

PUBLIC PARTICIPATION NOTICE

Public Participation Accessibility for the City Council and Successor Agency for the Paramount Redevelopment Agency meetings scheduled for **October 4, 2022**.

In-person Attendance:

The public may attend the City Council meeting in-person. The City will abide by all LA County Public Health Guidelines for public gatherings.

View the City Council meeting live stream:

- YouTube Channel <https://www.youtube.com/user/cityofparamount>
- Spectrum Cable TV Channel 36

Public Comments:

Members of the public wanting to address the City Council, either during public comments or for a specific agenda item, or both, may do so by the following methods:

- **In-Person**

If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the podium provided for the public.

- **E-mail: crequest@paramountcity.com**

E-mail public comments must be received by **5:45 p.m. on Tuesday, October 4, 2022**. The e-mail should specify the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject; 6) Written Comments.

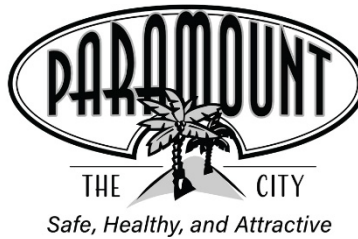
- **Teleconference: (562) 220-2225**

Participants wishing to address the City Council by teleconference should call City Hall at **(562) 220-2225** by **5:45 p.m. on Tuesday, October 4, 2022** and provide the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject. Teleconference participants will be logged in, placed in a queue and called back during the City Council meeting on speaker phone to provide their comments.

All public comments are limited to a maximum of three minutes unless an extension is granted. Please be mindful that the meeting will be recorded as any other person is recorded when appearing before the City Council, and all other rules of procedure and decorum will apply when addressing the City Council by teleconference.

AGENDA

Paramount City Council
October 4, 2022



Regular Meeting
City Hall Council Chamber
6:00 p.m.

City of Paramount

16400 Colorado Avenue ❖ Paramount, CA 90723 ❖ (562) 220-2000 ❖ www.paramountcity.com

Public Comments: If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the podium provided for the public. Persons are limited to a maximum of three (3) minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law. For additional ways to participate and provide public comments, see the preceding Public Participation Notice.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2225 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Note: Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

Notes

CALL TO ORDER:	Mayor Vilma Cuellar Stallings
PLEDGE OF ALLEGIANCE:	Dustyn Schellenberg, Eagle Scout
INVOCATION:	Pastor Larry Jameson Lifegate Church
ROLL CALL OF COUNCILMEMBERS:	Councilmember Annette C. Delgadillo Councilmember Peggy Lemons Councilmember Brenda Olmos Vice Mayor Isabel Aguayo Mayor Vilma Cuellar Stallings

PRESENTATIONS

- | | | |
|----|---|--|
| 1. | <u>CERTIFICATE OF RECOGNITION</u> | Eagle Scout Dustyn Schellenberg |
| 2. | <u>PRESENTATION</u> | Mayor's Award Of Excellence |
| 3. | <u>PROCLAMATION</u> | National Breast Cancer Awareness Month |
| 4. | <u>PROCLAMATION</u> | National Domestic Violence Awareness Month |
| 5. | <u>PROCLAMATION</u> | National Physical Therapy Month |
| 6. | <u>PROCLAMATION</u> | Red Ribbon Week |
| 7. | <u>PROCLAMATION</u> | National Crime Prevention Month |
| 8. | <u>PROCLAMATION</u> | National Community Planning Month |

[CITY COUNCIL PUBLIC COMMENT UPDATES](#)

PUBLIC COMMENTS

CONSENT CALENDAR

All items under the Consent Calendar may be enacted by one motion. Any item may be removed from the Consent Calendar and acted upon separately by the City Council.

- | | | |
|-----|--|--|
| 9. | <u>APPROVAL OF MINUTES</u> | September 6, September 20 (Bus Tour) and September 20, 2022 |
| 10. | <u>APPROVAL</u> | Register of Demands |
| 11. | <u>ORDINANCE NO. 1163 (Adoption)</u> | Approving Zoning Ordinance Text Amendment No. 27, Establishing Density Bonus Regulations for Affordable Housing Projects Citywide |
| 12. | <u>ORDINANCE NO. 1164 (Adoption)</u> | Adding Chapter 15.06 (Electric Vehicle Charging Station Requirements and Review Process) to Title 15 (Buildings and Construction) the Paramount Municipal Code |

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- | | | |
|-----|---------------------------------|--|
| 13. | <u>APPROVAL</u> | Amendment No. 2 to the Agreement with the City of Downey. for Traffic Signal Maintenance Services |
| 14. | <u>APPROVAL</u> | Declaration of Surplus Property |
| 15. | <u>APPROVAL</u> | Professional Services Agreement with Ambient Pro for Sound and Stage Production Services for the Holiday Tree Lighting Event |

NEW BUSINESS

- | | | |
|-----|---------------------------------|---|
| 16. | <u>APPROVAL</u> | Amendment to the American Rescue Plan Act (ARPA) Project Expenditure Plan and FY 2022-23 Adopted Budget |
| 17. | <u>REPORT</u> | Review of the City of Paramount's Local Hazard Mitigation Plan |
| 18. | <u>APPROVAL</u> | Professional Services Agreement with MIG, Inc. for the Provision of Park Master Planning Services |

ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS

- | | | |
|-----|--|--|
| 19. | <u>RESOLUTION NO. 22:048</u> | Authorizing a Change of the Clean Power Alliance Default Community Renewable Energy Rate to the Clean Power Tier |
|-----|--|--|

COMMENTS/COMMITTEE REPORTS

- Councilmembers
- Staff

CLOSED SESSION

None.

ADJOURNMENT

To a meeting on October 18, 2022 at 5:00 p.m.

OCTOBER 4, 2022

CERTIFICATE OF RECOGNITION

EAGLE SCOUT DUSTYN SCHELLENBERG

OCTOBER 4, 2022

PRESENTATION

MAYOR'S AWARD OF EXCELLENCE

OCTOBER 4, 2022

PROCLAMATION

NATIONAL BREAST CANCER AWARENESS MONTH

OCTOBER 4, 2022

PROCLAMATION

NATIONAL DOMESTIC VIOLENCE AWARENESS MONTH

OCTOBER 4, 2022

PROCLAMATION

NATIONAL PHYSICAL THERAPY MONTH

OCTOBER 4, 2022

PROCLAMATION

RED RIBBON WEEK

OCTOBER 4, 2022

PROCLAMATION

NATIONAL CRIME PREVENTION MONTH

- LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

OCTOBER 4, 2022

PROCLAMATION

NATIONAL COMMUNITY PLANNING MONTH

City Council Public Comment Updates

October 4, 2022

From the September 20, 2022 City Council Meeting:

Commenter	Request/Issue/Concern	Action/Comment
Albert Wilmovsky	Mr. Wilmovsky complained about loud parties and loud music disturbing his peace in his neighborhood. He also complained that when he called to report the nuisances to the Lakewood Sheriff's Station, he received poor customer service and his call was not responded to.	Public Safety staff met with the resident regarding his concerns. As the City Council has established a zero-tolerance policy for this sort of nuisance activity, staff explained to the resident that the City employs a dedicated Sheriff's Deputy unit to address loud parties and noise disturbances at any time of the day. A patrol check was created for the location of the violations and Deputies will be monitoring for any future disturbances. The resident was encouraged to continue to report party and noise complaints to the Sheriff's Department. Staff also relayed the resident's complaint about the inadequate customer service response by the Lakewood Sheriff's Station to Lt. Morales. The City expects the highest standards of customer service in calls for service and will continue to work with our Sheriff's Department partners to continue to improve in this area.

OCTOBER 4, 2022

APPROVAL OF MINUTES

PARAMOUNT CITY COUNCIL

MOTION IN ORDER:

APPROVE THE PARAMOUNT CITY COUNCIL MINUTES OF SEPTEMBER 6, SEPTEMBER 20 (BUS TOUR), AND SEPTEMBER 20, 2022

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

**PARAMOUNT CITY COUNCIL
MINUTES OF A REGULAR MEETING
SEPTEMBER 6, 2022**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

CALL TO ORDER: The regular meeting of the Paramount City Council was called to order by Mayor Vilma Cuellar Stallings at 6:00 p.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount, California.

PLEDGE OF ALLEGIANCE: Andrea Ríos of the Latinas Art Foundation led the pledge of allegiance.

INVOCATION: Deacon Ezequiel Martinez from Our Lady of the Rosary delivered the invocation.

ROLL CALL OF COUNCILMEMBERS: Present: Councilmember Annette C. Delgadillo
Councilmember Peggy Lemons
Councilmember Brenda Olmos
Vice Mayor Isabel Aguayo
Mayor Vilma Cuellar Stallings

STAFF PRESENT: John Moreno, City Manager
John E. Cavanaugh, City Attorney
Andrew Vialpando, Assistant City Manager
John Carver, Planning Director
Adriana Figueroa, Public Works Director
David Johnson, Community Services Director
Kim Sao, Finance Director
Margarita Matson, Public Safety Director
Sol Bejarano, Management Analyst
Clyde Alexander, Assistant Finance Director
Steve Coumparoules, Management Analyst
Yecenia Guillen, Assistant Community Serv. Director
Sarah Ho, Assistant Public Works Director
John King, Assistant Planning Director
Nicole Lopez, HR Manager
Heidi Luce, City Clerk
Wendy Macias, Public Works Manager
Anthony Martinez, Management Analyst II
Johnnie Rightmer, Building & Safety Manager
Melissa Torres, Communication Specialist
Eric Wosick, Assistant Public Safety Director

PRESENTATIONS

- | | |
|--|---|
| 1. PRESENTATION
Mayor's Award of
Excellence
CF 39.7 | Mayor Cuellar Stallings, on behalf of the City Council, presented the Mayor's Award of Excellence to Kimberly's Dance Studio. Kimberly Tapia was present to accept the award and expressed sincere appreciation for this honor. |
| 2. PROCLAMATION
National Hispanic Heritage
Month
CF 39.12 | Mayor Cuellar Stallings, on behalf of the City Council, proclaimed September as National Hispanic Heritage Month. Maria Sevilla, Jacqueline Perez and Joany Martinez of Paramount High School Club Raices Unidas were present to accept the proclamation. |
| 3. PROCLAMATION
National Preparedness
Month
CF 39.12 | Mayor Cuellar Stallings, on behalf of the City Council, proclaimed September as National Preparedness Month. American Red Cross Volunteer Dr. Linda Timmons was present to accept the proclamation. |
| 4. CERTIFICATES OF
RECOGNITION
Summer Concert
Sponsors and Back-to-
School Event Sponsors
CF 39.6 | Mayor Cuellar Stallings, on behalf of the City Council, presented Certificates of Recognition to the sponsors of the Summer Concerts and Back-to-School event. |

CITY COUNCIL PUBLIC COMMENT UPDATES

There were none.

PUBLIC COMMENTS

The following individuals addressed the City Council and provided public comments: Dena Turner, Reno Redola and Yesenia Cuarenta.

CONSENT CALENDAR

It was moved by Councilmember Lemons and seconded by Vice Mayor Aguayo to approve Consent Calendar Items 5, 6, 7, 8, and 9 as shown below. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings
NOES: None
ABSENT: None
ABSTAIN: None

- | | | |
|----|--|---|
| 5. | APPROVAL OF MINUTES
August 2 and August 16,
2022 | Approved. |
| 6. | APPROVAL
Register of Demands
CF 47.2 | Approved. |
| 7. | RESOLUTION NO. 22:043
Approving the Assignment
and Assumption
Agreement Between
Paramount Pipeline, LLC
and Air Products and
Chemicals, Inc.
CF 43.1169 | Adopted. |
| 8. | APPROVAL
Amendment No. 1 to the
Agreement with Los
Angeles County Flood
Control District for Catch
Basin Trash Excluder
Maintenance
CF 43.955 | Approved. |
| 9. | ACCEPTANCE OF WORK
Paramount Pool Replaster
and Deck Repairs (City
Project No. 9051)
CF CIP 9051 | Accepted the work performed by California Waters,
Yorba Linda, California, for the Paramount Pool
replaster and deck repairs project and authorize
payment of the remaining retention. |

NEW BUSINESS

- | | | |
|-----|--|---|
| 10. | PUBLIC HEARING
ORDINANCE NO. 1163
(Introduction)
Approving Zoning
Ordinance Text | Planning Director Carver gave the report and
presented a PowerPoint presentation.

Mayor Cuellar Stallings opened the public hearing
and asked if there was any public testimony. |
|-----|--|---|

Amendment No. 27,
Establishing Density
Bonus Regulations for
Affordable Housing Project
Citywide
CF 109 ZOTA 27

There being none, it was moved by Councilmember Lemons and seconded by Councilmember Delgadillo to close the public hearing. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings

NOES: None

ABSENT: None

ABSTAIN: None

It was moved by Councilmember Lemons and seconded by Councilmember Olmos to read by title only, waive further reading, introduce Ordinance No. 1163, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT APPROVING ZONING ORDINANCE TEXT AMENDMENT NO. 27, AMENDING TITLE 17 (ZONING), TO AMEND SECTION 17.04.010 (DEFINITIONS) AND ADD CHAPTER 17.114 TO THE PARAMOUNT MUNICIPAL CODE REGARDING DENSITY BONUSES FOR AFFORDABLE HOUSING PROJECTS IN THE CITY OF PARAMOUNT" and place it on the next regular agenda for adoption. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings

NOES: None

ABSENT: None

ABSTAIN: None

11. RESOLUTION NO. 22:044
Approving a request by
Panataratt Kate
Tirathanon/Cate's Corner
for a City Council Permit
for live entertainment
(karaoke) at 8400 Alondra
Boulevard in C-3 (General
Commercial) zone
CF 75.4

Planning Director Carver gave the report and presented a PowerPoint presentation.

The following individuals provided public comments in support of the applicant's request: Michael Webb, Laksamee Nimkgan, and Renee Guzman.

It was moved by Councilmember Olmos and seconded by Vice Mayor Aguayo to read by title only and adopt Resolution No 22:044, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT SETTING FORTH ITS FINDINGS OF FACT AND APPROVING A REQUEST BY

PANATARATT KATE TIRATHANANON/CATE'S CORNER FOR A CITY COUNCIL PERMIT FOR LIVE ENTERTAINMENT (KARAOKE) AT 8400 ALONDRA BOULEVARD IN THE CITY OF PARAMOUNT." The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings

NOES: None

ABSENT: None

ABSTAIN: None

12. APPROVAL

Service Agreement with
Greenfield Landscaping &
Maintenance, Inc. for
Temporary Emergency
Landscape Maintenance
Services
CF 43.1165

Public Works Director Figueroa gave the report.

Discussion ensued concerning the term of the contract. Public Works Director Figueroa clarified that the contract will be a month-to-month contract and it is expected that a long-term contract will be awarded by the end of the calendar year.

It was moved by Councilmember Lemons and seconded by Councilmember Delgadillo to approve a service agreement with Greenfield Landscaping and Maintenance in the amount of \$58,250.00 per month for temporary emergency landscape maintenance services and authorize the Mayor or her designee to execute the agreement. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings

NOES: None

ABSENT: None

ABSTAIN: None

13. ORDINANCE NO. 1165
(Introduction)

Amending Section
2.04.010 of the Paramount
Municipal Code Relating
to City Council Meetings
CF 10.5

City Clerk Luce gave the report and presented a PowerPoint presentation.

It was moved by Councilmember Olmos and seconded by Councilmember Lemons to read by title only, waive further reading, introduce Ordinance No. 1165, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT, CALIFORNIA,

AMENDING SECTION 2.04.010 OF THE
PARAMOUNT MUNICIPAL CODE RELATING TO
CITY COUNCIL MEETINGS” and place it on the
September 20, 2022 agenda for adoption. The
motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings

NOES: None

ABSENT: None

ABSTAIN: None

14. APPROVAL
Community Development
Block Grant (CDBG)
Program Subrecipient
Contract with Family
Promise of South Bay for
Fiscal Year 2022-2023
CF 43.1166

Management Analyst Coumparoules gave the report
and presented a PowerPoint presentation.

Brief discussion ensued concerning the services
provided the Family Promise of South Bay as
compared to the serviced provided by the Bell
Shelter.

It was moved by Councilmember Delgadillo and
seconded by Vice Mayor Aguayo to approve and
authorize the Mayor or City Manager to enter into the
contract with Family Promise of South Bay in the
amount of \$97,313.06. The motion was passed by the
following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings

NOES: None

ABSENT: None

ABSTAIN: None

15. RECEIVE AND FILE
Development Activity
Update
CF 106

Planning Director Carver gave the report and
presented a PowerPoint presentation.

Following brief discussion concerning the timeline for
the projects currently under development, the report
was received and filed.

16. APPROVAL
Service Agreement with
GoGo Technologies, Inc.
for the Provision of Ride
Share Services for the

Community Services Director Johnson gave the
report and presented a PowerPoint presentation.

Brief discussion ensued concerning the cost sharing
arrangement for the services provided by GoGo

City's Senior Transit
Program
CF 43.1168

Technologies and the eligibility requirements for participation in the City's transit program.

It was moved by Councilmember Lemons and seconded by Vice Mayor Aguayo to approve the Agreement with GoGo Technologies, Inc. for ride share services for the City's Senior Transit Program. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings

NOES: None

ABSENT: None

ABSTAIN: None

17. APPROVAL
Los Angeles County
Regional Park and Open
Space District (RPOSD)
Measure A Technical
Assistance Program
Master Agreement
CF 43.1167

Community Services Director Johnson gave the report.

It was moved by Councilmember Olmos and seconded by Vice Mayor Aguayo to: 1) authorize the City Manager or designee to execute Los Angeles County RPOSD Measure A Technical Assistance Program Master Agreement; and 2) accept the \$285,000 RPOSD TAP grant award and appropriate it for use of professional design and/or grant development services for Measure A funded projects. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings

NOES: None

ABSENT: None

ABSTAIN: None

18. RESOLUTION NO. 22:045
Establishing a Division of
Community Preservation in
the Public Safety
Department and Amending
the Authorized Position
Listing for Full-Time
Employees
CF 76.17

Public Safety Director Matson gave the report and presented a PowerPoint presentation.

Discussion ensued concerning the opportunity for growth and expansion of the proposed Community Preservation Division.

It was moved by Councilmember Olmos and seconded by Vice Mayor Aguayo to: 1) authorize an increase to the FY 2022-23 Adopted Budget in an

amount of \$25,848; and 2) read by title only and adopt Resolution No. 22:045, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ESTABLISHING A DIVISION OF COMMUNITY PRESERVATION IN THE PUBLIC SAFETY DEPARTMENT AND AMENDING THE AUTHORIZED POSITION LISTING FOR FULL-TIME EMPLOYEES." The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings
NOES: None
ABSENT: None
ABSTAIN: None

ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS

19. ORDINANCE NO. 1164
(Introduction)
Adding Chapter 15.06
(Electric Vehicle Charging
Station Requirements and
Review Process) to Title
15 (Buildings and
Construction) the
Paramount Municipal
Code
CF 70.2

Assistant Planning Director King gave the report and presented a PowerPoint presentation.

It was moved by Councilmember Lemons and seconded by Councilmember Olmos to read by title only, waive further reading, introduce Ordinance No. 1164, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ADDING CHAPTER 15.06 (ELECTRIC VEHICLE CHARGING STATION REQUIREMENTS AND REVIEW PROCESS) TO TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE PARAMOUNT MUNICIPAL CODE" and place it on the next regular agenda for adoption. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings
NOES: None
ABSENT: None
ABSTAIN: None

20. APPROVAL
Authorization to Purchase
Electric Vehicle Charging
Stations for Charge Ready

Public Works Director Figueroa gave the report and presented a PowerPoint presentation.

Program
CF 82.3
CF CIP 9290

It was moved by Councilmember Lemons and seconded by Vice Mayor Aguayo to: 1) appropriate an additional \$164,594.58 from the available balance in the City's AQMD fund for the purchase of electric vehicle charging stations; and 2) authorize the purchase from ChargePoint, Campbell, California in the amount of \$164,594.58. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings
NOES: None
ABSENT: None
ABSTAIN: None

COMMENTS/COMMITTEE REPORTS

Councilmembers

Councilmember Delgadillo reported on her attendance at the City's Saturday Farmers Market at its new location and the end of summer Splash Bash. She thanked the Community Services department for their hard work.

Councilmember Olmos reported on her attendance at the recent California Contract Cities Association meeting and the Chamber of Commerce Angels game, as well as her participation in the adult softball league and Zamboni event. She suggested that the Positive Parenting workshop be shared on the City's social media platforms. Lastly, she requested that staff contact SCE to suggest that they refrain from scheduling planned power outages during a heat wave.

Councilmember Lemons commented on the SCE power outages and encouraged residents to sign-up for outage notifications on the SCE web site.

Vice Mayor Aguayo reported on her attendance at the recent California Contract Cities Association meeting and the Zamboni event as well. She thanked Public Works staff for addressing the sidewalk issue at Gaines Elementary. She also expressed appreciation

to Community Services for the various Summer events and reminded residents to keep an eye out for the upcoming Fall events.

Mayor Cuellar Stallings reported on her attendance at the California Contract Cities Association meeting, the PUSD Ad Hoc Committee meeting, the Splash Bash and the Zamboni event. She also commented on her attendance at the recent Clean Power Alliance (CPA) meeting and encouraged residents to explore the various CPA options for clean energy. She commented that she is looking forward to attending an upcoming adult softball league game and suggest that staff invite PUSD to participate. Lastly, she thanked staff for all they do for residents.

Staff

City Manager Moreno commented that staff will provide a report for discussion at the September 20, 2022 City Council meeting explaining the clean energy options available from Clean Power Alliance.

Lieutenant Morales reviewed the Sheriff's Department policy for handling high-risk traffic stops.

CLOSED SESSION

There was no closed session.

ADJORNMENT

There being no further business to come before the City Council, Mayor Cuellar Stallings adjourned the meeting at 8:21 p.m. to an adjourned meeting scheduled to be held on Tuesday, September 20, 2022 beginning at 10:00 a.m. in the Council Chamber at City Hall, 16400 Colorado Avenue, to include a tour of the various City funded social service organizations.

A second adjourned meeting will be held on Tuesday, September 20, 2022 at 5:00 p.m., in the Council Chamber at City Hall, 16400 Colorado Avenue, Paramount.

Vilma Cuellar Stallings, Mayor

ATTEST:

Heidi Luce, City Clerk

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**PARAMOUNT CITY COUNCIL
MINUTES OF AN ADJOURNED MEETING & TOUR
SEPTEMBER 20, 2022**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

CALL TO ORDER: The adjourned meeting of the City Council was called to order by Mayor Vilma Cuellar Stallings at 10:00 a.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount, California.

ROLL CALL OF COUNCILMEMBERS

Present: Councilmember Annette C. Delgadillo
Councilmember Peggy Lemons
Vice Mayor Isabel Aguayo
Mayor Vilma Cuellar Stallings

Absent: Councilmember Brenda Olmos

It was moved by Councilmember Lemons and second by Councilmember Delgadillo to excuse Councilmember Olmos' absence. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Vice Mayor Aguayo; and
Mayor Cuellar Stallings

NOES: None

ABSENT: Councilmember Olmos

ABSTAIN: None

STAFF PRESENT: John Moreno, City Manager
Andrew Vialpando, Assistant City Manager
David Johnson, Community Services Director
Yecenia Guillen, Assistant Community Serv. Director
Heidi Luce, City Clerk

PUBLIC COMMENTS

There were none.

NEW BUSINESS

1. **ORAL REPORT**
Su Casa – Virtual
Facility Tour
CF 62
- This item was continued to a future meeting because Su Casa was unavailable to facilitate the virtual tour.

2. BUS TOUR
City Funded Social
Service Organizations
CF 62

At 10:03 a.m. the City Council and staff proceeded to the bus to commence the tour portion of the agenda. There were no members of the public present to participate in the bus tour.

The bus tour included a visit to the following City funded nonprofit social service organizations that provide services to Paramount families:

- Pools of Hope
- Children's Dental Health Clinic
- The Children's Clinic Family Health (TCC Family Health)
- Pathways
- Community Family Guidance Center
- Little House

RECESS

The bus arrived back at City Hall at 4:00 p.m. and the City Council took a brief recess.

At 4:08 p.m., Mayor Cuellar Stallings called the meeting back to order in the Council Chamber.

ROLL CALL OF
COUNCILMEMBERS

Present: Councilmember Annette C. Delgadillo
Councilmember Peggy Lemons
Councilmember Brenda Olmos*
Vice Mayor Isabel Aguayo
Mayor Vilma Cuellar Stallings

** It was noted that Councilmember Olmos was expected to arrive soon. Councilmember Olmos arrived at 4:10 p.m. and joined the City Council in closed session.*

STAFF PRESENT:

John Moreno, City Manager
John E. Cavanaugh, City Attorney
Andrew Vialpando, Assistant City Manager
David Johnson, Community Services Director
Yecenia Guillen, Assistant Community Serv. Director
Heidi Luce, City Clerk

CLOSED SESSION

At 4:09 p.m. Mayor Cuellar Stallings recessed the meeting into closed session to discuss the matter listed below:

CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION

Gov't. Code § 54956.9 (d) (2)

Potential litigation against the City – APN 6236-035-011; 6236-035-012; 6236-035-013

Mayor Cuellar Stallings called the meeting back to order in open session at 4:49 p.m.

City Attorney Cavanaugh reported that the City Council met in closed session to discuss the matter listed above and no reportable action was taken.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Cuellar Stallings adjourned the meeting at 4:50 p.m. to a meeting on, September 20, 2022 at 5:00 p.m., at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount.

Vilma Cuellar Stallings, Mayor

ATTEST:

Heidi Luce, City Clerk

**PARAMOUNT CITY COUNCIL
MINUTES OF AN ADJOURNED MEETING
SEPTEMBER 20, 2022**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

CALL TO ORDER: The adjourned meeting of the Paramount City Council was called to order by Mayor Vilma Cuellar Stallings at 5:00 p.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount, California.

ROLL CALL OF COUNCILMEMBERS Present: Councilmember Annette C. Delgadillo
Councilmember Peggy Lemons
Councilmember Brenda Olmos
Vice Mayor Isabel Aguayo
Mayor Vilma Cuellar Stallings

STAFF PRESENT: John Moreno, City Manager
John E. Cavanaugh, City Attorney
Andrew Vialpando, Assistant City Manager
John Carver, Planning Director
Adriana Figueroa, Public Works Director
David Johnson, Community Services Director
Margarita Matson, Public Safety Director
Kim Sao, Finance Director
Clyde Alexander, Assistant Finance Director
Sol Bejarano, Management Analyst
Rebecca Bojorquez, Management Analyst
Chris Callard, Public Information Officer
Steve Coumparoules, Management Analyst
Yecenia Guillen, Assistant Community Serv. Director
Sarah Ho, Assistant Public Works Director
Heidi Luce, City Clerk
Wendy Macias, Public Works Manager
Anthony Martinez, Senior Management Analyst
Ivan Reyes, Associate Planner
Johnnie Rightmer, Building & Safety Manager
Eric Wosick, Assistant Public Safety Director

CF 10.4

CITY COUNCIL PUBLIC COMMENT UPDATES

City Manager Moreno responded to comments made by Dena Turner and Yesenia Cuarenta at the September 6, 2022 City Council meeting.

CF 10.3

PUBLIC COMMENTS

The following individual addressed the City Council and provided public comments: Albert Wilmovsky. Additionally, the following individuals provided written comments: Velma Winbush; Alex Yanez; Andrea Crow, Paramount Library; and Martha Torres, Fair Housing Foundation.

CONSENT CALENDAR

It was moved by Councilmember Lemons and seconded by Councilmember Delgadillo to approve Consent Calendar Items 1, 2, 3, and 4 as shown below. The motion was passed by the following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings
NOES: None
ABSENT: None
ABSTAIN: None

- | | |
|--|--|
| 1. ORDINANCE NO. 1165
(Adoption)
Amending Section
2.04.010 of the Paramount
Municipal Code Relating
to City Council Meetings
CF 10.5 | Adopted. |
| 2. REJECTION OF BID
Paramount Park Roof
Replacement Project (City
Project No. 9370)
CF 9370 | Rejected all bids and direct staff to re-advertise the request for bids for the Paramount Park Roof Replacement Project. |
| 3. RESOLUTION NO. 22:047
Amending the City's
Conflict of Interest Code
and Repealing Resolution
No. 12:011
CF 77.3 | Adopted. |

- | | |
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| 4. APPROVAL
Approval of Amendment
No. 1 to Agreement with
Craftwater Engineering for
continued Design Services
for Spane Park
Stormwater Capture
Project (City Project No.
9295)
CF 43.1149 | Approved Amendment No. 1 to the agreement with
Craftwater for continued design services for Spane
Park Stormwater Capture Project (City Project No.
9295) in the amount of \$69,705 and authorize the
Mayor or her designee to sign the amendment. |
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NEW BUSINESS

- | | |
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| 5. ORAL REPORT
Compton Community
College District Update
CF 89.2 | Juanita Doplemore, Board Trustee Area 4 and Nicole
Jones, Vice President of Student Services presented
a PowerPoint presentation providing information on
the services Compton Community College District
provides to the communities it serves. |
|---|--|

- | | |
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| 6. PUBLIC HEARING
Consolidated Annual
Performance and
Evaluation Report
(CAPER) FY 2021-22
CF 54.CDBG | <p>Planning Director Carver gave the report and
presented a PowerPoint presentation.</p> <p>Mayor Cuellar Stallings opened the public hearing
and asked if there was anyone wishing to testify.</p> |
|--|---|

There being no one wishing to testify, it was moved by
Councilmember Lemons and seconded by
Councilmember Vice Mayor Aguayo to close the
public hearing. The motion was passed by the
following roll call vote:

AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings

NOES: None

ABSENT: None

ABSTAIN: None

The report was received and filed.

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| 7. ORAL REPORT
Design Concept for
Progress Plaza Exterior
CF 74.8
CF 43.1154 | <p>Community Services Director Johnson gave the
report and presented a PowerPoint presentation.</p> <p>Brief discussion ensued concerning various aspects
of the design. It was suggested that the outdoor patio
include misters.</p> |
|--|---|

ENVIRONMENTAL SUSTAINABILITY NEW BUSINESS

8. RESOLUTION NO. 22:046
Declaring October 5, 2022
Clean Air Day in the City
of Paramount
CF 32.20
- Planning Director Carver gave the report and presented a PowerPoint presentation.
- It was moved by Councilmember Lemons and seconded by Councilmember Olmos to read by title only and adopt Resolution No. 22:046, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT DECLARING OCTOBER 5, 2022 CLEAN AIR DAY IN THE CITY OF PARAMOUNT." The motion was passed by the following roll call vote:
- AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings
- NOES: None
- ABSENT: None
- ABSTAIN: None
9. APPROVAL
Authorization to Purchase
Organic Waste Containers
for SB 1383 Residential
Program
CF 86.6
- Public Works Director Figueroa gave the report and presented a PowerPoint presentation.
- It was moved by Councilmember Olmos and seconded by Councilmember Lemons to authorize the purchase of kitchen pails from Sure-Close Inc., in the amount of \$31,050. The motion was passed by the following roll call vote:
- AYES: Councilmembers Delgadillo, Lemons,
Olmos; Vice Mayor Aguayo;
and Mayor Cuellar Stallings
- NOES: None
- ABSENT: None
- ABSTAIN: None
10. CONSIDERATION
Clean Power Alliance
Proposal to Change
Default Renewable Energy
Tier for City Accounts
CF 43.1070
- Public Works Director Figueroa gave the report and presented a PowerPoint presentation.
- Discussion ensued concerning the three Clean Power Alliance sustainable electricity tiers – Lean Power (36% clean power), Clean Power (50% clean power), and 100% Green Power. Public Works Director Figueroa explained that residents and businesses

ultimately have the option of changing their individual sustainable electricity tier regardless of what the City Council selects as the community default tier. The City Council expressed the importance of educating the community about the energy options available from Clean Power Alliance and the process for making changes to their sustainable electricity tier.

Dalia Gomez External Affairs Manager with the Clean Power Alliance was present to answer questions and further explain the clean energy options. Further discussion ensued concerning the importance of a public information campaign. It was suggested that an informational video be created in English and Spanish.

It was moved by Councilmember Lemons and seconded by Councilmember Delgadillo to direct staff to: 1) move the City's current municipal electrical accounts from the 36% Lean Power tier into the 100% Green Power tier; and 2) change the citywide default rate to the 50% Clean Power tier. The motion was passed by the following roll call vote:

AYES:	Councilmembers Delgadillo, Lemons, Olmos; Vice Mayor Aguayo; and Mayor Cuellar Stallings
NOES:	None
ABSENT:	None
ABSTAIN:	None

COMMENTS/COMMITTEE REPORTS

Councilmembers

Councilmember Delgadillo reported on her attendance at the recent Coffee with the Mayor and Mexican Independence Day events. She commented that the events were very successful and thanked staff for their hard work.

Councilmember Olmos reported on her attendance at the California Contract Cities Association board meeting where LA County Fire Deputy Fire Chief Eleni Pappas gave a presentation on response times. She suggested sending a thank you note to Fire

Station 31 thanking them for their service to the Paramount community. She also reported on her attendance at the CalCities Annual Conference. She also inquired about the status of the City's air monitoring program and the painting of addresses on curbs.

Councilmember Lemons reported on her attendance at the SEAACA board meeting noting that SEAACA recently updated its website to include a Fact Check page and a graphic image providing a summary of their annual statistics.

Vice Mayor Aguayo reported on her attendance at the CalCities Annual Conference and the Eco-Rapid Transit Board meeting. She noted that Eco-Rapid Transit is offering an apprenticeship program. She also reported that she attended the American Cancer Society Relay for Life Event and toured the Tiny Home Village in Montebello. Lastly, she commented that in addition to Mexican Independence Day on September 16, her grandfather celebrated his 89th birthday that day as well.

Mayor Cuellar Stallings reported that she also attended the CalCities Annual Conference, the Mexican Independence Day Celebration, the Tiny Home Village tour in Montebello, and Relay for Life. She also reported that she attended the Faith Summit, focusing on homelessness, hosted by the Gateway Cities Council of Governments. She thanked staff for all they do to support the Paramount community.

Staff

City Manager Moreno thanked the City Council for their participation in today's bus tour to visit the City funded nonprofit social service organizations.

CLOSED SESSION

There was no closed session.

ADJOURNMENT

There being no further business to come before the City Council, Mayor Cuellar Stallings adjourned the meeting in memory of longtime resident John Selby at 6:46 p.m. to a meeting on October 4, 2022 at 6:00 p.m.

