EDUCATION BANNERS
	Vendor Tota	<b>6,059.34</b>	
329880	LA ESPIGA	1,741.95	CSR - DAY CAMP EXCURSION (6/15)
	Vendor Tota	<b>1,741.95</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329698	LAURINCO	1,170.00	CIP - CITY HALL KITCHEN RENO (6/23)
		1,105.00	CIP - CITY HALL CONF ROOM UPGRADE(6/23)
	Vendor Tota	<b>2,275.00</b>	
329762	LAVENANT, OSCAR	100.00	PL - AIR PURIFIER & HVAC REBATE
	Vendor Tota	<b>100.00</b>	
329881	LDI COLOR TOOLBOX	58.16	PW - COPIER OVERAGE (6/23)
329925		593.22	PS - COPIER OVERAGE (5/23 - 6/23)
	Vendor Tota	<b>651.38</b>	
329630	LEAD TECH ENVIRONMENTAL	986.00	PL - LEAD & ASBESTOS TEST(15340 VERDURA
		505.00	PL-LEAD & ASBESTOS TEST(16317 HUNSAKER)
		403.00	PL-LEAD & ASBESTOS TEST(16601 GARFIELD)
		295.00	PL - LEAD & ASBESTOS TEST(13444 JETMORE
		295.00	PL - LEAD & ASBESTOS TEST(15340 VERDURA
		255.00	PL - LEAD & ASBESTOS TEST(8411 WILBARN)
	Vendor Tota	<b>2,739.00</b>	
329699	LEAGUE OF CALIFORNIA CITIES	1,281.00	CC - CAL CITIES LACD MEMBERSHIP (FY24)
	Vendor Tota	<b>1,281.00</b>	
329926	LIGHTCATS PRODUCTIONS	400.00	PS - NATIONAL NIGHT OUT
	Vendor Tota	<b>400.00</b>	
329631	LINDSAY LUMBER CO., INC	491.58	PW - LANDSCAPE MNTC SUPPLIES
		186.87	PW - FACILITY MNTC SUPPLIES
		104.62	PW - WATER OPER MNTC SUPPLIES
		103.48	PW - FACILITY MNTC SUPPLIES
		68.95	PW - FACILITY MNTC SUPPLIES
		46.93	PW - FACILITY MNTC SUPPLIES
		42.23	PW - FACILITY MNTC SUPPLIES
		35.69	PW - LANDSCAPE MNTC SUPPLIES
		32.52	PW - FACILITY MNTC SUPPLIES
		22.68	PW - FACILITY MNTC SUPPLIES
		19.82	PW - FACILITY MNTC SUPPLIES
		16.28	PW - WATER OPER MNTC SUPPLIES
		11.03	PW - LANDSCAPE MNTC SUPPLIES
		9.42	PW - FACILITY MNTC SUPPLIES
		7.27	PW - FACILITY MNTC SUPPLIES
		5.51	PW - FACILITY MNTC SUPPLIES
		3.47	PW - FACILITY MNTC SUPPLIES
		3.20	PW - FACILITY MNTC SUPPLIES
329700		357.78	PW - STREET MNTC SUPPLIES
		357.78	PW - STREET MNTC SUPPLIES
		316.99	PW - STREET MNTC SUPPLIES
		112.27	PW - STREET MNTC SUPPLIES
		20.57	PW - STREET MNTC SUPPLIES
		7.41	PW - STREET MNTC SUPPLIES
		-40.79	PW - STREET MNTC SUPPLIES (CREDIT)
329844		253.69	PW - GRAFFITI REMOVAL SUPPLIES
329882		35.68	PW - STREET MNTC SUPPLIES
329927		7.71	CSR - NIGHT MARKET
	Vendor Tota	<b>2,640.64</b>	
329581	LUCAMBIO, HAROLD	1,178.00	PS - YAL SVCS (6/17 - 6/30)
329845		1,178.00	PS - YAL SVCS (7/1 - 7/14)
	Vendor Tota	<b>2,356.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329632	M. HARA LAWNMOWER CENTER	2,024.03	PW - GENERAL SMALL TOOLS
329883		1,016.48	PW - LANDSCAPE MNTC SUPPLIES
		1,003.25	PW - LANDSCAPE MNTC SUPPLIES
		371.06	PW - LANDSCAPE MNTC SUPPLIES
		144.99	PW - LANDSCAPE MNTC SUPPLIES
		121.81	PW - LANDSCAPE MNTC SUPPLIES
		66.04	PW - LANDSCAPE MNTC SUPPLIES
		60.62	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>4,808.28</b>	
329724	M/D PLUMBING	2,500.00	PW - FACILITY MNTC SVCS
		500.00	PW - FACILITY MNTC SVCS
		400.00	PW - FACILITY MNTC SVCS
		400.00	PW - FACILITY MNTC SVCS
		300.00	PW - FACILITY MNTC SVCS
		250.00	PW - FACILITY MNTC SVCS
		100.00	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>4,450.00</b>	
329739	MAKEITPOP_PARTY DECOR	700.00	CSR - BARK IN THE PARK EVENT (7/12)
	Vendor Tota	<b>700.00</b>	
329701	MARQUEZ, HERMINIA ANABEL	100.00	FACILITY RENTAL REFUND (MARQUEZ 2673)
	Vendor Tota	<b>100.00</b>	
329846	MARQUEZ, JORGE RODRIGUEZ	300.00	CSR - SENIOR ENTERTAINMENT (7/20)
	Vendor Tota	<b>300.00</b>	
329818	MATOS	32.75	WTR DEP REF - 15814 PERILLA #3
	Vendor Tota	<b>32.75</b>	
16461	MATRIX TRUST TPA 000363	48,452.64	RETIREE HEALTH TRUST (8/23)
	Vendor Tota	<b>48,452.64</b>	
329554	MCMASTER-CARR SUPPLY CO	707.52	PW - FACILITY MNTC SUPPLIES
		187.78	PW - FACILITY MNTC SUPPLIES
		55.00	PW - FACILITY MNTC SUPPLIES
329582		85.28	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>1,035.58</b>	
329633	MDG ASSOCIATES, INC	4,920.00	PL - RES ADMIN (15118 BELLOTA) - 6/23
		92.50	PL - CDBG-CV TA (WELD & GRAIN) - 3/23
		925.00	PL - CDBG-CV TA (ALVAREZ CLOTHING) 3/23
		878.75	PL - CDBG-CV TA ADMIN - 3/23
		1,878.13	PL - HOME PROGRAM ADMIN (6/23)
		485.63	PL - CDBG-CV TA (CAROL'S BEAUTY) - 6/23
		462.50	PL - CDBG-CV TA (WELD & GRAIN) - 2/23
		69.38	PL - CDBG-CV TA ADMIN (4/23)
329678		5,069.00	PL - SBA RELIEF ADMIN SVCS
	Vendor Tota	<b>14,780.89</b>	
329725	MENDEZ, CINDY	2,500.00	CSR - SUMMER CONCERT (7/20)
	Vendor Tota	<b>2,500.00</b>	
329583	MEZA, MARJORIE	912.00	PS - YAL SVCS (6/17 - 6/30)
329847		950.00	PS - YAL SVCS (7/1 - 7/14)
	Vendor Tota	<b>1,862.00</b>	
329819	MMC INC.	796.85	WTR DEP REF - 16317 GARFIELD CONST.
	Vendor Tota	<b>796.85</b>	
329584	MOBILE RELAY ASSOCIATES	725.00	GEN - WIRELESS SITE RENT (7/23)
	Vendor Tota	<b>725.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329820	MONTEJO	7.05	WTR DEP REF - 7010 SAN VICENTE
	Vendor Tota	<b>7.05</b>	
329763	MOORE IACOFANO GOLTSMAN, INC	6,076.25	CSR - PARK MASTER PLAN SVCS (5/23)
	Vendor Tota	<b>6,076.25</b>	
329848	MRC SMART TECHNOLOGY SOLUTIONS	1,525.09	GEN - PRINTER TONER (7/23)
	Vendor Tota	<b>1,525.09</b>	
329585	MUNOZ, JOANNA G	1,140.00	PS - YAL SVCS (6/17 - 6/30)
329849		1,110.00	PS - YAL SVCS (7/1 - 7/14)
	Vendor Tota	<b>2,250.00</b>	
329884	NAPA AUTO PARTS	165.26	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>165.26</b>	
329634	NORTH STAR ELECTRONICS LLC	1,722.00	PS - VEHICLE LIGHTBAR
	Vendor Tota	<b>1,722.00</b>	
329635	OFFICE DEPOT, INC.	913.23	CSR - STAR SUPPLIES
		667.63	CSR - STAR SUPPLIES
		658.70	CSR - STAR SUPPLIES
		652.23	CSR - STAR SUPPLIES
		484.84	CSR - STAR SUPPLIES
		78.82	CSR - STAR SUPPLIES
		31.96	CSR - STAR SUPPLIES
		31.96	CSR - STAR SUPPLIES
		31.72	CSR - STAR SUPPLIES
		31.72	CSR - STAR SUPPLIES
		31.72	CSR - STAR SUPPLIES
		31.72	CSR - STAR SUPPLIES
		9.72	CSR - STAR SUPPLIES
		9.72	CSR - STAR SUPPLIES
		9.72	CSR - STAR SUPPLIES
		9.72	CSR - STAR SUPPLIES
329885		189.02	CSR - STAR SUPPLIES
329928		415.77	CSR - STAR SUPPLIES
		242.33	CSR - STAR SUPPLIES
		154.31	CSR - STAR SUPPLIES
		83.75	CSR - STAR SUPPLIES
	Vendor Tota	<b>4,770.31</b>	
329586	OFFICE SOLUTIONS	828.80	PW - FACILITY MNTC SUPPLIES
		337.03	GEN - OFFICE SUPPLIES
		330.81	PW - FACILITY MNTC SUPPLIES
329636		38.15	GEN - OFFICE SUPPLIES
329929		209.07	PW - HOUSEHOLD SUPPLIES
	Vendor Tota	<b>1,743.86</b>	
329712	ONYX PAVING COMPANY, INC	332,876.36	CIP - NEIGHBORHOOD STREET RESURF (5/23)
	Vendor Tota	<b>332,876.36</b>	
16445	OPENEDGE	5,991.91	GEN - UB WEB BANK CHARGES (6/23)
	Vendor Tota	<b>5,991.91</b>	
329637	PARAMOUNT CHAMBER OF COMMERCE	10,000.00	PL - ECONOMIC DEVELOPMENT (PMT #1)
329740		350.00	CP - PULSE BEAT CITY SCAPE (6/23)
329886		350.00	CSR - SUMMER CONCERT (ABC PERMIT)
329930		350.00	CP - PULSE BEAT CITY SCAPE (7/23)
	Vendor Tota	<b>11,050.00</b>	
16467	PARAMOUNT CITY INVESTORS, LLC	2,063,000.00	CIP - PARAMOUNT SAW/MUSEUM PROJECT
	Vendor Tota	<b>2,063,000.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329638	PARAMOUNT JOURNAL	134.75	CM - PUBLISHED NOTICE (6/22)
		121.00	CM - PUBLISHED NOTICE (6/22)
		90.75	CM - PUBLISHED NOTICE (6/15)
	Vendor Tota	<b>346.50</b>	
329931	PARAMOUNT PET ENTERTAINMENT	1,050.00	CSR - DAY CAMP EXCURSION (7/12) - CBA
	Vendor Tota	<b>1,050.00</b>	
16468	PATH POINT MERCHANT SVCS, LLC	1,035.00	PL - ONLINE PERMIT SVCS (6/23)
	Vendor Tota	<b>1,035.00</b>	
329850	PEOPLESPLACE	3,278.18	CIP - CITY HALL FURNITURE REPL
	Vendor Tota	<b>3,278.18</b>	
329764	PEREZ, DAILEEN	140.80	CSR - FOLKLORICO CLASS (6/23)
		70.40	CSR - LATIN DANCE CLASS (6/23)
		316.80	CSR - FOLKLORICO BEYOND SPECTRUM (6/23)
	Vendor Tota	<b>528.00</b>	
329765	PEREZ-LEON, DANALY	492.80	CSR - FOLKLORICO TOTS CLASS (6/23)
		343.20	CSR - FOLKLORICO BEGINNER CLASS (6/23)
		246.40	CSR - FOLKLORICO INT/ADV CLASS (6/23)
	Vendor Tota	<b>1,082.40</b>	
329829	POLYDOT	3,857.92	CP - AROUND TOWN (7/23)
	Vendor Tota	<b>3,857.92</b>	
329555	POOL & ELECTRICAL PRODUCTS,INC	233.35	PW - FACILITY MNTC SUPPLIES
		218.01	PW - FACILITY MNTC SUPPLIES
		85.41	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>536.77</b>	
329821	PRO-PIPE INC	51.41	WTR DEP REF - 6840 DE BIE
	Vendor Tota	<b>51.41</b>	
329639	PROJECT HOPE	51,948.00	CIP - CURB ADDRESS PAINTING
	Vendor Tota	<b>51,948.00</b>	
329702	Q DOXS	490.30	GEN - COLOR COPIER USAGE (7/23)
		340.43	GEN - COLOR COPIER OVERAGE (6/23)
		157.43	GEN - COPIER USAGE (7/23)
329766		846.01	CSR - COPIER USAGE (7/23)
		308.88	CSR - COPIER USAGE OVERAGE (6/23)
	Vendor Tota	<b>2,143.05</b>	
329587	QUADRANT SYSTEMS INC.	1,195.00	FIN - CASH REGISTER SUPPORT (FY 24)
		1,195.00	GEN - CASH REGISTER SUPPORT (FY 24)
	Vendor Tota	<b>2,390.00</b>	
329703	QUALITY CODE PUBLISHING	893.00	CM - QUARTERLY CODIFICATION SUPP (6/23)
	Vendor Tota	<b>893.00</b>	
329556	RAYVERN LIGHTING SUPPLY CO INC	2,368.73	PW - FACILITY MNTC SUPPLIES
		1,826.18	PW - FACILITY MNTC SUPPLIES
		1,177.30	PW - FACILITY MNTC SUPPLIES
329640		467.18	PW - FACILITY MNTC SUPPLIES
329786		17,606.93	CIP - SALUD PARK PORTABLE RESTROOM
329887		82.69	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>23,529.01</b>	
329741	RAZZOUK, MARC	1,050.00	CSR - PHIT INSTRUCTOR (6/23)
	Vendor Tota	<b>1,050.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329726	RCI IMAGE SYSTEMS	2,100.65	PL - DOCUMENT IMAGING SVCS (6/23)
	Vendor Tota	<b>2,100.65</b>	
329588	REGISTRAR-RECORDER/L.A. COUNTY	75.00	PL - PUBLISHED NOTICE (7/6)
		75.00	PL - PUBLISHED NOTICE (7/6)
		75.00	PL - PUBLISHED NOTICE (7/6)
		75.00	PL - PUBLISHED NOTICE (7/6)
	Vendor Tota	<b>300.00</b>	
329787	REMMI CONSTRUCTION, INC	25,000.00	CIP - PARAMOUNT PARK ROOF REPLACEMENT
		14,235.00	CIP - PARAMOUNT PARK ROOF REPLACEMENT
	Vendor Tota	<b>39,235.00</b>	
329641	RIO VERDE NURSERY	181.91	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>181.91</b>	
329642	ROADLINE PRODUCTS INC	244.15	PW - FACILITY MNTC SUPPLIES
329704		2,466.01	PW - STREET MNTC SUPPLIES
		2,317.18	PW - STREET MNTC SUPPLIES
		2,273.08	PW - STREET MNTC SUPPLIES
		2,172.70	PW - STREET MNTC SUPPLIES
		1,595.04	PW - STREET MNTC SUPPLIES
329767		5,060.26	PW - STREET MNTC SUPPLIES
329888		2,499.09	PW - TRAFFIC SAFETY SUPPLIES
		2,173.85	PW - TRAFFIC SAFETY SUPPLIES
	Vendor Tota	<b>20,801.36</b>	
329768	RODGER'S CATERING	982.33	CSR - MEETING EXPENSE
329788		396.90	CM - GATEWAY CM MEETING (6/8)
	Vendor Tota	<b>1,379.23</b>	
329889	RON'S MAINTENANCE	9,792.00	PW - CATCH BASIN CLEANING (6/23)
	Vendor Tota	<b>9,792.00</b>	
329822	ROONEY	1.48	WTR DEP REF - 8056 ROSECRANS
	Vendor Tota	<b>1.48</b>	
329589	RPW SERVICES, INC.	1,063.00	PW - PEST CONTROL SVCS
		455.00	PW - PEST CONTROL SVCS
		220.00	PW - PEST CONTROL SVCS
		100.00	PW - PEST CONTROL SVCS
329932		3,600.00	PW - WEED CONTROL SVCS (STREETS)
		1,500.00	PW - WEED CONTROL SVCS (ALLEYS)
		735.00	PW - PEST CONTROL SVCS
		328.00	PW - PEST CONTROL SVCS
		455.00	PW - PEST CONTROL SVCS
		220.00	PW - PEST CONTROL SVCS
		200.00	PW - PEST CONTROL SVCS
	Vendor Tota	<b>8,876.00</b>	
329643	S & S WORLDWIDE	2,359.09	CSR - STAR SUPPLIES
		1,102.81	CSR - STAR SUPPLIES
		352.45	CSR - STAR SUPPLIES
		143.68	CSR - STAR SUPPLIES
		66.13	CSR - STAR SUPPLIES
		64.80	CSR - STAR SUPPLIES
329789		293.71	CSR - STAR SUPPLIES
329933		293.71	CSR - STAR SUPPLIES
		293.71	CSR - STAR SUPPLIES
	Vendor Tota	<b>4,970.09</b>	
329823	SAENZ	24.05	WTR DEP REF - 7261 MARCELLE
	Vendor Tota	<b>24.05</b>	



