REQUEST FOR EXTENSION OF PERMITS

Instructions: This form shall be completed in its entirety to request for permit extension.

Project address: _____ Today's date: _____

Permit number(s): _____ ; _____ ; _____ ;

_____ ; _____ ; _____ ; _____

Expiration date(s): _____

Petitioner/Owner name: _____ Phone number: _____

Brief description of hardship and reason for requesting extension:

Number of days or months requesting for extension: _____

Expected date of completion: _____

Signature: _____ Date: _____

FOR CITY STAFF USE ONLY

◉ 1ST Request ○ 2nd request

Has the work started? ○ No ○ Yes (What stage?) _____

Is this a CE case? ○ No ○ Yes Other Relevant Information: _____

The request is:

○ DENIED for the following reasons: _____

○ APPROVED with the following conditions: _____

Time of extension (Days/Months): _____

Fee: $ _____

By: _____ Date: _____