Vilma Cuellar Stallings, Mayor

ATTEST:

Heidi Luce, City Clerk

H:\CITYMANAGER\AGENDA\MINUTES\2022 MINUTES\09-20-2022 MINUTES CC.DOCX9/28/2022 1:06 PM

OCTOBER 4, 2022

REGISTER OF DEMANDS

PARAMOUNT CITY COUNCIL

MOTION IN ORDER:

APPROVE THE PARAMOUNT CITY COUNCIL REGISTER OF DEMANDS.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
September 30, 2022
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
325715	A Y NURSERY, INC.	2,348.33	PW - LANDSCAPE MNTC SUPPLIES
		315.38	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Total	2,663.71	
325473	ADMINISTRATIVE SERVICES CO-OP	2,709.00	CSR - TAXI TRANSIT SVCS (6/22)
	Vendor Total	2,709.00	
325633	AFLAC	1,801.62	AFLAC VOLUNTARY INSURANCE (8/22)
	Vendor Total	1,801.62	
325496	AKESO OCCUPATIONAL HEALTH	786.00	HR - HEALTH SCREENINGS (7/22)
		410.00	CSR - STAR HEALTH SCREENINGS (7/22)
		390.00	HR - HEALTH SCREENINGS (4/22)
		240.00	CSR - STAR HEALTH SCREENINGS (4/22)
	Vendor Total	1,826.00	
325791	AKM CONSULTING ENGINEERS, INC	14,265.60	CIP - WELL #16 CONSTRUCTION MGMT (7/22)
	Vendor Total	14,265.60	
325497	ALIN PARTY SUPPLY CO.	171.93	CSR - ENP EVENT SUPPLIES
325535		76.73	CSR - ENP LUAU EVENT
325571		90.25	PS - MEETING EXPENSE (8/17)
		47.73	PS - MEETING EXPENSE (8/17)
325651		232.77	CSR - STAR SUPPLIES
		166.26	CSR - STAR SUPPLIES
325692		121.63	CSR - RECREATION SUPPLIES
	Vendor Total	907.30	
325587	ALL AMERICAN ASPHALT	866,136.09	CIP - NEIGHBORHOOD STREET RESURF (7/22)
	Vendor Total	866,136.09	
325716	ALL CITY MANAGEMENT SERVICES	5,369.19	PS - CROSSING GUARD SVCS (8/7 - 8/20)
	Vendor Total	5,369.19	
325792	ALTA LANGUAGE SERVICES, INC	121.00	HR - BILINGUAL PAY EXAM SVCS (8/22)
	Vendor Total	121.00	
325652	AMBIENT PRO, LLC	2,200.00	CSR - NIGHT MARKET (9/2)
325662		2,200.00	CSR - NIGHT MARKET (9/7)
	Vendor Total	4,400.00	
325663	APLIN, DAMON	120.00	CSR - UMPIRE FEE (SOFTBALL LEAGUE)
325737		80.00	CSR - UMPIRE FEE (SOFTBALL LEAGUE)
325793		120.00	CSR - UMPIRE FEE (SOFTBALL LEAGUE)
	Vendor Total	320.00	
325474	ARAMARK UNIFORM SERVICES, INC.	239.78	CSR - LAUNDRY SVCS (8/3)
325609		239.78	CSR - LAUNDRY SVCS (8/17)
	Vendor Total	479.56	
325495	ARELLANO, DAVID	90.00	PW - WATER TREATMENT CERT (DA)
	Vendor Total	90.00	
325536	AT & T	112.35	GEN - CLRWTR INTERNET (8/22)
325610		64.20	GEN - SPLASH PAD INTERNET (8/22)
325771		53.50	GEN - PARAMOUNT POOL INTERNET (9/22)
		42.80	GEN - COM CTR INTERNET (9/22)
325772		2,950.08	GEN - TELEPHONE SERVICE (8/22)
	Vendor Total	3,222.93	
325738	AYALA, DESIREE	150.00	FACILITY DEPOSIT REFUND(AYALA,7346)
	Vendor Total	150.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
September 30, 2022
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
325537	BALAREZO-RUVALCABA, JACKELINE	645.00	CSR - STAR MANDATED REPORTING TRAINING
	Vendor Total	645.00	
325664	BARRIOS, RUDOLPH	80.00	CSR - UMPIRE FEE (SOFTBALL LEAGUE)
325739		120.00	CSR - UMPIRE FEE (SOFTBALL LEAGUE)
325794		80.00	CSR - UMPIRE FEE (SOFTBALL LEAGUE)
	Vendor Total	280.00	
325498	BATISTA FAMILY FARM, LLC	350.00	CP - HERITAGE FESTIVAL
	Vendor Total	350.00	
325665	BEACH FREEMAN LIM & CLELAND	5,000.00	CSR - ACCOUNTING SVCS (YOUTH LEAGUE)
		3,755.00	CSR - TAX STATUS REVIEW (YOUTH LEAGUE)
	Vendor Total	8,755.00	
325538	BEASLEY, ELBA	650.00	CSR - STAR MANDATED REPORTING TRAINING
	Vendor Total	650.00	
325499	BEIGHTON, DAVE	1,500.00	PS - DETECTIVE SPECIALIST (7/30 - 8/12)
325653		2,262.50	PS - DETECTIVE SPECIALIST (8/13 - 8/26)
325773		1,450.00	PS - DETECTIVE SPECIALIST (8/27 - 9/9)
	Vendor Total	5,212.50	
325717	BIOMETRICS4ALL, INC	564.00	HR - FINGERPRINTING SVCS (8/22)
		160.00	CSR - STAR FINGERPRINTING SVCS (8/22)
	Vendor Total	724.00	
325749	BLUESPACE INTERIORS	1,449.78	PW - FACILITY MNTC SUPPLIES
	Vendor Total	1,449.78	
325539	BRADLEY-DELGADO, DONALD	134.24	PS - DEPUTY TRAINING (DBD)
	Vendor Total	134.24	
325588	BRIGHTVIEW LANDSCAPE	2,028.59	PW - LANDSCAPE MNTC SVCS
	Vendor Total	2,028.59	
325666	BUBBLEMAINIA AND COMPANY, LLC	580.00	CP - SUMMER EVENT (9/3 - CMFA)
	Vendor Total	580.00	
325500	BUCKNAM & ASSOCIATES, INC	12,930.00	CIP - WELL #16 PROGRAM MGMT (7/22)
325774		4,980.00	CIP - WELL #16 PROGRAM MGMT (8/22)
	Vendor Total	17,910.00	
325775	BUDILO CONSTRUCTION, INC	1,961.41	PW - WATER OPER MNTC SVCS
		1,562.69	PW - WATER OPER MNTC SVCS
		1,213.35	PW - WATER OPER MNTC SVCS
		1,099.02	PW - WATER OPER MNTC SVCS
	Vendor Total	5,836.47	
325589	C S LEGACY CONSTRUCTION	189,827.14	CIP - BUS SHELTERS (7/22)
	Vendor Total	189,827.14	
325475	CAL HOME REMODELING	10,660.50	PL - RES REHAB (13444 JETMORE)
325476		2,862.00	PL - RES REHAB (8411 WILBARN)
	Vendor Total	13,522.50	
325750	CALIFORNIA DEPARTMENT OF TOXIC	30.00	PW - HAZARDOUS WASTE FEES
	Vendor Total	30.00	
325740	CALIFORNIA POLICE ACTIVITY	1,700.00	PS - YAL EXCURSION (8/24)
		1,700.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
September 30, 2022
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
15743	CALIFORNIA PUBLIC EMPLOYEES'	40,898.85	PERS RETIREMENT - PPE 7/29
15744		15,762.78	PERS RETIREMENT - PPE 7/29
15762		39,725.70	PERS RETIREMENT - PPE 08/12
15763		2,978.36	PERS RETIREMENT - CC 08/22
15764		14,976.51	PERS RETIREMENT - PPE 08/12
15765		494.73	PERS RETIREMENT - CC 8/22
15776		100,953.05	MEDICAL INSURANCE (ACTIVE) - 9/22
		9,089.00	MEDICAL INSURANCE (RETIRED) - 9/22
		537.69	MEDICAL INSURANCE (ADMIN FEE) - 9/22
15777		40,373.59	PERS RETIREMENT - PPE 8/26
15778		14,888.85	PERS RETIREMENT - PPE 8/26
		280,679.11	
325520	CALPERS LONG-TERM CARE PROGRAM	47.54	CALPERS LTC - PPE 8/12 (AF)
325667		47.54	CALPERS LTC - PPE 8/26 (AF)
325795		47.54	CALPERS LTC - PPE 9/9 (AF)
	Vendor Total	142.62	
325693	CARROT-TOP INDUSTRIES, INC	1,695.72	CSR- AQUATIC SUPPLIES
		1,695.72	
325611	CDW GOVERNMENT, INC.	361.45	GEN - COMPUTER MNTC SUPPLIES
		227.57	GEN - COMPUTER MNTC SUPPLIES
		75.87	GEN - COMPUTER MNTC SUPPLIES
	Vendor Total	664.89	
325650	CENTRAL BASIN MUNI WATER DIST	318,516.70	PW - PURCHASED WATER (5/22)
325718		354,613.56	PW - PURCHASED WATER (7/22)
	Vendor Total	673,130.26	
325776	CEREUS BLOOM LIFE COACHING	1,250.00	PS - YAL SUPPLIES
		1,250.00	
325612	CINDY'S JUMPERS, LLC	125.00	CSR - RECREATION SUPPLIES
325668		1,944.00	CP - SUMMER EVENT (9/3 - CMFA)
	Vendor Total	2,069.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
September 30, 2022
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
325572	CINTAS #053	58.15	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.94	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
		53.81	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.94	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
		.00	PW - UNIFORM SVC (WTR CUST SVC)
		53.81	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.94	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
		53.81	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.94	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
		53.81	PW - UNIFORM SVC (FACILITIES)
		38.55	PW - UNIFORM SVC (LANDSCAPE)
		26.94	PW - UNIFORM SVC (ROADS)
		21.85	PW - UNIFORM SVC (WTR PROD)
		23.59	PW - UNIFORM SVC (WTR DIST)
		22.45	PW - UNIFORM SVC (WTR CUST SVC)
	Vendor Total	753.10	
325751	CIT TECHNOLOGY FIN SERV, INC	527.84	PS - COPIER (8/22)
		175.90	PW - COPIER (8/22)
		703.74	
15726	CITY OF PARAMOUNT PAYROLL	322,287.76	NET PAYROLL - PPE 08/12
15736		71.49	NET PAYROLL - SPEC 8/13
15739		384.28	NET PAYROLL - SPEC 8/19
15745		263.62	NET PAYROLL - SPEC 8/26
15749		321,274.77	NET PAYROLL - PPE 08/26
15759		314.28	NET PAYROLL - SPEC 9/2
15769		137.84	NET PAYROLL - SPEC 8/30
15772		562.61	NET PAYROLL - SPEC 9/2
15780		661.34	NET PAYROLL - SPEC 9/8
15793		325,680.00	NET PAYROLL - PPE 09/09
	Vendor Total	971,637.99	
325634	COLANTUONO, HIGHSMITH &	345.40	CA - LEGAL SVCS (SCE COALITION) - 7/22
		76.99	CA - LEGAL SVCS (SCE COALITION) - 7/22
	Vendor Total	422.39	
325694	COLORS PRINTING, INC	317.52	CSR - SENIOR NEWSLETTER (8/22)
	Vendor Total	317.52	
325669	CONTINENTAL INTERPRETING	50.00	PL - TRANSLATION SVCS (PH-9/6)
325695		700.00	CC - COMMUNITY INTERPRETER (8/16)
		700.00	CC - COMMUNITY INTERPRETER (8/2)
	Vendor Total	1,450.00	
325477	CONTRACT LAW FUND	75.00	CC - CCCA ANNUAL BOARD MTG (IA,BO,VCS)
		25.00	CM - CCCA ANNUAL BOARD MEETING (JM)
		25.00	AS - CCCA ANNUAL BOARD MEETING (AV)
	Vendor Total	125.00	
325540	CRIME SCENE STERI-CLEAN, LLC	850.00	PS - CRIME SCENE CLEANING (8/1)
		850.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
September 30, 2022
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
325696	CSMFO	150.00	FIN - CSMFO LOCAL BUDGETING (KS)
		150.00	
325478	CUARENTA, YESENIA MARIA	313.62	CANDIDATE STATEMENT REFUND (CUARENTA)
	Vendor Total	313.62	
325635	DANIELS, MONEMA	150.00	FACILITY DEPOSIT REFUND (DANIELS,7338)
	Vendor Total	150.00	
325541	DATA TICKET, INC	980.00	PS - CODE ENF CITATION SVCS (7/22)
		200.00	PS - NOISE DISTURBANCE SVCS (7/22)
		170.00	PS - SPECIAL HEARING ST RACING(7/22)
		114.00	PS - SPECTATOR CITATION SVCS (7/22)
	Vendor Total	1,464.00	
325670	DAVIS, MICHAEL	550.00	CP - SUMMER EVENT (9/3 - CMFA)
	Vendor Total	550.00	
325697	DE LAGE LANDEN	205.08	CSR - COM CTR COPIER (9/22)
	Vendor Total	205.08	
325479	DELGADILLO, ANNETTE C	313.62	CANDIDATE STATEMENT REFUND (DELGADILLO)
	Vendor Total	313.62	
325613	DELL MARKETING L.P.	29,217.78	GEN - WORKSTATION REPLACEMENTS (25)
	Vendor Total	29,217.78	
325671	DIAL M PRODUCTIONS	1,900.00	CP - HAY TREE EVENT
	Vendor Total	1,900.00	
325719	DIRECTV	86.99	PS - EOC SATELLITE SVCS (9/22)
	Vendor Total	86.99	
325480	DOCUMENT SYSTEMS, INC	78.07	CSR - COM CTR COPIER (7/22)
		78.07	CSR - COM CTR COPIER (8/22)
		156.14	
15767	ELAVON, INC	643.45	GEN-CS CREDIT CARD TERMINAL SVCS (8/22)
15768		373.32	GEN-CS CREDIT CARD TERMINAL SVCS (8/22)
	Vendor Total	1,016.77	
325741	EMERSON, GLENDA	150.00	FACILITY DEPOSIT REFUND (EMERSON 7308)
	Vendor Total	150.00	
15727	EMPLOYMENT DEVELOPMENT DEPT	14,186.67	STATE PAYROLL TAX - PPE 8/12
15750		13,755.53	STATE PAYROLL TAX - PPE 8/26
15781		7.39	STATE PAYROLL TAX - SPEC 9/8
15796		13,929.05	STATE PAYROLL TAX - PPE 9/9
	Vendor Total	41,878.64	
325698	ENRIQUEZ, MAGDA	150.00	FACILITY DEPOSIT REFUND (ENRIQUEZ 7381)
	Vendor Total	150.00	
325636	ENVIRONMENTAL PLANNING	1,280.00	PL - EIR FOR SPECIFIC PLAN (PARAMOUNT)
		1,280.00	
325637	ESTRADA, BALTAZAR	300.00	CSR - SENIOR ENTERTAINMENT (9/8)
		300.00	
325752	FACILITY WERX, INC	1,630.16	PW - FACILITY MNTC SUPPLIES
	Vendor Total	1,630.16	
325720	FEDEX FREIGHT	77.00	GEN - POSTAGE EXPENSE
		77.00	

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Check Number	Vendor Name	Amount	Description
325614	FEDEX OFFICE	671.00	CSR - STAR SUPPLIES
	Vendor Total	671.00	
325481	FERGUSON ENTERPRISES, INC	1,067.78	PW - FACILITY MNTC SUPPLIES
		-979.24	PW - FACILITY MNTC SUPPLIES (CREDIT)
325753		474.29	PW - FACILITY MNTC SUPPLIES
		24.71	PW - FACILITY MNTC SUPPLIES
	Vendor Total	587.54	
325501	FERNANDO TOURS INC	700.00	PS - CCCA DIRECTORS' MEETING (8/17)
325608		750.00	CSR - RECREATION EXCURSION (9/15)
		1,250.00	CSR - RECREATION EXCURSION (9/22)
325615		650.00	CSR - DAY CAMP EXCURSION (6/15)
		450.00	CSR - DAY CAMP EXCURSION (6/22)
		650.00	CSR - DAY CAMP EXCURSION (6/29)
		650.00	CSR - DAY CAMP EXCURSION (6/17)
		650.00	CSR - DAY CAMP EXCURSION (6/24)
		650.00	CSR - DAY CAMP EXCURSION (4/23)
325699		650.00	CSR - RECREATION EXCURSION (8/17)
		650.00	CSR - RECREATION EXCURSION (7/27)
		650.00	CSR - RECREATION EXCURSION (8/3)
		250.00	CSR - RECREATION EXCURSION (8/21)
325796		650.00	CSR - DAY CAMP EXCURSION (7/1)
		750.00	CSR - DAY CAMP EXCURSION (7/8)
		650.00	CSR - DAY CAMP EXCURSION (7/8)
		850.00	CSR - DAY CAMP EXCURSION (7/15)
		750.00	CSR - DAY CAMP EXCURSION (7/15)
		850.00	CSR - DAY CAMP EXCURSION (7/22)
		750.00	CSR - DAY CAMP EXCURSION (7/22)
		650.00	CSR - DAY CAMP EXCURSION (7/27)
		650.00	CSR - DAY CAMP EXCURSION (7/27)
		850.00	CSR - DAY CAMP EXCURSION (8/5)
		750.00	CSR - DAY CAMP EXCURSION (8/5)
		650.00	CSR - DAY CAMP POOL TRIP (7/6)
		650.00	CSR - DAY CAMP POOL TRIP (7/13)
		650.00	CSR - DAY CAMP POOL TRIP (7/20)
		650.00	CSR - DAY CAMP POOL TRIP (8/3)
	Vendor Total	19,350.00	
325573	FILE KEEPERS, LLC	111.46	PS - SHREDDING SVCS (7/22)
	Vendor Total	111.46	
325521	FOSSIL INDUSTRIES, INC	210.00	PW - FACILITY MNTC SUPPLIES
	Vendor Total	210.00	
325522	FRANCHISE TAX BOARD	300.00	PAYROLL DEDUCTION - PPE 8/12
325672		300.00	PAYROLL DEDUCTION - PPE 8/26
325797		300.00	PAYROLL DEDUCTION - PPE 9/9
	Vendor Total	900.00	
325700	FUN EXPRESS	2,473.89	CSR - STAR SUPPLIES
		2,422.48	CSR - STAR SUPPLIES
	Vendor Total	4,896.37	
325590	FUSION	171.38	GEN - PARAMOUNT PARK ETHERNET (8/22)
	Vendor Total	171.38	
325502	GARIBALDO'S NURSERY	303.19	PW - LANDSCAPE MNTC SUPPLIES
		303.19	

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Check Number	Vendor Name	Amount	Description
325523	GAS COMPANY	684.98	GEN - FACILITIES NATURAL GAS (7/22)
		220.07	GEN - WELLS #13 & #14 NATURAL GAS(7/22)
		2.06	GEN - CLRWTR NATURAL GAS (7/22)
325754		9,080.31	GEN - FACILITIES NATURAL GAS (8/22)
		4.55	GEN - CLRWTR NATURAL GAS (8/22)
		240.51	GEN - WELL #14 NATURAL GAS (8/22)
	Vendor Total	10,232.48	
325574	GATEWAY WATER MANAGEMENT	44,876.66	PW - LA RIVER WATERSHED MGMT (FY23)
		36,452.74	PW - LOS CERRITOS WATERSHED MGMT (FY23)
		15,000.00	PW - IRWM JPA MEMBERSHIP (FY23)
		8,385.00	PW - GREATER HARBOR TOXIC TDML (FY23)
		548.48	PW - GREATER HARBOR TOXIC TDML (FY23)
	Vendor Total	105,262.88	
15742	GEOCKO, INC	20,000.00	PL - SBA RELIEF (THE WAY DESIGN&PRINT)
		20,000.00	PL - SBA RELIEF (NEXT LEVEL CELLULAR)
		20,000.00	PL - SBA RELIEF (MARISCOS ALAS)
		20,000.00	PL - SBA RELIEF (RT XPRESS, LLC)
		20,000.00	PL - SBA RELIEF (LGR CONSTRUCTION)
		20,000.00	PL - SBA RELIEF (COLORS BOUTIQUE)
		20,000.00	PL - SBA RELIEF (UNIAMERICA INSURANCE)
		20,000.00	PL - SBA RELIEF (MONTON REAL ESTATE)
15805		20,000.00	PL - SBA RELIEF (TONY'S TOWING)
		20,000.00	PL - SBA RELIEF (PANADERIA TEXCOCO)
		20,000.00	PL - SBA RELIEF (CAHLA ENTERPRISES)
		20,000.00	PL - SBA RELIEF (DANIELS BOOKKEEPING)
		20,000.00	PL - SBA RELIEF (FRANK'S CLEANERS)
		20,000.00	PL - SBA RELIEF(CHARLIE'S TRANSMISSION)
		20,000.00	PL - SBA RELIEF (BRAID FACTORY)
		20,000.00	PL - SBA RELIEF (D L T AUTO ELECTRIC)
		9,312.17	PL - SBA RELIEF ADMIN FEE
		329,312.17	
325524	GLOBAL INDUSTRIAL	142.48	GEN - COMPUTER MNTC SUPPLIES
325654		939.10	FIN - CUBICLE PARTITION
	Vendor Total	1,081.58	
325482	GOLDEN STATE WATER COMPANY	512.17	PW - MEDIAN IRRIGATION (7/22)
		7,190.65	GEN - ALL AMERICAN PARK WATER (7/22)
325586		591.40	PW - MEDIAN IRRIGATION (6/22)
		5,354.18	GEN - ALL AMERICAN PARK WATER (6/22)
325798		522.87	PW - MEDIAN IRRIGATION (8/22)
		5,925.38	GEN - ALL AMERICAN PARK WATER (8/22)
	Vendor Total	20,096.65	
325483	GOMEZ, ALLEN	156.81	CANDIDATE STATEMENT REFUND (GOMEZ)
	Vendor Total	156.81	
325721	GOTO COMMUNICATIONS, INC	2,167.48	GEN - VOIP TELEPHONE SVC (9/22)
	Vendor Total	2,167.48	
325755	GRAINGER	199.85	PW - FACILITY MNTC SUPPLIES
		199.85	
325503	H & H NURSERY INC.	151.29	PW - LANDSCAPE MNTC SUPPLIES
		89.10	PW - LANDSCAPE MNTC SUPPLIES
325722		110.43	PW - LANDSCAPE MNTC SUPPLIES
		350.82	
325723	HARDY AND HARPER, INC	461,369.24	CIP - ARTERIAL STREET RESURF (8/22)
	Vendor Total	461,369.24	

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Check Number	Vendor Name	Amount	Description
325756	HAZEN AND SAWYER	8,233.30	PW - WTR INFRASTRUCTURE ANALYSIS (7/22)
	Vendor Total	8,233.30	
325777	HDL COREN & CONE	1,425.00	FIN - SALES TAX SVCS (3RD QTR)
		337.49	FIN - SALES TAX RECOVERY (1ST QUARTER)
		300.00	FIN - TRANSACTION TAX SVCS (1QFY23)
	Vendor Total	2,062.49	
325778	HOME DEPOT CRC/GEFC	529.02	CSR - STAR SUPPLIES
		275.45	CSR - AQUATIC SUPPLIES
		45.14	CSR - AQUATIC SUPPLIES
		454.22	CSR - EQUIPMENT MNTC SUPPLIES
		1,269.02	CP - SUMMER EVENT (9/3 -CMFA)
		459.61	CP - SUMMER EVENT (9/3-CMFA)
		-22.57	CSR - AQUATIC SUPPLIES (CREDIT)
	Vendor Total	3,009.89	
325758	HOME DEPOT/GEFC	97.13	PW - FACILITY MNTC SUPPLIES
		371.34	PW - FACILITY MNTC SUPPLIES
		100.67	PW - GRAFFITI REMOVAL SUPPLIES
		131.42	PW - GRAFFITI REMOVAL SUPPLIES
		45.72	PW - FACILITY MNTC SUPPLIES
		51.76	PW - GRAFFITI REMOVAL SUPPLIES
		341.95	PW - LANDSCAPE MNTC SUPPLIES
		963.60	PW - GRAFFITI REMOVAL SUPPLIES
		186.32	PW - STREET MNTC SUPPLIES
		69.17	PW - FACILITY MNTC SUPPLIES
		181.69	PW - GRAFFITI REMOVAL SUPPLIES
		23.52	PW - FACILITY MNTC SUPPLIES
		503.70	PW - GRAFFITI REMOVAL SUPPLIES
		287.05	PW - GRAFFITI REMOVAL SUPPLIES
		62.70	PW - GRAFFITI REMOVAL SUPPLIES
		53.38	PW - FACILITY MNTC SUPPLIES
		49.47	PW - GRAFFITI REMOVAL SUPPLIES
		40.73	PW - FACILITY MNTC SUPPLIES
		75.40	PW - GRAFFITI REMOVAL SUPPLIES
		549.50	PW - FACILITY MNTC SUPPLIES
		20.50	PW - FACILITY MNTC SUPPLIES
		17.99	PW - FACILITY MNTC SUPPLIES
		76.07	PW - FACILITY MNTC SUPPLIES
		233.94	PW - GRAFFITI REMOVAL SUPPLIES
		6.67	PW - FACILITY MNTC SUPPLIES
		40.96	PW - GRAFFITI REMOVAL SUPPLIES
		27.51	PW - FACILITY MNTC SUPPLIES
		36.01	PW - FACILITY MNTC SUPPLIES
		131.54	PW - GRAFFITI REMOVAL SUPPLIES
		213.72	PW - FACILITY MNTC SUPPLIES
		107.96	PW - FACILITY MNTC SUPPLIES
		45.14	PW - FACILITY MNTC SUPPLIES
		74.45	PW - FACILITY MNTC SUPPLIES
		26.85	PW - FACILITY MNTC SUPPLIES
		-6.56	PW - FACILITY MNTC SUPPLIES (CREDIT)
		-145.50	PW - FACILITY MNTC SUPPLIES (CREDIT)
		18.70	PW - FACILITY MNTC SUPPLIES
	Vendor Total	5,112.17	
325674	HOTSY	57.50	CSR - STAR SUPPLIES
	Vendor Total	57.50	
325655	HUMAN SERVICES ASSOCIATION	3,046.45	CSR - ENP MEALS (7/22)
	Vendor Total	3,046.45	

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Check Number	Vendor Name	Amount	Description
325591	IMAGE 2000, INC	34.94	FIN - COPIER MNTC (8/22)
		34.94	CSR - COPIER MNTC (8/22)
		69.88	
325759	IML SECURITY SUPPLY	434.73	PW - FACILITY MNTC SUPPLIES
		165.49	PW - FACILITY MNTC SUPPLIES
	Vendor Total	600.22	
325675	INK HEAD DESIGN & PRINTS	2,100.92	CS - STAFF UNIFORMS
325701		6,515.78	CSR - STAR UNIFORMS
		786.58	CSR - DAY CAMP SUPPLIES
		662.44	CSR - DAY CAMP SUPPLIES
		326.34	CSR - STAFF UNIFORMS
		144.15	CSR - STAR SUPPLIES
		122.18	CP - COUNCIL CAMP CHAIRS (2)
	Vendor Total	10,658.39	
325779	INTEGRA REALTY RESOURCES -	2,000.00	PL - APPRAISAL(8456 ALONDRA-TROPICANA)
	Vendor Total	2,000.00	
15728	INTERNAL REVENUE SERVICE	35,551.78	FED PAYROLL TAX - PPE 8/12
		12,216.90	MEDICARE PAYMENT - PPE 8/12
15737		2.28	MEDICARE PAYMENT - SPEC 8/13
15740		12.24	MEDICARE PAYMENT - SPEC 8/19
15746		8.40	MEDICARE PAYMENT - SPEC 8/26
15751		34,407.47	FED PAYROLL TAX - PPE 8/26
		12,184.70	MEDICARE PAYMENT - PPE 8/26
15760		10.02	MEDICARE PAYMENT - SPEC 9/2
15770		4.40	MEDICARE PAYMENT - SPEC 8/30
15773		8.18	FED PAYROLL TAX - SPEC 9/2
		18.18	MEDICARE PAYMENT - SPEC 9/2
15782		20.18	FED PAYROLL TAX - SPEC 9/8
		21.94	MEDICARE PAYMENT - SPEC 9/8
15797		36,181.04	FED PAYROLL TAX - PPE 9/9
		12,363.76	MEDICARE PAYMENT - PPE 9/9
	Vendor Total	143,011.47	
325542	JANKOVICH COMPANY, LLC	1,680.83	PS - FLEET FUEL (8/1 - 8/7)
		278.70	PS - FLEET FUEL (8/1 - 8/7)
		163.86	CSR - FLEET FUEL (8/1 - 8/7)
		71.31	PS - FLEET FUEL (8/1 - 8/7)
		58.78	CSR - FLEET FUEL (8/8 - 8/14)
325575		1,234.39	PS - FLEET FUEL (8/8 - 8/14)
		346.36	PS - FLEET FUEL (8/8 - 8/14)
		145.25	PS - FLEET FUEL (8/8 - 8/14)
325592		100.87	PL - FLEET FUEL (8/15 - 8/21)
325656		332.59	PS - FLEET FUEL (8/15 - 8/21)
		19.51	PS - FLEET FUEL (8/15 - 8/21)
	Vendor Total	4,432.45	
325525	JMD NET	2,500.00	GEN - COMPUTER NETWORK SUPPORT (8/22)
	Vendor Total	2,500.00	
325543	JMG SECURITY SYSTEMS, INC	309.08	PW - KEY FOBS (30)
	Vendor Total	309.08	
325593	JOE GONSALVES & SON INC	3,000.00	CC - STATE LEGISLATIVE LOBBYIST (9/22)
	Vendor Total	3,000.00	
325504	JOHN'S WHOLESALE ELECTRIC, INC	873.92	PW - FACILITY MNTC SUPPLIES
325676		1,687.43	PW - FACILITY MNTC SUPPLIES
		2,561.35	

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Check Number	Vendor Name	Amount	Description
325505	JUNIOR'S CONSTRUCTION, INC	5,393.12	PW - FACILITY MNTC SVCS
		500.00	PW - FACILITY MNTC SVCS
325760		14,875.00	CIP - CITY YARD HVAC REPLACEMENT
		7,800.00	PW - SIDEWALK REPAIRS
		28,568.12	
325638	KENNEDY, LATANYA	150.00	FACILITY DEPOSIT REFUND (KENNEDY, 7208)
	Vendor Total	150.00	
325484	KOSMONT TRANSACTIONS SERVICES,	3,854.68	FIN - INVESTMENT CONSULTANT SVCS(6/22)
		3,749.54	FIN - INVESTMENT CONSULTANT SVCS(7/22)
	Vendor Total	7,604.22	
325594	L A COUNTY DEPT OF PUBLIC WORK	4,987.59	PW - INDUSTRIAL WASTE SVCS (6/22)
	Vendor Total	4,987.59	
325506	L A COUNTY DISTRICT ATTORNEY	9,718.35	PS - D.A. LEGAL SVCS (6/22)
	Vendor Total	9,718.35	
325595	L A COUNTY FIRE DEPARTMENT	2,391.00	PW - HAZ MAT DISCLOSURE (CITY YARD)
325596		924.00	PW - HAZ MAT DISCLOSURE (WELL #14)
325597		691.00	PW - HAZ MAT DISCLOSURE (WELL #15)
	Vendor Total	4,006.00	
325507	L A COUNTY SHERIFF	15,549.34	PS - STREET RACING ENFORCEMENT (6/22)
		11,471.72	PS - TRANSIT ENFORCEMENT (6/22)
		3,066.71	PS - SPECIAL OPERATION (6/22)
		2,876.03	PS - SCHOOL TRAFFIC SAFETY (6/22)
		2,710.00	PS - CRIME SUPPRESSION (6/22)
		2,608.50	PS - PARTY PATROL (6/22)
		2,052.54	PS - SUPERVISOR OVERTIME (6/22)
		1,043.40	PS - TRAFFIC ENFORCEMENT (6/22)
	Vendor Total	41,378.24	
325544	L A SIGNS & BANNERS	912.87	CP - MILITARY BANNER PROGRAM
	Vendor Total	912.87	
325545	LA ESPIGA	1,267.88	HR - EMPLOYEE HEALTH FAIR
	Vendor Total	1,267.88	
325639	LA OPINION	825.00	CM - ELECTION ADVERTISEMENT (5/5)
	Vendor Total	825.00	
325546	LDI COLOR TOOLBOX	55.16	PW - COPIER OVERAGE (7/22)
	Vendor Total	55.16	
325485	LEMONS, PEGGY	313.62	CANDIDATE STATEMENT REFUND (LEMONS)
	Vendor Total	313.62	

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Check Number	Vendor Name	Amount	Description
325761	LINCOLN NATIONAL LIFE INS CO	528.58	DENTAL INSURANCE (HMO) - 9/22
		8,503.74	DENTAL INSURANCE (PPO) - 9/22
		647.40	VOLUNTARY LIFE INSURANCE (9/22)
		3,104.70	LIFE INSURANCE (9/22)
		2,730.09	DISABILITY INSURANCE (9/22)
		1,270.98	DENTAL INSURANCE (PPO) - ADJ
		-134.00	VOLUNTARY LIFE INSURANCE (ADJ)
		528.58	DENTAL INSURANCE (HMO) - 8/22
		8,503.74	DENTAL INSURANCE (PPO) - 8/22
		-1,270.98	DENTAL INSURANCE (PPO) - ADJ
		551.00	VOLUNTARY LIFE INSURANCE (8/22)
		2,710.57	LIFE INSURANCE (8/22)
		2,383.66	DISABILITY INSURANCE (8/22)
		86.54	DENTAL INSURANCE (HMO) - ADJ
		-1,369.40	DENTAL INSURANCE (ADJ)
		28,775.20	
325762	LINDSAY LUMBER CO., INC	219.43	PW - FACILITY MNTC SUPPLIES
		180.73	PW - FACILITY MNTC SUPPLIES
		96.41	PW - FACILITY MNTC SUPPLIES
		78.42	PW - FACILITY MNTC SUPPLIES
		60.92	PW - FACILITY MNTC SUPPLIES
		56.79	PW - FACILITY MNTC SUPPLIES
		42.99	PW - FACILITY MNTC SUPPLIES
		30.85	PW - FACILITY MNTC SUPPLIES
		29.73	PW - FACILITY MNTC SUPPLIES
		26.67	PW - FACILITY MNTC SUPPLIES
		26.44	PW - FACILITY MNTC SUPPLIES
		24.17	PW - FACILITY MNTC SUPPLIES
		17.62	PW - FACILITY MNTC SUPPLIES
		14.32	PW - FACILITY MNTC SUPPLIES
		13.87	PW - FACILITY MNTC SUPPLIES
		10.12	PW - FACILITY MNTC SUPPLIES
		9.89	PW - FACILITY MNTC SUPPLIES
		9.86	PW - FACILITY MNTC SUPPLIES
		7.27	PW - FACILITY MNTC SUPPLIES
		6.60	PW - FACILITY MNTC SUPPLIES
		6.55	PW - FACILITY MNTC SUPPLIES
		5.07	PW - FACILITY MNTC SUPPLIES
		5.06	PW - FACILITY MNTC SUPPLIES
		3.92	PW - FACILITY MNTC SUPPLIES
		-9.86	PW - FACILITY MNTC SUPPLIES (CREDIT)
	Vendor Total	973.84	
325598	LOPEZ, BRYANT	349.99	PW - ADVANCE WTR TREATMENT CERT (BL)
		340.00	PW - BACKFLOW TESTER EXAM (BL)
		250.00	PW - WATER OPERATOR CERT (BL)
	Vendor Total	939.99	
325508	LUCAMBIO, HAROLD	1,178.00	PS - YAL SVCS (7/30 - 8/12)
325657		1,054.00	PS - YAL SVCS (8/13 - 8/26)
325780		713.00	PS - YAL SVCS (8/27 - 9/9)
	Vendor Total	2,945.00	
325547	MAKEITPOP_PARTY DECOR	500.01	CP - BACK TO SCHOOL EVENT
		406.09	CP - COMMISSIONER'S APPRECIATION DINNER
	Vendor Total	906.10	
325724	MARTIN-MORALES, JAIME	150.00	FACILITY DEPOSIT REFUND(MARTINEZ,7369)
	Vendor Total	150.00	