**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329548	SALAZAR	.13	WTR DEP REF - 8235 QUIMBY
	Vendor Tota	<b>.13</b>	
329644	SALCO GROWERS, INC.	87.76	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>87.76</b>	
329890	SANTA BARBARA CONTROL SYSTEMS	545.20	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>545.20</b>	
329727	SCA OF CA, LLC	17,384.90	PW - STREET SWEEPING (6/23)
	Vendor Tota	<b>17,384.90</b>	
329679	SCOTT FAZEKAS & ASSOCIATES,	59,407.58	PL - PLAN CHECK SVCS (6/23)
		500.00	PL - BLDG OFFICAL SVCS (6/23)
	Vendor Tota	<b>59,907.58</b>	
329851	SECTRAN SECURITY INC	647.05	GEN - ARMORED CAR SVC (7/23)
	Vendor Tota	<b>647.05</b>	
329590	SHOETERIA	100.00	PW - WORK BOOTS (LANDSCAPE)
329742		100.00	PW - WORK BOOTS (ROADS)
		78.13	PW - WORK BOOTS (FACILITIES)
	Vendor Tota	<b>278.13</b>	
329591	SMART & FINAL IRIS CO	231.41	CSR - PEP SUPPLIES
		175.81	GEN - FACILITY SUPPLIES
		132.16	CSR - FACILITY SUPPLIES
		74.03	GEN - CC MEETING EXPENSE (6/27)
		60.07	CSR - PEP SUPPLIES
		42.97	CSR - PEP SUPPLIES
		27.96	CSR - PEP SUPPLIES
		7.98	GEN - CC MEETING EXPENSE (6/27)
329645		392.47	CSR - STAR SUPPLIES
		32.61	CSR - STAR SUPPLIES
329743		259.20	PS - CLUTTER FREE PARAMOUNT (6/25)
329744		101.31	PS - OFFICE SUPPLIES
329934		408.13	CSR - PEP SUPPLIES
		297.19	CSR - FACILITY SUPPLIES
		155.85	CSR - MEETING SUPPLIES
		31.98	CSR - RECREATION SUPPLIES
	Vendor Tota	<b>2,431.13</b>	
329728	SMITH PAINT	418.73	PW - STREET MNTC SUPPLIES
329891		209.36	PW - LANDSCAPE MNTC SUPPLIES
329935		358.89	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Tota	<b>986.98</b>	
329705	SO CALIF ASSOC OF GOVERNMENTS	6,538.00	CC - SCAG MEMBERSHIP (FY24)
	Vendor Tota	<b>6,538.00</b>	
329646	SO CALIF SECURITY CENTERS, INC	702.96	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>702.96</b>	
329824	SOTO	27.76	WTR DEP REF - 6429 72ND
	Vendor Tota	<b>27.76</b>	
329647	SOURCE GRAPHICS	744.19	CSR - STAR BUSINESS CARDS
329745		79.38	GEN - BUSINESS CARDS (LC)
	Vendor Tota	<b>823.57</b>	
329592	SOUTH COAST AIR QUALITY	281.03	PW - FY23 PROGRAM FEE (15966 DOWNEY)
	Vendor Tota	<b>281.03</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329729	SOUTHERN CALIF NEWSPAPER GROUP	37.04	PS - PUBLICATIONS (6/23)
	Vendor Tota	<b>37.04</b>	
329557	SOUTHERN CALIFORNIA EDISON CO.	35,605.54	GEN - FACILITIES & PARKS (5/23)
		2,796.18	GEN - CLRWTR BLDG (5/23)
		675.11	GEN - PARAMOUNT PARK (5/23)
		33,652.85	PW - WATER PRODUCTION WELLS(5/23)
		7,755.44	PW - STREET LIGHTS & MEDIANS (5/23)
329790		4,953.24	CIP - WELL #16 ELECTRICITY
	Vendor Tota	<b>85,438.36</b>	
329648	SOUTHWEST PATROL, INC	3,352.50	CSR - PK SUPERVISION SVCS (6/5-6/15)-PP
329769		4,972.50	CSR - PK SUPERVISION (6/16 - 6/30) - PP
	Vendor Tota	<b>8,325.00</b>	
329706	SPECTRUM	739.92	GEN - INTERNET SVCS (7/23)
	Vendor Tota	<b>739.92</b>	
329649	SPORTS FACILITIES GROUP, INC	2,695.00	CSR - BASKETBALL COURT REPAIR
	Vendor Tota	<b>2,695.00</b>	
329852	STAPLES - DEPT 51-7862079851	191.91	FIN - OFFICE SUPPLIES
		98.89	PL - OFFICE SUPPLIES
		2.00	GEN - BANK CHARGES
	Vendor Tota	<b>292.80</b>	
329650	STATE DISBURSEMENT UNIT	430.00	PAYROLL DEDUCTION - PPE 6/30
329860		430.00	PAYROLL DEDUCTION - PPE 7/14
329651		115.38	PAYROLL DEDUCTION - PPE 6/30
329861		115.38	PAYROLL DEDUCTION - PPE 7/14
	Vendor Tota	<b>1,090.76</b>	
329791	STERICYCLE,INC	2,314.80	PS - CLUTTER FREE PARAMOUNT (6/24)
	Vendor Tota	<b>2,314.80</b>	
329707	STEVE A FILARSKY	437.50	HR - LEGAL SVCS (6/23)
	Vendor Tota	<b>437.50</b>	
329936	SUNBELT RENTALS, INC	2,222.77	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>2,222.77</b>	
329652	SUNOUT MOBILE WINDOW TINTING	858.31	PW - GRAFFITI REMOVAL SUPPLIES
		716.37	PW - FACILITY MNTC SVCS
	Vendor Tota	<b>1,574.68</b>	
329593	SUPERCO SPECIALTY PRODUCTS	2,266.60	PW - GRAFFITI REMOVAL SUPPLIES
329937		2,266.72	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Tota	<b>4,533.32</b>	
329853	SUSTAINABLE ENVIRONMENTAL	2,975.00	PW - TECHNICAL ASSISTANCE (6/23)
	Vendor Tota	<b>2,975.00</b>	
329746	SWANK MOTION PICTURES, INC.	480.00	CSR - SUMMER MOVIE LICENSE (7/14)
		480.00	CSR - SUMMER MOVIE LICENSE (7/28)
	Vendor Tota	<b>960.00</b>	
329558	TAYLOR'S LOCK & KEY SVCS	26.52	PW - FACILITY MNTC SUPPLIES
329653		98.46	PW - FACILITY MNTC SUPPLIES
329892		43.87	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>168.85</b>	
329708	TAYLOR, SHANNON	150.00	FACILITY DEPOSIT REFUND (TAYLOR 7953)
	Vendor Tota	<b>150.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329654	TEAMSTERS LOCAL 911	556.00	UNION DUES - PPE 6/30
329862		556.00	UNION DUES - PPE 7/14
	Vendor Tota	<b>1,112.00</b>	
329594	THE CAVANAUGH LAW GROUP, APLC	33,990.00	CA - CITY ATTORNEY SVCS (6/23)
		8,937.80	PS - CITY PROSECUTOR (6/23)
329893		2,515.50	CA - CITY ATTORNEY LEGAL SVCS (6/23)
		16,735.34	CA - CITY ATTORNEY LEGAL SVCS(1/23-5/23)
	Vendor Tota	<b>62,178.64</b>	
329747	THE REGENTS OF U.C.	750.00	PW - LARC MEMBERSHIP (WM)
	Vendor Tota	<b>750.00</b>	
329792	THE SALVATION ARMY	20,520.00	PS - BELL SHELTER PROGRAM (6/23)
	Vendor Tota	<b>20,520.00</b>	
329595	THE SAUCE CREATIVE SERVICES	6,000.00	CP - CITY OF PARAMOUNT COLORING BOOKS
329655		75.00	CSR - STAR FLYER UPDATE
329680		5,516.34	CSR - SPORTS UNIFORMS
		3,173.06	CSR - SPORTS AWARDS
		1,350.00	CSR - PARAMOUNT EXCURSION FLYERS
		255.38	CSR - RECREATION SWIM BANNER
		208.84	CSR - PARK CODE FLYERS
		125.00	CSR - SUMMER MOVIES FLYER UPDATE
329770		8,975.25	CIP - SALUD PARK PORTABLE RESTROOM
		1,612.38	CSR - AQUATIC SUPPLIES
		1,503.88	CSR - PARAMOUNT PARK GYM
		750.00	CSR - CLUB 57 LOGO
		186.52	CSR - HEY! SUMMER BANNER
		110.00	CSR - WOMEN SELF DEFENSE FLYER
329825		872.28	CSR - SENIOR SERVICES FLYER
329938		2,469.74	CSR - DAY CAMP SUPPLIES (CBA)
		2,423.94	CSR - DAY CAMP SUPPLIES (CBA)
		1,546.26	CSR - DAY CAMP SUPPLIES (CBA)
		997.37	CSR - DAY CAMP SUPPLIES (CBA)
	Vendor Tota	<b>38,151.24</b>	
329730	THE TRIP	2,500.00	CSR - SUMMER CONCERT (8/11)
	Vendor Tota	<b>2,500.00</b>	
329596	TONY'S GLOVES & SAFETY SUPPLY	810.35	PW - HOUSEHOLD SUPPLIES
		682.40	PW - HOUSEHOLD SUPPLIES
329939		1,356.71	PW - HOUSEHOLD SUPPLIES
		1,356.71	PW - HOUSEHOLD SUPPLIES
		1,279.51	PW - HOUSEHOLD SUPPLIES
	Vendor Tota	<b>5,485.68</b>	
16465	TOTAL ADMINISTRATIVE SERVICES	961.49	FT FSA - PPE 6/30
329854		248.37	HR - FSA ACCT SVCS (9/23 - 11/23)
	Vendor Tota	<b>1,209.86</b>	
329940	TRINITY CONSULTANTS, INC	785.74	PL - AIR MONITORING SVCS (3/23)
		16,951.61	PL - AIR MONITORING SVCS (3/23)
		17,721.23	PL - AIR MONITORING SVCS (5/23)
		12,060.08	PL - AIR MONITORING SVCS (6/23)
		5,906.43	PL - AIR MONITORING SVCS (4/23)
	Vendor Tota	<b>53,425.09</b>	
329793	TRIPEPI SMITH & ASSOCIATES	2,044.94	AS - BROADCASTING SVCS (6/23)
	Vendor Tota	<b>2,044.94</b>	
329771	TUFF SHED, INC	5,983.87	CSR - ATV SHED STORAGE
	Vendor Tota	<b>5,983.87</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16473	U S BANK	171,269.34	PW - I-BANK-1 PRINCIPAL (FY 2024)
		63,325.37	PW - I-BANK-1 INTEREST (2/23-7/23)
		11,478.92	PW - I-BANK-1 ANNUAL FEE (FY 2024)
		-52,771.14	REV FY23 IBANK-1 INT ACCRUAL(2/23-6/23)
		52,771.14	REV FY23 IBANK-1 INT ACCRUAL(2/23-6/23)
16474		166,180.34	PW - IBANK-2 PRINCIPAL (FY 2024)
		18,248.20	PW - IBANK-2 ANNUAL FEE (FY 2024)
		92,153.39	PW - IBANK-2 INTEREST (2/23 - 7/23)
		-76,794.49	REV FY23 IBANK-2 INT ACCRUAL(2/23-6/23)
		76,794.49	REV FY23 IBANK-2 INT ACCRUAL(2/23-6/23)
	Vendor Total	522,655.56	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16476	U S BANK CORPORATE PAYMENT	58.36	PW - FACILITY MNTC SUPPLIES
		14.69	PW - FACILITY MNTC SUPPLIES
		266.58	PW - UNIFORMS
		259.30	PW - FACILITY MNTC SUPPLIES
16477		106.94	CSR - PEP EVENT SUPPLIES
		432.67	CSR - PEP MEETING EXPENSE
		57.24	CSR - STAR SUPPLIES
		357.70	CSR - STAR SUPPLIES
		4,943.69	CSR - SPECIAL EVENT SUPPLIES
		61.22	CSR - MEETING EXPENSE
16478		19.99	PS - MEETING EXPENSE
		2,137.44	PS - YAL EXCURSION
		199.99	PS - YAL EXCURSION
		20.00	PS - MEETING EXPENSE
		-71.63	PS - OFFICE SUPPLIES (CREDIT)
		3.94	PS - YAL SUPPLIES
		71.63	PS - OFFICE SUPPLIES
		-71.63	PS - OFFICE SUPPLIES (CREDIT)
		71.63	PS - OFFICE SUPPLIES
		71.63	PS - OFFICE SUPPLIES
		641.20	PS - NW PROMO ITEMS
		10.93	PS - OFFICE SUPPLIES
		583.90	PS - CLUTTER-FREE PARAMOUNT
		65.45	PS - CLUTTER-FREE PARAMOUNT
16479		201.78	CSR - STAR SUPPLIES
		389.34	CSR - STAR SUPPLIES
		35.24	CSR - PEP EVENT SUPPLIES
		142.33	CSR - PEP EVENT SUPPLIES
		44.08	CSR - FACILITY SUPPLIES
		35.28	CSR - RECREATION SUPPLIES
		80.85	CSR - STAR SUPPLIES
		89.97	CSR - STAR SUPPLIES
		71.02	CSR - STAR SUPPLIES
		36.66	CSR - STAR SUPPLIES
		185.46	CSR - STAR SUPPLIES
		258.29	CSR - STAR SUPPLIES
		300.00	CSR - STAR SUPPLIES
		15.44	CSR - STAR SUPPLIES
		278.31	CSR - STAR SUPPLIES
		18.38	CSR - STAR SUPPLIES
		8.80	CSR - STAR SUPPLIES
		15.44	CSR - STAR SUPPLIES
		7.72	CSR - STAR SUPPLIES
		79.28	CSR - ENP EVENT SUPPLIES
		103.41	CSR - STAR SUPPLIES
		1,343.00	CSR - 1660 ADULT SPORTS SUPPLIES
		277.74	CSR - PEP SUPPLIES
		68.33	CSR - PEP SUPPLIES
		34.72	CSR - PEP SUPPLIES
		34.17	CSR - PEP SUPPLIES
		827.54	CSR - DAY CAMP EXCURSION (6/23)
		660.97	CSR - ADAPTIVE EXCURSION (6/22)
		119.66	CSR - DAY CAMP SUPPLIES
		39.91	CSR - NIGHT MARKET
		101.42	CSR - RECREATION SUPPLIES
		64.40	CSR - STAR SUPPLIES
		500.00	CSR - STAR SUPPLIES
		27.56	CSR - RECREATION SUPPLIES
		25.00	CSR - PEP SUPPLIES
		275.00	CSR - PEP SUPPLIES

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
16479	U S BANK CORPORATE PAYMENT	624.00	CSR - SC PUBLIC HEALTH PERMIT
		13.85	CSR - SC PUBLIC HEALTH PERMIT
		661.82	CSR - RECREATION SUPPLIES
		49.55	CSR - STAR SUPPLIES
		24.77	CSR - STAR SUPPLIES
		1,510.00	CSR - DAY CAMP EXCURSION (7/15)
		87.63	CSR - STAR SUPPLIES
		62.25	CSR - AQUATIC SUPPLIES
		42.93	CSR - STAR SUPPLIES
		48.50	CSR - STAR SUPPLIES
		55.44	CSR - PEP SUPPLIES
		12.57	CSR - PEP SUPPLIES
		63.94	GEN - CC MEETING EXPENSE (6/13)
		515.00	GEN - CC MEETING EXPENSE (6/13)
		289.41	CSR - STAR SUPPLIES
		39.37	CSR - STAR SUPPLIES
		804.80	CSR - SPORTS AWARDS
		1,032.00	CSR - DAY CAMP EXCURSION (7/26)
		379.38	CSR - RECREATION EXCURSION
		411.83	CSR - STAR SUPPLIES
		158.56	CSR - ENP EVENT SUPPLIES
		35.24	CSR - ENP EVENT SUPPLIES
		993.23	CSR - STAR SUPPLIES
		544.00	CSR - DAY CAMP EXCURSION (6/30)
		29.32	CSR - DAY CAMP SUPPLIES
		85.10	CSR - 1660 ADULT SPORTS SUPPLIES
		46.24	CSR - 1660 ADULT SPORTS SUPPLIES
		103.82	CSR - FACILITY SUPPLIES
16480		230.75	PC - PLANNING COMMISSION MEETING
		695.00	PL - RADIUS MAPS & LABEL NOTIFICATION
16481		81.60	CIP - CITY HALL FURNITURE REPL STORAGE
		10.00	PS - FIREWORKS SUPPRESSION EFFORTS
		25.00	PS - FIREWORKS SUPPRESSION EFFORTS
		15.00	PS - FIREWORKS SUPPRESSION EFFORTS
		11.76	PS - FIREWORKS SUPPRESSION EFFORTS
16482		650.00	AS - CAL CITIES ANNUAL CONF (AV)
		199.00	CP - SOCIAL MEDIA ARTLIST SUBSCRIPTION
16483		134.61	PS - LASD MEETING EXPENSE
16484		100.00	CC - CAL CITIES MEMBERSHIP MTG(IA,VCS)
		80.00	CC - WOMEN'S EMPOWERMENT (IA,AD,BO,VCS)
		122.60	CP - FLOWERS
		208.34	CM - OFFICE SUPPLIES
16485		650.00	CC - CAL CITIES ANNUAL CONF (IA)
		650.00	CC - CAL CITIES ANNUAL CONF (AD)
		650.00	CC - CAL CITIES ANNUAL CONF (VCS)
		650.00	CM - CAL CITIES ANNUAL CONF (JM)
		75.00	CC - CAL CITIES INSTALLATION (VCS)
		75.00	CC - CAL CITIES INSTALLATION (IA)
		790.00	CM - ICMA ANNUAL CONF (JM)
		75.00	CC - CAL CITIES INSTALLATION (BO)
	Vendor Tota	<b>32,012.57</b>	
329731	U S POSTAL SVC/ U S POSTMASTER	3,000.00	FIN - BULK MAIL PERMIT #3
329863		3,061.00	CP - AROUND TOWN POSTAGE (7/23)
	Vendor Tota	<b>6,061.00</b>	
329826	UDUMUKOU	14.10	WTR DEP REF - 13703 RUTHER
	Vendor Tota	<b>14.10</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329894	ULINE SHIPPING SUPPLY	658.61	PS - OFFICE SUPPLIES
		-5.05	PS - OFFICE SUPPLIES (CREDIT)
		-49.00	PS - OFFICE SUPPLIES (CREDIT)
329941		1,524.32	CSR - STAR SUPPLIES
	Vendor Total	<b>2,128.88</b>	
329656	UNDERGROUND SERVICE ALERT	37.20	PW - WATER OPER MNTC SVCS (1/19)
329709		146.50	PW - WATER OPER MNTC SVCS (6/23)
		51.76	PW - WATER OPER MNTC SVCS (6/23)
	Vendor Total	<b>235.46</b>	
329657	UNITED STATES TREASURY	636.00	PAYROLL DEDUCTION - PPE 6/30
	Vendor Total	<b>636.00</b>	
329559	UNIVAR USA	1,878.36	PW - FACILITY MNTC SUPPLIES
329658		2,898.35	PW - FACILITY MNTC SUPPLIES
		2,390.45	PW - WATER OPER MNTC SUPPLIES
		872.46	PW - WATER OPER MNTC SUPPLIES
329895		1,027.53	PW - FACILITY MNTC SUPPLIES
	Vendor Total	<b>9,067.15</b>	
329732	UNIVERSITY TROPHIES	170.89	CP - PLAQUE
	Vendor Total	<b>170.89</b>	
329710	US BANK TRUST, NATIONAL	2,600.00	GEN - INVESTMENT TRANSACTION FEE (FY23)
		2,500.00	GEN - INVESTMENT CUSTODIAN FEE (FY 24)
	Vendor Total	<b>5,100.00</b>	
329659	US BANK VOYAGER FLEET	273.63	PW - CNG FUEL (6/23)
		289.06	PW - CNG FUEL (6/23)
	Vendor Total	<b>562.69</b>	
329748	V V & G CONSTRUCTION	10,665.50	PL - RES REHAB (15118 BELLOTA)
		2,755.00	PL - RES REHAB (15118 BELLOTA)
	Vendor Total	<b>13,420.50</b>	
329660	VIDIFLO, LLC	1,062.74	GEN - A/V SYSTEM MNTC
	Vendor Total	<b>1,062.74</b>	
329597	VISION SERVICE PLAN	1,939.05	VISION INSURANCE (7/23)
	Vendor Total	<b>1,939.05</b>	
329711	VIVAR, ANGEL	2,500.00	CSR - SUMMER CONCERT (7/13)
	Vendor Total	<b>2,500.00</b>	

**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329896	WALMART COMMUNITY	362.87	CSR - DAY CAMP SUPPLIES
		159.95	CSR - DAY CAMP SUPPLIES
		295.31	CSR - SUMMER KICK OFF EVENT
		10.53	CSR - STAR SUPPLIES
		54.73	CSR - RECREATION SUPPLIES
		22.01	CSR - RECREATION SUPPLIES
		124.58	CSR - BARK IN THE PARK EVENT
		16.52	CSR - BARK IN THE PARK EVENT
		12.30	CSR - ENP EVENT SUPPLIES
		136.00	CSR - ENP EVENT SUPPLIES
		53.64	CSR - ENP EVENT SUPPLIES
		34.15	CSR - HEY! SUMER PROGRAM
		128.37	CSR - HEY! SUMER PROGRAM
		147.30	CSR - PEP SUPPLIES
		208.80	CSR - RECREATION SUPPLIES
		318.45	CSR - AQUATIC SUPPLIES
		7.97	CSR - ENP EVENT SUPPLIES
		104.03	CSR - ENP EVENT SUPPLIES
		151.51	CSR - SUMMER CONCERT (6/29)
		416.81	CSR - HEY! SUMMER PROGRAM
		17.44	CSR - EQUIPMENT MNTC SUPPLIES
		135.85	CSR - PEP SUPPLIES
		24.21	CSR - STAR SUPPLIES
		338.73	CSR - STAR SUPPLIES
	Vendor Tota	<b>3,282.06</b>	
329560	WALTERS WHOLESALE	467.29	PW - FACILITY MNTC SUPPLIES
		303.52	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>770.81</b>	
329772	WATER REPLENISHMENT DISTRICT	96,506.91	PW - GROUNDWATER PRODUCTION (5/23)
329773		8,057.35	PW - WATERMASTER SERVICE (FY 2024)
	Vendor Tota	<b>104,564.26</b>	
329897	WATERLINE TECHNOLOGIES, INC	1,883.96	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	<b>1,883.96</b>	
329942	WEBSTAUANT STORE, INC	733.28	CSR - EQUIPMENT MNTC SUPPLIES
	Vendor Tota	<b>733.28</b>	
329661	WECK LABORATORIES, INC.	216.00	PW - WATER CHEMICAL TESTING
		216.00	PW - WATER CHEMICAL TESTING
		216.00	PW - WATER CHEMICAL TESTING
		36.00	PW - WATER CHEMICAL TESTING
		36.00	PW - WATER CHEMICAL TESTING
	Vendor Tota	<b>720.00</b>	
329598	WELLS FARGO FINANCIAL LEASING	184.97	FIN - COPIER (7/23)
329794		2,654.67	FIN - COPIER LEASE BUYOUT
	Vendor Tota	<b>2,839.64</b>	
329662	WEST COAST ARBORISTS, INC	19,618.50	PW - TREE MNTC SVCS (6/1 - 6/15)
329898		15,134.55	PW - TREE MNTC SVCS (6/16 - 6/30)
	Vendor Tota	<b>34,753.05</b>	
329827	WEST COAST EQUIPMENT,LLC	25.31	WTR DEP REF - 7743 MADISON
	Vendor Tota	<b>25.31</b>	
329663	WEST COAST SAND & GRAVEL INC.	1,031.94	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	<b>1,031.94</b>	
329664	WESTERLY METER SERVICE COMPANY	805.00	PW - WATER OPER MNTC SVCS
	Vendor Tota	<b>805.00</b>	



**CITY OF PARAMOUNT  
FINAL CHECK REGISTER  
July 31, 2023  
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
329665	WHITE CAP, L.P.	482.67	CSR - 1660 ADULT SPORTS SUPPLIES
		295.46	PW - FACILITY MNTC SUPPLIES
329899		370.68	PW - STREET MNTC SUPPLIES
		286.23	PW - STREET MNTC SUPPLIES
		225.94	PW - STREET MNTC SUPPLIES
		201.15	PW - FACILITY MNTC SUPPLIES
		28.32	PW - STREET MNTC SUPPLIES
	Vendor Total	<b>1,890.45</b>	
329749	WILLDAN ASSOCIATES, INC	9,035.66	CIP - TRAFFIC SAFETY IMPROVEMENTS(2/23)
		8,554.00	CIP - TRAFFIC SAFETY IMPROVEMENTS(3/23)
		4,391.50	CIP - TRAFFIC SAFETY IMPROVEMENTS(12/22)
		953.50	CIP - TRAFFIC SAFETY IMPROVEMENTS(4/23)
329774		33,626.25	CIP - DILLS PARK COMMUNITY ORCHARD(3/23)
		18,722.54	CIP - WSAB BIKEWAY PHASE 3 (RMC-5/23)
		16,951.75	CIP - DILLS PARK COMMUNITY ORCHARD(5/23)
		6,462.00	CIP - DILLS PARK RENOVATION (P68-5/23)
		945.00	CIP - DILLS PARK RENOVATION (5/23)
		782.00	PW - GENERAL ENG SVCS (ORANGE AVE)
		364.00	CIP - CITY HALL PARKING LOT (4/23)
329943		31,952.25	PW - GENERAL ENG SVCS (6/23)
		26,250.00	CIP - NEIGHBORHOOD STREET RESURF (6/23)
		22,360.00	CIP - ARTERIAL STREET RESURFACE(6/23)
		300.00	CIP - ARTERIAL STREET RESURFACE(6/23)
		11,519.05	CIP - WSAB BIKEWAY PHASE 3 (RMC-6/23)
		7,350.00	CIP - LAKEWOOD RECLAIM WATER EXT(6/23)
		5,646.00	PW - TRAFFIC ENG SVCS (6/23)
		5,074.00	PW - TRAFFIC ENG SVCS (E & T SURVEY)
		4,800.00	CIP - TRAFFIC SIGNAL (ALONDRA/PASSAGE)
		3,200.00	PW - GENERAL ENG SVCS (70TH ST)
		1,632.00	CIP - TRAFFIC SAFETY IMP (6/23)
		486.00	CIP - WSAB BIKEWAY PHASE 2 (6/23)
		216.00	CIP - ROSECRANS BRIDGE REPAIR (6/23)
	Vendor Total	<b>221,573.50</b>	
329855	XCLUSIVE WRAPS	2,499.00	CIP - DECORATIVE MESH BANNER (14006
	Vendor Total	<b>2,499.00</b>	
16466	XPRESS BILL PAY	42.55	GEN - ONLINE PERMIT CC FEES (6/23)
	Vendor Total	<b>42.55</b>	
329856	Z ELECTRIC & SON OF CALIFORNIA	24,860.00	CIP - ALL AMERICAN PK LIGHTING UPGRADES
	Vendor Total	<b>24,860.00</b>	
329944	ZAMORA, ERENDIRA MORA	300.00	CSR - SENIOR ENTERTAINMENT (7/27)
	Vendor Total	<b>300.00</b>	
329900	ZUMAR INDUSTRIES, INC.	363.52	PW - TRAFFIC SAFETY SUPPLIES
	Vendor Total	<b>363.52</b>	
<b>A total of 457 checks were issued for</b>		<b>\$8,055,023.41</b>	

AUGUST 8, 2023

REPORT

TREASURER'S REPORT FOR THE QUARTER ENDING JUNE 30, 2023.



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Kim Sao, Finance Director  
**Date:** August 8, 2023

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**Subject: TREASURER'S REPORT FOR THE QUARTER ENDING JUNE 30, 2023**

## **BACKGROUND**

The City's Finance Department is responsible for managing the cash and investment portfolio for the City, Successor Agency for the Paramount Redevelopment Agency, and Paramount Housing Authority. The City's investment policy was last revised and adopted on June 13, 2023. The California Municipal Treasurers Association (CMTA) certified that the investment policy of the City of Paramount complies with the current State statutes governing the investment practices of local government entities located within the State of California. The City's primary investment objectives are to preserve the safety of principal, maintain an adequate level of liquidity, and maximize investment income while remaining consistent with the other more important objectives.

