



Safe, Healthy, and Attractive

Planning Department
Planning Division
16400 Colorado Ave
Paramount, CA 90723
(562) 220-2036
planning@paramountcity.com

Zone Ordinance Text Application Check Sheet

Read questions carefully and fill the forms out completely.

- Zone Ordinance Text Application (Applicant, Location, Request)**

- Property Owner Authorization Slip, if applicant is not owner of property**
If the applicant is not the property owner, have the property owner's signature to allow authorization for application.

- Affidavit**
The applicant signs the affidavit (with jurat) before a notary public.

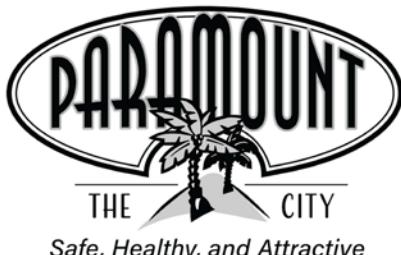
- Environmental Information Form (3 pages)**

- 500-foot Radius Map**

- Mailing Labels for addresses of both Property Owners & Tenants within 500 feet of Project Site
(Please provide two sets of labels)**

- Certificate of Correctness**
To be completed by preparer of radius map and mailing labels.
Get document signed and acknowledged before a notary public.

- Filing fee (\$5,275.00 base fee + cost of environmental review if applicable)**



City of Paramount
16400 Colorado Ave
Paramount, CA 90723
(562) 220-2036

ZONING ORDINANCE TEXT AMENDMENT APPLICATION

For Planning Department Use:

Date Filed: _____ Fee: \$5,275.00

Case No.(s): _____

Date of Hearing: _____

By: _____

Related Items: _____

APPLICANT

Name of Applicant: _____

Mailing Address: _____

Phone Number of Applicant: _____

Email Address: _____

Legal Owner of Property
(If different from applicant): _____

Owner's Address: _____

Owner's Phone Number: _____

Name of Business
(If applicable): _____

(If applicable): _____

Subject property is located at _____

Between _____ and _____

LOCATION

Note: A Zoning Ordinance Text Amendment (ZOTA) is a change to the Zoning Ordinance of the City of Paramount, which is incorporated in Chapter 44 of the Paramount Municipal Code. The Zoning Ordinance regulates land development and land use. A Zoning Ordinance Text Amendment requires approval by the Paramount Planning Commission and City Council.

REQUEST

Omission of or incomplete answers to the questions or requirements below will result in the delay of processing your application. The matters below should not be considered as a limitation upon material to be submitted, and the applicant is encouraged to include all relevant information pertaining to a request, even if not specifically called for in this application form. Remember, you as the applicant know your proposal best, so elaborate when necessary so the Planning Commission and City Council may become fully acquainted with the request.

Explain the details and reasons for the Zoning Ordinance Text Amendment request. Explain how the proposed change is necessary, proper, and not likely to be detrimental to adjacent properties. Describe how the use is necessary or desirable for the development of the community.

Is the request for a residential, commercial, industrial, or a combination of two or more of these types?

If the proposed amendment includes changes to existing Zoning Ordinance sections, please note the particular section numbers.

The proposed amendment to the Zoning Ordinance text should read as follows:

AUTHORIZATION – TOP SECTION OF THIS PAGE TO BE COMPLETED
IF THE APPLICANT IS NOT THE OWNER OF THE SUBJECT PROPERTY

I/We, _____ owner of the above described real property, authorize _____ to:

Make an application for a _____
on the property heretofore described and/or

Appear and act for me in my place and stead for the City of Paramount. He or she is authorized to take such action as he or she deems advisable in connection with said application.