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Check Number	Vendor Name	Amount	Description
15792	MATRIX TRUST TPA 000363	45,470.81	RETIREE HEALTH TRUST (10/22)
		45,470.81	
325781	MDG ASSOCIATES, INC	4,125.75	PL - CDBG PROGRAM ADMIN (7/22)
		717.50	PL - RES ADMIN (8411 WILLBARN) - 7/22
		615.00	PL - RES ADMIN (13444 JETMORE) - 7/22
		820.00	PL - RES ADMIN (16317 HUNSAKER) - 7/22
		717.50	PL - RES ADMIN (15340 VERDURA) - 7/22
		574.25	FIN - FIVE YEAR CON PLAN (2022 - 2026)
		230.63	PL - HOME PROGRAM ADMIN (7/22)
		148.75	PL - ARCH SVCS (8220 ALONDRA)
325799		20,541.88	PL - SLUM BLIGHT ANALYSIS (7/22)
	Vendor Total	28,491.26	
325509	MERIDIAN RAPID DEFENSE GROUP,	90,228.80	PW - ROAD BARRICADES (12)
	Vendor Total	90,228.80	
325510	MEZA, MARJORIE	912.00	PS - YAL SVCS (7/30 - 8/12)
325658		816.00	PS - YAL SVCS (8/13 - 8/26)
325782		552.00	PS - YAL SVCS (8/27 - 9/9)
	Vendor Total	2,280.00	
325763	MILWAUKEE ELECTRIC TOOL CORP	16.16	PW - FACILITY MNTC SUPPLIES
	Vendor Total	16.16	
325640	MOBILE RELAY ASSOCIATES	725.00	GEN - WIRELESS SITE RENT (9/22)
	Vendor Total	725.00	
325548	MOORE IACOFANO GOLTSMAN, INC	4,862.50	PL - HOUSING ELEMENT (7/22)
	Vendor Total	4,862.50	
325783	MUNOZ, JOANNA G	600.00	PS - YAL SVCS (8/27 - 9/9)
	Vendor Total	600.00	
325784	MUSCO SPORTS LIGHTING, LLC	198,450.00	CIP - PROGRESS PARK BALLFIELD LIGHTING
325785		189,815.00	CIP - PARAMOUNT PARK BALLFIELD LIGHTING
		52,832.00	CIP - PARAMOUNT PARK BALLFIELD LIGHTING
	Vendor Total	441,097.00	
325742	NAGASAKI & ASSOCIATES	4,000.00	PL - APPRAISAL(15538 COLORADO FIREHOUSE
	Vendor Total	4,000.00	
325745	NEGLETE, TRACY	6,100.00	CIP - PARAMOUNT POOL REPAIR
	Vendor Total	6,100.00	
325576	NEUTRON INDUSTRIES	205.70	PS - OFFICE SUPPLIES
	Vendor Total	205.70	
325641	NUNEZ, SULY	150.00	FACILITY DEPOSIT REFUND (NUNEZ,7356)
	Vendor Total	150.00	
325549	OFFICE DEPOT, INC.	91.43	CSR - OFFICE SUPPLIES
325616		958.65	CSR - STAR SUPPLIES
		846.57	CSR - STAR SUPPLIES
		66.95	CSR - STAR SUPPLIES
325659		518.91	CSR - STAR SUPPLIES
		264.58	CSR - STAR SUPPLIES
		35.82	CSR - STAR SUPPLIES
325702		999.86	CSR- STAR SUPPLIES
		103.00	CSR - STAR SUPPLIES
		3,885.77	

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Check Number	Vendor Name	Amount	Description
325577	OFFICE SOLUTIONS	43.66	PL - OFFICE SUPPLIES
		40.03	PL - OFFICE SUPPLIES
325764		1,391.39	GEN - OFFICE SUPPLIES
		575.89	PW - FACILITY MNTC SUPPLIES
		177.72	GEN - OFFICE SUPPLIES
		2,228.69	
15766	OPENEDGE	2,843.50	GEN - UB WEB BANK CHARGES (8/22)
	Vendor Total	2,843.50	
325578	OVERLAND PACIFIC & CUTLER INC	57.50	PL - PROPERTY MGMT SVCS (7/22)
	Vendor Total	57.50	
325550	PARTY UNLIMITED RENTAL	107.49	CP - HERITAGE FESTIVAL
	Vendor Total	107.49	
15779	PATH POINT MERCHANT SVCS, LLC	200.44	GEN - ONLINE PERMIT SVCS (8/22)
	Vendor Total	200.44	
325617	PATHWAYS VOLUNTEER HOSPICE	8,000.00	CP - COMMUNITY ORG FUNDING
	Vendor Total	8,000.00	
325703	PEREZ, DAILEEN	211.20	CSR- FOLKLORICO ADULT CLASS (8/22)
		211.20	CSR- LATIN DANCE CLASS (8/22)
		422.40	CSR- FOLKLORICO BEYOND SPECTRUM (8/22)
		70.40	CSR- HIPHOP CLASS (8/22)
	Vendor Total	915.20	
325704	PEREZ-LEON, DANALY	563.20	CSR - FOLKLORICO TOTS CLASS (8/22)
		457.60	CSR - FOLKLORICO INTER/ADV CLASS (8/22)
		352.00	CSR - FOLKLORICO BEGINNER CLASS (8/22)
	Vendor Total	1,372.80	
325551	PET WASTE ELIMINATOR	566.19	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Total	566.19	
325526	PETTY CASH	500.00	HR - EMPLOYEE HEALTH FAIR
325677		698.74	PETTY CASH REPLENISHMENT
325705		240.00	CSR - ENP EVENT SUPPLIES
325725		220.00	PC - PLANNING COMMISSION MEETING
	Vendor Total	1,658.74	
325511	POLYDOT	319.35	PW - WATER CONSERVATION DOOR HANGERS
325527		3,857.92	CP - AROUND TOWN (8/22)
325678		419.90	PW - STAGE 2 DROUGHT FLYER
	Vendor Total	4,597.17	
325765	POOL & ELECTRICAL PRODUCTS, INC	389.61	PW - FACILITY MNTC SUPPLIES
		319.74	PW - FACILITY MNTC SUPPLIES
	Vendor Total	709.35	
325552	PORT53 TECHNOLOGIES	3,200.00	GEN - PUBLIC WIFI RENEWAL (FY23)
	Vendor Total	3,200.00	
325618	POTTERY MFG & DIST, INC	1,401.60	CSR - EQUIPMENT MNTC SUPPLIES
325642		108.84	CSR - RECREATION SUPPLIES
	Vendor Total	1,510.44	
325553	PRIME GOVERNMENT SOLUTIONS, INC	8,670.00	CM - AGENDA MGMT PLATFORM (FY23)
		8,380.00	CM - PUBLIC RECORDS MGMT PLATFORM (FY23)
	Vendor Total	17,050.00	
325679	PUNKYS ICE CREAM	600.00	CP - SUMMER EVENT (9/3 - CMFA)
	Vendor Total	600.00	

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Check Number	Vendor Name	Amount	Description
325680	PURE IMAGINATION PARTY COMPANY	1,108.00	CP - SUMMER EVENT (9/3 - CMFA)
	Vendor Total	1,108.00	
325512	Q DOXS	712.21	CSR - COPIER USAGE (8/22)
		71.16	CSR - COPIER USAGE OVERAGE (7/22)
325726		412.33	GEN - COLOR COPIER USAGE (9/22)
		206.60	GEN - COLOR COPIER OVERAGE (8/22)
		132.30	GEN - COPIER USAGE (9/22)
		104.15	GEN - COPIER OVERAGE (8/22)
	Vendor Total	1,638.75	
325554	QUICK CRETE PRODUCTS CORP.	14,547.98	CSR - CONCRETE PICNIC TABLE (7)
		6,097.44	CSR - CONCRETE WASTE CONTAINER (5)
		16,928.59	CSR - CONCRETE BENCH (11)
		3,615.40	CSR - CONCRETE ARM DIVIDER (11)
325599		14,670.97	CSR - PROGRESS PARK BENCHES (8)
	Vendor Total	55,860.38	
325766	R.T.E. WELDING & TANK PARTS	34.65	PW - FACILITY MNTC SUPPLIES
	Vendor Total	34.65	
325800	RAZZOUK, MARC	1,560.00	CSR - PHIT INSTRUCTOR (8/22)
	Vendor Total	1,560.00	
325528	RCP SHELTERS, INC	20,088.60	CIP - PROGRESS PARK PICNIC SHELTER
	Vendor Total	20,088.60	
325600	RDC-S111, INC	2,385.00	PL - AL FRESCO DESIGN COST
325619		4,250.00	CIP - PROGRESS PLAZA EXTERIOR DESIGN
325681		3,250.00	CIP - PROGRESS PARK EXTERIOR DESIGN
	Vendor Total	9,885.00	
325682	REBEL SOULS MUSIC	2,300.00	CSR - FRIDAY NIGHT EVENT
	Vendor Total	2,300.00	
325579	RED WING SHOE STORE	200.00	PW - WORKBOOTS (ROADS)
		200.00	PW - WORKBOOTS (ROADS)
		200.00	PW - WORKBOOTS (ROADS)
		200.00	PW - WORKBOOTS (WTR PROD)
		200.00	PW - WORKBOOTS (WTR PROD)
		200.00	PW - WORKBOOTS (WTR DIST)
		192.91	PW - WORKBOOTS (FACILITIES)
		100.00	PW - WORKBOOTS (LANDSCAPE)
	Vendor Total	1,492.91	
325486	REGISTRAR-RECORDER/L.A. COUNTY	5,975.09	CM - CANDIDATE STATEMENTS (6)
	Vendor Total	5,975.09	

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Check Number	Vendor Name	Amount	Description	
15729	RELIANCE TRUST COMPANY	11,684.34	FT DEF COMP 457 - PPE 8/12	
15730		9,228.47	PT DEF COMP 457 - PPE 8/12	
15731		2,100.00	DEF COMP 457 ROTH - PPE 8/12	
15738		5.89	PT DEF COMP 457 - SPEC 8/13	
15741		31.65	PT DEF COMP 457 - SPEC 8/19	
15747		21.72	PT DEF COMP 457 - SPEC 8/26	
15752		11,573.58	FT DEF COMP 457 - PPE 8/26	
15753		10,249.89	PT DEF COMP 457 - PPE 8/26	
15754		2,100.00	DEF COMP 457 ROTH - PPE 8/26	
15761		25.89	PT DEF COMP 457 - SPEC 9/2	
15771		11.35	PT DEF COMP 457 - SPEC 8/30	
15774		47.02	PT DEF COMP 457 - SPEC 9/2	
15783		56.75	PT DEF COMP 457 - SPEC 9/8	
15798		11,729.09	FT DEF COMP 457 - PPE 9/9	
15799		9,887.94	PT DEF COMP 457 - PPE 9/9	
15800		2,100.00	DEF COMP 457 ROTH - PPE 9/9	
15732		861.28	401A LOAN PAYMENT - PPE 8/12	
15733		157.66	401A EXEC LOAN PAYMENT - PPE 8/12	
15734		1,391.20	457 LOAN PAYMENT - PPE 8/12	
15755		157.66	401A EXEC LOAN PAYMENT - PPE 8/26	
15756		861.28	401A LOAN PAYMENT - PPE 8/26	
15757		1,574.25	457 LOAN PAYMENT - PPE 8/26	
15801		157.66	401A EXEC LOAN PAYMENT - PPE 9/9	
15802		861.29	401A LOAN PAYMENT - PPE 9/9	
15803		1,672.29	457 LOAN PAYMENT - PPE 9/9	
15735		747.04	FT 401 QUAL COMP - PPE 8/12	
15758		747.04	FT 401 QUAL COMP - PPE 8/26	
15804		747.04	FT 401 QUAL COMP - PPE 9/9	
		80,789.27		
325727	RETAIL MARKETING SERVICES	60.00	PW - CART SERVICES (7/22)	
Vendor Total		60.00		
325683	RIVERA, JULIO	200.00	CSR - SENIOR ENTERTAINMENT (9/22)	
		200.00	CSR - SENIOR ENTERTAINMENT (9/1)	
Vendor Total		400.00		
325487	ROADLINE PRODUCTS INC	1,855.15	PW - TRAFFIC SAFETY SUPPLIES	
325728		1,155.34	PW - STREET MNTC SVCS	
		713.32	PW -TRAFFIC SAFETY SUPPLIES	
Vendor Total		3,723.81		
325684	ROARING FOAM	970.00	CP - SUMMER EVENT (9/3 - CMFA)	
Vendor Total		970.00		
325555	ROB DON YOGA	250.00	HR - EMPLOYEE HEALTH FAIR	
Vendor Total		250.00		
325556	RODGER'S CATERING	135.06	CP - COMMISSIONER'S APPRECIATION DINNER	
325580		434.11	CSR - PEP EVENT SUPPLIES	
Vendor Total		569.17		
325557	RODRIGUEZ, GUILLERMO	134.24	PS - DEPUTY TRAINING (GR)	
Vendor Total		134.24		
325513	RON'S MAINTENANCE	8,912.00	PW - CATCH BASIN MNTC (7/22)	
Vendor Total		8,912.00		
325643	RPW SERVICES, INC.	125.00	PW - FACILITY MNTC SVCS	
Vendor Total		125.00		

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Check Number	Vendor Name	Amount	Description
325620	S & S WORLDWIDE	1,475.58	CSR - STAR SUPPLIES
		1,036.62	CSR - STAR SUPPLIES
		469.49	CSR - STAR SUPPLIES
		382.79	CSR - STAR SUPPLIES
325706		155.45	CSR - STAR SUPPLIES
		127.11	CSR - STAR SUPPLIES
		3,647.04	
325558	SANCHEZ, DAREK	325.00	CSR - STAR EMPLOYEE TRAINING
	Vendor Total	325.00	
325729	SCA OF CA, LLC	17,384.90	PW - STREET SWEEPING (7/22)
325767		521.60	PW - STREET SWEEPING (4TH OF JULY)
	Vendor Total	17,906.50	
325514	SCHOOL HEALTH CORPORATION	1,050.07	CSR - 1660 ADULT SPORTS SUPPLIES
325559		420.03	CSR - 1660 ADULT SPORTS SUPPLIES
	Vendor Total	1,470.10	
325488	SCOTT FAZEKAS & ASSOCIATES,	34,893.01	PL - PLAN CHECK SVCS (7/22)
		250.00	PL - BLDG OFFICIAL SVCS (7/22)
	Vendor Total	35,143.01	
325581	SECTRAN SECURITY INC	621.99	GEN - ARMORED CAR SVC (8/22)
	Vendor Total	621.99	
325582	SHOETERIA	200.00	PW - WORK BOOTS (FACILITIES)
		193.22	PW - WORK BOOTS (LANDSCAPE)
		158.75	PW - WORK BOOTS (FACILITIES)
		138.90	PW - WORK BOOTS (LANDSCAPE)
		138.90	PW - WORK BOOTS (ROADS)
		100.00	PW - WORK BOOTS (WTR PROD)
	Vendor Total	929.77	
325644	SHOLES, KAREN	150.00	FACILITY DEPOSIT REFUND (SHOLES, 7206)
	Vendor Total	150.00	

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Check Number	Vendor Name	Amount	Description
325560	SMART & FINAL IRIS CO	554.70	CSR - STAR SUPPLIES
		349.77	CSR - ENP LUAU EVENT
		183.85	CSR - STAR SUPPLIES
		169.18	CSR - STAR SUPPLIES
		126.42	CSR - ENP LUAU EVENT
		120.77	CSR - STAR SUPPLIES
		84.22	GEN - CC MEETING EXPENSE (8/16)
		77.34	CSR - DAY CAMP SUPPLIES
		68.15	CSR - STAR SUPPLIES
		59.89	CSR - STAR SUPPLIES
		57.75	CSR - STAR SUPPLIES
		48.46	CSR - STAR SUPPLIES
		34.93	CP - COMMISSIONER'S APPRECIATION DINNER
		24.38	CSR - STAR SUPPLIES
		14.38	CSR - STAR SUPPLIES
325583		30.38	PS - MEETING EXPENSE (8/17)
325621		162.06	CSR - ENP EVENT SUPPLIES
		101.56	CSR - ENP SUPPLIES
		40.57	CSR - ENP SUPPLIES
		38.28	CM - MEETING EXPENSE
		36.38	CM - MEETING EXPENSE
		13.57	CM - MEETING EXPENSE
325622		53.38	CSR - EQUIPMENT MNTC SUPPLIES
325645		26.87	GEN - KITCHEN SUPPLIES
325660		456.97	GEN - KITCHEN SUPPLIES
325707		52.88	CSR - HOUSEHOLD SUPPLIES
		33.77	CSR - HOUSEHOLD SUPPLIES
325730		57.12	PS - NW MEETING EXPENSE
	Vendor Total	3,077.98	
325515	SMITH PAINT	479.70	PW - FACILITY MNTC SUPPLIES
	Vendor Total	479.70	
325561	SOURCE GRAPHICS	72.77	GEN - BUSINESS CARDS (PUBLIC SAFETY)
325646		205.07	GEN - BUSINESS CARDS (JM, JC, CA)
	Vendor Total	277.84	
325731	SOUTH COAST AIR QUALITY	468.76	PW - FY23 GENERATOR FEE (15300 DOWNEY)
		151.85	PW - FY23 EMISSIONS FEE (15300 DOWNEY)
	Vendor Total	620.61	
325584	SOUTHERN CALIFORNIA EDISON CO.	50,809.94	GEN - FACILITIES & PARKS (7/22)
		2,920.60	GEN - CLRWTR BLDG (7/22)
		837.03	GEN - PARAMOUNT PARK (7/22)
		8,037.97	PW - STREET LIGHTS & MEDIANS (7/22)
		30,657.53	PW - WATER PRODUCTION WELLS (7/22)
		1,649.56	GEN - EV CHARGING STN (7/22)
325786		3,259.60	CIP - TRAFFIC SIGNAL(ALONDRA/PASS)-HSIP
	Vendor Total	98,172.23	
325516	SPARTAN EQUIPMENT	11,287.00	PW - STUMP GRINDER ATTACHMENT
	Vendor Total	11,287.00	
325787	SPECTRUM	6,034.51	GEN - INTERNET SVCS (9/22)
		104.37	GEN - CITY HALL CABLE (9/22)
		133.90	GEN - CITY YARD CABLE (9/22)
	Vendor Total	6,272.78	
325529	STAPLES - DEPT 51-7862079851	114.65	GEN - COMPUTER MNTC SUPPLIES
	Vendor Total	114.65	

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325530	STATE DISBURSEMENT UNIT	430.00	PAYROLL DEDUCTION - PPE 8/12
325685		430.00	PAYROLL DEDUCTION - PPE 8/26
325801		430.00	PAYROLL DEDUCTION - PPE 9/9
325531		49.28	PAYROLL DEDUCTION - PPE 8/12
325532		115.38	PAYROLL DEDUCTION - PPE 8/12
325686		115.38	PAYROLL DEDUCTION - PPE 8/26
325802		115.38	PAYROLL DEDUCTION - PPE 9/9
	Vendor Total	1,685.42	
325768	STEAMX - SIGNAL HILL	104.23	PW - FACILITY MNTC SUPPLIES
	Vendor Total	104.23	
325803	STEPHEN DORECK	5,161.91	PW - WTR SVC REPAIR (15114 HAYTER)
	Vendor Total	5,161.91	
325732	STEVE A FILARSKY	6,700.00	HR - LABOR RELATIONS SVCS (8/22)
	Vendor Total	6,700.00	
325623	SU CASA	8,000.00	CP - COMMUNITY ORG FUNDING
	Vendor Total	8,000.00	
325624	SUGAR FROM THE HEART	480.00	CSR - STAR SUPPLIES
		220.00	CP - COMMISSIONER'S APPRECIATION DINNER
		700.00	
325733	SUPERCO SPECIALTY PRODUCTS	2,063.76	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Total	2,063.76	
325562	SUPERIOR PROTECTION SERVICES	1,487.18	CSR - PARK SUPERVISION SVCS (7/30-8/5)
325625		1,485.35	CSR - PARK SUPERVISION SVCS (8/6-8/12)
325687		1,487.48	CSR - PARK SUPERVISION SVCS (8/13-8/19)
		1,197.00	CSR - PARK PATROL SVCS (9/22)
325708		1,481.09	CSR - PARK SUPERVISION SVCS (8/20-8/26)
	Vendor Total	7,138.10	
325563	TAP TRUCK LOS ANGELES	100.00	CSR - SUMMER CONCERT (7/7)
		100.00	CSR - SUMMER CONCERT (7/28)
		200.00	
325714	TASTE OF THE PACIFIC	2,000.00	HR - EMPLOYEE SUMMER PICNIC (9/7)
	Vendor Total	2,000.00	
325626	TAYLOR'S LOCK & KEY SVCS	6.06	CSR - RECREATION SUPPLIES
325769		14.27	PW - FACILITY MNTC SUPPLIES
		9.92	PW - FACILITY MNTC SUPPLIES
	Vendor Total	30.25	
325585	TEAMSTERS LOCAL 911	561.00	UNION DUES - PPE 8/12
325743		561.00	UNION DUES - PPE 8/26
325804		561.00	UNION DUES - PPE 9/9
	Vendor Total	1,683.00	
325647	TETRA TECH, INC	3,770.00	PW - WATER ENGINEERING SVCS (6/22)
325734		680.00	PW - WATER ENGINEERING SVCS
	Vendor Total	4,450.00	

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325788	TEURMAN, RAY	300.00	PW - BEE REMOVAL SVCS (5/19)
		200.00	PW - BEE REMOVAL SVCS (5/24)
		200.00	PW - BEE REMOVAL SVCS (5/11)
		200.00	PW - BEE REMOVAL SVCS (2/15)
		200.00	PW - BEE REMOVAL SVCS (4/25)
		200.00	PW - BEE REMOVAL SVCS (3/1)
		200.00	PW - BEE REMOVAL SVCS (2/17)
		200.00	PW - BEE REMOVAL SVCS (2/16)
	Vendor Total	1,700.00	
325688	THE CAVANAUGH LAW GROUP, APLC	12,282.93	CA - CITY ATTORNEY LEGAL SVCS (5/22)
		5,123.03	CA - CITY ATTORNEY LEGAL SVCS (6/22)
		10,575.54	CA - CITY ATTORNEY LEGAL SVCS (7/22)
325709		32,910.90	CA - CITY ATTORNEY SVCS (8/22)
		10,920.10	PS - CITY PROSECUTOR (8/22)
	Vendor Total	71,812.50	
325789	THE PLOTTER DOCTOR	734.03	PW - TRAFFIC SAFETY SUPPLIES
	Vendor Total	734.03	
325648	THE REGENTS OF U.C.	518.06	CA - MUNICIPAL LAW HANDBOOK
	Vendor Total	518.06	
325564	THE SAUCE CREATIVE SERVICES	573.05	CSR - HERITAGE LOGO DESIGN
		325.00	CSR - STAR SUPPLIES
		77.18	CP - HERITAGE FESTIVAL
		35.00	CSR - MARIACHI FLYER UPDATE
325627		100.00	CP - COFFEE WITH THE MAYOR
325661		1,191.76	CSR - STAR SUPPLIES
		496.79	CSR - STAR FLYERS
		321.79	CSR - FOLKLORICO FLYERS
		220.50	CP - HERITAGE FESTIVAL
325689		2,736.18	CP - FALL/WINTER EVENT MAILERS
		1,492.63	CP - VETERANS CELEBRATION
325710		1,181.07	CSR - FARMERS MARKET SIGNAGE
		125.00	CSR - FREE SWIM IG POST (WORLD ENERGY)
	Vendor Total	8,875.95	
325746	TIERRA WEST ADVISORS, INC	292.50	PL - SITE ANALYSIS(15538 COL-FIREHOUSE)
	Vendor Total	292.50	
325489	TIMMONS, LINDA	313.62	CANDIDATE STATEMENT REFUND (TIMMONS)
	Vendor Total	313.62	
325601	TOASTMASTERS INTERNATIONAL	95.00	AS - TOASTMASTERS MEMBERSHIP (AM)
	Vendor Total	95.00	
15748	TOTAL ADMINISTRATIVE SERVICES	355.75	FT FSA - PPE 8/12
15795		355.75	FT FSA - PPE 8/26
	Vendor Total	711.50	
325490	U S POSTAL SVC/ U S POSTMASTER	3,000.00	FIN - BULK MAIL PERMIT #3
325565		2,962.80	CP - AROUND TOWN POSTAGE (8/22)
325748		3,099.60	CP - FALL/WINTER MAILER POSTAGE
	Vendor Total	9,062.40	
325747	UNION PACIFIC RAILROAD COMPANY	2,012.43	CIP - WSAB BIKEWAY PHASE 2 (6/22)
	Vendor Total	2,012.43	
325628	UNITED RENTALS	467.42	CSR - RECREATION SUPPLIES
	Vendor Total	467.42	

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325690	UNITED STATES TREASURY	636.00	PAYROLL DEDUCTION - PPE 8/26
		636.00	
325517	UNIVAR USA	1,895.78	PW - WATER OPER MNTC SUPPLIES
		1,025.65	PW - WATER OPER MNTC SUPPLIES
325770		1,047.37	PW - FACILITY MNTC SUPPLIES
	Vendor Total	3,968.80	
325566	UNIVERSITY TROPHIES	110.25	CC - NAMEPLATES
	Vendor Total	110.25	
325602	URIARTE, JESUS A	143.31	PS - HOME SECURITY REBATE PROGRAM
	Vendor Total	143.31	
325491	V V & G CONSTRUCTION	30,348.00	PL - RES REHAB (15340 VERDURA)
325492		30,163.50	PL - RES REHAB (16317 HUNSAKER)
	Vendor Total	60,511.50	
325744	VALVERDE CONSTRUCTION	10,042.85	CIP - WTR SVC INSTALL (7254 MOTZ)
	Vendor Total	10,042.85	
325790	VERIZON WIRELESS - LA	38.01	AS - CELLULAR SERVICE (8/22)
		73.88	CM - CELLULAR SERVICE (8/22)
		491.40	PS - CELLULAR SERVICE (8/22)
		299.13	PW - CELLULAR SERVICE (8/22)
		190.05	PS - CELLULAR SERVICE (8/22)
		362.60	CSR - CELLULAR SERVICE (8/22)
		1,343.44	CSR - STAR CELLULAR SERVICE (8/22)
		76.02	PL - CELLULAR SERVICE (8/22)
		41.08	AS - SOCIAL MEDIA CELLULAR SVC (8/22)
		10.02	GEN - EOC CELLULAR & P/R DEVICE (8/22)
		38.09	PW - USB AIRCARD WELL #13 & #14 (8/22)
	Vendor Total	2,963.72	
325629	VIEJAS CASINO	500.00	CSR - ENP EXCURSION (10/5)
	Vendor Total	500.00	
325735	VILLICANA, ROSELIA	1,000.00	FACILITY DEPOSIT REFUND(VILLICANA,7334)
		-605.04	FACILITY FEES (VILLICANA)
	Vendor Total	394.96	
325649	VISION SERVICE PLAN	1,772.25	VISION INSURANCE (9/22)
	Vendor Total	1,772.25	
325603	VIVAR, ANGEL	2,500.00	CSR - NIGHT MARKET (9/2)
	Vendor Total	2,500.00	
325567	WALMART COMMUNITY	191.53	CSR - DAY CAMP SUPPLIES
		133.20	CSR - AQUATIC SUPPLIES
		6.59	CSR - STAR SUPPLIES
		34.34	CSR - RECREATION SUPPLIES
		123.27	CSR - DAY CAMP SUPPLIES
		126.52	CSR - STAR SUPPLIES
		335.40	CSR - EQUIPMENT MNTC SUPPLIES
		207.06	CSR - STAR SUPPLIES
		304.89	CSR - STAR SUPPLIES
		79.23	CSR - FACILITY MNTC SUPPLIES
		70.69	CSR - EQUIPMENT MNTC SUPPLIES
		27.40	CSR - RECREATION SUPPLIES
		60.34	CSR - RECREATION SUPPLIES
		1,700.46	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
September 30, 2022
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
325493	WARFIELD, TONY	313.62	CANDIDATE STATEMENT REFUND (WARFIELD)
	Vendor Total	313.62	
325604	WATERLINE TECHNOLOGIES, INC	950.36	PW - FACILITY MNTC SUPPLIES
		908.18	PW - FACILITY MNTC SUPPLIES
	Vendor Total	1,858.54	
325711	WAYFAIR	7,963.86	CIP - PARAMOUNT POOL REAPIR
	Vendor Total	7,963.86	
325568	WECK LABORATORIES, INC.	216.00	PW - WATER CHEMICAL TESTING
		36.00	PW - WATER CHEMICAL TESTING
325805		228.00	PW - WATER CHEMICAL TESTING
		216.00	PW - WATER CHEMICAL TESTING
		216.00	PW - WATER CHEMICAL TESTING
		216.00	PW - WATER CHEMICAL TESTING
		156.00	PW - WATER CHEMICAL TESTING
	Vendor Total	1,284.00	
15794	WELLS FARGO BANK	1,005.79	GEN - CITY BANK ANALYSIS (8/22)
	Vendor Total	1,005.79	
325712	WELLS FARGO FINANCIAL LEASING	184.97	FIN - COPIER (9/22)
	Vendor Total	184.97	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
September 30, 2022
Pre-issue Checks**

[illegible]

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
September 30, 2022
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
15786	WELLS ONE COMMERCIAL CARD	50.00	CP - SBA E-GIFTCARD PROGRAM (ARPA)
		50.00	CP - SBA E-GIFTCARD PROGRAM (ARPA)
		50.00	CP - SBA E-GIFTCARD PROGRAM (ARPA)
		50.00	CP - SBA E-GIFTCARD PROGRAM (ARPA)
		50.00	CP - SBA E-GIFTCARD PROGRAM (ARPA)
		125.00	GEN - E-NEWSLETTER (7/22)
15787		193.56	PS - MEETING EXPENSE
		97.26	PS - LASD MEETING EXPENSE
		77.17	PS - UNIFORMS
		98.26	PS - SAO MEETING EXPENSE
		69.69	PS - TRAFFIC ENFORCEMENT MEETING
		186.73	PS - NATIONAL NIGHT OUT
		33.34	PS - NW MEETING EXPENSE
		31.39	PS - OFFICE SUPPLIES
		897.55	PS - NATIONAL NIGHT OUT
		8.21	PS - NATIONAL NIGHT OUT
		14.32	PS - NATIONAL NIGHT OUT
		18.73	PS - OFFICE SUPPLIES
		-5.98	PS - OFFICE SUPPLIES (CREDIT)
15788		270.00	FIN - CMTA CERTIFICATION
		449.00	FIN - CALPERS EDUCATION FORUM (JDG)
		449.00	FIN - CALPERS EDUCATION FORUM (JC)
		95.00	FIN - CMTA MEMBERSHIP (KS)
		33.06	FIN - OFFICE SUPPLIES
		93.70	FIN - OFFICE SUPPLIES
		30.32	FIN - OFFICE SUPPLIES
		30.55	FIN - OFFICE SUPPLIES
		29.62	FIN - OFFICE SUPPLIES
15789		50.00	CC - CAL CITIES INSTALLATION (BO)
		600.00	CM - CAL CITIES ANNUAL CONF (JM)
		22.05	CC - OFFICE SUPPLIES
		50.00	CC - CAL CITIES INSTALLATION (VCS)
		48.70	CM - CC MEETING EXPENSE
		1,400.00	CM - ICMA MEMBERSHIP (JM)
		400.00	CM - CCMF MEMBERSHIP (JM)
		600.00	CC - CAL CITIES ANNUAL CONFERENCE (BO)
		600.00	CC - CAL CITIES ANNUAL CONFERENCE (IA)
		171.06	CM - OFFICE SUPPLIES
		56.73	CM - OFFICE SUPPLIES
15790		268.12	CSR - FACILITY MNTC SUPPLIES
		921.89	CSR - FACILITY MNTC SUPPLIES
		290.70	CSR - RECREATION SUPPLIES
		33.08	CSR - FRIDAY NIGHT MARKET
		122.19	CSR - STAR SUPPLIES
		32.84	CSR - STAR SUPPLIES
		39.35	CSR - STAR SUPPLIES
		737.53	CSR - STAR SUPPLIES
		122.30	CSR - STAR SUPPLIES
		44.18	CSR - STAR SUPPLIES
		10.00	CSR - STAR SUPPLIES
		124.58	CSR - STAR SUPPLIES
		28.59	CSR - STAR SUPPLIES
		10.00	CSR - STAR SUPPLIES
		27.36	CSR - STAR SUPPLIES
		7.50	CSR - DAY CAMP EXCURSION
		96.50	CSR - DAY CAMP EXCURSION
		83.76	CSR - STAR SUPPLIES
		75.46	CP - COMMISSIONER'S APPRECIATION
		357.00	CSR - SMARTDRAW SUBSCRIPTION (FY 23)
		42.40	CSR - STAR SUPPLIES

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
September 30, 2022
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
15790	WELLS ONE COMMERCIAL CARD	29.00	CSR - MEETING EXPENSE
		51.96	CSR - STAR SUPPLIES
		55.90	GEN - CC MEETING SUPPLIES
		257.20	CSR - DAY CAMP EXCURSION
		11.01	CSR - STAR SUPPLIES
		79.31	CSR - AQUATIC SUPPLIES
		609.12	CSR - WHEN I WORK APP
		248.00	CSR - DAY CAMP EXCURSION
		42.98	CSR - STAR SUPPLIES
		82.00	CP - HERITAGE FESTIVAL
		9.95	CP - HERITAGE FESTIVAL
		448.00	CP - HERITAGE FESTIVAL
		449.63	CSR - STAR SUPPLIES
		-533.61	CSR - SPLASH PAD CABINET (CREDIT)
		18.86	CP - COMMISSIONER'S APPRECIATION
		803.11	CP - COMMISSIONER'S APPRECIATION
		3.98	CSR - FACILITY SUPPLIES
		22.04	CSR - STAR SUPPLIES
		7.68	CSR - FACILITY SUPPLIES
		23.19	CSR - FACILITY SUPPLIES
		234.00	CSR - SPECIAL EVENT PERMIT
		5.19	CSR - SPECIAL EVENT PERMIT
		110.14	CSR - STAR SUPPLIES
		107.48	CP - MAYORS AWARD
		14.92	CSR - STAR SUPPLIES
		32.75	CSR - MEETING EXPENSE
		42.03	CSR - STAR SUPPLIES
		85.25	CSR - STAR SUPPLIES
		22.04	CSR - STAR SUPPLIES
		826.50	CSR - STAR SUPPLIES
		63.03	CSR - STAR SUPPLIES
		248.38	CSR - STAR SUPPLIES
		1,360.56	CP - COMMISSIONER'S APPRECIATION
		36.40	CSR - ENP EVENT SUPPLIES
		142.75	CSR - RECREATION SUPPLIES
		23.23	CP - COMMISSIONER'S APPRECIATION
		149.93	CSR - STAR SUPPLIES
		154.34	CSR - STAR SUPPLIES
		158.95	CSR - STAR SUPPLIES
		14.10	CSR - STAR SUPPLIES
		63.00	CSR - STAR SUPPLIES
		146.16	CSR - STAR SUPPLIES
		875.62	CSR - STAR SUPPLIES
		80.65	CSR - RECREATION SUPPLIES
		133.30	CSR - STAR SUPPLIES
		72.79	CSR - STAR SUPPLIES
		333.10	CSR - STAR SUPPLIES
		57.90	CSR - MEETING EXPENSE
		38.57	CSR - STAR SUPPLIES
		125.87	CSR - FACILITY SUPPLIES
		-.01	CSR - STAR SUPPLIES (CREDIT)
		-.91	CSR - STAR SUPPLIES (CREDIT)
		-.02	CSR - STAR SUPPLIES (CREDIT)
		-.54	CSR - STAR SUPPLIES (CREDIT)
		-.54	CSR - STAR SUPPLIES (CREDIT)
		-.88	CSR - STAR SUPPLIES (CREDIT)
		-.12	CSR - STAR SUPPLIES (CREDIT)
		-.03	CSR - STAR SUPPLIES (CREDIT)
		-.01	CSR - STAR SUPPLIES (CREDIT)
		-.01	CSR - STAR SUPPLIES (CREDIT)

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
September 30, 2022
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
15790	WELLS ONE COMMERCIAL CARD	-26	CSR - STAR SUPPLIES (CREDIT)
		-.01	CSR - STAR SUPPLIES (CREDIT)
		-.54	CSR - STAR SUPPLIES (CREDIT)
		-.82	CSR - STAR SUPPLIES (CREDIT)
		-.84	CSR - STAR SUPPLIES (CREDIT)
		-.69	CSR - STAR SUPPLIES (CREDIT)
		-.39	CSR - STAR SUPPLIES (CREDIT)
		40.00	CSR - ENP EXCURSION
		1.82	CP - HERITAGE FESTIVAL
		7.95	CP - HERITAGE FESTIVAL
		358.00	CP - HERITAGE FESTIVAL
		523.07	CSR - STAR SUPPLIES
		332.00	CSR - ENP EXCURSION
15791		26.07	PL - MEETING EXPENSE
		60.00	PL - ICC MEMBERSHIP (RB)
		625.00	PL - APA CONFERENCE (JK)
		25,876.26	
325736	WEST COAST ARBORISTS, INC	54,810.10	PW - TREE MNTC SVCS (8/1 - 8/15)
	Vendor Total	54,810.10	
325630	WESTCOAST REBELS	800.00	CP - YOUTH SCHOLARSHIP PROGRAM
325631		600.00	CP - YOUTH SCHOLARSHIP PROGRAM
325632		200.00	CP - YOUTH SCHOLARSHIP PROGRAM
		1,600.00	
325605	WESTERN WATER WORKS	3,206.07	PW - WATER OPER MNTC SUPPLIES
	Vendor Total	3,206.07	
325518	WHITE CAP, L.P.	148.75	PW - FACILITY MNTC SUPPLIES
	Vendor Total	148.75	
325519	WILLDAN ASSOCIATES, INC	928.50	PW - LANDSCAPE MNTC DISTRICT
325533		1,050.00	CIP - ARTERIAL STREET RESURF (7/22)
		70,950.00	CIP - ARTERIAL STREET RESURF (7/22)
		1,050.00	CIP - NEIGHBORHOOD STREET RESURF (7/22)
		70,650.00	CIP - NEIGHBORHOOD STREET RESURF (7/22)
		59,042.40	CIP - ALONDRA WIDENING DESIGN (7/22-EA)
		19,423.00	PW - GENERAL ENG SVCS (7/22)
		2,838.00	CIP - WSAB BIKEWAY PHASE 2 (7/22)
		600.00	CIP-TRAFFIC SIGNAL(ALONDRA/PASSAGE)7/22
		530.00	CIP - ROSECRANS BRIDGE (7/22-HBR)
325606		9,600.00	CIP - BUS SHELTERS (7/22)
	Vendor Total	236,661.90	
325713	WILLIAMS, ANIYAH	120.00	CSR - K/T ACTING AND DANCE CLASS (8/22)
		128.00	CSR - K/T KIDDIE BALLET/TAP (8/22)
		336.00	CSR - K/T CHEER/GYMNASTICS/DANCE (8/22)
	Vendor Total	584.00	
325569	WILSON, GENEVIEVE	1,650.00	CSR - STAR STOIC/CHAMPS TRAINING
	Vendor Total	1,650.00	
325691	XEROX FINANCIAL SERVICES, LLC	415.96	GEN - CITY HALL COPIER (8/22)
		162.26	GEN - CITY HALL COLOR COPIER (8/22)
		169.24	PL - COPIER (8/22)
		370.76	CSR - COPIER (8/22)
	Vendor Total	1,118.22	
15775	XPRESS BILL PAY	35.92	GEN - ONLINE PERMIT CC FEES (8/22)
		35.92	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
September 30, 2022
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
325570	YEPEZ, ILIANA	645.00	CSR - STAR MANDATED REPORTING TRAINING
		645.00	
325534	ZAMORA, ERENDIRA MORA	250.00	CSR - SENIOR ENTERTAINMENT (8/25)
	Vendor Total	250.00	
325607	ZAMORANO, PATRICIA	198.42	PS - HOME SECURITY REBATE PROGRAM
	Vendor Total	198.42	
A total of 410 checks were issued for		\$6,064,806.26	

OCTOBER 4, 2022

ORDINANCE NO. 1163

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT APPROVING ZONING ORDINANCE TEXT AMENDMENT NO. 27, AMENDING TITLE 17 (ZONING), TO AMEND SECTION 17.04.010 (DEFINITIONS) AND ADD CHAPTER 17.114 TO THE PARAMOUNT MUNICIPAL CODE REGARDING DENSITY BONUSES FOR AFFORDABLE HOUSING PROJECTS IN THE CITY OF PARAMOUNT”

MOTION IN ORDER:

READ BY TITLE ONLY, WAIVE FURTHER READING, AND ADOPT ORDINANCE NO. 1163.