## **DISCUSSION**

As of June 30, 2023, the City's portfolio totaled \$76,893,187. This was composed of \$27,002,768 in liquid balances and \$49,890,419 in investments. For the quarter ending June, the City purchased two investments at a cost and par value of \$488,000. In the same period, three investments matured.

Investments that include agencies, treasuries, and certificates of deposits totaled \$50,887,000 in par value with an average yield of 3.48% and maturity dates ranging from one month to five years. The City maintains its liquid balances mainly in the California Asset Management Program (CAMP) Pool account to take advantage of the higher interest rate that averaged 5.12%, while LAIF only averaged 3.15% for this quarter. The CAMP account has a same day liquidity similar to LAIF. The City's investments are purchased and held until maturity. For the quarter ending June 30, 2023, the total interest earned was approximately \$598,135.

The City's investment portfolio is in compliance with the City's Investment Policy and has sufficient cash flow from a combination of liquid balances, maturing securities, and income to meet the City's expenditure requirements for the next six months.

## **FISCAL IMPACT**

None.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 6 Efficient, Effective, and Fiscally Responsible.

## **RECOMMENDED ACTION**

It is recommended that the City Council receive and file the Treasurer's Report.

Attachments:

- 1) Treasurer's Report as of 6/30/2023
- 2) TVI Investment Portfolio Summary and Details as of 6/30/2023

**City of Paramount**  
**TREASURER'S REPORT**  
Liquid Balances and Investments  
June 1 to June 30, 2023  
Page 1

***SCHEDULE I: SUMMARY OF LIQUID BALANCES AND INVESTMENTS***

ACCOUNTS	LIQUID BALANCES June 30, 2023 (SCH II & SCH III)	INVESTMENTS (1) June 30, 2023 (SCH III)	TOTAL June 30, 2023
Checking Account - City	\$ 5,257,747	-	5,257,747
Checking Account - Successor Agency	290,380	-	290,380
Checking Account - Paramount Housing Authority	399,000	-	399,000
Checking Account - Payroll	21,091	-	21,091
<b>Subtotal Checking Accounts</b>	<b>\$ 5,968,218</b>	<b>-</b>	<b>5,968,218</b>
Investment - City	14,238,096	49,890,419	64,128,515
Investment - Successor Agency	5,110	-	5,110
Investment - Fiscal Agent	6,791,344	-	6,791,344
<b>Subtotal Investments</b>	<b>\$ 21,034,550</b>	<b>49,890,419</b>	<b>70,924,969</b>
<b>Total Liquid Balances and Investments</b>	<b>\$ 27,002,768</b>	<b>49,890,419</b>	<b>76,893,187</b>

***SCHEDULE II: SUMMARY OF CHECKING ACCOUNTS ACTIVITY***

ACCOUNTS	BALANCE June 1, 2023	RECEIPTS	DISBURSEMENTS	BALANCE June 30, 2023
General Operation Account (2)	\$ 4,051,264	9,732,983	8,526,500	5,257,747
Successor Agency Account	24,447	268,483	2,550	290,380
Paramount Housing Authority Account	399,210	-	210	399,000
Payroll Account	21,999	697,471	698,379	21,091
<b>Total All Accounts</b>	<b>\$ 4,496,920</b>	<b>10,698,937</b>	<b>9,227,639</b>	<b>5,968,218</b>

**NOTES:**

(1) Investments are shown at their book value.

(2) Receipts include \$1,799,932.93 transfer from US Bank and \$1,500,000 from CAMP.

Disbursements include \$2,500,000 transfer to CAMP.

Based upon existing cash reserves and projected cash receipts and disbursements, there are sufficient funds to meet the City of Paramount's estimated future expenditure requirements for a period of six months. Additionally, all investments are made in accordance with the Investment Policy for Fiscal Year 2023 as approved by the Paramount City Council in June 2022.

**City of Paramount**  
**TREASURER'S REPORT**  
Investments  
June 1 to June 30, 2023  
Page 2

**SCHEDULE III: INVESTMENT SCHEDULE**

SECURITY BY ACCOUNT/INSTITUTION	PURCHASE DATE	MATURITY DATE	INTEREST RATE (3)	INVESTMENT BOOK VALUE	INVESTMENT PAR VALUE	INVESTMENT MARKET VALUE (4)
<b><u>I. Liquid Balances in Investments</u></b>						
<b><u>City</u></b>						
California Asset Management (CAMP)	N/A	N/A	5.24%	\$ 12,212,884	NA	12,212,884
Local Agency Investment Fund (LAIF)	N/A	N/A	3.17%	281,912	NA	281,912
US Bank - Money Market	N/A	N/A	0.95%	1,743,300	NA	1,743,300
Subtotal City				14,238,096	-	14,238,096
<b><u>Successor Agency</u></b>						
Local Agency Investment Fund (LAIF)	N/A	N/A	3.17%	5,110	NA	5,110
Subtotal Successor Agency				5,110	-	5,110
<b><u>Fiscal Agent (2)</u></b>						
<b><u>2010/2015 Bond Issues:</u></b>						
Fidelity Treasury Money Market	N/A	N/A	4.74%	6,784,051	NA	6,784,052
<b><u>2021 Bond Issues:</u></b>						
Fidelity Treasury Money Market	N/A	N/A	4.74%	7,293	NA	7,293
Subtotal Fiscal Agent				6,791,344		6,791,345
<b>Total Liquid Balances</b>				21,034,550	-	21,034,551
<b><u>II. Investments</u></b>						
US Bank (Investment Custody Account)	See Quarterly TVI Report			49,890,419	50,887,000	49,268,288
<b>Total Investments / Non-Liquid</b>				49,890,419	50,887,000	49,268,288
<b>Grand Total Investments</b>				<b>\$ 70,924,969</b>	<b>50,887,000</b>	<b>70,302,839</b>

**NOTES:**

- (1) The City maintains separate cash and investment pools for the general operations of the City, the Paramount Housing Authority and the Successor Agency for the Paramount Redevelopment Agency.
- (2) Represents cash held by The Bank of New York Mellon, as trustee for the Paramount Redevelopment Agency's outstanding bond issues. Funds relate to the Reserve and Interest Accounts for the purpose of making debt service payments.
- (3) Represents average yield rate.
- (4) The market value of investments are obtained from statements provided by California Asset Management Program (CAMP), State of California LAIF, The Bank of New York Mellon, and US Bank.

# TVI Platinum Reporting Prepared for:



## City of Paramount

As of June 30, 2023

### Recipient Info:

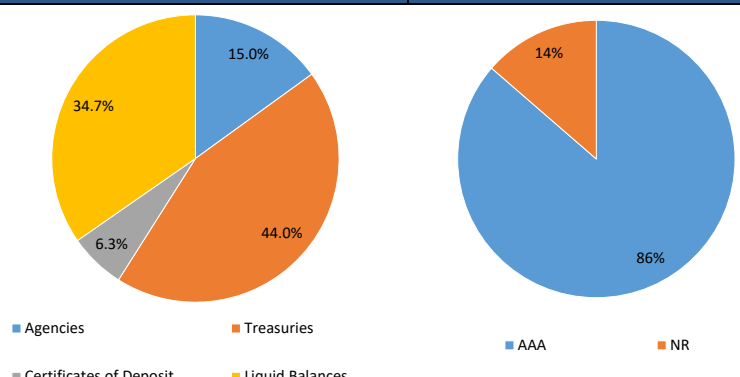
City of Paramount  
16400 Colorado Avenue  
Paramount, CA 90723

### Provider Info:

Time Value Investments, Inc.  
9725 3rd Ave NE, Suite 610  
Seattle, WA 98115

### Disclaimer:

Information contained within investment reports provided by Time Value Investments, Inc (TVI) are believed to be reliable but may not have been independently verified. TVI does not guaranty, represent or warrant, or accept any responsibility or liability as to, the accuracy, completeness or appropriateness of the information contained in these reports. Information contained herein may not be current due to, among other things, changes in the financial markets or economic environment. Opinions reflected in these reports are subject to change without notice. Forecasts represent estimates. Investing carries risk of losses. Information provided by Time Value Investments does not constitute, and should not be used as a substitute for, tax, legal or investment advice. Clients retain responsibility for their internal accounting policies, implementing and enforcing internal controls and generating ledger entries or otherwise recording transactions. Market prices on TVI reports are typically derived from the client's custodian's reports. Client is encouraged to confirm that market values on this report match those on custodian's report. Although TVI believes the prices to be reliable, the values of the securities do not always represent the prices at which the securities could have been bought or sold. Callable securities are subject to redemption prior to maturity and may be redeemed in whole or in part before maturity by the issuer, which could affect the yield represented. Certain call dates may not appear on the report if the call date has passed and if the security is continuously callable. Information provided for credit ratings is based upon a good faith inquiry of selected sources, but its accuracy and completeness is not guaranteed. All opinions expressed in this report constitute the judgments as of the dates indicated and are subject to change without notice. This report is for informative purposes only and is not intended as an offer or solicitation with respect to the purchase or sale of any product. Investment in securities involves risks, including the possible loss of the amount invested. None of the securities in this portfolio are in any way guaranteed from loss.

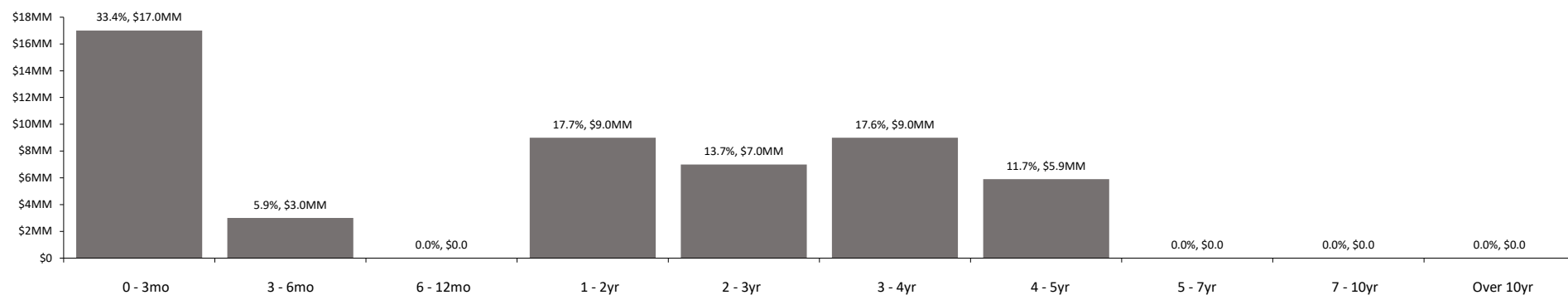
Portfolio Summary		Portfolio Composition (incl. Liquid Balances)				Portfolio Ratings (Best****)	
Wgtd Avg YTM *	3.48%	<u>Sector</u>	<u>Par Value</u>	<u>YTM *</u>	<u>Weight</u>		
Wgtd Avg YTM with Liq. Bal.*	3.67%	Agencies	11,700,000	4.31%	15.0%		
Wgtd Avg YTW **	3.48%	Treasuries	34,250,000	3.14%	44.0%		
Wgtd Avg Mat with Liq. Bal.	1.14 yrs	Certificates of Deposit	4,937,000	3.88%	6.3%		
		Municipal Bonds					
		Corporate Bonds					
		Mortgages					
		Commercial Paper					
Par Value	50,887,000	<b>Total</b>	<b>50,887,000</b>	<b>3.48%</b>	<b>65.3%</b>		
Liquid Balances	27,002,768	<u>Account Name</u>	<u>Balance</u>	<u>Rate</u>	<u>Weight</u>		
<b>Total Par with Liquid Bal.</b>	<b>77,889,768</b>	CAMP	12,212,884	5.24%	15.7%		
		Fiscal Agent	6,791,344	4.74%	8.7%		
Market Value 6/30/2023	49,268,288	WF Checking	5,968,218	1.65%	7.7%		
<b>Curent MV with Liquid Bal.</b>	<b>76,271,056</b>	US Bank MMKT & LAIF	2,030,322	1.26%	2.6%		
		<b>Total Liquid Balances</b>	<b>27,002,768</b>	<b>4.02%</b>	<b>34.7%</b>		

\* Purchase Yield to Maturity

\*\* Purchase Yield to Worst

\*\*\*\* All ratings are shown in S&P format.  
Ratings Do Not Include Liquid Balances.

### Maturity Distribution



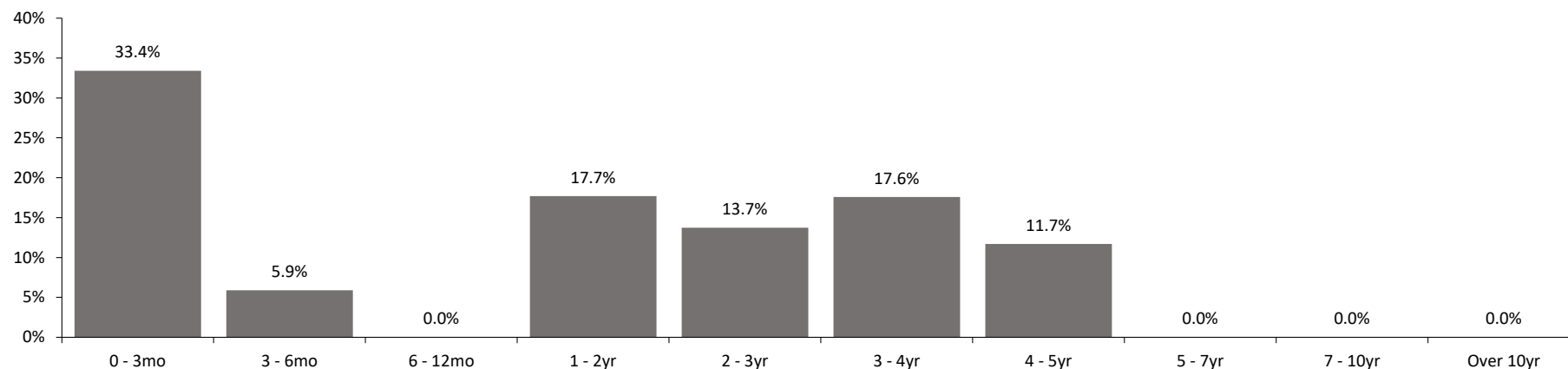
### Performance versus Benchmark as of 6/30/2023

### Excluded Securities

	1Yr Average	As of 6/30/2023	1Mo Ago	3Mos Ago	6Mos Ago	9Mos Ago	As of 12/31/2022	1Yr Ago	3Yrs Ago	5Yrs Ago	Cusip	Par Amount
<u>Yield to Maturity:</u>												
Portfolio	n/a	3.48%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a		
2-Year Treasury	4.19%	4.87%	4.46%	4.10%	4.41%	4.22%	4.41%	2.92%	0.37% (02/16)	2.52%		
Fed Funds	4.23%	5.25%	5.25%	5.00%	4.50%	3.25%	4.50%	1.75%	0.25%	2.00%		



### Maturity Distribution



### Portfolio Details - Sorted by Maturity

#	CUSIP/Sec-ID	Sec Desc 1	Weight	Par Value	Coupon *	Settle Dt	Mat Dt	Nxt Call Dt	Rating ***	YTM **	YTW **	Duration	Call Type	Estimated Bps to Call	Estimated Redem. Date
1	912828Y61	T 2 3/4 07/31/23	23.6%	12,000,000	2.75	7/1/2022	7/31/2023		AAA	2.87	2.87	0.08			7/31/2023
2	9128284X5	T 2 3/4 08/31/23	3.9%	2,000,000	2.75	6/27/2022	8/31/2023		AAA	2.95	2.95	0.17			8/31/2023
3	3137EAEW5	FHLMC 0 1/4 09/08/23	5.9%	3,000,000	0.25	3/6/2023	9/8/2023		AAA	5.18	5.18	0.19			9/8/2023
4	9128285D8	T 2 7/8 09/30/23	5.9%	3,000,000	2.88	6/27/2022	9/30/2023		AAA	3.00	3.00	0.25			9/30/2023
5	9128282U3	T 1 7/8 08/31/24	3.9%	2,000,000	1.88	6/27/2022	8/31/2024		AAA	3.15	3.15	1.13			8/31/2024
6	912828YH7	T 1 1/2 09/30/24	5.9%	3,000,000	1.50	6/27/2022	9/30/2024		AAA	3.15	3.15	1.21			9/30/2024
7	20367GBL2	COMCAL 4.4 12/23/24	0.5%	249,000	4.40	12/22/2022	12/23/2024		NR	4.40	4.40	1.48			12/23/2024
8	3130A4CH3	FHLB 2 3/8 03/14/25	2.0%	1,000,000	2.38	2/2/2023	3/14/2025		AAA	4.22	4.22	1.63			3/14/2025
9	3130AUZC1	FHLB 4 5/8 03/14/25	2.0%	1,000,000	4.63	3/3/2023	3/14/2025		AAA	5.01	5.01	1.59			3/14/2025
10	3135G03U5	FNMA 0 5/8 04/22/25	1.0%	500,000	0.63	11/10/2022	4/22/2025		AAA	4.76	4.76	1.76			4/22/2025
11	9128284R8	T 2 7/8 05/31/25	1.0%	500,000	2.88	11/10/2022	5/31/2025		AAA	4.64	4.64	1.83			5/31/2025
12	91282CEU1	T 2 7/8 06/15/25	1.5%	750,000	2.88	11/10/2022	6/15/2025		AAA	4.63	4.63	1.87			6/15/2025
13	38150VDN6	GS 3.35 07/07/25	0.5%	245,000	3.35	7/6/2022	7/7/2025		NR	3.35	3.35	1.89			7/7/2025
14	795451BQ5	SALLMA 3.4 07/07/25	0.5%	245,000	3.40	7/6/2022	7/7/2025		NR	3.40	3.40	1.87			7/7/2025
15	9128284Z0	T 2 3/4 08/31/25	3.9%	2,000,000	2.75	6/27/2022	8/31/2025		AAA	3.28	3.28	2.05			8/31/2025
16	9128285C0	T 3 09/30/25	5.9%	3,000,000	3.00	6/27/2022	9/30/2025		AAA	3.28	3.28	2.12			9/30/2025
17	3135G0K36	FNMA 2 1/8 04/24/26	1.5%	750,000	2.13	12/19/2022	4/24/2026		AAA	3.84	3.84	2.66			4/24/2026
18	78577TJS5	SBDSAV 4.7 05/18/26	0.5%	249,000	4.70	11/17/2022	5/18/2026		NR	4.70	4.70	2.88			5/18/2026

## Portfolio Details - Sorted by Maturity

#	CUSIP/Sec-ID	Sec Desc 1	Weight	Par Value	Coupon *	Settle Dt	Mat Dt	Nxt Call Dt	Rating ***	YTM **	YTW **	Duration	Call Type	Estimated Bps to Call	Estimated Redem. Date
19	9128286X3	T 2 1/8 05/31/26	1.0%	500,000	2.13	7/1/2022	5/31/2026		AAA	3.16	3.16	2.76			5/31/2026
20	9128287B0	T 1 7/8 06/30/26	1.5%	750,000	1.88	12/19/2022	6/30/2026		AAA	3.74	3.74	2.85			6/30/2026
21	3133ENV72	FFCB 4 1/2 07/27/26	1.4%	700,000	4.50	11/10/2022	7/27/2026		AAA	4.59	4.59	2.77			7/27/2026
22	912828YD6	T 1 3/8 08/31/26	3.9%	2,000,000	1.38	6/27/2022	8/31/2026		NR	3.30	3.30	3.01			8/31/2026
23	3135GOQ22	FNMA 1 7/8 09/24/26	5.9%	3,000,000	1.88	6/27/2022	9/24/2026		AAA	3.33	3.33	3.05			9/24/2026
24	3133ELPV0	FFCB 1.53 03/02/27	0.5%	250,000	1.53	9/1/2022	3/2/2027		AAA	3.38	3.38	3.46			3/2/2027
25	91282CEN7	T 2 3/4 04/30/27	1.5%	750,000	2.75	9/1/2022	4/30/2027		AAA	3.33	3.33	3.54			4/30/2027
26	912828X88	T 2 3/8 05/15/27	2.9%	1,500,000	2.38	9/1/2022	5/15/2027		AAA	3.33	3.33	3.60			5/15/2027
27	254673L38	DFS 3.4 07/06/27	0.5%	245,000	3.40	7/6/2022	7/6/2027		NR	3.40	3.40	3.56			7/6/2027
28	02589AD82	AXP 3.4 07/06/27	0.5%	245,000	3.40	7/6/2022	7/6/2027		NR	3.40	3.40	3.59			7/6/2027
29	91282CFB2	T 2 3/4 07/31/27	0.5%	250,000	2.75	9/1/2022	7/31/2027		AAA	3.29	3.29	3.73			7/31/2027
30	14042RTN1	COF 3.4 08/10/27	0.5%	245,000	3.40	8/10/2022	8/10/2027		NR	3.40	3.40	3.65			8/10/2027
31	3133ENG87	FFCB 2.92 08/17/27	0.5%	250,000	2.92	9/1/2022	8/17/2027		AAA	3.33	3.33	3.75			8/17/2027
32	91282CFH9	T 3 1/8 08/31/27	0.5%	250,000	3.13	9/1/2022	8/31/2027		AAA	3.27	3.27	3.79			8/31/2027
33	87164WR59	SYF 3 1/2 09/09/27	0.5%	245,000	3.50	9/9/2022	9/9/2027		NR	3.50	3.50	4.20			9/9/2027
34	89235MPB1	TOYFBN 3.6 09/09/27	0.5%	245,000	3.60	9/9/2022	9/9/2027		NR	3.60	3.60	3.72			9/9/2027
35	3130ATS40	FHLB 4 3/8 09/10/27	1.5%	750,000	4.38	11/10/2022	9/10/2027		AAA	4.34	4.34	3.71			9/10/2027
36	732329BD8	PCEFED 3 1/2 09/15/27	0.5%	249,000	3.50	9/15/2022	9/15/2027		NR	3.50	3.50	3.76			9/15/2027
37	31033AAH6	FARMOK 3.85 12/22/27	0.5%	249,000	3.85	12/22/2022	12/22/2027		NR	3.85	3.85	4.48			12/22/2027
38	58404DRF0	MEDBNK 3.9 12/30/27	0.5%	249,000	3.90	12/30/2022	12/30/2027		NR	3.90	3.90	4.50			12/30/2027
39	56064CBV9	MAINFL 3.7 02/09/28	0.5%	249,000	3.70	2/9/2023	2/9/2028		NR	3.70	3.70	4.62			2/9/2028
40	32114VCF2	FNBMIC 3.7 02/10/28	0.5%	249,000	3.70	2/10/2023	2/10/2028		NR	3.70	3.70	4.62			2/10/2028
41	03753XCV0	BKOCAM 3.7 02/15/28	0.5%	249,000	3.70	2/15/2023	2/15/2028		NR	3.70	3.70	4.63			2/15/2028
42	92834ABS4	VISBNK 3 3/4 02/17/28	0.5%	249,000	3.75	2/17/2023	2/17/2028		NR	3.75	3.75	4.64			2/17/2028
43	3130ATS57	FHLB 4 1/2 03/10/28	1.0%	500,000	4.50	3/10/2023	3/10/2028		AAA	4.38	4.38	4.10			3/10/2028
44	05580AW59	BMW 4.6 03/10/28	0.5%	244,000	4.60	3/10/2023	3/10/2028		NR	4.60	4.60	4.70			3/10/2028
45	914098DP0	UBNKMI 4 1/2 03/17/28	0.5%	249,000	4.50	3/17/2023	3/17/2028		NR	4.50	4.50	4.72			3/17/2028
46	61690U3V0	MS 4.65 04/06/28	0.5%	244,000	4.65	4/6/2023	4/6/2028		NR	4.65	4.65	4.77			4/6/2028
47	61768ERM7	MS 4.65 04/06/28	0.5%	244,000	4.65	4/6/2023	4/6/2028		NR	4.65	4.65	4.77			4/6/2028
<b>TOTAL and AVERAGES</b>				<b>50,887,000</b>	<b>2.56</b>		<b>1.74 yrs</b>	<b>1.74 yrs</b>		<b>3.48</b>	<b>3.48</b>	<b>1.64</b>			

\* Semi-Annual interest payment

\*\* Yields calculated using cost price, at settlement date

\*\*\* NR AGY = Non-Rated U.S. Government Agency

AUGUST 8, 2023

AGREEMENT BETWEEN THE LOS ANGELES GATEWAY REGION  
INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS  
AUTHORITY AND THE CITY OF PARAMOUNT FOR COST SHARING FOR  
THE INSTALLATION OF MONITORING EQUIPMENT AND MONITORING  
PURSUANT TO THE HARBOR TOXIC POLLUTANTS TMDL

MOTION IN ORDER:

APPROVE THE AGREEMENT BETWEEN THE LOS ANGELES GATEWAY  
REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT  
POWERS AUTHORITY AND THE CITY OF PARAMOUNT FOR COST  
SHARING FOR THE INSTALLATION OF MONITORING EQUIPMENT AND  
MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS  
TMDL AND AUTHORIZE THE MAYOR OR HER DESIGNEE TO EXECUTE  
THE AGREEMENT.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Adriana Figueroa, Public Works Director  
Sarah Ho, Assistant Public Works Director

**Date:** August 8, 2023

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**Subject: AGREEMENT BETWEEN THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL WATER MANAGEMENT JOINT POWERS AUTHORITY AND THE CITY OF PARAMOUNT FOR COST SHARING FOR THE INSTALLATION OF MONITORING EQUIPMENT AND MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TMDL**

## **BACKGROUND**

On March 23, 2012, the California Regional Water Quality Control Board adopted a Total Maximum Daily Load (TMDL) for the Dominguez Channel, and Los Angeles and Long Beach Harbor waters for metals and toxic pollutants. The City of Paramount, as part of the Lower Los Angeles River Watershed area, is identified in the TMDL as a responsible party. This TMDL requires the development and subsequent implementation of a monitoring plan. The plan was completed; however, ongoing maintenance and monitoring are still required and are the subject of the attached agreement.