Signature of Property Owner

Property Owner's Mailing Address

Property Owner's Daytime Telephone No. _____

AFFIDAVIT
TO BE COMPLETED BY THE APPLICANT FOR ALL APPLICATIONS

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } SS:

I, _____, being duly sworn depose and say,

Agent _____

Lessee _____

That I am an owner _____ of property in this petition and that the

Optionee _____

Purchaser _____

Forgoing signature, statements, and answers herein contained and the information herewith submitted are in all respects true and correct to the best of my knowledge and belief. I certify under penalty of perjury that the foregoing is true and correct.

Notary Instructions:

**Please execute a Jurat and provide
State approved Jurat form. Thank
you.**

Signature

Mailing Address

Phone Number

CITY OF PARAMOUNT

ENVIRONMENTAL INFORMATION FORM
(To Be Completed By Applicant)

Date Filed _____

General Information

1. Name and address of developer or project sponsor: _____

2. Address of project: _____
Assessor's Block and Lot Number: _____
3. Name, address, telephone number, and email address of person to be contacted concerning this project:

4. Indicate number of the permit application for the project to which this form pertains **[Paramount staff will assign the permit number]**:

5. List and describe any other related permits and other public approvals required for this project, including those required by city, regional, state and federal agencies:

6. Existing zoning district: _____
7. Proposed project for which this form is filed:

Project Description

8. Site size.
9. Square footage.
10. Associated project.

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11. Anticipated incremental development.

12. State why the application is required.

Are the following items applicable to the project or its effects? Discuss below all items checked yes (attach additional sheets as necessary).

	<u>Yes</u>	<u>No</u>
13. Change in existing features of any bays, tidelands, beaches, lakes or hills, or substantial alteration of ground contours.	____	____
14. Change in scenic views or vistas from existing residential areas or public lands or roads.	____	____
15. Change in pattern, scale or character of general area of project.	____	____
16. Significant amounts of solid waste or litter.	____	____
17. Change in dust, ash, smoke, fumes or odors in vicinity.	____	____
18. Change in ocean, bay, lake, stream or ground water quality or quantity, or alteration of existing drainage patterns.	____	____
19. Substantial change in existing noise or vibration levels in the vicinity	____	____
20. Site on filled land or on slope of 10 percent or more.	____	____
21. Use of disposal of potentially hazardous materials, such as toxic substances, flammables or explosives.	____	____
22. Substantial change in demand for municipal services (police, fire, water, sewage, etc.).	____	____
23. Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.).	____	____
24. Relationship to a larger project or series of projects.	____	____

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Environmental Setting

25. Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historic, or scenic aspects. Describe any existing structures on the site, and the use of the structures. Attach photographs of the site.
26. Describe the surrounding properties, including information on plants and animals and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, etc.) intensity of land use (one-family, apartment houses, shops, department stores, etc.), and scale of development (height, frontage, setback, rear yard, etc.). Attach photographs of the vicinity.

Certification

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

Date

Signature

Title



APPLICANT NOTICE REQUIREMENTS FOR PUBLIC HEARINGS

Applicants applying for discretionary permits requiring public hearings need to provide mailing labels for property owners and tenants within a 500-foot radius of the subject property. This includes applications for General Plan Amendments, Conditional Use Permits, Zone Variances, Zone Changes, Tentative Tract/Parcel Maps, Condominium Conversions, Zoning Ordinance Text Amendments.

Mailing labels and maps must be submitted to the Planning Department when this application is filed.

Listed below are businesses, which can provide you with mailing labels for property owners and tenants within a 500-foot radius of the project site. This list contains the names of businesses we are aware of, and is not meant to be inclusive or complete, or imply a recommendation of these providers. You may use any other business which provides the same service.