MOTION:

MOVED BY: _____

SECONDED BY: _____

☐ APPROVED

☐ DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Heidi Luce, City Clerk
Date: October 4, 2022

Subject: ORDINANCE NO. 1163

The City Council, at its regularly scheduled meeting on September 6, 2022, introduced Ordinance No. 1163 and placed it on the October 4, 2022 agenda for adoption.

ORDINANCE NO. 1163

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT APPROVING ZONING ORDINANCE TEXT AMENDMENT NO. 27, AMENDING TITLE 17 (ZONING), TO AMEND SECTION 17.04.010 (DEFINITIONS) AND ADD CHAPTER 17.114 TO THE PARAMOUNT MUNICIPAL CODE REGARDING DENSITY BONUSES FOR AFFORDABLE HOUSING PROJECTS IN THE CITY OF PARAMOUNT”

Attached is the agenda report from the September 6, 2022 meeting.

RECOMMENDED ACTION

It is recommended that the City Council read by title only, waive further reading, and adopt Ordinance No. 1163.



To: Honorable City Council

From: John Moreno, City Manager

By: John Carver, Planning Director
John King, AICP, Assistant Planning Director

Date: September 6, 2022

**Subject: ORDINANCE NO. 1163/ZONING ORDINANCE TEXT AMENDMENT NO. 27
DENSITY BONUSES FOR AFFORDABLE HOUSING PROJECTS**

BACKGROUND

This item is a request for the City Council to approve the adoption of Zoning Ordinance Text Amendment (ZOTA) No. 27 to establish regulations regarding density bonuses for affordable housing projects. The Planning Commission reviewed the proposed amendment with a public hearing on August 9, 2022 and unanimously recommended approval.

The City has a long history of supporting affordable housing construction and preservation as a counterpart to new market-rate housing to maintain a vibrant community with a variety of household income levels. While redevelopment funds were successfully used toward affordable housing construction beginning in the early 1980s, the dissolution of the Paramount Redevelopment Agency by order of the State (as with all redevelopment agencies throughout California) ten years ago brought an end to that important funding source.

On October 20, 2020 and February 16, 2021, the City Council reviewed reports on inclusionary housing as a possible option to create affordable housing. As described, an inclusionary housing ordinance is a land use tool that some cities (such as Long Beach and South Gate) have adopted as a method to create housing that is affordable to lower-income households and to ensure a healthy mix of household incomes. An inclusionary housing ordinance requires a set percentage of housing units in a newly constructed housing development to be rented or sold to households at a particular combined affordable household income level – very low income, low income, moderate income. At the time, the City Council response to such an affordable housing mandate was to take no action. (Please note that the Gateway Cities Council of Governments is presently working on a regional inclusionary housing ordinance for future consideration.)

With no immediate City Council direction to pursue an inclusionary housing ordinance with a defined affordable housing unit percentage for new housing construction, the time is right to pivot to the density bonus concept. A housing density bonus is a State requirement intended to encourage affordable housing, and it is a requirement of the

City's Housing Element. Density bonus law is an incentive-based approach to creating affordable housing.

The Paramount Housing Element is the housing-related element of the Paramount General Plan. On March 1, 2022, the City Council adopted the 6th Cycle Housing Element, which includes a Housing Plan with implementation programs. As stated in the approved Housing Element, the City will adopt a Density Bonus Ordinance that will complement other affordable housing incentives.

DISCUSSION

Not to be confused with population density, which relates to the amount of people within a specified area, housing density is the amount of permitted housing units allowed per acre. Most of the residential areas of the City, including areas in the R-1 (Single-Family Residential) and the R-2 (Medium Density Residential) zones, maintain low housing density. Housing density is generally capped at 22 dwelling units per acre in area in the R-M (Multiple-Family Residential) zone due to a local ballot measure passed by Paramount voters in 1988. However, as of 2021 the City has considered the provisions of the 22 units per acre maximum inapplicable to comply with State law. The City Attorney has confirmed as such. There are certain areas of the City that will be formally rezoned to 30 units per acre to comply with State of California requirements and implement the adopted Housing Element.

As noted above, Density Bonus Law is a State requirement. When a housing developer proposes a housing project with a specified percentage of affordable housing units, cities are required to grant additional density according to the amount and type of affordable housing units provided as specified by State law. Cities are also required to grant incentives and concessions, such as a reduced amount of parking or waiver or reductions of development requirements.

In 2020, Governor Newsom signed Assembly Bill (AB) 2345 (Lena Gonzalez), which expanded the State Density Bonus Law. The changes boost the bonus from 35% generally up to 50% in relation to the number and income level of deed-restricted affordable homes. There is an 80% bonus allowed for housing developments that are deed-restricted as 100% affordable. The update also reduces the required number of parking spaces from 2 to 1.5 parking spaces for each two-bedroom or three-bedroom housing unit.

Proposed Density Bonus Ordinance

The Assistant City Attorney worked with staff to develop the proposed Density Bonus Ordinance. The proposed ordinance integrates California Density Bonus Law into the Municipal Code. Anticipating future State changes, the proposed ordinance includes language confirming that the City will comply with all future State revisions to Density Bonus Law.

There are a number of types of housing projects that are eligible for a density bonus, including the following – (1) a mix of 80% low income and 20% moderate income units; (2) 5% of units for very low income households; (3) 10% of units for lower-income households; (4) a senior citizen development with a minimum of 35 housing units; and (5) 10% of units for foster youth.

As a means to encourage child care centers in housing developments, the proposed ordinance (as required by State law) allows for an additional density bonus that is an amount of square feet of residential space equal to or greater than the amount of square feet in the childcare facility.

The Density Bonus Ordinance does not apply to accessory dwelling units (ADUs) or housing units created through the Senate Bill (SB) 9 urban lot split process.

A local ordinance is useful for a number of reasons. It provides a clear process for developers who seek to take advantage of the State mandate, avoids a situation in which a housing developer presupposes a density bonus or incentive without first receiving Planning Commission approval, protects the City from legal challenges from developers and housing advocates, and demonstrates to the State and the public that the City is part of the solution to the housing affordability crisis.

Environmental Assessment

The project is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) – the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

FISCAL IMPACT

None.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decisionmaking. The Strategic Outcomes were implemented to provide a pathway to achieving the Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcomes No. 1: Safe Community and No. 3: Economic Health.

RECOMMENDED ACTION

It is recommended that the City Council read by title only, waive further reading, introduce Ordinance No. 1163, and place it on the next regular agenda for adoption.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

ORDINANCE NO. 1163

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT APPROVING ZONING ORDINANCE TEXT AMENDMENT NO. 27, AMENDING TITLE 17 (ZONING), TO AMEND SECTION 17.04.010 (DEFINITIONS) AND ADD CHAPTER 17.114 TO THE PARAMOUNT MUNICIPAL CODE REGARDING DENSITY BONUSES FOR AFFORDABLE HOUSING PROJECTS IN THE CITY OF PARAMOUNT

THE CITY COUNCIL OF THE CITY OF PARAMOUNT DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. **Purpose and Findings.** The City Council finds and declares as follows:

- A. California Constitution Article XI, Section 7, enables the City of Paramount (“the City”) to enact local planning and land use regulations; and
- B. The authority to adopt and enforce zoning regulations is an exercise of the City’s police power to protect the public health, safety, and welfare; and
- C. The City desires to ensure that residential development occurs in a prudently effective manner, in accordance with the goals and objectives of the Paramount General Plan and reasonable land use planning principles as well as in compliance with the provisions of state law; and
- D. The Planning Commission held a duly noticed public hearing on August 9, 2022 at which time it considered all evidence presented, both written and oral, and at the end of the hearing voted to adopt Resolution No. PC 22:019, recommending that the City Council adopt this Ordinance; and
- E. The City Council held a duly noticed public hearing on this Ordinance on August 9, 2022, at which time it considered all evidence presented, both written and oral; and
- F. The City Council finds that the proposed addition of Chapter 17.114 will update the City’s affordable housing requirements as they pertain to density bonuses, so that the affordability thresholds, density bonus amounts, and requisite concessions, incentives, and waivers align with newly-enacted State law set out in Government Code Section 65915 et seq.; and

SECTION 2. The Recitals set forth hereinabove are true and correct and incorporated herein by reference as if fully set forth herein.

SECTION 3. Section 17.04.010 (Definitions) of the Paramount Municipal Code is hereby amended to add the following definitions:

Application. The form, information, plans, required documentation, and fees submitted by an applicant to the appropriate public agency for the purpose of determining whether to approve or deny permits, licenses, certificates, or other entitlements from a public agency.

Childcare facility. A childcare facility other than a family day care home, including, but not limited to, infant centers, preschools, extended day care facilities, and school age childcare centers.

Covered parking. Parking stall(s) within a garage, carport, or completely under the overhanging portion of a building.

Density, housing. The number of dwelling units per acre.

Density bonus. A density increase over the otherwise maximum allowable residential density as of the date of application to the City.

Density bonus (condominium conversions). An increase in the number of dwelling units in an existing apartment building or complex of buildings.

Density bonus (new housing). A density increase over the otherwise maximum allowable residential density under the zoning ordinance and land use element of the general plan, at the time of application for a density bonus.

Maximum allowable residential density. The maximum density allowed under local zoning or land use element of the general plan for that project. If the zoning and land use element are inconsistent, the land use element shall prevail.

Mixed-use. Unless indicated otherwise within specific chapters or sections of this title, a mix of both nonresidential and residential uses, either within the same zone or project.

SECTION 4. Chapter 17.114 is added to the Paramount Municipal Code to read as follows:

Chapter 17.114**DENSITY BONUS AND OTHER INCENTIVES****17.114.010 Purpose**

The provisions of this Chapter are established to comply with the preemptive requirements of California Government Code Sections 65915 - 65918, as those may be amended from time to time.

17.114.020 Definitions.

For purposes of this Chapter, the following terms shall be construed as defined in this section:

Affordable rent. The maximum monthly rent for a specified income level calculated in accordance with California Health and Safety Code Section 50053 and implementing regulations.

Affordable sales price. The maximum housing cost for a specified income level, calculated in accordance with California Health and Safety Code Section 50052.5 and implementing regulations.

Affordable units. Those dwelling units which are required to be rented at affordable rents or sold at an affordable sales price very low income households, lower income households, or moderate income households.

Applicant or developer. The person, persons, or entity who applies for a housing development, as well as the owner or owners of the property if the applicant does not own the property on which development is proposed.

Application. The form, information, plans, required documentation, and fees submitted by an applicant to the appropriate public agency for the purpose of determining whether to approve or deny permits, licenses, certificates, or other entitlements from a public agency.

Application, density bonus. An application submitted with a development plan for a housing development, requesting a density bonus and incentives and/or concessions.

Area Median Income or AMI. The median family income (adjusted for family size) for Los Angeles County promulgated and published annually by the California Department of Housing and Community Development ("HCD") pursuant to Title 25, § 6932 of the California Code of Regulations.

Childcare facility. A childcare facility other than a family day care home, including, but not limited to, infant centers, preschools, extended day care facilities, and school age childcare centers.

Concession or incentive. Concession or incentive as defined in California Government Code Section 65915.

Covered parking. A parking stall(s) within a garage, carport, or completely under the overhanging portion of a building.

Density bonus. A density increase over the otherwise maximum allowable residential density under the zoning and land use element of the general plan as of the date of application to the City.

Density bonus (condominium conversions). An increase in the number of dwelling units in an existing apartment building or complex of buildings.

Density bonus (new housing). A density increase over the otherwise maximum allowable residential density under the zoning ordinance and land use element of the general plan, at the time of application for a density bonus.

Development standard. Any local requirement for site or construction conditions, including, but not limited to, a height limitation, setback requirement, floor area ratio, onsite open-space requirement, or a parking ratio.

Housing development. A development project for five or more residential units, including a mixed-use development, and includes a subdivision or common interest development as defined in California Civil Code Section 4100, that consists of residential units or unimproved residential lots and either a project to substantially rehabilitate and convert an existing commercial building to residential use or the substantial rehabilitation of an existing multifamily dwelling where the rehabilitation results in a net increase of available residential units. These may include for-sale projects as defined in State law.

Lower Income Household. A household with a gross income that does not exceed 50% of Area Median Income (AMI).

Major transit stop. A site containing a rail station or the intersection of two or more bus routes with a service interval of 15 minutes or less during the morning and afternoon peak commute periods, as defined by California Public Resources Code 21064.3.

Maximum allowable residential density. The maximum density allowed under state law, or under local zoning or General Plan land use element for that project. If the zoning and land use element are inconsistent, the land use element shall prevail.

Mixed-use. Shall mean a mix of both nonresidential and residential uses, either within the same zone or project, unless indicated otherwise within specific chapters or sections of this title.

Moderate Income Household. A household with a gross income that does not exceed 80% of Area Median Income (AMI).

Planned development. A development as defined in California Civil Code Section 1351(k).

Specific adverse impact. A significant, quantifiable, direct, and unavoidable impact, based on objective, identified written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete but the following shall not constitute a specific, adverse impact upon the public health or safety:

1. Inconsistency with Title 17 (Zoning) of the Paramount Municipal Code or General Plan land use designation.
2. The eligibility to claim a welfare exemption under subdivision (g) of Section 214 of the Revenue and Taxation Code.
3. Impact on the physical environment.

Total units. A calculation of the number of units in a housing development, excluding units added by a density bonus award pursuant to this Chapter and including units designated to satisfy an inclusionary zoning requirement if applicable.

Very Low Income Household. A household with a gross income that does not exceed the 30% of Area Median Income (AMI).

17.114.030 Application.

A. Application. The applicant must file an application for a density bonus, on the form provided by the Planning Director and with the attachments required by that form, which is part of and must be filed with the application for the development project itself. The City will provide a list of required information for the application; applicant shall provide reasonable documentation to establish eligibility for a requested density bonus, which shall (at a minimum) include the following:

1. Identification of the section and/or subdivision of the State Density Bonus Law under which the application is made. See Government Code Section 65915, subdivision (b), paragraph (2) for requirements related to lower income households, very low income households, senior citizen housing development, transitional foster youth housing development, disabled veterans housing development, housing development for homeless persons, and moderate income common interest development; see Government Code Section 65915, subdivision (h) for donations of land; see Government Code Section 65915, subdivision (h) for child care facilities; and see Government

Code Section 65915.5 for conversion of apartments to condominium projects.

2. Quantity of the total density bonus requested, along with the factual and legal basis for the request in accordance with the State Density Bonus Law and this code.
 3. Identification of any incentives or concessions requested by the applicant, along with the factual and legal basis for the request in accordance with the State Density Bonus Law and this code.
 4. Identification of any waivers, reductions, or modifications of development standards requested by the applicant, along with the factual and legal basis for the request in accordance with the State Density Bonus Law and this code.
 5. A preliminary sketch plan showing the context and compatibility of the proposed project within the surrounding area, the number, type, size, and location of buildings, and parking. The design of proposed affordable dwelling units shall be compatible with the market-rate dwelling units within the project.
 6. Information satisfactory to the Director to enable the City to determine whether the requirements of the State Density Bonus Law and this code have been met by the applicant, including, for example, the project cost per unit and whether any requested incentive or concession is necessary to make the housing units economically feasible. (See Government Code Section 65915, subdivision (d).) Such information may include capital costs, equity investment, debt service, projected revenues, operating expenses, and any other information deemed necessary by the Director.
 7. Payment for the requisite fees in connection with the application.
- B. Deemed Complete. The application for a density bonus is part of the application for the development project itself; as such the application for a density bonus will not be deemed complete until the application for the housing or mixed use development is deemed complete and the density bonus shall be adjusted based upon any changes to the project during construction.
- C. Written Agreement. The City may not provide a density bonus or other incentive or concession without a written agreement with the developer by which the developer shall agree that:
1. A for-sale unit that qualified the applicant for award of a density bonus meets either of the following conditions:

- a. The unit is initially occupied by a person or family of very low, lower, or moderate income, as required, and it is offered at an affordable housing costs and is subject to an equity sharing agreement, or
 - b. The unit is purchased by a qualified nonprofit housing corporation pursuant to a recorded contract that satisfies all of the requirements specified in paragraph 10 of subsection (a) of Section 402.1 of the Revenue and Taxation Code and that includes the restrictions set forth in Government Code Section 65915(c)(2).
2. A very low and lower-income rental unit that qualified the applicant for the award of the density bonus will be affordable for fifty-five (55) years or a longer period of time if required by the construction or mortgage financing assistance program, mortgage insurance program, or rental subsidy program.

17.114.040 Eligible applicants and projects.

- A. Eligibility. To be eligible for the density bonus and other incentives and concessions set out in this Chapter and in the provisions of California Government Code Section 65915, the housing development applicant must agree that the housing development will contain at least one of the following, excluding any units permitted by the density bonus:
 1. One hundred percent of all units in the development, including total units and density bonus units, but exclusive of a manager's unit or units, are for lower income households, as defined by California Health and Safety Code Section 50079.5, except that up to 20 percent of the units in the development, including total units and density bonus units, may be for moderate-income households, as defined in Health & Safety Code Section 50053.
 2. Five percent of the total units of a housing development for very low income households, as defined in California Health and Safety Code Section 50105.
 3. Ten percent of the total units of a housing development for lower income households, as defined in California Health and Safety Code Section 50079.5.
 4. Ten percent of the total dwelling units in a common interest development, as defined in California Civil Code Section 4100, for persons and families of moderate income, as defined in California Health and Safety Code Section 50093, provided that all units in the development are offered to the public for purchase.

5. A senior citizen housing development, as defined in California Civil Code Sections 51.3 and 51.12, or a mobile home park that limits residency based on age requirements for housing for older persons pursuant to California Civil Code Section 798.76 or 799.5.
 6. Ten percent of the total units of a housing development for transitional foster youth, as defined in Education Code Section 66025.9, disabled veterans, as defined in Section 18541, or homeless persons, as defined in the federal McKinney-Vento Homeless Assistance Act (42 U.S.C. Sec. 11301 et seq.). The units described in this subparagraph shall be subject to a recorded affordability restriction of 55 years and shall be provided at the same affordability level as very low income units.
 7. Twenty percent of the total units for lower income students in a student housing development that meets the requirements of California Government Code Section 65915.
 8. Thirty percent of the total units for lower income households or at least fifteen percent of the total units for very low income households, if the project qualifies as a partnership between a commercial developer and an affordable housing developer, as set forth in California Government Code Section 65915.7.
- B. Existing/Prior Rent-Restricted Units. Notwithstanding the foregoing, an applicant shall not be eligible for a density bonus or other incentives if the housing development is proposed on property on which rental dwelling units are located (or were within the previous five years) subject to a covenant, deed restriction, local ordinance or state law that restricts rents to levels affordable to lower or very low income families or occupied by such lower or very low income households, unless the developer meets the requirements of California Government Code Section 65915 (c)(3) for replacement units.

17.114.050 Density bonuses and other incentives.

- A. Generally. For projects that are eligible under section 17.114.040, the City shall grant the following:
1. Density bonuses in accordance with Section 17.114.060.
 2. Concessions and incentives in the amount set forth in Section 17.114.060 in accordance with Section 17.114.070.
 3. Waivers or reductions of development standards, as described in Section 17.114.080.

4. A reduction of parking ratios, as described in Section 17.114.090.
- B. Additional. A project may qualify for the following additional density bonuses and incentives:
1. Childcare facilities bonuses and concessions or incentives, pursuant to Section 17.114.100.
 2. Condominium conversions bonuses and concessions or incentives, pursuant to Section 17.114.110.

17.114.060 Calculation of density bonus and incentives.

- A. General. The density bonus shall be calculated by the City pursuant to Government Code Section 65915(f). All density calculations shall be rounded up to the next whole number. For the purpose of calculating a density bonus, the residential units shall be on contiguous sites that are the subject of one development application, but do not have to be based upon individual subdivision maps or parcels. The density bonus shall be permitted in geographic areas of the housing development other than those areas where the lower income household units are location.
- B. Calculations.
1. 100% Affordable Housing Development. If 100 percent of the units in the housing development are lower income or very low income units, excluding manager's units, with up to 20 percent of the units for moderate income households, the City shall allow an 80 percent maximum density bonus and four (4) concessions or incentives meeting all the applicable eligibility requirements of this Chapter.
 2. Very Low Income Housing Development. A very low income housing development that meets the requirements of subsection 17.114.040(A)(2) shall be entitled to the following density bonus calculation and number of incentives or concessions:

Very Low Income Unit Percentage	Density Bonus	Incentives or Concessions
5% - 9%	20% - 30%	1
10% - 11%	32.5% - 35%	2
12% - 13%	38.75% - 42.5%	2
14%	46.25%	2
15% - 99%	50%	3

100% (Can include a combination of very low and lower income, with up to 20% moderate income)	80%	4
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3. Lower Income Housing Development. A low income housing development that meets the requirements of subsection 17.114.040(A)(3) shall be entitled to the following density bonus calculation:

Lower-Income Unit Percentage	Density Bonus	Incentives or Concessions
10% – 13%	20% - 24.5%	1
14% - 16%	26% - 29%	1
17% - 20%	30.5% - 35%	2
24% - 99%	50%	3
100% (Can include a combination of very low and lower income, with up to 20% moderate income)	80%	4

4. Moderate Income Housing Development. A moderate income housing development that meets the requirements of subsection 17.114.040(A)(4) shall be entitled to the following density bonus calculation and number of concessions or incentives:

Moderate Income Unit Percentage	Density Bonus	Incentives or Concessions
10% - 15%	5% - 10%	1
16% - 19%	11% - 14%	1
20% - 29%	15% - 24%	2
30% - 35%	25% - 30%	3
36% - 42%	31% - 42.5%	3
43% - 44%	46.25 - 50%	3
45% - 99%	50%	3
100% (Can include a combination of very low and lower income, with up to 20% moderate income)	80%	4

5. Senior Citizen Housing Development. A senior citizen housing development that meets the requirements of subsection 17.114.040(A)(5) shall be entitled to a 20 percent density bonus.
 6. Transitional Housing Development. A transitional housing development that meets the requirements of subsection 17.114.040(A)(6) shall be entitled to a 20 percent density bonus.
 7. Student Housing Development. A student housing development that meets the requirements of subsection 17.114.040(A)(7) shall be entitled to a 35 percent density bonus and shall be entitled to one (1) concession or incentive.
 8. Commercial Partnerships. Projects that meet the requirements of subsection 17.114.040(A)(8) may be entitled to the concessions and incentives set forth in California Government Code Section 65915.7, subject to the approval of the City.
- C. Land Donation. When an applicant for a tentative subdivision map, parcel map, or other housing development donates land to the City that meets the requirements of subsection (C)(1), the applicant shall be entitled to the increased density bonus calculations in subsection (C)(2).
1. Requirements. An applicant will be entitled to a density bonus if the land donation meets the following requirements:
 - a. The land is donated and transferred no later than the date of approval of the final subdivision map, parcel map, or residential development application to the City or to a housing developer approved by the City and by this time the transferred land shall have all permits and approvals, other than building permits, necessary for the development of the very low income housing, with the exception of any design review that would be allowed pursuant to Government Code Section 65583.2(l), as the same may be amended from time to time, if the design has not been reviewed prior to the time of transfer.
 - b. The zoning classification and general plan designation of the land is appropriate for affordable housing and the land is or will be served by adequate public facilities and infrastructure.
 - c. The transferred land is at least one acre in size or sufficient size to permit development of at least 40 units.
 - d. There is appropriate zoning and development standards to make the development of the affordable units feasible.

e. The transferred land is within the boundary of the proposed development. The applicant may submit a written request to the City to allow the transferred land to be located within ¼ mile of the boundary of the proposed project.

2. Density Bonus. Land donations made in accordance with subsection (C)(1) shall be entitled to the following density bonus calculation and number of concessions or incentives:

Lower Income Units Percentage	Density Bonus	Incentives or Concessions
10% - 19%	15% - 24%	0
20% -29%	25% - 34%	0
30% +	35%	0

17.114.070 Incentives and concessions.

A. Types. As used here, “incentives and concessions” means

1. A reduction in site development standards or modification of zoning code or architectural design requirements that exceed the minimum building standards approved by the California Building Standards Commission as set out in California Health and Safety Code Section 18901, specifically including reductions in setback requirements, square footage requirements, and parking ratios when those result in identifiable and actual cost reductions that allow the developer to provide for affordable units as defined in Section 17.114.040 above.
2. Approval of mixed-use zoning if commercial, office, industrial or other land use will reduce the cost of the housing development, are compatible with the housing development and other existing or planned development in the area where the housing development will be located.
3. Other regulatory incentives or concessions proposed by the developer or City and result in identifiable and actual cost reductions to provide for affordable units or rents as set out in Section 17.114.040 above.
4. The incentives and concessions are to be provided in addition to any density bonus and reduced parking ratio.

B. Requirements. The City must grant the incentive or concession unless the City makes a written finding, based upon substantial evidence, as follows:

1. The incentive or concession will not result in identifiable and actual cost reductions to provide for affordable housing costs, as defined in California Health and Safety Code Section 50052.5, or for rents for the targeted units to be set at the applicable affordability levels; or

2. The incentive or concession would have a specific adverse impact upon public health and safety or the physical environment or on any real property that is listed in the California Register of Historical Resources and for which there is no feasible method to satisfactorily mitigate or avoid the specific adverse impact without rendering the development unaffordable to low- income and moderate income households; or
3. The concession or incentive would be contrary to state or federal law.

C. Exclusions.

1. Granting of a concession or incentive shall not require or be interpreted to require a general plan amendment, zone change, study, or discretionary approval.
2. Except as for the incentive or concession itself or a waiver or reduction, granting of a concession or incentive shall not require the waiver of any local ordinance, including but not limited to those unrelated to development standards. The housing development shall comply with all other applicable provisions of this Code.
3. The City is not required to provide direct financial incentives for the housing development or to waive fees or dedication requirements.
4. This ordinance does not prohibit the City from granting a density bonus greater than that provided for in this ordinance and in state law or from granting a lower density bonus to housing developments that do not meet the requirements of this ordinance.

17.114.080 Waivers and reductions of development standards.

- A. Request. The applicant also may request a waiver or reduction of development standards. That request does not reduce or increase the number of incentives or concessions to which the developer is entitled.
- B. Requirement. The City may not apply any development standard that will have the effect of physically precluding construction of the housing development which meets the income standards of Section 17.114.040 above with the concessions and incentive permitted.
- C. Exclusions.
 1. The City is not required to waive or reduce development standards if to do so would have a specific, adverse impact, as defined above, for which there is no feasible mitigation or avoid that impact. unless such waiver or modification does not result in identifiable and actual cost

reductions to provide for affordable housing costs or would have a specific, adverse impact, upon public health, safety, or the physical environment, and for which there is no feasible method to mitigate or avoid the specific adverse impact.

2. The City is not required to waive or reduce development standards that would have an adverse impact on any real property listed in the California Register of Historical Resources, or grant any waiver or reduction contrary to state or federal law.

- D. Fees. No affordable housing impact fees, including inclusionary zoning fees and in-lieu fees, may be levied on the affordable units in a density bonus project.

17.114.090 Parking requirements.

If a housing development meets the requirements of 17.114.040, the following parking requirements apply. If the total number of parking spaces for a development is other than a whole number, the number shall be rounded up to the next whole number. For purposes of this section, a housing development may provide onsite parking through tandem parking or uncovered parking, but not through onstreet parking.

- A. General Parking Requirements. Upon an applicant's request, the City may not require more than the following parking ratios for housing developments (inclusive of parking for persons with disabilities):

Studio	1 space
1 Bedroom	1 space
2 Bedroom	1.5 spaces
3 Bedroom	1.5 spaces
4 Bedroom	2.5 Spaces

- B. Special Parking Requirements. Notwithstanding subsection (A), upon the request of a developer, the City shall not impose a parking ratio, inclusive of parking for persons with a disability and guests, that exceeds the following for specified projects:

Rental or for-sale housing development with at least 11% very lower income or 20% lower income units, within ½ mile of accessible major transit stop.	0.5 spaces per unit
For-sale housing development with at least 40 percent moderate-income units, within ½ mile of a major transit stop, as defined by Public Resources Code Section 21155(b), and where residents of the housing development have unobstructed access to the major transit stop.	0.5 spaces per bedroom

Rental housing development that is 100% affordable to lower income households, as defined by Health and Safety Code Section 50079.5, within ½ mile of accessible major transit stop.	0 spaces per unit
Rental senior citizen housing development that is 100% affordable to lower income households, either with paratransit service or within ½ mile of accessible bus route (operating at least eight times a day).	0 spaces per unit
Rental housing development that is 100% affordable to lower income households that is a special needs housing development, as defined in Health and Safety Code Section 51312.	0 spaces per unit
Rental housing development that is 100% affordable to lower income households that is a supportive housing development, as defined in Health and Safety Code Section 5675.14.	0 spaces per unit

- C. Effect. The application of the ratios herein does not reduce or increase the number of incentives or concessions to which an applicant is entitled. An applicant may request parking incentives or concessions beyond those provided herein.
- D. Special Needs Parking. Except as otherwise provided, these requirements to do not apply to parking for special needs or supportive housing development as described in Government Code Section 65915 (p) (4).
- E. City Discretion. The City may reduce or eliminate parking requirements for any development project but is not required to do so.

17.114.100 Childcare facilities.

When an applicant for a housing development includes a childcare facility that meets the requirements in subsection (A)(1) herein, the applicant shall be entitled to the density bonus and concession or incentive in subsection (A)(2):

- A. Requirements. If an application for a housing development is submitted pursuant to this Chapter, and includes a childcare facility on the premises of, as part of, or adjacent to, the project, the City shall require as a condition of approval that the following occur:
1. The childcare facility shall remain in operation for a period of time that is as long as or longer than the period of time during which the density bonus units are required to remain affordable, pursuant to the State Density Bonus Law.
 2. Of the children who attend the childcare facility, the children of very lower income households, lower income households, or families of moderate income shall equal a percentage that is equal to or greater than the percentage of dwelling units that are required for very lower

income households, lower income households, or families of moderate income, pursuant to the State Density Bonus Law.

- B. Density Bonus and Concessions or Incentives. If a housing development meets the requirements of subsection (A)(1), then the City shall grant either of the following:
1. An additional density bonus that is an amount of square feet of residential space that is equal to or greater than the amount of square feet in the childcare facility.
 2. An additional concession or incentive that contributes significantly to the economic feasibility of the construction of the childcare facility.
- C. Notwithstanding any requirement of this section, the City shall not be required to provide a density bonus or concession for a childcare facility if it finds, based upon substantial evidence, that the community has adequate childcare facilities.

17.114.110 Condominium conversions.

To receive a density bonus or concessions or incentives set forth in subsection (A), an applicant shall meet the requirements for condominium conversions set forth in subsection (B).

- A. Requirements. An applicant proposing to convert apartments to condominiums shall meet the following requirements:
1. A minimum of 33 percent of the total units of the housing development shall be restricted and affordable to low income or moderate-income households, or
 2. A minimum of 15 percent of the total units of the housing development shall be restricted and affordable to lower-income households.
- B. Density Bonus or Concessions or Incentives. If an applicant satisfies the conditions in subsection (A), the City shall grant a density bonus or other concessions or incentives of equivalent value. An applicant proposing to convert apartments to condominiums shall be ineligible for a density bonus, concession or incentives under this section if the apartments proposed for conversion constitute a housing development for which a density bonus, concession or incentives were previously provided under this Chapter. A density bonus awarded pursuant to this section shall be equal to a 25 percent increase in units to be provided within the existing structure or structure proposed for conversion. For concessions or incentives, the City shall not be required to provide cash transfer payments or monetary compensation but may include reductions or waivers of requirements which the City might otherwise apply as conditions of conversion approval.

- C. Nothing in this Chapter shall be construed to require the City to approve a proposal to convert apartments to condominiums.

17.114.120 Administration of the density bonus and incentives and concession process.

- A. Continued Availability and Affordability. Before the issuance of any building permit for any dwelling unit in a development for which density bonus units have been awarded or incentives or concessions have been received, the City shall verify that the land use permit application for the residential project includes:

1. The actual density bonus units, incentives and concessions and waivers and reductions based upon the units actually to be constructed as those shall be adjusted accordingly; and
2. The applicant shall enter into a written covenant with the City to guarantee the continued affordability of all lower income and restricted occupancy density bonus units as required by Government Code section 65915. The terms and conditions of that agreement shall be recorded to run with the land for a minimum 55 year period or longer as required by State law, shall be binding on all successors in interest, and shall be approved as to form by the Planning Director and City Attorney.

- B. Processing of Density Bonus Request.