## **DISCUSSION**

As with many TMDL requirements, the cities and agencies tributary to the Los Angeles and Long Beach Harbors (Greater Harbor) have worked together with the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority, also known as the Gateway Water Management Authority, to develop the original agreement. This initial agreement was finalized in April 2014 and allowed the agencies to share the cost of the implementation plan and monitoring. The agreement typically has a term of three years and has been reviewed and updated upon each iteration. The most recent agreement expired on June 30, 2023. The attached agreement will continue previous efforts through June 30, 2026.

The cities and agencies that are currently participating in the TMDL include 62 cities throughout the greater Los Angeles area, as well as County Flood Control District, and LA County unincorporated areas. Additionally, there are several privately owned industrial sites with individual National Pollution Discharge Elimination System (NPDES) permits that are subject to the same monitoring requirements. As it was in the previous agreement, provisions are detailed within the agreement to allow the participating agencies to assess a charge should these private companies wish to use the monitoring results to meet their individual permit requirements.

Per the attached Cost Share Formula (Exhibit A), Paramount's annual estimated costs for FY 2023-24 have been lowered to \$643.00 and increased to \$645.78 for FY 2024-25, and \$660.94 for FY 2025-26. As with previous agreements, these costs can change based on the final total of Municipal Separate Storm Sewer System (MS4) Permittees and private NPDES permit holders that will ultimately participate and is subject to adjustment.

### **FISCAL IMPACT**

Funding for this agreement was included in the FY 2023-24 Sustainability Maintenance and Operations Budget utilizing General Fund money.

### **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 4: Environmental Health.

### **RECOMMENDED ACTION**

It is recommended that the City Council approve the agreement between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority and the City of Paramount for cost sharing for the installation of monitoring equipment and monitoring pursuant to the Harbor Toxic Pollutants TMDL and authorize the Mayor or her designee to execute the agreement.

AGREEMENT  
BETWEEN THE LOS ANGELES GATEWAY REGION INTEGRATED REGIONAL  
WATER MANAGEMENT JOINT POWERS AUTHORITY  
AND THE  
CITY OF PARAMOUNT

FOR COST SHARING FOR THE INSTALLATION OF MONITORING EQUIPMENT  
AND MONITORING PURSUANT TO THE HARBOR TOXIC POLLUTANTS TMDL

This Agreement is made and entered into as of June 8, 2023, by and between the Los Angeles Gateway Region Integrated Regional Water Management Joint Powers Authority ("GWMA"), a California Joint Powers Authority, and the City of Paramount, (the "Permittee"). The Permittee and the GWMA are collectively referred to as the "Parties";

RECITALS

WHEREAS, the mission of the GWMA includes the equitable protection and management of water resources within its area;

WHEREAS, for the purposes of this Agreement, the term "MS4 Permittees" shall mean those public agencies that are co-permittees to a National Pollutant Discharge Elimination System Municipal Separate Storm Sewer System Permit Order ("MS4 Permit") issued by the Los Angeles Regional Water Quality Control Board;

WHEREAS, the United States Environmental Protection Agency established the Total Maximum Daily Loads ("TMDL") for Toxic Pollutants on March 23, 2012, with the intent of protecting and improving water quality in the Dominguez Channel and the Greater Los Angeles and Long Beach Harbor Waters ("Harbor Toxic Pollutants TMDL");

WHEREAS, the Harbor Toxic Pollutants TMDL regulates certain discharges from National Pollutant Discharge Elimination System ("NPDES") permit holders, requiring organization and cooperation among the MS4 Permittees;

WHEREAS, the Permittee manages, drains or conveys storm water into at least a portion of the Los Angeles River including its estuary or Coyote Creek or the San Gabriel River including their estuaries;

WHEREAS, various MS4 Permittees desire to achieve the objectives of the Harbor Toxic Pollutants TMDL by continuing to maintain the monitoring station in the Los Angeles River at Wardlow Road, monitoring station in the San Gabriel River near Spring Street, and monitoring station in the Coyote Creek, also near Spring Street and conducting monitoring at said monitoring stations (collectively "Monitoring Stations") to ensure consistency with other regional monitoring programs and usability with other TMDL related studies;

WHEREAS, continuing maintenance of the Monitoring Stations and future monitoring requires administrative coordination for the various MS4 Permittees that the GWMA can and is willing to provide;

WHEREAS, the Lower Los Angeles River Watershed Management Group and the Lower San Gabriel River Watershed Management Group have been formed pursuant to the MS4 Permit and oversee and manage the monitoring program for the Harbor Toxic Pollutants TMDL within their respective watersheds;

WHEREAS, the members of the GWMA are the Cities of Artesia, Bell, Bell Gardens, Bellflower, Cerritos, Commerce, Compton, Cudahy, Downey, Hawaiian Gardens, Huntington Park, La Mirada, Lakewood, Long Beach, Lynwood, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, Santa Fe Springs, Signal Hill, South Gate, Vernon, Whittier, Water Replenishment District, Central Basin Municipal Water District, Port of Long Beach, and the Long Beach Water Department ("GWMA Members");

WHEREAS, because of the financial savings and benefits resulting from this cost-sharing arrangement, other MS4 Permittees that are not GWMA Members may request to participate in the cost sharing of the Monitoring Costs for the maintenance of the Monitoring Stations and the costs of monitoring conducted at the Monitoring Stations (collectively "Monitoring Costs");

WHEREAS, the GWMA Board of Directors authorized the GWMA to enter into individual separate agreements with such individual MS4 Permittees (which shall not have voting rights in the GWMA) for purposes of only cost sharing in the Monitoring Costs;

WHEREAS, because GWMA Members already pay annual membership fees that pay for GWMA administrative costs, GWMA Members that participate in the cost share for the Monitoring Costs shall pay an administrative fee that is less than that the administrative fee charged to MS4 Permittees that are not GWMA Members;

WHEREAS, certain private NPDES permit holders that are subject to the Harbor Toxic Pollutants TMDL have also expressed interest in participating in the cost share for the Monitoring Costs and procuring the monitoring data generated pursuant to this Agreement in order to satisfy their own permit obligations;

WHEREAS, the current agreements that cover the cost share arrangements for the Monitoring Costs through fiscal year 2022-2023 will expire on June 30, 2023.

WHEREAS, it is currently unknown how many MS4 Permittees and private NPDES permit holders will ultimately participate in the cost sharing of the Monitoring Costs for fiscal years 2023-2024 through 2025-2026;

WHEREAS, depending on how many MS4 Permittees and private NPDES permit holders ultimately participate in the cost sharing for the Monitoring Costs, each participating Permittee's annual cost share amount will be adjusted and the GWMA will notify each participating Permittee of its adjusted annual cost share amount in writing;

WHEREAS, the Permittee desires to share in the Monitoring Costs;

WHEREAS, the Parties have determined that authorizing GWMA to hire consultants as necessary to maintain the Monitoring Stations and conduct the monitoring required by the Harbor Toxic Pollutants TMDL will be beneficial to the Parties;

WHEREAS, the Permittee agrees to pay: (a) its proportional share of the Monitoring Costs to be incurred by the GWMA in accordance with the Cost Sharing Formula reflected in Exhibit "A"; and (b) applicable administrative fees to cover administrative costs; and

WHEREAS, the role of the GWMA is to: (1) invoice and collect funds from the Permittee to cover its portion of the Monitoring Costs; and (2) hire and retain consultants to maintain Monitoring Stations and conduct monitoring at the Monitoring Stations.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties do hereby agree as follows:

Section 1. Purpose. The purpose of this Agreement is for the Permittee to cost share in the Monitoring Costs.

Section 2. Cooperation. The Parties shall fully cooperate with one another to achieve the purposes of this Agreement.

Section 3. Voluntary Nature. The Parties voluntarily enter into this Agreement.

Section 4. Binding Effect. This Agreement shall become binding on GWMA and the Permittee.

Section 5. Term. This Agreement shall commence on July 1, 2023 and shall expire on June 30, 2026, unless terminated earlier pursuant to this Agreement.

Section 6. Role of the GWMA.

(a) The GWMA shall invoice and collect funds from the Permittee to cover the Monitoring Costs.

(b) The GWMA shall administer the consultants' contracts for the Monitoring Costs. Provided the Permittee has paid all outstanding invoices to the GWMA to cover the Monitoring Costs and administrative costs, the GWMA will provide the Permittee with the monitoring data collected from the Monitoring Stations and any associated reports.

(c) The GWMA is authorized and may negotiate, enter into agreements with, and collect funds from general and individual NPDES permit holders, that are not MS4 Permittees, for cost-sharing the Monitoring Costs in order to reduce the total costs incurred by the MS4 Permittees.



## Section 7. Financial Terms.

(a) **Annual Payment Amount.** The Permittee shall pay no more than the following amounts for each of the three fiscal years (June 30-July 1) listed below (“Annual Payment Amount”):

Fiscal Year 2023-2024:

Six Hundred Twelve Dollars and Thirty Eight Cents (\$612.38)

Fiscal Year 2024-2025:

Six Hundred Fifteen Dollars and Three Cents (\$615.03)

Fiscal Year 2025-2026:

Six Hundred Twenty Nine Dollars and Forty Six Cents (\$629.46)

Each Annual Payment Amount includes the Permittee’s Cost Share Amount identified in Exhibit “A”, attached hereto and incorporated herein.

(b) **Administrative Costs.** In addition to the Annual Payment Amount, the Permittee shall also pay its proportional share of the GWMA’s staff time for hiring the consultants, managing the consultants’ contracts, and invoicing the Permittee and legal fees incurred by the GWMA in the performance of its duties under this Agreement (“Direct Costs”), and audit expenses and other overhead costs (“Indirect Costs”), referred to collectively herein as the “Administrative Costs Payment Amount”. The Administrative Costs Payment Amount will be added to the Permittee’s annual invoice to cover the Permittee’s share of the administrative costs.

i. **GWMA Members.** If the Permittee is a GWMA Member, then the Administrative Costs Payment Amount does not include the GWMA’s Indirect Costs, which GWMA Members absorb as part of their annual membership dues. The rate charged to GWMA Members in order to recover the Direct Costs portion of the Administrative Costs Payment Amount will range between zero percent (0%) and five percent (5%) of the of the Permittee’s Cost Share Amount identified in Exhibit “A.” On an annual basis the GWMA will evaluate the percentage rate charged to GWMA Members to ensure it adequately recovers the GWMA’s cost of performing its duties under this Agreement. Based on this review, the GWMA Board will establish the rate charged to recover its Direct Costs for the next fiscal year. The GWMA will provide the Permittee, through the respective Chairs of the Lower San Gabriel River and Lower Los Angeles River Watershed Management Groups, fifteen (15) days’ written notice prior to July 1st of the fiscal year in which a new rate will take effect.

ii. **Non-GWMA Members.** If the Permittee is not a GWMA Member, then the Administrative Costs Payment Amount will include the GWMA’s Indirect Costs. The rate charged to Non-GWMA Members in order to recover Direct Costs will range between five percent (5%) and ten percent (10%) of the Permittee’s Cost Share Amount identified in Exhibit “A.” The rate charged to Non-GWMA Members in order to

recover Indirect Costs will range between two percent (2%) and five percent (5%) of the Permittee's Cost Share Amount identified in Exhibit "A." On an annual basis the GWMA will evaluate the percentage rates for both Direct and Indirect Costs charged to Non-GWMA Members to ensure they adequately recover the GWMA's cost of performing its duties under this MOU. Based on this review, the GWMA Board may increase or decrease the rates charged to recover its Direct and Indirect Costs for the next fiscal year. The GWMA will provide the Permittee, through the respective Chairs of the Lower San Gabriel River and Lower Los Angeles River Watershed Management Groups, fifteen (15) days' written notice prior to July 1st of the fiscal year in which a new rate will take effect.

(c) **Adjustment of Cost Share Based on Number of Participants.** The Annual Payment Amount and the Administrative Costs Payment Amount identified in this Section 7 ("Financial Terms") represent the maximum dollar amounts that the Permittee is required to submit to the GWMA, but may be reduced based on the final number of MS4 Permittees that participate in the cost sharing for the Monitoring Costs.

(d) **Reserve Credits.** If the actual cost share amount plus administrative costs collected by GWMA from all participating permittees in the Harbor Toxic Pollutants TMDL program are less than the Annual Payment Amount, plus the Administrative Costs Payment Amount, paid by all permittees in a particular year, then the GWMA will notify the Chairs of the Lower San Gabriel River and Lower Los Angeles River Watershed Management Groups. The Chairs will direct GWMA on how to apply the excess balance, which may include carrying the balance over to cover permittee costs in one or more subsequent years. , GWMA reserves the right to transfer funds from the excess balance to maintain a minimum balance of \$10,000 in its account dedicated to the Harbor Toxic Pollutants TMDL program at all times, per GWMA's Administrative Budget Policy. Notwithstanding the forgoing, the Administrative Costs Payment Amount charged to non-GWMA Members for Indirect Costs will be retained by GWMA and is not subject to a credit.

(e) **Funds remaining in the possession of the GWMA at the expiration or earlier termination of this MOU shall be promptly returned to the Permittee in proportion to the Cost Share Amount identified in Exhibit "A" or rolled over into the subsequent MOU for the Harbor Toxic Pollutants TMDL if requested by the Permittee.**

(f) **The Permittee's Annual Payment Amount and Administrative Costs Payment Amount for the 2023-2024 fiscal year are due upon execution of this Agreement, but in no event later than September 30, 2023. For each subsequent fiscal year, commencing with the 2024-2025 fiscal year, the GWMA shall submit annual invoices to the Permittee for the Annual Payment Amount and Administrative Costs Payment Amount. Upon receiving an invoice from GWMA, each Permittee shall pay the Annual Payment Amount and Administrative Costs Payment Amount set forth in the invoice to the GWMA within forty-five (45) days of receipt.**

(g) **The Permittee shall be delinquent if its invoiced payment is not received by the GWMA within forty-five (45) days after the invoice's date. If the Permittee**

is delinquent, the GWMA will: 1) verbally contact the representative of the Permittee; and 2) submit a formal letter from the GWMA Executive Officer to the Permittee at the address listed in Section 11 of this Agreement. If payment is not received within sixty (60) days of the original invoice date, the GWMA may terminate this Agreement. However, no such termination may be ordered unless the GWMA first provides the Permittee with thirty (30) days written notice of its intent to terminate the Agreement. The terminated Permittee shall remain obligated to GWMA for its delinquent payments and any other obligations incurred prior to the date of termination. If the GWMA terminates this Agreement because the Permittee is delinquent in its payment, the Permittee shall no longer be entitled to the monitoring data collected from the Monitoring Stations.

(h) Any delinquent payments by the Permittee shall accrue compound interest at the average rate of interest paid by the Local Agency Investment Fund during the time that the payment is delinquent.

#### Section 8. Independent Contractor.

(a) The GWMA is, and shall at all times remain, a wholly independent contractor for performance of the obligations described in this Agreement. The GWMA's officers, officials, employees and agents shall at all times during the term of this Agreement be under the exclusive control of the GWMA. The Permittee cannot control the conduct of the GWMA or any of its officers, officials, employees or agents. The GWMA and its officers, officials, employees, and agents shall not be deemed to be employees of the Permittee.

(b) The GWMA is solely responsible for the payment of salaries, wages, other compensation, employment taxes, workers' compensation, or similar taxes for its employees and consultants performing services hereunder.

#### Section 9. Indemnification and Warranty.

(a) The Permittee shall defend, indemnify and hold harmless the GWMA and its officers, employees, and other representatives and agents from and against any and all liabilities, actions, suits proceedings, claims, demands, losses, costs, and expenses, including legal costs and attorney's fees, for injury to or death of person(s), for damage to property (including property owned by the GWMA) for negligent or intentional acts, errors and omissions committed by the Permittee or its officers, employees, and agents, arising out of or related to that Permittee's performance under this Agreement, except for such loss as may be caused by GWMA's negligence or that of its officers, employees, or other representatives and agents, excluding the consultant.

(b) GWMA makes no guarantee or warranty that any monitoring data prepared by the consultants shall be approved by the relevant governmental authorities. GWMA shall have no liability to the Permittee for the negligent or intentional acts or omissions of GWMA's consultants.

## Section 10. Termination.

(a) The Permittee may terminate this Agreement for any reason, or no reason, by giving the GWMA prior written notice thereof, but the Permittee shall remain responsible for its entire Annual Payment Amount through the end of the current fiscal year during which Permittee terminates the Agreement and shall not be entitled any refund of any portion of said Annual Payment Amount. Moreover, unless the Permittee provides written notice of termination to the GWMA by February 15th immediately prior to a new fiscal year, the Permittee shall also be responsible for its Annual Payment Amount through the end of such new fiscal year (e.g., If the Permittee terminates on March 1<sup>st</sup>, 2024, the Permittee is responsible for the Annual Payment Amounts for both fiscal years 2023-2024 and 2024-2025. If the Permittee terminates on February 10, 2024, the Permittee is responsible for its Annual Payment Amount only for Fiscal year 2023-2024, not for fiscal year 2024-2025). If the Permittee terminates the Agreement, the Permittee shall remain liable for any loss, debt, or liability otherwise incurred through the end of the new fiscal year.

(b) The GWMA may, with a vote of the GWMA Board, terminate this Agreement upon not less than thirty (30) days written notice to the Permittee. Any remaining funds not due and payable or otherwise legally committed to Consultant shall be returned to the Permittee.

## Section 11. Miscellaneous.

(a) Other NPDES Permit Holders. Individual or general NPDES permit holders who are not MS4 Permittees that receive Harbor Toxic Pollutants TMDL monitoring requirements in their NPDES permits may wish to participate in this cost share for the Monitoring Costs in order to receive the monitoring data collected from the Monitoring Stations. Upon receipt of a written request from an NPDES permit holder to participate in this cost share, the GWMA will either reject or accept the NPDES permit holder's participation in the cost share arrangement. If accepted, the NPDES permit holder will enter into a separate cost share agreement with the GWMA that will require the NPDES permit holder to pay annually at least twelve thousand three hundred dollars (\$12,300) ("Private Monitoring Fee") for the Monitoring Costs. Failure to pay the Private Monitoring Fee by the date set forth in the cost share agreement will result in termination of the NPDES permit holder's participant status. An NPDES permit holder accepted as a participant will only be entitled to receive the monitoring data collected from the Monitoring Stations for any fiscal year in which the participant has paid its Private Monitoring Fee. The Private Monitoring Fee will be applied as a credit toward the Permittee's Annual Payment Amount in proportion to the Permittee's Cost Share Amount identified in Exhibit "A."

(b) Notices. All Notices which the Parties require or desire to give hereunder shall be in writing and shall be deemed given when delivered personally or three (3) days after mailing by registered or certified mail (return receipt requested) to the following address or as such other addresses as the Parties may from time to time designate by written notice in the aforesaid manner:

To GWMA:

Ms. Grace Kast  
Executive Officer  
16401 Paramount Boulevard  
Paramount, CA 90723

To the Permittee:

City of Paramount  
16400 Colorado Blvd  
Paramount, CA 90723  
Attn: Sarah Ho

(c) Amendment. The terms and provisions of this Agreement may not be amended, modified or waived, except by a written instrument signed by all Parties.

(d) Waiver. Waiver by either the GWMA or the Permittee of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver, by the GWMA or the Permittee, to any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach of any provision of this Agreement.

(e) Law to Govern: Venue. This Agreement shall be interpreted, construed, and governed according to the laws of the State of California. In the event of litigation between the Parties, venue shall lie exclusively in the County of Los Angeles.

(f) No Presumption in Drafting. The Parties to this Agreement agree that the general rule that an agreement is to be interpreted against the Party drafting it, or causing it to be prepared, shall not apply.

(g) Severability. If any term, provision, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and this Agreement shall be read and construed without the invalid, void, or unenforceable provisions(s).

(h) Entire Agreement. This Agreement constitutes the entire agreement of the Parties with respect to the subject matter hereof and supersedes all prior or contemporaneous agreements, whether written or oral, with respect thereto.

(i) Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which taken together shall constitute but one and the same instrument, provided, however, that such counterparts shall have been delivered to all Parties to this Agreement.

(j) Legal Representation. All Parties have been represented by counsel in the preparation and negotiation of this Agreement. Accordingly, this Agreement shall be construed according to its fair language.