Susan W. Case
Ownership Listing Service
917 Glenneyre St., Suite 7
Laguna Beach, CA 92651
(949) 494-6105
www.susancase.com
orders@susancaseinc.com

Catherine McDermott
Ownership Listing Service
P.O Box 890684
Temecula, Ca 92589-0684
(951) 699-8064
ownershislistingservice@hotmail.com

Hoover Architectural Group
Rex A. Hoover, AIA
6458 East Surrey Drive
Long Beach, CA 90815
(562) 595-8770
(909) 466-7595 Fax
rhoover@hoover-architect-group.com

A M Mapping Service
Anna M. Smit
8001-B Archibald Ave., #4710
Rancho Cucamonga, CA 91730
(909) 466-7596
(626) 403-1803

NotificationMaps.com
668 N Coast Hwy # 401
Laguna Beach, CA 92651
(866) 752-6266
sales@notificationmaps.com

L.A. Mapping Service
781 Pinefalls Avenue
Diamond Bar, Ca 91789
info@lamappingservice.com
lamappingservice.com

Radius Map Service
Mark Jaworski
3837 E. 7th Street
Long Beach, CA 90804
(562) 673-1753

GIS and Cartography
Stanley Szeto
879 W. Ashiya Road
Montebello, CA 90640
(626) 512-5050
szetostanley@sbcglobal.net

Donna's Radius Maps
684 S. Gentry Lane
Anaheim, CA 92807
(714) 921-2921
ddradiusmaps@sbcglobal.net

N.P.S + ASSOCIATES
396 W. AVENUE 44
LOS ANGELES, CA 90065
(323) 801-6393
npsassociates.com
contact.npsassociates@gmail.com

City Radius Maps
Robert Simpson
300 East Bonita #3641
San Dimas, CA 91773
(818) 850-3382
robert@cityradiusmaps.com
cityradiusmaps.com

Express Notice and Mail
17595 Harvard Suite C 209
Irvine, CA 92614
(714) 551-9814
ExpressNoticeandMail.com
sales@expressnoticeandmail.com

Atlas Radius Maps
Dana Molino
PO Box 18612
Anaheim CA 92817
Cell: 714-906-3168
atlasradmaps@gmail.com
www.atlasradiusmaps.com

More Services
Joe Moreno
12106 Lambert Avenue
El Monte, CA 91732
Cell: (626) 350-5944
moreservices@sbcglobal.net
moreservicesmapping.com

Along with the mailing labels, you must provide a notarized certification of corrections signed by the person who prepared the radius and labels. A sample certification is attached. Please provide two sets of labels.

CERTIFICATION OF CORRECTNESS

The attached list represents the names and addresses of all property owners and tenants located within 500 feet of the exterior boundaries of the property located at _____, Paramount, California. This information was obtained from the latest Los Angeles County Assessment Rolls.

Signature of Preparer

Printed Name of Preparer

State of California }
County of Los Angeles } ss.

On _____ before me, _____,

Notary Public, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s).

WITNESS my hand and official seal.

Notary Public

IMPORTANT NOTICE

THIS APPLICATION IS SUBJECT TO ENVIRONMENTAL REVIEW PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA). TO COMPLY WITH THIS LAW, WE ARE REQUIRED TO POST DOCUMENTS WITH THE OFFICE OF THE LOS ANGELES COUNTY RECORDER. AS OF JANUARY 1, 1991, THE COUNTY HAS REQUIRED A FEE FOR THIS SERVICE.

THIS APPLICATION IS SUBJECT TO PUBLIC NOTICING REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE 65091, WHICH INCLUDES PUBLIC NOTIFICATION IN A LOCAL NEWSPAPER OF GENERAL CIRCULATION.

YOUR APPLICATION INCLUDES THE FOLLOWING FEES FOR A TOTAL OF \$350.00 ABOVE THE BASE CITY FILING FEE:

- A \$75.00 FEE TO POST THE REQUIRED DOCUMENTS WITH THE COUNTY OF LOS ANGELES.
- A \$275.00 FEE TO PUBLISH A PUBLIC HEARING NOTICE IN A LOCAL NEWSPAPER OF GENERAL CIRCULATION *[NOTE: IF A PROJECT INCLUDES MORE THAN ONE APPLICATION WITH PUBLIC HEARINGS, ONLY ONE APPLICATION REQUIRES THE \$275.00 FEE.]*