1. Requests for affordable units shall require approval of a building permit, together with all other permits required by this Code, in compliance with the requirements of this Code, which requirements shall be reviewed and recommended by the Planning Commission, and approved by the Council.
2. The City shall provide a list of the criteria to be considered in granting a permit under this Chapter.
 - a. Density bonus: Criteria to be considered in analyzing a requested density bonus shall include whether the applicant has agreed to construct a development that meets the requirements of this Chapter.
 - b. Incentives and Concessions: Criteria to be considered in analyzing a requested incentive or concession shall include whether the applicant has provided information demonstrating that the requested incentives, concessions, or waivers will result in identifiable and actual cost reductions to provide for affordable housing costs, as defined in Section 50052.5 of the California

Health and Safety Code or for rents for the targeted units to be set at the applicable affordability levels and whether an incentive or concession has a specific adverse impact upon health, safety or the physical environment, and whether there is no feasible method to eliminate or mitigate such specific adverse impact.

3. In the event that the City does not grant at least one financial concession or incentive as defined in Government Code Section 65915 in addition to the density bonus, the City must find that additional concessions or incentives will not result in identifiable and actual cost reductions to provide for affordable housing costs, as defined in Section 50052.5 of the California Health and Safety Code, or for rents for the targeted units to be set at the applicable affordability levels; and There are sufficient provisions to guarantee that the units will remain affordable in the future.
- C. Waiver. If the density bonus, incentives, or concessions cannot be accommodated on a site due to strict compliance with the provisions of Title 17 of the Paramount Municipal Code, the City Council shall waive or modify such development standards, to the extent required by state law, to accommodate the bonus units, incentives, or concessions to which the development would be entitled, unless such waiver or modification does not result in identifiable and actual cost reductions to provide for affordable housing costs or would have a specific, adverse impact upon public health, safety, or the physical environment, and for which there is no feasible method to mitigate or avoid the specific adverse impact.
- D. The Planning Commission's failure or refusal to grant a density bonus may be appealed to the City Council as set out in Section 17.48.050 of the Paramount Municipal Code.
- E. The decision of the City Council on a density bonus, incentives, concessions, or waiver or reductions or parking ratios, is final. The applicant may challenge that determination by the appropriate action with the Superior Court. The City has the burden of proof in any such litigation. If the court finds that the City refused to grant the density bonus, incentive or concession, waiver or reduction or parking ratio in violation of California Government Code Section 65915, it shall award reasonable attorney's fees and costs.

17.114.130 Rental and for-sale limits; affordability covenants

- A. Except where moderate income units are allowed, rents for lower income density bonus units must be set at affordable rents as defined in California Health and Safety Code Section 50053.

- B. The applicant shall agree to and the City shall enforce affordability covenants for a minimum of 55 years for all low and very low income units for which the developer was granted a density bonus.
- C. For-sale units:
 - 1. The price of the unit must at an affordable housing cost for very low, low or moderate income families, as set out in California Health and Safety Code Section 50052.5.
 - 2. The developer shall agree to and the City shall enforce such affordability requirements for the initial occupants of such units.
 - 3. If the City has subsidized the for-sale development, the developer and the City shall enter into an equity-sharing agreement as set out in California Government Code Section 65915(c)(2). The City thereafter shall enforce the equity sharing agreement unless here is a conflict with another law or public funding source.
 - 4. Where the for-sale unit has qualified the applicant for a density bonus, that unit must meet one of the following conditions:
 - a. The unit is occupied first by a low-moderate income family or person and the unit is offered at an affordable housing cost and is subject to an equity sharing agreement, or
 - b. The unit is purchased by a qualified nonprofit housing corporation pursuant to a recorded contract that satisfied the requirements of Revenue and Taxation Code § 402.1(a)(10) and that includes all of the following an equity sharing agreement and affordability restrictions on the sale and conveyance of the property that ensure that it will be preserved for lower income housing for at least 45 years for owner-occupied housing units and will be sold or resold only to persons or families of very low, low, or moderate income.

SECTION 5. California Environmental Quality Act (CEQA). This ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15305, minor alterations in land use limitations in areas with an average slope of less than 20% that do not result in any changes in land use or density and Section 15061(b)(3) which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

SECTION 6. Severability. If any section, subsection, sentence, clause, or phrase in this ordinance or the application thereof to any person or circumstance is for any reason held invalid, the validity of the remainder of the ordinance or the application of such provision to other persons or circumstances shall remain in full force and affect and shall

not be affected thereby. The City Council hereby declares it would have passed this ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

SECTION 7. Effective Date. This Ordinance shall take effect 30 days after its adoption, shall be certified as to its adoption by the City Clerk, and shall be published as required by law together with the names and members of the City Council voting for and against the Ordinance.

SECTION 8. Certification. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 4th day of October 2022.

Vilma Cuellar Stallings, Mayor

ATTEST

Heidi Luce, City Clerk

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OCTOBER 4, 2022

ORDINANCE NO. 1164

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT
ADDING CHAPTER 15.06 (ELECTRIC VEHICLE CHARGING STATION
REQUIREMENTS AND REVIEW PROCESS) TO TITLE 15 (BUILDING AND
CONSTRUCTION) OF THE PARAMOUNT MUNICIPAL CODE”

MOTION IN ORDER:

READ BY TITLE ONLY, WAVE FURTHER READING, AND ADOPT
ORDINANCE NO. 1164.

MOTION:

MOVED BY: _____

SECONDED BY: _____

☐ APPROVED

☐ DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Heidi Luce, City Clerk
Date: October 4, 2022

Subject: ORDINANCE NO. 1164

The City Council, at its regularly scheduled meeting on September 6, 2022, introduced Ordinance No. 1164 and placed it on the October 4, 2022 agenda for adoption.

ORDINANCE NO. 1164

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ADDING CHAPTER 15.06 (ELECTRIC VEHICLE CHARGING STATION REQUIREMENTS AND REVIEW PROCESS) TO TITLE 15 (BUILDING AND CONSTRUCTION) OF THE PARAMOUNT MUNICIPAL CODE”

Attached is the agenda report from the September 6, 2022 meeting.

RECOMMENDED ACTION

It is recommended that the City Council read by title only, waive further reading, and adopt Ordinance No. 1164.



To: Honorable City Council

From: John Moreno, City Manager

By: John Carver, Planning Director
John King, AICP, Assistant Planning Director
Johnnie Rightmer, Building and Safety Manager

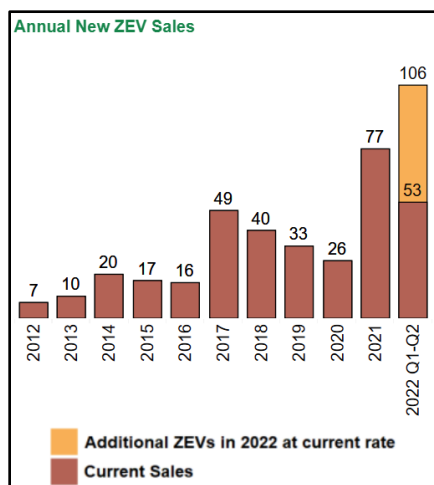
Date: September 6, 2022

**Subject: ORDINANCE NO. 1164
ELECTRIC VEHICLE CHARGING STATION REQUIREMENTS AND
REVIEW PROCESS**

BACKGROUND

This item is a request for the City Council to approve the adoption of Ordinance No. 1164 to add Chapter 15.06 (Electric Vehicle Charging Station Requirements and Review Process) to Title 15 (Buildings and Construction) of the Paramount Municipal Code.

An electric vehicle charging station is any level of electric vehicle supply equipment station which delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle. Paramount residents, businesses, and organizations are generally purchasing and registering more zero emission vehicles (ZEVs). According to data from the Department of Motor Vehicles (DMV), there are presently 346 light-duty electric vehicles and 37,345 non-ZEVs registered to Paramount addresses. While still a small portion of the overall number of new vehicles, the numbers of electric vehicles demonstrate a growing community interest in replacing traditional internal combustion engine vehicles with electric vehicles. The graph below shows the upward trend of ZEV sales with Paramount as the registered city.



The State of California adopted Assembly Bill (AB) 1236 in 2015 and AB 970 in 2021. These bills require local agencies to adopt an ordinance that creates an expedited and streamlined permitting process for electric vehicle charging systems, including a checklist of requirements with which a permit application for an electric vehicle charging station will be eligible for expedited review must be created and made available.

Creation of an expedited permitting process would facilitate convenient charging of electric vehicles, thereby supporting the City's sustainability goals. Doing so would help reduce reliance on environmentally damaging fossil fuels and support the growing demand for additional charging stations.

The City continually works to implement climate adaptation strategies outlined in the Climate Action Plan, which the City Council adopted in July 2021. The adoption of the Electric Vehicle Charging Station Requirements and Review Process aligns with Measure TR1 (Support Fuel-Efficient and Alternative-Fuel Vehicles) of the Plan. Strategy TR1b states, "Adopt an electric vehicle charging station ordinance that establishes minimum electric vehicles charging standards and streamlines the permitting process for all new residential and commercial developments."

DISCUSSION

While the City has installed publicly accessible electric vehicle charging stations at the Clearwater Building/Civic Center and the Sheriff's Station and is in the process of installing additional charging infrastructure, the proposed ordinance will encourage the installation of charging stations on private property.

Proposed Ordinance

An electric vehicle streamlining ordinance must be adopted by January 1, 2023. The proposed ordinance includes a number of provisions to comply with AB 1236 and AB 970.

- **Checklist.** The proposed ordinance includes a section that requires the Building Official to create and implement a permitting checklist of requirements under which a permit application for an electric vehicle charging station will be eligible for expedited review. This checklist has been developed and included as Attachment A. The checklist contains objective requirements for the installation of an electric vehicle charging station and a process for electronic submittal of permit applications. The content of the checklist requires the permit applicant to check the features of the existing electrical service such as rating in amperes, system voltage, and location of the electric vehicle supply equipment.
- **Parking requirements.** A key section of the draft ordinance is regarding possible changes to parking spaces to accommodate a charging station. If an electric vehicle charging station and any associated equipment interfere with, reduce, eliminate, or in any way impact the required parking spaces for existing uses, State law requires cities to reduce the number of required parking spaces for the existing uses by the amount

necessary to accommodate the electric vehicle charging station and any associated equipment. While there may be a nominal loss of parking spaces, there can be no net loss of landscaped areas.

- Electronic submittals. Regarding electronic submittals, the ordinance notes that the City will accept electronic submittals of permit applications, including submittals by email and the City webpage. The Building and Safety Division will also accept electronic signatures on all forms, applications, and other documentation in lieu of a wet signature by any applicant.
- Timeframe – 1 to 25 charging stations. The proposed ordinance also includes approval timeframes as mandated by the State. For projects with 1 to 25 stations at a single site, an electric vehicle charging station application will be deemed complete if after 5 business days the City has not either (1) found the application to be complete or (2) issued a written deficiency notice (a) detailing all changes needed to make the application consistent with the permitting checklist or (b) identifying specific information necessary for the Building and Safety Division to conduct a limited review of whether the project meets all health and safety requirements.
- Timeframe – 26 or more charging stations. When there are 26 or more stations proposed for a single site, the process described above is the same for applications except: an electric vehicle charging station application will be deemed complete after 10 business days and will be deemed approved 40 business days after deemed complete.

Environmental Assessment

The project is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) – the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

FISCAL IMPACT

None.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

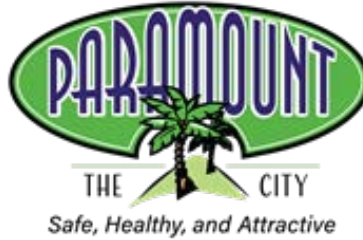
The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decisionmaking. The Strategic Outcomes were implemented to provide a pathway to achieving the Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcomes No. 1: Safe Community; No. 3: Economic Health; and No. 4: Environmental Health.

RECOMMENDED ACTION

It is recommended that the City Council read by title only, waive further reading, introduce Ordinance No. 1164, and place it on the next regular agenda for adoption.

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ATTACHMENT A



Permitting, Installation, and Inspection of Residential EV Chargers

July 2022

Electric Vehicle (EV) chargers types.

Be aware that there are different types of electric vehicle (EV) chargers. There are 2 basic types of EV chargers for home use (Level 1 and Level 2). Level 1 Chargers are smaller units that plug directly into a standard 120 volt receptacle outlet. These types of chargers typically require a longer period of time to recharge the vehicle. As long as the receptacle outlet being used to plug in the Level 1 Charger is existing, there is no requirement to secure a permit from the Building and Safety Division. On the other hand, if you will be installing a new 120 volt receptacle outlet for the charger, you will need to obtain a permit – but you will not need to provide any plans or electrical load calculations as would be required for the more powerful Level 2 type charging systems.

A Level 2 EV charging system requires a 240 volt electrical circuit and charges the vehicle battery much faster than a Level 1 charger. Level 2 charger installations typically require an electrical permit and inspections of the installation. In order to obtain the permit you will need to provide some basic information to show that your existing electrical service can handle the added load.

What information do I need to provide in order to obtain the permit? These Residential EV Charger Permit Guidelines have been developed to streamline the permit, installation, and inspection process. In most cases, you or your contractor merely need to fill in the blanks on this document, attach the manufacturer's installation instructions and charger specifications, and submit them to the Building and Safety Division for an over-the-counter review and permit issuance. If all of the information is provided and the proposal complies with the applicable codes, the review and approval process can usually be performed over-the-counter or within a day or two depending upon workloads and staffing levels at the time of submittal. Once the permit is issued, the installation may begin. When the installation is complete, an inspection of the work must be scheduled with the Building Inspector. Inspections are typically performed on the work day following your request for inspection. Keep in mind that someone will need to be present during the inspection so that the Building Inspector can access the location of the electrical meter and EV charger (typically in the garage).

Installing a Level 2 EV Charging system often requires changes to building's electrical wiring. Before installing the EV charging equipment and the associated wiring, talk to your EV manufacturer about the electrical requirements for the charger unit to be installed at your home.

When installing your EV charger, be sure to use a licensed electrical contractor whose State contractor's license and insurance are current. The contractor should follow the installation instructions of the EV charger manufacturer and the requirements of California Electrical Code.

Why is the Electric Utility concerned about your EV charger installation?

Though an individual Level 2 EV charger may have a negligible impact on the utility electric system, the combined effect of several chargers in the same neighborhood could result in overloads on utility secondary wires and transformers. It is important that the Electrical Utility provider be notified of any Level 2 charger installations to ensure that utility electrical system components are adequately sized to maintain high levels of service reliability.

LEVEL 2 ELECTRIC VEHICLE CHARGER - SERVICE LOAD CALCULATION

INSTRUCTIONS: Review the list of electrical loads in the table below and check (✓) all that exist in your home (don't forget to include the proposed Level 2 EV Charger). For each item checked (✓), fill-in the corresponding "Watts used" (refer to the "Typical usage" column for wattage information). Add up all of the numbers that are written in the "Watts Used" column and write that number in the "TOTAL WATTS USED" box at the bottom of the table, then go to the next page to determine if your existing electric service will accommodate the new loads.

(Loads shown are rough estimates; actual loads may vary – for a more precise analysis, use the nameplate ratings for appliances and other loads and consult with a trained electrical professional.)

✓ Check All Applicable Loads	Description of Load	Typical usage	Watts used
GENERAL LIGHTING AND RECEPTACLE OUTLET CIRCUITS			
✓	Multiply the Square Footage of House X 3	3 watts/sq. ft.	
KITCHEN CIRCUITS			
✓	Kitchen Circuits	3,000 watts	3,000
	Electric Oven	2,000 watts	
	Electric Stove Top	5,000 watts	
	Microwave	1,500 watts	
	Garbage Disposal under Kitchen Sink	1,000 watts	
	Automatic Dish Washer	3,500 watts	
	Garbage Compactor	1,000 watts	
	Instantaneous Hot Water at Sink	1,500 watts	
LAUNDRY CIRCUIT			
✓	Laundry Circuit	1,500 watts	1,500
	Electric Clothes Dryer	4,500 watts	
HEATING AND AIR CONDITIONING CIRCUITS			
	Central Heating (gas) and Air Conditioning	6,000 watts	
	Window Mounted AC	1,000 watts	
	Whole-house or Attic Fan	500 watts	
	Central Electric Furnace	8,000 watts	
	Evaporative Cooler	500 watts	
OTHER ELECTRICAL LOADS			
	Electric Water Heater (Storage type)	4,000 watts	
	Electric Tankless Water Heater	15,000 watts	
	Swimming Pool or Spa	3,500 watts	
	Other: (describe)	watts	
	Other:	watts	
	Other:	watts	
ELECTRIC VEHICLE CHARGER CIRCUIT			
	Level 2 Electric Vehicle Charger Wattage Rating*		
(Add-up all of the watts for the loads you have checked ✓) TOTAL WATTS USED ☺			

*Use name plate rating in watts or calculate as: (Ampere rating of circuit X 240 volts = Watts)

INSTRUCTIONS: Using the “**TOTAL WATTS USED**” number from the previous page, check (✓) the appropriate line in column 1 and follow that line across to determine the minimum required size of the electrical service panel shown in column 3. In column 4, write in the size of your existing service panel (main breaker size). If your Existing service panel (column 4) is smaller than the minimum required size of the existing service (column 3), then you will need to install a new upgraded electrical service panel to handle the added electrical load from the proposed Level 2 EV Charger.

Table based on CEC 220.83(A), 230.42, and Annex D.

1	2	3	4
✓ Check the appropriate line	Total Watts Used (from previous page)	Minimum <u>Required</u> Size of Existing 240 Volt Electrical Service Panel (Main Service Breaker Size)	Identify the Size of Your <u>Existing</u> Main Service Breaker (Amps)**
	up to 48,000	100 amps	
	48,001 to 63,000	125 amps	
	63,001 to 78,000	150 amps	
	78,001 to 108,000	200 amps	
	108,001 to 123,000	225 amps	

**Please note that the size of your Existing service (column 4) MUST be equal to or larger than the Minimum Required Size (column 3) or a new larger electrical service panel will need to be installed in order to satisfy the electrical load demand of the EV charger.

STATEMENT OF COMPLIANCE

[This Section must be completed by the property owner.]

By my signature, I attest that the information provided is true and accurate.

Property Owner(s): _____

 Job Address

Signature(s): _____

 Signature of Applicant(s)/Property Owner(s) Date

In addition to this document, you will also need to provide a copy of the manufacturer’s installation literature and specifications for the Level 2 charger you are installing.

Note: This is a voluntary compliance alternative, and you may wish to hire a qualified individual or company to perform a thorough evaluation of your electrical service capacity in lieu of this alternative methodology. Use of this electrical load calculation estimate methodology is at the user’s risk and carries no implied guarantee of accuracy. Users of this methodology and these forms are advised to seek professional assistance in determining the electrical capacity of a service panel.

OTHER HELPFUL INFORMATION FOR EV CHARGER INSTALLATIONS:

The Table below illustrates the type and size of wire and conduit to be used for various Electric Vehicle Charger circuits.

Size of EV Charger Circuit Breaker	Required minimum size of Conductors (THHN wire)	Conduit Type and Size***		
		Electrical Metallic Tubing (EMT)	Rigid Nonmetallic Conduit – Schedule 40 (RNC)	Flexible Metal Conduit (FMC)
20 amp	#12	1/2"	1/2"	1/2"
30 amp	#12	1/2"	1/2"	1/2"
40 amp	#10	1/2"	1/2"	1/2"
50 amp	#8	3/4"	3/4"	3/4"
60 amp	#6	3/4"	3/4"	3/4"
70 amp	#6	3/4"	3/4"	3/4"

******Based on 4 wires in the conduit (2-current carrying conductors, 1-grounded conductor, 1-equipment ground).***

As an alternate, Nonmetallic Sheathed Cable (aka: Romex Cable or NMC) may be used if it is protected from physical damage by placing the cable inside a wall cavity or attic space which is separated from the occupied space by drywall or plywood.

The Table below illustrates the required supports for various types of electrical conduit or cable.

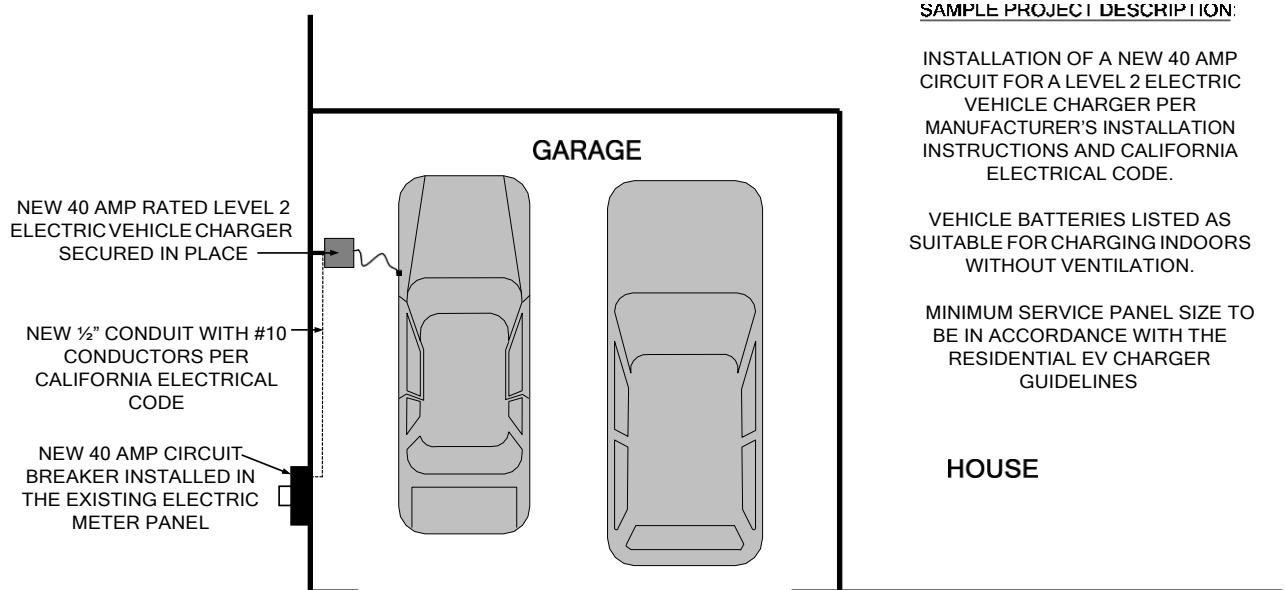
Conduit Support	Electrical Metallic Tubing (EMT)	Rigid Nonmetallic Conduit – Schedule 40 (RNC)	Flexible Metal Conduit (FMC)	Nonmetallic Sheathed Cable (NMC)
Conduit Support Intervals	10'	3'	4-1/2'	4-1/2'
Maximum Distance from Box to Conduit Support	3'	3'	1'	1'

In addition to the above noted requirements, the California Electrical Code contains many other provisions that may be applicable to the installation of a new electrical circuit. Installers are cautioned to be aware of all applicable requirements before beginning the installation. For additional information or guidance, consult with the Building and Safety Division staff or a qualified and experienced Electrical Contractor.

GENERAL INSTALLATION GUIDELINES FOR LEVEL 2 RESIDENTIAL EV CHARGERS

1. **GENERAL REQUIREMENTS** - All Electrical Vehicle Charging Systems shall comply with the applicable sections of the California Electrical Code, including Article 625.
2. **EQUIPMENT HEIGHT** - The coupling means of the Electric Vehicle Supply Equipment shall be stored at a height of 18 to 48 inches above the finished floor. (CEC Art 625.29(B)).
3. **LISTED EQUIPMENT** - All Electric Vehicle Supply Equipment shall be listed by a nationally recognized testing laboratory.
4. **FASTENED IN PLACE** - Level 2 Electric Vehicle Supply Equipment must be permanently connected and fastened in place in accordance with the manufacturer's installation instructions (CEC Art. 625.17).
5. **PROTECTION FROM PHYSICAL DAMAGE** - Electrical Vehicle Supply Equipment shall be protected against vehicle impact damage when located in the path of a vehicle. In order to avoid the installation of a substantial pipe bollard as an equipment guard, locate the Electrical Vehicle Supply Equipment on a garage side wall, out of vehicular path. (see sample drawing below) (CEC Art. 110.27(B))
6. **IF MORE THAN 60 AMPS**- When EV charging equipment is rated at more than 60 amps, the disconnect means shall be provided and installed in a readily accessible location and shall be capable of being locked on the open position. (CEC Art. 625.43)

SAMPLE ELECTRICAL PLAN FOR LEVEL 2 ELECTRIC VEHICLE CHARGER CIRCUIT INSTALLATION





July 2022

Eligibility Checklist for Expedited Electric Vehicle Charging Station Permit: Multi-Family Dwellings

Type of Charging Station(s)	Power Levels (proposed circuit rating)	Check one
Level 1	110/120 volt alternating current (VAC) at 15 or 20 Amps	☐
Level 2 - 3.3 kilowatt (kW) (low)	208/240 VAC at 20 or 30 Amps	☐
Level 2 - 6.6kW (medium)	208/240 VAC at 40 Amps	☐
Level 2 - 9.6kW (high)	208/240 VAC at 50 Amps	☐
Level 2 - 19.2kW (highest)	208/240 VAC at 100 Amps	☐
Other (provide detail): _____	Provide rating: _____	☐

Permit Application Requirements:

A. Does the application include EVCS manufacturer's specs and installation guidelines?	☐ Y	☐ N
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Electrical Load Calculation Worksheet:

A. Is an electrical load calculation worksheet included? (CEC 220)	☐ Y	☐ N
B. Based on the load calculation worksheet, is a new electrical service panel upgrade required?	☐ Y	☐ N
1) If yes, do plans include the electrical service panel upgrade?	☐ Y	☐ N
C. Is the charging circuit appropriately sized for a continuous load of 125%?	☐ Y	☐ N
D. If charging equipment proposed is a Level 2 - 9.6 kW station with a circuit rating of 50 Amps or higher, is a completed circuit card with electrical calculations included with the single line diagram?	☐ Y	☐ N

Site Plan and Single Line Drawing:

A. Is a site plan and separate electrical plan with a single-line diagram included with the permit application?	☐ Y	☐ N
1) If mechanical ventilation requirements are triggered for indoor venting requirements (CEC 625.52 (D)), is a mechanical plan included with the permit application?	☐ Y	☐ N
B. Is the site plan fully dimensioned and drawn to scale?	☐ Y	☐ N
1) Showing location, size, and use of all structures	☐ Y	☐ N
2) Showing location of electrical panel to charging system	☐ Y	☐ N
3) Showing type of charging system and mounting	☐ Y	☐ N

Compliance with the 2019 California Electrical Code:

A. Does the plan include EVCS manufacturer's specs and installation guidelines?	☐ Y	☐ N
B. Does the electrical plan identify the amperage and location of existing electrical service panel?	☐ Y	☐ N
1) If yes, does the existing panel schedule show room for additional breakers?	☐ Y	☐ N
C. Is the charging unit rated more than 60 amps or more than 150V to ground?	☐ Y	☐ N
1) If yes, are disconnecting means provided in a readily accessible location in line of site and within 50' of EVCS. (CEC 625.43)	☐ Y	☐ N
D. Does the charging equipment have a Nationally Recognized Testing Laboratory (NRTL) approved listing mark? (UL 2202/UL 2200)	☐ Y	☐ N
E. If trenching is required, is the trenching detail called out?	☐ Y	☐ N
1) Is the trenching in compliance with electrical feeder requirements from structure to structure? (CEC 230.3)	☐ Y	☐ N
2) Is the trenching in compliance with minimum cover requirements for wiring methods or circuits? (18" for direct burial per CEC 300.5)	☐ Y	☐ N

Compliance with 2019 California Green Building Standards Code:

A. Do the CAL Green EV Readiness installation requirements apply to this project?	☐ Y	☐ N
1) Do the plans demonstrate conformance with mandatory measures for 10% of total parking spaces, for new multifamily dwellings provided for all types of parking facilities, to be electric vehicle charging spaces (EV spaces) capable of supporting future EVSE? (4.106.4.2)	☐ Y	☐ N
2) Do the construction documents indicate the location of the proposed EV spaces where at least one is located in common use areas and available to all residents for use? (4.106.4.2.1) Calculations for the required number of EV spaces shall be rounded up to the nearest whole number.	☐ Y	☐ N
3) When EV chargers are installed, EV spaces required by Section 4.106.4.2.2, item 3 shall comply with at least one of the following options: a. The EV space shall be located adjacent to an accessible parking space that complies with CBC Chapter 11-A, to allow use of the EV charger from the accessible parking space. b. The EV space shall be located on an accessible route, as defined by CBC Chapter 2, to the building. c. EV charging space(s) comply with Section 4.106.4.2.2, items 1, 2 and 3.	☐ Y	☐ N

Notes: This criteria is intended for an expedited EVCS permitting process. If any items are checked NO, please revise plans to fit within the eligibility checklist; otherwise the permit application may go through the standard plan review and approval process. Plan review commences the day after submittal with up to 3 business days for qualifying expedited projects and up to 10 business days for all other EVCS projects.

Electrical plans shall be completed, stamped and signed by a California Licensed Electrical Engineer or a C-10 electrical contractor.

Project Address: _____

Applicant Signature: _____

Applicant's Printed Name: _____

Contractor's License Number and type: _____ - _____ **Back To Top**



July 2022

Eligibility Checklist for Expedited Electric Vehicle Charging Station Permit: Non-Residential Buildings and Facilities

Type of Charging Station(s)	Power Levels (proposed circuit rating)	Check one
Level 1	110/120 volt alternating current (VAC) at 15 or 20 Amps	☐
Level 2 - 3.3 kilowatt (kW) (low)	208/240 VAC at 20 or 30 Amps	☐
Level 2 - 6.6kW (medium)	208/240 VAC at 40 Amps	☐
Level 2 - 9.6kW (high)	208/240 VAC at 50 Amps	☐
Level 2 - 19.2kW (highest)	208/240 VAC at 100 Amps	☐
Other (provide detail): _____	Provide rating: _____	☐

Permit Application Requirements:

A. Does the application include EVCS manufacturer's specs and installation guidelines?	☐ Y	☐ N
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Electrical Load Calculation Worksheet:

A. Is an electrical load calculation worksheet included? (CEC 220)	☐ Y	☐ N
B. Based on the load calculation worksheet, is a new electrical service panel upgrade required?	☐ Y	☐ N
1) If yes, do plans include the electrical service panel upgrade?	☐ Y	☐ N
C. Is the charging circuit appropriately sized for a continuous load of 125%?	☐ Y	☐ N
D. If charging equipment proposed is a Level 2 - 9.6 kW station with a circuit rating of 50 Amps or higher, is a completed circuit card with electrical calculations included with the single line diagram?	☐ Y	☐ N

Site Plan and Single Line Drawing:

A. Is a site plan and separate electrical plan with a single-line diagram included with the permit application?	☐ Y	☐ N
1) If mechanical ventilation requirements are triggered for indoor venting requirements (CEC 625.52 (D)), is a mechanical plan included with the permit application?	☐ Y	☐ N
B. Is the site plan fully dimensioned and drawn to scale?	☐ Y	☐ N
1) Showing location, size, and use of all structures	☐ Y	☐ N
2) Showing location of electrical panel to charging system	☐ Y	☐ N
3) Showing type of charging system and mounting	☐ Y	☐ N

Compliance with the 2019 California Electrical Code:

A. Does the plan include EVCS manufacturer's specs and installation guidelines?	☐ Y	☐ N
B. Does the electrical plan identify the amperage and location of existing electrical service panel?	☐ Y	☐ N
1) If yes, does the existing panel schedule show room for additional breakers?	☐ Y	☐ N
C. Is the charging unit rated more than 60 amps or more than 150V to ground?	☐ Y	☐ N
1) If yes, are disconnecting means provided in a readily accessible location in line of site and within 50' of EVCS? (CEC 625.43)	☐ Y	☐ N
D. Does the charging equipment have a Nationally Recognized Testing Laboratory (NRTL) approved listing mark? (UL 2202/UL 2200)	☐ Y	☐ N
E. If trenching is required, is the trenching detail called out?	☐ Y	☐ N
1) Is the trenching in compliance with electrical feeder requirements from structure to structure? (CEC 230.3)	☐ Y	☐ N
2) Is the trenching in compliance with minimum cover requirements for wiring methods or circuits? (18" for direct burial per CEC 300.5)	☐ Y	☐ N

Compliance with the 2019 California Green Building Standards Code (CGBSC):

A. Do the CAL Green EV Readiness installation requirements apply to this project?	☐ Y	☐ N
1) Do the plans demonstrate conformance with CGBSC Table 5.106.5.3.3 for the minimum required number of charging spaces?	☐ Y	☐ N
2) Do the construction plans comply with the design requirements set forth in CGBSC 5.106.5.3.1 for single charging spaces or CGBSC 5.106.5.3.2 for multiple charging spaces?	☐ Y	☐ N

Compliance with 2019 California Building Code, Chapter 11-B for Accessibility Features:

B. Do the plans clearly depict all required accessible EVCS features for the disabled?	☐ Y	☐ N
1) Do the plans identify the correct number and type of accessible EVCS stalls required in accordance with Table 11B-228.3.2.1 ?	☐ Y	☐ N
2) Do the plans detail compliance with the accessible EVCS features required by 11B-812 and Figure 11B-812.9 ?	☐ Y	☐ N

Notes: This criteria is intended for an expedited EVCS permitting process. If any items are checked NO, please revise plans to fit within the eligibility checklist; otherwise the permit application may go through the standard plan review and approval process. Plan review commences the day after submittal with up to 3 business days for qualifying expedited projects and up to 10 business days for all other EVCS projects.

Electrical plans shall be completed, stamped and signed by a California Licensed Electrical Engineer or a C-10 electrical contractor.

Project Address: _____

Applicant Signature: _____

Applicants Printed Name: _____

Contractor's License Number and type: _____ - _____

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

ORDINANCE NO. 1164

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
PARAMOUNT ADDING CHAPTER 15.06 (ELECTRIC VEHICLE
CHARGING STATION REQUIREMENTS AND REVIEW PROCESS) TO
TITLE 15 (BUILDINGS AND CONSTRUCTION) OF THE PARAMOUNT
MUNICIPAL CODE

THE CITY COUNCIL OF THE CITY OF PARAMOUNT DOES HEREBY ORDAIN
AS FOLLOWS:

SECTION 1. Purpose and Findings. The City Council finds and declares as follows:

- A. The State of California and the City of Paramount (“City”) have consistently promoted and encouraged the use of fuel-efficient electric vehicles; and
- B. In 2021, the City adopted the Paramount Climate Action Plan, which includes Measure TR1 (Support Fuel-Efficient and Alternative-Fuel Vehicles), which includes Strategy TR1b with an action stating “Adopt an electric vehicle charging station ordinance that establishes minimum EV charging standards and streamlines the permitting process for all new residential and commercial developments”; and
- A. The State of California adopted Assembly Bill 1236 in 2015 and AB 970 in 2021, which require local agencies to adopt an ordinance that creates an expedited and streamlined permitting process for electric vehicle charging systems; and
- B. Creation of an expedited, streamlined permitting process for electric vehicle charging stations within the City would facilitate convenient charging of electric vehicles and help reduce the City’s reliance on environmentally damaging fossil fuels; and
- C. The City Council introduced this Ordinance at its September 6, 2022 Council meeting, at which time it considered all evidence presented, both written and oral; and

SECTION 2. The Recitals set forth hereinabove are true and correct and incorporated herein by reference as if fully set forth herein.

SECTION 3. Chapter 15.06 is added to the Paramount Municipal Code to read as follows:

Chapter 15.06

ELECTRIC VEHICLE CHARGING STATION REQUIREMENTS AND REVIEW PROCESS

15.06.010 Definitions

For purposes of this Chapter, the following terms shall be construed as defined in this section:

Electric vehicle charging station or charging station. Any level of electric vehicle supply equipment station that is designed and built in compliance with Article 625 of the California Electrical Code, as it reads on the effective date of this Chapter, and delivers electricity from a source outside an electric vehicle into a plug-in electric vehicle.

Electronic submittal. The utilization of one or more of the following.