(k) Authority to Execute this Agreement. The person or persons executing this Agreement on behalf of Permittee warrants and represents that he or she has the authority to execute this Agreement on behalf of the Permittee and has the authority to bind Permittee.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed on their behalf, respectively, as follows:

DATE: \_\_\_\_\_

LOS ANGELES GATEWAY REGION  
INTEGRATED REGIONAL WATER  
MANAGEMENT JOINT POWERS  
AUTHORITY

\_\_\_\_\_  
Adriana Figueroa  
GWMA Chair

DATE: \_\_\_\_\_

PERMITTEE  
City of Paramount

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Title

**EXHIBIT “A”**

**COST SHARE MATRIX  
ATTACHED**



Harbor Toxic Upstream  
FY 2023-2024 Cost Share

Agency	GWMA Member?	LAR \$10	SGR GR1	SGR-CC \$13	Subtotal	Direct Admin Fee %	GWMA Direct Admin Fee	Indirect Admin Fee %	GWMA Indirect Admin Fee	Total Fee
City of Alhambra	no	\$ 769.90			\$ 769.90	10%	\$ 76.99	5.00%	\$ 38.51	\$ 885.39
City of Arcadia	no	\$ 883.29	\$ 647.82		\$ 1,531.11	10%	\$ 153.11	5.00%	\$ 76.56	\$ 1,760.77
City of Artesia	yes		\$ 670.42	\$ 1,999.78	\$ 2,670.20	5%	\$ 133.51	0.00%	\$ -	\$ 2,803.71
City of Azusa	no		\$ 1,406.84		\$ 1,406.84	10%	\$ 140.68	5.00%	\$ 70.33	\$ 1,617.87
City of Baldwin Park	no		\$ 1,195.60		\$ 1,195.60	10%	\$ 119.56	5.00%	\$ 59.78	\$ 1,374.93
City of Bell	yes	\$ 594.86			\$ 594.86	5%	\$ 29.74	0.00%	\$ -	\$ 624.61
City of Bell Gardens	yes	\$ 589.46			\$ 589.46	5%	\$ 29.46	0.00%	\$ -	\$ 618.93
City of Bellflower	yes		\$ 788.13		\$ 788.13	5%	\$ 39.41	0.00%	\$ -	\$ 827.53
City of Bradbury	no	\$ 530.64	\$ 722.94		\$ 1,253.58	10%	\$ 125.36	5.00%	\$ 62.68	\$ 1,441.62
City of Burbank	no	\$ 1,108.80			\$ 1,108.80	10%	\$ 110.88	5.00%	\$ 55.44	\$ 1,275.12
City of Calabasas	no	\$ 722.00			\$ 722.00	10%	\$ 72.20	5.00%	\$ 36.10	\$ 830.30
City of Cerritos	yes		\$ 874.61	\$ 3,356.65	\$ 4,231.26	5%	\$ 211.56	0.00%	\$ -	\$ 4,442.83
City of Claremont	no		\$ 1,755.26		\$ 1,755.26	10%	\$ 175.53	5.00%	\$ 87.76	\$ 2,018.55
City of Commerce	yes	\$ 732.31			\$ 732.31	5%	\$ 36.63	0.00%	\$ -	\$ 768.93
City of Compton	yes	\$ 857.25			\$ 857.25	5%	\$ 42.86	0.00%	\$ -	\$ 900.11
City of Covina	no		\$ 1,214.67		\$ 1,214.67	10%	\$ 121.47	5.00%	\$ 60.74	\$ 1,396.87
City of Cudahy	yes	\$ 546.30			\$ 546.30	5%	\$ 27.33	0.00%	\$ -	\$ 573.62
City of Diamond Bar	no		\$ 1,225.38	\$ 3,704.23	\$ 4,929.61	10%	\$ 492.96	5.00%	\$ 246.48	\$ 5,669.05
City of Downey	yes	\$ 696.90	\$ 1,182.79		\$ 1,879.69	5%	\$ 93.98	0.00%	\$ -	\$ 1,973.68
City of Duarte	no	\$ 549.90	\$ 818.96		\$ 1,368.86	10%	\$ 136.89	5.00%	\$ 68.44	\$ 1,574.19
City of El Monte	no	\$ 747.97	\$ 835.94		\$ 1,583.91	10%	\$ 158.39	5.00%	\$ 79.20	\$ 1,821.50
City of Glendale	no	\$ 1,572.21			\$ 1,572.21	10%	\$ 157.22	5.00%	\$ 78.62	\$ 1,808.05
City of Glendora	no		\$ 1,845.14		\$ 1,845.14	10%	\$ 184.51	5.00%	\$ 92.26	\$ 2,121.91
City of Hawaiian Gardens	yes			\$ 1,951.65	\$ 1,951.65	5%	\$ 97.58	0.00%	\$ -	\$ 2,049.23
City of Hidden Hills	no	\$ 555.85			\$ 555.85	10%	\$ 55.59	5.00%	\$ 27.79	\$ 639.23
City of Huntington Park	yes	\$ 608.72			\$ 608.72	5%	\$ 30.44	0.00%	\$ -	\$ 639.16
City of Industry	no		\$ 1,628.28		\$ 1,628.28	10%	\$ 162.83	5.00%	\$ 81.42	\$ 1,872.52
City of Irwindale	no	\$ 559.29	\$ 1,299.19		\$ 1,858.48	10%	\$ 185.85	5.00%	\$ 92.93	\$ 2,137.25
City of La Canada Flintridge	no	\$ 805.37			\$ 805.37	10%	\$ 80.54	5.00%	\$ 40.27	\$ 926.18
City of La Habra Heights	no		\$ 719.54	\$ 2,995.71	\$ 3,715.25	10%	\$ 371.52	5.00%	\$ 185.77	\$ 4,272.54
City of La Mirada	yes			\$ 3,914.11	\$ 3,914.11	5%	\$ 195.71	0.00%	\$ -	\$ 4,109.81
City of La Puente	no		\$ 917.59		\$ 917.59	10%	\$ 91.76	5.00%	\$ 45.87	\$ 1,055.23
City of La Verne	no		\$ 1,341.78		\$ 1,341.78	10%	\$ 134.18	5.00%	\$ 67.09	\$ 1,543.05
City of Lakewood	yes	\$ 506.20	\$ 716.67	\$ 1,956.11	\$ 3,178.97	5%	\$ 158.95	0.00%	\$ -	\$ 3,337.92
City of Long Beach	yes	\$ 933.38	\$ 710.26	\$ 2,354.48	\$ 3,998.12	5%	\$ 199.91	0.00%	\$ -	\$ 4,198.03
City of Los Angeles	no	\$ 10,395.22			\$ 10,395.22	10%	\$ 1,039.52	5.00%	\$ 519.76	\$ 11,954.50
City of Lynwood	yes	\$ 672.45			\$ 672.45	5%	\$ 33.62	0.00%	\$ -	\$ 706.08
City of Maywood	yes	\$ 544.56			\$ 544.56	5%	\$ 27.22	0.00%	\$ -	\$ 571.78
City of Monrovia	no	\$ 776.51	\$ 635.93		\$ 1,412.44	10%	\$ 141.24	5.00%	\$ 70.62	\$ 1,624.30
City of Montebello	yes	\$ 795.66			\$ 795.66	5%	\$ 39.77	0.00%	\$ -	\$ 835.44
City of Monterey Park	no	\$ 773.62			\$ 773.62	10%	\$ 77.36	5.00%	\$ 38.68	\$ 889.66
City of Norwalk	yes		\$ 993.49	\$ 3,218.96	\$ 4,212.45	5%	\$ 210.62	0.00%	\$ -	\$ 4,423.08

**Harbor Toxic Upstream  
FY 2023-2024 Cost Share**

Agency	GWMA Member?	LAR \$10	SGR GR1	SGR-CC \$13	Subtotal	Direct Admin Fee %	GWMA Direct Admin Fee	Indirect Admin Fee %	GWMA Indirect Admin Fee	Total Fee
City of Paramount	yes	\$ 612.38			\$ 612.38	5%	\$ 30.62	0.00%	\$ -	\$ 643.00
City of Pasadena	no	\$ 1,311.23			\$ 1,311.23	10%	\$ 131.12	5.00%	\$ 65.57	\$ 1,507.92
City of Pico Rivera	yes	\$ 585.81	\$ 1,142.56		\$ 1,728.36	5%	\$ 86.42	0.00%	\$ -	\$ 1,814.78
City of Pomona	no		\$ 2,549.82		\$ 2,549.82	10%	\$ 254.98	5.00%	\$ 127.49	\$ 2,932.29
City of Rosemead	no	\$ 684.08			\$ 684.08	10%	\$ 68.41	5.00%	\$ 34.20	\$ 786.69
City of San Dimas	no		\$ 1,918.04		\$ 1,918.04	10%	\$ 191.80	5.00%	\$ 95.90	\$ 2,205.74
City of San Fernando	no	\$ 586.24			\$ 586.24	10%	\$ 58.62	5.00%	\$ 29.30	\$ 674.18
City of San Gabriel	no	\$ 647.74			\$ 647.74	10%	\$ 64.77	5.00%	\$ 32.39	\$ 744.90
City of San Marino	no	\$ 634.91			\$ 634.91	10%	\$ 63.49	5.00%	\$ 31.75	\$ 730.15
City of Santa Fe Springs	yes		\$ 878.14	\$ 3,361.55	\$ 4,239.69	5%	\$ 211.98	0.00%	\$ -	\$ 4,451.68
City of Sierra Madre	no	\$ 601.19			\$ 601.19	10%	\$ 60.12	5.00%	\$ 30.05	\$ 691.37
City of Signal Hill	yes	\$ 509.09			\$ 509.09	5%	\$ 25.45	0.00%	\$ -	\$ 534.54
City of South El Monte	no	\$ 589.00	\$ 659.45		\$ 1,248.45	10%	\$ 124.84	5.00%	\$ 62.42	\$ 1,435.72
City of South Gate	yes	\$ 760.08			\$ 760.08	5%	\$ 38.00	0.00%	\$ -	\$ 798.09
City of South Pasadena	no	\$ 622.69			\$ 622.69	10%	\$ 62.27	5.00%	\$ 31.13	\$ 716.09
City of Temple City	no	\$ 644.03			\$ 644.03	10%	\$ 64.40	5.00%	\$ 32.20	\$ 740.63
LA County Unincorporated	no	\$ 2,829.92	\$ 4,772.41	\$ 6,335.54	\$ 13,937.86	10%	\$ 1,393.79	5.00%	\$ 696.89	\$ 16,028.54
City of Vernon	yes	\$ 683.37			\$ 683.37	5%	\$ 34.17	0.00%	\$ -	\$ 717.53
City of Walnut	no		\$ 1,381.37		\$ 1,381.37	10%	\$ 138.14	5.00%	\$ 69.07	\$ 1,588.57
City of West Covina	no		\$ 1,979.57		\$ 1,979.57	10%	\$ 197.96	5.00%	\$ 98.98	\$ 2,276.51
City of Whittier	yes		\$ 844.56	\$ 5,124.38	\$ 5,968.94	5%	\$ 298.45	0.00%	\$ -	\$ 6,267.39
LACFCD	no	\$ 2,119.64	\$ 2,119.64	\$ 2,119.64	\$ 6,358.92	10%	\$ 635.89	5.00%	\$ 317.96	\$ 7,312.75
<b>Total</b>		<b>\$43,250.02</b>	<b>\$ 42,392.78</b>	<b>\$ 42,392.78</b>	<b>\$ 128,035.57</b>		<b>\$ 10,440.14</b>		<b>\$ 4,038.39</b>	<b>\$ 142,514.10</b>

**NOTES:**

The GWMA administration cost is as follows:

Direct admin fee is 0-5% for GWMA members and 5-10% for non-members.

Indirect admin fee is 2-5% for non-members.

***The rates applied above assume the following :***

GWMA Members Admin Fee = 5%

GWMA Non-Members Admin Fee = 10%

GWMA Indirect Fee = 5%

**Harbor Toxic Upstream  
FY 2024-2025 Cost Share**

Agency	GWMA Member?	LAR \$10	SGR GR1	SGR-CC \$13	Subtotal	Direct Admin Fee %	GWMA Direct Admin Fee	Indirect Admin Fee %	GWMA Indirect Admin Fee	Total Fee
City of Alhambra	no	\$ 773.24			\$ 773.24	10%	\$ 77.32	5.00%	\$ 38.67	\$ 889.22
City of Arcadia	no	\$ 887.11	\$ 650.62		\$ 1,537.73	10%	\$ 153.77	5.00%	\$ 76.89	\$ 1,768.39
City of Artesia	yes		\$ 673.32	\$ 2,008.43	\$ 2,681.75	5%	\$ 134.09	0.00%	\$ -	\$ 2,815.83
City of Azusa	no		\$ 1,412.93		\$ 1,412.93	10%	\$ 141.29	5.00%	\$ 70.64	\$ 1,624.87
City of Baldwin Park	no		\$ 1,200.77		\$ 1,200.77	10%	\$ 120.08	5.00%	\$ 60.04	\$ 1,380.88
City of Bell	yes	\$ 597.44			\$ 597.44	5%	\$ 29.87	0.00%	\$ -	\$ 627.31
City of Bell Gardens	yes	\$ 592.01			\$ 592.01	5%	\$ 29.59	0.00%	\$ -	\$ 621.61
City of Bellflower	yes		\$ 791.54		\$ 791.54	5%	\$ 39.58	0.00%	\$ -	\$ 831.11
City of Bradbury	no	\$ 532.94	\$ 726.06		\$ 1,259.00	10%	\$ 125.90	5.00%	\$ 62.95	\$ 1,447.85
City of Burbank	no	\$ 1,113.60			\$ 1,113.60	10%	\$ 111.36	5.00%	\$ 55.68	\$ 1,280.64
City of Calabasas	no	\$ 725.12			\$ 725.12	10%	\$ 72.51	5.00%	\$ 36.26	\$ 833.89
City of Cerritos	yes		\$ 878.39	\$ 3,371.17	\$ 4,249.57	5%	\$ 212.48	0.00%	\$ -	\$ 4,462.05
City of Claremont	no		\$ 1,762.85		\$ 1,762.85	10%	\$ 176.29	5.00%	\$ 88.14	\$ 2,027.28
City of Commerce	yes	\$ 735.48			\$ 735.48	5%	\$ 36.78	0.00%	\$ -	\$ 772.25
City of Compton	yes	\$ 860.96			\$ 860.96	5%	\$ 43.05	0.00%	\$ -	\$ 904.01
City of Covina	no		\$ 1,219.92		\$ 1,219.92	10%	\$ 121.99	5.00%	\$ 61.01	\$ 1,402.91
City of Cudahy	yes	\$ 548.66			\$ 548.66	5%	\$ 27.44	0.00%	\$ -	\$ 576.10
City of Diamond Bar	no		\$ 1,230.68	\$ 3,720.25	\$ 4,950.93	10%	\$ 495.09	5.00%	\$ 247.55	\$ 5,693.57
City of Downey	yes	\$ 699.91	\$ 1,187.91		\$ 1,887.82	5%	\$ 94.39	0.00%	\$ -	\$ 1,982.21
City of Duarte	no	\$ 552.28	\$ 822.50		\$ 1,374.78	10%	\$ 137.48	5.00%	\$ 68.74	\$ 1,581.00
City of El Monte	no	\$ 751.21	\$ 839.56		\$ 1,590.76	10%	\$ 159.08	5.00%	\$ 79.54	\$ 1,829.38
City of Glendale	no	\$ 1,579.02			\$ 1,579.02	10%	\$ 157.90	5.00%	\$ 78.96	\$ 1,815.87
City of Glendora	no		\$ 1,853.12		\$ 1,853.12	10%	\$ 185.31	5.00%	\$ 92.66	\$ 2,131.09
City of Hawaiian Gardens	yes			\$ 1,960.09	\$ 1,960.09	5%	\$ 98.00	0.00%	\$ -	\$ 2,058.10
City of Hidden Hills	no	\$ 558.25			\$ 558.25	10%	\$ 55.83	5.00%	\$ 27.91	\$ 641.99
City of Huntington Park	yes	\$ 611.36			\$ 611.36	5%	\$ 30.57	0.00%	\$ -	\$ 641.92
City of Industry	no		\$ 1,635.32		\$ 1,635.32	10%	\$ 163.53	5.00%	\$ 81.78	\$ 1,880.62
City of Irwindale	no	\$ 561.71	\$ 1,304.81		\$ 1,866.52	10%	\$ 186.65	5.00%	\$ 93.34	\$ 2,146.50
City of La Canada Flintridge	no	\$ 808.86			\$ 808.86	10%	\$ 80.89	5.00%	\$ 40.44	\$ 930.18
City of La Habra Heights	no		\$ 722.65	\$ 3,008.67	\$ 3,731.32	10%	\$ 373.13	5.00%	\$ 186.58	\$ 4,291.02
City of La Mirada	yes			\$ 3,931.04	\$ 3,931.04	5%	\$ 196.55	0.00%	\$ -	\$ 4,127.59
City of La Puente	no		\$ 921.56		\$ 921.56	10%	\$ 92.16	5.00%	\$ 46.07	\$ 1,059.80
City of La Verne	no		\$ 1,347.59		\$ 1,347.59	10%	\$ 134.76	5.00%	\$ 67.38	\$ 1,549.73
City of Lakewood	yes	\$ 508.39	\$ 719.77	\$ 1,964.57	\$ 3,192.72	5%	\$ 159.64	0.00%	\$ -	\$ 3,352.36
City of Long Beach	yes	\$ 937.42	\$ 713.34	\$ 2,364.67	\$ 4,015.42	5%	\$ 200.77	0.00%	\$ -	\$ 4,216.19
City of Los Angeles	no	\$ 10,440.19			\$ 10,440.19	10%	\$ 1,044.02	5.00%	\$ 522.01	\$ 12,006.22
City of Lynwood	yes	\$ 675.36			\$ 675.36	5%	\$ 33.77	0.00%	\$ -	\$ 709.13
City of Maywood	yes	\$ 546.91			\$ 546.91	5%	\$ 27.34	0.00%	\$ -	\$ 574.26
City of Monrovia	no	\$ 779.87	\$ 638.68		\$ 1,418.55	10%	\$ 141.85	5.00%	\$ 70.93	\$ 1,631.33
City of Montebello	yes	\$ 799.10			\$ 799.10	5%	\$ 39.95	0.00%	\$ -	\$ 839.06
City of Monterey Park	no	\$ 776.96			\$ 776.96	10%	\$ 77.70	5.00%	\$ 38.85	\$ 893.51
City of Norwalk	yes		\$ 997.79	\$ 3,232.88	\$ 4,230.68	5%	\$ 211.53	0.00%	\$ -	\$ 4,442.21

**Harbor Toxic Upstream  
FY 2024-2025 Cost Share**

Agency	GWMA Member?	LAR \$10	SGR GR1	SGR-CC \$13	Subtotal	Direct Admin Fee %	GWMA Direct Admin Fee	Indirect Admin Fee %	GWMA Indirect Admin Fee	Total Fee
City of Paramount	yes	\$ 615.03			\$ 615.03	5%	\$ 30.75	0.00%	\$ -	\$ 645.78
City of Pasadena	no	\$ 1,316.91			\$ 1,316.91	10%	\$ 131.69	5.00%	\$ 65.86	\$ 1,514.44
City of Pico Rivera	yes	\$ 588.34	\$ 1,147.50		\$ 1,735.84	5%	\$ 86.79	0.00%	\$ -	\$ 1,822.63
City of Pomona	no		\$ 2,560.85		\$ 2,560.85	10%	\$ 256.08	5.00%	\$ 128.04	\$ 2,944.98
City of Rosemead	no	\$ 687.04			\$ 687.04	10%	\$ 68.70	5.00%	\$ 34.35	\$ 790.09
City of San Dimas	no		\$ 1,926.34		\$ 1,926.34	10%	\$ 192.63	5.00%	\$ 96.32	\$ 2,215.29
City of San Fernando	no	\$ 588.78			\$ 588.78	10%	\$ 58.88	5.00%	\$ 29.43	\$ 677.10
City of San Gabriel	no	\$ 650.54			\$ 650.54	10%	\$ 65.05	5.00%	\$ 32.53	\$ 748.12
City of San Marino	no	\$ 637.66			\$ 637.66	10%	\$ 63.77	5.00%	\$ 31.88	\$ 733.31
City of Santa Fe Springs	yes		\$ 881.94	\$ 3,376.10	\$ 4,258.03	5%	\$ 212.90	0.00%	\$ -	\$ 4,470.94
City of Sierra Madre	no	\$ 603.79			\$ 603.79	10%	\$ 60.38	5.00%	\$ 30.18	\$ 694.36
City of Signal Hill	yes	\$ 511.29			\$ 511.29	5%	\$ 25.56	0.00%	\$ -	\$ 536.86
City of South El Monte	no	\$ 591.55	\$ 662.30		\$ 1,253.85	10%	\$ 125.38	5.00%	\$ 62.69	\$ 1,441.93
City of South Gate	yes	\$ 763.37			\$ 763.37	5%	\$ 38.17	0.00%	\$ -	\$ 801.54
City of South Pasadena	no	\$ 625.39			\$ 625.39	10%	\$ 62.54	5.00%	\$ 31.27	\$ 719.19
City of Temple City	no	\$ 646.81			\$ 646.81	10%	\$ 64.68	5.00%	\$ 32.34	\$ 743.83
LA County Unincorporated	no	\$ 2,842.16	\$ 4,793.05	\$ 6,362.95	\$ 13,998.16	10%	\$ 1,399.82	5.00%	\$ 699.91	\$ 16,097.89
City of Vernon	yes	\$ 686.32			\$ 686.32	5%	\$ 34.32	0.00%	\$ -	\$ 720.64
City of Walnut	no		\$ 1,387.34		\$ 1,387.34	10%	\$ 138.73	5.00%	\$ 69.37	\$ 1,595.44
City of West Covina	no		\$ 1,988.13		\$ 1,988.13	10%	\$ 198.81	5.00%	\$ 99.41	\$ 2,286.35
City of Whittier	yes		\$ 848.22	\$ 5,146.55	\$ 5,994.76	5%	\$ 299.74	0.00%	\$ -	\$ 6,294.50
LACFCD	no	\$ 2,128.81	\$ 2,128.81	\$ 2,128.81	\$ 6,386.43	10%	\$ 638.64	5.00%	\$ 319.33	\$ 7,344.39
<b>Total</b>		<b>\$43,437.13</b>	<b>\$ 42,576.18</b>	<b>\$ 42,576.18</b>	<b>\$ 128,589.48</b>		<b>\$ 10,485.31</b>		<b>\$ 4,055.86</b>	<b>\$ 143,130.64</b>

**NOTES:**

The GWMA administration cost is as follows:

Direct admin fee is 0-5% for GWMA members and 5-10% for non-members.

Indirect admin fee is 2-5% for non-members.

***The rates applied above assume the following :***

GWMA Members Admin Fee = 5%

GWMA Non-Members Admin Fee = 10%

GWMA Indirect Fee = 5%

**Harbor Toxic Upstream  
FY 2025-2026 Cost Share**

Agency	GWMA Member?	LAR \$10	SGR GR1	SGR-CC \$13	Subtotal	Direct Admin Fee %	GWMA Direct Admin Fee	Indirect Admin Fee %	GWMA Indirect Admin Fee	Total Fee
City of Alhambra	no	\$ 791.39			\$ 791.39	10%	\$ 79.14	5.00%	\$ 39.58	\$ 910.09
City of Arcadia	no	\$ 907.93	\$ 665.89		\$ 1,573.83	10%	\$ 157.38	5.00%	\$ 78.69	\$ 1,809.90
City of Artesia	yes		\$ 689.12	\$ 2,055.57	\$ 2,744.70	5%	\$ 137.23	0.00%	\$ -	\$ 2,881.93
City of Azusa	no		\$ 1,446.09		\$ 1,446.09	10%	\$ 144.61	5.00%	\$ 72.29	\$ 1,663.01
City of Baldwin Park	no		\$ 1,228.95		\$ 1,228.95	10%	\$ 122.90	5.00%	\$ 61.45	\$ 1,413.30
City of Bell	yes	\$ 611.46			\$ 611.46	5%	\$ 30.57	0.00%	\$ -	\$ 642.03
City of Bell Gardens	yes	\$ 605.91			\$ 605.91	5%	\$ 30.29	0.00%	\$ -	\$ 636.20
City of Bellflower	yes		\$ 810.12		\$ 810.12	5%	\$ 40.51	0.00%	\$ -	\$ 850.62
City of Bradbury	no	\$ 545.45	\$ 743.11		\$ 1,288.55	10%	\$ 128.86	5.00%	\$ 64.43	\$ 1,481.84
City of Burbank	no	\$ 1,139.74			\$ 1,139.74	10%	\$ 113.97	5.00%	\$ 56.99	\$ 1,310.70
City of Calabasas	no	\$ 742.14			\$ 742.14	10%	\$ 74.21	5.00%	\$ 37.11	\$ 853.46
City of Cerritos	yes		\$ 899.01	\$ 3,450.31	\$ 4,349.32	5%	\$ 217.47	0.00%	\$ -	\$ 4,566.78
City of Claremont	no		\$ 1,804.23		\$ 1,804.23	10%	\$ 180.42	5.00%	\$ 90.21	\$ 2,074.87
City of Commerce	yes	\$ 752.74			\$ 752.74	5%	\$ 37.65	0.00%	\$ -	\$ 790.38
City of Compton	yes	\$ 881.17			\$ 881.17	5%	\$ 44.06	0.00%	\$ -	\$ 925.23
City of Covina	no		\$ 1,248.56		\$ 1,248.56	10%	\$ 124.86	5.00%	\$ 62.44	\$ 1,435.84
City of Cudahy	yes	\$ 561.54			\$ 561.54	5%	\$ 28.09	0.00%	\$ -	\$ 589.62
City of Diamond Bar	no		\$ 1,259.57	\$ 3,807.58	\$ 5,067.15	10%	\$ 506.71	5.00%	\$ 253.36	\$ 5,827.22
City of Downey	yes	\$ 716.34	\$ 1,215.79		\$ 1,932.14	5%	\$ 96.61	0.00%	\$ -	\$ 2,028.74
City of Duarte	no	\$ 565.25	\$ 841.81		\$ 1,407.05	10%	\$ 140.71	5.00%	\$ 70.35	\$ 1,618.11
City of El Monte	no	\$ 768.84	\$ 859.26		\$ 1,628.10	10%	\$ 162.81	5.00%	\$ 81.41	\$ 1,872.32
City of Glendale	no	\$ 1,616.08			\$ 1,616.08	10%	\$ 161.61	5.00%	\$ 80.81	\$ 1,858.49
City of Glendora	no		\$ 1,896.62		\$ 1,896.62	10%	\$ 189.66	5.00%	\$ 94.83	\$ 2,181.12
City of Hawaiian Gardens	yes			\$ 2,006.10	\$ 2,006.10	5%	\$ 100.31	0.00%	\$ -	\$ 2,106.41
City of Hidden Hills	no	\$ 571.36			\$ 571.36	10%	\$ 57.14	5.00%	\$ 28.57	\$ 657.06
City of Huntington Park	yes	\$ 625.71			\$ 625.71	5%	\$ 31.29	0.00%	\$ -	\$ 656.99
City of Industry	no		\$ 1,673.71		\$ 1,673.71	10%	\$ 167.37	5.00%	\$ 83.70	\$ 1,924.76
City of Irwindale	no	\$ 574.89	\$ 1,335.44		\$ 1,910.33	10%	\$ 191.03	5.00%	\$ 95.53	\$ 2,196.88
City of La Canada Flintridge	no	\$ 827.84			\$ 827.84	10%	\$ 82.78	5.00%	\$ 41.39	\$ 952.02
City of La Habra Heights	no		\$ 739.62	\$ 3,079.29	\$ 3,818.91	10%	\$ 381.89	5.00%	\$ 190.96	\$ 4,391.74
City of La Mirada	yes			\$ 4,023.31	\$ 4,023.31	5%	\$ 201.17	0.00%	\$ -	\$ 4,224.48
City of La Puente	no		\$ 943.19		\$ 943.19	10%	\$ 94.32	5.00%	\$ 47.15	\$ 1,084.67
City of La Verne	no		\$ 1,379.22		\$ 1,379.22	10%	\$ 137.92	5.00%	\$ 68.96	\$ 1,586.10
City of Lakewood	yes	\$ 520.32	\$ 736.66	\$ 2,010.68	\$ 3,267.67	5%	\$ 163.38	0.00%	\$ -	\$ 3,431.05
City of Long Beach	yes	\$ 959.42	\$ 730.08	\$ 2,420.17	\$ 4,109.67	5%	\$ 205.48	0.00%	\$ -	\$ 4,315.16
City of Los Angeles	no	\$ 10,685.26			\$ 10,685.26	10%	\$ 1,068.53	5.00%	\$ 534.26	\$ 12,288.05
City of Lynwood	yes	\$ 691.22			\$ 691.22	5%	\$ 34.56	0.00%	\$ -	\$ 725.78
City of Maywood	yes	\$ 559.75			\$ 559.75	5%	\$ 27.98	0.00%	\$ -	\$ 587.74
City of Monrovia	no	\$ 798.17	\$ 653.67		\$ 1,451.85	10%	\$ 145.18	5.00%	\$ 72.59	\$ 1,669.62
City of Montebello	yes	\$ 817.86			\$ 817.86	5%	\$ 40.88	0.00%	\$ -	\$ 858.75
City of Monterey Park	no	\$ 795.20			\$ 795.20	10%	\$ 79.52	5.00%	\$ 39.76	\$ 914.48
City of Norwalk	yes		\$ 1,021.21	\$ 3,308.77	\$ 4,329.98	5%	\$ 216.50	0.00%	\$ -	\$ 4,546.48



**Harbor Toxic Upstream  
FY 2025-2026 Cost Share**

Agency	GWMA Member?	LAR \$10	SGR GR1	SGR-CC \$13	Subtotal	Direct Admin Fee %	GWMA Direct Admin Fee	Indirect Admin Fee %	GWMA Indirect Admin Fee	Total Fee
City of Paramount	yes	\$ 629.46			\$ 629.46	5%	\$ 31.47	0.00%	\$ -	\$ 660.94
City of Pasadena	no	\$ 1,347.82			\$ 1,347.82	10%	\$ 134.78	5.00%	\$ 67.40	\$ 1,549.99
City of Pico Rivera	yes	\$ 602.15	\$ 1,174.43		\$ 1,776.58	5%	\$ 88.83	0.00%	\$ -	\$ 1,865.41
City of Pomona	no		\$ 2,620.96		\$ 2,620.96	10%	\$ 262.10	5.00%	\$ 131.05	\$ 3,014.10
City of Rosemead	no	\$ 703.16			\$ 703.16	10%	\$ 70.32	5.00%	\$ 35.16	\$ 808.64
City of San Dimas	no		\$ 1,971.55		\$ 1,971.55	10%	\$ 197.16	5.00%	\$ 98.58	\$ 2,267.29
City of San Fernando	no	\$ 602.60			\$ 602.60	10%	\$ 60.26	5.00%	\$ 30.12	\$ 692.99
City of San Gabriel	no	\$ 665.81			\$ 665.81	10%	\$ 66.58	5.00%	\$ 33.29	\$ 765.68
City of San Marino	no	\$ 652.63			\$ 652.63	10%	\$ 65.26	5.00%	\$ 32.63	\$ 750.52
City of Santa Fe Springs	yes		\$ 902.64	\$ 3,455.34	\$ 4,357.98	5%	\$ 217.90	0.00%	\$ -	\$ 4,575.88
City of Sierra Madre	no	\$ 617.97			\$ 617.97	10%	\$ 61.80	5.00%	\$ 30.89	\$ 710.66
City of Signal Hill	yes	\$ 523.29			\$ 523.29	5%	\$ 26.16	0.00%	\$ -	\$ 549.46
City of South El Monte	no	\$ 605.44	\$ 677.84		\$ 1,283.28	10%	\$ 128.33	5.00%	\$ 64.16	\$ 1,475.77
City of South Gate	yes	\$ 781.29			\$ 781.29	5%	\$ 39.06	0.00%	\$ -	\$ 820.36
City of South Pasadena	no	\$ 640.06			\$ 640.06	10%	\$ 64.01	5.00%	\$ 32.00	\$ 736.07
City of Temple City	no	\$ 661.99			\$ 661.99	10%	\$ 66.20	5.00%	\$ 33.10	\$ 761.29
LA County Unincorporated	no	\$ 2,908.87	\$ 4,905.56	\$ 6,512.31	\$ 14,326.74	10%	\$ 1,432.67	5.00%	\$ 716.34	\$ 16,475.75
City of Vernon	yes	\$ 702.43			\$ 702.43	5%	\$ 35.12	0.00%	\$ -	\$ 737.55
City of Walnut	no		\$ 1,419.91		\$ 1,419.91	10%	\$ 141.99	5.00%	\$ 71.00	\$ 1,632.89
City of West Covina	no		\$ 2,034.80		\$ 2,034.80	10%	\$ 203.48	5.00%	\$ 101.74	\$ 2,340.02
City of Whittier	yes	\$ 868.13	\$ 5,267.35	\$ 6,135.48	\$ 6,135.48	5%	\$ 306.77	0.00%	\$ -	\$ 6,442.25
LACFCD	no	\$ 2,178.78	\$ 2,178.78	\$ 2,178.78	\$ 6,536.34	10%	\$ 653.63	5.00%	\$ 326.83	\$ 7,516.79
<b>Total</b>		<b>\$44,456.74</b>	<b>\$ 43,575.57</b>	<b>\$ 43,575.57</b>	<b>\$ 131,607.88</b>		<b>\$ 10,731.43</b>		<b>\$ 4,151.06</b>	<b>\$ 146,490.37</b>

**NOTES:**

The GWMA administration cost is as follows:

Direct admin fee is 0-5% for GWMA members and 5-10% for non-members.

Indirect admin fee is 2-5% for non-members.

***The rates applied above assume the following :***

GWMA Members Admin Fee = 5%

GWMA Non-Members Admin Fee = 10%

GWMA Indirect Fee = 5%

AUGUST 8, 2023

ACCEPTANCE OF WORK

FOR THE RECLAIM WATER EXTENSION ON LAKEWOOD BOULEVARD  
(CITY PROJECT NO. 9238)

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL ACCEPT THE WORK  
PERFORMED BY VALVERDE CONSTRUCTION, INC., SANTA FE  
SPRINGS, CALIFORNIA, FOR CONSTRUCTION OF THE RECLAIM  
WATER EXTENSION ON LAKEWOOD BOULEVARD AND AUTHORIZE  
PAYMENT OF THE REMAINING RETENTION.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Adriana Figueroa, Public Works Director  
Sarah Ho, Assistant Public Works Director

**Date:** August 8, 2023

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**Subject: ACCEPTANCE OF WORK FOR THE RECLAIM WATER EXTENSION ON LAKEWOOD BOULEVARD (CITY PROJECT NO. 9238)**

## **BACKGROUND**

In an effort to beautify one of the entrances to the City and highlight a major shopping center, the City of Paramount installed and continues to maintain the medians on Lakewood Boulevard from Century Boulevard to Alondra Boulevard. These medians were constructed by the City of Paramount in 1994 and are located in the City of Bellflower's jurisdiction. In January 2014, the Governor issued an executive order that called for California to reduce water usage. This order came with several requirements for cities, including one that banned the use of potable water to irrigate turf on city medians. In an effort to remediate, as turf in these medians began to turn brown, the City began removing grass and replacing it with drought tolerant plants. When it came to the Lakewood Boulevard medians, due to an existing reclaimed water line in the nearby area, the City realized that it could change the irrigation in this area to reclaimed water and therefore, this project was included in the FY 2022-23 Capital Improvement Projects Budget.

On January 5, 2023, the Director of Public Works opened bids for the project, and the project was awarded to Valverde Construction, Inc., at the City Council meeting on March 28, 2023. A Notice to Proceed was issued with a start date of May 22, 2023.

## **DISCUSSION**

The work performed under this contract has been inspected under the supervision of the Public Works Director, in conformance with Section 6-8 of the Standard Specifications for Public Works Construction.

The project was completed on June 12, 2023, and the Notice of Completion will be filed with the Los Angeles County Recorder's office after approval by the City Council. The contract retention of \$3,541.69 will be held for thirty-five (35) days from that date.

The final construction cost is \$70,833.76, which included necessary change orders and is above the budgeted amount of \$52,200.



## **FISCAL IMPACT**

The total contract amount of \$70,833.76 exceeds the budgeted amount of \$52,200 appropriated in the FY 2022-23 Capital Improvement Projects Budget utilizing General funding. The additional \$18,633.76 will be funded by available General funds.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 5: Attractive and Well-Maintained Infrastructure.

## **RECOMMENDED ACTION**

It is recommended that the City Council accept the work performed by Valverde Construction, Inc., Santa Fe Springs, California, for construction of the reclaim water extension on Lakewood Boulevard and authorize payment of the remaining retention.

AUGUST 8, 2023

ORDINANCE NO. 1172

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING TITLE 15 OF THE PARAMOUNT MUNICIPAL CODE TO ADD CHAPTERS 15.36, 15.40, 15.44, 15.48, 15.52, 15.56, AND 15.60, ADOPTING BY REFERENCE THE 1997 UNIFORM HOUSING CODE, 1998 CALIFORNIA HOUSING CODE, 1997 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, 2022 CALIFORNIA EXISTING BUILDING CODE, 2022 CALIFORNIA HISTORICAL BUILDING CODE, 2022 CALIFORNIA REFERENCED STANDARDS CODE, AND 2022 CALIFORNIA FIRE CODE”

MOTION IN ORDER:

READ BY TITLE ONLY, WAIVE FURTHER READING, AND SET A PUBLIC HEARING FOR ORDINANCE NO. 1172 AT THE SEPTEMBER 12, 2023 CITY COUNCIL MEETING.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** John Carver, Planning Director  
Johnnie Rightmer, Building and Safety Manager

**Date:** August 8, 2023

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**Subject: ORDINANCE NO. 1172**  
**AMENDING TITLE 15 OF THE PARAMOUNT MUNICIPAL CODE TO ADD CHAPTERS 15.36, 15.40, 15.44, 15.48, 15.52, 15.56 AND 15.60, ADOPTING BY REFERENCE THE 1997 UNIFORM HOUSING CODE, 1998 CALIFORNIA HOUSING CODE, 1997 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, 2022 CALIFORNIA EXISTING BUILDING CODE, 2022 CALIFORNIA HISTORICAL BUILDING CODE, 2022 CALIFORNIA REFERENCED STANDARDS CODE, AND 2022 CALIFORNIA FIRE CODE**

## **BACKGROUND**

The intent and purpose of the Uniform Housing Code, California Housing Code, Uniform Code for the Abatement of Dangerous Buildings, Existing Building Code, California Historical Code, California Referenced Standards Code, and California Fire Code are to establish the minimum requirements to safeguard the public safety, health, and general welfare. Previously these safeguards were achieved by implementing the Los Angeles County Administrative Codes, which are based off these recommended codes. The Building and Safety Division recommends codes for the City Council to adopt that can be used across departments. These recommended codes can be used by the City's Public Safety Department to ensure a safe and attractive city.

## **DISCUSSION**

This Ordinance is a request to incorporate, by reference, the 1997 Uniform Housing Code, 1998 California Housing Code, 1997 Uniform Code for the Abatement of Dangerous Buildings, 2022 California Existing Building Code, 2022 California Historical Building Code, 2022 California Referenced Standards Code, and 2022 California Fire Code. This process is necessary in order to make the Municipal Code compliant and consistent with the California Building Code (and related codes) sections as specified in Ordinance No. 1172.

Prior to adopting the 1997 Uniform Codes, 1998 and 2022 California Codes by reference, the City Council must perform a first reading of the title of the proposed ordinance and set a date for a public hearing.

## **FISCAL IMPACT**

None.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The Strategic Outcomes were implemented to provide a pathway to achieving the Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcomes No. 1: Safe Community; No. 4: Environmental Health; and No. 6: Efficient, Effective, and Fiscally Responsible Government.

## **RECOMMENDED ACTION**

It is recommended that the City Council read by title only, waive further reading, and set a public hearing for Ordinance No. 1172 at the September 12, 2023 City Council meeting.

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

**ORDINANCE NO. 1172**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING TITLE 15 OF THE PARAMOUNT MUNICIPAL CODE TO ADD CHAPTERS 15.36, 15.40, 15.44, 15.48, 15.52, 15.56 AND 15.60, ADOPTING BY REFERENCE THE 1997 UNIFORM HOUSING CODE, 1998 CALIFORNIA HOUSING CODE, 1997 UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, 2022 CALIFORNIA EXISTING BUILDING CODE, 2022 CALIFORNIA HISTORICAL BUILDING CODE, 2022 CALIFORNIA REFERENCED STANDARDS CODE, AND 2022 CALIFORNIA FIRE CODE

THE CITY COUNCIL OF THE CITY OF PARAMOUNT DOES HEREBY ORDAIN  
AS FOLLOWS:

**SECTION 1.** Section 15.36.010 is hereby added as follows:

Sec. 15.36.010. 1997 Uniform Housing Code Adopted.

The 1997 Uniform Housing Code, as published by the International Conference of Building Officials, is hereby adopted by reference.

One copy of the 1997 Uniform Housing Code has been deposited in the office of the city clerk and shall be at all times maintained by the clerk for the use and examination by the public.

Said edition of the 1997 Uniform Housing Code, along with the codes hereinafter adopted, is the Housing Code of the City of Paramount as set forth in this chapter.

**SECTION 2.** Section 15.40.010 is hereby added as follows:

Sec. 15.40.010. 1998 California Housing Code Adopted.

The 1998 California Housing Code, as published by the California Building Standards Commission, is hereby adopted by reference.

One copy of the 1998 California Housing Code has been deposited in the office of the city clerk and shall be at all times maintained by the clerk for the use and examination by the public.

Said edition of the 1998 California Housing Code, along with the 1997 Uniform Housing Code is the Housing Code of the City of Paramount as set forth in this chapter.

**SECTION 3.** Section 15.44.010 is hereby added as follows:

Sec. 15.44.010. 1997 Uniform Code for the Abatement of Dangerous Buildings Adopted.

The 1997 Code for the Abatement of Dangerous Buildings, as published by the International Conference of Building Officials, is hereby adopted by reference.

One copy of the 1997 Code for the Abatement of Dangerous Buildings, has been deposited in the office of the city clerk, and shall be at all times maintained by the clerk for the use and examination by the public.

Said edition of the 1997 Code for the Abatement of Dangerous Buildings, is the Abatement Code of the City of Paramount as set forth in this chapter.

**SECTION 4.** Sec. 15.48.010. is hereby added as follows:

Sec. 15.48.010. 2022 California Existing Building Code Adopted.

The 2022 California Existing Building Code, as published by the California Building Standards Commission, is hereby adopted by reference.

One copy of said 2022 California Existing Building Code has been deposited in the office of the city clerk of the city and shall be at all times maintained by said clerk for use and examination by the public.

Said edition of the 2022 California Existing Building Code, is the Existing Building Code of the city as set forth in this chapter.

**SECTION 5.** Section 15.52.010 is hereby added as follows:

Sec. 15.52.010. 2022 California Historical Code Adopted.

The 2022 California Historical Code, as published by the California Building Standards Commission, is hereby adopted by reference.

One copy of said 2022 California Historical Code has been deposited in the office of the city clerk of the city and shall be at all times maintained by said clerk for use and examination by the public.

Said edition of the 2022 California Historical Code, is the Historical Code of the City of Paramount as set forth in this chapter.

**SECTION 6.** Section 15.56.010 is hereby added as follows:

**Sec. 15.56.010. 2022 California Referenced Standards Code Adopted.**

The 2022 California Referenced Standards Code, as published by the California Building Standards Commission, is hereby adopted by reference.

One copy of said 2022 Referenced Standards Code has been deposited in the office of the city clerk and shall be at all times maintained by the clerk for use and examination by the public.

Said edition of the 2022 Referenced Standards Code, is the Referenced Standards Code of the city as set forth in this chapter.

**SECTION 7.** Section 15.60.010 is hereby added as follows:

**Sec. 15.60.010. 2022 California Fire Code Adopted.**

The 2022 California Fire Code, as published by the California Building Standards Commission, is hereby adopted by reference.

One copy of said 2022 California Fire Code has been deposited in the office of the city clerk of the city and shall be at all times maintained by said clerk for use and examination by the public.

Said edition of the 2022 California Fire Code, is the Fire Code of the City of Paramount as set forth in this chapter.

**SECTION 8. California Environmental Quality Act (CEQA).** This ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15305, minor alterations in land use limitations in areas with an average slope of less than 20% that do not result in any changes in land use or density and Section 15061(b)(3) which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

**SECTION 9. Severability.** If any section, subsection, sentence, clause or phrase in this ordinance or the application thereof to any person or circumstance is for any reason held invalid, the validity of the remainder of the ordinance or the application of such provision to other persons or circumstances shall be adopted thereby. The City Council hereby declares it would have passed this ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

**SECTION 10. Effective Date.** This Ordinance shall take effect thirty days after its adoption, shall be certified as to its adoption by the City Clerk, and shall be published as required by law, together with the names and members of the City Council voting for and against the Ordinance.

PASSED, APPROVED and ADOPTED by the City Council of the City of Paramount this 26th day of September 2023.

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Isabel Aguayo, Mayor

ATTEST

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Heidi Luce, City Clerk



AUGUST 8, 2023

ORAL REPORT

VETERAN'S CELEBRATION EVENT UPDATE



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** David Johnson, Community Services Director

**Date:** August 8, 2023

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**Subject: ORAL REPORT – VETERAN’S CELEBRATION EVENT UPDATE**

An oral report providing a preview of updates for the Veteran’s Celebration event will be presented at the Council meeting.

AUGUST 8, 2023

ORAL REPORT

ACCESSORY DWELLING UNIT (ADU) ORDINANCE AND RESOURCE  
PROJECT



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** John Carver, Planning Director  
John King, AICP, Assistant Planning Director

**Date:** August 8, 2023

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**Subject: ORAL REPORT – ACCESSORY DWELLING UNIT (ADU) ORDINANCE AND RESOURCE PROJECT**

In follow-up to the analysis that Garlynn Woodsong from Woodsong Associates presented to the City Council at its meeting on June 27, 2023, the Planning Department will provide clarification on accessory dwelling unit (ADU) construction requirements and options to residential property owners. This presentation will clearly distinguish State-required changes to the ADU ordinance from recommended changes that meet City goals. Discussion will inform the draft ordinance that the Planning Commission and City Council will consider in the coming months. This information is not only useful to property owners interested in constructing a safe ADU, but it gives background to other owners and residents about State law requiring cities to approve ADUs.