1. Electronic mail or email.
2. The internet.
3. Facsimile.

Specific adverse impact. A significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

15.06.020 Purpose

The purpose of this Chapter is to promote and encourage the use of electric vehicles by creating an expedited, streamlined permitting process for electric vehicle charging stations while promoting public health and safety and preventing specific adverse impacts in the installation and use of such charging stations.

15.06.030 Expedited review process.

In compliance with Government Code Section 65850.7, the Building Official shall implement an expedited, streamlined permitting process for electric vehicle charging stations, and adopt a checklist of all requirements with which electric vehicle charging stations shall comply with in order to be eligible for expedited review. The expedited, streamlined permitting process and checklist may refer to the recommendations contained in the most current version of the "Plug-In Electric Vehicle Infrastructure Permitting Checklist" of the "Zero-Emission Vehicles in California: Community Readiness Guidebook" as published by the Governor's

Office of Planning and Research. All documents required for submission of an electric vehicle charging system application, including the City's adopted checklist, shall be made publicly available on the City's website.

15.06.040 Permit application processing.

- A. Prior to submitting an application for processing, the applicant shall verify that the installation of an electric vehicle charging station will not have a specific, adverse impact to public health and safety and building occupants. Verification by the applicant includes but is not limited to: electrical system capacity and loads; electrical system wiring, bonding and overcurrent protection; building infrastructure affected by charging station equipment and associated conduits; and areas of charging station equipment and vehicle parking.
- B. An application to install an electric vehicle charging station submitted to the Building Official shall be deemed complete if, after the applicable time period described in Section 15.06.40(B)(3) below has elapsed, and both of the following are true:
 - 1. The Building Official has not deemed the application complete, consistent with the checklist created by the City pursuant to subdivision (g) of Section 65850.7 of the California Government Code.
 - 2. The Building Official has not issued a written correction notice detailing all deficiencies in the application and identifying any additional information explicitly necessary for the Building Official to complete a review whether the electric vehicle charging station meets all health and safety requirements of local, state, and federal law, consistent with subdivisions (b) and (g) of Section 65850.7 of the California Government Code.
 - 3. The "applicable time period" described in Section 15.06.40(B) above means either five (5) business days after submission of the application to the City if the application is for at least 1, but not more than 25 electric vehicle charging stations at a single site; or ten (10) business days after submission of the application to the City if the application is for more than 25 electric vehicle charging stations at a single site.
- C. An application to install an electric vehicle charging station shall be deemed approved if the applicable time period described in Section 15.06.40(C)(3) below has elapsed and all of the following are true.

1. The Building Official has not administratively approved the application pursuant to subdivision (b) of Section 65850.7 of the California Government Code.
 2. The Building Official has not made a finding, based on substantial evidence, that the electric vehicle charging station could have a specific adverse impact upon the public health or safety or required the applicant to apply for a use permit pursuant to subdivision (b) of Section 65850.7 of the California Government Code.
 3. The Building Official has not denied the permit pursuant to subdivision (c) of Section 65850.7 of the California Government Code.
 4. An appeal has not been made to the Planning Commission pursuant to subdivision (d) of Section 65850 of the California Government Code.
 5. The “applicable time period” described in Section 15.06.50(C) above means either twenty (20) business days after the application was deemed complete, if the application is for at least 1, but not more than 25 electric vehicle charging stations at a single site; or forty (40) business days after the application was deemed complete, if the application is for more than 25 electric vehicle charging stations at a single site.
- D. Upon confirmation by the Building Official that the permit application and supporting documents meet the requirements of the City adopted checklist, and is consistent with all applicable laws and health and safety standards, the Building Official shall, consistent with California Government Code Section 65850.7, approve the application and issue all necessary permits. Such approval does not authorize an applicant to energize or utilize the electric vehicle charging station until approval is granted by the City.
- E. Electronic Submittals. In compliance with Government Code Section 65850.7, the Building Official shall allow for electronic submittal of permit applications covered by this Ordinance and associated supporting documentations. In accepting such permit applications, the Building Official shall also accept electronic signatures on all forms, applications, and other documentation in lieu of a wet signature by any applicant.

15.06.050 Technical review.

- A. It is the intent of this Ordinance to encourage the installation of electric vehicle charging stations by removing obstacles to permitting for charging stations so long as the action does not supersede the Building Official’s authority to address higher priority life-safety situations. If the Building Official makes a finding based on substantial evidence that the electric

vehicle charging station could have a specific adverse impact upon the public health or safety, as defined in this Chapter, the City may require the applicant to apply for a conditional use permit in accordance with Chapter 17.48 of the Paramount Municipal Code. The Building Official's decision to require a conditional use permit may be appealed by the applicant to the Planning Commission with a written appeal request within 10 days after the receipt of the applicant of the Building Official decision.

- B. Association Approval. In the technical review of a charging station, in compliance with California Government Code Section 65850.7, the Building Official shall not condition the approval for any electric vehicle charging station permit on the approval of such a system by an Association, as that term is defined by California Civil Code Section 4080.

15.06.060 Parking spaces.

If an electric vehicle charging station and any associated equipment interfere with, reduce, eliminate, or in any way impact the required parking spaces for existing uses, the City shall reduce the number of required parking spaces for the existing uses by the amount necessary to accommodate the electric vehicle charging station and any associated equipment. There shall be no net loss of landscaped areas.

15.06.070 Electric Vehicle Charging Station Installation Requirements.

- A. Electric vehicle charging station equipment shall meet the requirements of the California Electrical Code, the Society of Automotive Engineers, the National Electrical Manufacturers Association, and accredited testing laboratories such as Underwriters Laboratories, and rules of the Public Utilities Commission or a Municipal Electric Utility Company regarding safety and reliability.
- B. Installation of electric vehicle charging stations and associated wiring, bonding, disconnecting means and overcurrent protective devices shall meet the requirements of Article 625 and all applicable provisions of the California Electrical Code.
- C. Installation of electric vehicle charging stations shall be incorporated into the load calculations of all new or existing electrical services and shall meet the requirements of the California Electrical Code. Electric vehicle charging equipment shall be considered a continuous load.
- D. Anchorage of either floor-mounted or wall-mounted electric vehicle charging stations shall meet the requirements of the California Building Code or California Residential Code as applicable per occupancy, and the provisions of the manufacturer's installation instructions. Mounting of charging stations shall not adversely affect building elements.

SECTION 4. California Environmental Quality Act (CEQA). This ordinance is exempt from CEQA pursuant to CEQA Guidelines Section 15305, minor alterations in land use limitations in areas with an average slope of less than 20% that do not result in any changes in land use or density and Section 15061(b)(3) which is the general rule that CEQA applies only to projects which have the potential for causing a significant effect on the environment and CEQA does not apply where it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

SECTION 5. Severability. If any section, subsection, sentence, clause, or phrase in this ordinance or the application thereof to any person or circumstance is for any reason held invalid, the validity of the remainder of the ordinance or the application of such provision to other persons or circumstances shall remain in full force and affect and shall not be affected thereby. The City Council hereby declares it would have passed this ordinance and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that one or more sections, subsections, sentences, clauses, or phrases or the application thereof to any person or circumstance be held invalid.

SECTION 6. Effective Date. This Ordinance shall take effect 30 days after its adoption, shall be certified as to its adoption by the City Clerk, and shall be published as required by law together with the names and members of the City Council voting for and against the Ordinance.

SECTION 7. Certification. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published or posted according to law.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 4th day of October 2022.

Vilma Cuellar Stallings, Mayor

ATTEST

Heidi Luce, City Clerk

OCTOBER 4, 2022

APPROVAL OF AMENDMENT NO. 2 TO THE AGREEMENT WITH THE
CITY OF DOWNEY FOR TRAFFIC SIGNAL MAINTENANCE SERVICES

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL APPROVE
AMENDMENT NO. 2 TO THE AGREEMENT WITH THE CITY OF DOWNEY
FOR TRAFFIC SIGNAL MAINTENANCE SERVICES AND AUTHORIZE
THE MAYOR OR HER DESIGNEE TO SIGN THE AMENDMENT.

MOTION:

MOVED BY: _____

SECONDED BY: _____

☐ APPROVED

☐ DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: Adriana Figueroa, Public Works Director
Sarah Ho, Assistant Public Works Director

Date: October 4, 2022

Subject: APPROVAL OF AMENDMENT NO. 2 TO THE AGREEMENT WITH THE CITY OF DOWNEY FOR TRAFFIC SIGNAL MAINTENANCE SERVICES

BACKGROUND

In November of 2012, the City Council entered into an agreement with the City of Downey to determine a cost sharing schedule for the maintenance of the traffic signal at Downey Avenue and Gardendale Street. The first amendment to the original contract was approved in December of 2017.

DISCUSSION

The traffic signal at Downey Avenue and Gardendale Street is at an intersection where the City of Paramount and City of Downey share jurisdiction. The arranged cost sharing plan is proportionate to both cities share of the intersection, seventy-five percent (75%) for the City of Downey and twenty-five percent (25%) for the City of Paramount. The second amendment of this contract extends the term for another five years ending November 6, 2027.

FISCAL IMPACT

There is currently no additional fiscal impact to the City. Funding for signal maintenance was included in the FY 2022-23 Roads Division of the Public Works Budget utilizing Gas Tax Funds.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision-making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcomes No. 1: Safe Community and No. 5: Attractive and Well Maintained Infrastructure.

RECOMMENDED ACTION

It is recommended that the City Council approve Amendment No. 2 to the agreement with the City of Downey for traffic signal maintenance services and authorize the Mayor or her designee to sign the amendment.

**AMENDMENT NO. 2 TO
AGREEMENT BY AND BETWEEN
CITY OF DOWNEY AND CITY OF PARAMOUNT FOR TRAFFIC
SIGNAL MAINTENANCE SERVICES AT THE INTERSECTION OF
DOWNEY AVENUE AND GARDENDALE STREET**

THIS AMENDMENT No. 2 ("Amendment") is entered into this ____ day of _____, 2022, by and between the City of Downey, a California municipal corporation and charter city ("City") with its principal place of business at 11111 Brookshire Avenue, Downey, CA 90241 and City of Paramount, a Municipal Corporation ("Paramount") with its principal place of business at 14600 Colorado Avenue, Paramount, CA 90723. City of Downey and City of Paramount are sometimes individually referred to as the "Party" and collectively as the "Parties".

WHEREAS, City of Downey and City of Paramount entered into an Agreement ("Agreement") on November 6, 2012 for Traffic Signal Maintenance Services as more specifically described in the Agreement; and

WHEREAS, City of Downey and City of Paramount executed Amendment No. 1 ("Agreement") on November 7, 2017 to extend the term of the original agreement for a period of five (5) years commencing November 7, 2017 and ending November 6, 2022; and

WHEREAS, the Parties desire to amend the Agreement to further extend the term of the Agreement; and

WHEREAS, the Parties intend to be bound by the terms and provisions of the Agreement as it is amended herein.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, the Parties agree as follows:

Section 1. AMENDMENTS.

A. City of Downey and City of Paramount hereby amend Section 1 of the Agreement to read as follows:

"This Agreement shall be extended for the period commencing November 7, 2022 and ending November 6, 2027, unless sooner terminated pursuant to the provisions of this Agreement."

Section 2. The rights, obligations and fees of the Parties under the Agreement shall not otherwise be amended, altered or revised except as expressly provided for herein and all other terms of the Agreement shall remain in full force and effect.

Section 3. This Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.

TO EFFECTUATE THIS AMENDMENT, the Parties have caused their duly authorized representatives to execute this Amendment to the Agreement on the dates set forth below.

City: City of Downey

By _____
Mark Scott, Interim City Manager

Date: _____

ATTEST:

By: _____
Maria Alicia Duarte, CMC, City
Clerk

APPROVED AS TO FORM:

By: _____
Lauren Langer, Interim City
Attorney

City of Paramount

By: _____
Vilma Cuellar-Stallings, Mayor

Date: _____

ATTEST:

By: _____
Heidi Luce, City Clerk

APPROVED AS TO FORM:

By: _____
John E. Cavanaugh, City Attorney

OCTOBER 4, 2022

DECLARATION OF SURPLUS PROPERTY

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL DECLARE THE ITEMS LISTED ON THE ATTACHED LIST AS SURPLUS PROPERTY AND AUTHORIZE THE MAYOR OR HER DESIGNEE TO DISPOSE OF THE PROPERTY BY APPROPRIATE MEANS.

<u>MOTION:</u> MOVED BY: _____ SECONDED BY: _____ [] APPROVED [] DENIED	<u>ROLL CALL VOTE:</u> AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____
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To: Honorable City Council

From: John Moreno, City Manager

By: Adriana Figueroa, Public Works Director
Sarah Ho, Assistant Public Works Director

Date: October 4, 2022

Subject: DECLARATION OF SURPLUS PROPERTY

BACKGROUND

The City periodically disposes of surplus property when it is of benefit to the organization. Following the City Council's declaration that the listed items are surplus property, staff will dispose of the property through the use of either an outside public auction firm or through our contract with Enterprise. As is our normal practice, we will notify Paramount residents through local media of the date and time that the auction will occur.

DISCUSSION

The attached list of items is recommended to be declared surplus property. This current list includes items that have reached the end of their useful life including office furniture, and equipment.

FISCAL IMPACT

There is no fiscal impact to the City.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity, and guidelines; and provide the framework for policy decision-making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcomes No. 6: Efficient, Effective and Fiscally Responsible.

RECOMMENDED ACTION

It is recommended that the City Council declare the items listed on the attached list as surplus property and authorize the Mayor or her designee to dispose of the property by appropriate means.

September 2022 Surplus List

Unit 29 – 1986 JCB Tractor
Unit 84 – 1990 GMC Dump Truck
Unit 182 – Air Compressor
Unit 331 – 2001 Ford F 150
Unit 335 – Radar Trailer
Unit 373 – 2009 Ford Escape Hybrid
Unit 360 – 2003 Ford Windstar Van
Unit 385 – Emulsion Oil Sprayer
Unit 386 – Pelican Street Sweeper
Miscellaneous furniture
Miscellaneous equipment
Commercial washing machine and dryer

OCTOBER 4, 2022

APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH
AMBIENT PRO FOR SOUND AND STAGE PRODUCTION SERVICES FOR
THE HOLIDAY TREE LIGHTING EVENT

MOTION IN ORDER:

- 1) APPROPRIATE AN ADDITIONAL \$20,000 FROM THE AVAILABLE
GENERAL FUND FOR THE HOLIDAY TREE LIGHTING EVENT.
- 2) APPROVE THE AGREEMENT WITH AMBIENT PRO IN THE
AMOUNT NOT TO EXCEED \$43,200 FOR SOUND AND STAGE
PRODUCTION SERVICES AT THE HOLIDAY TREE EVENT.
- 3) AUTHORIZE THE CITY MANAGER OR HIS DESIGNEE TO
EXECUTE THE AGREEMENT.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: David Johnson, Community Services Director
Date: October 4, 2022

Subject: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH AMBIENT PRO FOR SOUND AND STAGE PRODUCTION SERVICES FOR THE HOLIDAY TREE LIGHTING EVENT

BACKGROUND

The City of Paramount's annual Holiday Tree Lighting event has provided the kick-off to the holiday season for our Paramount community for the past 24 years. What started as an event with a few hundred people is now one of the City's most popular and attended event with attendance running over 4,000 people. The Holiday Tree Lighting event has evolved into a large and complex audio-visual production.

Unfortunately, pricing for sound engineers and stage production has increased dramatically following the COVID-19 pandemic and with labor and supply issues. Staff allocated \$40,000 in the FY 2022-23 budget for the sound equipment and operation; stage and chair setup and rental; decorations; refreshments; and other enhancements for the Holiday Tree Lighting event. The majority of this budget is for the stage, chairs and sound engineer.

DISCUSSION

In preparation for the Holiday Tree Lighting event, staff reached out for sound and stage production quotes from various agencies that provide the level of sound and production expertise required to operate this event.

Bidders:

Ambien Pro - \$43,200

PCE - \$74,728.67

Samson Sound & Lighting - \$39,942.50 (does not include proper stage size)

Ambient Pro successfully executed the Heritage Festival two years in a row and our most recent Friday Night Paramount concert. The sound and stage provider from last year's Holiday Tree Lighting had a number of technical, equipment, and personnel issues that we wish to avoid at future events. Staff is more confident in the technical expertise of Ambient Pro and their ability to successfully operate the Holiday Tree Lighting event to our expectations.

Paramount Municipal Code Section 3.12.080 exempts professional/technical services from bidding requirements. However, since the agreement for sound and stage services from Ambient Pro is over \$40,000, City Council approval of the agreement is required.

FISCAL IMPACT

The contract amount of \$43,200 for sound and stage production exceeds the entire budgeted event amount of \$40,000 appropriated in the FY 2022-23 Community Promotion Budget. The event also requires \$16,800 for the band, chair rental, refreshments and hot chocolate, cups, plates, decorations, and miscellaneous items. The revised budget for the Holiday Tree Lighting event would be \$60,000, or \$20,000 more than originally budgeted.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 2: Community Health.

RECOMMENDED ACTION

It is recommended that the City Council 1) appropriate an additional \$20,000 from the available general fund for the Holiday Tree Lighting event 2) approve the agreement with Ambient Pro, in the amount not to exceed \$43,200 for sound and stage production services at the Holiday Tree event, 3) authorize the City Manager or his designee to execute the agreement.

**PROFESSIONAL SERVICE AGREEMENT BY AND BETWEEN THE
CITY OF PARAMOUNT
AND
AMBIENT PRO LLC. FOR SOUND AND STAGE PRODUCTION FOR THE HOLIDAY TREE
LIGHTING EVENT**

THIS AGREEMENT is made and entered into this 4th day of October, 2022 by and between the CITY OF PARAMOUNT, hereinafter referred to as the "CITY," and AMBIENT PRO LLC., hereinafter referred to as the "CONSULTANT."

I. RECITAL

A. PURPOSE. The purpose of this AGREEMENT is to allow the CITY to procure the professional services of a qualified administrator for the sound and stage production for the holiday tree lighting the CITY's one day holiday tree lighting event and to have these CONSULTANT services based upon the mutual covenants and conditions set forth herein.

II. TERMS AND CONDITIONS

A. MISSION. The CITY hereby retains the CONSULTANT in the capacity as CONSULTANT and the CONSULTANT hereby accepts such responsibility as described herein.

B. TERMS. The term of this AGREEMENT is limited to the 2022 City of Paramount Holiday Tree Lighting event on Wednesday, November 30, 2022; provided, however, that this paragraph does not affect the right of either party to terminate the Agreement unless in accordance with those provisions set forth in paragraph P.

C. SCOPE OF SERVICES. Under the supervision of the Director of Community Services or designee, the CONSULTANT shall provide all services as detailed in the CONSULTANT's Proposal dated May 24, 2022 and attached herein as Exhibit A". CONSULTANT is bound by the contents of Exhibit "A", hereto and incorporated herein by this reference. In the event of conflict, the requirements of CITY's Request for Proposal and this Agreement shall take precedence over those contained in the CONSULTANT's proposal. The incorporation of the CONSULTANT's proposal shall be for the scope of services to be provided only, and any other terms and conditions included in such proposal shall have no force and effect on this Agreement or the relationship between CONSULTANT and/or CITY, unless expressly agreed to in writing.

D. PERFORMANCE. CONSULTANT shall at all times faithfully, competently, and to the best of their ability, experience, and talent, perform all tasks described herein. CONSULTANT shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing similar services as are required of CONSULTANT hereunder in meeting its obligations under this Agreement.

E. COMPENSATION. During the term of this AGREEMENT, the CITY shall compensate the CONSULTANT for the services described as detailed in Exhibit "A". Invoices for payment shall be submitted two months prior to the event approved by the Director of Community Services or designee.

The CONSULTANT shall submit an itemized invoice to the CITY according to work progress, setting forth the work performed and the rates charged in accordance with the CONSULTANT's fee schedule.

All change orders, additions, deletions or adjustments to the CONSULTANT's specifications must be submitted in writing to the CITY for approval. The CITY is the sole authority regarding change orders and the CONSULTANT shall not change, alter, or delete, in any manner, any portion of these specifications of the CITY.

E. EXPENSES. CONSULTANT shall not be entitled to an expense account and shall not be required or permitted to incur expenses on behalf of the CITY in addition to the expenses required for completion of the scope of services described herein. The compensation described herein includes provision for all CONSULTANT expenses required to complete the scope of services described herein.

F. INDEPENDENT CONTRACTOR.

- (a) CONSULTANT is and shall at all times remain as to the CITY a wholly independent contractor. The personnel performing the services under this Agreement on behalf of CONSULTANT shall at all times be under CONSULTANT'S exclusive direction and control. Neither CITY nor any of its officers, employees, or agents shall have control over the conduct of CONSULTANT or any of CONSULTANT'S officers, employees, or agents, except as set forth in this Agreement. CONSULTANT shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the CITY. CONSULTANT shall not incur or have the power to incur any debt, obligation, or liability whatever against CITY, or bind CITY in any manner.
- (b) Neither CONSULTANT, nor any of CONSULTANT'S officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to CITY's employees. CONSULTANT expressly waives any claim CONSULTANT may have to any such rights.
- (c) CITY shall not be liable for compensation or indemnification to CONSULTANT for injury or sickness arising out of performing services hereunder.

G. INDEMNIFICATION AND DEFENSE.

(a) To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless CITY and any and all of its elected and appointed boards, commissions, officers employees and agents, and/or volunteers ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs, and expenses, including attorney's fees and costs, caused in whole or in part by the negligent or wrongful act, error or omission of CONSULTANT, its officers, agents, employees or sub-consultants (or any CITY or individual that CONSULTANT shall bear the legal liability thereof) in the performance of services under this Agreement. CONSULTANT's duty to indemnify and hold harmless CITY shall not extend to the CITY's sole or active negligence or willful misconduct.

(b) CONSULTANT agrees to defend, indemnify and hold harmless the CITY, its elected and appointed boards, commissions, officers, employees and agents from all claims, demands, liability fines and penalties made by CONSULTANT'S employees from health, retirement or other benefits attributable to services performed pursuant to this Agreement.

(c) In the event the Indemnified Parties, individually or collectively, are made a party to any action, lawsuit, or other adversarial proceeding arising from the performance of the services encompassed by this Agreement, and upon demand by CITY, CONSULTANT shall defend the Indemnified Parties at CONSULTANT's cost or at CITY's option, to reimburse CITY for its costs of defense, including reasonable attorney's fees and costs incurred in the defense of such matters to the extent the matters arise from, relate to or are caused by CONSULTANT's negligent acts, errors or omissions. Payment by CITY is not a condition precedent to enforcement of this provision. In the event of any dispute between CONSULTANT and CITY, as to whether liability arises from the sole or active negligence or willful misconduct of the CITY or its officers, employees, or agents, CONSULTANT will be obligated to pay for CITY's defense until such time as a final judgment has been entered adjudicating the Indemnified Parties as solely or actively negligent or to have acted with willful misconduct. CONSULTANT will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees, and costs of litigation.

H. SUCCESSOR AND ASSIGNMENT. The services as contained herein are to be rendered by the CONSULTANT whose name is as appears first above written and said CONSULTANT shall not assign nor transfer any interest in this AGREEMENT without the prior written consent of the CITY. Claims for money by CONSULTANT from the CITY under this contract may be assigned to a bank, trust company, or financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the CITY.

I. INSURANCE. Without limiting the CONSULTANT'S indemnification of the CITY, the CONSULTANT shall provide and maintain prior to the beginning of and for the duration of

this Agreement insurance coverage as specified in Exhibit “B” attached herewith and incorporated herein by this reference as though set forth in full.

J. COMPLIANCE WITH LAWS. CONSULTANT agrees to be bound by applicable federal, state and local laws, regulations and directives as they pertain to the performance of this AGREEMENT.

K. SEVERABILITY. In the event that any covenant, condition or other provisions herein contained is held to be invalid, void or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remainder of the AGREEMENT and shall in no way affect, impair or invalidate any other covenant, condition or other provision contained herein. If such condition, covenant or other provision shall be deemed invalid due to its scope or breadth, such covenant, condition or other provision shall be deemed valid to the extent of the scope or breadth permitted by law.

L. INTERPRETATION. No provision of this AGREEMENT is to be interpreted for or against either party because that party or that party’s legal representative drafted such provision, but this AGREEMENT is to be construed as if it were drafted by both parties hereto.

M. ENTIRE AGREEMENT. This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this Agreement or with respect to the terms and conditions of this Agreement, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party’s own independent investigation of any and all facts such party deems material.

N. WAIVER. No breach of any provision hereof can be waived unless in writing. Waiver of any one break of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision hereof.

O. CONTRACT EVALUATION AND REVIEW. The ongoing assessment and monitoring of this AGREEMENT is the responsibility of the City Manager, or his designee.

P. TERMINATION OF AGREEMENT. This AGREEMENT may be terminated by either party by giving written notice at least thirty (30) days prior to the effective termination date in the written notice. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the CONSULTANT under this AGREEMENT shall, at the option of the CITY, become its property and the CONSULTANT shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the CONSULTANT shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the AGREEMENT by the CONSULTANT, and the CITY may withhold any payments to the CONSULTANT for the purpose of set-off until such time as the exact amount of damages due the CITY from the CONSULTANT is determined.

Q. CHANGES. The CITY or CONSULTANT may request changes in the scope of the services of the CONSULTANT to be performed hereunder. Such changes, including any increase or decrease in the amount of the CONSULTANT'S compensation, which are mutually agreed upon by and between the CITY and the CONSULTANT, shall be incorporated in written amendments to this AGREEMENT.

R. REPORTS AND INFORMATION. CONSULTANT, at such times and in such forms as the CITY may require, shall furnish the CITY such periodic reports as it may request pertaining to work or services undertaken pursuant to this AGREEMENT, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this AGREEMENT.

S. OWNERSHIP OF DOCUMENTS.

(a) CONSULTANT shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by CITY that relate to the performance of services under this Agreement. CONSULTANT shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. CONSULTANT shall provide free access to the CITY at reasonable times to such books and records; shall give CITY the right to examine and audit said books and records; shall permit CITY to make transcripts or copies therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the CITY and may be used, reused, or otherwise disposed of by the CITY without the permission of the CONSULTANT. With respect to computer files, CONSULTANT shall make available to the CITY, at the CONSULTANT's office and upon reasonable written request by the CITY, the necessary computer software and hardware for purposes of accessing, compiling, transferring, copying and/or printing computer files. CONSULTANT hereby grants to CITY all right, title, and interest, including any copyright, in and to the documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared by CONSULTANT in the course of providing the services under this Agreement.

T. RELEASE OF INFORMATION.

(a) All information gained by CONSULTANT in performance of this Agreement shall be considered confidential and shall not be released by CONSULTANT without CITY's prior written authorization. CONSULTANT, its officers, employees, agents, or sub-consultants, shall not without written authorization from the CITY or unless requested by the CITY, voluntarily provide declarations, letters of support, testimony at depositions,

response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the CITY. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena.

(b) CONSULTANT shall promptly notify CITY should CONSULTANT, its officers, employees, agents, or sub-consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request ("Discovery"), court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the CITY, unless the CITY is a party to any lawsuit, arbitration, or administrative proceeding connected to such Discovery, or unless CONSULTANT is prohibited by law from informing the CITY of such Discovery. CITY retains the right, but has no obligation, to represent CONSULTANT and/or be present at any deposition, hearing, or similar proceeding as allowed by law. Unless CITY is a party to the lawsuit, arbitration, or administrative proceeding and is adverse to CONSULTANT in such proceeding, CONSULTANT agrees to cooperate fully with CITY and to provide the opportunity to review any response to Discovery requests provided by CONSULTANT. However, CITY's right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

U. COPYRIGHT. No report, maps, or other documents produced in whole or in part under this AGREEMENT shall be the subject of an application for copyright by or on behalf of the CONSULTANT.

V. PERSONNEL. CONSULTANT represents that it has, or will secure at its own expense, all personnel required in performing the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the CITY. All of the services required hereunder will be performed by CONSULTANT or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under the state and local law to perform such services. None of the work or services subcontracted hereunder shall be specific by written contract or agreement and shall be subject to each provision of this AGREEMENT.

W. LICENSES. At all times during the term of this Agreement, CONSULTANT shall have in full force and effect, all licenses required of it by law for the performance of the services described in this Agreement.

X. GOVERNING LAW. The CITY and CONSULTANT understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court with jurisdiction over the CITY.

III. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this AGREEMENT, the CONSULTANT agrees as follows:

A. EQUAL OPPORTUNITY.

- (a) The CONSULTANT will not discriminate against any employee or applicant for employment because of race, creed, sex, color, or national origin. The CONSULTANT will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the CITY setting forth the provisions of this non-discrimination clause.
- (b) The CONSULTANT will, in all solicitation or advertisements for employees placed by or on behalf of the CONSULTANT, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, or national origin.
- (c) The CONSULTANT will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this AGREEMENT so that such provisions will be binding upon each sub-contractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- (d) The CONSULTANT will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (e) The CONSULTANT will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the CITY and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the CONSULTANT'S non-compliance with the equal opportunity clauses of this AGREEMENT or with any of such rules, regulations, or orders, this AGREEMENT may be canceled, terminated, or suspended in whole or in part and the CONSULTANT may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

- (g) The CONSULTANT will include the provisions of paragraphs (1) through (6) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each sub-contractor or vendor. The CONSULTANT will take such action with respect to any subcontract or purchase order as the CITY may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided, however, that in the event the CONSULTANT becomes involved in, or is threatened with, litigation with a sub-contractor or vendor as a result of such direction by the CITY, the CONSULTANT may request the United States to enter into such litigation to protect the interests of the United States.

B. CIVIL RIGHTS ACT OF 1964. Title VI of the Civil Rights Act of 1964, provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of or, be subjected to discrimination under any program or activity receiving Federal financial assistance.

C. AGE AND DISABILITY. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, as amended, or with respect to an otherwise qualified handicapped individual, as provided in Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act of 1990, as amended, shall apply to this AGREEMENT.

IV. CONFLICT OF INTEREST

During the performance of this AGREEMENT, the CONSULTANT agrees as follows:

A. INTEREST OF MEMBERS OF THE CITY. No member of the governing body of the CITY and no other employee, or agent of the CITY who exercises any functions of responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT.

B. INTEREST OF CONSULTANT. CONSULTANT represents, warrants and agrees that he does not presently have, nor will he acquire during the term of this AGREEMENT, any interest, direct or indirect, by contract, employment or otherwise, or as a partner, joint venture or shareholder (other than as a shareholder holding a one-percent (1%) or less interest in publicly-traded companies) or affiliate with any business or business entity that has entered into any contract, subcontract, or arrangement with the CITY.

C. INTEREST OF OTHER LOCAL PUBLIC OFFICIALS. No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT; and the CONSULTANT shall take appropriate steps to assure compliance.

V. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by: (i) personal service; (ii) delivery by a reputable document delivery service (e.g., Federal Express), which provides a receipt showing date and time of delivery; or (iii) United States mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To the CONSULTANT:

Ambient Pro LLC
515 S Bel Air St.
Anaheim, CA 92804

To the CITY:

City of Paramount
Director of Community Services
16400 Colorado Avenue
Paramount, CA 90723

W. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this Agreement on behalf of CONSULTANT warrants and represents that they have the authority to execute this Agreement on behalf of the CONSULTANT and have the authority to bind CONSULTANT to the performance of its obligations hereunder.

IN WITNESS HEREOF, the CITY and CONSULTANT have executed this AGREEMENT as of the date first herein above set forth.

CITY OF PARAMOUNT

AMBIENT PRO LLC.

By: _____
John Moreno
City Manager

By: _____
Victor Nava
Chief Executive Officer

ATTEST:

By: _____
Heidi Luce, City Clerk

APPROVED AS TO FORM:

By: _____
John E. Cavanaugh, City Attorney

Attachments: Exhibit "A" CONSULTANT's Proposal
 Exhibit "B" Insurance Requirements

EXHIBIT "A"

PROPOSAL OF SERVICES



Ambient Pro LLC
515 S Bel Air St.
Anaheim, CA 92804
(323)573-7186
info@ambientpro.com
www.ambientpro.com

PROPOSAL

BILL TO

Andres X Gonzalez
City of Paramount
16400 Colorado Ave.
Paramount, CA 90723

SHIP TO

Andres X Gonzalez
City of Paramount
16400 Colorado Ave.

INVOICE 1289

DATE 07/19/2022 **TERMS** Due on receipt

DUE DATE 11/29/2022

ACTIVITY	QTY	RATE	AMOUNT
07/19/2022			
Stage 4x4 (R) 28'x32'x4' Stage Legs 4' High Back safety rail Left side safety rail Right side safety rail Black carpet Stage drape 2 - Stairs 6 - Labor Guys Setup and Strike Delivery and Pickup	1	11,200.00	11,200.00
Sponsorship Ambient Pro Event branding, before, after and during the event.	1	-40,000.00	-40,000.00
Subtotal: 07/19/2022			-28,800.00

11/30/2022

We appreciate your business and look forward to helping you again soon.

ACTIVITY	QTY	RATE	AMOUNT
Event Package:AVL Package	1	72,000.00	72,000.00
AUDIO:			
1 - Digital Mixer 32 Channel			
8 - Line Array Speakers			
4 - Woofers			
8 - Stage Monitor			
10 - Wired Microphone			
2 - Hand Held Wireless Microphones			
1 - Dual Microphone Receivers			
1 - Music Ipad			
XLR Package			
\$8,600.			
VIDEO:			
3 - 7.11X14 LED Wall			
3 - Computer Connections			
1 - 8 Channel Video Switcher			
\$18,800.			
LIGHTING			
4 - Lekos (Stage Wash) 36 Degree			
2 - 10 FT. Pipe & Base			
6 - Gobo Spot Moving Light			
4 - Wash Moving Light			
24 - Uplights			
DMX Package			
\$12,000.			
RIGGING TRUSS STRUCTURE			
8 - 1/2 Ton Motors			
\$8,000.			
STAGE (Paramount)			
24W x 24L x 4H			
Drape 4H x 96W			
2 - 4'H x 10'L Stairs			
1 - Mesh Tent 24H x 24L			
\$0.			
PYRO			
4 - Sparklers			
6 - Snow Machines			
Fluid Package			
\$3,400.			
COMMUNICATION			
12 - Wireless Radios			
\$1,000.			
POWER			
1 - Silent Generator			
12 - Cable Ramps			
100' Cams			
Edison Package			
\$2,200.			
Technicians			
1 - Sound Tech			
1 - Video Tech			
1 - Lighting Tech			
1 - Project Manger			

ACTIVITY	QTY	RATE	AMOUNT
Details:Notes	1	0.00	0.00
Event Date:November 30, 2022			
Location: Paramount Street			
Setup Time:7am			
Start Time:6pm			
Strike:9pm			
Subtotal: 11/30/2022			72,000.00
SUBTOTAL			43,200.00
TAX			0.00
TOTAL			43,200.00
TOTAL DUE		\$43,200.00	

We appreciate your business and look forward to helping you again soon.

EXHIBIT "B"

INSURANCE REQUIREMENTS

Without limiting CONSULTANT's indemnification of CITY, and prior to commencement of work and/or services under this Agreement, CONSULTANT shall obtain, provide, and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and, in a form, satisfactory to CITY.

General liability insurance. CONSULTANT shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. CONSULTANT shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the CONSULTANT arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned, or rented vehicles, in an amount not less than 1,000,000 combined single limit for each accident.

Professional liability (errors & omissions) insurance. CONSULTANT shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and CONSULTANT agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

Workers' compensation insurance. CONSULTANT shall maintain Workers' Compensation Insurance (statutory limits) and Employer's Liability insurance (with limits of at least \$1,000,000).

CONSULTANT shall submit to CITY, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of CITY, its elected and appointed boards, commissions, officers, employees and agents.

Other provisions or requirements

Proof of insurance. CONSULTANT shall provide certificates of insurance and required endorsements to CITY as evidence of the insurance coverage required herein. Insurance certificates and endorsements must be approved by CITY's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with CITY for the contract period and any additional length of time required thereafter. CITY reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. CONSULTANT shall procure and maintain for the contract period, and any additional length of time required thereafter, insurance against claims for injuries to persons or damages to property, or financial loss which may arise from or in connection with the performance of the Work hereunder by CONSULTANT, their agents, representatives, employees, or sub-consultants.