As noted in June, a grant from the Southern California Association of Governments (SCAG) funded this ADU resource project. The report includes options for City Council consideration to assist in the development of the required revision to the current out-of-compliance ADU ordinance. Moreover, this project continues in the same informative spirit as the video produced and promoted as directed by the City Council to explain the ADU development process.

AUGUST 8, 2023

PROFESSIONAL SERVICES AGREEMENT WITH TRIPEPI SMITH AND ASSOCIATES, INC. FOR COMMUNICATION CONSULTATION SERVICES

MOTION IN ORDER:

1) APPROPRIATE AN ADDITIONAL \$40,316 FROM GENERAL FUND SURPLUS IN THE FY 24 ADOPTED BUDGET; AND 2) AUTHORIZE THE CITY MANAGER TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH TRIPEPI SMITH FOR COMMUNICATIONS CONSULTING SERVICES FOR A THREE YEAR TERM WITH THE OPTION TO EXTEND FOR TWO ADDITIONAL ONE-YEAR TERMS IN THE AMOUNT OF \$110,316, WITH A CONTINGENCY IN THE AMOUNT OF \$30,000, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$140,316 IN ITS FIRST YEAR, WITH CPI RATE INCREASES IN SUBSEQUENT YEARS AS SHOWN IN THE PROPOSAL.

MOTION:

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

[ ] APPROVED

[ ] DENIED

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NOES: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTAIN: \_\_\_\_\_



**To:** Honorable City Council

**From:** John Moreno, City Manager

**By:** Andrew Vialpando, Assistant City Manager  
Pauline Aguayo, Management Analyst

**Date:** August 8, 2023

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**Subject: PROFESSIONAL SERVICES AGREEMENT WITH TRIPEPI SMITH AND ASSOCIATES, INC. FOR COMMUNICATION CONSULTATION SERVICES**

## **BACKGROUND**

Since 2016, Tripepi Smith and Associates, Inc. (Tripepi Smith) of Irvine, CA has provided strategic communications, graphic design, and public affairs consulting services for the City of Paramount. The City initially contracted with Tripepi Smith to assist staff with strengthening its communications strategies and processes to effectively engage with residents and businesses. As the City's communications needs have evolved, Tripepi Smith's scope of services have expanded to effectively serve as the City's expert consultant on several key communication campaigns and initiatives including the Climate Action Plan, Organics recycling mandates, and Explore Paramount small business promotions.

The City Council also expressed its desire to undertake an ambitious expansion of social media engagement and newsletter communications during its goal setting session at its special meeting in January 2023, which resulted in even more services added this year.

The City amended its primary agreement with Tripepi Smith in November 2022 and that agreement expired on June 30, 2023. Additionally, the City Manager entered into a separate agreement with Tripepi Smith for City Council Meeting broadcasting services in February 2022, however the agreement has also expired.

## **DISCUSSION**

As the City's primary communications consultant, Tripepi Smith meets with staff bi-weekly to provide support on a number of active initiatives. Some key projects Tripepi Smith is involved with includes:

- Daily social media monitoring, engagement, and response. This service augments City staff by monitoring and engaging with residents on the City's social media platforms and private community pages twice per day, seven days a week.

- City Council meeting broadcasting and video production services every month.
- Development and regular maintenance of the City's environmental website ParamountEnvironmental.org, where information on the City's Climate Action Plan, water quality, and air monitoring information is housed.
- Development of the Explore Paramount website and marketing material, including Shop Paramount and Dine Paramount events.
- Creation of public service announcements and materials for new Organics Recycling mandates and drought restrictions.

### **Additional Services Needed**

Several of the services listed above were not specifically identified in the City's current contract with Tripepi Smith. Given the expanded scope of services requested of Tripepi Smith by the City, staff is recommending entering into a new Professional Services Agreement to replace the current contracts. In addition to the aforementioned services, the following services will be added to the scope of work:

#### Cable Channel and Content Management

In an effort to enhance the City's engagement with residents, Tripepi Smith will work with staff to expand the City's presence on the Local Public Access Channel. Tripepi Smith will manage the cable channel content on the Cablecast system which includes uploading and scheduling meeting replays, adding new content, and editing Carousel slide content to ensure accurate information is being broadcasted. Tripepi Smith will engage with staff regularly to identify new content or produce videos for the channel.

#### Monthly Dashboard Metrics Report

Each month, Tripepi Smith will provide a summary report of the basic metrics (reach, posts, engagement, etc.) related to City-controlled social media platforms and other key metrics if available, such as website visits and e-newsletter platform metrics. This will help staff evaluate the success of our efforts as well as serve as an ongoing feedback mechanism for gathering valuable insights that can help inform ongoing communication strategy.

#### Contingency Services

Tripepi Smith also provides digital marketing services as needed, which may include but are not limited to video production, photography services, virtual meetings/events, website support and graphic design services. City Council meeting broadcasting services is included in Contingency Services rates because the duration of meetings vary.

## **FISCAL IMPACT**

The City's expired agreements with Tripepi Smith combined for an amount not to exceed \$100,325. With the additional engagement services and increased communications workload, coupled with increased rates adjusted for CPI inflation, staff expects Tripepi Smith's services to cost \$110,316 in FY 24, not including City Council Meeting broadcasting services (included in Contingency Services).

Staff is recommending that the City Council enter into a new Professional Services Agreement with Tripepi Smith for communications consulting services as described in Attachment A. The contract will combine General Communications, Cable Channel Content Management, and Social Media monitoring and engagement in the amount of \$110,316, with a Contingency in the amount of \$30,000 for City Council meeting broadcasting and other services as needed, for a total contract amount not to exceed \$140,316 in its first year. Rates will be adjusted in subsequent years for all services by five percent (5%) or the "West Region" Consumer Price Index (CPI)—whichever is higher—each year on the anniversary of the contract, starting in calendar year 2023.

An appropriation of \$100,000 for these services was included in the FY 24 Adopted Budget. Approval of this agreement will require a budget amendment to appropriate an additional \$40,316 from the General Fund surplus in the Administrative Services Department for Municipal Support.

## **VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES**

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with all Strategic Outcomes No. 6: Efficient, Effective, and Fiscally Responsible.

## **RECOMMENDED ACTION**

It is recommended that the City Council 1) appropriate an additional \$40,316 from General Fund surplus in the FY 24 Adopted Budget; and 2) authorize the City Manager to enter into a Professional Services Agreement with Tripepi Smith for communications consulting services for a three year term with the option to extend for two additional one-year terms in the amount of \$110,316, with a contingency in the amount of \$30,000, for a total contract amount not to exceed \$140,316 in its first year, with CPI rate increases in subsequent years as shown in the proposal.

Attachments:

A – Tripepi Smith General Communications Proposal





RFP response submitted for:

# CITY OF PARAMOUNT

## General Communications Support



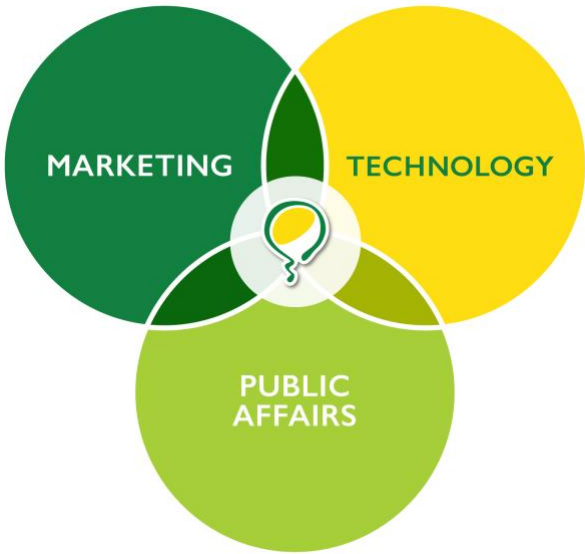
Submitted: August 1, 2023  
By: Ryder Todd Smith, Co-Founder & President  
Sara Madsen, Senior Business Analyst





# TABLE OF CONTENTS

INTRODUCTION.....	3
DECLARATIONS .....	4
COMPANY OVERVIEW .....	4
PROPOSED SCOPE OF RETAINER .....	11
ESTIMATED COST OF ENGAGEMENT.....	14
APPENDIX: RESUMES.....	19





## INTRODUCTION

Thank you for the opportunity to continue our relationship with the City of Paramount as its trusted partner in communications. As your partner for public outreach and engagement for the past eight years, our team is well-positioned to help advance the City's strategic communications goals and objectives.

Tripepi Smith has a strong record of working with public agencies throughout Los Angeles County and California. This work includes strategic communication plans, media relations, content development, social media management, graphic design, videography and photography, website development, crisis communications and community engagement.

Tripepi Smith is a unique firm. Our mix of technical prowess and policy competency results in the advantages outlined below. In addition to our demonstrated experience and solid references, these four advantages differentiate Tripepi Smith from other firms.

1. No other public affairs firm in California (that we can find) has the certifications in social media and digital platforms that Tripepi Smith has. These certifications evidence our superior understanding of these platforms.
2. The breadth of Tripepi Smith's team—from policy to photography and videography—is rare. This provides a cohesive, single team that simplifies management for your staff and ensures delivery of a consistent, quality product.
3. Tripepi Smith's work with dozens of public agencies and municipal partners positions our team to communicate about the spectrum of issues known to local governments. Moreover, team members understand how to relate these issues to all stakeholders, including City staff, City council members, residents, businesses and other public agencies.
4. Though we have a set number of hours proposed in our contract, Tripepi Smith is available to our clients 24 hours per day. There is no "bad time" to call or email us, and our response will be immediate and engaged on the issue at hand.

We appreciate this opportunity to continue to serve the Paramount community and look forward to collaborating with the City on its communications efforts.

Tripepi Smith's proposal price is valid for ninety (90) days after submission to you via email.

Regards,

Ryder Todd Smith  
Co-Founder & President  
Tripepi Smith

ryder@tripepismith.com • (626) 536-2173 • Fax: (949) 679-8371

PO Box 52152, Irvine, CA 92619

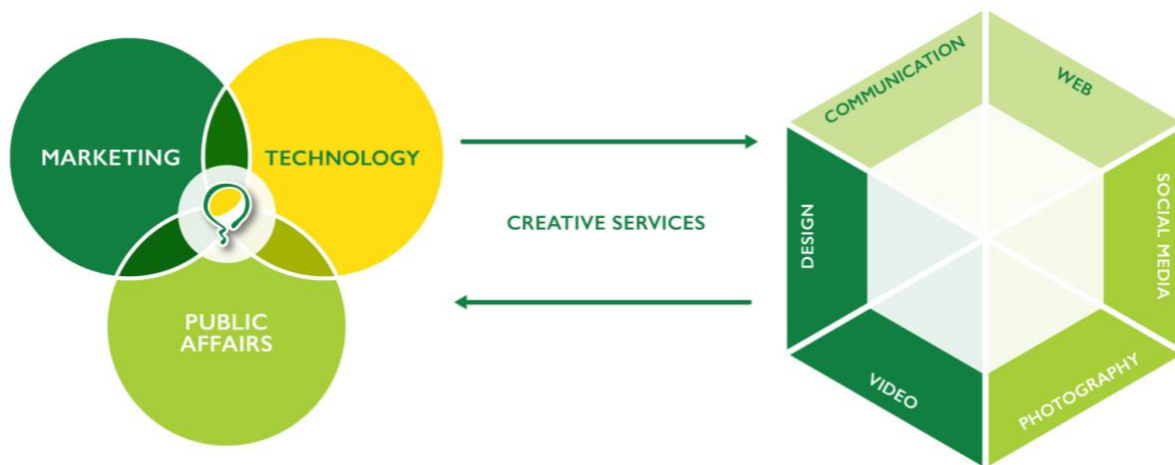
Ryder is the contact person throughout the proposal evaluation period.



## COMPANY OVERVIEW

### A Public Affairs Firm that Understands Local Government

Triepi Smith excels at public affairs. We work in a complex environment where successful communications go hand-in-hand with marketing and technical expertise. As a full-service marketing and creative services firm, Triepi Smith delivers content and design tailored for local government, public agencies, nonprofits and private companies—each strongly represented in our client list.



### Grounded in Civic Affairs

Co-Founder and CFO Nicole Triepi Smith is a second-generation civic affairs professional (her father was a city manager for 28 years), and Co-Founder and President Ryder Todd Smith brings over a decade of public agency marketing and communications experience to the table.

### Implementing Strategy and Engaging Audiences

Triepi Smith recognizes the important interplay of public affairs and design. It's about presenting ideas that advance communities and public institutions. An important corollary to this is providing the creative services that can build materials to engage audiences and make ideas resonate. Triepi Smith's multi-faceted design team enables us to reach these goals and lead effective creative strategy.

### Strategic

Triepi Smith is a provider of technology, communications and public affairs services. We leverage our skills and experiences in each of these areas to deliver efficient, technologically driven communication solutions that reflect our deep understanding of local government. Our team has a strong record of working with public agencies, joint powers authorities and not-for-profit organizations throughout California to better engage and connect with their stakeholders and community.

**"...solutions that reflect our deep understanding of local government."**



## Creative

Triepi Smith's creative professionals have worked with public and private clients on imagery, colors and graphic design in an array of projects. Our firm offers creative services that address not only traditional media such as print, websites, logo design and advertising but also non-traditional marketing services around email campaigns, social media, blogging, SEO, video production and more. This integrated approach to content development makes the process more efficient and more effective for clients.

## Content x Distribution = IMPACT

Triepi Smith was born in the digital era and brings significant technical skills to the table. Members of our team carry technical certifications in Hootsuite Social Media Marketing, Facebook Blueprint, Google Advertising, Google Analytics and Twitter Flight School, among others. We take digital seriously and recognize how critical it is to not only develop great visuals and messaging, but to ensure the audiences we want to reach actually see that content. Without content distribution there is no IMPACT.

## Triepi Smith Testimonial

“ Triepi Smith was a critical partner who helped us inform voters about Measure F-20. The firm got up and running quickly and outlined an appropriate plan to ensure transparency and public awareness of this local matter.

The results were even noticed in neighboring cities who approached me asking for guidance on how they could do the same to inform their community. ”

**Matthew Bronson**  
City Manager, Grover Beach





## Client Roster

Tripepi Smith has been selected to work with over 60 local government agencies to help with their communications. We can provide you with contacts at any of these clients and are confident you will find them to be quite happy with our services. City or city-related clients we are actively supporting are **bolded**.

### **California City Management Foundation**

City of Aliso Viejo

### **City of American Canyon**

City of Azusa

### **City of Bellflower**

### **City of Burlingame**

City of Claremont

City of Coronado

### **(City of) Culver City**

### **City of Cupertino**

### **(City of) Daly City**

City of Danville

### **City of Duarte**

City of El Cerrito

City of Fountain Valley

### **City of Foster City**

### **City of Fullerton**

### **City of Gilroy**

### **City of Grover Beach**

### **City of Hawaiian Gardens**

### **City of Huntington Beach**

### **City of Indian Wells**

### **City of Industry**

### **City of Irvine**

### **City of La Cañada Flintridge**

City of La Palma

City of La Puente

### **City of La Verne**

### **City of Lake Forest**

### **City of Laguna Hills**

City of Laguna Niguel

### **City of Lancaster**

City of Livermore

### **City of Lomita**

City of Lynwood

### **City of Manhattan Beach**

### **City of Manteca**

### **City of Martinez**

City of Millbrae

City of Morgan Hill

City of Murrieta

### **City of Napa**

City of Norwalk

### **City of Orange**

### **City of Orinda**

### **City of Palm Desert**

### **City of Palmdale**

### **City of Paramount**

City of Pismo Beach

City of Placentia

### **City of Pomona**

### **City of Rancho Palos Verdes**

### **City of Rancho Mirage**

City of Riverbank

### **City of Rolling Hills Estates**

City of Santa Ana

City of Santa Clarita

City of Santa Cruz

### **City of Santa Paula**

City of Saratoga

### **City of Stanton**

### **City of South Gate**

### **City of Tracy**

### **City of Vallejo**

City of Vista

City of Walnut

(City of) Yuba City

Town of Windsor

### **County of Merced**

### **County of Fresno**

### **County of Sonoma**

### **County of Santa Barbara**

### **County of Kings**

### **California Contract Cities Association**

### **CalChoice Energy CCA**

### **California Joint Powers Insurance Authority**

Citrus Heights Water District

Claremont McKenna College

### **Costa Mesa Sanitary District**

El Toro Water District

### **Independent Cities Association**

### **Independent Cities Finance Authority**

Inland Empire Utilities Agency

Institute for Local Government

League of California Cities

### **Municipal Management Association of Northern California**

### **Municipal Management Association of Southern California**

### **Orange County City Manager Association**

Orange County

Sanitation District

Palmdale Water District

Rowland Water District

### **San Gabriel Valley City Managers' Association**

South Orange County Wastewater Authority



## Local Government Affiliation and Support

Tripepi Smith is firmly committed to the local government world and actively supports the local government association and professional staff who make cities work. Our sponsorship and affiliation with professional industry groups includes:

- California City Management Foundation
- California Association of Public Information Officials
- League of California Cities
- California Contract Cities Association
- Independent Cities Association
- Orange County City Manager Association
- Cal-ICMA
- San Gabriel Valley City Managers' Association
- Municipal Management Association of Northern California
- Municipal Management Association of Southern California
- Institute for Local Government
- University of Southern California City/County Management Fellowship
- California Special District Association

## Work Samples

We encourage you to see all the work we have done for clients through our online portfolio at <https://www.tripepismith.com/work>

### Tripepi Smith Testimonial

“

**Tripepi Smith has consistently delivered high-quality writing, impressive visuals and constructive insights that benefit our residents.**

Indian Wells wants to ensure we communicate with both residents and businesses, and Tripepi Smith has helped improve and heighten our outreach and engagement efforts for each of those groups.

”

**Chris Freeland**

City Manager,  
City of Indian Wells







## Team Tripepi Smith

Ryder Todd Smith Co-founder & President		Nicole Smith Co-founder & CFO	
CREATIVE SERVICES	Katherine Griffiths, APR Principal, Editorial Lead	Jennifer Nentwig, APR Principal	Jon Barilone Principal
Kevin Bostwick Creative Director	Cameron Grimm Director	Jennifer Vaughn Director	Amy Conrad Director
Kjerstin Wingert Sr. Designer, Photography	Melanie James Sr. Analyst, Web, Design, Video	Saara Lampwalla Sr. Business Analyst	Karen Villaseñor Sr. Business Analyst
Sara Madsen Sr. Analyst, Web, Design	Nolan Voge Bus. Analyst, Video, Photo	Kaitlyn Wu Sr. Business Analyst	Sydni Overly Sr. Business Analyst
Josh Hernandez Jr. Analyst, Video	Jenni Wechsler Jr. Analyst, Design	Allison Torres Business Analyst	Kaetlyn Hernandez Business Analyst
Sophie Doane Jr. Analyst, Design	John Balliet Jr. Analyst, Video	Kevork Kurdoghlian Business Analyst	Cailyn Thompson Business Analyst
Ethan De La Peña Jr. Analyst, Video	Audrin Baghaie Jr. Analyst, Video	Charlie Mounts Business Analyst	Kalee Cummings Business Analyst
Tristan Thompson Jr. Analyst, Video	Daniel Ceruti Jr. Analyst, Video	Kylie Sun Business Analyst	Melanie Moore Business Analyst
Skyler Addison Business Analyst	Peter Johnson Business Analyst	Kayla Cao Jr. Business Analyst	Amy Gallagher Jr. Business Analyst
Morgan Mock Jr. Business Analyst	Alyson Nichols Jr. Business Analyst	Amanda Avery Jr. Business Analyst	Kendall Lowery Jr. Business Analyst
Sophia Silane Jr. Business Analyst	Noelle Feaster Jr. Business Analyst	Madeline Pettit Jr. Business Analyst	Mackenna Morrice Jr. Business Analyst
Maximilian Weirauch Jr. Web Developer	Abigail Wolf Jr. Business Analyst	Cole Williams Jr. Business Analyst	Devin Antonio Jr. Business Analyst
Mia Valenzuela Jr. Business Analyst	Olivia Rizzuto Jr. Business Analyst	Jacob Lyle Jr. Business Analyst	Madison Garra Jr. Business Analyst
Sarah Klem Jr. Business Analyst			

Tripepi Smith's team of 54 communications experts offers the right professionals for the job while being small enough to be nimble and responsive. Tripepi Smith has a spectrum of experience and skills that allows us to apply the appropriate resource to the appropriate tasks to both execute faster and reduce engagement costs. These skills vary by both years of experience and core hard skills (graphic design, videography, writing, and social media, for examples). At Tripepi Smith, experienced directors and analysts drive strategy and implement messaging with support from two in-house accredited public relations professionals. Government affairs experts and policy wonks innovate for our dozens of municipal clients. Fourteen creative professionals generate compelling branding, websites, design, social media, photography and video. The result: we have an ability to tell a complete story across mediums all within our one team.

Our firm operates in a virtual office environment. Being virtual allows us to engage the right talent at the right time, and it enables us to operate more efficiently to save money for clients. That said, the team—composed of policy wonks, creative message developers, technology gurus and graphic and fine artists—is centered in Southern California, with representatives in Texas, Arizona and New Mexico.

## KEY PERSONNEL

It is anticipated that Business Analyst **Skyler Addison** will be the team lead for the proposed engagement. Skyler will handle project management, logistics, coordination and creative direction. Junior Business Analyst **Kayla Cao** will provide support for content development, and Junior Business Analyst Jenni Wechsler will provide graphic design





services. **Sara Madsen** will handle account management and be available as needed for strategic direction and support. The full Tripepi Smith team, which is large and growing, will also be available to provide specific support throughout the engagement as needed.

*(Learn more about the Key Personnel in the Resume section of this proposal.)*

Team Member	Role Description
 <p><b>Sara Madsen</b> Senior Business Analyst</p>	<p>Sara Madsen has a skill set that is simultaneously wide and deep, ranging from graphic design to website development to account and project management; she is one of Tripepi Smith's most trusted 'Swiss Army knives.' With a formal education in marketing and environmental sustainability from San Diego State University, Sara brings technical prowess and creative savvy to the clients she serves. Her work as a Senior Business Analyst includes providing key account management support and project leadership, while concurrently delivering on a variety of creative projects.</p> <p>Her clients include City of Laguna Hills, City of Lomita, City of Paramount, City of Orange, City of Yucca Valley, City of Blythe, Clean Energy Alliance, CalChoice, Pomona Choice Energy, Palmdale Energy, Pivot Charter Schools, California Urban Forest Council, Renne Public Law Group and TS Talent Solutions.</p> <p>Sara is certified in Google Analytics and is a Constant Contact Certified Solutions Provider and Hootsuite Social Marketing Professional. She has also completed the Public Policy Making Academy II at the University of California, Irvine and the Executive Education Forum for Local Leaders at the University of Southern California.</p>
 <p><b>Skyler Addison</b> Business Analyst</p>	<p>Skyler Addison knows the power of a well-told story in transforming and transmitting a message to a large audience. She graduated cum laude from Claremont McKenna College, receiving a dual degree in Literature (honors) and Government. Skyler was involved in several activities on campus that enhanced her writing, event planning and marketing skill sets. She was most recently a student manager for Gould Center for Humanistic Studies, a research institute where she established creative research fellowships and robust online programming for students. Skyler completed professional internships in both majors that have enabled her to illuminate the intersection between messaging and good governance.</p> <p>Skyler is a certified Hootsuite Social Marketing, Constant Contact and Sprout Social Professional. She is an expert in updating websites, managing social media and strategizing marketing plans. Her client work includes: City of El Cerrito, City of Yucca Valley, City of Culver City, City of Pacific Grove, City of Orinda, City of Lancaster and City of Covina.</p>
 <p><b>Kayla Cao</b> Junior Business Analyst</p>	<p>Kayla Cao brings a strong writing background to the Tripepi Smith team with experience in newspaper journalism, blog writing, and marketing. She recently graduated from Biola University with a Bachelor of Arts in Journalism with an emphasis in Writing and Publishing. She developed her writing and leadership skills through her time as a section editor and staff writer for the university newspaper, The Chimes and her internships at Biola's Center for Marriage and Relationships and the Orange County chapter of the Make-A-Wish Foundation. After graduating, Kayla gained additional marketing experience at Mark 1 Mortgage and Wealth Academy, where she regularly wrote, designed, and published local real estate content.</p> <p>Kayla is a certified Hootsuite Social Marketing professional. Her client work includes, City of American Canyon, City of Napa, City of Paramount, City of Lomita, City of Baldwin Park, SCV Water, California City Managers Foundation and ProcureAmerica.</p>



## Services Offered

### Strategy, Marketing, Communications

- ◆ Strategic development, research, surveys, messaging
- ◆ Social media management
- ◆ Web and social media strategy, optimization (SEO), metrics
- ◆ Web hosting and support
- ◆ Email campaigns
- ◆ Relations (media, stakeholders, public, government)
- ◆ Support and training for events, presentations and virtual gatherings
- ◆ Google AdWords, LinkedIn and Facebook advertising

### Creative Services

- ◆ Full-service graphic design for digital, print and outdoor
- ◆ Brand and logo development
- ◆ Content generation, writing and editorial
- ◆ Output services (digital distribution, print management, mail management)
- ◆ Photography, illustration and information graphics
- ◆ Video and animation
- ◆ Web design and implementation



## PROPOSED SCOPE OF RETAINER

### Bi-Weekly Check-In Calls & Content Planning

To coordinate our efforts with City Staff and sustain momentum on projects, Triepi Smith will schedule a recurring, one-hour bi-weekly phone call that will include a City-designated lead for our engagement. These weekly calls will help drive content planning for various communications channels, including website articles, press releases and social media posts and stories. Call content will focus on story plans, new issues or concerns that need to be communicated, identification of major themes or ideas to address in the coming weeks, review of recent media mentions and social media comments and sharing of communication opportunities uncovered from scanning city council agendas. This will be a working call during which Triepi Smith will manage an agenda and provide notes for each call. After each call, the client will receive an action summary email about decisions made on the phone call and related action steps. We will produce work, such as press releases and article drafts, in a shared workspace where the City can see our progress in real time and provide instant feedback as needed. These tools allow for enhanced collaboration and expedite the production process.

### News Articles & Press Releases

Triepi Smith will draft up to two (2) news articles, press releases and/or official statements, which are typically up to five hundred (500) words in length, per month. The City would direct the allocation of stories with Triepi Smith's suggestions, making internal subject matter experts available to aid the development of the stories when needed. Additionally, this assumes the City would provide a media and external agencies notification list for use by Triepi Smith where a press release scenario is desired. The City would also facilitate timely approval of quotes in the release when connected with City Staff or City Councilmembers.

### Social Media Management

**Content Creation:** Social media content creation involves: planning, fact-checking, sourcing graphics, grammar checking and scheduling the post. Triepi Smith will create up to five (5) posts per week over the course of a month (or generally 20 post a month) and distribute them on up to five (5) platforms (e.g. Facebook, Instagram, Twitter, LinkedIn, Nextdoor).

**Monitoring:** Triepi Smith will continue social media monitoring on the City's Facebook page and designated Facebook groups/pages seven days a week in the morning and evening. Staff will raise flagged posts to staff and configure a plan of action. When appropriate, Triepi Smith is available to draft responses, which will require fact-checking and guidance from the City.

**Additional:** Our work also includes optimizing social media accounts to boost performance and keeping up to date on the latest social media platform updates and options. Boosted posts and targeted ads are also helpful in disseminating information to community members, and Triepi Smith is fully capable of running and tracking these paid campaigns (fees to be agreed upon and paid by the City).

### Monthly Dashboard Metrics Report

Each month, Triepi Smith will provide a summary report of the basic metrics (reach, posts, engagement, etc.) related to City-controlled social media platforms and other key metrics if available, such as website visits and e-newsletter platform metrics. This will help us evaluate the success of our efforts as well as serve as an ongoing feedback mechanism for gathering valuable insights that can help inform ongoing communication strategy.



### **Bi-Annual Communications Calendar Planning Sessions**

The main goal during these two-hour meetings is that each department identifies key communication opportunities and wins to celebrate in the next 6-12 months. We document all this into a shared spreadsheet/editorial calendar that can then serve as a roadmap for the organization to track communications opportunities—or to hand off to the communications team to execute. The exercise breaks down barriers between departments and often helps senior staff recognize communications opportunities they were simply unaware of before. The process also includes Triepi Smith preparing and giving a presentation that covers notable communications wins to review what has worked well. We conduct these meetings on a bi-annual basis to refresh our 12-month calendar and stay apprised of the upcoming communication priorities. Additionally, Triepi Smith will curate a content calendar with staff that can be shared with media contacts.

### **Unlimited Website Content and Technical Updates**

Triepi Smith will perform unlimited website content and technical updates for the Paramount Environment and Explore Paramount websites. Both websites' annual hosting fees will also be covered under this retainer.

### **Cable Channel Content Management**

Triepi Smith will manage the cable channel content on the Cablecast system which includes uploading and scheduling meeting replays, adding new content, and editing Carousel slide content to ensure accurate information is being broadcasted. We will work with City staff to identify new content or can work with the City to produce videos for the channel, as well.

## **Ad Hoc Work (if needed)**

If the need arises for any additional ad hoc services, Triepi Smith is ready to provide those services and is providing our hourly rates for the full array of our resources to support City communication efforts. Examples of these ad hoc projects include but are not limited to video production, photography services, virtual meetings/events, website support and content management for City website and a wide array of graphic design and branding services. A \$30,000 ad hoc allowance has been put aside that should be more than sufficient for a year given historical trends.

### **City Meeting A/V Support and Cable Channel Content Management**

Triepi Smith provides expertise in council meeting video production. We deliver high-level A/V technical expertise and full-scale, multi-camera event production with livestreaming and cablecasting capabilities. We handle everything from mixing, operating and scheduling recordings. Our team can also review your existing video equipment and suggest pathways to improve efficiency and quality. Triepi Smith is ready to help ensure your next meeting is accessible to all of your constituents.

### **Video Production**

This is the era of video, and every agency has the opportunity to have their own TV station. By enlisting the Triepi Smith video team, you can elevate your image, showcase the personalities of your organization, and distill complex information into content that is easy to understand and optimized for various channels. Video services include State of the City videos, animated explainer videos, interviews, livestreams, public service announcements, event promotion and recap videos, marketing/promotional videos, drone footage and more.

### **Photography**

Photos capture the moments that matter and tell a story that words can sometimes never match. Triepi Smith's team of professional photographers and pro-level equipment delivers an array of



photography needs. Our services include stock photography, headshot and portrait photography, aerial imagery and event photography.

### **Graphic Design**

In today's stream of media, it can be challenging to make local government messaging stand out. So it's more important than ever to design materials that are attractive and interesting, and reflect the professionalism and importance of the content.

Our creative experts design across the board, from the simplest postcard to entire rebrands. Working with various agencies everyday leaves our designers as experts in local government messaging. So not only do they make materials look great, but also understand how to configure content to make it engaging, informative and effective.



## ESTIMATED COST OF ENGAGEMENT

Deliverable	Quantity/Notes
<b><u>Project Management</u></b>	Leverages Senior Business Analyst, Business Analyst and Junior Business Analyst
Conduct bi-weekly client check-in calls, provide check-in call recap outlining action items and deadlines, advise on media relations and strategy	Max. of 60 minutes per call
<b>MONTHLY TOTAL TASK COST</b>	<b>\$1,761.00</b>
<b><u>Social Media Management</u></b>	Leverages Junior Business Analyst with support from Senior Business Analyst
Create and publish social media post content.	<u>5 posts/week</u>
Council Agenda Review to mine opportunities for social media	Social media graphic design included
Monitor the City's Facebook page and designated Facebook groups/pages seven days a week in the morning and evening.	Monitoring 7 days a week in AM and PM
<b>MONTHLY TOTAL TASK COST</b>	<b>\$4,290.00</b>
<b><u>Press Releases/News Articles</u></b>	Leverages Junior Business Analyst with support from Business Analyst with media relations expertise
Create and publish press releases and/or website news articles. Relationship development with local media.	<u>2</u> press release or news article per month
<b>MONTHLY TOTAL TASK COST</b>	<b>\$985.00</b>
<b><u>Metrics Reporting</u></b>	Leverages Junior Business Analyst with review support from Senior Business Analyst
Produce regular report on key performance metrics for external communication channels: social media, email, etc.	<u>1</u> report per month
<b>MONTHLY TOTAL TASK COST</b>	<b>\$615.00</b>
<b><u>Bi-annual Strategic Communications Planning</u></b>	Leverages Senior Business Analyst, Business Analyst and Junior Business Analysts
Bi-annual meeting with Dept. heads to plan next year of communication opportunities	<u>1</u> meeting every 6 months Max. of 2 hours per meeting
Keeping centralized "Content Calendar" updated throughout the year for staff's reference	Via Google Sheets
<b>MONTHLY TOTAL TASK COST</b>	<b>\$230.00</b>
<b><u>Cable Channel Content Management</u></b>	Leverages Senior Business Analyst and Council A/V Operator
Uploading and scheduling meeting replays, adding new content, and editing Carousel slide content.	
<b>MONTHLY TOTAL TASK COST</b>	<b>\$515.00</b>
<b><u>Website Management and Hosting</u></b>	Leverages a Junior Business Analyst
Website content updates and technical support for the Paramount Environment and Explore Paramount websites. Annual hosting fees included.	Annual hosting fees for two websites (Environment and Explore) Up to nine hours a month for tech and content support for both websites (Environment and Explore)
<b>MONTHLY TOTAL TASK COST</b>	<b>\$797.00</b>
<b>TOTAL MONTHLY RETAINER COST</b>	<b>\$9,193.00</b>
<b>ANNUAL RETAINER COST</b>	<b>\$110,316.00</b>
<b>ANNUAL AD HOC BUDGET</b>	<b>\$30,000.00</b>
<b>TOTAL CONTRACT VALUE</b>	<b>\$140,316.00</b>



## RATES AND BILLING

	Hourly - Standard	Hourly - Retainer
Principal	\$350	\$295
Director	\$240	\$215
Art/Creative Director	\$240	\$215
Senior Business Analyst	\$190	\$165
Business Analyst	\$130	\$110
Junior Business Analyst	\$105	\$90
Senior Videographer/Animator	\$190	\$165
Senior Photographer	\$160	\$135
Videographer/Photographer	\$120	\$100
Senior Graphic Designer	\$175	\$145
Graphic Designer	\$120	\$100
Junior Graphic Designer	\$105	\$90
Web Developer	\$195	\$165
Drone Operator	\$195	\$165
Council Chamber A/V Operator	\$105	\$90

### Retainer Agreements

Many Tripepi Smith clients have a fixed baseline of work they need done every month, and then they layer in time & materials work on top of that. These clients, when their retainers exceed \$6,750 a month, can have access to our reduced Hourly – Retainer rates noted above.

### Billing

Time at Tripepi Smith is billed in 15-minute increments – i.e. we invoice our time in the following examples: 1.25, .75, 4 or 6.5 hours.

For Retainer work, we invoice at mid-month. For Ad Hoc work, we invoice at the end of each month for that month's services. Terms are NET 30 days.

If Tripepi Smith is requested to be onsite, we will invoice for travel time at half rate of the resource's Standard Rate. However, if the resource is onsite for at least six hours of billable time, we will not invoice for travel time. Travel costs will be reimbursed when agreed upon by the client.

### Annual Increase

On the anniversary of the contract in Years 2 and 3, Tripepi Smith will increase the hourly rates and retainer fees for all resources by five percent (5%) or the [national BLS Consumer Price Index \(CPI\)](#)—whichever is higher. On the anniversary of the contract in optional Years 4 and 5, Tripepi Smith will increase the hourly rates and retainer fees for all resources by the [national BLS Consumer Price Index \(CPI\)](#) only.



## Other Costs

Because Tripepi Smith offers a broad set of services, including extensive content production, we have some other content production-related fees that may come up during the course of our engagement that we want to tell you about.

### Equipment Fees

Tripepi Smith offers some services that require equipment, such as drone operations and video production. As such, in those cases, the following rates apply:

	Half Day	Full Day
Video Equipment	\$400	\$600
Drone Equipment	N/A	\$500

\$600 for a full day of video equipment use (includes full set of video equipment). Full day is defined as a shoot lasting four (4) or more hours. \$400 for a half day of video equipment use. Half day is defined as anything up to four hours of video production. All such expenses will be authorized by the organization prior to fee being assessed.

\$500/day drone fee applies and is not inclusive of the drone operator time (Drone Operator rate).

### Print & Advertising Fees

	Client Pays Directly	Client Reimburses TS
Print costs, digital promotion, media placement	No Fees	10%

**Print Costs:** Tripepi Smith is happy to use a printer of the client's choosing for print production work, or to recommend a printer with whom we have experience. Tripepi Smith typically has the printer bill the client directly for work. Tripepi Smith makes no money on print services and has no economic interest in the selected print vendor other than ensuring quality and fair pricing for our clients. If Tripepi Smith is asked to pay the bill for the client, we will apply a 10% agency fee to the reimbursement expense.

**Digital Advertising:** Tripepi Smith is a Google Partner and Constant Contact Solution Provider and has Facebook Certified staff. We consider digital platforms to be a cornerstone element of any outreach strategy; often this comes with digital advertising fees. Tripepi Smith typically uses a client's credit card to cover such fees, and those fees are impossible to estimate at this time without our firm being engaged in the work with the team. If a Tripepi Smith credit card is used to run the advertising campaign, then we will charge an additional 10% agency fee on all advertising charges to compensate for the administrative overhead.

**Media Placement:** Purchase fees for advertising media space is not included on Tripepi Smith advertising proposals. Usually, clients contract directly with media, but in the event Tripepi Smith covers these fees, then we will charge an additional 10% agency fee on all advertising charges to compensate for the administrative overhead.

### Tripepi Smith Partnership Discounts

Tripepi Smith has financial interest in certain related entities. These partnerships allow Tripepi Smith to offer clients extra media reach or additional services at partner pricing. Partnerships include:

#### PublicCEO

— digital news about public affairs, reaching over 10,000 California government executives

<https://www.publicceo.com>





## **Civic Business Journal**

– digital interest stories about the people in local government

<https://www.civicbusinessjournal.com>

## **FlashVote**

– planning, implementing, measuring civic surveys

<https://www.flashvote.com>

## **TS Talent Solutions**

– talent search services for local government and related agencies

<https://tstalentsolutions.com>



## References

Contact	Description
<b>City of Lomita</b> <b>Ryan Smoot</b> City Manager 310.325.7110 r.smoot@lomitacity.com	Communication and public outreach for Lomita Water, district formation, and other general City communications. Includes website management, social media content development, graphic design support including the creation of billing inserts, and other content development
<b>Pivot Charter School</b> <b>Jayna Gaskell</b> Executive Director 530.550.7616 jgaskell@pivotcharter.org	Online advertising campaigns, social media management, collateral development, web content and maintenance, photography and videography, print advertising
<b>California City Management Foundation</b> <b>Ken Pulskamp</b> Executive Director 661.510.0888 ken@cacitymanagers.org	Communications planning, membership support, website design, website support, graphic design, event staffing, event planning, photography, videography, program management
<b>Clean Energy Alliance</b> <b>Barbara Boswell</b> CEO 661.510.0425 bboswell@thecleanenergyalliance.org	Originate brand (brand statement, tagline, logo design, brand guidelines), communications support retainer
<b>City of Tracy</b> <b>Barbara Harb</b> EDPF, Economic Development Analyst 209.831.6491 Barbara.harb@cityoftracy.org	Message development, audience identification, graphic design, and digital advertising campaign management



## APPENDIX: RESUMES

# SARA MADSEN

### TRIPEPI SMITH – SENIOR BUSINESS ANALYST/SENIOR GRAPHIC ARTIST

08/22 – PRESENT

- Manage account strategy, budget, analytics, logistics, and direct staff in execution of communication initiatives.
- Serve as project manager lead across multiple clients; execute project management tasks and ensure deliverables are completed efficiently and meet and exceed client quality expectations
- Manage creative strategy and execute graphic design on assignments such as logo development, infographic design, print and digital design
- Manage website design process, content transfer, modification and maintenance
- Produce and distribute newsletters, press releases, social media and website content

### TRIPEPI SMITH – BUSINESS ANALYST/GRAPHIC ARTIST

01/21 – 08/22

### TRIPEPI SMITH – JUNIOR BUSINESS ANALYST/GRAPHIC ARTIST

07/18 – 12/20

## EDUCATION

- Bachelor of Science in Marketing, Concentration: Integrated Marketing Communications, Minor in Sustainability – San Diego State University – San Diego, CA – Cum Laude
- Associate of Arts in Visual Communications – Fashion Institute of Design and Merchandising – Los Angeles, CA – Magna Cum Laude

## PROFESSIONAL DEVELOPMENT

- UCI Public Policy Making Academy II 03/20
- CAPIO “Facebook and Instagram for Government” Workshop 12/19
- USC Executive Education Forum for Policy and Administration 10/19

## CERTIFICATIONS

- Hootsuite Social Marketing 06/19
- Google Analytics 06/22
- Constant Contact Certified Solutions Provider 07/22

## SOFTWARE

- Adobe Illustrator, Photoshop, InDesign and Lightroom
- ArcGIS StoryMaps

- Constant Contact and Mailchimp
- Hootsuite
- Microsoft Office

- WordPress
- Canva



# SKYLER ADDISON

## TRIPEPI SMITH – BUSINESS ANALYST TRIPEPI SMITH – JUNIOR BUSINESS ANALYST

01/23 – PRESENT  
08/21 – 1/23

- Conduct market research to provide client insights and build company services
- Manage social media platforms, create original copy and graphics and monitor KPIs for clients to inform social strategy
- Research client's key audience and conduct comprehensive communications audits to maximize client's marketing plan
- Write stories and press releases for the firm's website and city clients

## GOULD CENTER FOR HUMANISTIC STUDIES – STUDENT MANAGER

04/20 – 04/21

- Collaborated in the transition of engaging academic, cultural and pre-professional events to an online platform during the COVID-19 pandemic
- Redesigned and managed the institutional website to optimize online traffic and engagement with events
- Created paid research fellowships that sponsored over 30 students' creative work

## SHAHID BUTTER FOR CONGRESS – STAFFED COMMUNITY OUTREACH

04/20 – 08/20

- Combined active listening skills with legislative knowledge to advocate for an outsider candidate during cold calls
- Called over 1,600 San Francisco-based voters using ThruTalk

## DAVID BLACK LITERARY AGENCY – AGENCY INTERN

05/19 – 08/19

- Researched and executed a multi-media marketing plan for an upcoming book, presenting at a HarperCollins agency meeting
- Line-edited clientele transcripts for content and style, providing detailed collaborative feedback
- Conducted weekly qualitative, quantitative comp-research for potential/pre-existing projects while taking heed of marketplace gaps and sale trends through NPD Bookscan
- Fulfilled financial fiduciary role through contractual work, royalty bookkeeping and professional correspondence

## COLLEGE PROGRAMMING BOARD, CLAREMONT MCKENNA – DIRECTOR OF ARTS

11/17 – 01/19

- Conceptualized and executed on/off-campus arts related events for a diverse student audience
- Initiated partnerships with campus organizations and bargained with vendors
- Managed a \$12,000+ budget while being financially transparent with bookkeeping

## EDUCATION

- Bachelor of Arts in Literature and Government – Claremont McKenna College – Claremont, CA
  - Cum Laude, Honors in Literature, 2x Creative Writing Prize Recipient, Appel Fellowship Recipient
  - Senior Thesis: "On the Total Communicative Efficacy of Music and its Synthesis to Written Word via Bob Dylan and Kendrick Lamar"

## CERTIFICATIONS

- Hootsuite Social Marketing 08/21
- Constant Contact Solutions Provider 08/21
- Sprout Social 09/21

## SOFTWARE

- |  |  |  |
|--|--|--|
| <ul style="list-style-type: none"> <li>• Photoshop</li> <li>• Wordpress</li> </ul> | <ul style="list-style-type: none"> <li>• Microsoft Office</li> <li>• Audacity</li> </ul> | <ul style="list-style-type: none"> <li>• Google Suite</li> </ul> |
|--|--|--|

# KAYLA CAO

## TRIPEPI SMITH – JUNIOR BUSINESS ANALYST

01/22 – PRESENT

- Conduct market research to provide client insights



- Manage social media platforms and respond to public questions
- Write stories and press releases for the firm's website and city clients

## BIOLA UNIVERSITY'S CENTER FOR MARRIAGE & RELATIONSHIPS – MARKETING & COMMUNICATIONS INTERN 08/19 – 05/20

- Wrote and edited copy for main site
- Managed email distribution list and created content for weekly newsletters
- Coordinated media content publishing within university departments
- Developed social media content across multiple platforms and tracked account analytics

## CHIMES NEWSPAPER – ARTS & ENTERTAINMENT EDITOR

08/19 – 05/20

- Oversaw entire section, training and guiding writers to curate an array of articles online and in print
- Promptly communicated with staff writers and freelancers to maintain established deadlines
- Collaborated with media team to convey stories through copy as well as photo/video
- Managed multiple projects while staying true to publishing high quality content 3x weekly and 5x biweekly

## CHIMES NEWSPAPER – ARTS & ENTERTAINMENT STAFF WRITER, APPRENTICE

08/18 – 05/19

- Wrote and pitched stories for the section weekly
- Conducted interviews needed for event coverage and feature pieces
- Assisted the section editor in copywriting, while also writing stories and adjusting the design of pages for the print edition of the newspaper

## EDUCATION

- Bachelor of Arts in Journalism, Emphasis in Writing and Publishing – Biola University – La Mirada, CA

## CERTIFICATIONS

- Hootsuite Social Marketing

01/22

## SOFTWARE

- Canva
- Squarespace

- Adobe Acrobat
- Google Office

- Later
- Microsoft Office