Primary/noncontributing. Coverage provided by CONSULTANT shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY's own insurance or self-insurance shall be called upon to protect it as a named insured.

CITY's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary, and any premium paid by CITY will be promptly reimbursed by CONSULTANT or CITY will withhold amounts sufficient to pay premium from CONSULTANT payments. In the alternative, CITY may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the CITY's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees, and volunteers or shall specifically allow CONSULTANT or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CONSULTANT hereby waives its own right of recovery against CITY and shall require similar written express waivers and insurance clauses from each of its sub-consultants.

Enforcement of contract provisions (non estoppel). CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of the CITY to inform CONSULTANT of non-compliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the CONSULTANT maintains higher limits than the minimums shown

above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

Notice of cancellation. CONSULTANT agrees to oblige its insurance agent or broker and insurers to provide the CITY with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage. If any of the CONSULTANT's insurers are unwilling to provide such notice, then CONSULTANT shall have the responsibility of notifying the CITY immediately in the event of CONSULTANT's failure to renew any of the required insurance coverages, or insurer's cancellation or non-renewal.

Additional insured status. General liability, automobile liability, and umbrella/excess liability insurance policies shall provide or be endorsed to provide that CITY and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that CONSULTANT's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. CONSULTANT agrees to ensure that its sub-consultants, subcontractors, and any other party who is brought onto or involved in the project/service by CONSULTANT (hereinafter collectively "Subcontractor"), provide the same minimum insurance coverage and endorsements required of CONSULTANT under this Agreement. CONSULTANT agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. However, in the event CONSULTANT's Subcontractor cannot comply with this requirement, which proof must be submitted to the CITY, CONSULTANT may still be able to utilize the Subcontractor provided CONSULTANT shall be required to ensure that its Subcontractor provide and maintain insurance coverage and endorsements sufficient to the specific risk of exposure involved with Subcontractor's scope of work and services, with limits less than required of the CONSULTANT, but in all other terms consistent with the CONSULTANT's requirements under this Agreement. This provision does not relieve the CONSULTANT of its contractual obligations under the Agreement and/or limit its liability to the amount of insurance coverage provided by its subcontractors. This provision is intended solely to provide CONSULTANT with the ability to utilize a Subcontractor who may be otherwise qualified to perform the work or services but may not carry the same insurance limits as required of the CONSULTANT under this Agreement given the limited scope of work or services provided by the subcontractor. CONSULTANT agrees that upon request, all agreements with Subcontractors, and others engaged in the project and/or services, will be submitted to CITY for review.

CITY's right to revise specifications. The CITY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the CONSULTANT ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the CONSULTANT, the CITY and CONSULTANT may renegotiate CONSULTANT's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible, or require proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention through confirmation from the underwriter.

Timely notice of claims. CONSULTANT shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from CONSULTANT's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. CONSULTANT shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

OCTOBER 4, 2022

AMENDMENT TO THE AMERICAN RESCUE PLAN ACT (ARPA)
PROJECT EXPENDITURE PLAN AND FY 2022-23 BUDGET

MOTION IN ORDER:

AMEND THE ARPA PROJECT EXPENDITURE PLAN AND APPROPRIATE
\$3,132,000 FROM THE ARPA FUND FOR FY 2022-23 FOR PROJECTS
RELATED TO WATER CONSERVATION PROGRAM, BUSINESS
RECOVERY/RETENTION AND AFFORDABLE HOUSING.

MOTION:

MOVED

BY: _____

SECONDED

BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Kim Sao, Finance Director
Anthony Martinez, Senior Management Analyst
Date: October 4, 2022

**Subject: AMENDMENT TO THE AMERICAN RESCUE PLAN ACT (ARPA)
PROJECT EXPENDITURE PLAN AND FY 2022-23 ADOPTED BUDGET**

BACKGROUND

At its meeting on March 15, 2022, the City Council approved the City's American Rescue Plan Act (ARPA) Project Expenditure Plan that encumbered \$18,895,185 in ARPA funding for eligible community programs and projects. ARPA provides \$1.9 trillion in federal emergency relief to address the negative economic effects of the COVID-19 pandemic on businesses, states, and local governments nationwide. ARPA funds represent a one-time funding source with restrictions that prohibit projects that create ongoing financial obligations for the City, offset tax cuts, fund employee benefits/pensions, or finance "rainy day" reserves.

Staff explained in its presentation to the City Council that expending the funds may require periodic ministerial adjustments over the course of the funding period to meet reporting deadlines or align with changes to eligibility requirements.

DISCUSSION

As of June 30, 2022, \$4,909,422 in ARPA funds have been spent, leaving a balance of \$14,025,993, which included accrued interest. For the FY 2022-23 Adopted Budget, staff only recommended approval of \$4,061,500 in budget to cover the approved ARPA projects and programs that were anticipated to be delivered this fiscal year.

However, due to changes in project timelines and forecasts, staff is recommending the following amendments to the City's ARPA Project Expenditure Plan and adjustments to the FY 2022-23 Adopted Budget:

Amendments to Project Expenditure Plan – (Table 1)

- Move \$200,000 from Homeless Support Services to Affordable Housing project:
 - An increase of \$200,000 to Affordable Housing from \$1,500,000 to \$1,700,000 will be used towards the property development at 16638-16675 Paramount Boulevard for affordable senior housing.

- With a reduction of \$200,000 to Homeless Support Services from \$1,000,000 to \$800,000, the City still has other funds available for homeless support services, with \$350,000 budgeted for FY 2022-23 in the HOME-ARP fund and \$97,313 in the CDBG-CV fund.
- Decrease the allocation of the Water Infrastructure category by \$634,200 and Administrative Costs category by \$84,500 to offset the following increases:
 - \$200,000 – Small Business Assistance program to fund ten additional small businesses at \$20,000 per grant award.
 - \$310,000 - Community Enrichment for lighting upgrades at Progress Park and All-American Park
 - \$176,000 - Emergency Preparedness for purchase of road barricades and message board
 - \$32,700 - Infrastructure Enhancement projects LED retrofit lighting at City Hall
- Within the Water Infrastructure category, reallocate \$250,000 for the Residential Turf Replacement program to promote conservation for households with dead or dying turf due to drought. Staff proposes to partner with Metropolitan Water District of Southern California (MWD) by committing \$250,000 in City-funded rebates to MWD's already established program as an added incentive for residents to replace their grass with drought tolerant planting or artificial grass.

Table 1 – ARPA Expenditure Plan	Spending Plan Approved 03/15/22	Increase/ (Decrease)	Spending Plan Proposed 10/4/22
Water Infrastructure	\$11,721,150	(\$634,200)	\$11,086,950
Business Recovery, Retention, Attraction	\$2,100,000	\$200,000	\$2,300,000
Affordable Housing	\$1,500,000	\$200,000	\$1,700,000
Homeless Support Services	\$1,000,000	(\$200,000)	\$800,000
Community Enrichment/Investment	\$525,000	\$310,000	\$835,000
Emergency Preparedness	\$234,000	\$176,000	\$410,000
Infrastructure Enhancements/Investments	\$200,000	\$32,700	\$232,700
Administrative Costs	\$115,035	(\$84,500)	\$30,535
Subtotal	\$17,395,185	-	\$17,395,185
Community Input / Survey	\$1,500,000	-	\$1,500,000
Total	\$18,895,185	-	\$18,895,185

Adjustments to FY 2022-23 Budget – (Table 2)

With the above changes to the Expenditure Plan and the anticipation of the projects to begin this fiscal year, staff is requesting the additional budget requests:

- \$250,000 for the Residential Turf Replacement program as an added incentive to promote conservation for residents with dead or dying turf due to drought.

- \$1,370,000 in the Business Recovery, Retention, and Attraction category for the purchase of underused land for future economic development within the City and the Small Business Assistance grant program.
- \$1,700,000 for the property acquisition at 16638-16675 Paramount Boulevard for senior housing development augmented by a reduction of \$200,000 to the Homeless support services budget.
- \$12,000 to Administrative Costs to fund the ten additional Small Business Assistance grant awards.

Table 2 – ARPA Budget Fiscal Year 2022-23	Adopted Budget FY 2022-2023	Additional Budget Requests FY 2022-2023
Available Fund Balance 7/1/2022	14,025,993	
Water Infrastructure	\$1,001,500	\$250,000
Business Recovery, Retention, Attraction	\$930,000	\$1,370,000
Affordable Housing	-	\$1,700,000
Homeless Support Services	\$1,000,000	(\$200,000)
Community Enrichment/Investment	\$835,000	-
Emergency Preparedness	\$200,000	-
Infrastructure Enhancements/Investments	\$85,000	-
Administrative Costs	\$10,000	\$12,000
Subtotal	\$4,061,500	\$3,132,000
Community Input / Survey	-	-
Est. Ending Fund Balance at 6/30/2023	\$9,964,493	\$6,832,493

FISCAL IMPACT

An increase of \$3,132,000 to the FY 2022-23 budget for projects related to water conservation program, business recovery/retention and affordable housing will be covered by the ARPA fund. With this amendment, the estimated ending ARPA fund balance at June 30, 2023 is \$6,832,493.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with *Strategic Outcome No. 6: Efficient, Effective, and Fiscally Responsible*.

RECOMMENDED ACTION

It is recommended that the City Council amend the ARPA Project Expenditure Plan and appropriate \$3,132,000 from the ARPA fund for FY 2022-23 for projects related to water conservation program, business recovery/retention and affordable housing.

OCTOBER 4, 2022

REVIEW OF THE CITY OF PARAMOUNT'S DRAFT HAZARD MITIGATION PLAN

MOTION IN ORDER:

REVIEW THE DRAFT HAZARD MITIGATION PLAN, TAKE PUBLIC COMMENT, AND AUTHORIZE THE CITY MANAGER OR HIS DESIGNEE TO SUBMIT THE CITY'S DRAFT HAZARD MITIGATION PLAN TO CAL OES AND FEMA FOR INITIAL REVIEW.

<u>MOTION:</u> MOVED BY: _____ SECONDED BY: _____ [] APPROVED [] DENIED	<u>ROLL CALL VOTE:</u> AYES: _____ NOES: _____ ABSENT: _____ ABSTAIN: _____
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To: Honorable City Council

From: John Moreno, City Manager

By: Margarita Matson, Public Safety Director
Steven Coumparoules, Community
Preservation Manager

Date: October 4, 2022

Subject: REVIEW OF THE CITY OF PARAMOUNT'S DRAFT HAZARD MITIGATION PLAN

BACKGROUND

The Disaster Mitigation Act of 2000, or Public Law 106-390, amended the Robert T. Stafford Disaster Relief and Emergency Assistance Act allowing local governments to apply for assistance through the Federal Emergency Management Agency (FEMA) for grant funding to support the alleviation of suffering and damage caused by hazard events. In order to be eligible for funding, local jurisdictions are required to develop and update a Local Hazard Mitigation Plan (LHMP). The LHMP is intended to identify potential natural and caused hazards and mitigate those impacts prior to a hazard event. The City of Paramount LHMP outlines a variety of hazards, including earthquake, drought, as well as less obvious or likely events, such as dam failures and fires, which have the potential to impact the community. While the City of Paramount has already taken steps to reduce exposure to many hazard events, five-year planning updates are a requirement to remain eligible to receive federal disaster relief funding. The LHMP includes historic data of past hazard events, locations of potential hazards such as earthquake faults, the potential economic effect of the hazards, and mitigation measures for these events.

DISCUSSION

In 2019, the California Governor's Office of Emergency Management (Cal OES) accepted applications from State and local governments, special districts, universities, and private non-profit organizations on behalf of FEMA for a Pre-Disaster Mitigation (PDM) grant. The City of Paramount submitted the required documentation and was awarded a \$37,500 grant. The PDM grant provided the necessary funding to update the City's LHMP. The grant funded 75% of the eligible costs of the project and the City provided a 25% match.

Hazard mitigation planning is a dynamic process built on realistic assessments of past and present information that enables the City to anticipate future hazards and provide mitigation strategies to address possible impacts and identified needs. The overall approach to the LHMP included developing a baseline understanding of the natural and man-made hazards, determining ways to reduce risks, and prioritizing mitigation recommendations for implementation. To complete these objectives, the City compiled a

qualified team with various expertise, including risk management, public safety and health, engineering and public works, water infrastructure, and emergency response agencies, to participate on a Steering Committee to guide the development of the comprehensive City LHMP.

The most significant updates to our LHMP included the addition of homelessness as an identified hazard. By including homelessness as a recognized hazard into the plan, the City may be able to utilize Pre-Disaster Mitigation and Hazard Mitigation Grant Program funding for relief. Additionally, notable changes to the plan included a refreshed discussion on climate change and discussions surrounding equity and sensitive populations.

To comply with the Disaster Mitigation Act of 2000, which requires an "Open and Public Process" for developing the Hazard Mitigation Plan, a draft of the LHMP was posted on our City website on September 10, 2022 for residents to review. Residents were made aware that if they would like to comment on the plan, they could do so by email, or in person at the October 4, 2022 City Council meeting.

FISCAL IMPACT

The cost of updating the LHMP is \$50,000: \$37,500 or 75% was awarded to the City by Cal OES on behalf of FEMA and is reimbursable on a quarterly basis. The remaining \$12,500 or 25% required match by the City is budgeted within the Public Safety Administration Division.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the Vision of a city that is safe, healthy, and attractive. This item aligns with Strategic Outcome No. 1: Safe Community.

RECOMMENDED ACTION

It is recommended that the City Council review the draft Hazard Mitigation Plan, take public comment, and authorize the City Manager or his designee to submit the City's Draft Hazard Mitigation Plan to Cal OES and FEMA for initial review.

OCTOBER 4, 2022

APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH MIG,
INC. FOR THE PROVISION OF PARK MASTER PLANNING SERVICES

MOTION IN ORDER:

AUTHORIZE THE CITY MANAGER OR HIS DESIGNEE TO EXECUTE
THE AGREEMENT WITH MIG, INC. IN THE AMOUNT OF \$147,902 FOR
PARK MASTER PLANNING SERVICES.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: David Johnson, Community Services Director
Date: October 4, 2022

Subject: APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH MIG, INC. FOR THE PROVISION OF PARK MASTER PLANNING SERVICES

BACKGROUND

The FY 2022-23 budget provided an allocation of \$150,000 to develop a Park Master Plan for the City of Paramount. This plan would inventory and analyze existing park spaces, evaluate community needs, identify opportunities for new park development and renovation, and prioritize park development activity. The plan will assist the Community Services Department when state and federal grants become available for park renovation or new park developments by identifying priority projects that have been developed with community input.

DISCUSSION

MIG, Inc. is a multi-disciplinary planning agency that provides a variety of planning, design, and engineering services to public, private, and non-profit agencies. One of MIG's specialties is evaluating parks and facilities, identifying community needs, defining workable park projects, and developing planning and implementation strategies. The City is very familiar with MIG as they recently updated the City's Housing and Environmental Justice Elements for the Planning Department. MIG is also familiar with the Paramount community and engaging with our community stakeholders.

MIG has provided park master planning, park and sports facility design, development of Park & Open Space Elements for General Plans, playground designs, ADA evaluations for parks, and a variety of other park planning services for 14 different states and 50 local agencies in California. Locally, they have done park planning work for South Gate, Irvine, Los Angeles, Los Angeles County and Orange County.

MIG's work plan would be structured around the following phases:

- Phase 1: Initiation and Existing Conditions
- Phase 2: Needs & Opportunities
- Phase 3: Recommendations & Prioritization
- Phase 4: Plan Development & Adoption

Paramount Municipal Code Section 3.12.080 exempts professional/technical services from bidding requirements. However, since the agreement for park master planning services is over \$40,000, City Council approval of the agreement is required.

FISCAL IMPACT

The contract amount of \$147,902 for park master planning services is within the budgeted amount of \$150,000.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 2: Community Health and Strategic Outcome No. 5: Attractive and Well-Maintained Infrastructure.

RECOMMENDED ACTION

It is recommended that the City Council authorize the City Manager or his designee to execute the agreement with MIG, Inc. in the amount of \$147,902 for park master planning services.

**SERVICE AGREEMENT BY AND BETWEEN THE
CITY OF PARAMOUNT
AND
MIG, INC.
FOR PARK MASTER PLAN**

THIS AGREEMENT is made and entered into this 4th day of October, 2022 by and between the CITY OF PARAMOUNT, hereinafter referred to as the "CITY," and MIG, Inc., hereinafter referred to as the "CONSULTANT."

I. RECITAL

A. PURPOSE. The purpose of this AGREEMENT is to allow the CITY to procure the services of a qualified CONSULTANT to provide park master plan development services and to have these CONSULTANT services based upon the terms and conditions hereinafter set forth.

II. TERMS AND CONDITIONS

A. MISSION. The CITY hereby retains the CONSULTANT in the capacity as CONSULTANT and the CONSULTANT hereby accepts such responsibility as described herein.

B. TERMS. This AGREEMENT shall commence as of 4th day of October, 2022 and shall remain in full force and effect until such time either party gives written notice of termination in accordance with those provisions set forth in paragraph P. At the time of such extensions, this AGREEMENT shall be amended as to the changes, if any, in the terms, responsibilities and compensation as determined in writing between the CITY and CONSULTANT.

C. SCOPE OF SERVICES. Under the supervision of the Director of Community Services or designee, the CONSULTANT shall provide all services as detailed in the CONSULTANT's Proposal dated August 16, 2022 and attached herein as Exhibit A". In the event of any conflict between the provisions of this AGREEMENT and Exhibit "A," the terms of this AGREEMENT shall prevail.

COMPENSATION. During the term of this AGREEMENT, the CITY shall compensate the CONSULTANT for the services described as detailed in Exhibit "A". Invoices for payment shall be submitted on a monthly basis and shall be approved by the Director of Community Services or designee.

The CONSULTANT shall submit an itemized invoice to the CITY according to work progress, setting forth the work performed and the rates charged in accordance with the CONSULTANT's fee schedule.

All change orders, additions, deletions or adjustments to the CONSULTANT's specifications must be submitted in writing to the CITY for approval. The CITY is the sole

authority regarding change orders and the CONSULTANT shall not change, alter, or delete, in any manner, any portion of these specifications of the CITY.

E. EXPENSES. CONSULTANT shall not be entitled to an expense account and shall not be required or permitted to incur expenses on behalf of the CITY in addition to the expenses required for completion of the scope of services described herein. The compensation described herein includes provision for all CONSULTANT expenses required to complete the scope of services described herein.

F. INDEPENDENT CONTRACTOR.

(a) CONSULTANT is and shall at all times remain as to the CITY a wholly independent contractor. The personnel performing the services under this Agreement on behalf of CONSULTANT shall at all times be under CONSULTANT'S exclusive direction and control. Neither CITY nor any of its officers, employees, or agents shall have control over the conduct of CONSULTANT or any of CONSULTANT'S officers, employees, or agents, except as set forth in this Agreement. CONSULTANT shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the CITY. CONSULTANT shall not incur or have the power to incur any debt, obligation, or liability whatever against CITY, or bind CITY in any manner.

(b) Neither CONSULTANT, nor any of CONSULTANT'S officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to CITY's employees. CONSULTANT expressly waives any claim CONSULTANT may have to any such rights.

(c) CITY shall not be liable for compensation or indemnification to CONSULTANT for injury or sickness arising out of performing services hereunder.

G. INDEMNIFICATION AND DEFENSE.

(a) To the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless CITY and any and all of its elected and appointed boards, commissions, officers employees and agents, and/or volunteers ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs, and expenses, including attorney's fees and costs, caused in whole or in part by the negligent or wrongful act, error or omission of CONSULTANT, its officers, agents, employees or sub-consultants (or any CITY or individual that CONSULTANT shall bear the legal liability thereof) in the performance of services under this Agreement. CONSULTANT's duty to indemnify and hold harmless CITY shall not extend to the CITY's sole or active negligence or willful misconduct.

(b) CONSULTANT agrees to defend, indemnify and hold harmless the CITY, its elected and appointed boards, commissions, officers, employees and agents from

all claims, demands, liability fines and penalties made by CONSULTANT'S employees from health, retirement or other benefits attributable to services performed pursuant to this Agreement.

(c) In the event the Indemnified Parties, individually or collectively, are made a party to any action, lawsuit, or other adversarial proceeding arising from the performance of the services encompassed by this Agreement, and upon demand by CITY, CONSULTANT shall defend the Indemnified Parties at CONSULTANT's cost or at CITY's option, to reimburse CITY for its costs of defense, including reasonable attorney's fees and costs incurred in the defense of such matters to the extent the matters arise from, relate to or are caused by CONSULTANT's negligent acts, errors or omissions. Payment by CITY is not a condition precedent to enforcement of this provision. In the event of any dispute between CONSULTANT and CITY, as to whether liability arises from the sole or active negligence or willful misconduct of the CITY or its officers, employees, or agents, CONSULTANT will be obligated to pay for CITY's defense until such time as a final judgment has been entered adjudicating the Indemnified Parties as solely or actively negligent or to have acted with willful misconduct. CONSULTANT will not be entitled in the absence of such a determination to any reimbursement of defense costs including but not limited to attorney's fees, expert fees, and costs of litigation.

H. SUCCESSOR AND ASSIGNMENT. The services as contained herein are to be rendered by the CONSULTANT whose name is as appears first above written and said CONSULTANT shall not assign nor transfer any interest in this AGREEMENT without the prior written consent of the CITY. Claims for money by CONSULTANT from the CITY under this contract may be assigned to a bank, trust company, or financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the CITY.

I. INSURANCE. Without limiting the CONSULTANT'S indemnification of the CITY, the CONSULTANT shall provide and maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in Exhibit "B" attached herewith and incorporated herein by this reference as though set forth in full.

J. COMPLIANCE WITH LAWS. CONSULTANT agrees to be bound by applicable federal, state and local laws, regulations and directives as they pertain to the performance of this AGREEMENT.

K. SEVERABILITY. In the event that any covenant, condition or other provisions herein contained is held to be invalid, void or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remainder of the AGREEMENT and shall in no way affect, impair or invalidate any other covenant, condition or other provision contained herein. If such condition, covenant or other provision shall be deemed invalid due to its scope or breadth, such covenant, condition or other provision shall be deemed valid to the extent of the scope or breadth permitted by law.

L. INTERPRETATION. No provision of this AGREEMENT is to be interpreted for or against either party because that party or that party's legal representative drafted such provision, but this AGREEMENT is to be construed as if it were drafted by both parties hereto.

M. ENTIRE AGREEMENT. This Agreement contains the entire understanding between the parties relating to the obligations of the parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this Agreement or with respect to the terms and conditions of this Agreement, are merged into this Agreement and shall be of no further force or effect. Each party is entering into this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

N. WAIVER. No breach of any provision hereof can be waived unless in writing. Waiver of any one break of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision hereof.

O. CONTRACT EVALUATION AND REVIEW. The ongoing assessment and monitoring of this AGREEMENT is the responsibility of the City Manager, or his designee.

P. TERMINATION OF AGREEMENT. This AGREEMENT may be terminated by either party by giving written notice at least thirty (30) days prior to the effective termination date in the written notice. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the CONSULTANT under this AGREEMENT shall, at the option of the CITY, become its property and the CONSULTANT shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the CONSULTANT shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the AGREEMENT by the CONSULTANT, and the CITY may withhold any payments to the CONSULTANT for the purpose of set-off until such time as the exact amount of damages due the CITY from the CONSULTANT is determined.

Q. CHANGES. The CITY or CONSULTANT may request changes in the scope of the services of the CONSULTANT to be performed hereunder. Such changes, including any increase or decrease in the amount of the CONSULTANT'S compensation, which are mutually agreed upon by and between the CITY and the CONSULTANT, shall be incorporated in written amendments to this AGREEMENT.

R. REPORTS AND INFORMATION. CONSULTANT, at such times and in such forms as the CITY may require, shall furnish the CITY such periodic reports as it may request pertaining to work or services undertaken pursuant to this AGREEMENT, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this AGREEMENT.

S. OWNERSHIP OF DOCUMENTS.

(a) CONSULTANT shall maintain complete and accurate records with respect to

sales, costs, expenses, receipts, and other such information required by CITY that relate to the performance of services under this Agreement. CONSULTANT shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. CONSULTANT shall provide free access to the CITY at reasonable times to such books and records; shall give CITY the right to examine and audit said books and records; shall permit CITY to make transcripts or copies therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the CITY and may be used, reused, or otherwise disposed of by the CITY without the permission of the CONSULTANT. With respect to computer files, CONSULTANT shall make available to the CITY, at the CONSULTANT's office and upon reasonable written request by the CITY, the necessary computer software and hardware for purposes of accessing, compiling, transferring, copying and/or printing computer files. CONSULTANT hereby grants to CITY all right, title, and interest, including any copyright, in and to the documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared by CONSULTANT in the course of providing the services under this Agreement.

T. RELEASE OF INFORMATION.

(a) All information gained by CONSULTANT in performance of this Agreement shall be considered confidential and shall not be released by CONSULTANT without CITY's prior written authorization. CONSULTANT, its officers, employees, agents, or sub-consultants, shall not without written authorization from the CITY or unless requested by the CITY, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the CITY. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena.

(b) CONSULTANT shall promptly notify CITY should CONSULTANT, its officers, employees, agents, or sub-consultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request ("Discovery"), court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the CITY, unless the CITY is a party to any lawsuit, arbitration, or administrative proceeding connected to such Discovery, or unless CONSULTANT is prohibited by law from informing the CITY of such Discovery. CITY retains the right, but has no obligation, to represent CONSULTANT and/or be present at any deposition, hearing, or similar proceeding as allowed by law. Unless CITY

is a party to the lawsuit, arbitration, or administrative proceeding and is adverse to CONSULTANT in such proceeding, CONSULTANT agrees to cooperate fully with CITY and to provide the opportunity to review any response to Discovery requests provided by CONSULTANT. However, CITY's right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

U. COPYRIGHT. No report, maps, or other documents produced in whole or in part under this AGREEMENT shall be the subject of an application for copyright by or on behalf of the CONSULTANT.

V. PERSONNEL. CONSULTANT represents that it has, or will secure at its own expense, all personnel required in performing the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the CITY. All of the services required hereunder will be performed by CONSULTANT or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under the state and local law to perform such services. None of the work or services subcontracted hereunder shall be specific by written contract or agreement and shall be subject to each provision of this AGREEMENT.

W. LICENSES. At all times during the term of this Agreement, CONSULTANT shall have in full force and effect, all licenses required of it by law for the performance of the services described in this Agreement.

X. GOVERNING LAW. The CITY and CONSULTANT understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court with jurisdiction over the CITY.

III. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this AGREEMENT, the CONSULTANT agrees as follows:

A. EQUAL OPPORTUNITY.

- (a) The CONSULTANT will not discriminate against any employee or applicant for employment because of race, creed, sex, color, or national origin. The CONSULTANT will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the CITY setting forth the provisions of this non-discrimination clause.

- (b) The CONSULTANT will, in all solicitation or advertisements for employees placed by or on behalf of the CONSULTANT, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, or national origin.
- (c) The CONSULTANT will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this AGREEMENT so that such provisions will be binding upon each sub-contractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
- (d) The CONSULTANT will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (e) The CONSULTANT will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the CITY and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (f) In the event of the CONSULTANT'S non-compliance with the equal opportunity clauses of this AGREEMENT or with any of such rules, regulations, or orders, this AGREEMENT may be canceled, terminated, or suspended in whole or in part and the CONSULTANT may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (g) The CONSULTANT will include the provisions of paragraphs (1) through (6) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each sub-contractor or vendor. The CONSULTANT will take such action with respect to any subcontract or purchase order as the CITY may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided, however, that in the event the CONSULTANT becomes involved in, or is threatened with, litigation with a sub-contractor or vendor as a result of such direction by the CITY, the CONSULTANT may request the United States to enter into such litigation to protect the interests of the United States.

B. CIVIL RIGHTS ACT OF 1964. Title VI of the Civil Rights Act of 1964, provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of or, be subjected to discrimination under any program or activity receiving Federal financial assistance.

C. AGE AND DISABILITY. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, as amended, or with respect to an otherwise qualified handicapped individual, as provided in Section 504 of the Rehabilitation Act of 1973, as amended, and the Americans with Disabilities Act of 1990, as amended, shall apply to this AGREEMENT.

IV. CONFLICT OF INTEREST

During the performance of this AGREEMENT, the CONSULTANT agrees as follows:

A. INTEREST OF MEMBERS OF THE CITY. No member of the governing body of the CITY and no other employee, or agent of the CITY who exercises any functions of responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT.

B. INTEREST OF CONSULTANT. CONSULTANT represents, warrants and agrees that he does not presently have, nor will he acquire during the term of this AGREEMENT, any interest, direct or indirect, by contract, employment or otherwise, or as a partner, joint venture or shareholder (other than as a shareholder holding a one-percent (1%) or less interest in publicly-traded companies) or affiliate with any business or business entity that has entered into any contract, subcontract, or arrangement with the CITY.

C. INTEREST OF OTHER LOCAL PUBLIC OFFICIALS. No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT; and the CONSULTANT shall take appropriate steps to assure compliance.

V. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by: (i) personal service; (ii) delivery by a reputable document delivery service (e.g., Federal Express), which provides a receipt showing date and time of delivery; or (iii) United States mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

To the CONSULTANT:

Cindy Mendoza, Principal
MIG, Inc.
537 S Raymond Ave
Pasadena, CA 91105

To the CITY:

City of Paramount
Director of Community Services
16400 Colorado Avenue
Paramount, CA 90723

W. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this Agreement on behalf of CONSULTANT warrants and represents that they have the authority to execute this Agreement on behalf of the CONSULTANT and have the authority to bind CONSULTANT to the performance of its obligations hereunder.

IN WITNESS HEREOF, the CITY and CONSULTANT have executed this AGREEMENT as of the date first herein above set forth.

CITY OF PARAMOUNT

MIG, Inc.

By: _____
John Moreno
City Manager

By: _____

ATTEST:

By: _____
Heidi Luce, City Clerk

APPROVED AS TO FORM:

By: _____
John E. Cavanaugh, City Attorney

Attachments: Exhibit "A" CONSULTANT's Proposal
 Exhibit "B" Insurance Requirements

EXHIBIT "A"

PROPOSAL OF SERVICES

EXHIBIT A



Aug. 16, 2022

Attention: David Johnson, Director of Community Services and Recreation
City of Paramount
Email Contact: DJohnson@paramountcity.com

Subject: Parks and Recreation Master Planning Services

Dear Mr. Johnson:

Thank you for reaching out to MIG to request our assistance in developing a Parks and Recreation Master Plan for the City of Paramount. MIG is a national leader in park and recreation planning, with expertise in evaluating parks and facilities, identifying community needs, defining realistic and actionable capital improvement plans, and summarizing implementation strategies in clear, concise documents.

By preparing a Parks and Recreation Master Plan, the City will gain an understanding of infrastructure and facility needs as well as community priorities for the future. This information will support informed discussion and decision-making related to gaps and opportunities. Through this process, City staff will be better able to strategically allocate resources and leverage grant and other funding options to ensure that the needs of the community are met into the future. MIG will collaborate with City staff to identify the appropriate steps and budget for this planning process.

Additionally, building off our recent experience in updating the Housing and Environmental Justice Elements for the Planning Department, MIG is familiar with the Paramount community and engaging with various community stakeholders. This knowledge will allow MIG to hit the ground running regarding community engagement activities and needs assessment tasks.

This letter confirms our interest in working with the City of Paramount. The attached materials provide an overview of MIG, highlight key staff who will lead this project, and identify our proposed approach and project tasks based on our 8/2/22 discussion with City staff. We are happy to tailor tasks to better meet City needs.

Please let us know if you have any questions or would like an additional information. I can be reached at 503-297-1005, x2100 or cindym@migcom.com, and Jose at 626-744-9872, x3050 or joser@migcom.com. We look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Cindy 2 Mendoza".

Cindy Mendoza, CPRP
Principal | Director of Parks + Recreation

About MIG

MIG, Inc., is a multi-disciplinary firm of approximately 270 staff. We are a community of designers, planners, engineers, scientists, and storytellers who engage people in creative problem solving and collective action.

For nearly four decades, MIG has worked with public, private, and nonprofit agencies and their constituents throughout California and the United States to effectively address parks and recreation issues across the planning and design spectrum — from concept to construction, strategic plan to master plan, active recreation to open space conservation, sustainability to feasibility, and more. Our dedicated staff has the background and experience to guide active community participation for planning and investing in parks, recreation facilities, and programs.

The depth of our expertise encompasses the full range of analysis, outreach, design, and planning skills required to help communities design, develop, and responsibly manage park resources—ensuring the development of innovative parks and the right balance in the amount, size, types, and locations of parkland, facilities, and services.

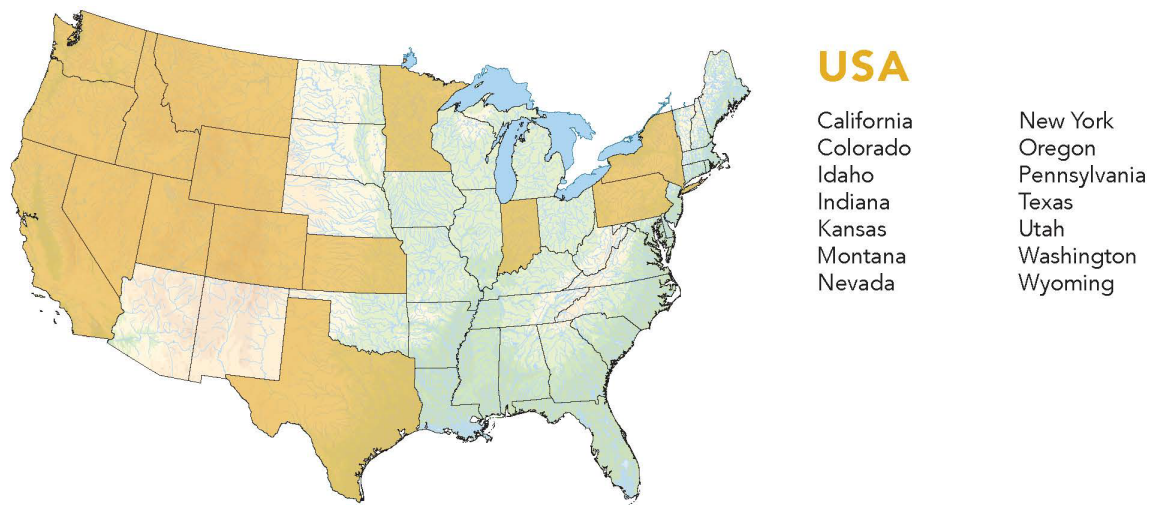
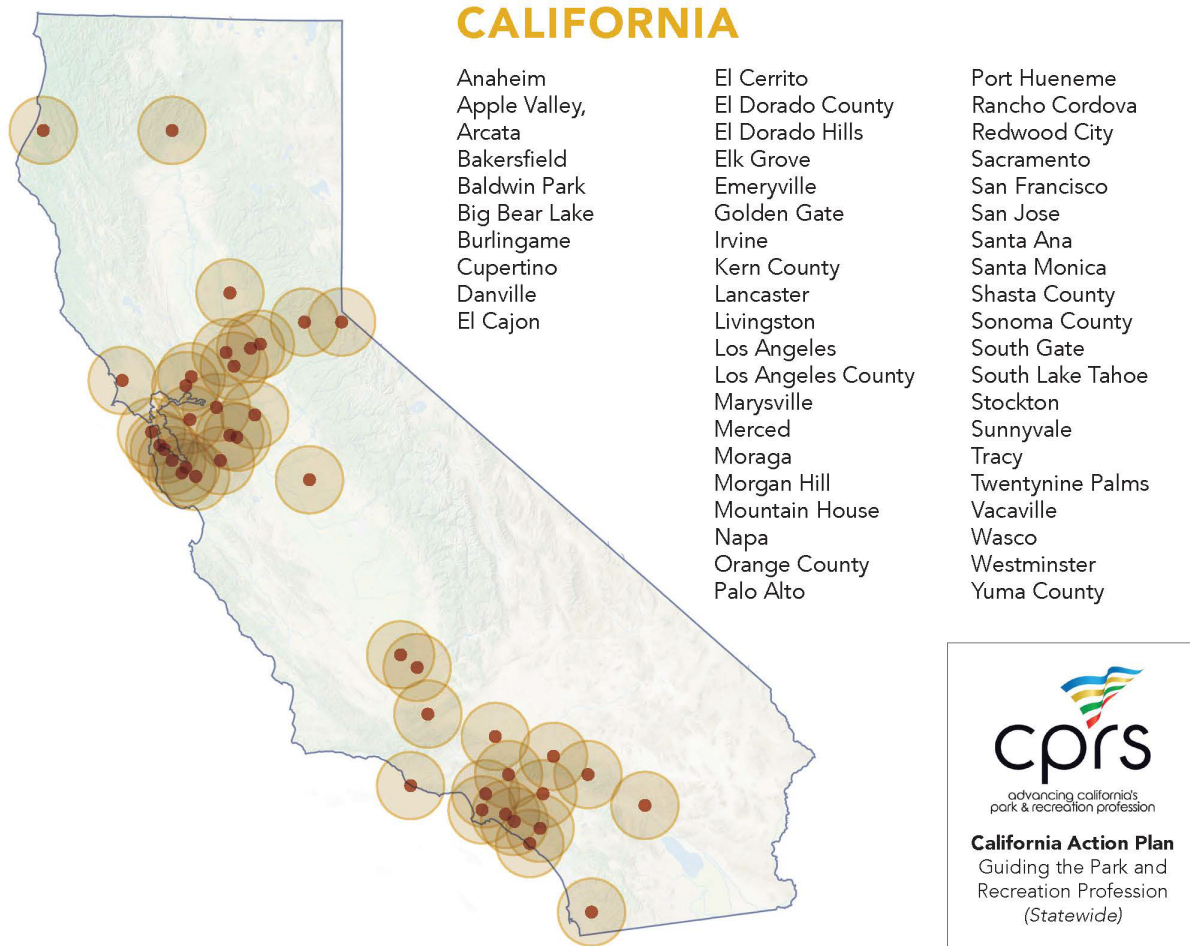
MIG AREAS OF EXPERTISE

- Virtual Outreach and In-Person Engagement
- Park and Facility Evaluation
- Playground Safety Evaluations
- Community Needs Assessments
- Level of Service and Demand Analyses
- GIS, Park and Trails Mapping
- Recreation Trends and Best Practices
- Maintenance, Operations, and Programming
- Green Infrastructure/Riparian Corridor Planning & Design
- Social Media and Communications
- CIP Development and Cost Estimating
- CEQA and Environmental Compliance
- Park Funding, Financing, and Partnerships
- Recreation Economics and Cost Recovery
- ADA Access and Universal, All-Inclusive Play
- Park Design, Landscape Architecture, and Site Planning
- Irrigation and Water Conservation
- Construction Administration

MIG is known for our outstanding, customized, community-driven approach to planning and design. We would be happy to meet with you to provide additional information about our team and address questions. We look forward to discussing further your expectations for the projects.

MIG Experience in Parks and Recreation Planning

MIG brings nearly 40 years of experience in planning for park and recreation systems across California and much of the nation. Not shown is our added expertise and experience in park design and master planning, sports facility planning and design, the development of Parks & Open Space Elements for General Plans, cultural landscape planning for state and national parks, play area design, ADA evaluations for park systems, green infrastructure, river and environmental planning for open space areas, and equity-based planning and design.



About the Team

Cindy Mendoza leads MIG's parks and recreation planning practice and will jointly lead the City of Paramount's project. Our team of multidisciplinary staff were hand-picked during project scoping to respond to the needs identified for this project.

Key team members include:

- **Cindy Mendoza, CPRP**, is an MIG Principal, Director of MIG's firmwide park and recreation planning practice, and member of MIG's Equity Studio. She will provide overarching project direction and ensure contract compliance.
- **Jose Rodriguez** is a Senior Project Manager and Director of MIG's GIS Services. He will serve as Project Manager to organize coordination, project content, and deliverables. Mr. Rodriguez recently managed a focused General Plan update in Paramount and is familiar with facilitating engagement strategies and working with staff from other departments in the City.
- **Allison Lee** is a Senior Park and Recreation Planner with expertise in cultural heritage conservation, community engagement, and data analysis.
- **Jose Gutierrez** is a Landscape Designer with experience in park design, urban forestry, urban agriculture, and landscape architecture. His work previously focused on building relationships and empowering community members to be stewards of their parks and community gardens.
- **Ryan Mottau** is the Director of MIG's Digital Engagement and will assist in developing innovative and technological approaches to engage with the community.
- **Zach Likins** is a GIS Specialist with expertise in digital recording and documentation, geospatial data management, and data analysis. As a former GIS Analyst for the Los Angeles County Department of Parks and Recreation, Mr. Likins is experienced in conducting park access and needs assessment analyses.

This team will draw from MIG's deep bench of specialists in urban planning, landscape architecture, park design, GIS, recreation operations, graphic communications, community engagement, and green infrastructure, bringing in the right resources where needed for this project.

City of Paramount Parks and Recreation Master Plan Proposed Work Plan

Prepared by MIG
Dated August 24, 2022

Key Contacts: Cindy Mendoza, cindym@migcom.com
Jose Rodriguez, joser@migcom.com
Allison Lee, alee@migcom.com

Summary:

MIG will work with the City of Paramount to develop its first comprehensive Parks and Recreation Master Plan. The Plan will assess the existing system, identify key issues and opportunities, and make actionable recommendations to improve the overall park system with specific attention to in-fill development opportunities, park financing and funding strategies, creative partnerships, access and equity, and key park design and recreation trends. A comprehensive approach to community engagement, with meeting translation conducted in English and Spanish, will provide important community feedback, and establish a long-term vision for the future park system serving the entire City. Ultimately, MIG will help the City prepare a Parks and Recreation Master Plan that serves to guide future planning and services.

The work plan is structured around the following phases:

- Phase 1: Initiation and Existing Conditions
- Phase 2: Needs & Opportunities
- Phase 3: Recommendations & Prioritization
- Phase 4: Plan Development & Adoption

It includes reference to the following advisory groups:

- The **Project Management Team (PMT)** will be comprised of a small work team of three to five key staff that will meet in each phase to provide internal direction and ensure technical accuracy of deliverables.
- The **Parks & Recreation Commission (PRC)** will provide overarching direction and guidance at key project milestones. This group is anticipated to meet four times during the planning process. As part of the engagement strategy in Phase 1, we'll discuss whether this group should be expanded to include additional stakeholders and key partners to comprise a broader Project Advisory Committee (PAC).
- **City Council** members will be consulted to ensure the plan is consistent with, and supportive of, key City initiatives. The scope anticipates meeting with Councilmembers individually in Phase 1 interviews and in a regular Council meeting in Phase 4 to review the Draft Plan.

Phase 1: Initiation & Existing Conditions

Task #	Task Details:	MIG Deliverable:
1.1	PMT Meeting #1: Project Kickoff Meeting & Data Request: MIG will meet with the City's Project Management Team (PMT) in a 1.5-hour videoconference to initiate the project and discuss desired outcomes, background materials, communication protocols, engagement strategies, and schedule. Following the meeting, MIG will create a task schedule to guide the project.	Meeting agenda Data request letter Task schedule
1.2	Community Engagement Strategy: MIG will develop a Draft and Final Community Engagement Strategy that defines engagement activities, objectives, target audiences, promotion and communications methods, process and timing, and team responsibilities for implementation.	Draft strategy Final strategy
1.3	Project Branding, Templates & Website Direction: Using images provided by the City, MIG will create two alternatives of a bilingual graphic (typically a document banner) that provides a visual identity for the project. The approved banner will be used to create a template for Word documents, social media posts, and PowerPoint. In addition, MIG will provide a process graphic and instructions for the City to set up a project website that would be updated by the City to provide project information and announcements.	2 Draft banners Final banner 3 templates Process graphic Webpage directions
1.4	System Inventory & Base Mapping: Using City GIS and inventory data, MIG will compile information to account for park sites, park acreage, park amenities, and recreation facilities. Data will be stored in excel, PDF, and GIS formats to be provided to the City for their ongoing and future use. MIG will develop or refine the City's park classification system to classify parks by function for analysis, providing a draft and final classified inventory. MIG will produce one draft citywide base map (either letter or tabloid format) showing existing city parks, open space, major recreation facilities, and trails on an overlay of information including City planning areas, water bodies, roadways, and schools. The draft inventory and base map will be revised into final form based on one round of consolidated comments from the City.	Draft inventory Draft classifications Draft base map Final inventory Final base map
1.5	Parks & Facilities Tour: MIG, accompanied by City staff, will spend one day touring the park system to observe, discuss, and photograph park and facility conditions, access, operational issues and opportunities. City staff will establish the itinerary and host the tour. Key findings will be included in Brief #1.	Park photos
1.6	Stakeholder Interviews (8): MIG will facilitate up to eight stakeholder videoconferences, with participants such as Council and Commission members, City partners, and community leaders (TBD in conjunction with City staff). This task includes preparation of interview questions and summarize key themes heard across interviews. The City staff will assist with interview scheduling.	Interview tool Interview summary
1.7	Recreation Programs & Facility Assessment: MIG will review City data on existing program service areas, participation numbers, and programmable or rental facilities (e.g., community centers, auditoriums, picnic shelters) to	Program service area analysis

provide an overview of the types and extent of programs provided. Findings will be incorporated into Brief #1.

1.8	Brief #1: Existing System Summary: MIG will provide an overview of the planning context and summarize existing conditions and assets that contribute to the park and recreation system. This includes an analysis of parks, facilities, trails, programs, and events provided by the City. This information will be incorporated into an overview of the current state of Paramount's parks and recreation system. MIG will provide a draft Summary and then provide a final draft based on one round of consolidated comments from the City.	Draft brief #1 Final brief #1
1.9	PMT Meeting #2: Outreach/Needs Coordination: MIG will facilitate a one-hour video conference call with the PMT to discuss existing system summary findings, coordinate public outreach and discuss the needs assessment methodology.	Meeting agenda Action-item email
1.10	PRC Meeting #1: Existing System MIG will present Phase 1 findings to the Commission, describe the planning process, and discuss the strengths, weakness, opportunities and challenges of the park and recreation system. The City will coordinate the meeting and take minutes.	PowerPoint
1.11	Project Team Coordination & Management: This task includes short routine progress and coordination videoconferences between MIG and the City's Project Manager (e.g., biweekly), schedule management and invoicing, project administration, communication, and coordination through Phase 1 of the project.	Schedule updates Coordination emails Biweekly PM calls

Phase 1 Assumptions for City Staff Involvement:

- Confirm and refine baseline information
- Provide requested data, as feasible
- Set up/update project webpage and promote the project and outreach activities via social and traditional media (ongoing)
- Schedule stakeholder interviews
- Coordinate Commission meeting, provide staff report, and take minutes
- Review and provide feedback on deliverables

Phase 2: Needs & Opportunities

Task #	Task Details:	MIG Deliverable:
2.1	Park and Recreation Survey (Bilingual): MIG will develop an online and paper survey in English and Spanish to test community needs, preferences, and willingness to pay for enhanced/more parks, recreation facilities and programs. MIG will draft the questionnaire, revise it based on City comments, format a print version, and program the questionnaire in English and Spanish. MIG will host the questionnaire for four or five (4-5) weeks, providing a link and QR code to the City for web posting and distribution. The City is responsible for promoting the survey, administering the paper version, and collecting responses, providing these	Draft questions Online survey Paper survey Data entry (8 hrs) Survey summary Highlights graphic

to MIG for data input (assumed to take one day of time). At its completion, MIG will provide a combined summary of online and paper results, plus a graphic of survey highlights.

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| 2.2 | Community Forums or Pop-Ups (2): MIG will facilitate two 1.5-hour community forums (bilingual, or one in English and one in Spanish) with 50-75 participants each event. These open meetings give a voice to people who otherwise may not participate in the planning process. Alternately, MIG can host an interactive event in a park or in conjunction with another City event to involve residents who are unlikely to attend meetings. MIG will provide meeting or pop-up materials and summarize key findings. | Meeting or pop-up materials
Outreach summary |
| 2.3 | Demographic, LOS, Facility, Trail, & Program Needs: MIG will compile demographic data, comparing it to the City's park inventory and program data to define land, facility, and program level of service (LOS) and needs. In addition, off-street trail recommendations will be included as noted in the Bellflower-Paramount Active Transportation project list. | Analysis with findings to be incorporated in Brief #2 |
| 2.4 | Park Access, Gaps, & Equity Index Mapping: Building on the system inventory and base map, MIG will use ArcGIS Network Analyst™ to map and identify underserved areas, followed by an assessment of underlying population characteristics, recreational facility partnerships, and access to other resources and opportunities. Results will be summarized in Brief #2. | Analysis with findings to be incorporated in Brief #2 |
| 2.5 | Park Capacity Assessment: Building off the park tour and leads about potential park sites, MIG will spend one day visiting potential park sites and any potential shared use recreational spaces to better document capacity to expand recreation opportunities. Findings will be included in Brief #1. | Site photos
Capacity matrix |
| 2.6 | Case Studies, Models, Trends, & Opportunities: MIG will research and summarize case studies and models relevant to Paramount to help guide strategy and visioning based on similar contexts, issues, and opportunities. This will be incorporated into Brief #2. | Analysis with findings to be incorporated in Brief #2 |
| 2.7 | PMT Meeting #3: Service Gaps & Needs: MIG will facilitate a one-hour video conference call with the PMT to discuss preliminary findings regarding, outreach, LOS, parks gaps, and opportunities to meet those needs. Feedback will be incorporated into Brief #2. | Meeting agenda
Action-item email |
| 2.8 | Brief #2: Community Needs Assessment Summary: MIG will summarize Phase 2 findings (including key themes identified through outreach and the technical analysis of LOS, needs and opportunities) in an attractive, easy-to-read brief. MIG will provide a draft and a final version based on one round of consolidated comments from City staff. | Draft brief #2
Final brief #2 |
| 2.9 | PRC Meeting #2: Needs & Opportunities MIG will present Phase 2 findings to the Commission, including park, facility and program needs and opportunities to meet those need. The City will coordinate the meeting and take minutes. | PowerPoint |

2.10	Project Team Coordination & Management: This task includes short routine progress and coordination videoconferences between MIG and the City's Project Manager (e.g., biweekly), schedule management and invoicing, project administration, communication, and coordination through Phase 2 of the project.	Schedule updates Coordination emails Biweekly PM calls
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Phase 2 Assumptions for City Staff Involvement:

- Promote online survey; distribute and collect paper surveys
- Host, attend, and promote community forums or pop-ups
- Coordinate Commission meeting, provide staff report, and take minutes
- Review and provide feedback on deliverables

Phase 3: Recommendations & Prioritization

Task #	Task Details:	MIG Deliverable:
3.1	Systemwide Vision, Goals & Policies: MIG will introduce a new vision and goals for parks, recreation facilities, and programs, along with relevant policy recommendations related to the systemwide enhancement and management of the park and recreation system. MIG will develop recommendations for City review. One round of consolidated City comments will be incorporated into Brief #3.	Preliminary vision, goals, and policies to be incorporated in Brief #3
3.2	Site Recommendations: To address Paramount's need for innovative solutions in providing more park and recreation spaces/services in built-out areas while also improving existing parks and facilities, MIG will develop a portfolio of site recommendations for existing and proposed sites. This portfolio will depict draft solutions with precedent images or 2-3 conceptual illustrations. For ease of including these recommendations in future grant proposals, the portfolio will be formatted as a series of one-pagers.	Preliminary recommendations (one-pagers) and site concepts (2-3) to be incorporated in Brief #3
3.3	Future System Map: MIG will create a draft map of projects and recommendations for the 10-year future to illustrate the proposed park and recreation system. Using City GIS data, off-street trail recommendations will be mapped as noted in the Bellflower-Paramount Active Transportation project list.	Draft future system map to be incorporated in Brief #3
3.4	Capital Project List, Prioritization Criteria, & Cost Matrix: A capital and operations module will be created to assess order-of magnitude costs for acquisition, capital development and renovations, capital reinvestment, operations, and maintenance over the next 10 years. This includes identifying the planning-level costs for recommended capital projects, along with facility lifecycle replacement costs and maintenance costs for each project. MIG will provide a draft cost spreadsheet and revise it based on one round of edits from City staff.	Draft matrix Final matrix
3.5	PMT Meeting #4: Recommendations & CIP: MIG will facilitate a one-hour video conference call with the PMT to discuss recommendations,	Meeting agenda Action-item email

proposed capital projects, costs, and the format of the online prioritization activity. Feedback will be incorporated in the final cost matrix and prioritization activity materials.

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| 3.6 | Online Prioritization Activity (bilingual): MIG will develop an online prioritization activity in English and Spanish, inviting participants to help identify project priorities by making hypothetical investment choices in various park projects, programming, and different types of improvements. The data collected will help identify the right investment level for priority projects. MIG will develop and program the activity online, refine it based on one round of City comments, host it for 2 weeks, and summarize results. City staff will be responsible for promoting the online activity. | Draft and final activity materials
Outreach summary |
| 3.7 | PRC Meeting #3: Project Priorities: MIG will present Phase 3 findings to the Commission, including the proposed vision, goals, recommendations, projects and potential costs for the parks and recreation system. The City will coordinate the meeting and take minutes. | PowerPoint |
| 3.8 | Action Plan & Funding Options: Using the feedback provided by the PRC and in the prioritization activity, MIG will define project phasing and partnership strategies in a five-year implementation and action plan. This will identify potential funding options and financial resources to support capital projects and operations. The action plan will be included in the Administrative Draft Plan for City review. | Action plan |
| 3.9 | Project Team Coordination & Management: This task includes short routine progress and coordination videoconferences between MIG and the City's Project Manager (e.g., biweekly), schedule management and invoicing, project administration, communication, and coordination through Phase 3 of the project. | Schedule updates
Coordination emails
Biweekly PM calls |

Phase 3 Assumptions for City Staff Involvement:

- Promote the online prioritization activity
- Coordinate Commission meeting, provide staff report, and take minutes
- Review and provide feedback on deliverables

Phase 4: Plan Development & Adoption

Task #	Task Details:	MIG Deliverable:
4.1	Plan Outline & Template: MIG will develop an outline of the administrative draft plan as well as mock-up of the plan format for approval by the City before developing the plan.	Admin draft outline Template
4.2	Administrative Draft Plan: MIG will create an Administrative Draft Plan for internal City review, formatted as an attractive, graphic-oriented, and easily readable document providing strategic and practical guidance for the 10-year planning horizon. The document will highlight community outreach findings and appropriate technical materials, providing details in appendices to serve as a useful tool for annual capital improvement planning and decision-making.	Admin draft plan
4.3	Public Draft Plan & Executive Summary: Based on a single set of consolidated comments from the City, MIG will revise the Administrative Draft Plan and create a Public Draft Plan with a graphic, bilingual Executive Summary that communicates key project messages.	Public draft plan and bilingual executive summary
4.4	PRC Meeting #4: Draft Plan Review: MIG will meet with the Parks and Recreation Commission to present, discuss, and receive input/direction on the Draft Plan and make a formal recommendation for adoption.	PowerPoint
4.5	City Council Hearing: MIG will present the Public Draft Plan for review, discussion, and potential adoption by the City Council.	PowerPoint
4.6	Final Plan: Based on feedback from Phase 4 meetings, MIG will develop the Final Plan.	Final plan
4.7	Project Team Coordination & Close-Out: This task includes short routine progress and coordination videoconferences between MIG and the City's Project Manager (e.g., biweekly), schedule management and invoicing, project administration, communication, and coordination through Phase 4 of the project. It also includes the packaging of final plan files for return to the City to close out the project.	Final plan files

Phase 4 Assumptions for City Staff Involvement:

- Coordinate meetings, provide staff reports, and take minutes for public hearings
- Review and provide feedback on deliverables

Work Plan Assumptions

- The project management budget assumes a 12-month project. It averages two hours per month for coordination calls between MIG and the City's Project Manager.
- MIG assumes a total of eight trips to Paramount for in-person meetings. For any in-person meetings or activities, MIG will work with the City to confirm local health and safety guidelines prior to scheduling events.
- The City will be responsible for website, media, and social media communications, as well as the promotion of community events and opportunities for involvement.
- MIG will provide digital files (Microsoft Word or Adobe Acrobat PDF) of all deliverables. The City will be responsible for printing and distributing copies of documents and meeting materials.
- Briefs and the Draft Master Plan will be formatted as attractive, communications-focused documents with details presented in appendices. Other documents are anticipated to be analysis deliverables/discussion papers for review, with edits incorporated into later deliverables.
- City staff will provide a single, consolidated set of comments in electronic format for all documents where requested. If possible, changes will be provided using track changes or similar digital comment format.
- The City will arrange, advertise, promote, host, recruit participants, schedule, and identify locations for meetings, interviews, and outreach activities. MIG will provide content, present, and facilitate discussions.
- MIG will host all PMT meetings via Zoom unless otherwise stated. City staff will help with communicating and scheduling meetings.
- While Phases and Tasks are generally structured chronologically, tasks may overlap or occur out of order if it better suits the project needs and timeline.

The following tasks may be added to the project if needed. These are not included in the proposed budget.

OPT: Plan Optional Tasks

Task #	Task Details:	MIG Deliverable:
OPT. 1	City Council Work Session: MIG will facilitate a meeting with the City Council to introduce the findings in the Community Needs Assessment Summary and discuss high-level strategies that will provide the framework for the site recommendations tasks in Phase 3.	PowerPoint
OPT. 2	Impact Fee Study & Financial Plan: MIG will bring a sub-consultant on board to conduct an analysis of the City's current and potential funding structure for park financing mechanisms, providing recommendations for impact fees and other financing options. (Note, this does not include an impact fee nexus study).	Funding, financing, and impact fee memo
OPT. 3	Focus Group Videoconferences (3): MIG will facilitate three one-hour virtual meetings with existing or new focus groups (8 to 15 participants) to understand the unique needs of target groups. For example, these may include the Paramount Youth Commission, other sports and recreation providers, an/or liaisons to underserved groups. MIG will provide and agenda, facilitate discussions, and summarize key findings. The City will help identify and invite participants.	Agenda Outreach summary

City of Paramount | PARKS AND RECREATION MASTER PLAN

estimated project cost

		MIG, Inc.		Direct Costs	Professional Fees Totals
		MIG Totals			
		Hours	Cost		
Task 1: Initiation & Existing Conditions					
1.1	PMT Meeting #1: Project Kickoff Meeting & Data Request	16	\$2,550		\$2,550
1.2	Community Engagement Strategy	13	\$2,105		\$2,105
1.3	Project Branding, Templates & Website Direction	25	\$3,185		\$3,185
1.4	System Inventory & Base Mapping	21	\$2,995		\$2,995
1.5	Parks & Facilities Tour	40	\$6,320	\$1,400	\$7,720
1.6	Stakeholder Interviews	20	\$3,150		\$3,150
1.7	Recreation Programs & Facility Assessment	18	\$2,830		\$2,830
1.8	Brief #1: Existing System Summary	42	\$5,730		\$5,730
1.9	PMT Meeting #2: Outreach/Needs Coordination	9	\$1,405		\$1,405
1.10	PRC Meeting #1: Existing System	14	\$2,230	\$50	\$2,280
1.11	Project Team Coordination & Management	18	\$2,820	\$25	\$2,845
Subtotal		236	\$35,320	\$1,475	\$36,795
Task 2: Needs & Opportunities					
2.1	Park & Recreation Survey (bilingual)	72	\$9,760	\$650	\$10,410
2.2	Community Forums or Pop-Ups (2)	54	\$7,430	\$200	\$7,630
2.3	Demographic, LOS, Facility, Trail, & Program Needs	20	\$3,070		\$3,070
2.4	Park Access, Gaps, & Equity Index Mapping	39	\$5,635		\$5,635
2.5	Park Capacity Assessment	19	\$2,585	\$250	\$2,835
2.6	Case Studies, Models, Trends, & Opportunities	40	\$5,720		\$5,720
2.7	PMT Meeting #3: Service Gaps & Needs	10	\$1,590		\$1,590
2.8	Brief #2: Community Needs Assessment Summary	52	\$7,460		\$7,460
2.9	PRC Meeting #2: Needs & Opportunities	14	\$2,230	\$50	\$2,280
2.10	Project Team Coordination & Management	18	\$2,820	\$25	\$2,845
Subtotal		338	\$48,300	\$1,175	\$49,475
Task 3: Recommendations & Prioritization					
3.1	Systemwide Vision, Goals, & Policies	26	\$3,970		\$3,970
3.2	Site Recommendations	48	\$6,390		\$6,390
3.3	Future System Map	13	\$1,905		\$1,905
3.4	Capital Project List, Prioritization Criteria, & Cost Matrix	36	\$5,310		\$5,310
3.5	PMT Meeting #4: Recommendations & CIP	10	\$1,590		\$1,590
3.6	Online Prioritization Activity (bilingual)	31	\$4,535		\$4,535
3.7	PRC Meeting #3: Project Priorities	14	Back To Top	\$50	\$2,280
3.8	Action Plan & Funding Options	24	\$3,760		\$3,760
3.9	Project Team Coordination & Management	18	\$2,820	\$25	\$2,845
Subtotal		220	\$32,510	\$75	\$32,585
Task 4: Plan Development & Adoption					
4.1	Plan Outline & Template	17	\$2,325		\$2,325
4.2	Administrative Draft Plan	70	\$10,230		\$10,230
4.3	Public Draft Plan & Executive Summary	40	\$5,900	\$250	\$6,150
4.4	PRC Meeting #4: Draft Plan Review	13	\$2,045	\$50	\$2,095
4.5	City Council Hearing	13	\$2,045	\$50	\$2,095
4.6	Final Plan	22	\$3,150		\$3,150
4.7	Project Team Coordination & Close-Out	18	\$2,820	\$27	\$2,847
Subtotal		193	\$28,515	\$377	\$28,892
SUBTOTAL		987	\$144,645	\$3,102	\$147,747
5%	Markup (Direct Costs/Administrative)	\$155			\$155
TOTAL PROJECT COSTS					\$147,902

EXHIBIT "B"

INSURANCE REQUIREMENTS

Without limiting CONSULTANT's indemnification of CITY, and prior to commencement of work and/or services under this Agreement, CONSULTANT shall obtain, provide, and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and, in a form, satisfactory to CITY.

General liability insurance. CONSULTANT shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. CONSULTANT shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the CONSULTANT arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned, or rented vehicles, in an amount not less than 1,000,000 combined single limit for each accident.

Professional liability (errors & omissions) insurance. CONSULTANT shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and CONSULTANT agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

Workers' compensation insurance. CONSULTANT shall maintain Workers' Compensation Insurance (statutory limits) and Employer's Liability insurance (with limits of at least \$1,000,000).

CONSULTANT shall submit to CITY, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of CITY, its elected and appointed boards, commissions, officers, employees and agents.

Other provisions or requirements

Proof of insurance. CONSULTANT shall provide certificates of insurance and required endorsements to CITY as evidence of the insurance coverage required herein. Insurance certificates and endorsements must be approved by CITY's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with CITY for the contract period and any additional length of time required thereafter. CITY reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. CONSULTANT shall procure and maintain for the contract period, and any additional length of time required thereafter, insurance against claims for injuries to persons or damages to property, or financial loss which may arise from or in connection with the performance of the Work hereunder by CONSULTANT, their agents, representatives, employees, or sub-consultants.

Primary/noncontributing. Coverage provided by CONSULTANT shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY's own insurance or self-insurance shall be called upon to protect it as a named insured.

CITY's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary, and any premium paid by CITY will be promptly reimbursed by CONSULTANT or CITY will withhold amounts sufficient to pay premium from CONSULTANT payments. In the alternative, CITY may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the CITY's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees, and volunteers or shall specifically allow CONSULTANT or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CONSULTANT hereby waives its own right of recovery against CITY and shall require similar written express waivers and insurance clauses from each of its sub-consultants.

Enforcement of contract provisions (non estoppel). CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of the CITY to inform CONSULTANT of non-compliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the CONSULTANT maintains higher limits than the minimums shown

above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the CONSULTANT. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

Notice of cancellation. CONSULTANT agrees to oblige its insurance agent or broker and insurers to provide the CITY with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage. If any of the CONSULTANT's insurers are unwilling to provide such notice, then CONSULTANT shall have the responsibility of notifying the CITY immediately in the event of CONSULTANT's failure to renew any of the required insurance coverages, or insurer's cancellation or non-renewal.

Additional insured status. General liability, automobile liability, and umbrella/excess liability insurance policies shall provide or be endorsed to provide that CITY and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that CONSULTANT's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. CONSULTANT agrees to ensure that its sub-consultants, subcontractors, and any other party who is brought onto or involved in the project/service by CONSULTANT (hereinafter collectively "Subcontractor"), provide the same minimum insurance coverage and endorsements required of CONSULTANT under this Agreement. CONSULTANT agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. However, in the event CONSULTANT's Subcontractor cannot comply with this requirement, which proof must be submitted to the CITY, CONSULTANT may still be able to utilize the Subcontractor provided CONSULTANT shall be required to ensure that its Subcontractor provide and maintain insurance coverage and endorsements sufficient to the specific risk of exposure involved with Subcontractor's scope of work and services, with limits less than required of the CONSULTANT, but in all other terms consistent with the CONSULTANT's requirements under this Agreement. This provision does not relieve the CONSULTANT of its contractual obligations under the Agreement and/or limit its liability to the amount of insurance coverage provided by its subcontractors. This provision is intended solely to provide CONSULTANT with the ability to utilize a Subcontractor who may be otherwise qualified to perform the work or services but may not carry the same insurance limits as required of the CONSULTANT under this Agreement given the limited scope of work or services provided by the subcontractor. CONSULTANT agrees that upon request, all agreements with Subcontractors, and others engaged in the project and/or services, will be submitted to CITY for review.

CITY's right to revise specifications. The CITY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the CONSULTANT ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the CONSULTANT, the CITY and CONSULTANT may renegotiate CONSULTANT's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible, or require proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention through confirmation from the underwriter.

Timely notice of claims. CONSULTANT shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from CONSULTANT's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. CONSULTANT shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

OCTOBER 4, 2022

RESOLUTION NO. 22:048

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT
AUTHORIZING A CHANGE OF THE CLEAN POWER ALLIANCE DEFAULT
COMMUNITY RENEWABLE ENERGY RATE TO THE CLEAN POWER
TIER”

MOTION IN ORDER:

IT IS RECOMMENDED THAT THE CITY COUNCIL READ BY TITLE ONLY
AND ADOPT RESOLUTION NO. 22:048.

MOTION:

MOVED BY: _____

SECONDED BY: _____

☐ APPROVED

☐ DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno, City Manager

By: Adriana Figueroa, Public Works Director
Wendy Macias, Public Works Manager

Date: October 4, 2022

**Subject: RESOLUTION NO. 22:048
AUTHORIZING A CHANGE TO THE CLEAN POWER ALLIANCE
DEFAULT COMMUNITY RENEWABLE ENERGY RATE TO THE CLEAN
POWER TIER**

BACKGROUND

The Clean Power Alliance (CPA) is a Joint Powers Authority tasked with purchasing clean power and Southern California Edison (SCE) delivers it through its existing electric utility infrastructure. In the spring of 2019, Paramount residents and businesses were automatically enrolled into CPA under the 36% renewable energy or Lean Power tier. At the September 20, 2022 City Council meeting, the City Council authorized staff to transition all City electricity accounts within CPA from the 36% Lean Power energy tier to the 100% Green Power tier, as it looks for cleaner and renewable energy sources. Additionally, staff received direction to bring to the City Council a request to move the City's default renewable energy tier currently at the 36% Lean Power to the 50% Clean Power tier. The table below shows the energy tier percentages and names.

Renewable Energy Tier Percentage	Renewable Energy Tier Name
36% Renewable Energy	Lean Power
50% Renewable Energy	Clean Power
100% Renewable Energy	100% Green Power

DISCUSSION

Community Default Rate

As the City transitions into a cleaner renewable energy source for its City facilities and other electrical accounts, it is important to consider the community's renewable energy footprint and consider the opportunity to also transition the entire City's default rate. Making this change in renewable energy usage aligns with the City's Climate Action Plan, specifically Measure RE2: Promote and Maximize Community Choice Energy (CCE) and Utility Clean Energy Offerings, Strategy RE2c: Collaborate with both SCE and CPA to increase the percent of electricity that is sourced from renewable systems.

Currently, residents and businesses are enrolled in the 36% Lean Power tier which is lower than SCE base rate. In an effort to gradually move the Paramount community in the direction of a cleaner renewable energy source, staff is asking to transition the default rate to the 50% Clean Power tier. This transition would result in an approximate 1% increase in the electricity rate citywide, bringing it in line with SCE's current base rate. The table below shows an example of what the increase looks like with the current rates and comparisons given an average bill of approximately \$170.

Energy Product	July 2022 (Typical Bill)	% Difference Compared to SCE
SCE Base	\$172.20	
Lean Power (<i>Current</i>)	\$170.46	-1.0%
Clean Power (<i>Proposed</i>)	\$172.20	0.0%
100% Green Power	\$177.41	3.0%

While a default rate transition into the cleaner 50% Clean Power means a 1% increase to the energy rate payers citywide, the CPA has financial assistance programs available, such as the Power Share Program. This program provides low-income customers in qualifying communities with 100% Green Power energy and a 20% discount on their electricity monthly bills. A continued outreach campaign with CPA and City staff may increase enrollment into the Power Share Program which will allow residents to reap the benefits of 100% Green Power energy at a discounted rate.

Outreach Campaign

Part of the outreach campaign to inform the community about the transition in to the 50% Clean Power tier and the Power Share Program, would include information to residents and businesses on their available options. During the last City Council meeting, one of the biggest concerns expressed by the City Council was that residents have the option of moving up or down energy tiers based on their financial capabilities or qualifying program subsidies. If the City Council approves this transition, the default rate will become effective October 1, 2023. Staff will work with the Clean Power Alliance in the months leading up to the transition to inform the community on their available options and the importance clean renewable energy makes on our environment and our future.

FISCAL IMPACT

There is no fiscal impact to the City.

VISION, MISSION, VALUES, AND STRATEGIC OUTCOMES

The City's Vision, Mission, and Values set the standard for the organization; establish priorities, uniformity and guidelines; and provide the framework for policy decision making. The Strategic Outcomes were implemented to provide a pathway to achieving the City's Vision. This item aligns with Strategic Outcome No. 4: Environmental Health.

RECOMMENDED ACTION

It is recommended that the City Council read by title only and adopt Resolution No. 22:048.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION NO. 22:048

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT
AUTHORIZING A CHANGE TO THE CLEAN POWER ALLIANCE
DEFAULT COMMUNITY RENEWABLE ENERGY RATE TO THE CLEAN
POWER TIER

WHEREAS, the Clean Power Alliance (CPA) is a joint powers authority and a community choice aggregation program tasked with purchasing clean renewable energy, which is later provided through Southern California Edison's electricity infrastructure; and

WHEREAS, the City of Paramount ("City") joined the Clean Power Alliance (CPA) in 2017; and

WHEREAS, CPA offers three tiers of renewable energy: Lean Power, Clean Power, and 100% Green Power; and

WHEREAS, in 2018 the City of Paramount chose the Lean Power tier (36% renewable energy) as its default community renewable energy rate for Paramount residents and businesses, while allowing account holders the option to opt up or out of the program, at any time; and

WHEREAS, the City recently opted all of its municipal accounts into the 100% Green Power tier given the environmental benefits this provides and to be in line with the City's recently adopted Climate Action Plan; and

WHEREAS, the City wishes to move its default community renewable energy rate to the 50% Clean Power tier for Paramount residents and businesses, while allowing account holders the option to opt up or down or out of the program at any time.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

SECTION 1. The above recitations are true and correct.

SECTION 2. The default community renewable energy rate for the Clean Power Alliance program is set at the 50% Clean Power tier.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 4th day of October 2022.

Vilma Cuellar Stallings, Mayor

ATTEST:

Heidi Luce, City Clerk